



# City of Arkansas City

## BEAUTIFICATION AND TREE ADVISORY BOARD MEETING AGENDA

**Thursday, December 2, 2021 at 1:00 PM – 400 W. Madison Ave., Arkansas City, KS**

Please join my meeting from your computer, tablet or smartphone:

<https://global.gotomeeting.com/join/178262549>

You can also dial in using your phone: United States: +1 (872) 240-3412

Access Code: 178-262-549

**I. Roll Call**

**Board Members**

- Robin Henderson
- Candace Hendricks
- Nancy Holman
- Paisley Howerton
- Harrison Taylor

**Staff Liaisons**

- Mike Bellis
- Randy Frazer
- Evan Haney
- Andrew Lawson
- Connie Moore
- Josh White

**II. Consent Agenda (*Voice Vote*)**

- [1.](#) Approve minutes of the October 28, 2021, regular meeting.
- [2.](#) Approve calendar of regular Board meetings for 2022.

**III. Old Business**

- [1.](#) **Adoption Request:** *Wilson Park* (Docking Garden)
- [2.](#) **Adoption Update:** *Walnut Park* (Jan Miller)
- [3.](#) Discuss Land and Water Conservation Fund (LWCF) Project No. 20-00785.

**IV. New Business**

- [1.](#) Discuss beautification of City entrances.
- [2.](#) Discuss prioritization of improvements and changes to existing park inventory.

**V. Other Miscellaneous Items**

- [1.](#) Mayor’s Monarch Pledge Report
- [2.](#) Paris Park Pool Committee Report
- [3.](#) Next 2022 Tacolalah Executive Committee meeting will be at **noon December 16** at 400 W. Madison

**VI. Adjourn**

**NEXT MEETING: 1:00 PM Thursday, January 27, 2022 at the Water Treatment Facility, 400 W. Madison Ave.**

Arkansas City Beautification and Tree Advisory Board  
10/28/21 Minutes

A regular meeting was held **Thursday, October 28, 2021**, at the Wilson Park rotunda. The meeting was called to order at **1:06 p.m.**

Roll Call:	<u><b>Beautification Board Members</b></u>	<u><b>Staff Liaisons</b></u>	<u><b>Equal Opportunity Board Members</b></u>
	Robin Henderson <input checked="" type="checkbox"/>	Mike Bellis <input checked="" type="checkbox"/>	Bob Baker <input type="checkbox"/>
	Candace Hendricks <input checked="" type="checkbox"/>	Randy Frazer <input type="checkbox"/>	JoAnn Bierle <input type="checkbox"/>
	Nancy Holman <input checked="" type="checkbox"/>	Evan Haney <input type="checkbox"/>	James Fry <input type="checkbox"/>
	Paisley Howerton <input checked="" type="checkbox"/>	Andrew Lawson <input checked="" type="checkbox"/>	Anita Judd-Jenkins <input checked="" type="checkbox"/>
	Harrison Taylor <input checked="" type="checkbox"/>	Connie Moore <input checked="" type="checkbox"/>	Tammy Lanman-Henderson <input checked="" type="checkbox"/>
			Frances "Rags" Smith <input checked="" type="checkbox"/>

**0. Approve September Meeting Minutes:**

Candace joined the meeting in progress at **1:08 p.m.** and later left the meeting in progress at **1:55 p.m.** Robin made a motion to approve the minutes of the **September 23, 2021**, regular meeting as presented. Harrison seconded the motion. The motion was approved **4-0** on a voice vote. Paisley joined the meeting in progress at **1:10 p.m.** and left the meeting at **1:50 p.m.**

**1. OLD BUSINESS: Adoption Request: *Wilson Park* (Docking Garden)**

Andrew asked Connie to explain to the Board the challenges with the fountain area. Connie said the soil had been sterilized, but it can be replaced in time for spring planting in early 2022. The Board discussed the proposed plant species to plant there. Connie said his main concern is maintenance. He can provide access to water, but does not want City staff to have to water it. Several interested members of both boards will meet with the original applicant to form a joint committee and reapply. They also will work on securing donations from local businesses and greenhouses. Connie said the City can provide new topsoil. Andrew mentioned a lady who wants to purchase a bench for installation in Wilson Park in honor of her late father. Because she is paying for everything and City staff will just install it, no adoption paperwork is needed. The Board blessed the project.

**2. OLD BUSINESS: Adoption Request: *Walnut Park* (Jan Miller)**

Andrew said this is the busiest time of the year for Pike Construction. Carlla doesn't think they will get to this project until **December** or maybe early next year. He currently plans to take the adoption proposal to the City Commission in **December**.

**3. OLD BUSINESS: Fall Cleanup Day Report**

This year's event ended up focusing on property cleanup again due to a low number of volunteers. We will look at cleaning and beautifying the underpasses on Spring Cleanup Day, which may involve some form of traffic control and coordination.

**4. Land and Water Conservation Fund Project No. 20-00785**

Long before COVID-19, the original intent of this project was to fund the splash pad/interactive fountain and new restrooms as part of Phase 1 (now Phase 2) of the Wilson Park Master Plan. Absent matching funds from the V.J. Wilkins Foundation, decisions will need to be made soon on the disposition of this **\$300,000** LWCF grant and whether to proceed with the project. Possible ideas discussed included just building the restroom portion. Andrew will contact Jeff Best for an updated cost/O&M estimate and LWCF for clarification on the reallocation process. Anita suggested contacting the Warrender Trust for funds. Several members of both boards expressed hope that this phase can still proceed in the future, but acknowledged the financial challenges. Harrison reiterated his opposition to the project. No consensus decision was reached and discussion was tabled.

**5. Review ADA Transition Plan: *Wilson Park***

Like most other neighborhood parks, the playgrounds and picnic areas both need ADA-accessible connections to sidewalks. ADA-accessible parking stalls and ramps will be addressed soon with the Phase 1 (Farm and Art Market) improvements.

A lift was installed following the 2006 ADA Transition Plan to provide ADA access to the rotunda stage. The new restrooms also are ADA-accessible. But ADA access may need to be improved to the tennis courts as part of the Phase 1 improvements.

The ADA Plan identifies the central drinking fountain as non-compliant, but it is no longer functional and the new one on the restroom building is ADA-accessible. The Wilson Park Master Plan includes lots of new ramps and 10-foot-wide pathways.

**6. Wilson Park Master Plan Update Process:**

The Board agrees with staff that some modifications need to be made to the existing Master Plan. This discussion will be continued at the **December** meeting. More community engagement is needed and the Paris Park planning may affect this.

**7. Other Miscellaneous Items:**

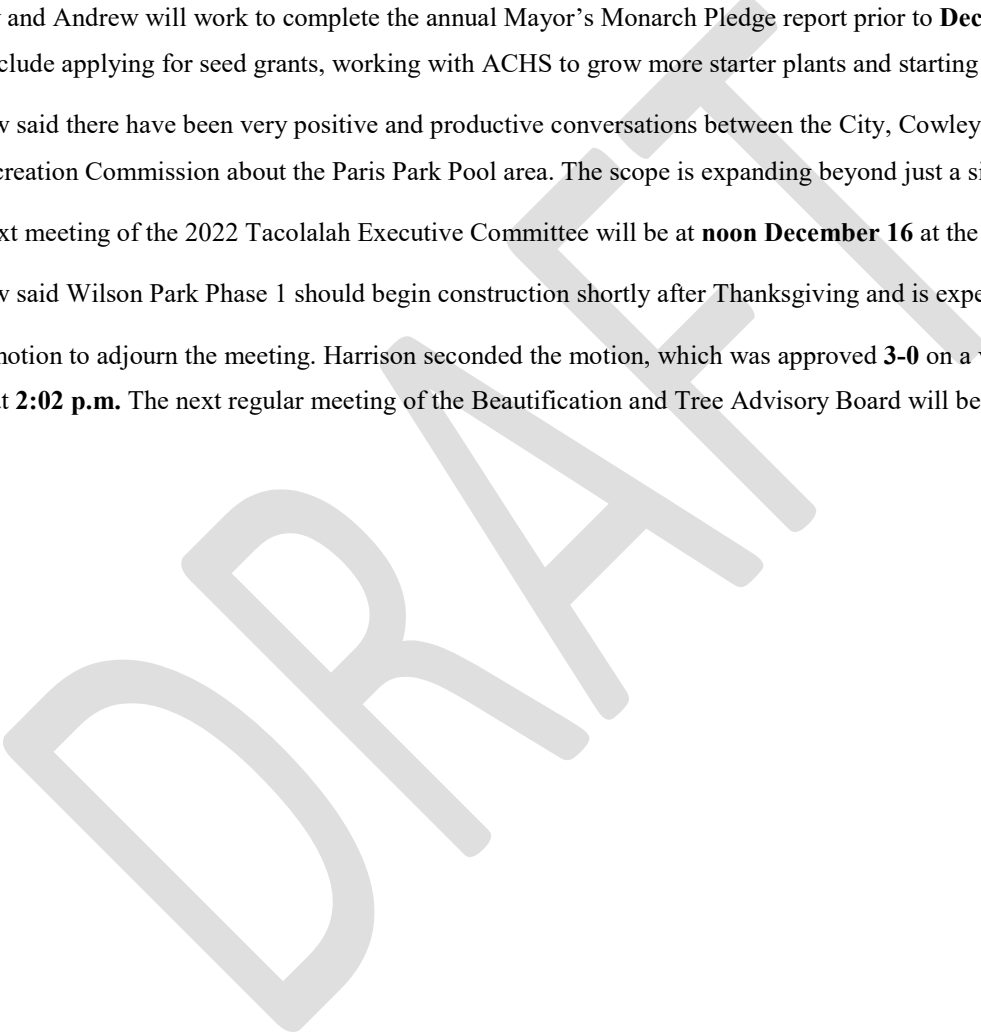
Paisley and Andrew will work to complete the annual Mayor’s Monarch Pledge report prior to **December 1**. Goals for next year include applying for seed grants, working with ACHS to grow more starter plants and starting demonstration gardens.

Andrew said there have been very positive and productive conversations between the City, Cowley College, USD 470, and the Recreation Commission about the Paris Park Pool area. The scope is expanding beyond just a simple pool renovation.

The next meeting of the 2022 Tacolalah Executive Committee will be at **noon December 16** at the Water Treatment Facility.

Andrew said Wilson Park Phase 1 should begin construction shortly after Thanksgiving and is expected to finish by **April**.

Nancy made a motion to adjourn the meeting. Harrison seconded the motion, which was approved **3-0** on a voice vote. The meeting was adjourned at **2:02 p.m.** The next regular meeting of the Beautification and Tree Advisory Board will be at **1 p.m. Dec. 2, 2021**.



# 2022 CITY OF ARKANSAS CITY BEAUTIFICATION AND TREE ADVISORY BOARD MEETINGS

BOARD MEETS AT 1 P.M. ON THE 4<sup>TH</sup> THURSDAY OF EACH MONTH\*

**January 27, 2022**

**February 24, 2022**

**March 24, 2022**

**April 28, 2022**

**May 26, 2022**

**June 23, 2022**

**July 28, 2022**

**August 25, 2022**

**September 22, 2022**

**October 27, 2022**

**December 1, 2022** (*moved from November due to Thanksgiving holiday*)

\*all meetings to be held at the Water Treatment Facility unless moved



# Pollinator Bed

Section III, Item 1.



## Potential Plants

Anise Hyssop

*Multiple Families of Bees*

Bee Balm

*Bees & Butterflies*



Garden Speedwell

*Bees & Butterflies*

Mexican Heather

*Bees & Butterflies*

Bellflower

*Bees, Butterflies & Hummingbirds*

Lavender

Betony

*Multiple Families of Bees & Butterflies*

*Bees & Butterflies*

Sea Holly

Black-eyed Susan *Bees, Butterflies & Hummingbirds*

*Bees, Butterflies & Hummingbirds*

Stokes Aster

*Bees & Butterflies*

Columbine

*Multiple Families of Bees*



Sweet Alyssum

*Bees, Butterflies & Hummingbirds*

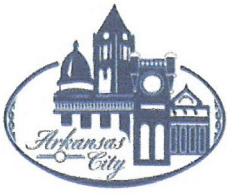
Echinacea

*Multiple Families of Bees & Butterflies*

Yarrow

*Bees, Butterflies & other Insects*





**CITY OF ARKANSAS CITY**  
 City Clerk's Office  
 118 W. Central Ave., P.O. Box 778  
 Arkansas City, KS 67005  
 (620) 441-4409

For Office Use Only:

Adoption # _____	Section III, Item 2.
Adoption Year _____	
New <input type="checkbox"/>	Renewal <input type="checkbox"/>

**APPLICATION FOR PUBLIC LAND ADOPTION**

This application must be completed and returned to the City Clerk's Office at the above address on or before December 31st of each year, **unless specifically exempted by order of the City Commission of Arkansas City.**

Before completing this application, please refer to the **City of Arkansas City Beautification and Tree Advisory Board's Public Land Adoption Policy.** A copy of the policy can be provided to you in the City Clerk's Office, if necessary.

Applicant Name: Julie Swanson

Applicant Address: 1412 272nd Rd Geuda Springs, KS 67051  
City State Zip

Telephone Number(s): 620 506 1079 (cell) 620 447-3474 (home)

Email Address: jds1960@hotmail.com

Non-Profit Affiliation: \_\_\_\_\_  
Organization Name Address Contact Name Phone Number

For-Profit Affiliation: \_\_\_\_\_  
Organization Name Address Contact Name Phone Number

Public Land Desired to Adopt: Walnut Park

Basic Outline of Activities Proposed as Part of Adoption (Note: **Written proposal also required**): A small shelter with a picnic table (Jim Miller Walnut Park Memorial)

Name of Public Land/Park Committee (if any): \_\_\_\_\_

**Copies of the following items must accompany this application:**

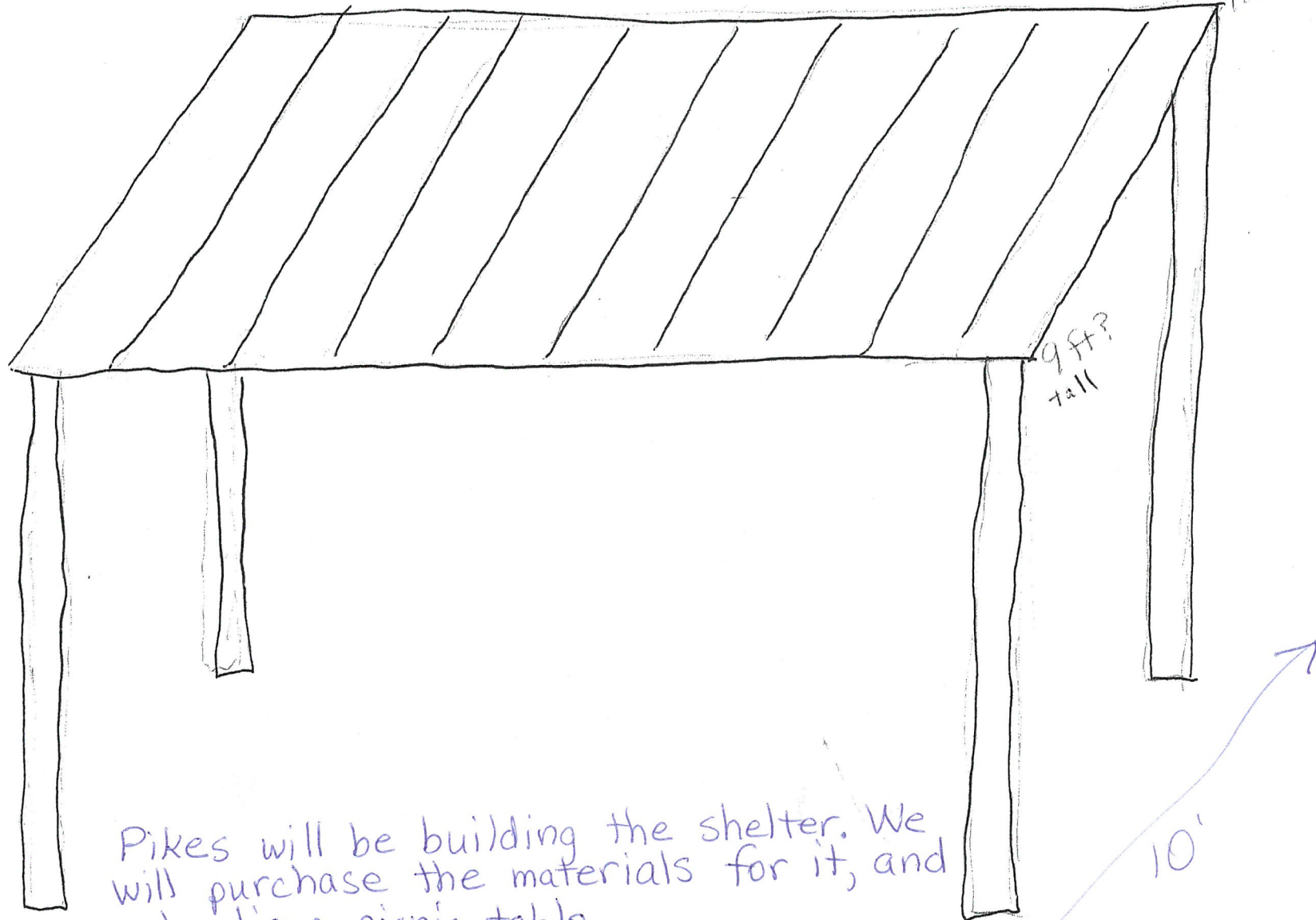
1. A written proposal, attached to this application, which explains in detail the sorts of activities the applicant proposes to pursue in helping to beautify, maintain and improve the public land. The Parks and Facilities Division provides a variety of services in each of the City's parks that could be supplemented or replaced by "sweat equity" from volunteers and concerned citizens. While this is not an exhaustive list and each property's needs are somewhat unique, applicants should propose to take on some combination of the following activities: erecting equipment and/or structures; mowing grass and trimming trees; picking up and/or disposing of litter; painting benches, signs, etc.; picking up tree limbs and debris; planting flowers, shrubs and/or trees; purchasing and maintaining new equipment; and watching and/or patrolling to prevent vandalism.
2. The application and proposal also should specify what sort of monetary contributions the applicant proposes to provide toward upkeep, maintenance, and improvement of the property. See **Public Land Adoption Policy** for more details on this.
3. Please indicate in your proposal or on a separate sheet of paper which dates work best for you and/or your group to meet with the Beautification and Tree Advisory Board and the City Commission. The Board meets on the fourth Thursday of each month at 4 p.m., and the City Commission meets on the first and third Tuesdays of each month at 5:30 p.m. in City Hall.

I, Julie Swanson, have read and understand the City of Arkansas City Beautification and Tree Advisory Board's Public Land Adoption Policy. I further agree to abide by all conditions of this policy and acknowledge it governs my adoption.

Julie Swanson

Jim Miller Walnut Park Memorial ~ We are wanting to do this shelter with concrete slab. We are asking the city to help with the concrete, and getting it handicapped accessible.

Section III, Item 2.



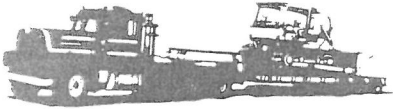
Pikes will be building the shelter. We will purchase the materials for it, and a handicap picnic table.

← 12'

Shorter side facing west

10'



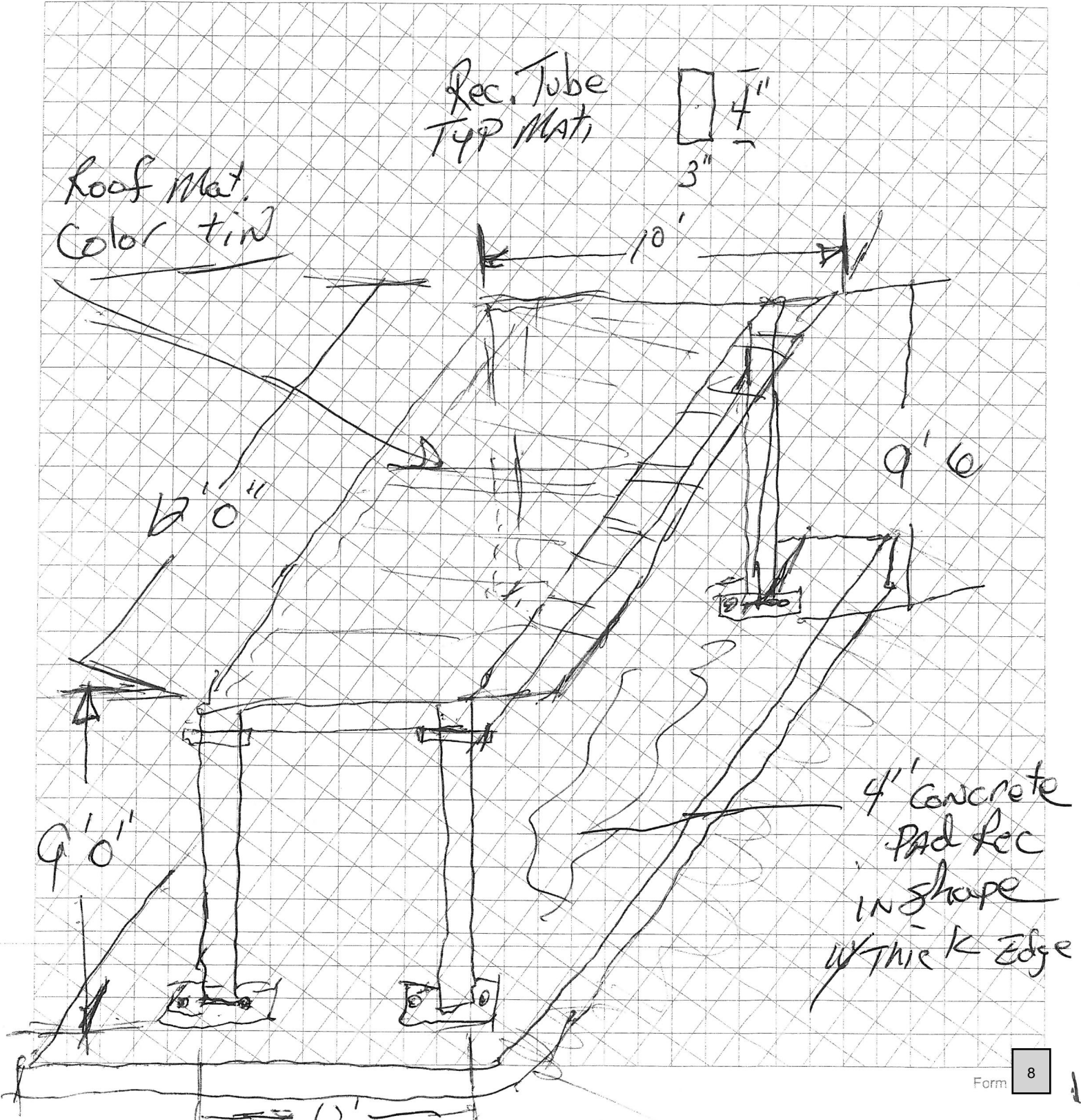


- DIRT WORK
- CONCRETE WORK
- CRANE SERVICE
- DEMOLITION
- WRECKER
- CARTAGE SERVICE
- SAND
- CRUSHED ROCK
- SHEET METAL
- WELDING - SHOP & FIELD
- CUSTOM STEEL FAB
- MACHINE SHOP
- DRIVE LINES
- PROCESS PIPING
- MARINE REPAIR
- FLEET MAINTENANCE

# I.G. Pike

## Construction Co. Inc.

815 WEST MADISON • P.O. BOX 912  
 ARKANSAS CITY, KANSAS 67005  
 PHONE (316) 442-9150  
 FAX (316) 442-8130





# Item for Beautification and Tree Advisory Board Discussion

**Meeting Date:** December 2, 2021  
**From:** Andrew Lawson, Public Information Officer  
**Item:** Land and Water Conservation Fund (LWCF) Discussion

**Title:** Discuss Land and Water Conservation Fund (LWCF) Project No. 20-00785.

**Background:**

The following is an annual certification required by the Kansas Department of Wildlife, Parks and Tourism (KDWPT) to assure KDWPT and its Federal auditors that grant funds allocated to the City of Arkansas City for park development still are being used beneficially for the purposes for which those funds were intended.

This annual statement was approved **March 16, 2021**, by the City Commission and submitted by the City Clerk.

Funds in the amount of **\$300,000.00** have yet to be expended for **Project No. 20-00785**, which was intended to pay for the new splash pad/interactive fountain and restrooms at Wilson Park as a future Master Plan phase.

Decisions will need to be made soon on the disposition of this grant and whether to proceed with the project.

**Board Options:**

- 1. Discuss LWCF Project No. 20-00785.

**Approved for Agenda by:**

Randy Frazer, City Manager



Operations Office  
512 SE 25th Ave.  
Pratt, KS 67124-8174

Phone: (620) 672-5911  
Fax: (620) 672-2972  
www.ksoutdoors.com

Brad Loveless, Secretary

Laura Kelly, Governor

February 24, 2021

**Dear Land & Water Conservation Fund (LWCF) Recipient:**

Enclosed is the annual operation and maintenance assurance statement (AOMAS) with a list of LWCF projects for which you have previously received awards. Also enclosed is information outlining your LWCF sites and the LWCF program in general. This information is provided as a tool to help you understand the LWCF program and your responsibilities as a subgrantee. Please keep this information for your records.

Please read the responsibilities listed on the blue AOMAS form and sign and return it to the attention of the KDWPT State Park Division by **April 30, 2021**. Also, please fill out the Contact Information Update on the back of the blue AOMAS to be sure our office has your most current contact information.

Keep in mind that any new improvements to the LWCF site must be approved by our office prior to development and must meet ADA requirements. Also remember that overhead lines are a direct violation of LWCF requirements and are never permitted within a project's boundaries. Any future utility development at these facilities must be buried underground or relocated outside of the 6(f) boundaries.

It is very important that LWCF guidelines are followed and that you return the blue AOMAS form. Your cooperation in maintaining your LWCF project is very important if you are interested in receiving future outdoor recreation funding.

We are now taking applications for new projects. If you would like to submit an application please have them to our office by **September 15, 2021**. You can find information on the application process by going to [www.ksoutdoors.com/KDWPT-Info/Grants](http://ksoutdoors.com/KDWPT-Info/Grants).

Feel free to call our office if you have any questions. Thank you for your dedication to providing outdoor recreation opportunities to your community.

Sincerely,

Kati Westerhaus  
Kansas Department of Wildlife, Parks and Tourism  
LWCF Coordinator, State Parks Division





# Protecting Places that Matter



## LWCF History

Since 1965, the Land and Water Conservation Fund has been an active partner with states and communities in creating places that really matter: playgrounds alive with kids, well-used baseball diamonds and soccer fields, peaceful picnic areas, safe paths for walking and cycling, fast-paced basketball courts, popular beaches and pools, and scenic state parks.

But America's most productive conservation partnership does even more. The benefits of the Land and Water Conservation Fund extend beyond park and recreation facility construction and open space acquisition. The Fund also plays a major stewardship role, ensuring the integrity and recreational quality of Fund-assisted parks and conservation lands, now and for future generations.

## Protecting our Parklands Forever

One of the most important aspects to understand about LWCF assisted sites is that the sites are protected under LWCF stewardship forever.

The Fund's most important tool for ensuring long-term stewardship is its "conversion protection" requirement. Administered by the National Park Service in cooperation with states, this requirement, Section 6(f)(3) of the Land and Water Conservation Fund Act, strongly discourages casual discards and conversions of state and local park and recreation facilities to other uses.

*SEC. 6(f)(3) No property acquired or developed with the assistance under this section shall, without the approval of the Secretary be converted to other than public outdoor recreation uses. The Secretary shall approve such conversion only if he finds it to be in accord with the then existing statewide outdoor recreation plan and only upon such conditions as he deems necessary to assure the substitution of other recreation properties of at least equal fair market value and of reasonably equivalent usefulness and location.*

Clearly, change is inevitable and sometimes – when all other alternatives have been carefully reviewed – conversions are deemed both necessary and desirable. When conversions are approved, the goal is always a “win-win” solution, balancing the needs of recreation and open space with other community needs. At the same time, the Fund's conversion protection language ensures that any changes or conversions from recreation use will bear an equivalent cost – a cost that guarantees that our nation's past investments in its treasured recreation and open space resources will be honored.

The conversion process (which is set forth in Title 36, Part 59.3 of the Code of Federal Regulations) includes a comprehensive review of key issues relating to recreation access and use, land valuation, and an assessment of its impact on the environment. The process takes time – from six months to more than a year depending on the complexity of the conversion and the replacement site – and is subject to concurrence by the State and the National Park Service.



Stewardship responsibility for Fund-assisted state and local parks and recreation facilities is shared by the Land and Water Conservation Fund's three partners: the National Park Service, the State Sponsor (KDWPT), and the local project sponsor (you). Stewardship duties are as follows:

**Local sponsor** (YOU): are responsible for local site stewardship, including:

- Public access and safety
- Basic maintenance
- All responsibilities outlined on the AOMAS statement

**State Sponsor** (KDWPT): responsible for site stewardship at state parks and coordination with local sponsors, including:

- Periodic site visits – KDWPT conducts site visits every 5 years
- Working with local sponsors to ensure that LWCF stewardship goals are met

**National Park Service**: charged with the overall responsibility for protecting the integrity and recreational value of all state and local sites assisted by the Fund.

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## State Sponsor Contact Information

Kansas Department of Wildlife, Parks and Tourism administers the Land and Water Conservation Fund as the state sponsor. Our goal is to support and maintain the spirit of the Fund as we work to preserve outdoor recreation opportunities statewide through the state park system and local LWCF projects.

As the State sponsor, our office works directly with the local sponsors to ensure that LWCF goals are met statewide. We do this primarily through the Annual Operations and Maintenance Assurance Statement (AOMAS) and local site visits. AOMAS statements are sent yearly as a reminder of the stewardship responsibilities for the local sponsor; we ask that you sign this statement and return it to us as an acknowledgement of understanding. In addition to the AOMAS, KDWPT conducts site visits every 5 years to ensure that Fund-assisted sites are still open and in compliance with LWCF goals.

Any questions or concerns you have regarding your LWCF assisted sites may be directed to:

Kati Westerhaus  
LWCF Coordinator  
512 SE 25<sup>th</sup> Avenue  
Pratt, KS 67124

Email: [kati.westerhaus@ks.gov](mailto:kati.westerhaus@ks.gov)  
Phone: 620-672-0740  
Fax: 620-672-2972



**KANSAS DEPARTMENT OF WILDLIFE, PARKS & TOURISM**  
**512 SE 25<sup>th</sup> AVENUE**  
**PRATT, KS 67124**

**2021 ANNUAL OPERATION AND MAINTENANCE ASSURANCE STATEMENT**  
*Land & Water Conservation Fund (LWCF)*

Whereas, **City of Arkansas City** has received financial assistance from the Land & Water Conservation Fund for the following project(s):

<u>NPS Project No.</u>	<u>Project Title</u>
20-00176	North C Street Tennis Court
20-00209	Walnut River Park Acq. Project
20-00254	Walnut River Park Development
20-00255	Center City Park Area Acq. & Dev.
20-00285	Municipal Swimming Pool Renovation
20-00498	Springhill Golf Course Acq.
20-00622	Wilson Park Improvements
20-00785	Wilson Park Splash Pad & Restroom

The subgrantee does hereby assure that it:

1. will not convert any portion of a project area to other than public outdoor recreation use through sale, lease, easement, construction of non-outdoor recreation facilities or by any other means without prior approval and replacement of the converted property. (see Section 6(f)(3) of the LWCF act) A "project area" will generally include all or any outdoor recreation area which has received LWCF assistance;
2. will not install any overhead electric or telephone lines on project areas;
3. will maintain the project area and facilities in a safe, attractive, and inviting manner;
4. will maintain sanitary facilities in accordance with local/state health standards;
5. will make reasonable and prompt repairs on facilities funded with LWCF throughout their estimated lifetime to prevent undue or premature deterioration;
6. will keep facilities open for public use during reasonable hours of the day and times of the year;
7. will permanently display a LWCF sign (symbol) at all project areas;
8. will comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975;
9. will not change, by addition or deletion, any structural features of facilities without prior review and approval of the Kansas Department of Wildlife, Parks & Tourism and the National Park Service.
10. will submit any new development plans for the project site to Kansas Department of Wildlife, Parks & Tourism prior to development, and all required permitting from the State Historical Preservation Office and all environmental approvals must be sent to Kansas Department of Wildlife, Parks & Tourism for their files.

City of Arkansas City  
Project Sponsor

*\*\* I certify that I have the authority to sign for this project sponsor \*\**

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_



<b>Contact Information Update</b>
<b>Printed Name:</b>
<b>Title:</b>
<b>Agency or Department:</b>
<b>Mailing Address:</b>
<b>City, State, Zipcode:</b>
<b>Phone number:</b>
<b>Fax number:</b>
<b>E-mail address:</b>

**Andrew Lawson**

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**From:** Westerhaus, Kati [KDWPT] <Kati.Westerhaus@KS.GOV>  
**Sent:** Wednesday, January 29, 2020 2:28 PM  
**To:** Andrew Lawson  
**Subject:** Obsolete & Change of Use - LWCF Facilities

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Hi Andrew,

Per your request, below is information regarding the obsolete facilities rules for LWCF projects that have outlived their useful life and significant change of use:

**Obsolete Facilities**

Project sponsors are not required to continue operation of a particular recreation area or facility beyond its useful life. However, Section 6(f)(3) of the LWCF Act requires project sponsors maintain the entire area within the Section 6(f)(3) boundary in some form of public outdoor recreation use.

Notwithstanding neglect or inadequate maintenance on the part of the project sponsor, a recreation area or facility may be determined to be obsolete if:

- 1. reasonable maintenance and repairs are not sufficient to keep the recreation area or facility operating;
- 2. changing recreation needs dictate a change in the type of facilities provided;
- 3. park operating practices dictate a change in the type of facilities required; or,
- 4. the recreation area or facility is destroyed by fire, natural disaster, or vandalism.

States may determine a facility is obsolete and permit its use to be discontinued or allow a particular type of recreation use of the LWCF assisted area to be changed provided that the project record maintained by the State is documented by the sponsor with a justification statement for determining obsolescence and the State concurs in the change. However, NPS

approval must be obtained prior to any change from one LWCF allowable use to another when the proposed use would significantly contravene the original plans for the area.

If, in the judgment of the State, the facility is needed and was lost through neglect or inadequate maintenance, then replacement facilities must be provided at the current value of the original investment.

LWCF assistance may be provided to renovate outdoor recreation facilities that have previously received LWCF assistance if the State determines the renovation is not required as a result of neglect or inadequate maintenance and the State documents the project record to that effect.

**Significant Change of Use**

Section 6(f)(3) of the LWCF Act requires project sponsors maintain the entire area defined in the project agreement in some form of public outdoor recreation use. NPS approval must be obtained prior to any change from one eligible use to another when the proposed use would significantly contravene the original plans or intent for the area as described in the original LWCF project(s).

NPS approval is not required, however, for each and every facility use change. Uses within a Sect protected area should be viewed in the context of overall use and should be monitored in this context. A change from a swimming pool with substantial recreational development to a less intense area of limited development such as a passive park, or vice versa, would, for example, require NPS approval.

States shall notify NPS in writing of proposals to significantly change the use of Section 6(f)(3) areas in advance of their occurrence. NPS will expedite a determination of whether a formal review and approval process will be required. A primary NPS consideration in the review will be the consistency of the proposal with the Statewide Comprehensive Outdoor Recreation Plan.

Changes to other than public outdoor recreation use constitute a conversion and will require NPS approval and the substitution of replacement land in accordance with Section 6(f)(3) of the LWCF Act.

Thank you,  
Kati

Kati Westerhaus  
LWCF Grant Coordinator  
Kansas State Parks



P 620.672.0740  
KS Dept. of Wildlife, Parks & Tourism  
512 SE 25th Ave. | Pratt, KS 67124  
[kati.westerhaus@ks.gov](mailto:kati.westerhaus@ks.gov) | [www.ksoutdoors.com](http://www.ksoutdoors.com)



RESOLUTION NO. 2020-07-3338

A RESOLUTION AUTHORIZING MAYOR KAREN WELCH TO SIGN AND EXECUTE THE PROJECT AGREEMENT FOR LAND AND WATER CONSERVATION FUND (LWCF) PROJECT NO. 20-00785 WITH THE KANSAS DEPARTMENT OF WILDLIFE, PARKS AND TOURISM FOR THE WILSON PARK MASTER PLAN PHASE 1 UPGRADES.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS:

SECTION ONE: The Governing Body of the City of Arkansas City, Kansas, hereby authorizes the Mayor and/or City staff of the City of Arkansas City, Kansas, to take such further and other necessary actions that are required to effectuate the intent and purposes of this Legislative Enactment, including but not limited to signing and executing the Project Agreement for Land and Water Conservation Fund (LWCF) Project No. 20-00785 with the Kansas Department of Wildlife, Parks and Tourism (KDWPT).

SECTION TWO: This Resolution shall be in full force and effect from its date of passage by the Governing Body of the City of Arkansas City, Kansas.

PASSED AND RESOLVED by the Governing Body of the City of Arkansas City, Kansas, on this 7<sup>th</sup> day of July, 2020.

(Seal) SEAL CITY OF ARKANSAS CITY ATTEST IN WITNESS WHEREOF, I have hereunto set my hand and the seal of said City this 7th day of July, 2020. Lesley Shook, City Clerk

Karen Welch Karen Welch, Mayor

APPROVED AS TO FORM: Larry R. Schwartz, City Attorney

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of the Resolution No. 2020-07-3338 of the City of Arkansas City, Kansas, adopted by the Governing Body thereof on July 7, 2020, as the same appears of record in my office.

DATED: July 8, 2020.

Lesley Shook, City Clerk SEAL CITY OF ARKANSAS CITY KANSAS

**KANSAS DEPARTMENT OF WILDLIFE, PARKS AND TOURISM  
LAND AND WATER CONSERVATION FUND PROGRAM**

COUNTY: Cowley  
PROJECT NO.: 20-00785

**PROJECT AGREEMENT**

NAME OF PARTICIPATING AGENCY: City of Arkansas City  
ADDRESS: 118 W. Central Ave., Arkansas City, KS 67005  
PROJECT TITLE: Wilson Park Splash Pad & Restroom  
PROJECT PERIOD: September 23, 2019 through September 30, 2022  
PROJECT SCOPE: (Description of Project)

The proposed project would provide assistance to the City of Arkansas City for the construction of a splash pad and restroom facility.

**PROJECT SEGMENT COVERED BY THIS AGREEMENT:**

**PROJECT COST:**

Total Cost	\$	<u>777,192.00</u>	
Fund (LWCF) amount not to exceed		50%	
Fund (LWCF) Amount	\$	<u>300,000.00</u>	38.6%
Cost of this Segment	\$	<u>777,192.00</u>	
Assistance this Segment	\$	<u>300,000.00</u>	

**ATTACHMENTS:**

1. General Provisions  
(Dated:) December 2015

**Project Agreement (Cont.)**

The State of Kansas and the local agency named on the previous page, mutually agree to perform this agreement in accordance with the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964) as amended, with the general provisions attached hereto and made a part hereof, and with the approved project proposal including attachments and any amendment thereto which have been or will be submitted for this project.

The State hereby promises, pending the execution of this agreement by the above named political subdivision, to take the necessary steps and action and to attempt to enter an agreement and any necessary amendments to obtain federal cost-sharing for that portion of the project cost referred to on the reverse side as "Fund Amount," to accept such funds from the United States and disburse the same to reimburse the local agency that portion of the total project cost that is the United States' share. It is understood by the parties hereto that this agreement shall not obligate State of Kansas funds for the project costs described herein, to execute the project or project segment described on the reverse side in accordance with the terms of the agreement. It is further understood that incurred costs will not be reimbursed without written approval that such federal funds have been encumbered.

The following special project terms and conditions were added to this agreement before the parties signed it hereto:

*A final billing for reimbursement shall be submitted to the State not later than 90 days following the expiration of the project period. Failure to do so shall, at the discretion of the State, be cause for termination of the project with no further reimbursement of funds.*

*The grantee shall comply with 43 CFR Part 12, Subpart B -Audit Requirements for State and Local Governments.*

STATE OF KANSAS

LOCAL AGENCY

By: \_\_\_\_\_  
Linda Lanterman, Director of State Parks  
Kansas Department of Wildlife, Parks and Tourism

By: Karen Welch  
Signature

Karen Welch Mayor  
Name & Title

\_\_\_\_\_  
Date

**Andrew Lawson**

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**From:** Candace Hendricks <chendricks@unitedagencyks.com>  
**Sent:** Sunday, August 29, 2021 2:16 PM  
**To:** Andrew Lawson; Randy Frazer  
**Subject:** City Entrances

Hey Andrew & Randy,

The Rotary club of AC is wanting look into signs as you come into the city welcoming people. Do you have any resources for design ideas by chance?

Kind Regards,

Candace Hendricks, MBA  
Realtor, United Agency  
620-660-0844  
[chendricks@unitedagencyks.com](mailto:chendricks@unitedagencyks.com)



**Andrew Lawson**

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**From:** Candace Hendricks <chendricks@unitedagencyks.com>  
**Sent:** Wednesday, November 17, 2021 6:29 AM  
**To:** Andrew Lawson  
**Subject:** Entrances

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Hey Andrew,

Hope this email finds you well! I wanted to follow up with you on the city entrance signs and see what I can do to help and where we are with it? I would love to start working with our local businesses on design. Thanks a bunch for all you do!!

Kind Regards,

Candace Hendricks, MBA  
Realtor, United Agency  
620-660-0844  
[chendricks@unitedagencyks.com](mailto:chendricks@unitedagencyks.com)



*Section IV, Item 1.*



*Stanthorpe*

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*Section IV, Item 1.*

WELCOME TO  
**STONY  
PLAIN**



23



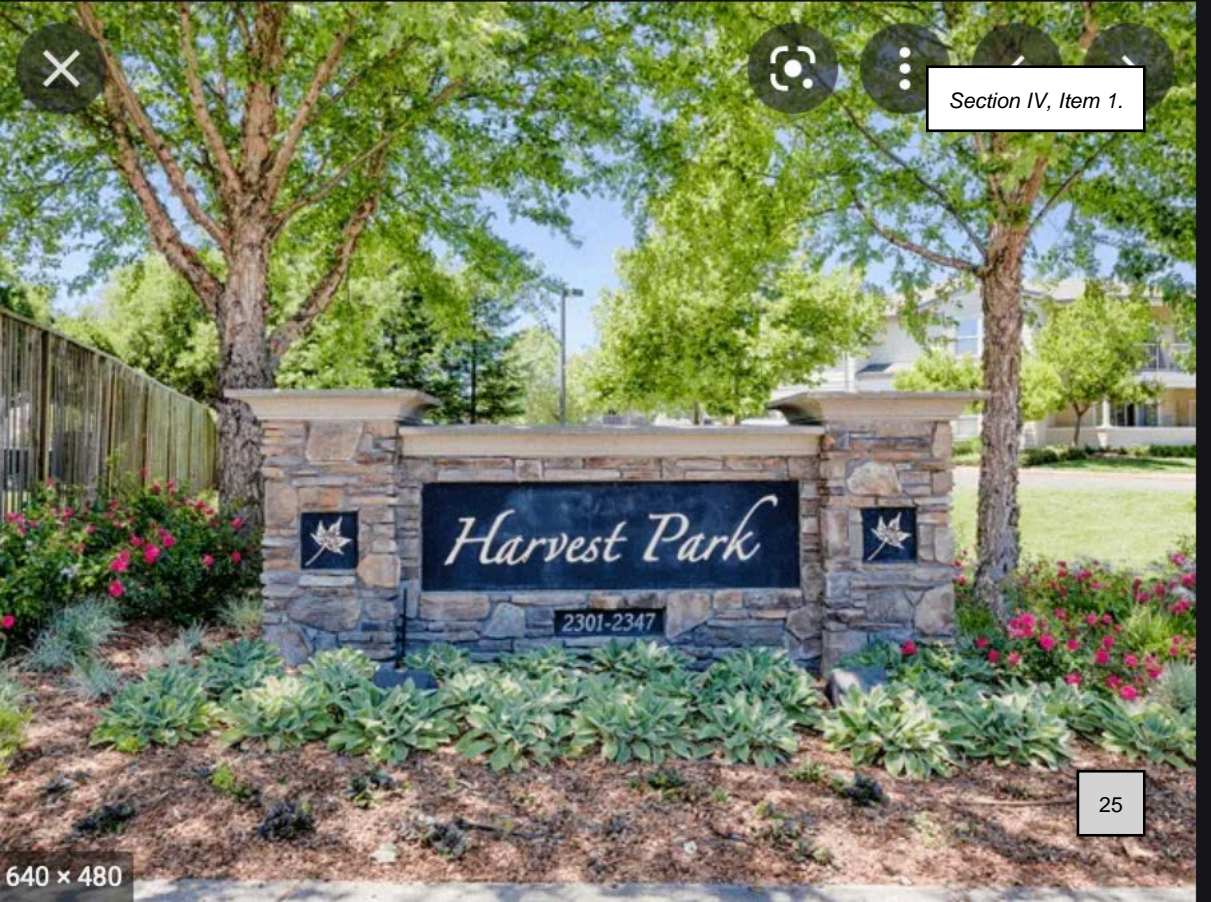
*Section IV, Item 1.*



WELCOME TO  
**CONGLETON**  
**TOWN**  
HISTORIC MARKET TOWN



Sponsored by Congleton Inclosure Trust  
Visit Congleton Park & Museum



Section IV, Item 1.





Section IV, Item 1.













# City of Arkansas City

Arkansas City, KS

Mayor Scott Rogers

## Pledge Summary

Arkansas City is a city in south-central Kansas, just north of the Oklahoma state line, with a population of roughly 12,000. The city lies between the Arkansas and Walnut rivers and is home to 18 parks and recreation areas, plus 8 miles of paved walking and bicycle trails. Ark City lies along the monarchs' annual migration route to Mexico and as such, Mayor Scott Rogers has committed to helping to save the monarch butterfly and other pollinators with his signing of the Mayors' Monarch Pledge. The Beautification and Tree Advisory Board looks forward to engaging residents and Pollinator Project partner agencies in building more pollinator habitat throughout the city.

## Action Items Committed for Program Year 2021

### Communications and Convening

- Issue a Proclamation to raise awareness about the decline of the monarch butterfly and the species' need for habitat.
- Engage with city parks and recreation, public works, sustainability, and other relevant staff to identify opportunities to revise and maintain mowing programs and milkweed / native nectar plant planting programs.
- Engage with gardening leaders and partners (e.g., Master Naturalists, Master Gardeners, Nature Centers, Native Plant Society Chapters, other long-standing and influential community leaders) to support monarch butterfly conservation.
- Create a community art project to enhance and promote monarch and pollinator conservation as well as cultural awareness and recognition.

### Program and Demonstration Gardens

- Host or support a native seed or plant sale, giveaway or swap.
- Convert vacant lots to monarch habitat.
- Host or support a monarch neighborhood challenge to engage neighborhoods and homeowners' associations within the community to increase awareness, support community unity around a common mission, and/or create habitat for the monarch butterfly.

### Systems Change

- Direct city property managers to consider the use of native milkweed and nectar plants at city properties where possible.
- Integrate monarch butterfly conservation into the city's Park Master Plan, Sustainability Plan, Climate Resiliency Plan or other city plans.

## Past Pledge Archive

Mayor Name	Program Year	Pledge Date	Achievement
Mayor Scott Rogers	Program Year 2021	3/31/2021	

## Action Items

**In total, how many individuals have been reached through the Mayors' Monarch Pledge in your community this year (Jan-Dec)? Please limit your answer to only the number of individuals reached in the answer field below (e.g., 50).**

**Of these individuals reached, how many are youth (ages 0-18) and how many are adults? Please limit your answer to only number of adults and youths engaged in the answer field (e.g., 500 youth and 600 adults).**

**In total, how many acres of monarch habitat have been created in your city in the last 12 months? Please limit your answer to only the number of acres in the answer field below (e.g., 3).**

**Where is your habitat being created? This may include residences (yards, containers, balconies, etc.), schools, places of worship, rights-of-way, roadsides, community gardens, culturally-significant locations, shared public spaces and common areas or parks.**

**How are you leveraging the Mayors' Monarch Pledge program to engage marginalized communities, such as low-income communities or communities of color?**

**What was your community's motivation for taking and continuing to work on the Mayors' Monarch Pledge?**

**What resources have been most helpful to you thus far and what new resources would you like to see to help meet your goals? What resources would be useful to help expand equitable engagement in community processes and access to high-quality, usable nature?**

**What else should we know about your monarch butterfly conservation efforts over the last year?**

## Selected Action Items

**Issue a Proclamation to raise awareness about the decline of the monarch butterfly and the species' need for habitat.**

**Date of Proclamation:**

**Title of Proclamation (i.e. – Monarch Day or Pollinator Week):**

**Engage with city parks and recreation, public works, sustainability, and other relevant staff to identify opportunities to revise and maintain mowing programs and milkweed / native nectar plant planting programs.**

How many community organizations and groups participated? Please list them below.

Please describe the extent of engagement with these groups and revisions/maintenance implemented for mowing or planting programs.

**Engage with gardening leaders and partners (e.g., Master Naturalists, Master Gardeners, Nature Centers, Native Plant Society Chapters , other long-standing and influential community leaders) to support monarch butterfly conservation.**

How many community organizations and groups participated? Please list them below.

Please describe the extent of engagement with these groups and their monarch butterfly conservation efforts.

**Create a community art project to enhance and promote monarch and pollinator conservation as well as cultural awareness and recognition.**

What community organizations, groups, or leaders (if any) did you partner with or engage to host the event?

How many individuals were engaged in this effort? Please limit your answer to only the number of individuals reached in the answer field (e.g., 50).

Please describe the community art project that was implemented in your community and how it contributed to cultural awareness and recognition (e.g., number of art installations, type of art).

**Host or support a native seed or plant sale, giveaway or swap.**

How many plants were sold and/or given away at your event?

How many people attended your event?

What community organizations, groups, or leaders (if any) did you partner with or engage to host the event?

**Convert vacant lots to monarch habitat.**

Where is the monarch habitat located? (Please provide an address, if possible)

**What community organizations, groups, or leaders (if any) did you partner with or engage to complete this effort?**

**What is the total acreage of land that has been converted? Please limit your answer to only the number of acres in the answer field below (e.g., 2 acres). For reference, 1 acre = 43,560 square feet and is about the size of a football field without the end zones.**

**How many lots were converted to monarch habitat? Please limit your answer to only the number of lots in the answer field below (e.g., 3)**

**Please describe when the lots were converted to monarch habitat and the planned maintenance schedule.**

**Host or support a monarch neighborhood challenge to engage neighborhoods and homeowners' associations within the community to increase awareness, support community unity around a common mission, and/or create habitat for the monarch butterfly.**

**How many estimated individuals participated in your challenge? Please limit your answer to only the number of individuals reached in the answer field (e.g., 100).**

**What community organizations, groups, or leaders (if any) did you partner with or engage to complete this effort?**

**When did this challenge take place?**

**What is the total acreage of habitat created? Please limit your answer to only the number of acres in the answer field below (e.g., 2 acres). For reference, 1 acre = 43,560 square feet and is about the size of a football field without the end zones.**

**Please describe your challenge and the results.**

**Direct city property managers to consider the use of native milkweed and nectar plants at city properties where possible.**

**What community organizations, groups, or leaders (if any) did you partner with or engage to complete this effort?**

**What is the status of this action? Please limit your answer to either "complete" or "in progress" in the answer field below.**

**If this action is Complete, please include the date this was completed and upload a copy of the policy above or share a link below.**

**If this action is In Progress, please describe your progress and a target date when you plan to complete action.**

**Integrate monarch butterfly conservation into the city's Park Master Plan, Sustainability Plan, Climate Resiliency Plan or other city plans.**

**What community organizations, groups, or leaders (if any) did you partner with or engage to complete this effort?**

**What is the status of this action? Please limit your answer to either "complete" or "in progress" in the answer field below.**

**If this action is Complete, please include the date this was completed and upload a copy of the policy above or share a link below.**

**If this action is In Progress, please describe your progress and a target date when you plan to complete action.**