



TOWN OF ASHLAND CITY

Regularly Scheduled Workshop Meeting

October 06, 2020 6:00 PM

Minutes

CALL TO ORDER

Mayor Allen called the meeting to order at 6:00 p.m. and read a letter aloud from Ms. Lisa Walker stating she will be resigning from City Council.

ROLL CALL

PRESENT

Mayor Steve Allen
Vice Mayor Daniel Anderson
Councilman Tim Adkins
Councilman Gerald Greer
Councilman Chris Kerrigan

ABSENT

Councilman Roger Jackson
Councilwoman Lisa Walker
Mayor declared a quorum.

APPROVAL OF AGENDA

A motion was made by Vice Mayor Anderson, seconded by Councilman Kerrigan, to approve the agenda. All approved by voice vote.

APPROVAL OF MINUTES

1. September 1, 2020 Workshop Meeting Minutes

A motion was made by Vice Mayor Anderson, seconded by Councilman Greer, to approve the meeting minutes. All approved by voice vote.

REPORTS:

2. Fire, Codes and IT Report

Chief Chuck Walker reported everything is going well. He stated codes is very busy. Further, Jake was out for a couple of weeks and he apologized he was unable to get the report out; however, the fire report was emailed to everyone and he stated he will answer any questions.

3. Police Department

Chief Ray reported they have been busy and the two (2) new cars are now equipped and on the road. Further, the shotguns have come in.

4. Court Department

Ms. Anita Justice stated they are staying busy and she has nothing to report.

5. Senior Center

Ms. Melissa Womack reported the center is open at a phased level and everything is very restricted. They are slow with people coming in and have strict guidelines which is part of that is what keeps them away bc they are use to free reign. She stated for the event committee side the Community on the Cumberland event is Saturday and sixty-one (61) vendors are signed up. Scott has field lad out for that. They will have a DJ instead of live music as they cut budget due to COVID and planning. Advertising we weren't sure we could have it until last week when the governor made his announcements. She reported they have ninety-one (91) participants for the disc golf tournament. One of the vendors will supply ten (10) activities for children. She stated the event committee met today in the park and the park has never looked as good at it does right now as the Parks and Recreation Department is doing a good job. Mayor stated he

agrees as he has gone down and walked a lot and has met lots of people who all say it is gorgeous.

6. Parks Department
Mr. Scott Sampson stated he handed out a list of upcoming events.
7. Public Utilities/Works
Mr. Clint Biggers stated they are busy, the water tank and plumbing is complete. They are waiting on electronics so it will communicate with the pump station. He reported they should be finished with Skyview this afternoon or tomorrow placing nine (9) water and sewer taps. Mayor stated the water tank lit up bright.
8. Financial Director
None.
9. City Recorder
Ms. Kellie Reed stated she is starting to work on the Christmas Parade and is continuing to work on the TCRS project with the front.

OLD BUSINESS:

10. Resolution: Alley Abandonment
City Attorney Jennifer Noe stated she believes this has already been done. Further, Ms. Reed found some information where it was not abandoned and we need some more time to go back further look at old records. Ms. Reed stated we will be asking for a deferral next week.
11. Resolution: Industrial Access Road Grant
Ms. Reed stated this is a resolution for the industrial access road grant Clint has met with TDOT and we will ask for passage next week.
12. Resolution: Use of Force Policy
Ms. Noe stated the governor required had a checklist of recommendations for this policy so they went through and made changes.
13. Ordinance: Correction to Rezone Ordinance 471 & 483
Ms. Reed stated this for R3PUD should have been R4PUD it was an oversight and a typographical error. Anderson questioned where this is. Chief Walker responded it is on Bellstreet.
14. Ordinance: Amend Title 18
Mr. Biggers stated this is the ordinance where commercial business responsible for tanks, control panels, and maintenance. Mayor questioned the cost savings. Mr. Biggers responded at least fifty-thousand (\$50,000) a year as one (1) pump at Wal-Mart is about two-thousand (\$2,000).

NEW BUSINESS:

15. Mid Cumberland Transportation Agreement
Ms. Reed stated this is the annual agreement for transportation to the center.
16. Use of Facilities Hold Harmless Agreement
Ms. Reed explained this is an agreement for a movie production company to utilize the police department for filming. Chief Ray stated they want to use the front entrance and interrogation room. Further, they will pay for an officer to be with them the whole time.
17. Resolution: TCRS Former Employee Buy Back Plan
Ms. Reed explained this is to give the employees the option to buy back their probationary period. Vice Mayor Anderson questioned how this came up. Ms. Jennifer Noe stated an employee requested it.
18. Resolution: TCRS Reduction in Probationary Period
Ms. Noe stated TCRS recommended this so there will be no need for any buy back or probationary period in the future.
19. Resolution: "Safety Partners" Matching Grant
Ms. Reed stated this is a 50/50 matching grant to purchase steel toe boots for employees.
20. Resolution: Tennessee Department of Health: Healthy Built Environment Grant

Ms. Reed stated Mr. Brian Stinson requested we pass this resolution for a zero match grant to apply for funding to help build on to the trail.

21. Resolution and Engagement Letter: Bass, Berry, and Sims Wastewater Treatment Plant
Ms. Reed explained there will be two (2) required resolutions to authorize the loan, anticipation notes, pledge payment.
22. Ordinance: Rezone Request: R3 to R4-PUD 580 South Main Street - Map 55F H Parcel 4.00
Chief Walker stated this is across from Sonic. Mr. Stratton and Mr. Mayo are keeping the current brick house and add a few around it. They are building cottage type homes and they say it will be nice and landscaped with a private road. Chief Walker stated they will be aiming toward retirement homes, one (1) story homes from the way he understood it. Further, the plat drawing is included. Chief Walker stated he will let everyone know if we have any comments.
23. Ordinance: Amending Municipal Floodplain Zoning Ordinance
Chief Walker explained every ten (10) years or so they update flood plain maps this refers to the updated maps they were advertised and had no opposition. Further, this has to do this to be in compliance with flood insurance program so people in the community can purchase flood insurance. The elevation has been increased so it shouldn't affect us tremendously.
24. Ordinance: Rezone Request: R4PUD to R4- Peach/Main Street - Map 49J Parcel 1, 1.01, 4
Chief Walker stated this is across from Boarders Inn on the hill. Further, Riegle has purchased it and wants to put in common drive and I believe it will be tall, skinny houses. Councilman Adkins questioned how many homes. Councilman Greer stated it looks like seven (7). Chief Walker stated he is not a fan of the shared driveways. Ms. Noe questioned if there is a restriction on shared driveways. Both Chief Walker and Ms. Reed responded, not to my knowledge. Ms. Noe stated she will look at that between now and next Tuesday.
25. Budget Amendment #1 FY 2020-2021
Ms. Reed stated this is to allocate the money for the food pilot program totaling seventeen thousand seven hundred dollars (\$17,700). Ms. Womack stated there were twelve (12) people the first month and there will be four (4) new ones this month. She further stated it went great lot of good feedback for this program.

SURPLUS PROPERTY NOMINATIONS:

26. Firearms- Police Department
Chief Ray stated they will trade for firearms or ammunition.
27. EZ GO Golf Cart w/Charger- Parks and Recreation
Mayor questioned if this will go to govdeals. Mr. Sampson responded yes.

EXPENDITURE REQUESTS:

28. Bid Award: Road Resurfacing
Mr. Biggers stated the bid opening will be Friday.
29. Bid Award: Shade Structures
Mr. Sampson stated the bid opening will be Friday for this as well.
30. Quotes from 3 HVAC companies for heating and cooling units at Riverbluff Park
Mr. Sampson stated he collected three (3) quotes and recommend going with lowest quote for the heating and cooling inside Riverbluff bathrooms. Vice Mayor Anderson questioned if this is for a ductless minisplit unit. Mr. Sampson confirmed that is correct.

OTHER.

Vice Mayor Anderson questioned if Hidden Lakes has a new attorney. Ms. Noe confirmed yes. She stated the attorney wants to move forward for final hearing, but the court docket is very behind. She stated she has done some discovery work and Clint is working on stuff with me and they are hopefully moving forward with some kind of resolution.

Vice Mayor Anderson questioned the property on bypass. Ms. Noe stated she talked to county attorney and we talked about it today. Further, she will have a resolution for council meeting to put forth a formal offer. If the offer is rejected we will look into it further.

Vice Mayor Anderson questioned where we are with Caldwell park. Ms. Noe stated the deeds have been drawn up and she sent them to Buddy Wright to review. She stated she is trying to finalize and get all the paperwork wrapped up.

Councilman Adkins asked if Ms. Noe could fill everyone in on the process to replace a council member. Ms. Noe stated there is a resolution to accept the resignation which will be on the agenda next week. Further, this resolution will allow us to go ahead and advertise it and it will be on the agenda for the November meeting. Councilman Adkins questioned if this person will serve remainder of term. Ms. Noe responded yes.

Mayor stated there are additional items to discuss. Ms. Reed explained multimodal access grant resolution that will be in next week's packet. She further explained issues with environmental. Chief Walker stated both are ready to bid out, but Josh recommends waiting until January to bid out since lumber is high right now. Vice Mayor Anderson stated lumber package has about doubled. Vice Mayor Anderson questioned the traffic light. Chief Walker responded work will begin in February.

ADJOURNMENT

A motion was made by Vice Mayor Anderson, seconded by Councilman Kerrigan, to adjourn. All approved by voice vote and the meeting adjourned at 6:59 p.m.

MAYOR STEVE ALLEN

CITY RECORDER KELLIE REED, CMFO, CMC