



CITY COMMISSION MEETING AGENDA

Tuesday, June 02, 2026 at 5:30 PM – 118 W Central Ave, Arkansas City, KS

Please join our meeting and subscribe to our YouTube channel:
<https://www.youtube.com/@cityofarkansascitykansas895>



I. Routine Business

1. Roll Call
2. Opening Prayer and Pledge of Allegiance
3. Additions or Deletions (**Voice Vote**)
4. Approval of the Agenda (**Voice Vote**)

II. Awards and Proclamations

1. Proclaim June 2026 as Archaeology and Historic Preservation Month in Arkansas City.
2. Proclaim June 19, 2026, as Juneteenth National Independence Day in Arkansas City.

III. Recognition of Visitors/Staff

1. Recognize LT. Dan Dedrick, Paramedic Jaxson Slater, EMT Austyn Butler, Paramedic Shawn Dent, EMT Nate Wilson, EMT Mike Evinger, and Captain Tanner McClure for their life saving efforts.

IV. Consent Agenda (Voice Vote)

Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under New Business.

1. Approve the May 19, 2026, regular meeting minutes as written.
2. Ratify Mayor Tad Stover's appointment of Lauren Lewis to the Arkansas City Recreation Commission Board.
3. Ratify Mayor Tad Stover's appointment of Melanie Beltz to the Arkansas City Public Library Board.
4. Approve a new Cereal Malt Beverage (CMB) License for Ninja Sushi located at 1618 N. Summit St.
5. A Resolution authorizing the City of Arkansas City to allocate Unpledged Healthcare Sales Tax Funds in the amount of \$15,019.00 to SCK Health for uncompensated care provided to the community, consistent with Ordinance No. 2019-02-4481 and the City's intent to annually appropriate available revenues for health care purposes.

V. New Business

City Manager Department

1. An Ordinance authorizing the vacation of a portion of an alley in Block 12 of Gooch's Addition to Arkansas City, Kansas. (**Roll Call Vote**)

2. A Resolution ratifying Supplemental Agreement No. 1 with Professional Engineering Consultants, P.A. (PEC), for the East Pressure Zone Improvements Project in the amount of \$19,750.00 and acknowledging the revised total engineering contract amount of \$376,750.00, as executed by the City Manager on May 20, 2026. **(Voice Vote)**

VI. City Manager Updates & Reminders

VII. Items for Discussion by City Commissioners

VIII. Comments from the Audience for Items not on the Agenda

The public will be allowed to speak on issues or items that are not scheduled for discussion on the agenda. Individuals should address all comments and questions to the Commission. Comments should be limited to issues and items relevant to the business of the Governing Body. The Commission will not discuss or debate these items, nor will the Commission make decisions on items presented during this time. Each person will be limited to three (3) minutes.

IX. Adjournment



P R O C L A M A T I O N

WHEREAS, the National Trust for Historic Preservation created Preservation Week in 1971 to spotlight grassroots preservation efforts in the United States, and it since has grown into an annual celebration observed by small towns and big cities with events ranging from architectural and historic tours and award ceremonies to fundraising events, educational programs, and heritage travel opportunities; and

WHEREAS, the National Trust in 2005 extended the celebration to an entire month and declared it Preservation Month to provide an even longer opportunity to celebrate the diverse and unique heritage of our country’s cities and states, and to enable more Americans to become involved in the growing preservation movement; and

WHEREAS, the National Historic Preservation Act has had a profound impact on Kansas, and historic places listed on the Cowley County, State, and National Registers contribute to the revitalization and recognition of communities through heritage tourism and the preservation of historic places which honor the diverse cultural, agricultural, natural, and built environments of our State; and

WHEREAS, Etzanoa, “The Great Settlement,” is a large historic Native American City of the Wichita people located in present day Arkansas City, Kansas from the mid-15th Century through the mid-18th century; and

WHEREAS, **June** is a very important month for the Etzanoa Conservancy, as ongoing archaeological excavation, educational and training activities take place throughout this month as part of the Etzanoa Field School, offered in conjunction with Cowley College and Wichita State University; and

WHEREAS, Archaeology and Historic Preservation Month is a celebration of our city’s historic heritage.

NOW, THEREFORE, the Mayor of the City of Arkansas City, Kansas, does hereby proclaim that **June 2026** shall be commemorated as

ARCHAEOLOGY AND HISTORIC PRESERVATION MONTH

in Arkansas City, Kansas, and urges all residents to recognize the diverse and unique heritage of Arkansas City, Cowley County, and the State of Kansas with appropriate and suitable activities and celebrations.

IN WITNESS WHEREOF, I have hereunto set my hand and caused this seal to be affixed.

Tad Stover, Mayor
June 2, 2026

ATTEST:

Tiffany Parsons, City Clerk



P R O C L A M A T I O N

WHEREAS, Juneteenth represents the first day of celebrating freedom in the United States for all Americans and the last known celebration for the ending of enslavement; and

WHEREAS, the Emancipation Proclamation, which freed enslaved peoples living in the Confederacy, was enacted and took effect on January 1, 1863; and

WHEREAS, over two years later, on June 19, 1865, the news of this freedom finally reached enslaved people living in Galveston, TX. As those who were formally enslaved were recognized for the first time as citizens, Black Americans came to commemorate Juneteenth with celebrations across the country, building new lives and new traditions that we honor today through storytelling, education, music, ceremonies, and celebrations; and

WHEREAS, Juneteenth is a day of profound weight and power. A long legacy of systemic racism, inequality, and inhumanity. But it is a day that also reminds us of the incredible capacity to heal, hope, and emerge from the darkest moments with purpose and resolve; and

WHEREAS, the history of Kansas as a Free State emphasizes the value of justice, humanity and the rejection of bigotry and oppression; and

WHEREAS, ninety-nine years after the inception of Juneteenth, President Lyndon B. Johnson signed the Civil Rights Act of 1964 and, thereafter, the Voting Rights Act of 1965 to guarantee all Americans their inalienable rights; and

WHEREAS, in the ongoing national dialogue of the meaning of freedom, Kansans remain committed to ensuring the value and dignity of all people; and

WHEREAS, the struggle for freedom and justice for all people must be continuously remembered and waged.

NOW, THEREFORE, The Mayor of the City of Arkansas City, Kansas, does hereby proclaim June 19th as

JUNETEENTH NATIONAL INDEPENDENCE DAY

in Arkansas City, Kansas, and encourage all citizens of the City of Arkansas City to observe Juneteenth National Independence Day with the Cowley County Juneteenth Celebration and other appropriate ceremonies and activities.

IN WITNESS WHEREOF, I have hereunto set my hand and caused this seal to be affixed.

Tad Stover, Mayor
June 2, 2026

ATTEST:

Tiffany Parsons, City Clerk



City Commission Agenda Item

Meeting Date: June 2, 2026
From: EMS Director Jeri Wheatley & Fire-EMS Chief Stuart Cassaboom
Item: Life Save Awards

Purpose: Recognize LT. Dan Dedrick, Paramedic Jaxson Slater, EMT Austyn Butler, Paramedic Shawn Dent, EMT Nate Wilson, EMT Mike Evinger, and Captain Tanner McClure for their life saving efforts.

Background:

1st Award – Jan. 17, 2026. On January 17, 2026, Arkansas City Fire-EMS Department responded to a local residence for a report of an unresponsive patient in cardiopulmonary arrest. Upon arrival, EMS personnel found the patient without a pulse and not breathing. Advanced Life Support interventions were immediately initiated, resulting in the return of spontaneous circulation and respirations.

The patient was then transported to South Central Kansas Medical Center for continued emergency treatment and was later transferred to a hospital in Wichita for additional specialized care. Following further treatment and recovery, the patient was discharged from the hospital several days later.

EMS Personnel involved in the patient’s care included Lt. Paramedic Daniel Dedrick, Paramedic Jaxson Slater, EMT Nate Wilson, EMT Mike Evinger, and Captain EMT Tanner McClure.

2nd Award – Feb. 2, 2026. On Feb 2, 2026, Arkansas City Fire-EMS Department responded to a local residence for a report of an unresponsive patient in cardiopulmonary arrest. Upon arrival, EMS personnel found the patient without a pulse and not breathing. Advanced Life Support interventions were immediately initiated, resulting in the return of spontaneous circulation and respirations.

The patient was then transported to South Central Kansas Medical Center for continued emergency treatment and was later transferred to a hospital in Wichita for additional specialized care. Following further treatment and recovery, the patient was discharged from the hospital several days later.

EMS Personnel involved in the patient’s care included: LT. Paramedic Daniel Dedrick, Paramedic Jaxson Slater, Paramedic Shawn Dent, EMT Austyn Butler, EMT Mike Evinger, Captain EMT, Tanner McClure.

Commission Options:

- 1. No action required, recognition only.

Approved for Agenda by:

Randy Frazer, City Manager



City Commission Agenda Item

Meeting Date: June 2, 2026
From: Tiffany Parsons, City Clerk
Item: Approve May 19, 2026, Regular Meeting Minutes

Motion: Approve the May 19, 2026, regular meeting minutes as written.

Background: Each meeting, the City Commission reviews and approves the minutes of its prior meeting(s).

Commission Options:

- 1. Approve with consent agenda.
- 2. Remove item from consent agenda for further consideration.

Approved for Agenda by:

A handwritten signature in black ink, appearing to read "Randy Frazer", is written over a horizontal line.

Randy Frazer, City Manager



CITY COMMISSION MEETING MINUTES

Tuesday, May 19, 2026 at 5:30 PM — Commission Room, City Hall — 118 W. Central Ave

Routine Business

1. Roll Call

PRESENT:

- Mayor Tad Stover
- Vice-Mayor Steve Lungren
- Commissioner Chad Beeson
- Commissioner David Colquhoun
- Commissioner Charles Tweedy III

ABSENT:

City staff present: City Manager Randy Frazer, IT Manager Matt Metzinger, Public Service Parks & Facilities Supervisor Connie and Community Development Director Josh White.

- 2. Opening Prayer led by Pastor Kyle Carson of Mont Zion Church and Pledge of Allegiance led by Mayor Tad Stover.
- 3. There were no additions or deletions to the agenda.
- 4. Approval of the Agenda.

Motion made by Commissioner Colquhoun, seconded by Commissioner Tweedy III, to approve the agenda as written.

Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved.

Consent Agenda

Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under New Business.

- 1. Approve the May 19, 2026, regular meeting minutes as written.
- 2. Receive and file the 2025 Audit by Gordon CPA LLC.

Motion made by Vice-Mayor Lungren, seconded by Commissioner Tweedy III, to approve the Consent Agenda as written.

Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved.

New Business

City Manager Department

- 1. A Resolution authorizing the City of Arkansas City to approve a Temporary Workspace Permit with Southern Star Central Gas Pipeline, Inc., to temporarily utilize City-owned property at Newman Park, located at 111 West Lincoln Avenue, for the storage of construction materials and equipment.

Motion made by Mayor Lungren, seconded by Vice-Mayor Stover, to approve the item as written.

*Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved; given **Resolution No. 2026-05-3833**.*

2. A Resolution authorizing the City of Arkansas City to approve an electric easement agreement with S Central Gas Pipeline, Inc., on city-owned property at Newman Park, located at 111 West Lincoln Avenue.

Motion made by Commissioner Beeson, seconded by Commissioner Colquhoun, to approve the item as written.

*Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved; given **Resolution No. 2026-05-3834.***

Public Services Department

1. A Resolution authorizing the City of Arkansas City to accept a bid submitted by Gades Sales Co. Inc. to purchase a Radar Vision System to service US 77 & Summit St., for an amount not to exceed \$21,175.00.

Motion made by Commissioner Colquhoun, seconded by Commissioner Tweedy III, to approve the item as written.

*Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved; given **Resolution No. 2026-05-3835.***

City Manager Updates & Reminders

1. **May 23 – Budget Work Session for External Agencies:** The City will hold its budget work session for external agency funding requests on Friday at noon as part of the 2027 budget process.
2. **May 23 – Splash Pad Ribbon Cutting:** A ribbon-cutting event for the splash pad will be held Friday from 2:00–4:00 p.m., weather permitting.
3. **May 14 & May 29 – Fire Station Design Process Update:** The fire station design team continues refining concepts and structure options, with another meeting and work session presentation scheduled for May 29.
4. **Well 16 Online Approval & PFAS Testing:** The City received approval to place Well 16 online following PFAS testing delays, while continuing discussions with engineers and KDHE regarding future testing and potential treatment requirements.
5. **Water System Regulatory Concerns:** - City officials discussed ongoing uncertainty surrounding emerging PFAS regulations and the challenges of planning infrastructure improvements before state standards are finalized.
6. **CCLIP Mill & Overlay Project Update:** Bids for the Madison Street mill and overlay project came in approximately \$50,000 under the engineer’s estimate and will be presented at the next meeting pending final paperwork.
7. **PEC Project Update:** Commissioners received an update on ongoing projects being managed through PEC.
8. **Pickleball Court Project Update:** Construction is progressing, pad pouring happened today and light poles went up. Completion is anticipated by May 18, including painting and final improvements.
9. **Financial Summary Update:** The City’s financial reports, located in the back of the meeting packet, continue to show the budget performing well as the fiscal year approaches the halfway point.

Items for Discussion by City Commissioners

Commissioner Beeson expressed appreciation to City staff for their response efforts during the overnight storm, responded early in the morning to address power outages and related issues. Appreciation was also extended to crews working throughout the day on cleanup and treatment efforts, recognizing staff for their continued hard work and dedication.

Comments from the Audience for Items not on the Agenda

The public will be allowed to speak on issues or items that are not scheduled for discussion on the agenda. Individuals should address all comments and questions to the Commission. Comments should be limited to issues and items relevant to the business of the Governing Body. The Commission will not discuss or debate these items, nor will the Commission make decisions on items presented during this time. Each person will be limited to three (3) minutes.

No one signed up or wished to speak from the audience.

Financial Summary

1. April 2026 Financial Summary provided for review.

Adjournment

Motion made by Commissioner Tweedy III, seconded by Commissioner Colquhoun to adjourn the meeting.

Voice vote was unanimous in favor of the motion. Mayor Stover declared the motion approved and meeting adjourned.

THE CITY OF ARKANSAS CITY
BOARD OF CITY COMMISSIONERS

(Seal)

Tad Stover, Mayor

ATTEST:

Tiffany Parsons, City Clerk

Prepared by: Tiffany Parsons, City Clerk

DRAFT



City Commission Agenda Item

Meeting Date: June 2, 2026
From: Tiffany Parsons, City Clerk
Item: New City Board Appointment – Lauren Lewis
to Recreation Commission Board

Motion: *Consent Agenda:* Ratify Mayor Tad Stover’s appointment of Lauren Lewis to the Arkansas City Recreation Commission Board. **(Voice Vote)**

Background: Lauren Lewis, native to Cowley County and a local resident of Arkansas City for 6 years, has expressed an interest in serving on the Arkansas City Recreation Commission (ACRC) Board. Lauren is a current Habitat for Humanity Board Member (Winfield) and Big Brothers & Big Sisters Board Member in addition to being a program participant as a Big for 10 years. Other civic involvement includes volunteer graphic design work for various non-profits such as Habitat, Winfield Tree-alition, Cowley County House of Hope, Winfield Gardenaries, and more. Lewis homeschools their three daughters, all of which are participating in the ACRC activities. Based on the positive impact the ACRC has had on her family, she would like the opportunity to give back and help shape and support others. City staff received notice from both Lauren and Recreation Director Landon West of her interest in serving on this board.

The board and Mayor Stover recommend this appointment.

Commission Options:

1. Approve with consent agenda.
2. Remove from consent agenda for further consideration.

Approved for Agenda by:

A handwritten signature in black ink, appearing to read "Randy Frazer", is written over a horizontal line.

Randy Frazer, City Manager



City Commission Agenda Item

Meeting Date: June 2, 2026
From: Tiffany Parsons, City Clerk
Item: New City Board Appointment – Melanie Beltz to Library Board

Motion: *Consent Agenda:* Ratify Mayor Tad Stover’s appointment of Melanie Beltz to the Arkansas City Public Library Board. **(Voice Vote)**

Background: Melanie Beltz, a local resident of Arkansas City for 2 years, has expressed interest in serving on the Arkansas City Public Library (ACPL) Board. Melanie is active in the community serving on the Burford Board and in Soroptimist. Since moving to Arkansas City, she and her husband own and operate The Good Finch Company located at 226 S. Summit St. City staff received notice from Library Director Mendy Pfannenstiel of her interest in serving on this board.

The board and Mayor Stover recommend this appointment.

Commission Options:

- 1. Approve with consent agenda.
- 2. Remove from consent agenda for further consideration.

Approved for Agenda by:

A handwritten signature in black ink, appearing to read "Randy Frazer", is written over a horizontal line.

Randy Frazer, City Manager



City Commission Agenda Item

Meeting Date: June 2, 2026
From: Tiffany Parsons, City Clerk
Item: New Cereal Malt Beverage License – Ninja Sushi On Premises

Motion: *Consent Agenda:* Approve a new Cereal Malt Beverage (CMB) License for Ninja Sushi located at 1618 N. Summit St. **(Voice Vote)**

Background: Jayden He, is talking over ownership of Ninja Sushi Steak House located at 1618 N. Summit St., and is requesting the approval of a new individual CMB retailers license “consumption on the premises”; for consumption on the licensed premises only. The current restaurant owner has successfully held a CMB license since 2023, and Jayden wishes to continue to keep the option open to customers.

Cereal malt beverage means CMB as that term is defined in K.S.A. 41-2701 (e), and amendments thereto, and such term shall include beer containing not more than six percent alcohol by volume when such beer is sold by a retailer licensed under the Kansas Cereal Malt Beverage Act.

All procedures have been followed as outlined in Municipal Code of Ordinances [Chapter 6 - ALCOHOLIC BEVERAGES](#), and [Article III - CEREAL MALT BEVERAGES](#). No deficiencies noted.

Commission Options:

1. Approve with consent agenda.
2. Disapprove from consent agenda, table for further consideration.
3. Remove from consent agenda, place on new business for further discussion.

Fiscal Impact: Amount: **Postage for State remittance & reporting**

Fund: Department: Expense Code:

Included in budget Grant Bonds Other Not Budgeted

Attachments:

Approved for Agenda by:

Randy Frazer, City Manager



City Commission Agenda Item

Meeting Date: June 2, 2026
 From: Randy Frazer, City Manager & Jennifer Waggoner, Finance Director/Treasurer
 Item: Request from SCK Health for Distribution of Tax Funds for Uncompensated Care

Motion: *Consent Agenda:* A Resolution authorizing the City of Arkansas City to allocate Unpledged Healthcare Sales Tax Funds in the amount of \$15,019.00 to SCK Health for uncompensated care provided to the community, consistent with Ordinance No. 2019-02-4481 and the City’s intent to annually appropriate available revenues for health care purposes. **(Voice Vote)**

Background: A request letter dated May 26, 2026, was submitted by SCK Health to the City of Arkansas City for funds in the amount of \$15,019.00. This request is for reimbursement of charity care provided by SCK Health to community members who are unable to pay for medical services.

Pursuant to Ordinance No. 2019-02-4481, the City has committed to annually appropriate certain available revenues for operational expenses incurred in delivering uncompensated care.

SCK Health has provided supporting documentation of charity care costs for the total amount requested, consistent with prior practices and City policy regarding the use of these funds. Staff recommend approval of this request in alignment with the City’s ordinance and long-standing commitment to support local healthcare services through the use of dedicated sales tax revenues.

Commission Options:

1. Approve the Resolution
2. Disapprove the Resolution
3. Table the Resolution for further discussion

Fiscal Impact: Amount: **\$15,019.00**

Fund: **45 - Unpledged Healthcare Sales Tax Fund** Department: **100 - General Government**

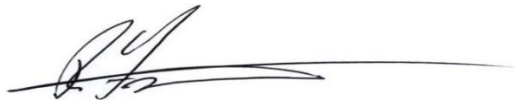
Expense Code: **8110 - Distribution to other Agency**

Included in budget Grant Bonds Other Not Budgeted

Attachments:

- Resolution
- Request Letter from SCK Health dated May 26, 2026
- Charity Care Summary Documentation

Approved for Agenda by:



Randy Frazer, City Manager

RESOLUTION NO. 2026-06-_____

A RESOLUTION AUTHORIZING THE CITY OF ARKANSAS CITY TO ALLOCATE UNPLEDGED HEALTHCARE SALES TAX FUNDS IN THE AMOUNT OF \$15,019.00 TO SOUTH CENTRAL KANSAS (SCK) HEALTH, FOR UNCOMPENSATED CARE PROVIDED IN THE COMMUNITY, CONSISTENT WITH ORDINANCE NO. 2019-02-4481 AND THE CITY'S INTENT TO ANNUALLY APPROPRIATE AVAILABLE REVENUE FUNDS FOR HEALTHCARE PURPOSES.

WHEREAS, SCK Health submitted a request dated May 26, 2026, for reimbursement in the amount of \$15,019.00 for charity care provided to community members unable to pay for medical services; and

WHEREAS, SCK Health provided documentation supporting the costs of this charity care, consistent with City policy and past practice for the use of healthcare sales tax funds; and

WHEREAS, in accordance with Ordinance No. 2019-02-4481, the City intends to annually allocate available revenue to support uncompensated healthcare services, and staff recommends approval of this request.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS:

SECTION ONE: The Governing Body of the City of Arkansas City, Kansas, hereby authorizes the City of Arkansas City, Kansas, to allocate \$15,019.00 to South Central Kansas (SCK) Health for uncompensated care provided to the community, consistent with Ordinance No. 2019-02-4481 and the City's intent to annually appropriate available revenue funds for healthcare purposes. A letter of request and supporting documentation from SCK Health is attached hereto and incorporated for reference.

SECTION TWO: The Governing Body of the City of Arkansas City, Kansas, hereby authorizes the Mayor and/or City staff of the City of Arkansas City, Kansas, to take such further and other necessary actions that are required to effectuate the intent and purposes of this Legislative Enactment.

SECTION THREE: This Resolution shall be in full force and effect from and after its adoption by the Governing Body of the City of Arkansas City.

PASSED AND RESOLVED by the Governing Body of the City of Arkansas City, Kansas, on this 2nd day June 2026.

(Seal)

ATTEST:

Tad Stover, Mayor

Tiffany Parsons, City Clerk

APPROVED AS TO FORM:

Larry R. Schwartz, City Attorney

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of Resolution No. 2026-06-_____ of the City of Arkansas City, Kansas, adopted by the Governing Body thereof on June 2, 2026, as the same appears of record in my office.

DATED: _____.

Tiffany Parsons, City Clerk



Margaret Grismer
Chief Executive Officer

May 26, 2026

City of Arkansas City, Kansas
Attn: Jennifer Waggoner
118 West Central
Arkansas City, KS 67005

Dear Jennifer,

I am writing to request Compensating Use Tax Funds from the city in the amount of \$15,019.00. The Charity Care details are enclosed that support this amount. Thank you for your assistance with this request.

SCK Health is appreciative of the tax support for uncompensated care provided to the community.

Appreciated,

Margaret Grismer
CEO

| | | | | | |
|----------|-------|------------------------|----|-----------|------------|
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -4675.98 | 10/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -127.43 | 10/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -3045.51 | 10/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -5328.96 | 10/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -4566.06 | 10/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -3765.51 | 10/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -1090.00 | 10/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -1577.70 | 10/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -386.50 | 10/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -1460.00 | 10/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -1475.00 | 10/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -14.34 | 10/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -11501.02 | 10/31/2022 |

3/24/26
Remaining \$ 7,350.21
~~\$ 4,940.75~~
\$ 2,409.46

****TOTAL**** CHARITY CARE W/OFF -14 -39025.01 -39025.01

Nov-22 NONE

| | | | | | |
|----------|-------|------------------------|----|----------|------------|
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | 1 | 15.48 | 12/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | 1 | 599.51 | 12/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -170.00 | 12/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -269.00 | 12/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -189.00 | 12/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -268.82 | 12/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -1258.70 | 12/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -5146.01 | 12/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -65.00 | 12/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -65.00 | 12/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -65.00 | 12/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -65.00 | 12/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -90.00 | 12/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -21.00 | 12/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -6712.01 | 12/31/2022 |

4/28/26
Remaining \$ 37,362.48
~~\$ 37,204.00~~
\$ 158.48

| | | | | | |
|----------|-------|------------------------|----|----------|------------|
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -117.41 | 12/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -3792.50 | 12/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -100.00 | 12/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -15.00 | 12/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -105.73 | 12/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -15.00 | 12/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -125.00 | 12/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -125.00 | 12/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -10.28 | 12/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -28.28 | 12/31/2022 |
| 50715000 | 99031 | CHARITY CARE WRITE-OFF | -1 | -1185.00 | 12/31/2022 |

5/24/26 left over
$$\begin{array}{r} \$18,452.93 \\ <15,019.00> \\ \hline \$3,433.93 \end{array}$$

| | | | | | |
|------------------|--|---------------------------|------------|------------------|-------------------|
| **TOTAL** | | CHARITY CARE W/OFF | -22 | -19388.75 | -19388.75 |
| | | | | TOTAL | -482662.63 |



City Commission Agenda Item

Meeting Date: June 2, 2026
From: Josh White
Item: 924 S 6th Alley Vacation

Motion: An Ordinance authorizing the vacation of a portion of an alley in Block 12 of Gooch’s Addition to Arkansas City, Kansas. **(Roll Call Vote)**

Background:

Randy Frank has filed a request to vacate the alley adjacent to his property. The alley has never been developed, and the northern portion of this block has been vacated previously. The Technical Advisory Committee notes that utilities are present in the area and so a utility easement will be necessary.

The Planning Commission held a public hearing on May 12, 2026. At the close of the public hearing the Planning Commission voted to recommend approval of this vacation with the requirement that the utility easement be reserved. Staff recommends accepting the recommendation of the Planning Commission.

Commission Options:

1. Approve the Ordinance.
2. Disapprove of the Ordinance.
3. Table the Ordinance and send back to the Planning Commission for further review.

Fiscal Impact: Amount: **Publication Cost**

Fund: Department: Expense Code:

Included in budget Grant Bonds Other Not Budgeted

Attachments: Ordinance and Staff Report.

Approved for Agenda by:

Randy Frazer, City Manager



Community Development Division
 Josh White, Director
 118 W Central Ave, Arkansas City, KS 67005

Phone: 620-441-4420 Email: jwhite@arkansascityks.gov Website: www.arkcity.org

CASE NUMBER
 VR-2026-048

APPLICANT/PROPERTY OWNER
 Randy Frank

PUBLIC HEARING DATE
 May 12, 2026

PROPERTY ADDRESS/LOCATION
 Alley behind 924 S 6th Street

SUMMARY OF REQUEST

Randy Frank has filed a request to vacate the alley adjacent to his property. The alley has never been developed, and the northern portion of this block has been vacated previously. The Technical Advisory Committee notes that utilities are present in the area and so a utility easement will be necessary. Staff recommend that the area be vacated while reserving the entire area as a utility easement.



Map data ©2026 Esri World Topographic Map with overlays

| | | | | |
|-----------------------------------|------------------------------------|---|-------------------------------------|---|
| EXISTING ZONING Not applicable | EXISTING LAND USE Platted alley | SURROUNDING ZONING & LAND USE North-R-2; Vacant East-R-2; Vacant South-R-2; Residential West-R-2; Residential | SITE IMPROVEMENTS Utilities only | SIZE OF PROPERTY Approx 0.06 acres/2,400 sq feet |
|-----------------------------------|------------------------------------|---|-------------------------------------|---|

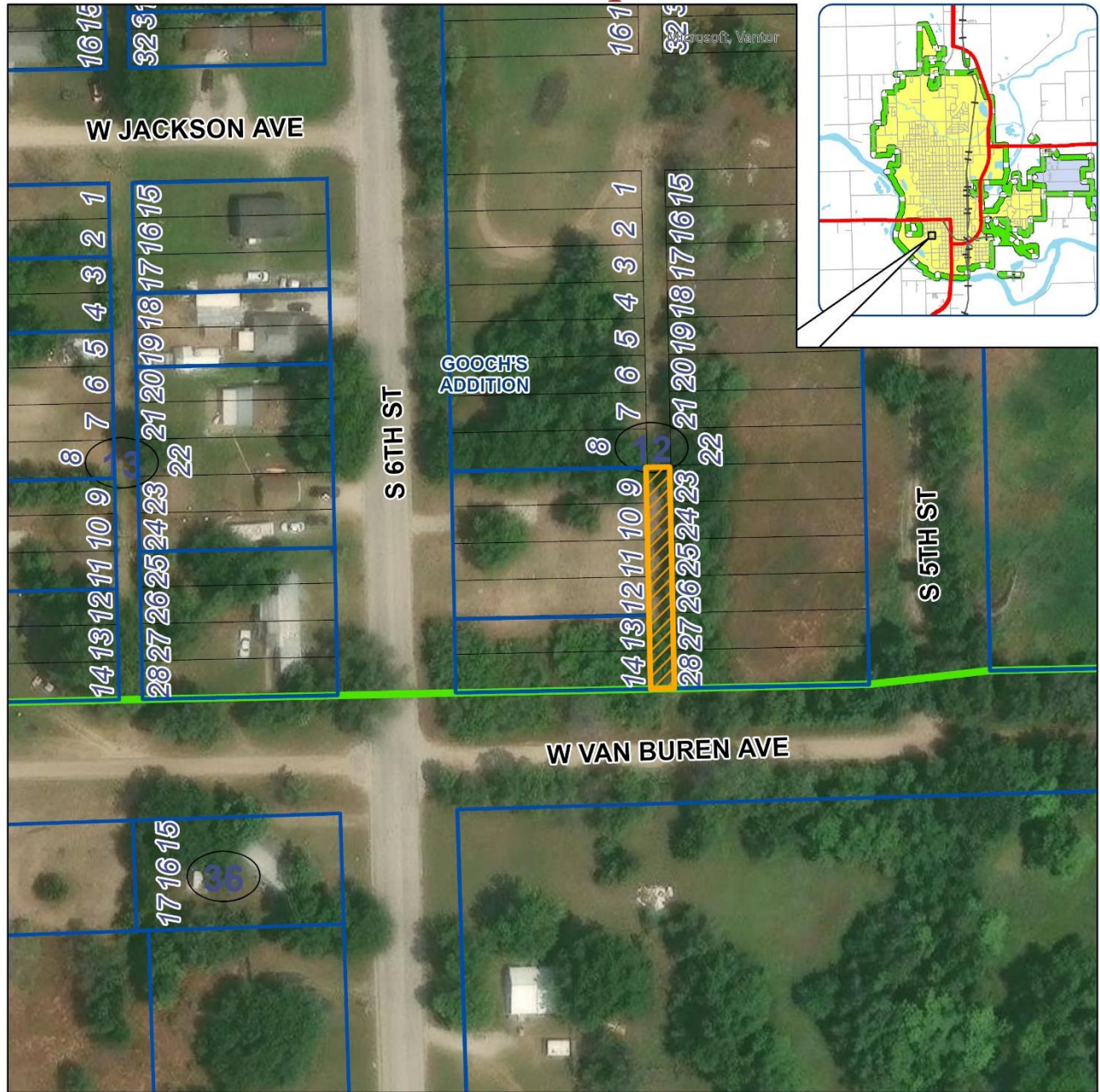
STAFF RECOMMENDATION

Staff recommend approval of the request but reserve a utility easement over the entire area.

| | |
|---|--|
| TECHNICAL ADVISORY COMMITTEE COMMENTS There are some utilities in the area but retaining a utility easement will retain appropriate utility access. | PROPERTY HISTORY This area was platted in 1887. The alley was never improved. Staff were unable to determine when the rest of the alley in this block was vacated but maps indicate the area is vacated. |
| | NOTICE GIVEN Proper notice was published in the newspaper. Notices were sent to the property owners within 200 feet. |

PRIVATE RIGHTS /PUBLIC GAIN/LOSS
 The alley is undeveloped except for utilities. A utility easement will ensure that access to utilities is retained while allowing additional limited use of the property for the adjacent property owners.

Vacation Request

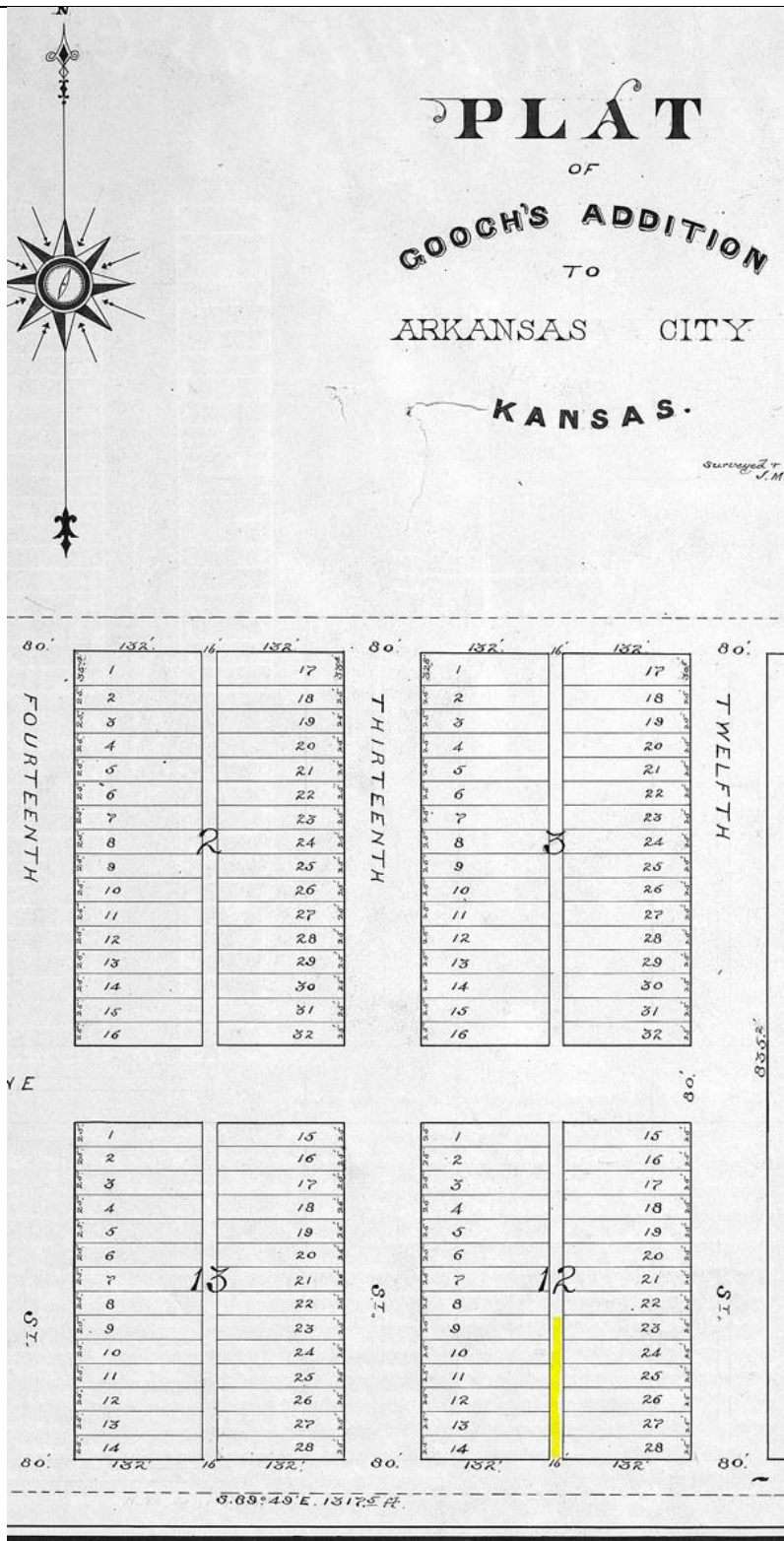


A request to vacate the alley in Block 12 Gooch's Addition

-  Vacation Request
-  Property Lines
-  Subdivision Lots
-  Subdivisions

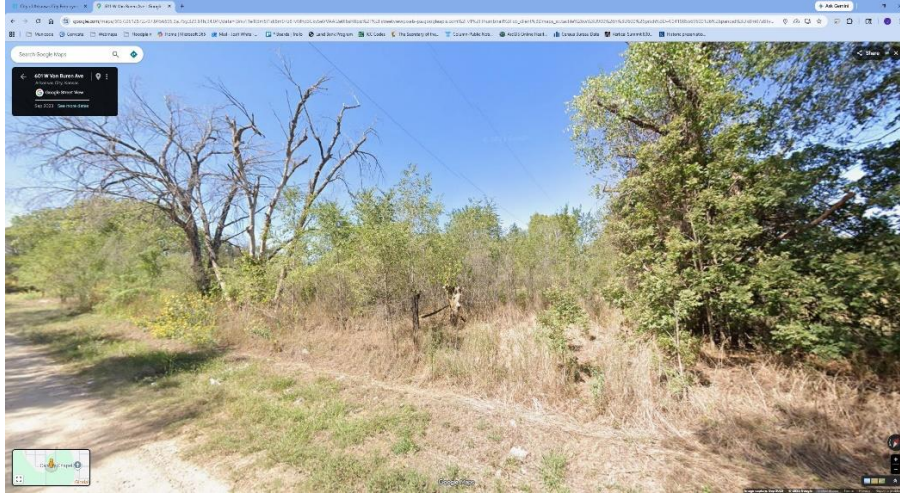
Produced by the
 City of Arkansas City GIS
 using the best available
 data to date.
 Created: April 02, 2026



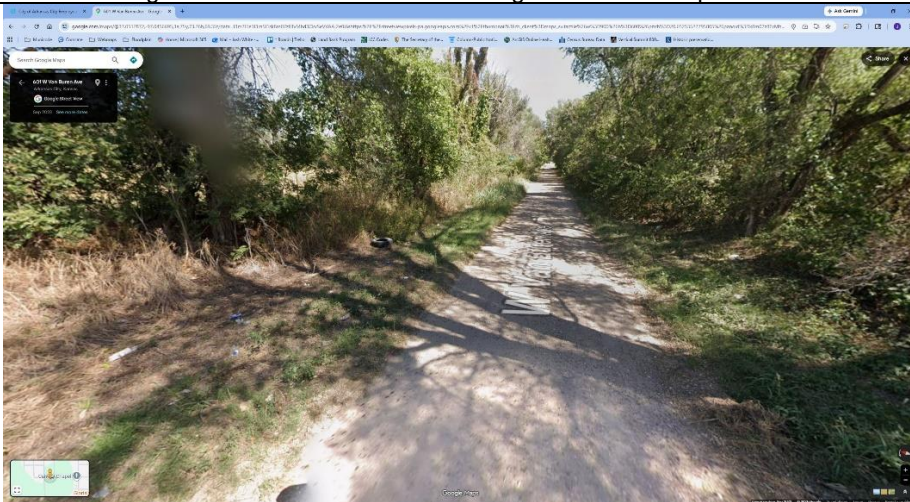


This is a portion of the Gooch's Addition plat filed in 1887. The highlighted area shows the approximate location of the vacation request. Twelfth Avenue is now known as 5th Street and Thirteenth is 6th Street. The current street on the south side of Block 12 is now known as Van Buren Avenue. The Street on the north side was vacated many years ago but would have been Jackson Avenue if the street had been built.

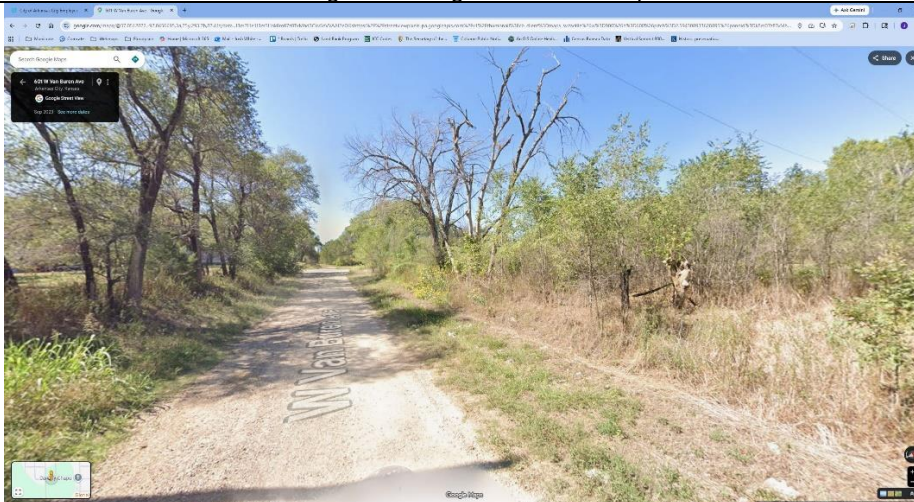
Neighborhood Photos



Looking north to area to be vacated. Google Streetview September 2023



Van Buren looking east. Google Streetview September 2023



Van Buren looking West. Google Streetview September 2023

(First Published in the *Cowley CourierTraveler*, June ____, 2026)

ORDINANCE NO. 2026-06-____

AN ORDINANCE AUTHORIZING THE VACATING OF A PORTION OF AN ALLEY IN BLOCK 12 OF GOOCH’S ADDITION TO ARKANSAS CITY, KANSAS.

WHEREAS, the City of Arkansas City Planning Commission, after providing notice and holding a hearing pursuant to K.S.A. § 12-504, has considered the proposed vacation of the public right-of-way at issue, and recommended the City approve the petition to vacate; and

WHEREAS, the Planning Commission and the Technical Advisory Committee determined that a utility easement would be necessary to maintain access to utilities; and

WHEREAS, the Governing Body of the City of Arkansas City, Kansas, after due investigation and consideration has determined that the nature and extent of the public use and interest to be subserved is such as to warrant the vacating of the public right-of-way at issue.

NOW THEREFORE, IN CONSIDERATION OF THE AFORESTATED PREMISES, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS:

SECTION ONE: The property legally described as:

A 16-foot alley adjacent to Lots 9-14 & 23-28, Block 12, Gooch’s Addition to Arkansas City, Kansas

IS HEREBY VACATED but the City specifically reserves a utility easement over the above-described area for accessing existing and/or future utilities.

SECTION TWO: The City Clerk shall make proper notification of this Ordinance which shall be in full force and effect thirty (30) days after either (a) publication once in the official newspaper of the City, or (b) publication of a summary of this Ordinance certified as legally accurate and sufficient by the City Attorney unless one or more interested parties files a written protest before the expiration of such time with the office of City Clerk. If such written protest is filed, the Governing Body of the City is required to convene a Public Hearing to consider any and all objections to the proposed Ordinance and, upon conclusion of the Hearing, is required to either confirm the vacating Ordinance and file the same with the County Clerk and Register of Deeds office or if not confirmed, the vacating Ordinance shall be void and have no force and effect.

SECTION THREE: A certified copy of this ordinance signed by the City Clerk for the City of Arkansas City, Kansas, shall be recorded in the Office of the Register of Deeds, Cowley County, Kansas.

PASSED AND ORDAINED by the Governing Body of the City of Arkansas City, Kansas this 2nd day of June 2026.

(Seal)

Tad Stover, Mayor

ATTEST:

Tiffany Parsons, City Clerk

APPROVED AS TO FORM

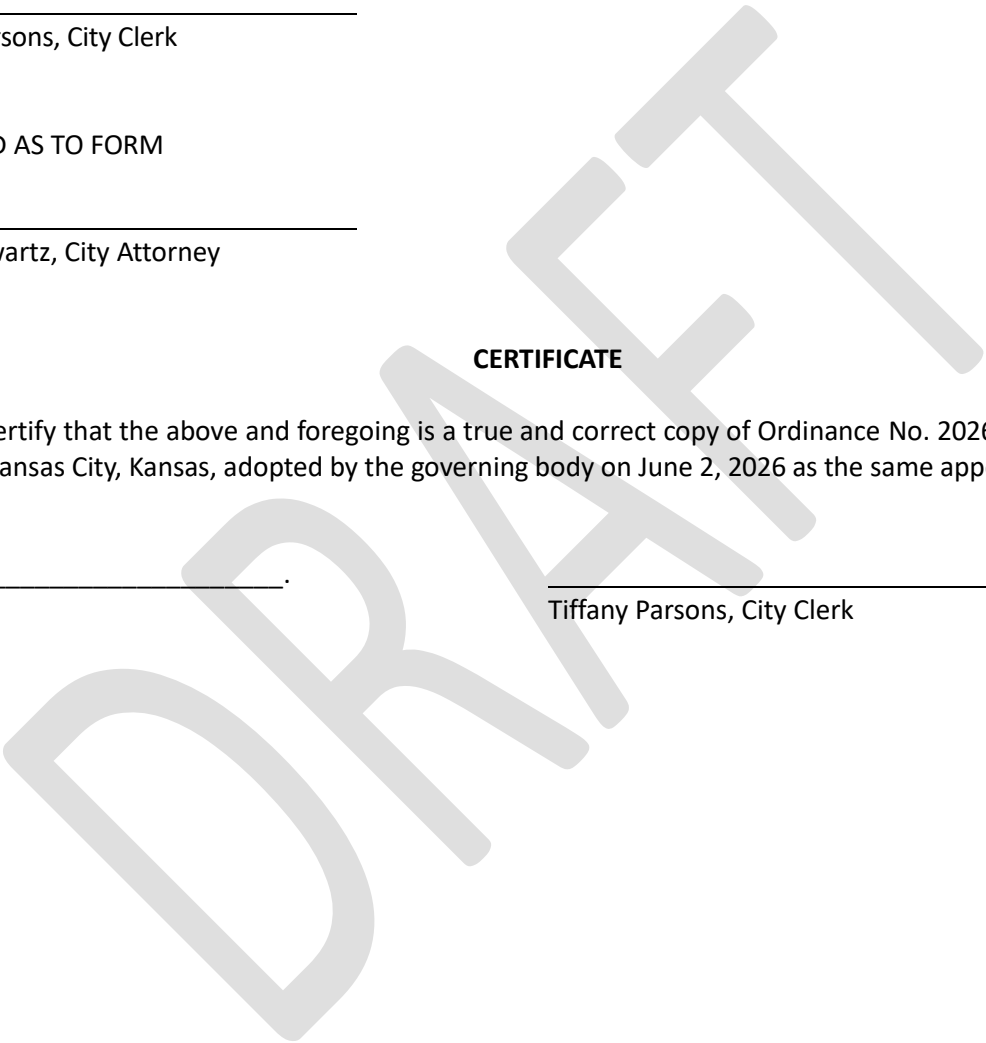
Larry Schwartz, City Attorney

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of Ordinance No. 2026-06-_____ of the City of Arkansas City, Kansas, adopted by the governing body on June 2, 2026 as the same appears of record in my office.

DATED: _____.

Tiffany Parsons, City Clerk





City Commission Agenda Item

Meeting Date: June 2, 2026

From: Randy Frazer, City Manager

Item: East Pressure Zone Improvements – Supplemental Agreement No. 1 PEC (Project No. 237346-002)

Motion: A Resolution ratifying Supplemental Agreement No. 1 with Professional Engineering Consultants, P.A. (PEC), for the East Pressure Zone Improvements Project in the amount of \$19,750.00 and acknowledging the revised total engineering contract amount of \$376,750.00, as executed by the City Manager on May 20, 2026. **(Voice Vote)**

Background:

On October 1, 2024, the City Commission approved an engineering agreement with Professional Engineering Consultants, P.A. (PEC) to provide field survey, geotechnical engineering, civil design, electrical design, structural design, construction administration, and assistance with SRF loan procurement services for the East Pressure Zone Improvements Project. The original contract amount approved by the Commission via Resolution No. 2024-10-3649, was \$357,000.00.

The East Pressure Zone Improvements Project is intended to improve system reliability, water pressure, fire protection, and redundancy for customers located east of the Walnut River through pump station rehabilitation, redundant waterline improvements, and construction of a new water storage tower.

During final project design coordination, it was determined that the originally anticipated use of KDOT right-of-way along the project corridor is not feasible due to utility congestion, tree conflicts, and KDOT offset requirements associated with the proposed waterline installation. As a result, the project alignment must shift onto adjacent private property, requiring additional survey work and easement preparation.

City staff reached an agreement in principle with private property owner Burt Wilson involving a land trade that will provide the easement area necessary for the revised project alignment. In order to facilitate this process and maintain the overall project schedule, PEC prepared Supplemental Agreement No. 1 to provide additional topographic survey, easement preparation, and geotechnical boring services associated with the revised alignment and planned directional drill crossing near the Walnut River.

The supplemental agreement includes:

- Additional survey and easement work related to relocation of the waterline alignment;
- Geotechnical borings to determine subsurface conditions for the planned directional drill crossing beneath the bridge and river; and
- A five-week completion timeline from authorization to proceed.

The supplemental agreement increases the engineering contract amount by \$19,750.00, increasing the total contract amount from \$357,000.00 to \$376,750.00.

Because the supplemental amount fell within the City Manager's authorized spending authority and timing was critical to maintain survey and engineering scheduling, the supplemental agreement was executed administratively to allow work to begin immediately. The agreement is being presented to the Commission for formal review, acknowledgment, and ratification as it is directly tied to the original Commission-approved contract.

Commission Options:

1. Approve the Resolution
2. Disapprove of the Resolution
3. Table the Resolution for further discussion

Fiscal Impact: Amount: \$19,750.00

Fund: **16 (Water)** Department: **653 (Water Distribution)** Expense Code: **7405 (Capital)**

Included in budget Grant Bonds Other Not Budgeted

Attachments:

- Resolution
- PEC Supplemental Agreement No. 1
- Easement Exhibit Map

Previously Adopted Resolution, Ordinance, and/or Change Order:

- **Resolution No. 2024-10-3649** PEC Eng. Services East Pressure Zone Rehab Resolution 10-1-2024

Approved for Agenda by:



Randy Frazer, City Manager

RESOLUTION NO. 2026-06-_____

A RESOLUTION RATIFYING SUPPLEMENTAL AGREEMENT NO. 1 WITH PROFESSIONAL ENGINEERING CONSULTANTS, P.A. (PEC), FOR THE EAST PRESSURE ZONE IMPROVEMENTS PROJECT IN THE AMOUNT OF \$19,750.00 AND ACKNOWLEDGING THE REVISED TOTAL ENGINEERING CONTRACT AMOUNT OF \$376,750.00, AS EXECUTED BY THE CITY MANAGER ON MAY 20, 2026.

WHEREAS, on October 1, 2024, the City Commission approved Resolution No. 2024-10-3649, which authorized the City to enter into an agreement with Professional Engineering Consultants (PEC), to provide survey, design, engineering and construction administration services, and assist with SRF Loan procurement for the East Pressure Zone High Service Pump Station Rehabilitation Project, for an amount not to exceed \$357,000.00; and

WHEREAS, during final project design, it was determined that the proposed use of KDOT right-of-way was not feasible due to utility conflicts, tree impacts, and KDOT offset requirements, requiring the waterline alignment to shift onto adjacent private property; and

WHEREAS, City staff reached an agreement in principle with private property owner Burt Wilson for a land trade to accommodate the revised alignment, and PEC prepared Supplemental Agreement No. 1 for additional survey, easement, and geotechnical services, increasing the contract amount by \$19,750.00 to a total of \$376,750.00.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS:

SECTION ONE: The Governing Body of the City of Arkansas City, Kansas, hereby authorizes the City of Arkansas City, Kansas, approve a Resolution ratifying Supplemental Agreement No. 1 with Professional Engineering Consultants, P.A. (PEC), for the East Pressure Zone Improvements Project in the amount of \$19,750.00 and acknowledging the revised total engineering contract amount of \$376,750.00, as executed by the City Manager on May 20, 2026. Such agreement is fully enclosed and attached herein.

SECTION TWO: The Governing Body of the City of Arkansas City, Kansas, hereby authorizes the Mayor and/or City Staff of The City of City of Arkansas City, Kansas, to take such further and other necessary actions that are required to effectuate the intent and purposes of this Legislative Enactment.

SECTION THREE: This Resolution shall be in full force and effect from its date of passage by the Governing Body of the City of Arkansas City, Kansas.

PASSED AND RESOLVED by the Governing Body of the City of Arkansas City, Kansas, on this 2nd day of June 2026.

(Seal)

Tad Stover, Mayor

ATTEST:

Tiffany Parsons, City Clerk

APPROVED AS TO FORM:

Larry R. Schwartz, City Attorney

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of Resolution No. 2026-06-_____ of the City of Arkansas City, Kansas, adopted by the Governing Body thereof on June 2, 2026, as the same appears of record in my office.

DATED: _____.

Tiffany Parsons, City Clerk

DRAFT



May 20, 2026

Randy Frazer
City of Arkansas City
118 W. Central Ave
Arkansas City, KS 67005

Reference: Project Name: Arkansas City East Pressure Zone Improvements
Supplemental Agreement No: 1
Original Contract Date: September 19, 2024
PEC Project No.: 237346-002

Dear Mr. Frazer:

This Supplemental Agreement between the Client and Professional Engineering Consultants, P.A. (PEC), modifies the above referenced Agreement, and any other previous Supplemental Agreements as may be noted herein.

A. Modification of Scope:

- 1. Topographic Survey and Easement
 - a. Additional survey and easement required to relocate the waterline due to KDOT's 7-ft ROW offset requirement, as the designated corridor is too congested with existing utilities and trees for installation.
- 2. Geotechnical Borings (4 @ 50 ft.)
 - a. Borings required to determine subsurface conditions for the planned directional drill under the bridge and river.

B. Time of Performance:

- 1. The completion date will be five weeks from Authorization to Proceed.

C. Payment Provisions:

- 1. Original Contract Amount: \$357,000.00
- 2. The contract amount will increase by this Supplemental Agreement: \$ 19,750.00
- 3. The new contract amount including this Supplemental Agreement: \$376,750.00

D. Authorization to Proceed:

- 1. Return receipt of this executed Supplemental Agreement will be considered our authorization to proceed.

Sincerely,
PROFESSIONAL ENGINEERING CONSULTANTS, P.A.

Michael D. Kelsey, PE
VP | Municipal & W/WW Engineering
GAS:cem

ACCEPTED:

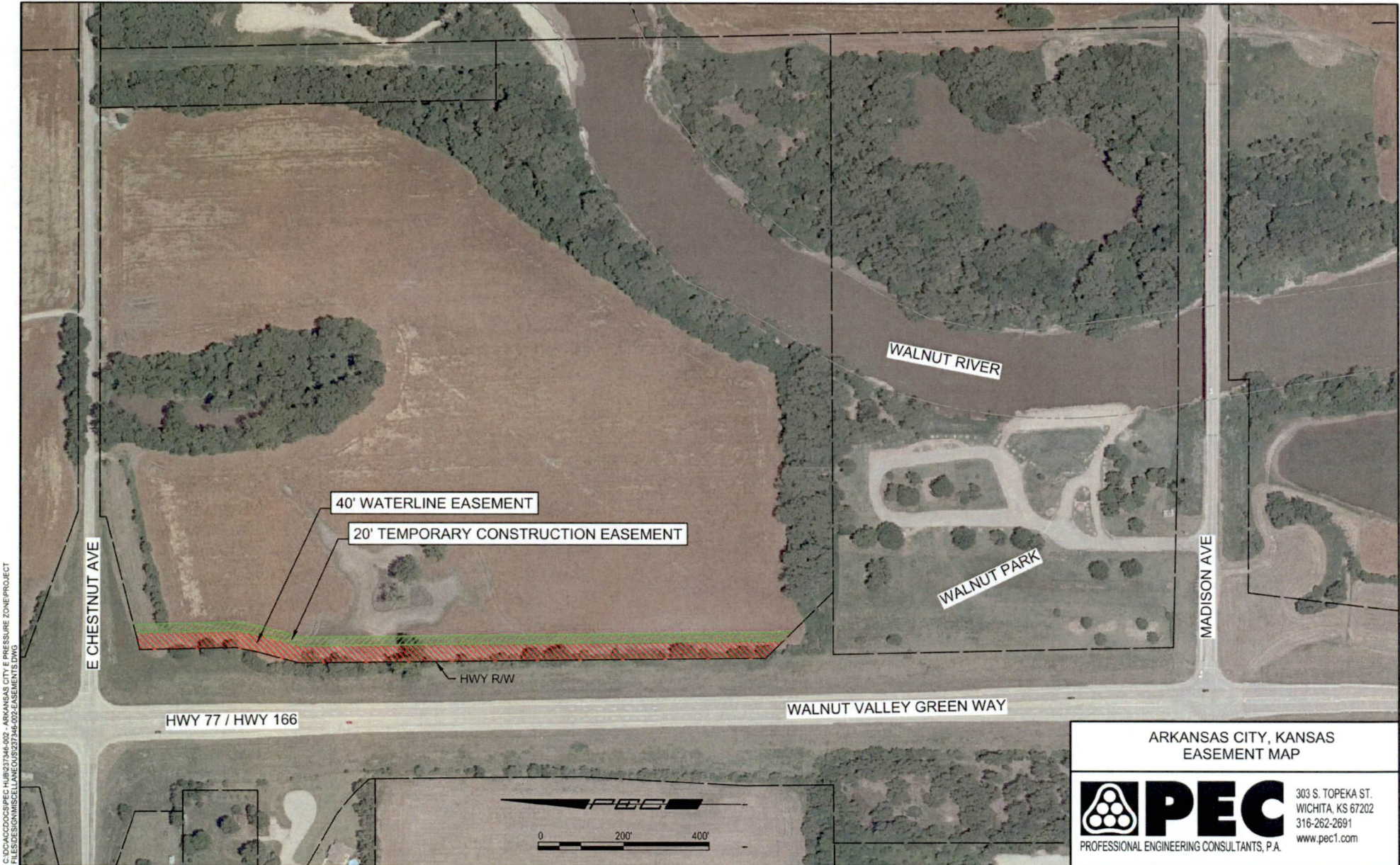
CITY OF ARKANSAS CITY

By:

Title: City Manager

Date: 5-20-26

EXHIBIT C



ARKANSAS CITY, KANSAS
EASEMENT MAP



PEC
PROFESSIONAL ENGINEERING CONSULTANTS, P.A.

303 S. TOPEKA ST.
WICHITA, KS 67202
316-262-2691
www.pec1.com