



City of Arkansas City

CITY COMMISSION MEETING AGENDA

Tuesday, August 3, 2021 at 5:30 PM — 118 W Central Ave, Arkansas City, KS

Please join our meeting from your computer, tablet or smartphone:

<https://global.gotomeeting.com/join/863595157>

You can also dial in using your phone: United States: +1 (408) 650-3123

Access Code: **863-595-157**

I. Routine Business

1. Roll Call
2. Opening Prayer and Pledge of Allegiance
3. Additions or Deletions (**Voice Vote**)
4. Approval of the Agenda (**Voice Vote**)

II. Awards and Proclamations

III. Recognition of Visitors

IV. Comments from the Audience for Items Not on the Agenda

Per the Kansas Open Meetings Act, the City Commission is not required to entertain any comments from the public during any meeting, especially during a state of emergency. For hybrid or virtual meetings, the normal citizen comment process will be modified. Citizens who wish to address the City Commission are encouraged to contact City staff prior to this meeting to be placed on the agenda, with the consent of the Mayor. During this meeting, citizens who log into the meeting from their computer, tablet or smartphone are welcome to ask questions using the text Chat feature. Any questions will be forwarded from City staff to the Mayor, who may choose to allow further comment.

*The following rules **must** be strictly adhered to by all citizens wishing to speak during a virtual/hybrid meeting, **whether they are on the agenda or recognized by the Mayor during the meeting itself:***

- Each speaker will state his or her name and address before making any comments.
- Each speaker will have three (3) minutes to present his or her comments.
- Comments or questions will be directed only to the City Commission.
- Debate or argument between parties in the audience will not be allowed. **"Logged in" citizens will remain muted during the meeting, unless recognized and called upon specifically by the Mayor.**
- Repeated reiterations by speakers will not be allowed.
- Violations of comment procedure will result in being directed to cease speaking or being muted.

V. Consent Agenda (Voice Vote)

Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VII: New Business.

1. Approve the July 16, 2021, special call meeting minutes and the July 20, 2021, regular meeting minutes as written.

VI. Old Business

VII. New Business

Ordinances for Consideration

1. Consider first reading of an Ordinance authorizing the rezoning of property located at 1110 E. Kansas Ave. from MU (Mixed-Use District) to C-3 (General Commercial District). **(Roll Call Vote)**
2. Consider first reading of an Ordinance authorizing the rezoning of property located at 315 E. Filmore Ave. from R-1 (Low-Density Residential District) to P (Public Use District). **(Roll Call Vote)**

Resolutions for Consideration

1. Consider a Resolution approving a recommendation of the Arkansas City Beautification and Tree Advisory Board to initiate an adoption contract for one year with Kayleigh Lawson for the old fountain in the Docking Memorial Garden at Wilson Park, located at 701 N. Summit St. in Arkansas City. **(Voice Vote)**

Other Items for Consideration

1. Review bids received and select a Certified Grant Administrator for the CDBG Housing project. **(Voice Vote)**
2. Discuss the formation of a special committee to discuss the future of the Paris Park Pool.

City Manager's Report on Upcoming Activities

1. Cowley Indoor Market
2. RISE Cowley steering committee meeting
3. Cowley County Legislative Committee meeting
4. Arkansas City Farm and Art Markets
5. Burford Theatre concert in Island Park
6. City Commission study session
7. "Upstairs Downtown" 2-day workshop

VIII. Communications and Reports

1. City Advisory Board Reports

IX. Adjournment



City Commission Agenda Item

Meeting Date: August 3, 2021
From: Andrew Lawson, Public Information Officer
Item: July 16, 2021 and July 20, 2021 Minutes

Purpose: Consent Agenda Item: Approve the July 16, 2021, special call meeting minutes and the July 20, 2021, regular meeting minutes as written.

Background:

Each meeting, the City Commission reviews and approves the minutes of its prior meeting(s).

Commission Options:

1. Approve with consent agenda.
2. Remove item from consent agenda for further consideration.

Attachments:

1. July 16, 2021 Special Call Minutes
2. July 20, 2021 Regular Minutes

Approved for Agenda by:

A handwritten signature in black ink, appearing to read "Randy Frazer", is written over a horizontal line. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Randy Frazer, City Manager

City Commission of Arkansas City — Special Meeting Minutes

The Arkansas City Board of City Commissioners met in special session at **noon Friday, July 16, 2021**, in the City Manager's Office at City Hall, located at 118 W. Central Ave. in Arkansas City.

Mayor **Scott Rogers** called the meeting to order. Commissioners also present at roll call were Commissioners **Kanyon Ginger**, **Duane L. Oestmann**, **Jay Warren** and **Karen Welch**.

City employees present at the meeting included City Manager **Randy Frazer**, City Attorney **Larry Schwartz**, City Clerk **Lesley Shook**, Public Information Officer **Andrew Lawson**, Management Assistant **Mike Crandall**, Finance Director **Jennifer Waggoner**, Accountant **Amy Roberts** and Public Services Superintendent **Tony Tapia**.

Business

Revenue Neutral Rate Hearing **Resolution No. 2021-07-3420**

Mayor Rogers presented for discussion a resolution approving the notice of intent to exceed the Revenue Neutral Rate (RNR) and set the date for a public hearing at **5:30 p.m. Tuesday, September 7, 2021**, for the purpose of hearing and answering objections of taxpayers relating to the Revenue Neutral Rate, the amount of ad valorem tax and proposed use of all funds.

There was an extended discussion **July 9** of whether to notify the Cowley County Clerk of the City's intent to exceed the Revenue Neutral Rate. Under a new state law (**SB 13/HB 2104**), this would require notifying the clerk by **July 20**, placing a notice on the City website and in the Cowley CourierTraveler by **September 10** (and 10 days prior to the hearing), and conducting both a tax rate and budget hearing by **September 20**, giving taxpayers an opportunity to comment on the budget.

At that time, the City Commission would have to adopt a resolution or an ordinance to exceed the **Revenue Neutral Rate** (RNR), then adopt the proposed budget and certify by **October 1** to the County Clerk the amount of ad valorem tax to be levied by the City for **2022**.

Commissioner Ginger asked Finance Director Waggoner a question about the mill levy process.

Waggoner confirmed the City Commission is merely setting a top limit now and can reduce it later.

She said that if the mill levy is increased from the current 70.276 mills to **74.276 mills**, it would mean \$53 per year in property taxes more on a property appraised at \$100,000.

Commissioner Welch asked how long the mill levy has been between 68 and 70 mills. Waggoner thinks it has been at least 12 years. Commissioner Welch commended the City for keeping it flat.

City Manager Frazer pointed out the mill levy itself doesn't even cover the entire Police and Fire-EMS department budgets, which is why it necessary for the City to have other sources of revenue.

City Commission of Arkansas City — Special Meeting Minutes

Commissioner Gingher cited as reasons to possibly raise the mill levy the current rate of inflation, deferred maintenance, and numerous unbudgeted and unanticipated expenses in 2020 and 2021.

Commissioner Warren suggested raising the mill levy to around **71 mills** in 2022 and developing a detailed plan of street improvements before making a bigger property tax jump in 2023 and beyond. Mayor Rogers said the City needs to nail down the Wastewater Treatment Plant cost, too.

Commissioner Gingher also advocated for increases to starting pay and a cost-of-living adjustment.

Commissioner Warren said sales tax is a fairer, more lucrative way to pay for street improvements.

Commissioner Oestmann made a motion to approve the resolution to express the City's intention to exceed the Revenue Neutral Rate with a proposed mill levy of **74.276 mills**.

Commissioner Gingher seconded the motion. A voice vote resulted in **three yea votes** and **two nay votes**, with Mayor Rogers and Commissioner Warren casting the two dissenting votes. Mayor Rogers declared the resolution **approved** and given **Resolution No. 2021-07-3420**.

Adjournment

City Manager Frazer previewed the Wastewater Treatment Plant study session at **3 p.m. July 20**.

Commissioner Welch made a motion to adjourn the meeting. Commissioner Oestmann seconded the motion. A voice vote was **unanimous** in favor of the motion. Mayor Rogers declared the special call meeting adjourned at **12:37 p.m.**

**THE CITY OF ARKANSAS CITY
BOARD OF CITY COMMISSIONERS**

Scott Rogers, Mayor

ATTEST:

Lesley Shook, City Clerk

Prepared by:

Andrew Lawson, Public Information Officer

City Commission of Arkansas City - Regular Meeting Minutes

The Arkansas City Board of City Commissioners met in regular session at **5:30 p.m. Tuesday, July 20, 2021**, in the Commission Room at City Hall, located at 118 W. Central Ave. in Arkansas City.

Mayor **Scott Rogers** called the meeting to order. Commissioners also present at roll call were Commissioner **Kanyon Ginger**, Commissioner **Duane L. Oestmann** (*who participated remotely via GoToMeeting*), Commissioner **Jay Warren** and Commissioner **Karen Welch**.

City employees present were City Manager **Randy Frazer**, Deputy City Clerk **Amanda Evinger**, Public Information Officer **Andrew Lawson**, Management Assistant **Mike Crandall**, Police Chief **Eric Burr**, Environmental Services Superintendent **Rod Philo** and Principal Planner **Josh White**.

Citizens observing in person or via GoToMeeting were **Anita Judd-Jenkins**, **Tammy Lanman-Henderson**, **Diana Spielman**, **Harrison Taylor** and CourierTraveler reporter **John Shelman**. The South Central Kansas Economic Development District was represented by **Gloria McDowell**.

Commissioner Warren offered the opening prayer. Mayor Rogers led the Pledge of Allegiance.

Agenda Approval

Commissioner Warren made a motion to approve the agenda as presented. Commissioner Ginger seconded the motion. A voice vote was **unanimous** in favor of the motion. Mayor Rogers declared the agenda **approved** as presented.

Awards and Proclamations

Mayor Rogers issued a proclamation that **July 26, 2021**, is **National Disability Independence Day** in Arkansas City, in honor of the 31st anniversary of the Americans with Disabilities Act's signing.

Principal Planner White received a copy of the proclamation on behalf of the **Neighborhood Services Division**. Also in attendance were Equal Opportunity and Accessibility Advisory Board members **Anita Judd-Jenkins** and **Tammy Lanman-Henderson**, who serves as board chairwoman.

Public Information Officer Lawson updated the City Commission on the Public Services Department's plans for ADA improvements at the police department, public library and recreation center. Management Assistant Crandall shared some information from a recent ADA webinar.

Recognition of Visitors

Mayor Rogers thanked **Pam Crain** and **Visit Ark City**, the **Tacolalah Executive Committee**, and all City employees who were involved in Tacolalah and the 150th Celebration on **July 14-18**.

City Commission of Arkansas City - Regular Meeting Minutes

Consent Agenda

Commissioner Warren made a motion to approve the consent agenda, consisting of the following:

1. Approving the **July 6, 2021**, special call meeting minutes; **July 6, 2021**, regular meeting minutes; and **July 9, 2021**, special call meeting minutes as amended.
2. Approving **Resolution No. 2021-07-3421**, rescheduling a public meeting of the Governing Body from **noon Friday, July 30, 2021**, at City Hall to **noon Tuesday, July 27, 2021**, in the Conference Room at the Water Treatment Facility, located at 400 W. Madison Ave. in Arkansas City, to attend a special study session regarding the Paris Park Pool.
3. Approving **Resolution No. 2021-07-3422**, authorizing the City to contract with **Mediclaims, Inc.** to process, file and manage Emergency Medical Services claims.
4. Approving **Resolution No. 2021-07-3423**, approving a recommendation of the Arkansas City Beautification and Tree Advisory Board to renew an adoption contract for **two years** with the **Walnut Valley Disc Golf Association (WVDGA)** for **Robert Cox Memorial Park**, located at 1201 N. Fifth St. in Arkansas City.
5. Approving **Resolution No. 2021-07-3424**, authorizing the City to enter into a contract with South Central Kansas Economic Development District, Inc. (**SCKEDD**) to provide grant writing services, for an amount not to exceed **\$3,000.00**.

Mayor Rogers seconded the motion. A voice vote was **unanimous** in favor of the motion.

Mayor Rogers declared the consent agenda **approved** as presented.

New Business

Portable Air Compressor Resolution No. 2021-07-3425

Deputy City Clerk Evinger presented for discussion a resolution authorizing the City to purchase a **portable air compressor** from Central Power Systems, of Wichita, for an amount not to exceed **\$19,405.43**.

Environmental Services Superintendent Philo said the 2021 Water Distribution budget contains **\$25,000** to replace the division's 1995 portable air compressor. Sealed bids were requested from four equipment providers. One bid was received from Central Power Systems that meets 95 percent of the requested specifications. Philo recommended purchasing the portable air compressor from Central Power Systems at its bid cost of **\$19,405.43**, which would be **\$5,594.57** under budget.

Commissioner Gingher made a motion to approve the resolution as presented. Commissioner Warren seconded the motion. A voice vote was **unanimous** in favor of the motion.

Mayor Rogers declared the resolution **approved** and given **Resolution No. 2021-07-3425**.

City Commission of Arkansas City - Regular Meeting Minutes

CCLIP Engineering Design Resolution No. 2021-07-3426

Deputy City Clerk Evinger presented for discussion a resolution authorizing the City to enter into an agreement for engineering design services with **Smith & Oakes, Inc.**, of Arkansas City, for the City Connecting Links Improvement Program (CCLIP) Surface Preservation Grant for Madison Avenue (U.S. 166) from Eighth Street to Summit Street, for an amount not to exceed **\$70,600.00**.

Management Assistant Crandall said the City was selected previously for the grant and the City Commission approved **Resolution 2021-02-3388** on **February 16, 2021**, authorizing the City to enter into a project agreement with Kansas Department of Transportation (KDOT) for the project.

The grant offers 90/10 matching funds, up to a total maximum project grant of **\$300,000.00**, for the cost of construction, construction engineering, and inspection. Crandall said the City is responsible for 100 percent of the engineering design. The estimated total project cost is **\$512,358.00**, of which **\$212,358.00** would be the City's required share.

Mayor Rogers made a motion to approve the resolution as presented. Commissioner Welch seconded the motion. A voice vote was **unanimous** in favor of the motion. Mayor Rogers declared the resolution **approved** and given **Resolution No. 2021-07-3426**.

Certifying CDBG Legal Authority Resolution No. 2021-07-3427

Deputy City Clerk Evinger presented for discussion a public hearing and a resolution certifying legal authority to apply for the 2022 Kansas Small Cities **Community Development Block Grant** (CDBG) Program from the Kansas Department of Commerce, and authorizing Mayor Rogers to sign and submit such an application.

City Manager Frazer said the City will apply for a CDBG grant to finance substantial housing rehabilitation of approximately 12 houses occupied by qualifying low- to moderate-income families, approximately six of which will be rental units and six of which will be owner-occupied, within a target area bounded by North 15th Street to the west, North 10th Street to the east, West Kansas Avenue to the south and West Colorado Avenue to the north, according to Principal Planner White.

The estimated project cost is **\$329,056.00**, with the grant request being for **\$300,000.00** of the project cost and a local match of **\$29,056.00** required from some combination of landlord contributions, Kansas Weatherization Assistance Program (KWAP) and City funds.

Before the City can apply for this grant, Frazer said it first must hold a public hearing to hear alternate project suggestions from citizens, as well as comments on this proposed CDBG project. This public hearing was scheduled and properly advertised **July 13** in the Cowley CourierTraveler.

City Commission of Arkansas City - Regular Meeting Minutes

Mayor Rogers made a motion to open the public hearing. Commissioner Warren seconded the motion. A voice vote was **unanimous** in favor of the motion. Mayor Rogers declared the motion **approved** and opened the hearing. No one from the public spoke. Mayor Rogers made a motion to close the hearing. Commissioner Gingher seconded the motion. A voice vote was **unanimous** in favor of the motion. Mayor Rogers declared the motion **approved** and closed the hearing.

In addition, the Kansas Department of Commerce requires that CDBG applicants certify their legal authority to apply for funds from the Small Cities CDBG Program as part of their application.

Commissioner Welch made a motion to approve the resolution as presented. Commissioner Gingher seconded the motion. A voice vote was **unanimous** in favor of the motion. Mayor Rogers declared the resolution **approved** and given **Resolution No. 2021-07-3427**.

Finally, Frazer said requests for proposals were sent out to qualified contractors for Certified Grant Administrator, Inspector, Risk Assessor and Lead Inspector services for this project. Those bids were opened and the City Commission can pre-select a contractor. SCKEDD provided the only bid for most of these services, he said. (A contingent contract will need to be approved at a later date.)

City Manager's Report on Upcoming Activities

City Manager Frazer provided the commissioners with the following reminders and updates:

- The City and many of its community partners will be making a virtual presentation to the State of Kansas' **Housing Inter-Agency Committee (HIAC)** from **1 to 2:30 p.m. July 21** as part of their housing rehabilitation work. Presenters will meet at the Water Treatment Facility and present to the committee as a group. Mayor Rogers will participate in this event.
- There will be a **brown bag luncheon** to benefit **Relay for Life** from **11 a.m. to 1 p.m. July 22** at RCB Bank, located at 126 S. Summit St. Cost is \$6 for hamburger, chips and a brownie.
- Visit Ark City will be sponsoring a **"Glow Ball"** tournament starting at **5 p.m. July 24** at Spring Hill Golf Course, located at 3202 N. Summit St. Check-in for this 4-person scramble starts at **4:30 p.m.** for nine holes of golf, while nine holes of "glow golf" will begin at **9 p.m.**
- There will be a **special City Commission study session** at **noon July 27** to discuss the Paris Park Pool study with the Arkansas City Recreation Commission at the Water Treatment Facility, 400 W. Madison Ave. (The commissioners rescheduled the **July 30** study session.)
- The Arkansas City Farm and Art Market will continue its 2021 season from **4 to 6:30 p.m. July 27** and **August 3** at the Wilson Park rotunda. Its season continues through **September**.

Adjournment

Commissioner Warren made a motion to adjourn the meeting. Mayor Rogers seconded the motion.

A voice vote was **unanimous** in favor of the motion. Mayor Rogers declared the meeting adjourned at **5:52 p.m.**

City Commission of Arkansas City - Regular Meeting Minutes

THE CITY OF ARKANSAS CITY BOARD OF CITY COMMISSIONERS

Scott Rogers, Mayor

ATTEST:

Lesley Shook, City Clerk

Prepared by:

Andrew Lawson, Public Information Officer



City Commission Agenda Item

Meeting Date: 8/3/21
From: Josh White, Principal Planner
Item: KLANDS Venture LLC Rezone

Purpose: Consider an ordinance authorizing the rezoning of 1110 E Kansas Avenue, from MU (Mixed Use District) to C-3 (General Commercial District). (Roll Call Vote)

Background:

The City of Arkansas City and KLANDS Venture LLC have requested a portion of 1110 E Kansas Avenue be rezoned. The surrounding area is comprised of commercial and agricultural uses. A greenhouse is west of the site. Agriculture is found to the north and east. A commercial area is to the south. The property consists of approximately 12 acres. The project will be to develop a travel center. The applicants are requesting a rezone from MU, Mixed Use District to a C-3, General Commercial District. The City is still the owner of the property currently but the proposal will be to split off approximately 12 acres and transferred to KLANDS Venture LLC. The Planning Commission held a public hearing on Tuesday, July 13 and voted unanimously to recommend to the City Commission to approve the request.

Commission Options:

1. Approve ordinance on the first reading
2. Table and approve on second reading
3. Dissapprove ordinance with 2/3 majority
4. Table and send back to Planning Commission for further consideration

Fiscal Impact:

Amount:

Fund:

Department:

Expense Code:

_____ Included in Budget _____ Grant _____ Bonds _____ Other (explain)

Attachments:

Staff report, area map, future land use map, zoning map

Approved for Agenda by:

A handwritten signature in dark ink, appearing to be 'Randy Frazer', is written over a horizontal line.

Randy Frazer, City Manager

(First Published in the Cowley CourierTraveler, _____2021)

ORDINANCE NO. 2021-08-

AN ORDINANCE AUTHORIZING THE RE-ZONING OF 1110 EAST KANSAS AVENUE, FROM MU (MIXED USE DISTRICT) TO C-3 (GENERAL COMMERCIAL DISTRICT).

WHEREAS, the City of Arkansas City Planning Commission, after providing notice and holding a hearing pursuant to K.S.A. § 12-756 and K.S.A. § 12-757, has considered the proposed request to re-zone property, and recommended the City grant the Petition to re-zone; and

WHEREAS, the Governing Body of the City of Arkansas City, Kansas, after due investigation and consideration has determined that the nature and extent of the public use and interest to be subserved is such as to warrant the re-zoning of the property at issue.

NOW THEREFORE, IN CONSIDERATION OF THE AFORESTATED PREMISES, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS:

SECTION ONE: The property legally described as:

SEE ATTACHED SURVEY AND LEGAL DESCRIPTION WHICH ARE INCORPORATED BY REFERENCE AS IF FULLY SET FORTH HEREIN.

IS HEREBY RE-ZONED from a MU (Mixed Use District) to a C-3 (General Commercial District).

SECTION TWO: This ordinance shall take effect and be in full force from and after its adoption by the governing body of the City of Arkansas City and either (a) publication once in the official newspaper of the City, or (b) publication of a summary of this Ordinance certified as legally accurate and sufficient by the City Attorney.

SECTION THREE: A certified copy of this ordinance signed by the City Clerk for the City of Arkansas City, Kansas, shall be recorded in the Office of the Register of Deeds, Cowley County, Kansas.

PASSED AND ORDAINED by the Governing Body of the City of Arkansas City, Kansas this ____ day of August, 2021.

(Seal)

Scott Rogers, Mayor

ATTEST:

Lesley Shook, Clerk

APPROVED AS TO FORM

Larry Schwartz, City Attorney

CERTIFICATE

I, hereby certify that the above and foregoing is a true and correct copy of the Ordinance No. 2021-__-____ of the City of Arkansas City, Kansas adopted by the governing body on _____, 2021 as the same appears of record in my office.

DATED: _____.

Lesley Shook, Clerk



STAFF REPORT

Section , Item 1.

City of Arkansas City Neighborhood Services Division

Josh White, Principal Planner

118 W Central Ave, Arkansas City, KS 67005

Phone: 620-441-4420 Fax: 620-441-4403 Email: jwhite@arkansascityks.gov Website: www.arkcity.org

CASE NUMBER
RZ-2021-107

APPLICANT/PROPERTY OWNER
KLANDS Venture LLC/City of Arkansas City

PUBLIC HEARING DATE
July 13, 2021

PROPERTY ADDRESS/LOCATION
1110 E Kansas Ave

BRIEF SUMMARY OF REQUEST

The subject property is located at 1110 E Kansas Ave. The surrounding area is comprised of commercial and agricultural uses. A greenhouse is west of the site. Agriculture is found to the north and east. A commercial area is to the south. The property consists of approximately 12 acres. The project will be to develop a travel center. The applicants are requesting a rezone from MU, Mixed Use District to a C-3, General Commercial District. The City is still the owner of the property currently but the proposal will be to split off approximately 12 acres and transferred to KLANDS Venture LLC. Staff recommends approval of the rezone request.



Map data ©2021 Esri World Topographic map

EXISTING ZONING MU-Mixed Use District FP-O-Floodplain Management Overlay District	EXISTING LAND USE Undeveloped agricultural land	SURROUNDING ZONING & LAND USE North-MU; Agriculture East-A; Highway/Agriculture South-C-3, I-1; Commercial West-MU; Agriculture/Greenhouse	SITE IMPROVEMENTS none	SIZE OF PROPERTY 12 acres
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STAFF RECOMMENDATION

☒ **APPROVE**

☐ **APPROVE WITH CONDITIONS**

☐ **DENY**

COMPATIBILITY with the COMPREHENSIVE PLAN

The Future Land Use portion of the Comprehensive Plan designates the subject property as mixed use. The proposed use is commercial. Mixed use does allow for commercial but in a less intense form. It was unclear when the Plan was developed if this area would develop as residential or commercial. The flood plain status created further barriers to any kind of development. The site has been issued a Conditional Letter of Map Revision based on fill (CLOMR-F) from the Federal Emergency Management Agency (FEMA) that will allow its development in the floodplain. This will also help the goal from Chapter 4 to "Attract new industries that complement Arkansas City's economy and utilize its labor force." While this proposal will not be a major industry employer, it does support a major industry already present. Trucks going to Creekstone Farms have little parking as they await shipments. This development would provide a better area to stage those trucks which should streamline shipping in the area of Creekstone Farms and allow for additional expansion in their operations. This would also mean that Chapter 4's goal to "Retain existing businesses and support their expansion" would also be indirectly met.

PROPERTY HISTORY

This property was originally annexed into the city in 2007 with what was then referred to as R-1, Residential, Single Family District as the default zoning. The property appears to have always been agricultural.

COMPATIBILITY with the ZONING ORDINANCE

The surrounding area is comprised of agricultural and commercial uses. It is the intent of the commercial zoning districts to provide for areas of compatible commercial and service businesses. The change in classification would be consistent with the intent and purpose of these regulations.

Findings

When a proposed amendment would result in a change of the zoning classification of any specific property, the recommendation of the Planning Commission, accompanied by a copy of the record of the hearing, shall contain statements as to the present classification, the classification under the proposed amendment, the reasons for seeking such reclassification, a summary of the facts presented, and a statement of the factors upon which the recommendation of the Planning Commission is based, using the following guidelines. Note that all references to agriculture in this report also include associated residential uses.

1. Whether the change in classification would be consistent with the intent and purpose of these regulations;

The surrounding area is comprised of agricultural and commercial uses. It is the intent of the commercial zoning districts to provide for areas of compatible commercial and service businesses. The change in classification would be consistent with the intent and purpose of these regulations.

2. The character and condition of the surrounding neighborhood and its effect on the proposed change;

The surrounding area is comprised of agricultural and commercial uses. A greenhouse is west of the site. Agriculture is found to the north. A commercial area is to the south. Commercial development in this area should not negatively affect the neighborhood.

3. Whether the proposed amendment is made necessary because of changed or changing conditions in the area affected, and, if so, the nature of such changed or changing conditions;

The current Mixed Use Zoning District does not allow the proposed use. The area is primed for development at the junction of two federal highways. The area is largely commercial except for the house at the corner of the site which has been vacant for many years.

4. The current zoning and uses of nearby properties, and the effect on existing nearby land uses upon such a change in classification;

North of the site is agricultural land. To the west is commercial. The zoning of these areas is Mixed Use. The 2013 Comprehensive Plan designated this area as mixed use because it was unknown how it would develop. To the south is commercial. The zoning to the south is C-3 and I-1. The uses are commercial. The area that is zoned I-1 was zoned that way due to outside storage of materials. The surrounding area is comprised of agricultural and commercial uses. To the east is US 77 and agricultural land. The zoning to the east is A which matches the use. There is a greenhouse to the west and south of the site are commercial businesses. The proposed use is heavy commercial which is compatible with the commercial uses and vacant agricultural land in the area. Kansas Avenue will likely need some upgrades as a result of the project but the roundabout should be able to handle the traffic. It is not anticipated that the travel center will increase traffic through the roundabout but it will likely increase this traffic on E Kansas Avenue adjacent to the site. The increase in traffic on Kansas Avenue should not adversely affect the adjacent land uses provided the upgrades to Kansas Avenue are made.

5. Whether every use that would be permitted on the property as reclassified would be compatible with the uses permitted on other property in the immediate vicinity;

The proposed use of a travel center would be permitted under the C-3, High Density Residential District. The area to the south is commercial and agricultural and the proposed use should be compatible with these uses. There is a house in the vicinity but it has been abandoned.

6. The suitability of the applicants property for the uses to which it has been restricted;

The property is currently zoned for mixed use; the property is vacant. The proposed use is still a

commercial use as allowed in a mixed use district but is more intense than the mixed use district allow. The 2013 Comprehensive Plan called for this area to be mixed use because it was unclear at the time whether this area would develop as commercial or residential.

7. The length of time the subject property has remained vacant or undeveloped as zoned;

The property has been vacant for many years, used as agricultural land.

8. Whether adequate sewer and water facilities, and all other needed public services exist or can be provided to serve the uses that would be permitted on the property if it were reclassified;

Adequate water facilities are available at the site. A sewer line will need to be extended to the site from just west of the railroad tracks. This sewer expansion is included in the development agreement with the City. The other utilities can be readily extended to the site or are already available. Public services should be able to serve this site without any issues due to its proximity to the highway.

9. The general amount of vacant land that currently has the same zoning classification proposed for the subject property, particularly in the vicinity of the subject property, and any special circumstances that make a substantial part of such vacant land available or not available for development;

There is other land within the City that is zoned C-3 but not enough collectively to develop a travel center nearby. The City is in need of a travel center to serve the trucks associated with Creekstone Farms. A travel center also needs to be adjacent to major highways.

10. Whether the proposed amendment would be in conformance to and further enhance the implementation of the City's Comprehensive Plan;

The Future Land Use portion of the Comprehensive Plan designates the subject property as mixed use. The proposed use is commercial. Mixed use does allow for commercial but in a less intense form. It was unclear when the Plan was developed if this area would develop as residential or commercial. The flood plain status created further barriers to any kind of development. The site has been issued a Conditional Letter of Map Revision based on fill (CLOMR-F) from the Federal Emergency Management Agency (FEMA) that will allow its development in the floodplain. This will also help the goal from Chapter 4 to "Attract new industries that complement Arkansas City's economy and utilize its labor force." While this proposal will not be a major industry employer, it does support a major industry already present. Trucks going to Creekstone Farms have little parking as they await shipments. This development would provide a better area to stage those trucks which should streamline shipping in the area of Creekstone Farms and allow for additional expansion in their operations. This would also mean that Chapter 4's goal to "Retain existing businesses and support their expansion" would also be indirectly met.

11. Whether the relative gain to the public health, safety, and general welfare outweighs the hardship imposed upon the applicant by not upgrading the value of the property by such reclassification; and,

The public health, safety and general welfare should not be negatively impacted by this rezoning as this area has been designated for mixed use development and adequate public facilities will be part of the development.

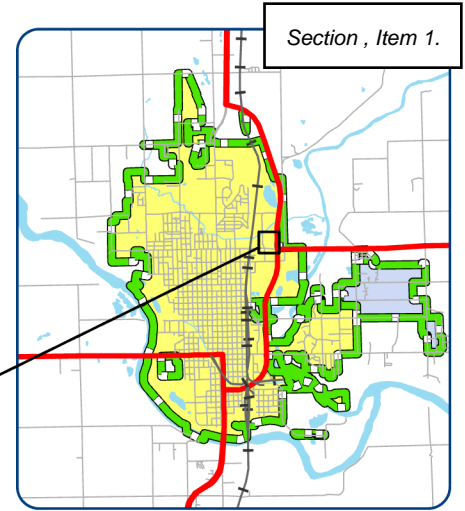
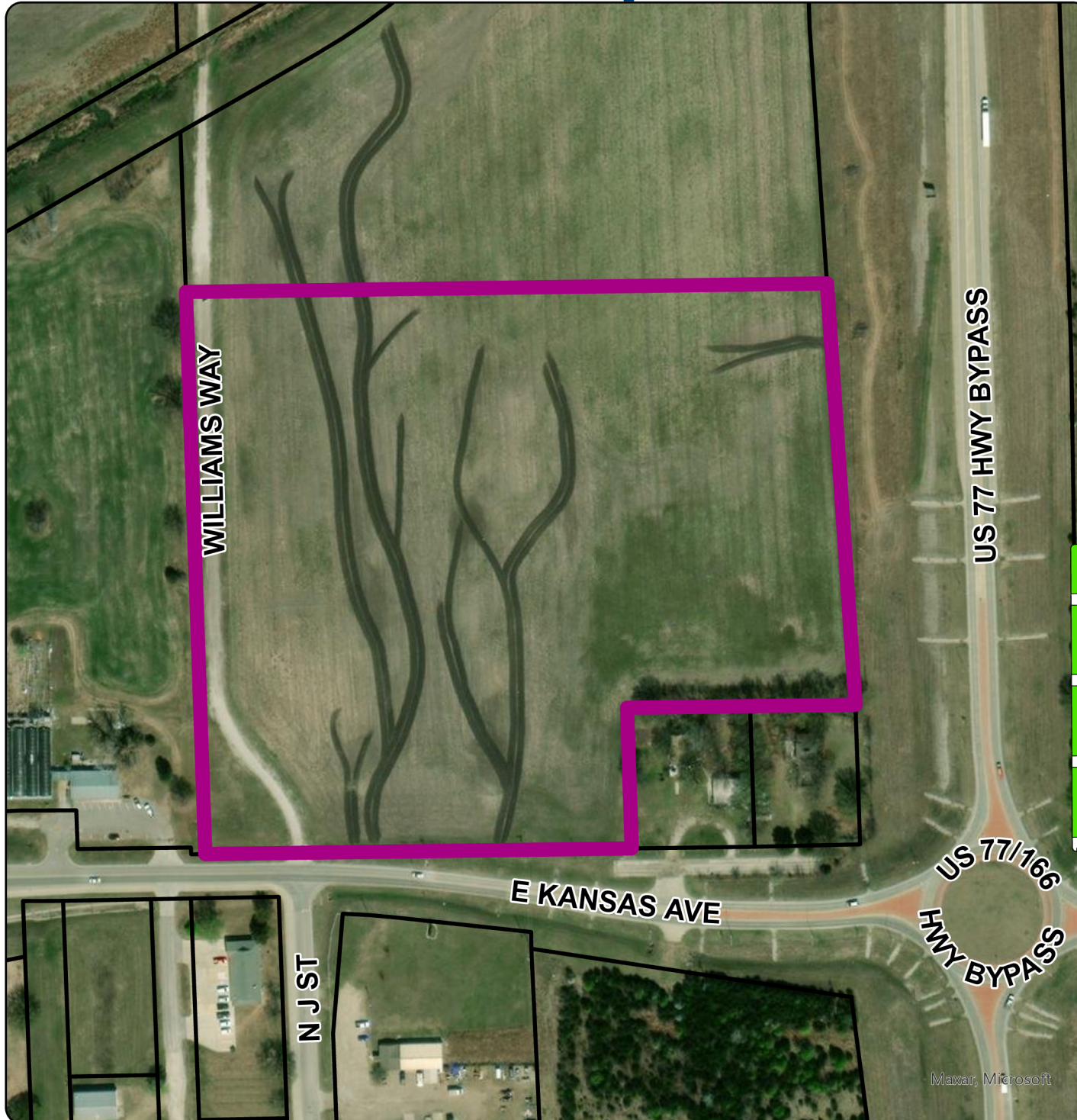
12. Such other factors as the Planning Commission may deem relevant from the facts and evidence presented in the application

13. The recommendations of professional staff;

It is the recommendation of staff that the requested rezoning MU to C-3 be approved based on the following conclusions:

- The development appears compatible with the area.
- The property has remained underutilized for many years, agricultural use only.
- The site is adjacent to a major highway that can handle the truck traffic.
- The project should not adversely affect the neighboring properties.
- This project provides a travel center, a much needed resource in Arkansas City to handle the staging of trucks for Creekstone Farms.
- The public health, safety and general welfare should not be negatively impacted by this rezoning.

Rezone Request



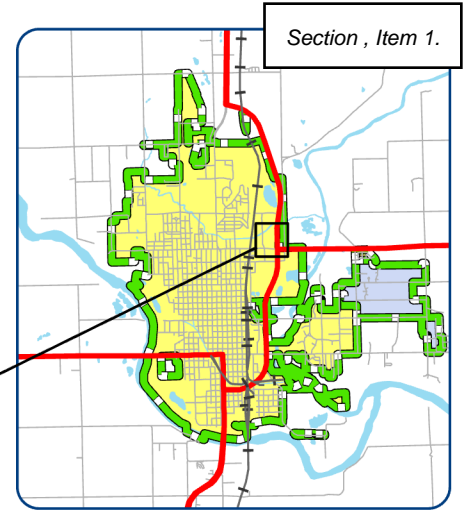
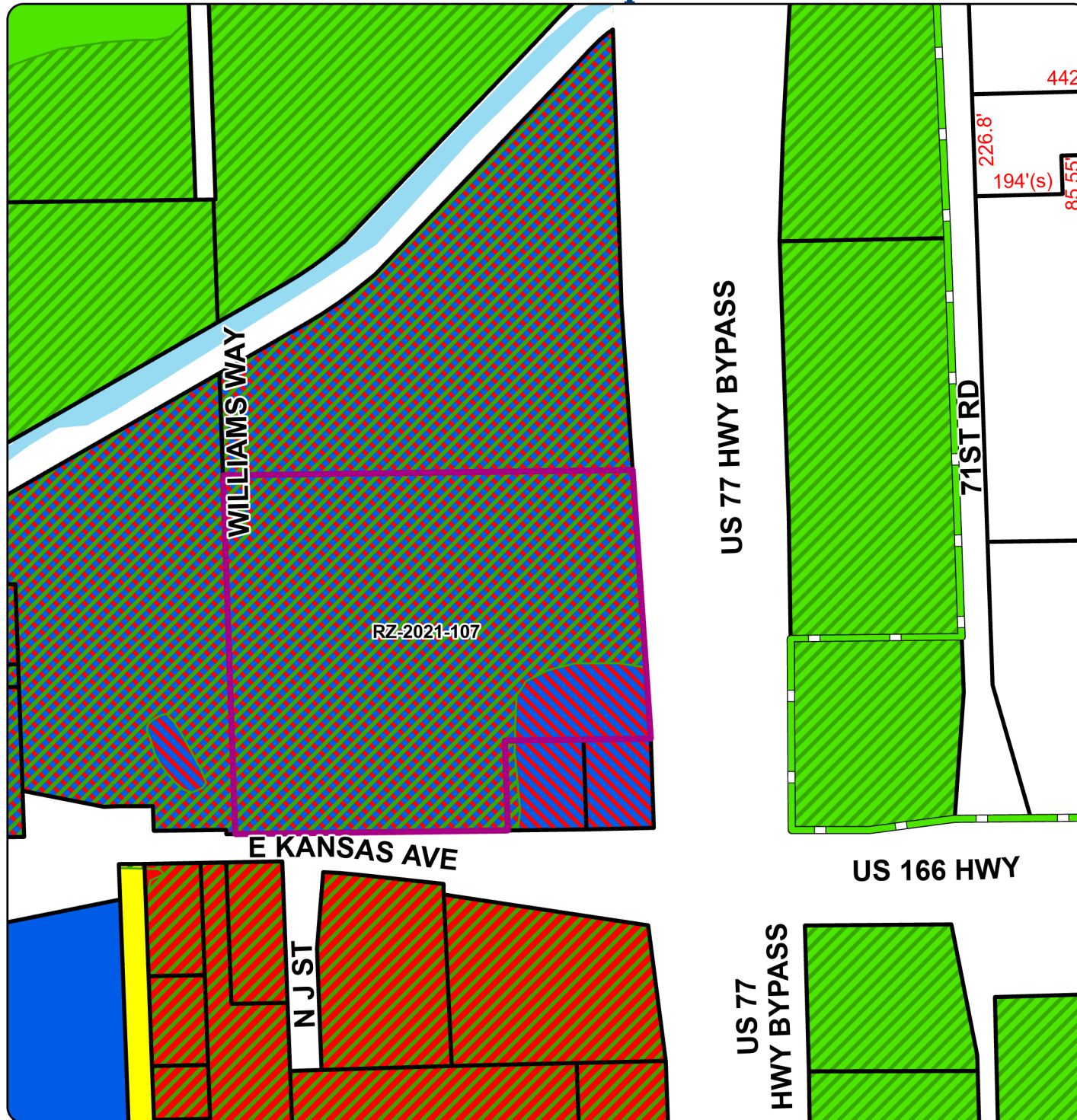
Request to Rezone
1110 E Kansas Ave
from
MU-Mixed Use District
to
C-3 General Commercial District

-  City Limits
-  Rezone
-  Property Lines

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Created: June 03, 2021



Rezone Request



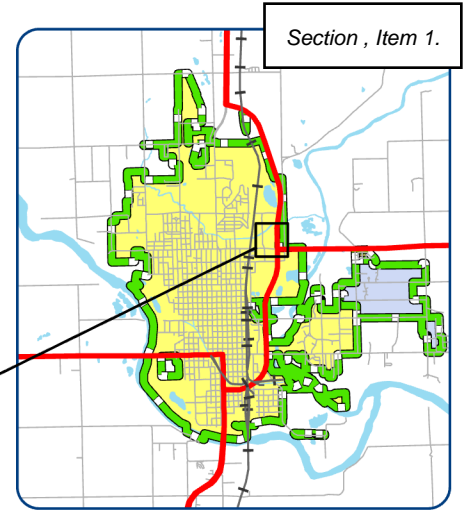
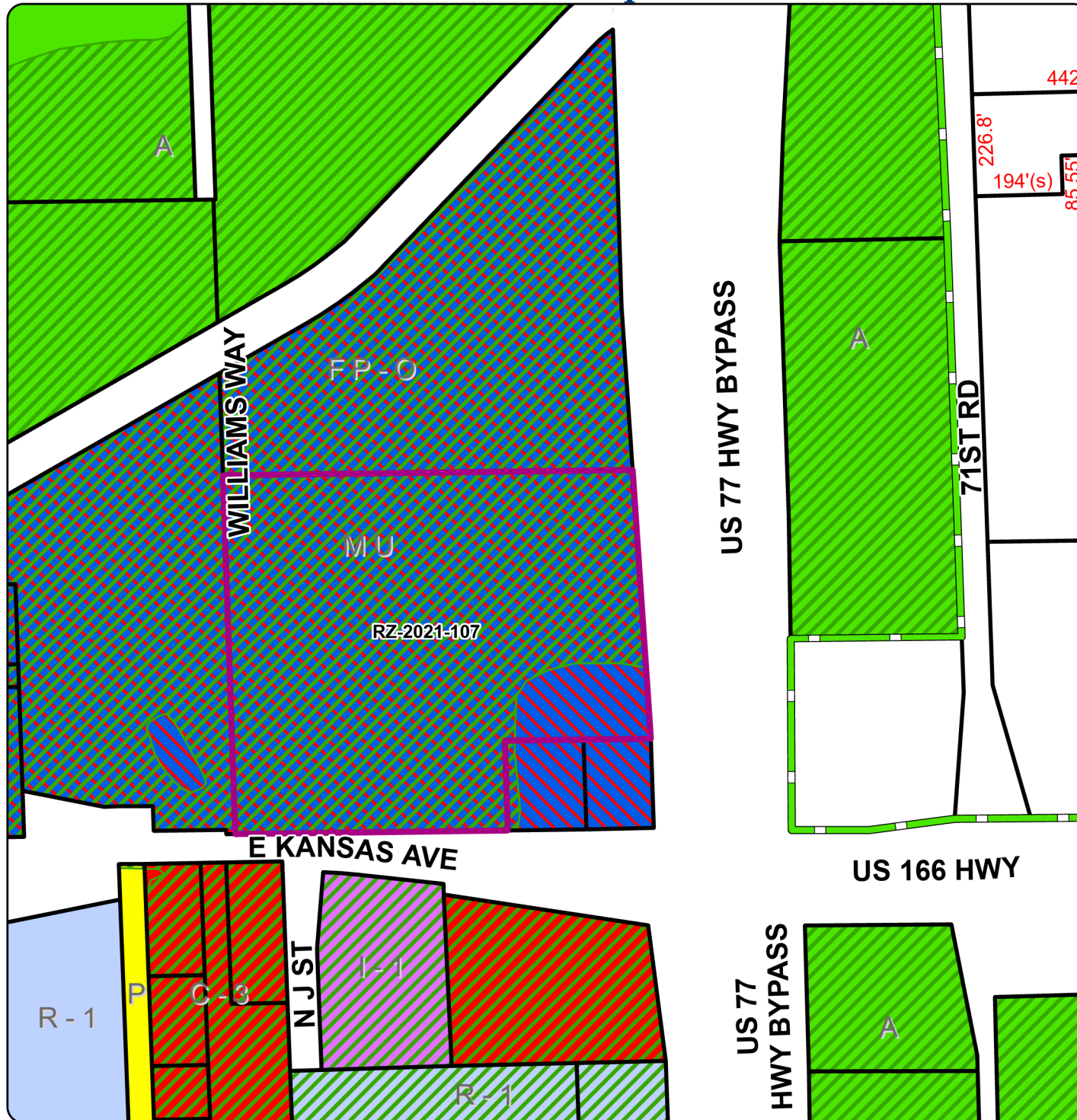
**Request to Rezone
1110 E Kansas Ave
from
MU-Mixed Use District
to
C-3 General Commercial District**

- City Limits
- Rezone
- Property Lines
- Future Land Use**
 - Agriculture
 - Residential
 - Commercial
 - Mixed Use
 - Public
 - Floodplain

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Created: June 11, 2021



Rezone Request



**Request to Rezone
1110 E Kansas Ave
from
MU-Mixed Use District
to
C-3 General Commercial District**

- City Limits
- Rezone
- Property Lines
- Zoning**
- A, Agricultural District
- R-1, Low Density Residential District
- C-3, General Commercial District
- I-1, Light Industrial District
- P, Public Use District
- MU, Mixed Use District
- FP-O, Floodplain Management Overlay District

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using the best available
data to date.
Created: June 11, 2021





0 1"
SCALE: 1" = 300'

C Street Canal

Country Club
Tracts

912'

800'

109'

300'

200'

622'

Kansas Avenue

U.S. Highway 77 Bypass

US-166

Thompson Garden
Addition
Lots 13-16
Block 8

DESCRIPTION: (AREA REQUESTED TO BE REMOVED FROM SFHA ZONE AE)

A tract of land situated in the Northeast Quarter of Section 19, Township 34 South, Range 4 East of the 6th Principal Meridian, Cowley County, Kansas, being more particularly described as follows: Commencing at the Southwest corner of Lot 13, Block 8, Thompson Garden Addition, Arkansas City, Kansas, thence Westerly along the North Right-of-Way of Kansas Avenue a distance of 622 feet, more or less, to the East line of Country Club Tracts extended; thence Northerly along said East line a distance of 800 feet; thence Easterly parallel with the North Right-of-Way of Kansas Avenue a distance of 912 feet, more or less, to a point on the West Right-of-Way of U.S. Highway 77; thence Southerly along said West Right-of-Way a distance of 601 feet, more or less, to the Northeast corner of Lot 18, Block 8, Thompson Garden Addition; thence Westerly along the North line of said Lot 18 extended, a distance of 300 feet, more or less, to the Northwest corner of said Lot 13, thence Southerly along the West line of said Lot 13 a distance of 200 feet, more or less, to the Point of Beginning.

PREPARED FOR:

City of Arkansas City
118 W Central
Arkansas City, KS 67005



SMITH + OAKES

P.O. BOX 696 / 110 W BRYANT RD, ARKANSAS CITY, MO 64108
PHONE / 620-442-4756 / INFO@SMITHANDOAKES.COM

DATE: 8/19/2020

DRAWN BY: THR

SHEET: 1 OF 1

PROJECT: 17



City Commission Agenda Item

Meeting Date: 8/3/21
From: Josh White, Principal Planner
Item: Cowley College Rezone

Purpose: Consider an ordinance authorizing the rezoning of 315 E Filmore Avenue, from R-1 (Low Density Residential District) to P (Public Use District). (Roll Call Vote)

Background:

Cowley College has requested 315 E Filmore Avenue be rezoned. The surrounding area is comprised of residential and public uses. Single family homes are north, south and east of the site. A ballpark is found to the west. The property is 128.27' X 131.95'. The project will be to develop a bus barn for the college. The applicants are requesting a rezone from R-1, Low Density Residential District to a P, Public Use District. The College is a public entity and this project will be a public use. The Planning Commission held a public hearing on Tuesday, July 13 and voted unanimously to recommend to the City Commission to approve the request.

Commission Options:

1. Approve ordinance on the first reading
2. Table and approve on second reading
3. Dissapprove ordinance with 2/3 majority
4. Table and send back to Planning Commission for further consideration

Fiscal Impact:

Amount:

Fund:

Department: Expense Code:
 _____ Included in Budget _____ Grant _____ Bonds _____ Other (explain)

Attachments:

Staff report, area map, future land use map, zoning map

Approved for Agenda by:

A handwritten signature in dark ink, appearing to be 'Randy Frazer', is written over a horizontal line. The signature is stylized with a large, sweeping 'R' and 'F'.

Randy Frazer, City Manager



STAFF REPORT

Section , Item 2.

City of Arkansas City Neighborhood Services Division

Josh White, Principal Planner

118 W Central Ave, Arkansas City, KS 67005

Phone: 620-441-4420 Fax: 620-441-4403 Email: jwhite@arkansascityks.gov Website: www.arkcity.org

CASE NUMBER
RZ-2021-108

APPLICANT/PROPERTY OWNER
Cowley College

PUBLIC HEARING DATE
July 13, 2021

PROPERTY ADDRESS/LOCATION
315 E Filmore Ave

BRIEF SUMMARY OF REQUEST

The subject property is located at 315 E Filmore Avenue. The surrounding area is comprised of residential and public uses. Single family homes are north, south and east of the site. A ballpark is found to the west. The property is 128.27' X 131.95'. The project will be to develop a bus barn for the college. The applicants are requesting a rezone from R-1, Low Density Residential District to a P, Public Use District. The College is a public entity and this project will be a public use. Staff recommends approval of the rezone request.



Map data ©2021 Esri World Topographic map

EXISTING ZONING R-1, Low Density Residential District	EXISTING LAND USE Vacant lot	SURROUNDING ZONING & LAND USE North-R-2; Residential East-R-1; Residential/Vacant South-R-1; Residential West-P; Public	SITE IMPROVEMENTS none	SIZE OF PROPERTY 128.27' X 131.95' 0.36 acres
--	---------------------------------	---	---------------------------	---

STAFF RECOMMENDATION

☒ **APPROVE**

☐ **APPROVE WITH CONDITIONS**

☐ **DENY**

COMPATIBILITY with the COMPREHENSIVE PLAN

The Future Land Use portion of the Comprehensive Plan designates the subject property as residential. The proposed use is public. The proposed use is conditional in the residential districts. The Comprehensive Plan doesn't have a goal that focuses on this specific type of project other than to support the College as an economic development tool due to their workforce training.

PROPERTY HISTORY

The property originally had a single family dwelling on it. The structure was declared dangerous and was demolished by the City in 1994. The property has been vacant ever since. The College purchased the property in 2012 for expansion purposes.

COMPATIBILITY with the ZONING ORDINANCE

The surrounding area is comprised of residential and public uses. The "P" Public Use District is intended for application to sites in public ownership and used for major public facilities. The change in classification would be consistent with the intent and purpose of these regulations.

When a proposed amendment would result in a change of the zoning classification of any specific property, the recommendation of the Planning Commission, accompanied by a copy of the record of the hearing, shall contain statements as to the present classification, the classification under the proposed amendment, the reasons for seeking such reclassification, a summary of the facts presented, and a statement of the factors upon which the recommendation of the Planning Commission is based, using the following guidelines. Note that all references to agriculture in this report also include associated residential uses.

1. Whether the change in classification would be consistent with the intent and purpose of these regulations;

The surrounding area is comprised of residential and public uses. The "P" Public Use District is intended for application to sites in public ownership and used for major public facilities. The change in classification would be consistent with the intent and purpose of these regulations.

2. The character and condition of the surrounding neighborhood and its effect on the proposed change;

The surrounding area is comprised of residential and public uses. Single family homes are north, south and east of the site. A ballpark is to the west. Expansion of an existing public use in the neighborhood should not negatively affect the neighborhood.

3. Whether the proposed amendment is made necessary because of changed or changing conditions in the area affected, and, if so, the nature of such changed or changing conditions;

The current R-1 Zoning District does not allow the proposed use and does not allow for the setbacks that the project would need. The college has been expanding its presence in this area for a number of years.

4. The current zoning and uses of nearby properties, and the effect on existing nearby land uses upon such a change in classification;

North of the site is residential. The area is zoned R-2 which matches the use. To the east and south is residential. The zoning of these areas is R-1 which matches the use. To the west is a public ballpark which is zoned P. The surrounding area is comprised of residential and public uses. The proposed use is a bus barn which is compatible with the public use to the west and can be made compatible with the residential areas as well. There should be little effect on traffic as a result of this project.

5. Whether every use that would be permitted on the property as reclassified would be compatible with the uses permitted on other property in the immediate vicinity;

The proposed use of a publicly owned bus barn would be permitted under the P, Public Use District. Other permitted uses within this district must be owned by a public entity. The more intense permitted uses in this district would require much larger lots than what is provided here.

6. The suitability of the applicants property for the uses to which it has been restricted;

The property is currently zoned for residential use; the property is vacant. The proposed use is a public use that is not allowed typically in a residential district without a conditional use permit. A conditional use permit was considered but discarded because it would not solve the issue of the setbacks and it is also a publicly owned property.

7. The length of time the subject property has remained vacant or undeveloped as zoned;

The property has been vacant since 1994. The college purchased this property in 2012 with hopes of

expanding their campus there.

8. Whether adequate sewer and water facilities, and all other needed public services exist or can be provided to serve the uses that would be permitted on the property if it were reclassified;

Adequate water facilities are available at the site. A sewer line will need to be extended to the site. The nearest one is on the north side of Filmore Avenue. The other utilities can be readily extended to the site or are already available. Public services should be able to serve this site without any issues.

9. The general amount of vacant land that currently has the same zoning classification proposed for the subject property, particularly in the vicinity of the subject property, and any special circumstances that make a substantial part of such vacant land available or not available for development;

There is other land within the City that is zoned P but, the College has determined this to be the best location within properties that they own. It is also adjacent to many of the athletic venues that would utilize the buses.

10. Whether the proposed amendment would be in conformance to and further enhance the implementation of the City's Comprehensive Plan;

The Future Land Use portion of the Comprehensive Plan designates the subject property as residential. The proposed use is public. The proposed use is conditional in the residential districts. The Comprehensive Plan doesn't have a goal that focuses on this specific type of project other than to support the College as an economic development tool due to their workforce training.

11. Whether the relative gain to the public health, safety, and general welfare outweighs the hardship imposed upon the applicant by not upgrading the value of the property by such reclassification; and,

The public health, safety and general welfare should not be negatively impacted by this rezoning as this area already has a public use nearby.

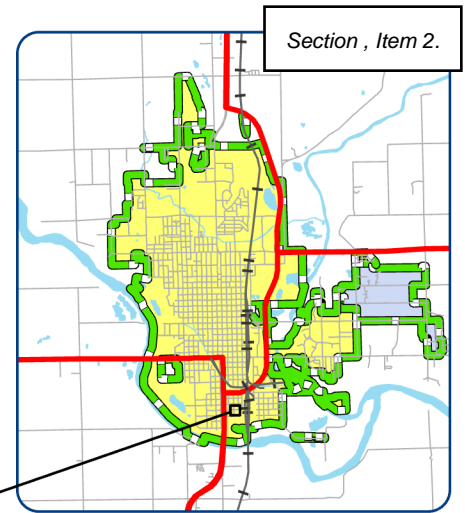
12. Such other factors as the Planning Commission may deem relevant from the facts and evidence presented in the application

13. The recommendations of professional staff;

It is the recommendation of staff that the requested rezoning R-1 to P be approved based on the following conclusions:

- The development appears compatible with the area.
- The property has remained underutilized as zoned since 1994.
- The site has been under public ownership since 2012.
- The project should not adversely affect the neighboring properties.
- The public health, safety and general welfare should not be negatively impacted by this rezoning.

Rezone Request



**Request to Rezone
315 E Filmore Ave
from
R-1 Low Density Residential District
to
P Public Use District**

-  City Limits
-  Rezone
-  Property Lines

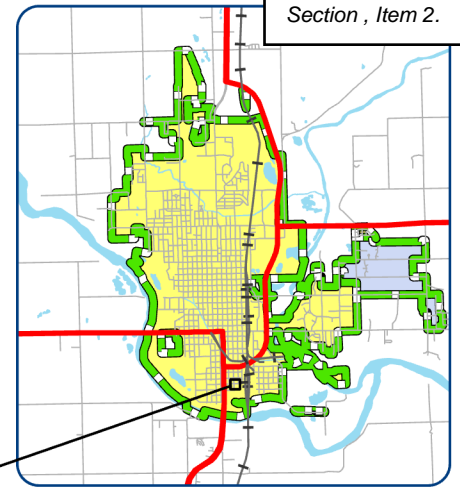
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Rezone Request



Section , Item 2.



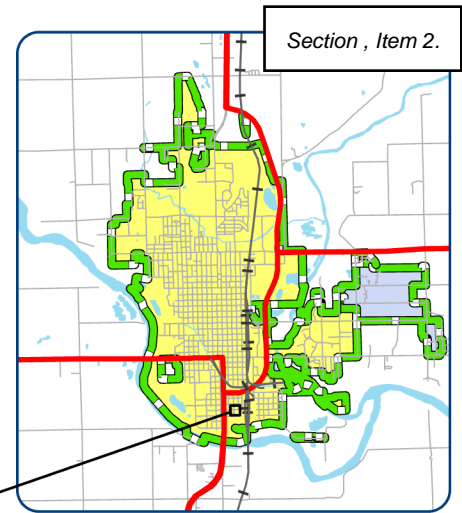
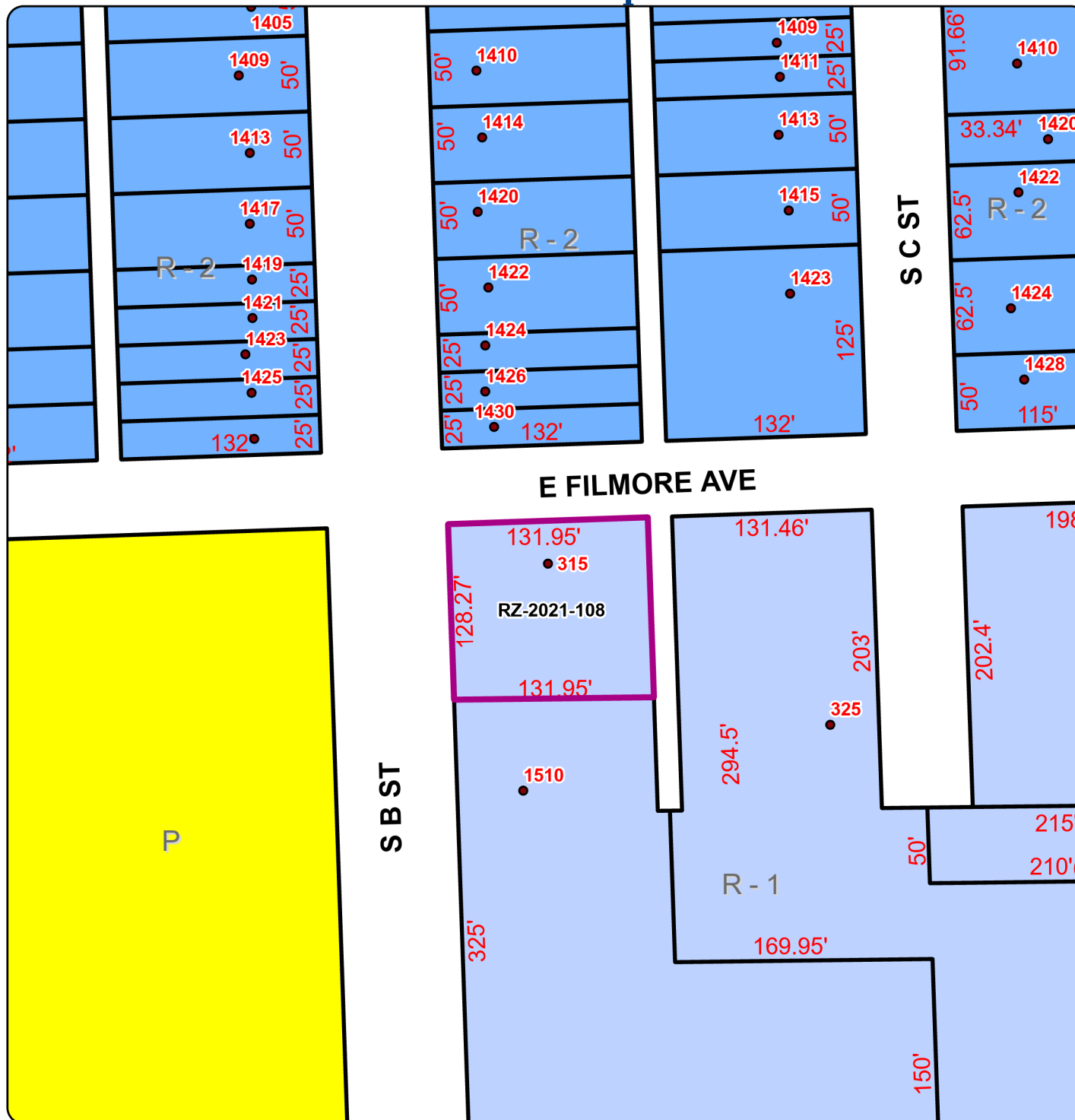
**Request to Rezone
315 E Filmore Ave
from
R-1 Low Density Residential District
to
P Public Use District**

-  City Limits
 Rezone
 Property Lines
 Future Land Use
 Residential
 Public

Produced by the
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Rezone Request



Section , Item 2.

**Request to Rezone
315 E Filmore Ave
from
R-1 Low Density Residential District
to
P Public Use District**

City Limits

Rezone

Property Lines

Zoning

R-1, Low Density Residential District

R-2, Medium Density Residential District

P, Public Use District

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data to date.
Created: June 14, 2021



(First Published in the Cowley CourierTraveler, _____2021)

ORDINANCE NO. 2021-08-

AN ORDINANCE AUTHORIZING THE RE-ZONING OF 315 E FILMORE AVENUE, FROM R-1 (LOW DENSITY RESIDENTIAL DISTRICT) TO P (PUBLIC USE DISTRICT).

WHEREAS, the City of Arkansas City Planning Commission, after providing notice and holding a hearing pursuant to K.S.A. § 12-756 and K.S.A. § 12-757, has considered the proposed request to re-zone property, and recommended the City grant the Petition to re-zone; and

WHEREAS, the Governing Body of the City of Arkansas City, Kansas, after due investigation and consideration has determined that the nature and extent of the public use and interest to be subserved is such as to warrant the re-zoning of the property at issue.

NOW THEREFORE, IN CONSIDERATION OF THE AFORESTATED PREMISES, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS:

SECTION ONE: The property legally described as:

Lots 1-5, Block 235 of Enterprise Addition No. 2, Arkansas City, Cowley County, Kansas, more commonly known as 315 E Filmore Avenue

IS HEREBY RE-ZONED from an R-1 (Low Density Residential District) to a P (Public Use District).

SECTION TWO: This ordinance shall take effect and be in full force from and after its adoption by the governing body of the City of Arkansas City and either (a) publication once in the official newspaper of the City, or (b) publication of a summary of this Ordinance certified as legally accurate and sufficient by the City Attorney.

SECTION THREE: A certified copy of this ordinance signed by the City Clerk for the City of Arkansas City, Kansas, shall be recorded in the Office of the Register of Deeds, Cowley County, Kansas.

PASSED AND ORDAINED by the Governing Body of the City of Arkansas City, Kansas this ____ day of August, 2021.

(Seal)

Scott Rogers, Mayor

ATTEST:

Lesley Shook, Clerk

APPROVED AS TO FORM

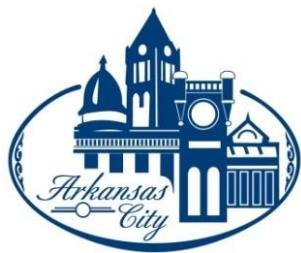
Larry Schwartz, City Attorney

CERTIFICATE

I, hereby certify that the above and foregoing is a true and correct copy of the Ordinance No. 2021-__-____ of the City of Arkansas City, Kansas adopted by the governing body on _____, 2021 as the same appears of record in my office.

DATED: _____.

Lesley Shook, Clerk



City Commission Agenda Item

Meeting Date: August 3, 2021
From: Randy Frazer, City Manager
Item: Adoption Proposal for Wilson Park/Docking Garden Fountain

Purpose: Consider a Resolution approving a recommendation of the Arkansas City Beautification and Tree Advisory Board to initiate an adoption contract for one year with Kayleigh Lawson for the old fountain in the Docking Memorial Garden at Wilson Park, located at 701 N. Summit St. in Arkansas City. **(Voice Vote)**

Background:

The City Commission on **April 19, 2016**, voted to approve the City's park adoption policy, since re-termed the "Public Land Adoption Policy." A copy of the current policy follows later in this packet.

Kayleigh Lawson, a member of the Arkansas City Public Library Board of Trustees and Historic Preservation Board, has applied to "adopt" the old fountain in the Docking Memorial Garden at **Wilson Park**. As you can see on the attached paperwork, Mrs. Lawson proposes to turn the nonfunctional fountain into a series of raised planting beds. She will plant and help maintain various species of pollinator-friendly plants. The proposed list of species is also attached and does not include any milkweed plants. Mrs. Lawson proposes to purchase the plants herself and is willing to help to water them, but would appreciate help from City staff.

The **Beautification and Tree Advisory Board** voted 3-0 during its regular meeting on **June 24** (*meeting minutes are included as part of City Advisory Board Reports, near the end of this packet*) to recommend that the City Commission approve initiating this adoption by Kayleigh Lawson for one (1) year.

Commission Options:

1. Approve the Resolution.
2. Disapprove the Resolution.
3. Table the Resolution for further consideration.

Attachments:

1. Resolution No. 2021-08-____
2. Wilson Park Adoption Contract
3. Proposed List of Plant Species
4. Public Land Adoption Policy

Approved for Agenda by:

Randy Frazer, City Manager

A RESOLUTION APPROVING A RECOMMENDATION OF THE ARKANSAS CITY BEAUTIFICATION AND TREE ADVISORY BOARD TO INITIATE AN ADOPTION CONTRACT FOR ONE YEAR WITH KAYLEIGH LAWSON FOR THE DOCKING GARDEN FOUNTAIN AT WILSON PARK, LOCATED AT 701 N. SUMMIT ST.

WHEREAS, the Governing Body of the City of Arkansas City, Kansas, has adopted the Public Land Adoption Policy, establishing a uniform policy for the adoption of public properties by citizens and nonprofit organizations; and

WHEREAS, in compliance with said policy, the Governing Body has received an appropriate proposal in writing for the adoption of the old fountain in the Docking Memorial Garden at Wilson Park from Kayleigh Lawson, a local citizen, to include the provision of new pollinator-friendly plants, the maintenance and care thereof, and increased usage of this underutilized area of this popular park; and

WHEREAS, the Beautification and Tree Advisory Board held a regular meeting on June 24, 2021, at Veterans Memorial Lake to review Mrs. Lawson's request and subsequently voted 3-0 to recommend approval of an adoption contract for one year; and

WHEREAS, the Governing Body of the City of Arkansas City, Kansas, wishes to follow the recommendation of the Beautification and Tree Advisory Board by initiating an adoption contract for one year with Kayleigh Lawson for the old fountain in the Docking Memorial Garden at Wilson Park.

NOW, THEREFORE, IN CONSIDERATION OF THE AFORESTATED PREMISES, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS:

SECTION ONE: The City of Arkansas City, Kansas, hereby contracts with Kayleigh Lawson to initiate an adoption agreement for the old fountain in the Docking Memorial Garden at Wilson Park. Such adoption contract is attached hereto and incorporated by reference as if fully set forth herein.

SECTION TWO: The Governing Body of the City of Arkansas City, Kansas, hereby authorizes the Mayor and/or City staff of the City of Arkansas City, Kansas, to take such further and other necessary actions that are required to effectuate the intent and purposes of this Legislative Enactment.

SECTION THREE: This Resolution shall be in full force and effect from its date of passage by the Governing Body of the City of Arkansas City, Kansas, until August 2, 2022. Renewal of this adoption contract shall be only upon a subsequent recommendation of the Beautification and Tree Advisory Board.

PASSED AND RESOLVED by the Governing Body of the City of Arkansas City, Kansas, on this 3rd day of August, 2021.

(Seal)

Scott Rogers, Mayor

ATTEST:

Lesley Shook, City Clerk

APPROVED AS TO FORM:

Larry R. Schwartz, City Attorney

CERTIFICATE

Section , Item 1.

I hereby certify that the above and foregoing is a true and correct copy of the Resolution No. 2021-08-____ of the City of Arkansas City, Kansas, adopted by the Governing Body thereof on August 3, 2021, as the same appears of record in my office.

DATED: _____.

Lesley Shook, City Clerk

**CITY OF ARKANSAS CITY**

City Clerk's Office

118 W. Central Ave., P.O. Box 778

Arkansas City, KS 67005

(620) 441-4409

For Office Use Only:

Adoption # _____	Section , Item 1.
Adoption Year _____	
New <input type="checkbox"/>	Renewal <input type="checkbox"/>

APPLICATION FOR PUBLIC LAND ADOPTION

This application must be completed and returned to the City Clerk's Office at the above address on or before December 31st of each year, **unless specifically exempted by order of the City Commission of Arkansas City.**

Before completing this application, please refer to the **City of Arkansas City Beautification and Tree Advisory Board's Public Land Adoption Policy**. A copy of the policy can be provided to you in the City Clerk's Office, if necessary.

Applicant Name: Kayleigh LawsonApplicant Address: 820 North A Street Arkansas City KS 67005
City State ZipTelephone Number(s): (620) 441-4065Email Address: kayleigh@bluegeraniumbooks.comNon-Profit Affiliation: N/A
Organization Name Address Contact Name Phone NumberFor-Profit Affiliation: N/A
Organization Name Address Contact Name Phone NumberPublic Land Desired to Adopt: The fountain (non-functional) in Docking Garden at Wilson Park.Basic Outline of Activities Proposed as Part of Adoption (Note: **Written proposal also required**): I would like to turn the dirt-filled former fountain into a pollinator garden.Name of Public Land/Park Committee (if any): N/A**Copies of the following items must accompany this application:**

1. A written proposal, attached to this application, which explains in detail the sorts of activities the applicant proposes to pursue in helping to beautify, maintain and improve the public land. The Parks and Facilities Division provides a variety of services in each of the City's parks that could be supplemented or replaced by "sweat equity" from volunteers and concerned citizens. While this is not an exhaustive list and each property's needs are somewhat unique, applicants should propose to take on some combination of the following activities: erecting equipment and/or structures; mowing grass and trimming trees; picking up and/or disposing of litter; painting benches, signs, etc.; picking up tree limbs and debris; planting flowers, shrubs and/or trees; purchasing and maintaining new equipment; and watching and/or patrolling to prevent vandalism.
2. The application and proposal also should specify what sort of monetary contributions the applicant proposes to provide toward upkeep, maintenance, and improvement of the property. See **Public Land Adoption Policy** for more details on this.
3. Please indicate in your proposal or on a separate sheet of paper which dates work best for you and/or your group to meet with the Beautification and Tree Advisory Board and the City Commission. The Board meets on the fourth Thursday of each month at 4 p.m., and the City Commission meets on the first and third Tuesdays of each month at 5:30 p.m. in City Hall.

I, Kayleigh D. Lawson, have read and understand the City of Arkansas City Beautification and Tree Advisory Board's Public Land Adoption Policy. I further agree to abide by all conditions of this policy and acknowledge it governs my adoption.

Kayleigh D. Lawson 6/19/21
Signature of Applicant Date

To the Members of the Arkansas City Beautification Board,

The non-functional fountain that resides in Docking Garden is a centerpiece of Wilson Park. Unfortunately, it is now filled with dirt (and possibly sand) and has become something of an eyesore in this beautiful section of our city's most popular park.

I would like to turn it into a pollinator garden, which would make it more visually appealing while also helping these vital insects thrive.


If this is approved, I would plant pollinator-friendly plants — mostly perennials with a few annual highlight plants.

It would be wonderful if the City could provide some topsoil (potting soil, etc.) and be willing to water while they are already watering the plants on the other side of the brick wall.

Alternatively, if I could have access to a water source (such as a spigot) in the park, I could water this area myself.

I am willing to provide all of the labor to prepare and plant said pollinator plants, as well as purchase the plants myself.

Thank you very much for your consideration,



Kayleigh D. Lawson

Pollinator Bed

Section , Item 1.



Potential Plants

Anise Hyssop

Multiple Families of Bees

Bee Balm

Bees & Butterflies

Bellflower

Bees, Butterflies & Hummingbirds

Betony

Bees & Butterflies

Black-eyed Susan

Bees, Butterflies & Hummingbirds

Columbine

Multiple Families of Bees

Echinacea

Multiple Families of Bees & Butterflies

Garden Speedwell

Bees & Butterflies

Mexican Heather

Bees & Butterflies

Lavender

Multiple Families of Bees & Butterflies

Sea Holly

Bees, Butterflies & Hummingbirds

Stokes Aster

Bees & Butterflies

Sweet Alyssum

Bees, Butterflies & Hummingbirds

Yarrow

Bees, Butterflies & other Insects



City of Arkansas City

Beautification and Tree Advisory Board

Public Land Adoption Policy

The City of Arkansas City is blessed with an abundance of beautiful parks and recreation areas for its citizens' enjoyment. Due to the rising costs of doing business, however, the City also faces financial challenges that present difficulties in altering, modifying or improving property to any significant degree.

In the interest of addressing these challenges and finding creative solutions to financing improvements, reducing the labor burden on the City's Parks and Facilities Division (and thus decreasing or reallocating the use of tax dollars), and responding to community concerns about the direction and maintenance of its public lands, the City Commission of Arkansas City, acting upon a recommendation of and in concert with the City Beautification and Tree Advisory Board, has adopted the following policy to govern the "adoption" of City property by interested entities, which may take the form of labor, funding or both.

Proposed Activities

Persons or organizations interested in adopting a property will be asked to complete an application form, available in the City Clerk's Office, and submit it with a written proposal for consideration by the Board. No application fee is required to submit such a form, but some basic information is requested.

The proposal should explain in detail the sorts of activities the applicant proposes to pursue in helping to beautify, maintain and improve the property. The Parks and Facilities Division provides a variety of services in each of the City's parks that could be supplemented or replaced by "sweat equity" from volunteers and concerned citizens. While this is not an exhaustive list and each property's needs are somewhat unique, applicants should propose to take on some combination of the following activities:

- Erecting equipment/structures
- Mowing grass & trimming trees
- Picking up/disposing of litter
- Painting benches, signs, etc.
- Picking up tree limbs & debris
- Planting flowers/shrubs/trees
- Purchasing **and maintaining** new equipment
- Watching/patrolling property to prevent vandalism

Time, energy and labor always are needed. The City will provide paint, trash bags and rakes, and gloves. However, City equipment such as lawn mowers, trucks, weed eaters, etc., will not be available for usage.

Proposed Funding Stream

The application and proposal also should specify what sort of annual monetary contributions the applicant proposes to provide toward the upkeep, maintenance, and improvement of the property.

Factors to consider and present in this part of the application include, but are not limited to:

1. What are the annual commitment of funds and the duration of the commitment? Will a larger initial investment be made, with decreasing contributions to maintenance in later years?
2. What banking method is proposed for the funds? Will a maintenance and operations reserve fund be established? What will be its minimum and maximum levels (if any)?

3. If equipment is to be purchased and donated, will funds be set aside to pay for its replacement in the event of damage, destruction or natural disaster? How will these funds be managed?
4. Will the applicant submit an annual budget for consideration by the Board and City Commission?
5. Will donations to the applicant be tax-deductible? Is the applicant a charity or religious group?
6. Will the applicant take advantage of any grants or matching funds? Are they local, state or federal?
7. Will any portion of the annual funding commitment come in the form of labor, “sweat equity,” or in-kind contributions or donations?
8. What will be the renewal provisions for this funding arrangement?

Authorization and Oversight

The City of Arkansas City is the final arbiter and decision-maker regarding any changes to its property. No signs or memorials shall be introduced, removed, or changed without the consent of the City Commission.

The final decision on placement, size and type of new playground equipment or structures shall rest with the City Manager, in accordance with national standards, state laws and local ordinances. All changes or improvements to any City property must be made in accordance with the Americans with Disabilities Act.

Whenever possible and practical, local neighborhoods shall be consulted regarding the direction of changes and/or improvements to their parks. The Board strongly urges applicants to consider forming a governing committee to oversee and approve all changes before they come before the City, in order to provide an outlet for passionate residents to make their wishes known and ensure that all facets of the community are represented fairly. The means and methods of forming and operating such a committee shall be weighed in the decision of whether to award an adoption contract to the applicant.

Indemnities and Liabilities

Insurance for any adopted City property will be maintained by the City of Arkansas City.

While adoption arrangements are considered binding contractual arrangements, the City may at any time terminate the adoption agreement if the applicant does not meet its commitment. Such a decision to terminate will be made by a voice vote of the City Commission.

The City is not responsible for any unauthorized improvements or impairments made by any adopting party without the City’s explicit approval.

Requests for Proposals

If an applicant expresses interest in adopting a property, the Board may elect, at its discretion, to open up that property for a competitive Request for Proposal (RFP) process. Any RFP shall be advertised on the City’s website and social media outlets, in the official City newspaper, and through other local media and means as opportunities become available. The period to submit a proposal shall be no less than 30 days.

Once the RFP period ends, the Board shall, at its next regular meeting, consider all applications and proposals, and weigh their relative merits. In accordance with the guidelines of the City purchasing policy, the RFP process is not solely a competitive bid process in which the “best” offer is awarded.

Instead, selection and award of an adoption contract shall be made on the basis of demonstrated competence and qualifications, in support of a fair and reasonable financial commitment. Upon making its selection, the Board shall vote to make a formal adoption recommendation to the City Commission.

The City Commission shall consider the recommendation at its next regular meeting. A resolution of the Commission, approved by a majority voice vote, shall be considered sufficient to initiate an adoption contract with the applicant for a term of two years, unless otherwise specified.

Renewal of adoption contracts shall be via the same application form as before, but the original proposal may be submitted each time as long as there are no substantive changes to the applicant's plans. If there are changes, the Board may require applicants to submit a brand-new proposal taking them into account.

Preference shall be given to recognizable entities, such as civic groups, churches or other nonprofit organizations, with a track record of good financial management and civic engagement. For-profit entities also shall be judged on similar merits, with additional consideration being given to suitability.

Renaming Rights and Sponsorship

A substantial annual financial commitment shall be required from any applicant seeking consideration for renaming rights for any given property. The appropriate amount and duration of such a commitment shall be determined by a vote of both Board and the City Commission.

Such a commitment does not guarantee renaming will be granted, however. Renaming will be done only with approval of the City Commission, acting on a recommendation of appropriateness from the Board.

Both nonprofit and for-profit entities also may include in their application and proposal a request for sponsorship rights, which may include, but are not limited to, opportunities to display the applicant's logo on official signage or other high-visibility locations. Again, such requests will be weighed by the Board and City Commission, with no guarantees of their being granted regardless of contribution level.

Helpful Resources

- Arbor Day Foundation — <https://www.arborday.org>
- National Program for Playground Safety — <http://www.playgroundsafety.org>
- National Recreation and Park Association — <http://www.nrpa.org/Tools-Resources>
- Project for Public Spaces — <http://www.pps.org/reference/reference-categories/parks-articles>
- Public Playground Safety Handbook — <http://www.cpsc.gov/PageFiles/122149/325.pdf>
- Tree Board University — <http://www.treeboardu.org>
- Tree City USA — <https://www.arborday.org/programs/treecityUSA>



City Commission Agenda Item

Meeting Date: August 3, 2021
From: Randy Frazer, City Manager
Item: CDBG Certified Grant Administrator Selection

Purpose: Review bids received and select a Certified Grant Administrator for the CDBG Housing project.
(Voice Vote)

Background:

The City of Arkansas City is applying for a Community Development Block Grant (CDBG) Program grant to finance substantial housing rehabilitation of approximately 12 houses occupied by qualifying low- to moderate income families, approximately six (6) of which will be rental units and six (6) of which will be owner occupied, within a target area bounded by North 15th Street to the west, North 10th Street to the east, West Kansas Avenue to the south and West Colorado Avenue to the north.

Requests for Proposals were sent out to qualified agencies for a Certified Grant Administrator. Two bids were received. Those bids will be opened tonight and the City Commission can pre-select a grant administrator for the project.

Commission Options:

1. Open bids and select a Certified Grant Administrator
2. Table the item for further review

Fiscal Impact: Cost included in grant

Amount:

Fund: _____ Department: _____ Expense Code: _____
 _____ Included in Budget _____ Grant _____ Bonds _____ Other (explain)

Attachments:

Approved for Agenda by:

Randy Frazer, City Manager

The City of Arkansas City
118 W Central Ave. Arkansas City KS 67005
620-441-4400

6 July 2021

From: City of Arkansas City

To:

Subject: Requests for Proposal Certified Grant Administrator

The City of Arkansas City requests proposals for certified CDBG administrative services to assist in a proposed project to be financed up to \$300,000 in Housing Community Development Block Grant (CDBG) funds. The remainder of the project will be financed from funds by the City of Arkansas. The project consists of rehabilitation of approximately 12 rental and owner own homes in the City of Arkansas City. This project is estimated for completion on or before 30 August 2023.

Administration services shall include, but are not limited to, the implementation of the project in conformance with the following CDBG compliance area: environmental review, financial management, procurement, labor standards, equal opportunity/civil rights, citizen participation, acquisition/relocation, and close-out. Additionally, the firm selected will assist the city with all aspects in the writing, preparation, and submission of the CDBG grant application.

If you are interested, please submit your proposal to The City of Arkansas City, Office of City Clerk, 118 W Central Ave. Arkansas City KS 67005 or by email at lshook@arkansascityks.gov prior to 20 July 2021 at 1:00 PM. The envelope should be clearly marked on the outside, "CDBG Administrative Proposals" at which time they will be opened and read aloud. All interested parties are invited to attend. The City of Arkansas City is requesting that four (4) copies of your response be submitted. The City of Arkansas City will be evaluating the responses and making a selection at the City Commission meeting at 5:30 PM on 20 July 2021.

Responses for administrative services shall include the following information:

- a) The specialized experience and technical competence of the firm with respect to grant administration and related work;
- b) The past record of performance of the firm with respect to such factors as accessibility to clients, quality of work and ability to meet schedules;
- c) The firm's proximity to and familiarity with the area in which the project is located;
- d) The capability of carrying out all aspects of grant related activities;
- e) Cost of services;
- f) References from previous clients of related work with the firm within the past five years.

(a), (b) and (d) above shall receive priority weighting in the final selection. See attached addendum #1 for additional information.

The City of Arkansas City is an Equal Opportunity Employer and invites the submission of proposals from minority and women-owned firms.

For further information, please contact:

Please note that in order for the City of Arkansas City to consider your request for proposal to perform the administrative services, the proposal must include all items listed in the RFP. All submitted reports and documents must meet stated requirements.

City Manager
City of Arkansas City



City Commission Agenda Item

Meeting Date: August 3, 2021
From: Randy Frazer, City Manager
Item: Formation of Paris Park Pool Committee

Purpose: Discuss the formation of a special committee to discuss future of the Paris Park Pool.

Background:

During a special joint study session with the Recreation Commission on **July 27**, the City Commission discussed the formation of a special committee to plan the future of Paris Park Pool and possibly the Recreation Center.

The idea proposed was two (2) City Commissioners and two (2) Recreation Commissioners to join the committee along with *(if they elect to participate in the project)* two (2) representatives of the governing bodies of both **Cowley College** and **USD 470**. Ex officio staff members would be **Randy Frazer, Landon West** and **Deb Davidson**.

This item has been set aside for further discussion of this idea, possible appointment of the two City Commissioners designated to serve on this committee and possible scheduling of an initial committee meeting.

Commission Options:

1. Discuss formation of special committee.
2. Appoint two City Commissioners to serve.
3. Schedule initial committee meeting?

Approved for Agenda by:

Randy Frazer, City Manager



City Commission Agenda Item

Meeting Date: August 3, 2021
From: Randy Frazer, City Manager
Item: City Manager Updates

Purpose: City Manager's Report on Upcoming Activities

Background:

1. The monthly **Cowley Indoor Market** will have its next event from **5 to 8 p.m. Wednesday, August 4** at Burford Theatre Arts, located at 118 S. Summit St. in downtown Arkansas City.
2. The next **RISE Cowley** steering committee meeting will be at **10 a.m. Tuesday, August 10** at the Cowley County Courthouse, located at 311 E. Ninth Ave. in Winfield. (This meeting also is available via [Zoom](#).)
3. The next monthly **Cowley County Legislative Committee** meeting will be at **noon Tuesday, August 10** at the Winfield Area Chamber of Commerce office, located at 123 E. Ninth Ave.
4. The **Arkansas City Farm and Art Market** will continue its 2021 season from **4 to 6:30 p.m. Tuesday, August 10 and 17** at the Wilson Park rotunda. Its season will continue each Tuesday through **September**.
5. Burford Theatre Arts will be host to a special concert by **Aaron Watson** (with the **Mike Love Band** as the opener) starting at **8 p.m. Thursday, August 12** in Island Park, located at 200 Main St. in Winfield.
6. The next **City Commission** study session will be in my office here at City Hall at **noon Friday, August 13**.
7. Several City staff, as well as Chamber of Commerce and Cowley First officials, will be attending an **"Upstairs Downtown" workshop**, presented by Kansas Main Street, on **August 16-17** in Hutchinson. We hope to learn more about implementing a Rural Housing Incentive District in downtown Arkansas City.

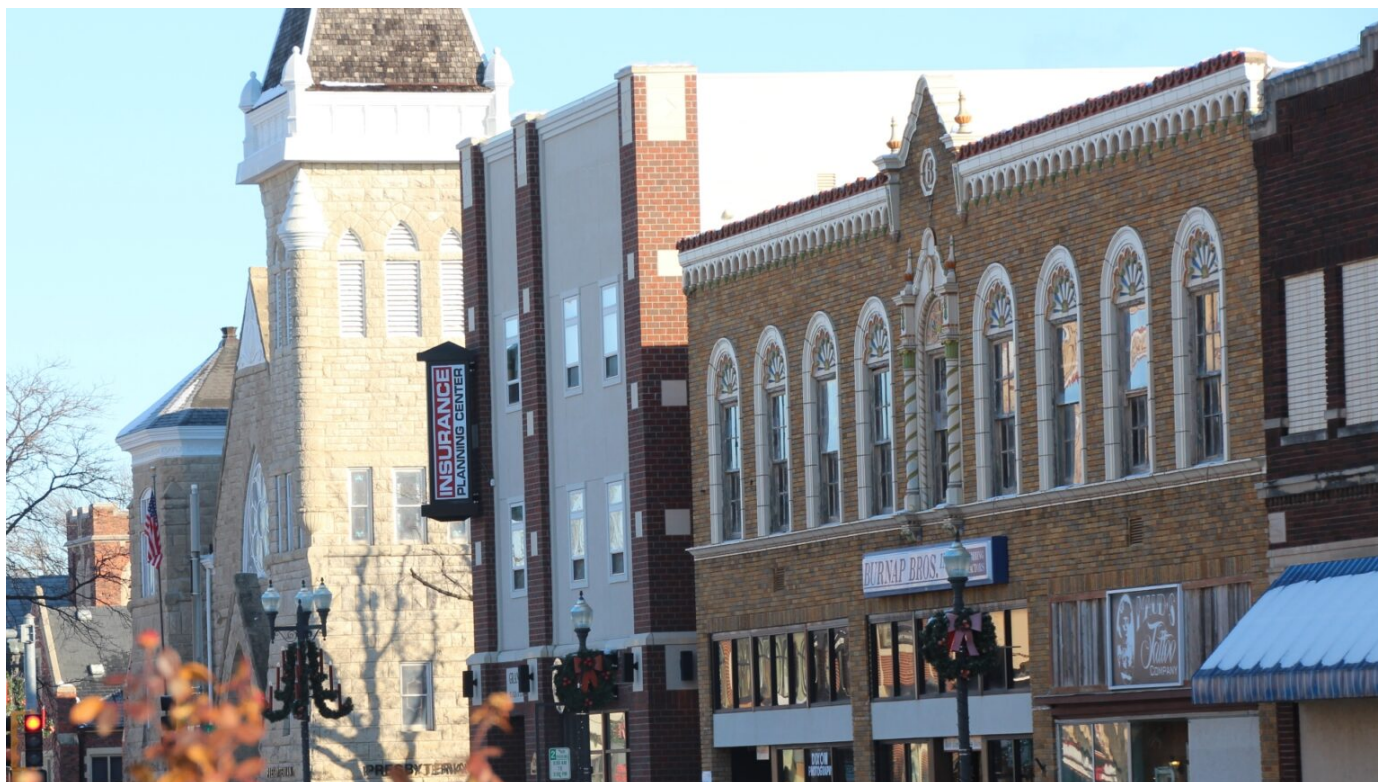
Approved for Agenda by:

Randy Frazer, City Manager

Nationally acclaimed workshop on Downtown upper-floor projects coming to Kansas

Jul 16, 2021

SHARE THIS POST: [f](#) [t](#) [in](#)



TOPEKA – Lieutenant Governor and Commerce Secretary David Toland today announced that the Kansas Main Street program is bringing the nationally acclaimed *Upstairs Downtown* workshop to Hutchinson in August.

The two-day workshop, taking place August 16-17 in downtown Hutchinson, will provide information on redeveloping upper-floor spaces in small downtown buildings. This workshop is aimed to specifically reach small building owners and local community leaders looking to improve their downtown commercial business districts.

“The Kansas Main Street program exists to create new possibilities for commerce and quality of

life in downtown districts, and *Upstairs Downtown* fits that mission exactly,” **Lt.**

Governor/Secretary Toland said. “Second-floor development opens the door to so many possibilities, including new housing opportunities created by recent expansion of the Rural Housing Incentive District program. If you have an upstairs to renovate in a downtown building definitely take advantage of this meeting to learn more.”

This workshop, presented by Dan Carmody of Carmody Consulting and architect Mike Jackson, FAIA, is designed to demystify the process of reusing the upper-floor spaces of typical Main Street buildings. Carmody and Jackson will share knowledge and experience in the design changes needed to accommodate various uses, the building codes that need to be applied, the financial means necessary to make a profit, and what communities can do to make it easier to pursue these projects.

The workshop will feature panel discussions about the recently approved Rural Housing Incentive District (RHID) legislation, and address code and fire mitigation issues in downtown projects. The panel will include building owners who have successfully completed upper-floor developments in Kansas.

“Housing is an important issue across Kansas, and we believe downtowns are positioned to play a role in helping to solve housing problems in Kansas communities,” **Scott Sewell, director of the Kansas Main Street program, said.** “Typically, our training is open only to Designated communities and Affiliate members, but the housing issue is so important that we wanted to present this opportunity to anyone who wants to learn about how to develop upper-floor space.”

Seating is limited and advance registration is required. The registration fee is \$50 and will close when seating is filled.

[Click here to register for the workshop.](#)

For more information, please contact Kansas Main Street at (785) 296-7288 or email scott.sewell@ks.gov.

About Upstairs Downtown

The Upstairs Downtown training program was developed by Dan Carmody and Mike Jackson for the Illinois State Main Street Conference in 2005. The conference took place in Rock Island, where Carmody led a community-based development non-profit that had developed deep capacity to build innovative forms of housing. Jackson, from his position of Illinois State Architect, saw the need to help smaller property owners tackle the buildings that were too small for developers to transform into the kind of housing that was beginning to drive demand in communities across the country. Since 2005, downtown housing has become mainstream, but there remains a need for communities to help in the renovation of the smaller buildings that often provide the most historical character. Upstairs Downtown is designed for those Main

Street stakeholders who are not full-time real estate developers, yet collectively seek to add value and build economic vibrancy by making smaller historic buildings more viable.

About Kansas Main Street

As a Main Street America™ Coordinating Program, Kansas Main Street helps to lead a powerful, grassroots network consisting of over 40 Coordinating Programs and over 1,200 neighborhoods and communities across the country committed to creating high-quality places and to building stronger communities through preservation-based economic development. Designated Kansas Main Street communities include Atchison, Augusta, Baldwin City, Belleville, Chanute, Coffeyville, Dodge City, El Dorado, Emporia, Garden City, Hoisington, Holton, Hutchinson, Independence, Junction City, Leavenworth, Marysville, McPherson, Ottawa, Overland Park, Parsons, Peabody, Phillipsburg, Russell, Seneca, Sterling, Wamego and Winfield.



City Commission Agenda Item

Meeting Date: August 3, 2021
From: Andrew Lawson, Public Information Officer
Item: City Advisory Board Reports

Purpose: The City Commission receives regular reports from its appointed advisory boards and committees in the form of their approved minutes.

Background:

NOTE: Now that a majority of the South Central Kansas Medical Center Board of Trustees' members are not city commissioners, that Board's approved minutes now will be included with this report, like all other City boards.

Commission Options:

1. No action needed.

Attachments:

The following approved board and committee minutes are included in this packet:

- April 9 — Traffic Safety Committee
- June 17 — Arkansas City Recreation Commission
- June 24 — South Central Kansas Medical Center Board of Trustees
- June 24 — Beautification and Tree Advisory Board
- June 28 — Traffic Safety Committee *(special meeting)*
- July 12 — Beautification and Tree Advisory Board *(special meeting)*

Approved for Agenda by:

Randy Frazer, City Manager

Arkansas City Traffic Safety Committee
4/9/2021 Minutes

Section VIII, Item 1.

A regular meeting was held **Friday, April 9, 2021**, in the Water Treatment Facility classroom. Meeting was called to order at **10 a.m.**

Roll Call: **CITY STAFF MEMBERS**

City Manager	Randy Frazer	<input type="checkbox"/>
Fire-EMS Department	Les Parks	<input type="checkbox"/>
Management Assistant	Mike Crandall	<input checked="" type="checkbox"/>
Police Department	Capt. Eric Burr	<input checked="" type="checkbox"/>
Principal Planner	Josh White	<input type="checkbox"/>
Public Information Officer	Andrew Lawson	<input checked="" type="checkbox"/>
Public Services Department	Tony Tapia	<input type="checkbox"/>

COMMUNITY REPRESENTATIVES

City Commission	Karen Welch*	<input checked="" type="checkbox"/>
Chamber of Commerce	Mark Chickadonz*	<input checked="" type="checkbox"/>
Cowley College	Matt Stone*	<input checked="" type="checkbox"/>
Equal Opportunity Board	Frances "Rags" Smith	<input checked="" type="checkbox"/>
Planning Commission	Andy Paton	<input checked="" type="checkbox"/>
School Board / Chamber	Jon Oak	<input checked="" type="checkbox"/>
USD 470 Public Schools	Jeri Crumbliss*	<input checked="" type="checkbox"/>

*Others in attendance were Arkansas City Police Department Capt. **Jim Holloway**, Cheryl Jantz, Jefferson Elementary School Principal **Robert Onelio*** and **Harrison Taylor**. (*Several attendees participated via **GoToMeeting**.)*

1. Approve January Meeting Minutes:

Andy made a motion to approve the minutes of the **January 8, 2021**, regular meeting. Mike seconded the motion, which was approved **9-0** on a voice vote. (NOTE: Jon joined the meeting in progress at **10:24 a.m.** and Jeri joined it about **10:25 a.m.**)

2. Public Comments:

Harrison Taylor, 525 N. Fourth St., addressed the Committee about traffic and speeding on Fourth Street and side roads.

He suggested there should be at least 2-way stops at every other corner so that someone always stops at every intersection.

He also recommended reducing residential speed limits to **25 mph**, which is something the State of Kansas is considering.

Andrew said he hopes the City's plans for a Multimodal Transportation Master Plan will address many of Taylor's concerns.

3. ACPD Quarterly Traffic Safety Report:

Eric said the **February 8, 2021**, ice storm caused 26 accidents in a single day, which will wildly skew 2021's final numbers.

As a result, there are already **55** non-injury accidents in the first quarter of 2021, compared to 42 in 2020 and 46 in 2019. For injury accidents, there have been **12** already for this year to date, compared to 10 in 2020 and eight in 2019, Burr reported.

Impaired driving citations also are way up in 2021, with **23** to date, as compared to eight in first quarter 2020 and 15 in 2019.

Eric noted there has been only one intersection-related crash at the nine intersections where 4-way stops were placed in 2017-2018 since the stop signs were installed, and it involved a reckless driver in a hit-and-run accident. They seem to be working.

Eric showed the Committee some highlights from the department's 2020 annual report related to traffic enforcement, and said ACPD is in the middle of restructuring its data-driven approaches to crime and traffic safety. He said ACPD's focus moving forward will be on problem solving, using available software to track current problems and identify their root causes.

Eric also presented his proposal to replace 10 of the 34 outdated 2-hour parking signs in the downtown with new signs advertising crime prevention and traffic safety messages, such as "#3things," seat belts, distracted and impaired driving, etc.

4. Goff Industrial Park / 61st Road Parking:

Cheryl Jantz, 25338 61st Road, raised issues regarding the semis parking on the shoulders of 61st Road, which she said leads to obstruction of visibility at the intersection. She also said there is a littering problem. Staff explained the City limits issues.

5. CIP Citizen Input Forms:

Andrew said that once again, the majority of comments were regarding streets. He presented a wide range of road complaints.

6. Cowley College Shuttle Pilot Program to Walmart:

Andrew shared a CourierTraveler article about this pilot program. Matt and Mark said it is working out really well so far.

Andrew recognized and thanked Jeri for her service to this committee through the years. Everyone wished her well in her upcoming retirement. Jeri left the meeting in progress at **11:48 a.m.** and Robert left the meeting in progress at **12:09 p.m.**

7. U.S. 77/U.S. 166 Roundabout Restriping Project:

Mike previewed the closure and detour for this upcoming project to restripe the eastbound Kansas approach to the roundabout.

Andy and Jim suggested trying to delay the closure until after **8:30 a.m.** so as to avoid impacting school traffic in the morning.

8. Walmart Traffic Lights:

Andrew said Tiny Thomas requested staff look at the timing patterns on the Walmart traffic lights. There was little discussion.

9. Eighth Street / Truck Route Signage:

There was not much more new discussion on this topic. Enforcement and education are still a work in progress, Eric reported.

Andrew mentioned possible future impacts if the Kansas Department of Transportation's bypass extension project ever occurs.

10. Street Projects (N. Summit / W. Madison):

Mike reminded everyone about the CCLIP grant to mill and overlay West Madison Avenue/U.S. 166 from Eighth Street to Summit Street later this year. That program was used recently to resurface South Summit Street from Madison to U.S. 77.

Andrew will be finalizing the second Cost Share application for the North Summit Street resurfacing project today. He said he feels pretty good about the City's chances of being funded, thanks to a new category for COVID-19's economic impact. In addition, there is a much larger pool of money than in the fall and the City is only asking for half as much (**\$227,500.00**).

11. Street Sign Replacements:

Mike gave an overview of street sign replacements by the Public Services Department in the first quarter of 2021. Ten **30-mph** signs were replaced from on Summit from Kansas to Radio Lane and on Radio from Summit to Eighth streets, plus street signs and school crossing signs at A Street and Osage, the **20-mph** signs at Jefferson Elementary School, a "no trucks" sign on Radio Lane eastbound from Summit Street, and numerous stop signs, for a total of **72** signs overall during the quarter.

12. Trails (Hike-Bike Phase 2 / Central Trail):

Andrew said KDOT will let the Phase 2 contract in **August**. The Hike-Bike Trail (Phase 2) extension will be designed with a Fifth Avenue crossing that could be removed later, as well as crossings on Washington, Madison and South Summit Street.

Andrew said TA funding was denied for the Central Trail project. He hasn't heard back on Recreational Trails funding yet.

13. Transportation Master Plan RFP:

Andrew shared the old RFP with the committee, but said the City may end up skipping this step and directly negotiating.

14. Other Miscellaneous Items:

Andrew and Mike provided an update on the ongoing water line replacement project in the Brad Meek and Hillside Additions.

Will Pfannenstiel (USD 470) requested a new crosswalk connecting the south ball fields to the new sidewalk south of ACHS.

Mike said he will forward this on to Tony Tapia and the work likely would be completed in the **July** or **August** timeframe.

Andrew said Randy has a new KMU conflict on the second Friday of each month and recommended moving the Traffic Safety Committee's regular meetings to the **third Friday** of January, April, July and October, which makes the next meeting **July 16**.

Andy made a motion to adjourn the meeting. Rags seconded the motion to adjourn. The motion was approved **9-0** on a voice vote. The meeting was adjourned at **12:16 p.m.** The next meeting of the Traffic Safety Committee will be at **3 p.m. Tuesday, July 27, 2021**.

Arkansas City Recreation Commission
MINUTES OF REGULAR MEETING

June 17, 2021 @ 7:00 a.m.

Arkansas City Recreation Center, 225 East 5th Ave – Arkansas City, Kansas 67005

Board Members Present: Mr. Jason O’Toole
Mr. Andy Paton
Mr. Dustin Quint
Mr. Dave Pontious
Mrs. Sandra Davis

Board Members Absent: None

Staff Members Present: Mr. Landon West
Ms. Erica Fitzpatrick

Guests/Registrants Present: None

- 1) Call to Order: Approve the Agenda for Regular Meeting: Andy Paton called the meeting to order at 7:03 a.m. Motion was made by Sandra Davis to approve the agenda as posted; seconded by Jason O’Toole motion passed.
- 2) Approve the Minutes of the Previous Meeting: Motion was made by Dustin Quint to approve the minutes of the May meeting as submitted, seconded by Sandra Davis, motion passed.
- 3) Public Comment: None
- 4) Financial Reports: Jason O’Toole mentioned a line item for just under \$11,000 for Capital One. It was explained that Capital One has taken over Synchrony Bank for Wal-Mart. We use that card for the food program, Concessions, and some PPP needs. Jason mentioned possibly looking into whether Capital One has a cash back incentive. Also, a Line item for \$500 to Tacolalah. It was announced that we are sponsoring the Tacolalah Color Run on July 17th. Motion to approve made by Dave Pontious, Jason O’Toole seconded. Motion passed.
- 5) Consider Proposals & Bids: If we are to follow the current RNR proposal for the 2022 budget we would have less to levy against the valuations. We are asking to keep our same mill level as before. This does not increase our mill income it proposes we stay at the same rate as valuations go up. If approved, we will contact the County Clerk and inform them we will plan to exceed the RNR for 2022 fiscal year budget. Sandra Davis motioned to approve. Dustin Quint Seconded. Motion passed.
- 6) Review Superintendent report: Landon’s report to the board included the following:
FAC Summer Programs have kicked off with Swimming Lessons, water aerobics and Southwind sessions. Level 1 at 9:00am was full before registration ended which is great! Paris Park Pool has been open for about a week and we are seeing good numbers there. Although we are short on lifeguards the ones we do have are giving 110% with guard hours and teaching swimming lessons. We have had a few guards apply late and we are working on getting them trained and ready to go. IYQ Camp has exploded past numbers with over 175 campers our first week. We are into our second week now are holding steady at 169 campers. The Rec Center feeding site is still handing out 1500 meals and snacks a week. We are feeding about 350 a day at the Ag Building Feeding Program. The Farmers Market feeding site had been feeding about 50 meals on Tuesday evenings. Paris Park Pool snack site is averaging about 75 snacks a day. All in all, the Rec Center is providing meals for the community in a big way this summer!

Baseball season started off a little rough this year due to rain, but we are all caught up and expected to end on schedule with a single elimination tournament. Softball started June 1st and play through June 24th. We will end

the Softball season with an ice cream, awards, and pool party on June 29th at the Paris Park Pool. We are currently taking tackle and flag football registrations for 1st-6th graders, youth Volleyball for 3rd-6th grade. ACHS Football coaches are running camps for players with a \$10 discount for those enrolled in Rec Football. ACHS Volleyball coaches will hold a camp July 15th for volleyball players. We are also wrapping up adult summer cornhole league that starts tonight at the American Legion Bingo Hall. Concessions have been busy this season with a full menu. Staff has been immensely helpful and busy with a lot of hours! There has been talk about working out a time for possible camps in the off season to keep interest up for baseball and softball.

Paris Park Pool went under a facility evaluation through the City of Arkansas City. In the report multiple updates and repairs are needed. There is a valuation for repairs and updates versus a new facility being built in the current location. It is questionable as to if the newly built facility would hold the numbers we can currently facilitate in a day. However, we are losing many thousands of gallons of water weekly due to cracks in the pool bowl and equipment.

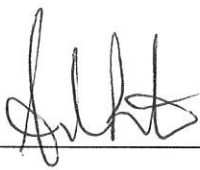
ADA Equal opportunity board meeting was held here in our meeting room last week. There were some minor changes that were voiced about our main building needing updated. Bathroom stalls being too narrow, padding needing placed under sinks, the railing for the ramp needs to be rounded to meet compliance and a couple van accessible handicap parking spaces need to be made available. It was the consensus that updating the main ACRC building would be too expensive to bring up fully to ADA code. The main attention was spent on the South building. We discussed getting rid of the showers and repairing stalls to accommodate ADA compliance. It was discussed making the two showers into a storage area by walling them off and making a different access into them.

The PFC does not currently have A/C. The second unit finally quit. We contacted John's Heating and Air for another bid, but they never made it here to propose that. We have contacted Ark City Service to begin the work for two new units next week. Mid States Equipment should be here in the next couple of weeks with the new leg curl/extension machine. We have a patron that is interested in purchasing our old one. He has offered \$600 for both machines which in talking with Mid States is double what they would pay for them.

Light up the Night Family Bike Ride is scheduled for July 8th. It is an evening bike ride where patrons can use glow sticks or other lights to "Light up" their bikes for a short ride around the Poplar hike/bike trail. ACPD will be there doing their bike registrations, Spoke N Things is doing bicycle safety checks and Safe Kids Cowley will be providing helmets. We are hoping for a quick fun little outing for our town!

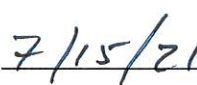
June Swing for the Ring tournament was a huge success! We had a total of 22 teams. The entire weekend went very smoothly. Friday night there was some rain that set back the 9U games 2 hours but overall, the tournament went great! After the tournament ended, we had received a couple e-mails from teams stating how nice the facility was and how great the tournament was ran and that they plan to return.


- 7) Executive Session: None
- 8) Adjournment: Dustin Quint made a motion to adjourn at 7:51 am, seconded by Jason O'Toole, motion passed.

Approval 


7/15/21

Approval 


7/15/21

 <p>South Central Kansas Medical Center South Central Kansas Clinic Winfield Medical Arts Ark City Urgent Care Ark City Clinic SCK Midwives</p>	SCKMC Board of Trustees Meeting	<div> <div>Section VIII, Item 1.</div> <div> Meeting June 24, 2021 7:30 am </div> </div>
Agenda Item * Standing items to be included	Presented By	
Call to Order & Introductions: Meeting called to order at 7:30 am. Public Comments / Additions to the Agenda	Dan Jurkovich, Board Chair	
*Medical Executive Committee/Med Staff Report <ul style="list-style-type: none"> Med Exec Report <ul style="list-style-type: none"> Average Daily Census Covid spike in December and now settling into regular numbers BHU going up back to normal numbers. <ul style="list-style-type: none"> ER totals March 2021 <u>502</u> -still low overall 	Paul Klaassen, MD, Chief of Staff	
Approval of Minutes (Action) <ul style="list-style-type: none"> Board Member Jay Warren made motion to approve the 5/27/21 minutes as presented with a name spelling correction 2nd by Kanyon Gingher Motion Passed 		
Finance (Kansas Regs 28-34-5a)- Committee Minutes- Finance <ul style="list-style-type: none"> 5/2021 Financials Balance sheet Hospital and clinics. Operating cash and investments \$9,098,080. Net accounts receivables \$5,647,038. Total assets \$38,795,048. Current liabilities \$3,730,711. Patient Accounts Receivables \$12,433,837. Accounts Payable \$1,061,200. Operating statement -hospital and clinics excluding SCKC. Total gross patient revenue \$5,830,395. Revenue deductions (\$3,657,608) Net Patient revenue \$2,172,786. Total operating expenses \$2,187,397. Total operating \$2,093,991. After non-operating revenue and expenses for the month the gain is \$388,527. Clinics and Behavioral Health – SCK Clinic loss of (\$36,132) - Geri Psych loss of \$6,295.- Winfield Medical Arts loss of (\$17,120) - Ark City Clinic loss \$149,058 - Specialty Clinic loss (\$6,591) - Midwives loss (\$36,752) <ul style="list-style-type: none"> Charity Care \$9,169 Bad Debt \$143,923 Bad Debt Recovery (\$104,665) Bankruptcy \$244. Charity Care \$11,001.80 Motion to approve by Dan Jurkovich 2nd Kanyon Gingher Motion Passed May 2021 financials as presented Motion to approve by Jay Warren 2nd Kanyon Gingher Motion Passed 	Debbie Hockenbury, CFO	
Quality Improvement Report <ul style="list-style-type: none"> Press Ganey – Survey summary reports. 	Shayla McDonald, Director of Quality and Risk Management	
Nursing Report <ul style="list-style-type: none"> ER waiting on FEMA approval for remodel – placing doors on 3 different rooms that only have curtains. 1 trauma into reverse isolation. ICU Construction <ul style="list-style-type: none"> Working on policies and procedures and getting and installing equipment. Looking at a June 30 or July 1st opening. Surgery is receiving new equipment that was approved last month. 	Tracy Austin, Director of Nursing	
Information Technology <ul style="list-style-type: none"> Completed integration on the GE equipment with CPSI Final stages of AirStrip (a few hiccups due to a power surge) Moved business office to the conference room. Good job to maintenance for all of their hard work. Some issues getting equipment – shipping dates are delayed 	William Jarvis, IT Director	
Marketing <ul style="list-style-type: none"> Open house for labor & delivery was done with Chamber Coffee Coming up Community bike rodeo (partnering with Police Dept and bike shops) August 21st Community event BBQ potluck style for City employees, hospital, city workers, fire, ems & police dept. Sept 18th 5- 8 pm Sent off application for Grant funding for FEMA for ER 	Trevor Langer, Marketing	

<ul style="list-style-type: none"> Advertising on tv's at clinics. 	<div>Section VIII, Item 1.</div>
Human Resources Report <ul style="list-style-type: none"> Opening new hire orientation back up July 19 and monthly after that. 	Krista Carrillo , Human Resource Manager
Business Services <ul style="list-style-type: none"> Shawna Allison is new Med Staff Coordinator starting July 1 On Call schedule working with Dr. Klaassen HIS Shari Spencer is moving to medical records as a coder 	Jimmie Seacat , Director of Bus. Services & HIS
Clinical Operations <ul style="list-style-type: none"> Clinic Operations Report June 2021 <ul style="list-style-type: none"> Press Ganey reports expands ability to get more feedback from our patients. Also, allows to participate in a program called Safety 2025 Safety Huddles – A communication avenue. All team leads come together and tells what is going on for the day. ORTHO services - Looking to expand awareness to the community Included department celebrations 	Shona Turner , Chief Operating Officer
*Management Report- <ul style="list-style-type: none"> Committee on Policy and Advocacy HR-3173 Act cited as the "Improving Seniors' Timely Access to Care Act of 2021" and addresses the timeliness of Medicare Advantage Plans for prior authorizations. 340-B Pharmacy Program Update Receiving payments approximately every 3 weeks (until recently): <ul style="list-style-type: none"> ➤ May 21st, We received \$8,929.40 ➤ June 4th, we received \$7,436.45 ➤ June 11th, we received \$2,147.05 with another disbursement expected in the next week or two. 	Jeff Bowman , CEO
Executive Sessions <p>a.) Risk Management Pursuant to <u>KSA 75-4319</u> subsection (b) (2) Attorney-Client pending or acting litigation. Motion to adjourn to executive session at 8:25 am Dan Jurkovich 2nd Kanyon Gingher motion passed. Resume at 8:40</p> <p>b.) "to discuss personnel matters relating to non-elected personnel" pursuant to K.S.A. 75-4319 (b) (1) Motion to adjourn Dan Jurkovich 2nd Jay Warren motion passed Resume at 8:45 am <u>Motion to adjourn</u> to executive session by <u>Kanyon Gingher</u> <u>2nd by Jay Warren</u> motion passed Entered regular board meeting at 8:45</p> <ul style="list-style-type: none"> Adjournment @ 8:49 am <u>Motion to adjourn Kanyon Gingher 2nd Jay Warren</u> Motion passed 	

PARTICIPANTS	
Dan Jurkovich , Board Chairman •	Tracy Austin , Director of Nursing •
Kanyon Gingher , Board Vice Chairman •	Chad Giles , Legal Counsel •
Duane Oestmann , Board Secretary	Clayton Soule , Legal Counsel •
Jay Warren , Board Treasurer •	William Jarvis , Director of Information Technology •
Karen Welch , Board Member	Trevor Langer , Director of Marketing •
Paul A Klaassen, MD , Chief of Staff •	Jimmie Seacat , Director of HIS & Business Services •
Jeff Bowman , Chief Executive Officer •	Shona Turner , Director of Clinic Operations •
Debbie Hockenbury , Chief Financial Officer •	John Shelman, Courier/Traveler
Krista Carrillo , Human Resource Manager •	Karen Zeller, Guest
Shayla McDonald , Risk Manager •	

SCKMC Staff in attendance: Laura Ramirez, Dixie Simpson, Tiffany Ripley

Board Chairman _____ Date _____
Minutes for 6/24/2021

Arkansas City Beautification and Tree Advisory Board
6/24/21 Minutes

Section VIII, Item 1.

A regular meeting was held **Thursday, June 24, 2021**, at Veterans Memorial Lake. The meeting was called to order at **4:14 p.m.**

Roll Call:

Board Members

Robin Henderson	<input checked="" type="checkbox"/>
Candace Hendricks	<input type="checkbox"/>
Nancy Holman	<input checked="" type="checkbox"/>
Paisley Howerton	<input checked="" type="checkbox"/>
Harrison Taylor	<input checked="" type="checkbox"/>

Staff Liaisons

Mike Bellis	<input checked="" type="checkbox"/>
Randy Frazer	<input checked="" type="checkbox"/>
Evan Haney	<input type="checkbox"/>
Andrew Lawson	<input checked="" type="checkbox"/>
Connie Moore	<input type="checkbox"/>
Landon West (ACRC)	<input checked="" type="checkbox"/>

1. Approve June 3 Meeting Minutes:

Robin made a motion to approve the minutes of the **June 3, 2021**, rescheduled regular meeting as presented. Harrison seconded the motion. The motion was approved **3-0** on a voice vote. (*Paisley participated in the vote via telephone.*)

The only Equal Opportunity and Accessibility Advisory Board member in attendance was **Frances “Rags” Smith**. Also present were guests **Kayleigh Lawson** and **Mendy Pfannenstiel**, with the Arkansas City Public Library.

Nancy Holman joined the meeting in progress (and **Paisley Howerton** left the meeting in progress) at **4:16 p.m.**

2. ACPL Solar-Powered Charging Stations:

Mendy would like to apply for a grant through the American Recovery Plan Act (ARPA) to provide shaded tables with solar panels on the “umbrellas” that power charging stations for phones and other devices. (*She can only apply for one project.*)

The existing flower beds will be removed and cemented in. Some bushes can be transplanted to the alley near the dropbox. The Parks and Facilities Division will need to pour the concrete and bolt in the tables, but there are no other City costs.

The Board approved of the general concept and the look of the tables themselves, and urged Mendy to apply for the grant.

Robin made a motion to recommend that the City allow for and support the installation of these “pavilion carousel” tables at ACPL, pending awarding of the grant. Harrison seconded the motion. The motion was approved **3-0** on a voice vote.

2.5. “Pop-Up” StoryWalk at Lovie Watson Park:

Robin gave a report on her Juneteenth event on **June 19** in Lovie Watson Park, which featured a “pop-up” StoryWalk. She used it as a demonstration project to help to raise funds for a permanent StoryWalk around the 1/16-mile trail in the park.

3. Adoption Request: Wilson Park (Docking Garden) / Pollinator Project Report

Kayleigh said she would like to turn the dirt-filled, nonfunctional former Docking Garden fountain into a pollinator garden.

She is working on the list of plants she wants to buy, but they will be mostly perennials with a few annual highlight plants.

No milkweed will be planted in this particular garden. She hopes the City will provide water and maybe some potting topsoil.

Mike asked if this will affect the Wilson Park Master Plan. Andrew said the Docking Garden area is not included in changes.

Robin made a motion to recommend that the City Commission approve the Wilson Park/Docking Garden adoption proposal from Kayleigh Lawson, using appropriate plants. Nancy seconded the motion. The motion was approved **3-0** on a voice vote.

4. Adoption Update: Knebler Pond (WVDGA)

Andrew hasn’t had a recent update, but course design remains in progress. Things are going a little slower than anticipated.

He reminded the Board that the Robert Cox Memorial Park adoption will need to be renewed in **July**, but he forgot to put the information in the packet. He recommends renewing it for two years. The Board requested a special meeting with Arty Hicks.

5. Review ADA Transition Plan: Veterans Memorial Lake

The Board and Rags reviewed ADA Transition Plan recommendations for Veterans Memorial Lake. Like r and recreation areas, it was flagged for a lack of designated ADA parking, but this is easily resolved. The new restrooms are ADA-accessible, however. Mike looked at issues with the accessible ramps to the accessible fishing dock on the lake itself.

6. Review ADA Transition Plan: *Charlie Dow Sports Complex*

The Board and Rags also reviewed the ADA Transition Plan recommendations for the West Lincoln fields with Landon, who discussed his long-term vision for the soccer fields at the Dow Complex. The Boards will visit this facility in person in **July**.

7. Comprehensive Plan Discussion:

Andrew said **Chapter 5**, “Parks, Recreation, and Natural and Historical Resources,” will be the main topic for the Board for the rest of summer. It will be split into two chapters. He talked about setting individual, measurable priorities for each park.

Harrison said staff has the right idea by going park to park, spacing out improvements so as not to impact the budget all at once, and seeking to reduce the mowing burden on City staff by planting more wildflowers and plants for the pollinators.

Andrew asked Landon to begin working through the same planning process with the Arkansas City Recreation Commission.

Andrew said the Paris Park Pool report and analysis will be presented to this Board at its next meeting in **July**, after the City Commission, Equal Opportunity & Accessibility Advisory Board, Planning Commission, and Recreation Commission see it.

8. Tacolalah Executive Committee Report:

The next 2021 Tacolalah Executive Committee meeting will be at **noon July 15** at the Water Treatment Facility. Andrew reminded Board members that the 2021 Tacolalah Festival will be here in just a few weeks and urged them to volunteer for it.

9. Other Miscellaneous Items:

Andrew and Mike provided electrical and construction updates for the Wilson Park Master Plan Phase 1 Upgrades project.

Robin made a motion to adjourn the meeting. Harrison seconded the motion, which was approved **3-0** on a voice vote. The meeting was adjourned at **5:09 p.m.** The next regular meeting of the Beautification and Tree Advisory Board will be at **4 p.m. July 22, 2021**.

A special virtual meeting was held **Monday, June 28, 2021**, via GoToMeeting due to a pandemic. Meeting was called to order at **1 p.m.**

Roll Call: **CITY STAFF MEMBERS**

City Manager	Randy Frazer	<input checked="" type="checkbox"/>
Fire-EMS Department	Les Parks	<input type="checkbox"/>
Management Assistant	Mike Crandall	<input checked="" type="checkbox"/>
Police Department	Capt. Jim Holloway	<input checked="" type="checkbox"/>
Principal Planner	Josh White	<input checked="" type="checkbox"/>
Public Information Officer	Andrew Lawson	<input checked="" type="checkbox"/>
Public Services Department	Connie Moore	<input checked="" type="checkbox"/>

COMMUNITY REPRESENTATIVES

City Commission	Karen Welch	<input checked="" type="checkbox"/>
Chamber of Commerce	Mark Chickadonz	<input checked="" type="checkbox"/>
Cowley College	Matt Stone	<input checked="" type="checkbox"/>
Equal Opportunity Board	Frances “Rags” Smith	<input checked="" type="checkbox"/>
Planning Commission	Andy Paton	<input type="checkbox"/>
School Board / Chamber	Jon Oak	<input type="checkbox"/>
USD 470 Public Schools	Jeri Crumbliss	<input checked="" type="checkbox"/>

*Others in attendance were USD 470 Superintendent **Ron Ballard**; TranSystems engineers **Slade Engstrom**, **Brett Letkowski** and **Shivraj Patil**; **Kerri Falletti**; **Ken Harader**; **Mary Marrow**; Roosevelt Elementary School Principal **Rosann Meier**; Jefferson Elementary School Principal **Robert Onelio**; USD 470 Director of Business and Operations **Will Pfannenstiel**; and **Harrison Taylor**.*

1. Multimodal Transportation Master Plan Scope:

Andrew provided a brief overview of the previous steps in this process to date and what the City Commission would like to see. This contract originally was supposed to have been approved **June 15**, but it was tabled to **July 6** for further discussion.

He presented the scope of work and project schedule, which had a kickoff meeting scheduled during the next regular Traffic Safety Committee meeting on **July 16**. The project is still on track to be completed by **December 2021** or **January 2022**.

Andrew said the purpose of this meeting is to get final input from the City’s community partners on any revisions to the scope. He opened the floor to TranSystems first. Brett talked a little bit about the challenges with an operating budget of **\$25,000.00**.

Slade said TranSystems’ goal is to maximize City dollars by relying on input data from the City for recent crashes and traffic. He said new traffic numbers could be gathered in the future using TEAP studies, which also can look closer at problem areas.

Andrew said no in-person meetings will be held with TranSystems and everything will be done virtually. The City may host town hall meetings later in the fall with the public, but TranSystems would not attend these in order to save on travel costs.

He thanked Jeri for joining the committee for the meeting during her last week prior to retirement. Dr. Ballard and Will said USD 470 is supportive of the proposed scope, but any decisions on further funding would have to come from the school board.

Andrew thinks Adams and Jefferson have more multimodal needs than Frances Willard or Roosevelt, while ACMS and ACHS need to be involved in any planning. It was agreed that any USD 470 funding could be targeted later to specific school studies.

Andrew called on Mary Marrow, with the Public Health Law Center, which is a technical assistance partner of Blue Cross Blue Shield of Kansas for the Pathways to a Healthy Kansas grant program. After extended discussion, Slade agreed that TranSystems could add one of the three statements she presented to its scope, with the City adding the other two into its part.

Cowley First Director Kerri Falletti, who currently chairs the RISE Cowley steering committee, echoed Mary’s comments.

Mike explained the Kansas Department of Transportation’s ongoing multimodal planning process for the entire state. Jim asked some clarifying questions about the data requested of the Arkansas City Police Department to provide to TranSystems.

Randy Frazer joined the meeting in progress at **1:25 p.m.** and left the meeting at **1:31 p.m.** Mary Marrow left the meeting at **1:51 p.m.** Connie Moore left the meeting at **1:54 p.m.** Mark Chickadonz left the meeting at **2:05 p.m.**

Andrew made a motion to adjourn the meeting. Mike seconded the motion to adjourn. The motion was approved **8-0** on a voice vote. The meeting was adjourned at **2:17 p.m.** The next meeting of the Traffic Safety Committee will be at **3 p.m. Tuesday, July 27, 2021**.

Arkansas City Beautification and Tree Advisory Board
7/12/21 Minutes

Section VIII, Item 1.

A special virtual meeting was held **Monday, July 12, 2021**, via GoToMeeting. The meeting was called to order at **3:33 p.m.**

Roll Call:

Board Members

Robin Henderson	<input type="checkbox"/>
Candace Hendricks	<input checked="" type="checkbox"/>
Nancy Holman	<input type="checkbox"/>
Paisley Howerton	<input checked="" type="checkbox"/>
Harrison Taylor	<input checked="" type="checkbox"/>

Staff Liaisons

Mike Bellis	<input type="checkbox"/>
Randy Frazer	<input type="checkbox"/>
Evan Haney	<input checked="" type="checkbox"/>
Arty Hicks (WVDGA)	<input checked="" type="checkbox"/>
Andrew Lawson	<input checked="" type="checkbox"/>

1. Adoption Renewal: Robert Cox Memorial Park (WVDGA)

Andrew said the original one-year adoption for Cox Park is set to expire **July 20**, so the City Commission will need to renew.

He said City staff has no concerns with the renewal and the Walnut Valley Disc Golf Association (WVDGA) has met all conditions of the adoption so far. Harrison also said he has no issues with the disc golf course at this time. Candace agreed.

Arty said he hasn't heard any complaints in quite a while. The few issues encountered with neighbors were addressed quickly.

He said the signage and disc donation baskets all have been installed now. People are always playing every time he drives by.

Arty praised Connie Moore and Parks & Facilities for repairing one of the baskets after it was damaged mowing the park.

He said WVDGA will start placing anchors in Knebler Pond on **July 17**. Nancy joined the meeting in progress at **3:41 p.m.**

Harrison made a motion to recommend that the City Commission reapprove the Cox Park adoption proposal from WVDGA, this time for two additional years. Paisley seconded the motion. The motion was approved **4-0** on a voice vote.

2. Tacolalah Executive Committee Report:

The next 2021 Tacolalah Executive Committee meeting will be at **noon July 15** at the Water Treatment Facility. Andrew reminded Board members that the 2021 Tacolalah Festival will be held on **July 17** and urged them again to volunteer for it.

3. Other Miscellaneous Items:

Andrew previewed the four City-owned parcels the Board will tour on **July 22** as part of updating the ADA Transition Plan.

Candace made a motion to adjourn the meeting. Harrison seconded the motion, which was approved **4-0** on a voice vote. The meeting was adjourned at **3:48 p.m.** The next regular meeting of the Beautification and Tree Advisory Board will be at **4 p.m. July 22, 2021**.