



# City of Arkansas City

## TRAFFIC SAFETY COMMITTEE MEETING

### AGENDA

**Friday, October 15, 2021 at 10:00 AM – 400 W. Madison Ave., Arkansas City, KS 67005**

Please join our meeting from your computer, tablet or smartphone:

<https://global.gotomeeting.com/join/356822325>

You can also dial in using your phone:

United States: [+1 \(646\) 749-3122](tel:+16467493122)

Access Code: [356-822-325](#)

I. Roll Call:	<u>CITY STAFF MEMBERS</u>		<u>COMMUNITY REPRESENTATIVES</u>	
	CM: Randy Frazer	<input type="checkbox"/>	CC: Karen Welch	<input type="checkbox"/>
	FC: Les Parks	<input type="checkbox"/>	CCCC: Matt Stone	<input type="checkbox"/>
	MA: Mike Crandall	<input type="checkbox"/>	COC: Paisley Howerton	<input type="checkbox"/>
	PC: Eric Burr	<input type="checkbox"/>	COC/USD: Jon Oak	<input type="checkbox"/>
	PIO: Andrew Lawson	<input type="checkbox"/>	EOAAB: Frances “Rags” Smith	<input type="checkbox"/>
	PP: Josh White	<input type="checkbox"/>	PC/BZA: Ian Kuhn	<input type="checkbox"/>
	PS: Tony Tapia	<input type="checkbox"/>	USD: Will Pfannenstiel	<input type="checkbox"/>

**II. Consent Agenda**

- [1.](#) Approve the July 27, 2021, regular meeting minutes as written.
- [2.](#) Approve the September 10, 2021, special meeting minutes as written.

**III. Public Comments**

*Persons who wish to address the Traffic Safety Committee regarding items not on the agenda may do so at this time. Speakers will be limited to three (3) minutes. Any presentation is for information purposes only.*

**IV. Reports**

1. ACPD Quarterly Traffic Safety Report
2. **Updates:** Street Projects and Trails

**V. Old Business**

- [1.](#) **Discussion:** Jefferson Elementary School’s request for a crosswalk at A Street and Osage Avenue
- [2.](#) **Discussion:** Multimodal Transportation Master Plan
- [3.](#) **Discussion:** Sidewalk Condition Evaluation Update

**VI. New Business**

**VII. Other Miscellaneous Items**

1. ACHS FFA Sidewalk Project
2. KDOT Local Consult Meeting

**VIII. Adjourn**

**NEXT QUARTERLY MEETING:** [10:00 AM, Friday, January 21, 2022](#) at the Avery Learning Center, 2500 N. 15<sup>th</sup> St.



# Items for Traffic Safety Committee Action

**Meeting Date:** October 15, 2021  
**From:** Andrew Lawson, Public Information Officer  
**Item:** Approving July 27, 2021 Minutes

**Title:** Consent Agenda Item: Approve the July 27, 2021, regular meeting minutes as written.

**Background:**

Each meeting, the City Commission reviews and approves the minutes of its prior meeting(s).

**Committee Options:**

1. Approve with consent agenda.
2. Remove item from consent agenda for further consideration.

**Attachments:**

1. July 27, 2021 Regular Minutes

**Approved for Agenda by:**

A handwritten signature in black ink, appearing to read "R. Frazer", written over a horizontal line.

Randy Frazer, City Manager

Arkansas City Traffic Safety Committee  
7/27/2021 Minutes

A rescheduled regular meeting was held **Tuesday, July 27, 2021**, at the Avery Learning Center. Meeting called to order at **3:03 p.m.**

Roll Call:	<b><u>CITY STAFF MEMBERS</u></b>		<b><u>COMMUNITY REPRESENTATIVES</u></b>			
	<b>City Manager</b>	Randy Frazer	<input type="checkbox"/>	<b>City Commission</b>	Karen Welch*	<input checked="" type="checkbox"/>
	<b>Fire-EMS Department</b>	Les Parks	<input type="checkbox"/>	<b>Chamber of Commerce</b>	Mark Chickadonz	<input checked="" type="checkbox"/>
	<b>Management Assistant</b>	Mike Crandall	<input checked="" type="checkbox"/>	<b>Cowley College</b>	Matt Stone*	<input checked="" type="checkbox"/>
	<b>Police Department</b>	Capt. Jim Holloway	<input checked="" type="checkbox"/>	<b>Equal Opportunity Board</b>	Frances "Rags" Smith	<input checked="" type="checkbox"/>
	<b>Principal Planner</b>	Josh White	<input checked="" type="checkbox"/>	<b>Planning Commission</b>	Andy Paton	<input checked="" type="checkbox"/>
	<b>Public Information Officer</b>	Andrew Lawson	<input checked="" type="checkbox"/>	<b>School Board / Chamber</b>	Jon Oak	<input type="checkbox"/>
	<b>Public Services Department</b>	Brian Edwards*	<input checked="" type="checkbox"/>	<b>USD 470 Public Schools</b>	Will Pfannenstiel	<input checked="" type="checkbox"/>

Others in attendance were USD 470 Superintendent **Ron Ballard**; Roosevelt Elementary School Principal **Pam Barbour\***; USD 470 Technology Director **Dac Call**; TranSystems engineers **Slade Engstrom\***, **Brett Letkowski\*** and **Shivraj Patil\***; Ark City Christian Academy Principal **Lisa Holland\***; Adams Elementary School Principal **Rosann Meier\***; Ark City Middle School Principal **Robert Onelio\***; Frances Willard Elementary School Principal **Amy Pinion\***; **Harrison Taylor**; IXL Elementary School Principal **Kali Vickery\***; and Kansas Department of Transportation Area Engineer **AJ Wilson\***. (\*Several attendees participated via **GoToMeeting**.)

**1. Approve Meeting Minutes:**

Mike made a motion to approve the minutes of the **April 9, 2021**, regular meeting and the **June 28, 2021**, special virtual meeting as presented. Will seconded the motion, which was approved **11-0** on a voice vote.

**2. Public Comments:**

There were no public comments for items not on the agenda.

**3. ACPD Quarterly Traffic Safety Report:**

Jim said that unfortunately, there was a fatality accident in the second quarter, when a bicyclist struck a semi tractor-trailer. Overall, there were **23** non-injury accidents in the second quarter of 2021, compared to 38 in 2020 and 42 in 2019. For injury accidents, there have been **18** already for the second quarter, compared to just 12 in 2020 and eight in 2019, Jim reported. Despite the fatality, total accidents are down to **42** in 2021, as compared to 50 each in the second quarters of 2020 and 2019. As always, the "hottest" zone for accidents remains along Summit Street, all the way from Radio Lane to Madison Avenue. Impaired driving citations remain up in 2021, with **41** to date, as compared to 22 in the first half of 2020 and 24 in early 2019. However, traffic stops are down in 2021, at **1,456** to date, as compared to 1,582 in the first half of 2020 and 1,951 in 2019. Hazardous moving violations are back up to **236** in 2021, as compared to 199 in the second quarter of 2020 and 286 in 2019.

**4. Street Projects (N. Summit / W. Madison / W. Washington / A Street and Jackson Avenue):**

Mike said the City received a KDOT grant to replace the 15<sup>th</sup> Street bridge over the C Street Canal (the City's oldest bridge), with the state paying 90 percent and the City 10 percent, plus engineering costs. He expects to let the contract **Dec. 1, 2022**. Andrew said the City again did not receive Cost Share funding for the North Summit Street resurfacing project, but will try again a third time in the fall. City staff is frustrated by the continued failure to secure funding, but this is a competitive grant. Mike reminded everyone about the CCLIP grant to mill and overlay West Madison Avenue/U.S. 166 from Eighth Street to Summit Street later this year. That program was used a year ago to resurface South Summit Street from Madison to U.S. 77. He also updated everyone on the recent reconstruction of West Washington Avenue where a large stormwater pipe collapsed. There also was a huge water main break at A Street and Jackson Avenue; the City had to contract out intersection replacement.

## 5. Trails (Hike-Bike Phase 2 / Central Trail):

Andrew said neither TA funding nor Recreational Trails funding were awarded for the Central Trail project, so it is tabled.

Andrew said KDOT will let the Phase 2 contract in **March 2022**. The Hike-Bike Trail (Phase 2) extension was designed with a Fifth Avenue crossing that could be removed later, as well as crossings on Washington, Madison and South Summit Street.

He said KDOT still hasn't released the draft toolkit for bike/ped plans, which would be very helpful for the Multimodal Plan.

## 6. Multimodal Transportation Master Plan:

Andrew began discussion of the Multimodal Transportation Master Plan scope. Some of the topics discussed included:

- What should be the overall philosophy of traffic in Arkansas City? (speed and efficiency vs. safety and livability)
- Traffic management — should lower-volume east-west avenues always yield to higher-volume north-south streets?
- Pending changes to State of Kansas residential speed limit recommendations (City expects reduction to **25 mph**)
- Providing guidance to TranSystems about possible “problem areas” to focus on in its detailed study of provided data
- What should be the frequency of Traffic Safety Committee meetings for the rest of this planning process? (Monthly?)
- Scheduling and format of public forums and/or town hall meetings — In-person? Virtual? Combination of both?
- Number and timing of community surveys? Just rely on FlashVote, or should we utilize other survey methods as well?

Slade said TranSystems is still working to get a handle on all of the City's data, as well as KDOT crash and traffic data. He recommended scheduling focused meetings with stakeholder groups, gathering feedback on social media and other ideas.

Brett suggested that a smaller, more technical group meet more frequently and this Committee serve as a steering committee.

Karen said handicapped accessibility needs to be a large priority. Andrew also mentioned the First Street and Osage corridors.

Harrison said proposed speed limit reductions will help, but it is hard for those who don't live on side roads to grasp the issue.

Mike showed a picture of reflective speed bumps he's seen that can be bolted onto roads to serve as traffic calming devices.

Josh discussed the possibility of creating an online web form or app where people can easily report sidewalk complaints.

## 7. Other Miscellaneous Items:

Mike provided an update on the planned chip sealing, starting next week around West Palmetto and East Kansas avenues.

Brian said he hopes to complete repainting sidewalks and painting the new crosswalk south of ACHS in the next few weeks.

Andy made a motion to adjourn the meeting. Rags seconded the motion to adjourn. The motion was approved **11-0** on a voice vote. The meeting was adjourned at **4:53 p.m.** The next meeting of the Traffic Safety Committee will be at **10 a.m. Friday, October 15, 2021.**



# Items for Traffic Safety Committee Action

**Meeting Date:** October 15, 2021  
**From:** Andrew Lawson, Public Information Officer  
**Item:** Approving September 10, 2021 Minutes

**Title:** Consent Agenda Item: Approve the September 10, 2021, special meeting minutes as written.

**Background:**

Each meeting, the City Commission reviews and approves the minutes of its prior meeting(s).

**Committee Options:**

1. Approve with consent agenda.
2. Remove item from consent agenda for further consideration.

**Attachments:**

1. September 10, 2021 Special Minutes

**Approved for Agenda by:**

A handwritten signature in black ink, appearing to read "Randy Frazer", is written over a horizontal line.

Randy Frazer, City Manager

Arkansas City Traffic Safety Committee  
9/10/2021 Minutes

A special meeting was held **Friday, Sept. 10, 2021**, in the Water Treatment Facility classroom. Meeting was called to order at **10 a.m.**

Roll Call:	<b><u>CITY STAFF MEMBERS</u></b>		<b><u>COMMUNITY REPRESENTATIVES</u></b>	
	<b>City Manager</b>	Randy Frazer	<b>City Commission</b>	Duane Oestmann
	<b>Fire-EMS Department</b>	Les Parks	<b>Chamber of Commerce</b>	Paisley Howerton
	<b>Management Assistant</b>	Mike Crandall	<b>Cowley College</b>	Matt Stone*
	<b>Police Department</b>	Capt. Jim Holloway	<b>Equal Opportunity Board</b>	Frances "Rags" Smith
	<b>Principal Planner</b>	Josh White*	<b>Planning Commission</b>	Andy Paton
	<b>Public Information Officer</b>	Andrew Lawson	<b>School Board / Chamber</b>	Jon Oak
	<b>Public Services Department</b>	Tony Tapia	<b>USD 470 Public Schools</b>	Will Pfannenstiel

*Others in attendance were City Building Official Mike Bellis, USD 470 Technology Director Dac Call\*, TranSystems engineer Slade Engstrom\*, Ken Harader, C-4 Elementary School Principal Amy Hutto\*, Jefferson Elementary School Principal Lauren Rosales\*, and USD 470 Director of Curriculum and Instruction Braden Smith. (\*Several attendees participated via GoToMeeting.)*

**1. Crosswalk Request at A Street and Osage Avenue:**

Capt. Holloway said Police Chief Eric Burr was contacted recently by Lauren Rosales, the new principal at Jefferson Elementary School, who told him she has numerous children who walk to school from the north and asked about the possibility of installing a new crosswalk on the west side of the intersection of **A Street and Osage Avenue**.

Rosales reported the issue occurs mainly during afternoon pickup. Pre-kindergartners, kindergartners and first-graders all exit through Door B, by the A and Osage intersection. The school has walkers who cross there, but also parents who park on A Street for pickup. She welcomed anyone who wants to come and observe dismissal to see the need.

Mike Crandall noted both sides of Osage Avenue already have sidewalks. Staff are concerned that Jefferson already has traffic congestion from parents dropping off and picking up students on Osage, while students only have to walk approximately 200 feet to the existing crosswalk from A Street. Randy is concerned about having multiple crosswalks there.

An additional consideration is what happens when westbound traffic is stopped at the existing crosswalk and vehicles then back up to the proposed new crosswalk. Students may cross the new crosswalk to school behind the westbound cars that are at a standstill and eastbound cars might not see the students until it is too late.

Slade said it's better to have a crosswalk at an intersection in case it needs to be signalized. He observed that East Osage Avenue appears to have more of a parking problem than a traffic problem or an issue with kids being able to safely cross.

Rags said Medicalodges employees have to park on Osage to smoke because they can't smoke on facility grounds, adding to the parking congestion. Ken Harader observed that where the school bus parks near A Street adds to the visibility concerns.

An alternate option could include relocating one of the existing crosswalks rather than creating an entirely new crosswalk.

Andrew made a motion to table further discussion of the crosswalk request until the **October 15, 2021**, regular meeting.

Mike Crandall seconded the motion, which was approved **10-0** on a voice vote. (**NOTE:** Matt joined the meeting in progress at **10:05 a.m.** and Amy joined the meeting in progress at **10:20 a.m.** Josh left the meeting in progress at **10:16 a.m.**)

**2. Multimodal Transportation Master Plan Update:**

Andrew said TranSystems is still working to analyze preliminary data, but they have noticed all of the elevated crash data all along Summit Street. Slade said this is definitely an area of concern that needs to be incorporated into any future planning.

**3. Sidewalk Condition Evaluation Update:**

Andrew said staff is working on a plan to use volunteers to help to report on sidewalk conditions and repair needs in town.

**4. Other Miscellaneous Items:**

In addition to resuming the crosswalk discussion, Andrew said the **October 15** meeting will focus heavily on the Multimodal Transportation Master Plan, especially the public engagement piece. He hopes for access to the state’s new toolkit by then.

Andrew made a motion to adjourn the meeting and enter the Kansas Department of Transportation’s Alternative Transportation Plan conference call. Mike Crandall seconded the motion to adjourn. The motion was approved **9-0** on a voice vote. The special meeting was adjourned at **10:32 a.m.** The next regular meeting of the Traffic Safety Committee will be at **10 a.m. Friday, October 15, 2021.**

DRAFT



# Item for Traffic Safety Committee Discussion

**Meeting Date:** October 15, 2021  
**From:** Eric Burr, Police Chief  
**Item:** Request for Crosswalk at A Street and Osage Avenue

**Title:** Discuss Jefferson Elementary School’s request for a crosswalk at A Street and Osage Avenue.

**Background:**

Chief Burr was contacted recently by **Lauren Rosales**, the new principal at **Jefferson Elementary School**. She told him she has numerous children who walk to school from the north and asked about the possibility of installing a new crosswalk on the west side of the intersection of A Street and Osage Avenue.

Rosales reports the issue is mainly during afternoon pickup. Pre-K, kindergartners and first-graders all exit through door B, by the A and Osage intersection. The school has walkers who cross there, but also parents who park on A for pickup. She would welcome anyone who wants to come and observe dismissal to see the need.

Staff concerns include that Jefferson already has traffic congestion from parents dropping off and picking up students on Osage. Students only have to walk approximately 200 feet to the existing crosswalk from A Street.

An additional consideration is what happens when westbound traffic is stopped at the existing crosswalk and vehicles then back up to the proposed new crosswalk. Students may cross the new crosswalk to school behind the westbound cars that are at a standstill and eastbound cars might not see the students until it is too late.

Staff respectfully requests Committee input on the placement of all crosswalks in the Jefferson school area. An alternate option could include relocating an existing crosswalk rather than creating an entirely new one.

Staff and USD 470 met recently to discuss a possible scope for a focused traffic study in this congested area.

**Committee Options:**

1. Recommend addition of a new crosswalk on the west side of the A Street-Osage Avenue intersection.
2. Recommend relocation of another crosswalk to this location.
3. Recommend no action be taken at this time. ← *(Staff recommendation, pending traffic study)*
4. Table this item for further discussion January 21, 2022.

**Approved for Agenda by:**

Randy Frazer, City Manager





Map data ©2021, Map data ©2021 20 ft

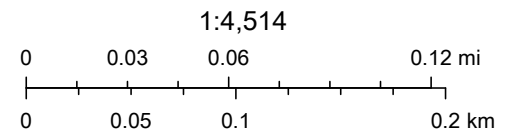
# ACMS / Jefferson Elementary School

Section V, Item 1.



10/9/2018, 11:46:46 PM

- Parcels
- Land Hooks
- Streets
- Kansas
- City Limits
- Parcels
- Highways
- Oklahoma
- Counties



Arkansas City GIS, Pictometry

## EXHIBIT "A" Basic Services

### TranSystems Scope of Services

TRANSYSTEMS will perform the following Basic Services for the Arkansas City Multimodal Transportation Master Plan.

#### Task 1 – Data Collection

- 1.1 Review existing traffic count data, provided by KDOT and City.
- 1.2 Review vehicular crash data for the past 5 years, provided by City. Identify locations that may have a high crash frequency and/or a high crash rate.
- 1.3 Review pedestrian and bicycle crash data for the past 5 years, provided by City.
- 1.4 Review city planning documents such as street classification maps, city master plans, comprehensive plans, land use maps, and trail plans.
- 1.5 Inventory street network for number of through lanes, signalized intersections, and multiway stop controlled intersections. Inventory will be conducted using Google Earth, or other readily available aerial imagery.
- 1.6 Identify the locations of key destinations in the city, such as schools, parks, libraries, civic centers, retail centers, and employment areas.

#### Task 2 – Analysis

- 2.1 Identify street segments and intersections with potential operational or safety concerns based on the data review and conversations with city staff.
- 2.2 Determine possible bicycle, pedestrian, and vehicular routes between key destinations.
- 2.3 Identify barriers to bicycle and pedestrian mobility.
- 2.4 Contact KDOT pedestrian and bicycle coordinator and region engineers to address local bicycle/pedestrian priorities on state facilities identified through local assessment.

#### Task 3 – Recommendations

- 3.1 Develop a street classification map. Map will designate expressways, arterial, collector, and local streets.
- 3.2 Provide transportation strategies for growth areas to provide circulation and manage access.
- 3.3 Discuss potential street or intersection modifications to address safety or operational issues. Modifications to consider could include road diets, traffic control change, or geometric modifications.
- 3.4 Highlight areas or corridors in need of follow-up, in-depth traffic studies in future years, including but not limited to possible Safe Routes to Schools projects.
- 3.5 Suggest strategies to address barriers to bicycle and pedestrian access.
- 3.6 Prepare a final report to document data collected, analysis, and recommendations. The final report is intended to be an appendix to the ongoing comprehensive plan update.

### CITY Scope of Tasks

#### Task 1 – Data Collection

- 1.1 Provide existing traffic count data to TranSystems. City may also elect to collect additional traffic data in areas of interest as identified during this planning process.
- 1.2 Provide vehicular crash data for the past 5 years.
- 1.3 Provide pedestrian and bicycle crash data for the past 5 years.

- 1.4 Provide city planning documents such as street classification maps, city master plans, comprehensive plans, land use maps, and trail plans.
- 1.5 Assist with identifying the locations of key destinations in the city.

#### Task 2 – Community Engagement

- 2.1 Work with RISE Cowley coalition to assess current conditions and policies related to this effort, including both local and state facilities, to inform work on package.
- 2.2 Begin to collect data to determine how barriers to bicycle and pedestrian mobility impact populations of focus, including but not limited to racial and ethnic minorities, children, pregnant women, older adults, persons with chronic illnesses, persons with housing instability or who are homeless, immigrant populations, displaced persons, persons with limited English proficiency, persons with low literacy, persons with low income, persons with disabilities, and others.
- 2.3 Begin to inventory and assess street pavement conditions and sidewalks, ramps, crosswalks, trails, and other bicycle and pedestrian pathways.
- 2.4 Conduct public engagement, including but not limited to public meetings and surveying, to assist with developing community priorities for improvement projects.

#### **Assumptions**

1. The scope of work does not include travel to any in-person meetings. All project meetings will be held virtually using online video conferencing or telephone calls.
2. No traffic data collection is included in this scope of services.
3. No intersection or roadway capacity analysis is included.
4. No future traffic growth projections or traffic modeling is included.
5. Inventories or assessments of street pavement conditions or sidewalks is not included in this scope of services.
6. Improvement recommendations will not be prioritized.
7. No cost estimates are included in this scope of services.
8. No public engagement is included in this scope of services.

#### **Schedule**

It is assumed the project will begin in July 2021. Based on receiving Notice to Proceed in July 2021, TRANSYSTEMS anticipates the following schedule:

- Kick Off meeting – July 27, 2021
- Task 1 complete – August 30, 2021
- Task 2 complete – November 1, 2021
- Draft report ready for review – December 6, 2021
- Final report (Task 3 complete) – January 10, 2021

# Sidewalk Survey

