



City Commission Meeting

April 16, 2024 at 5:30 PM

118 W Central Ave, Arkansas City, KS

Please join our meeting <https://meet.goto.com/383144789>

Or dial in using your phone: United States: +1 (571) 317-3112 Access Code: 383 144 789

I. Routine Business

1. Roll Call
2. Opening Prayer and Pledge of Allegiance
3. Additions or Deletions **(Voice Vote)**
4. Approval of the Agenda **(Voice Vote)**

II. Awards and Proclamations

1. Proclaim May 5, 2024 as Cinco De Mayo Day in Arkansas City.
2. Proclaim May 2024 as National Foster Care Month in Arkansas City.
3. Proclaim May 5-11, 2024 as Public Service Recognition Week in Arkansas City.

III. Recognition of Visitors/Staff

1. Receive an update from SCK Health CEO Leonard Hernandez.

IV. Consent Agenda (Voice Vote)

Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VI: New Business.

1. Approve the April 2, 2024, regular meeting minutes as written.

V. New Business

City Manager Department

1. An Ordinance approving the form of and authorizing the execution of an interlocal cooperation agreement respecting land acquisition at Strother Field Airport/Industrial Park and the financing thereof. **(Roll Call Vote)**
2. An Ordinance adopting the budgeted pay plan to become effective April 20, 2024. **(Roll Call Vote)**
3. An Ordinance establishing a downtown Common Consumption Area within the corporate limits of the City of Arkansas City, Kansas, and authorizing the possession and consumption of alcoholic liquor or cereal malt beverage within its boundaries, during certain prescribed hours. **(Roll Call Vote)**

Police Department

1. A Resolution authorizing the City of Arkansas City to purchase 36 Glock handguns from Kiesler Police Supply, of Wichita, KS, for a quoted purchase price including trade in value of \$12,901.92. **(Voice Vote)**

VI. City Manager Updates & Reminders

VII. Items for Discussion by City Commissioners

VIII. Comments from the Audience for Items not on the Agenda

The public will be allowed to speak on issues or items that are not scheduled for discussion on the agenda. Individuals should address all comments and questions to the Commission. Comments should be limited to issues and items relevant to the business of the Governing Body. The Commission will not discuss or debate these items, nor will the Commission make decisions on items presented during this time. Each person will be limited to five (5) minutes.

IX. Financial Summary

1. March 2024 Financial Summary

X. Adjournment

Office of the Mayor

Arkansas City, Kansas
Proclamation

WHEREAS, every year the date of May 5 is observed to commemorate the Mexican army’s unlikely victory over French forces at the Battle of Puebla on May 5, 1862; and

WHEREAS, originating in the 1860s with Mexican-American communities in the American West, Southwest and Northwest, the American Cinco de Mayo holiday began as a way to commemorate the cause of freedom and democracy during the first years of the Civil War; and

WHEREAS, today in the United States, Cinco de Mayo is observed annually on May 5 as a celebration of Mexican heritage and pride; and

WHEREAS, Cinco de Mayo celebrations in the United States have taken on a significance beyond that in Mexico, including the displaying of banners and events highlighting Mexican culture, music, and regional dancing, as well as school districts holding special events to educate students about its historical significance; and

WHEREAS, the Arkansas City Equal Opportunity and Accessibility Advisory Board — in cooperation with 1025 The River, the Arkansas City Beautification and Tree Advisory Board, the Northwest Community Center Advisory Board, Visit Ark City, and other local sponsors — will be host to the annual Tacolalah Festival on **Saturday, May 4, 2024**, at Wilson Park, featuring dancing, food, games, music, and more from Mexico and several other Latino countries.

NOW, THEREFORE, the Mayor of the City of Arkansas City, Kansas, does hereby proclaim **May 5, 2024**, as

CINCO DE MAYO DAY

in Arkansas City, and encourage all citizens of the City of Arkansas City to observe Cinco de Mayo by participating in the second annual Tacolalah Festival, and other appropriate ceremonies and activities.

In witness thereof I have hereunto set my hand and caused this seal to be affixed:

Name/Title: Jay Warren, Mayor
Date: April 16, 2024

Office of the Mayor
Arkansas City, Kansas

Proclamation

WHEREAS, May is National Foster Care Month, a month set aside to acknowledge foster parents, family members, volunteers, mentors, policymakers, child welfare professionals, and other members of the community who help children and youth in foster care to find permanent homes and connections; and

WHEREAS, during National Foster Care Month, the City of Arkansas City renews its commitment to ensuring a bright future for the more than 400,000 children and youth in foster care, and celebrates all of those who make a meaningful difference in their lives; and

WHEREAS, foster families are unsung heroes who serve as the primary source of love, protection, and support to the children and youth in the foster care system in Cowley County; and

WHEREAS, there are numerous individuals, and public and private organizations, who work tirelessly to increase public awareness of the needs of children in foster care, as well as the enduring and valuable contribution of foster parents, and recognize that the foster care system is only as good as those who choose to be a part of it.

NOW, THEREFORE, the Mayor of the City of Arkansas City, Kansas, calls upon all citizens of Arkansas City to observe the month of **May 2024** as

NATIONAL FOSTER CARE MONTH

in Arkansas City and encourage all citizens of the City of Arkansas City to consider extending their family to include fostering some of our most vulnerable children.

In witness whereof I have hereunto set my hand and caused this seal to be affixed.

Name/Title: Jay Warren, Mayor
Date: April 16, 2024

Office of the Mayor

Arkansas City, Kansas
Proclamation

WHEREAS, Celebrated in May since 1985, Public Service Recognition Week is a time set aside to honor the folks who serve our nation; and

WHEREAS, Americans are served every single day by public servants at the federal, state, county and city levels, and these essential workers and unsung heroes keep our nation functioning; and

WHEREAS, public employees take not only jobs, but oaths; and

WHEREAS, many public servants — including military personnel, police officers, firefighters, Border Patrol officers, embassy employees, health care professionals and others — risk their lives each day in service to the people of the United States and around the world; and

WHEREAS, these public servants include teachers, doctors, scientists, train conductors, astronauts, nurses, safety inspectors, laborers, computer technicians, social workers, and countless other occupations that, day in and day out, provide the diverse services demanded by the American people of their government, with both efficiency and integrity; and

WHEREAS, without these dedicated public servants at every level, continuity would be impossible in a representative democracy that regularly changes its leaders and elected officials.

NOW, THEREFORE, the Mayor of the City of Arkansas City, Kansas, does hereby proclaim the week of **May 5-11, 2024**, as

PUBLIC SERVICE RECOGNITION WEEK

in Arkansas City, Kansas, and encourage all citizens to recognize the accomplishments and contributions of government employees at all levels — federal, state, county and city.

In witness thereof I have hereunto set my hand and caused this seal to be affixed:

Name/Title: *Jay Warren, Mayor*
Date: *April 16, 2024*



City Commission Agenda Item

Meeting Date: February 6, 2024
From: Randy Frazer, City Manager
Item: Update from SCK Health CEO Leonard Hernandez

Purpose: Receive an update from SCK Health CEO Leonard Hernandez.

Background:

Mr. Leonard Hernandez began as CEO with SCK Health on December 11, 2023. Mr. Hernandez will present an update on SCK Health and be available to answer questions from the governing body.

Approved for Agenda by:

A handwritten signature in black ink, appearing to be "R. Frazer", is written over a horizontal line.

Randy Frazer, City Manager



City Commission Agenda Item

Meeting Date: April 16, 2024
From: Tiffany Parsons, City Clerk
Item: Approve the April 2, 2024, Regular Meeting Minutes

Purpose: Approve the April 2, 2024, regular meeting minutes as written.

Background:

Each meeting, the City Commission reviews and approves the minutes of its prior meeting(s).

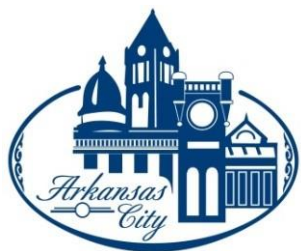
Commission Options:

- 1. Approve with consent agenda.
- 2. Remove item from consent agenda for further consideration.

Approved for Agenda by:

A handwritten signature in black ink, appearing to read "Randy Frazer", is written over a horizontal line.

Randy Frazer, City Manager



Tuesday, April 2, 2024
Regular Meeting Minutes
118 W Central Ave, Arkansas City, KS

Routine Business

1. Opening Prayer led by Principal Planner and Pledge of Allegiance led by Mayor Warren.
2. Roll Call

PRESENT

Commissioner Chad Beeson
 Commissioner Diana Spielman
 Commissioner Tad Stover
 Commissioner Charles Tweedy
 Mayor Jay Warren

Also present from staff: City Attorney Larry Schwartz, City Manager Randy Frazer, Communications Director Shana Adkisson, Environmental Services Director Rod Philo, Finance Director/Treasure Jennifer Waggoner, Principal Planner Josh White, and Public Services Superintendent Toni Tapia.

3. There was one addition and no deletions.

Addition: New Business, City Manager Department, add Item No. 2. An Ordinance authorizing the vacating of a portion of Ash Avenue from the west line of 13th Street to the east line of 14th Street in Arkansas City, Kansas.

Motion made by Commissioner Spielman, Seconded by Commissioner Stover to approve the amendments to the agenda.

Voice Voting Yea: Commissioner Beeson, Commissioner Spielman, Commissioner Stover, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the motion approved.

4. Approval of the Agenda

Motion made by Commissioner Spielman, Seconded by Commissioner Tweedy to approve the agenda.

Voice Voting Yea: Commissioner Beeson, Commissioner Spielman, Commissioner Stover, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the motion approved.

Awards and Proclamations

1. Proclaim April 2024 as Fair Housing Month in Arkansas City as read by Mayor Warren.
2. Proclaim April 22, 2024, as Earth Day and April 26, 2024, as Arbor Day in Arkansas City as presented by Mayor Warren.

Consent Agenda

Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VI: New Business.

1. Approve the March 19, 2024, regular meeting minutes as written.
2. Ratify Mayor Jay Warren’s appointment of Dr. Rodger Maechtlen to the South Central Kansas Medical Center Board of Trustees.
3. Ratify Mayor Jay Warren’s appointment of Dr. Scott Rogers to the Recreation Commission Board.

Motion made by Commissioner Stover, Seconded by Commissioner Spielman to approve the consent agenda as written.

Voice Voting Yea: Commissioner Beeson, Commissioner Spielman, Commissioner Stover, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the motion approved.

New Business

Communications Director Adkisson offered the following items for consideration:

City Manager Department

1. Consider approval of city insurance coverage for property, liability, vehicles, and equipment.

City Manager Frazer explained that the City received a quote for comprehensive insurance coverage from EMC, who is our current insurance provider. The city would have inquired with another insurance carriers but the amount was too high for consideration for one of the only other companies who is willing to cover municipal insurance this year. For this reason, staff recommend renewing with EMC again. In the past we have had a \$25,000.00 deductible on commercial property coverage. EMC is not going to honor that coverage which has changed and increased up to a \$70,000.00 deductible with the option of a \$50,000.00 deductible per occurrence with the exception of two buildings, City Hall and central shop, that would not be included in this policy. Other changes are in the vehicle coverage. The city has increased its fleet of vehicles so that is reflected in our insurance premiums. Crime and cyber-attacks are the other two coverage increases city staff propose for better protection.

Motion made by Commissioner Tweedy, Seconded by Commissioner Beeson to approve the item as written.

Voting Yea: Commissioner Beeson, Commissioner Spielman, Commissioner Stover, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the motion approved.

2. **An Ordinance authorizing the vacating of a portion of Ash Avenue from the west line of 13th Street to the east line of 14th Street in Arkansas City, Kansas.**

Principal Planner White explained that the request was made and filed for by Micheal Woods for this vacation by as of the adjacent property owners. The street was platted but never actually built there, leaving the area vacant and later a carport was built there. The vacation would allow expansion of his property and make that structure compliant. All adjacent property owners were notified of this request. The Planning Commission held a public hearing on March 12, 2024. At the close of the public hearing the Planning Commission voted to recommend approval of this vacation.

Motion made by Commissioner Spielman, Seconded by Commissioner Stover to approve the item as written.

*Roll Call Voting Yea: Commissioner Beeson, Commissioner Spielman, Commissioner Stover, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the motion approved; given **Ordinance No. 2024-04-4607.***

Environmental Services Department

1. A Resolution authorizing the City of Arkansas City to accept a bid submitted by Maguire Iron, Inc., and subsequently issue the Notice of Award, for the Goff Tower Rehabilitation Project, at an estimated base bid amount of \$195,200.00.

Environmental Services Director Philo explained that this project is for the rehabilitation of the Goff Elevated Storage Tank, located in the Goff Industrial Park. Professional Engineering Consultants (PCE) supported the City with the Goff Tower Rehabilitation Project advertisement of and overall bid process. Bids were accepted received due by 10:00 AM on March 26, 2023, at City Hall 118 W. Central Ave., Arkansas City, KS at which time all six received were then publicly opened and read by the City Clerk. The engineers' project estimate is \$350,000.00. PEC and staff recommend awarding the bid to Maguire Iron, Inc., who not only was the lowest bidder but also met all the bid requirements.

Motion made by Mayor Warren, Seconded by Commissioner Stover to approve the item as written.

*Voice Voting Yea: Commissioner Beeson, Commissioner Spielman, Commissioner Stover, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the motion approved; given **Resolution No. 2024-04-3608.***

- 2. A Resolution authorizing the City of Arkansas City to accept occurred freight cost associated with the previously approved of Reverse Osmosis Membranes purchase from Kansas Water Technologies, for an amount not to exceed \$3,400.00.

On February 6, 2024, the governing body approved Resolution No. 2024-02-3598, which accepted a bid submitted by KWT for the purchase of Reverse Osmosis Membranes and installation assistance thereof, for an amount not to exceed \$319,200.00. The bid tab and the quote submitted by KTW did indicate that delivery cost would be determined at the time of sale and consequently was not included in the purchase amount. The approval of this request will both show record of and allow staff to pay the occurred estimated freight cost. Environmental Services Director Philo stated that there were 672 membranes that were purchased so there is a substantial amount of freight coming in.

Motion made by Commission Beeson, Seconded by Commissioner Stover to approve the item as written.

*Voice Voting Yea: Commissioner Beeson, Commissioner Spielman, Commissioner Stover, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the motion approved; given **Resolution No. 2024-04-3609.***

Public Services Department

- 1. A Resolution authorizing the City of Arkansas City to accept a bid submitted by Melton Industries, of Wichita, KS to re-coat the entire Northwest Community Center roof, for an amount not to exceed \$27,900.00.

Public Services Superintendent Tapia addressed that commission acknowledging that this has been on the list in need of repair for a while now and finally it was not removed from the budget. Three bids were sought after for this project from Melton Industries, Rhoden Roofing and ARMA, who all three placed bids. Staff recommend accepting the bid from Melton Industries due to meeting all the specifications including being under budget. Melton will pressure wash it down, tighten all screws and spray elastomeric latex on the entire roof with a 10-year warranty on everything. Tapia spoke of their quality of work being unmatched as they completed the Fire Department roof as well. Melton Industries has done work for the city in the past, including the Fire Department' s roof in 2022, they are a trusted company.

Motion made by Commission Spielman, Seconded by Commissioner Stover to approve the item as written.

*Voting Yea: Commissioner Beeson, Commissioner Spielman, Commissioner Stover, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the motion approved; given **Resolution No. 2024-04-3610.***

City Manager Updates & Reminders

City Manager Frazer provided the following reminders and updates before the commission.

1. April 8th is the Outstanding Student Nominees’ Reception is at 6:00 PM in Cowley College’s Robert Brown Theatre, located at 215 S. Second St. in Arkansas City, honoring all nominees.
2. April 10th at 10:00 AM bid opening for the final house project in our CDBG renovation grant. Once this project is complete and this grant is closed, we will be able to apply for another grant zone.
3. Principal Planner White and City Manager Frazer will meet with PEC about the Master Plan progress on the property at the north end of town.
4. April 22nd is the Outstanding Student Awards Banquet will be at 6:30 PM in the Wright Room at Cowley College’s Brown Center, also located at 215 S. Second St to honor the top three candidates from each school.
5. Next meeting agenda will contain Strother Field Land Acquisition Interlocal Agreement with the City of Winfield for the bonds to Strother Field needs to purchase the property. Winfield will be the bond holder.
6. City Staff have been working on pouring the walking trials from Paris Park and Lovie Watson Park this week. The city saved money doing the work themselves.
7. Phase two of the walking trials,
8. Stormwater permits were approved today for Phase Two of the walking trials grant which will continue from Paris Park down to Summit St. and up back around. Bids should go out early summer.
9. Travel Center truck stop has all their permits in now including their stormwater permit. They will moving in equipment here in the near future. They will need to coordinate with the archaeologist for the grading portion.

Items for Discussion by City Commissioners

Work session on April 12th will be cancelled as determined and discussed with the City Manager and Commission during this meeting.

Adjournment

Motion made by Mayor Warren, seconded by Commissioner Stover to adjourn the meeting.

The voice vote was unanimous in favor of the motion. Mayor Warren declared the meeting adjourned.

**THE CITY OF ARKANSAS CITY
BOARD OF CITY COMMISSIONERS**

(Seal)

Jay Warren, Mayor

ATTEST:

Tiffany Parsons, City Clerk

Prepared by:

Tiffany Parsons, City Clerk



City Commission Agenda Item

Meeting Date: April 16, 2024
From: Gilmore & Bell, P.C./City Manager Randy Frazer
Item: Strother Field Land Acquisition Interlocal Agreement

Purpose: An Ordinance approving the form of and authorizing the execution of an interlocal cooperation agreement respecting land acquisition at Strother Field Airport/Industrial Park and the financing thereof. **(Roll Call Vote)**

Background:

Winfield and Arkansas City own, as tenants in common, certain real estate in Cowley County, Kansas, and Sumner County, Kansas, which is described as “Strother Field Airport/Industrial Park.

Strother Field anticipates purchasing property near Strother Field Airport/Industrial Park. Strother Field will need to enter into an interlocal agreement with, owners, the City of Winfield and the City of Arkansas City, as tenants in common. Gilmore & Bell, P.C. is officiating the required document for all parties involved. Attached are the interlocal agreement documents relating to the purchase for the City of Arkansas City. The repayment of the bonds to be issued by Winfield in order to finance such project.

Gilmore & Bell has instructed the City Clerk to execute completion of the Excerpt of Minutes, official signing the approved Interlocal Agreement Ordinance, request Summary Ordinance publication by April 20, 2024, and copy of affidavit of publication be returned as soon as available.

Following its approval, Gilmore & Bell will distribute final documents next week and coordinate with the respective entities for the return of the signature pages and transmit the Interlocal Agreement documents to the Attorney General, Secretary of State, and Cowley County Register of Deeds.

Commission Options:

- 1. Approve the Ordinance
- 2. Disapprove the Ordinance

Fiscal Impact:

Amount:

Fund: Department: Expense Code:

Included in budget Grant Bonds Other Not Budgeted

Attachments: Excerpt of Minutes, Interlocal Agreement Ordinance, Summary Ordinance.

Approved for Agenda by:

Randy Frazer, City Manager

Gilmore & Bell, P.C.
04/01/2024

**EXCERPT OF MINUTES OF A MEETING
OF THE GOVERNING BODY OF
THE CITY OF ARKANSAS CITY, KANSAS
HELD ON APRIL 16, 2024**

The governing body met in regular session at the usual meeting place in the City at 5:30 p.m. the following Commissioners being present and participating, to-wit:

Absent:

The Mayor declared that a quorum was present and called the meeting to order.

(Other Proceedings)

There was presented an Ordinance entitled:

**AN ORDINANCE APPROVING THE FORM OF AND AUTHORIZING THE
EXECUTION OF AN INTERLOCAL COOPERATION AGREEMENT
RESPECTING LAND ACQUISITION AT STROTHER FIELD
AIRPORT/INDUSTRIAL PARK AND THE FINANCING THEREOF.**

Commissioner _____ moved that the Ordinance be passed. The motion was seconded by Commissioner _____. The Ordinance was duly read and considered, and upon being put, the motion for passage was carried by the vote of the governing body, the vote being as follows:

Aye: _____.

Nay: _____.

The Mayor declared the Ordinance duly passed and the Ordinance was then duly numbered Ordinance No. 2024-04-[____], was signed by the Mayor and attested by the Clerk and was directed to be published one time in the official newspaper of the City.

(Other Proceedings)

[BALANCE OF THIS PAGE INTENTIONALLY LEFT BLANK]

CERTIFICATE

I hereby certify that the foregoing Excerpt of Minutes is a true and correct excerpt of the proceedings of the governing body of the City of Arkansas City, Kansas held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

Clerk

Gilmore & Bell, P.C.
04/01/2024

ORDINANCE NO. 2024-04-[____]

AN ORDINANCE APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION OF AN INTERLOCAL COOPERATION AGREEMENT RESPECTING LAND ACQUISITION AT STROTHER FIELD AIRPORT/INDUSTRIAL PARK AND THE FINANCING THEREOF.

WHEREAS, K.S.A. 12-2901 *et seq.* (the “Act”) provides that in order for public agencies to make the most efficient use of their powers, such public agencies may cooperate with other public agencies on a basis of mutual advantage to provide services and facilities in a manner that will best accord with geographic, economic and other factors influencing the needs and development of such public agencies; and

WHEREAS, the Act authorizes public agencies to enter into interlocal agreements with one or more other public agencies for joint or cooperative action pursuant to the provisions of the Act; and

WHEREAS, the City of Arkansas City, Kansas (the “City”) and the City of Winfield, Kansas (“Winfield”) have heretofore entered into an interlocal agreement pursuant to the Act to provide for the management and operation of the Strother Field Airport/Industrial Park, which such cities jointly own as tenants in common, and to provide for the creation of the Strother Field Commission, a separate legal entity and body corporate and politic, to which such cities have delegated operation and management responsibilities respecting the Strother Field Airport/Industrial Park; and

WHEREAS, the City is a public agency within the State of Kansas and, pursuant to the Act, it is necessary and advisable to enter into an interlocal agreement with Winfield and the Strother Field Commission, other public agencies of the State of Kansas, to collectively provide for certain matters respecting the acquisition of land near the Strother Field Airport/Industrial Park (the “Project”) for use by the cities and the Strother Field Commission and the financing and payment of the costs thereof.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS:

SECTION 1. The City is hereby authorized to enter into an “INTERLOCAL COOPERATION AGREEMENT RESPECTING LAND ACQUISITION AT STROTHER FIELD AIRPORT/INDUSTRIAL PARK AND THE FINANCING THEREOF” (the “Agreement”) with Winfield and the Strother Field Commission to collectively provide for certain matters respecting the Project and the financing and payment of the costs thereof. The form of the Agreement presented to the governing body of the City this date is hereby approved, and the Mayor and Clerk are hereby authorized to execute the Agreement in that form, with ministerial changes as may be approved by the Mayor, whose execution of the Agreement shall evidence any such approval.

SECTION 2. This Ordinance shall take effect and be in full force from and after its passage by the governing body and publication of the Ordinance or a summary thereof in the official City newspaper.

[BALANCE OF THIS PAGE INTENTIONALLY LEFT BLANK]

PASSED by the City Commission on April 16, 2024, and **SIGNED** by the Mayor.

(SEAL)

Mayor

ATTEST:

Clerk

CERTIFICATE

I hereby certify that the foregoing is a true and correct copy of the original ordinance; that said Ordinance was passed on April 16, 2024; that the record of the final vote on its passage is found on page ____ of journal ____; and that the Ordinance or a summary thereof was published in *The Cowley CourierTraveler* on April 20, 2024.

DATED: April 20, 2024.

Clerk

(PUBLISHED IN *THE COWLEY COURIERTRAVELER* ON APRIL 20, 2024)

SUMMARY OF ORDINANCE NO. 2024-04-[]

On April 16, 2024, the governing body of the City of Arkansas City, Kansas passed an ordinance entitled:

AN ORDINANCE APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION OF AN INTERLOCAL COOPERATION AGREEMENT RESPECTING LAND ACQUISITION AT STROTHER FIELD AIRPORT/INDUSTRIAL PARK AND THE FINANCING THEREOF.

The Ordinance approves the form of an interlocal cooperation agreement among the City, the City of Winfield, Kansas, and the Strother Field Commission. A complete text of the Ordinance may be obtained or viewed free of charge at the office of the City Clerk, City Hall, 118 W. Central, P.O. Box 778, Arkansas City, Kansas 67005-0778. A reproduction of the Ordinance is available for not less than 7 days following the publication date of this Summary at <https://www.arkcity.org/>.

This Summary is hereby certified to be legally accurate and sufficient pursuant to the laws of the State of Kansas.

DATED: April 20, 2024.

City Attorney



City Commission Agenda Item

Meeting Date: April 16, 2024
From: Marla McFarland, Human Resources Director
Item: Pay Ordinance Effective April 20, 2024

Purpose: An Ordinance adopting the budgeted pay plan to become effective April 20, 2024. **(Roll Call Vote)**

Background:

The following amendments to this pay ordinance include adding one (1) position, changing six (6) job titles, and an increase of Maximum (MAX) by five-percent (5%) for each Pay Range.

Staff would like to propose the following:

- 1. Add **Stormwater Maintenance Worker II** position – PS9 Pay Range.

The Stormwater Maintenance Worker II position is being created to serve as the primary employee within the Public Services Department Street & Stormwater Division to provide maintenance and upkeep to stormwater drainage systems throughout the city.

- 2. Change the following job titles:
 - a. Firefighter/Paramedic – PT to **Firefighter/Paramedic – PRN.**
 - b. Paramedic – PT to **Paramedic – PRN.**
 - c. Firefighter/AEMT – PT to **Firefighter/AEMT – PRN.**
 - d. Firefighter/EMT – PT to **Firefighter/EMT – PRN.**
 - e. Police Officer – PT to **Police Officer – PRN.**

Add new “Pro Re Nata” (PRN) Employment Classification. This means “as the situation demands,” or simply “as needed.” This PRN Employment Classification better suits the nature of the positions we currently have classified as “Part-Time.” Unlike Part-Time positions, PRN positions do not have any type of set schedule, PRN employees work only as needed.

- 3. Increase the MAX of each Pay Range by five-percent (5%) to allow all employees eligibility for a performance-based Merit Increase.

Commission Options:

- 1. Approve the Ordinance
- 2. Disapprove the Ordinance
- 3. Table the Ordinance for further discussion

Fiscal Impact:

Amount: \$76,000 = Compensation and benefits for Stormwater Maintenance Worker II position only.

Fund: **15 - Stormwater** Department: **544 - Stormwater** Expense Code: **5100 – Personnel Services**

Included in budget Grant Bonds Other Not Budgeted

Attachments: Ordinance and Pay Scale.

Approved for Agenda by:

A handwritten signature in black ink, appearing to read 'Randy Frazer', with a long horizontal flourish extending to the right.

Randy Frazer, City Manager

ORDINANCE NO. 2024-04-_____

AN ORDINANCE FIXING THE COMPENSATION OF EMPLOYEES OF THE CITY OF ARKANSAS CITY, KANSAS, PURSUANT TO THE PROVISIONS OF K.S.A. 14-1501 ET SEQ., AND REPEALING ORDINANCE NO. 2024-01-4602.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS, KANSAS, AS FOLLOWS:

SECTION ONE: The Governing Body of the City of Arkansas City, Kansas, hereby adopts the City Master Wage Plan, attached hereto, and incorporated by reference as if fully set forth herein. All such officers and employees of said City shall be paid respectively the amount set opposite the range set forth, in accordance with the City Budget for such purposes. All officers and employees shall be compensated from the several funds appropriated therefore, and shall be paid at such time and for such periods as the City Manager may direct, and further approval by the Governing Body for the payment of salaries and wages as authorized is not deemed necessary provided that pay period and time for payment of appropriate salaries shall be on a biweekly basis.

SECTION TWO: Overtime rate, longevity pay, and other pay incentives for employees shall be determined and specified in accordance with personnel policies in effect, and herein adopted by reference and incorporated as fully set forth herein. All compensation provided for in the City of Arkansas City Master Wage Plan shall be paid on warrants duly drawn according to law.

SECTION THREE: The Governing Body of the City of Arkansas City, Kansas, hereby repeals all provisions of Ordinance No. 2024-01-4602.

SECTION FOUR: The City Clerk of the City of Arkansas City, Kansas, shall cause this Ordinance, or a summary thereof, to be published one time in the official City newspaper and said Ordinance shall be in effect April 20, 2024.

PASSED AND ORDAINED by the Governing Body of the City of Arkansas City, Kansas, on this 16th day of April, 2024.

(Seal)

Jay Warren, Mayor

ATTEST:

Tiffany Parsons, City Clerk

APPROVED AS TO FORM:

Larry R. Schwartz, City Attorney

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of Ordinance No. 2024-04-_____ of the City of Arkansas City, Kansas, adopted by the Governing Body thereof on April 16, 2024, as the same appears of record in my office.

DATED: _____.

Tiffany Parsons, City Clerk

**CITY OF ARKANSAS CITY
PAY ORDINANCE
ORDINANCE NO. 2024-04-XXXX
EFFECTIVE APRIL 20, 2024**

City Manager Department					
Position	Range	MIN	MID	MAX	Minimum Annual
City Manager**					Contract
City Attorney**					Contract
Municipal Court Judge**					Contract
Finance Director/Treasurer**	CM23	\$31.02	\$42.35	\$53.67	\$64,521.60
Human Resources Director**					
Neighborhood Services Director**	CM20	\$26.86	\$36.73	\$46.59	\$55,868.80
Information Technology (IT) Manager**					
Municipal Project Manager**	CM18	\$24.40	\$33.40	\$42.40	\$50,752.00
Communications Director**					
City Clerk	CM17	\$23.26	\$31.87	\$40.47	\$48,380.80
Accountant	CM16	\$22.18	\$30.40	\$38.62	\$46,134.40
Principal Planner					
Combination Inspector	CM10	\$16.68	\$22.97	\$29.25	\$34,694.40
Administrative Assistant					
Customer Service Specialist	CM8	\$15.17	\$20.93	\$26.69	\$31,553.60
Human Resources Assistant					
Municipal Court Clerk					

Police Department					
Position	Range	MIN	MID	MAX	Minimum Annual
Police Chief**					\$74,526.40
Police Captain**	PD20	\$26.86	\$36.73	\$46.59	\$55,868.80
Lieutenant Detective	PD17	\$23.26	\$31.87	\$40.47	\$48,380.80
Police Lieutenant					
Police Sergeant	PD15	\$21.15	\$29.01	\$36.86	\$43,992.00
Sergeant Detective					
Master Police Officer (MPO)	PD13	\$19.23	\$26.42	\$33.60	\$39,998.40
Emergency Management Coordinator - PT					Varies
Police Officer	PD12	\$18.33	\$25.21	\$32.08	\$38,126.40
Police Officer - PT Police Officer - PRN					Varies
Administrative Assistant					
Evidence Clerk	PD8	\$15.17	\$20.93	\$26.69	\$31,553.60
Records Specialist					
Animal Control Office (ACO)	PD6	\$13.81	\$18.52	\$24.38	\$28,724.80
Clerk	PD1	\$10.93	\$15.20	\$19.47	\$22,734.40

Environmental Services Department					
Position	Range	MIN	MID	MAX	Minimum Annual
Environmental Services Superintendent**	ES26	\$35.83	\$48.85	\$61.87	\$74,526.40
Assistant Environmental Services Superintendent**	ES23	\$31.02	\$41.07	\$53.67	\$64,521.60
Wastewater Treatment Plant Supervisor					
Water Distribution & Collection Supervisor	ES16	\$22.18	\$30.40	\$38.62	\$46,134.40
Water Treatment Facility Supervisor					
Distribution & Collection Maintenance Worker III	ES12	\$18.33	\$25.21	\$32.08	\$38,126.40
Wastewater Treatment Plant Operator					
Water Treatment Facility Operator	ES10	\$16.68	\$22.97	\$29.25	\$34,694.40
Distribution & Collection Maintenance Worker II	ES9	\$15.90	\$21.92	\$27.93	\$33,072.00
Distribution & Collection Maintenance Worker I	ES7	\$14.47	\$19.98	\$25.49	\$30,097.60
Meter Technician	ES6	\$13.81	\$19.10	\$24.38	\$28,724.80
Temporary/Seasonal Hydrant Flusher	ES1	\$10.93	\$15.20	\$19.47	\$22,734.40

Public Services Department					
Position	Range	MIN	MID	MAX	Minimum Annual
Public Services Superintendent**	PS26	\$35.83	\$48.85	\$61.87	\$74,526.40
Director of Senior Services					
Parks & Facilities Supervisor	PS13	\$19.23	\$26.42	\$33.60	\$39,998.40
Sanitation Supervisor					
Street & Stormwater Supervisor					
Parks & Facilities Lead	PS11	\$17.48	\$24.06	\$30.63	\$36,358.40
Street & Stormwater Maintenance Worker III					
Sexton	PS10	\$16.68	\$22.97	\$29.25	\$34,694.40
Sanitation Driver					
Street & Stormwater Maintenance Worker II	PS9	\$15.90	\$21.92	\$27.93	\$33,072.00
Stormwater Maintenance Worker II					
Administrative Assistant	PS8	\$15.17	\$20.93	\$26.69	\$31,553.60
Parks & Facilities Maintenance Worker	PS7	\$14.47	\$19.98	\$25.49	\$30,097.60
Street & Stormwater Maintenance Worker I					
Sanitation Collector	PS6	\$13.81	\$18.52	\$24.38	\$28,724.80
Head Cook	PS4	\$12.57	\$17.42	\$22.26	\$26,145.60
Horticulturalist					
Cook/Driver	PS3	\$11.99	\$16.64	\$21.28	\$24,939.20
Director of Northwest Community Center & Hogan					
Temporary/Seasonal Grounds Maintenance Worker	PS1	\$10.93	\$15.20	\$19.47	Varies
Temporary/Seasonal Horticulturalist					

Fire/EMS Department					
Position	Range	MIN	MID	MAX	Minimum Annual
Fire/EMS Chief**	FD26	\$35.83	\$48.85	\$61.87	\$74,526.40
EMS Director**					
Fire Marshal**	FD19	\$25.60	\$35.02	\$44.44	\$53,248.00
Training Officer**					
Administrative Assistant	FD8	\$15.17	\$20.93	\$26.69	\$31,553.60
Fire/EMS Captain*	FD1700	\$18.38	\$25.27	\$32.16	\$53,669.60
Fire/EMS Lieutenant*	FD1600	\$17.53	\$24.12	\$30.70	\$51,187.60
Engineer/Paramedic*	FD1500	\$16.73	\$23.03	\$29.33	\$48,851.60
Firefighter/Paramedic*	FD1400	\$15.95	\$21.99	\$28.02	\$46,574.00
Firefighter/Paramedic - PT Firefighter/Paramedic - PRN					Varies
Paramedic - PT Paramedic - PRN	FD1300	\$15.21	\$19.24	\$26.75	Varies
Engineer/AEMT*	FD1200	\$14.52	\$20.05	\$25.57	\$42,398.40
Engineer/EMT*					
Firefighter/AEMT*	FD1100	\$13.85	\$19.14	\$24.43	\$40,442.00
Firefighter/AEMT - PT Firefighter/AEMT - PRN					Varies
Firefighter/EMT*	FD1000	13.21	16.69	23.34	\$38,573.20
Firefighter/EMT - PT Firefighter/EMT - PRN					Varies
Firefighter*	FD900	12.57	16.69	22.21	\$36,704.40
Firefighter - PT Firefighter - PRN					Varies

*Positions working 2920 hours annually

**Positions Salaried, Exempt



City Commission Agenda Item

Meeting Date: April 16, 2024
From: Tiffany Parsons, City Clerk & Larry Schwartz, City Attorney
Item: Establish Common Consumption Area Downtown

Purpose: An Ordinance establishing a downtown Common Consumption Area within the corporate limits of the City of Arkansas City, Kansas, and authorizing the possession and consumption of alcoholic liquor or cereal malt beverage within its boundaries, during certain prescribed hours.
(Roll Call Vote)

Background:

In 2022, the State of Kansas Legislature passed House Bill 2277 allowing a city or county to establish one or more common consumption areas by ordinance or resolution, designate the boundaries of any common consumption area, and prescribe the time during which alcoholic liquor may be consumed.

City staff have recently been approached by downtown business owners and citizens who would like to promote downtown activities through establishing a common consumption area. Over the last several weeks, City staff have acted to make this happen through research and ordinance building, being sure to abide by K.S.A. 41-2659, which holds the City and participants subject to certain rules and regulations to qualify.

In order to establish a common consumption area (CCA), the Governing Body is required to adopt an Ordinance pursuant to the provisions of K.S.A. 41-2659 and K.S.A. 41-719(b), and amendments thereto, which include annually applying for and obtaining a permit from State of Kansas, Director of the Division of Alcoholic Beverage Control (ABC), with payment of the required \$100.00 application fee.

Commission Options:

- 1. Approve the Ordinance
- 2. Disapprove the Ordinance
- 3. Table the Ordinance for further discussion

Fiscal Impact:

Amount: \$100.00 ABC Application Fee and Publication cost.

Fund: **01 – General** Department: **201 – City Commission** Expense Code: **6214 – Other Professional Services**

Included in budget Grant Bonds Other Not Budgeted

Attachments: Ordinance, Exhibit A (CCA Map), State ABC-836 and ABC-838 Applications.

Approved for Agenda by:

Randy Frazer, City Manager

ORDINANCE NO. 2024-04-_____

AN ORDINANCE ESTABLISHING A DOWNTOWN COMMON CONSUMPTION AREA WITHIN THE CORPORATE LIMITS OF THE CITY OF ARKNASAS CITY, KANSAS, AND AUTHORIZING THE POSSESSION AND CONSUMPTION OF ALCOHOLIC LIQUOR OR CEREAL MALT BEVERAGE WITHIN ITS BOUNDRIES, DURING CERTAIN PRESCRIBED HOURS.

WHEREAS, K.S.A. 41-2659 allows cities to establish a common consumption area and to authorize the possession and consumption of alcoholic liquor within such common consumption area; and

WHEREAS, the City has been approached by downtown business owners and citizens who would like to promote downtown activities through establishing a common consumption area; and

WHEREAS, the City of Arkansas City, Kansas desires to establish a common consumption area in a designated downtown area, to allow the possession and consumption of alcoholic liquor or cereal malt beverage within such common consumption area, subject to certain rules and regulations; and

WHEREAS, in order to establish a common consumption area, the Governing Body is required to adopt an Ordinance pursuant to the provisions of K.S.A. 41-2659 and K.S.A. 41-719(b), and amendments thereto, which include annually obtaining a permit from State of Kansas, Director of the Division of Alcoholic Beverage Control (ABC), with payment of the required application fee.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF ARKANSAS CITY, KANSAS:

SECTION ONE: COMMON CONSUMPTION AREA ESTABLISHED. In accordance with K.S.A. 41-2659 and K.S.A. 41-719(b), and amendments thereto, the Governing Body of the City of Arkansas City hereby establishes the Arkansas City Downtown **Common Consumption Area (CCA)**, to allow the possession and consumption of alcoholic liquor or cereal malt beverage within the common consumption area, subject to certain rules and regulations, with in the following area: A track of land within the city limits of Arkansas City, Cowley County, Kansas, shown generally on **Exhibit A** attached hereto and incorporated herein by reference, and more particularly described as follows:

The Arkansas City Downtown Common Consumption Area encompasses an area bounded beginning on the north corner by Chestnut Avenue, thence south by Jefferson Avenue, thence east by the alley between Summit & A Streets and thence west by the alley between Summit & 1st Streets.

SECTION TWO: BOUNDARIES. The boundaries of the CCA shall be identified in accordance with the following.

- a. Signs.** Signs will be conspicuously posted by the City clearly identifying the boundaries set forth in the CCA as depicted in **Exhibit A**, in a size and manner that provides clear notice of set boundary and mirrors the apparent line of demarcation for individuals entering and leaving the CCA area.
- b. Purchases inside the CCA.** It is unlawful for any open container of Alcoholic Liquor or CMB purchased within the CCA to be removed from the established boundaries of the CCA. In no event shall alcoholic liquor or cereal malt beverage be permitted:
 1. In parking lots;
 2. In any business which prohibits alcoholic liquor or cereal malt beverages from other establishments;
 3. On any city streets or alleyway, except while crossing in city-established crosswalks within the common consumption area; except during city approved special events subject to the conditions set forth by city ordinance or state statute.

- c. **Purchases outside the CCA.** The possession and consumption of alcoholic liquor or cereal malt beverage purchased outside of the CCA shall not be permitted within the CCA.

SECTION THREE: COMMON CONSUMPTION AREA AUTHORIZED. The Governing Body of the City of Arkansas City hereby authorizes the possession and consumption of alcoholic liquor or cereal malt beverage within the common consumption area, provided that a common consumption area permit for the CCA has been issued to the City as the common consumption permit holder by the State of Kansas, Director of the Division of Alcoholic Beverage Control (ABC) in accordance with K.S.A. 41-2659 and K.S.A. 41-719(b), and amendments thereto.

SECTION FOUR: DAYS & HOURS. The possession and consumption of alcoholic liquor or cereal malt beverage within the CCA shall be only permitted between the hours of 11:00 AM to 8:00 PM Monday through Thursday, and 10:00 AM to 10:00 PM Friday through Saturday.

SECTION FIVE: PARTICIPATING LICENSEE. Subject to receipt of the CCA annual permit, any on-premises licensee or temporary permit holder, licensed to sell alcohol with the State of Kansas, located within or immediately adjacent to the CCA may elect to participate in the common consumption area but first must request and receive permission from the State of Kansas Alcoholic and Beverage Control (ABC) and the City Clerk of the City of Arkansas City, Kansas, in accordance with K.S.A. 41-2659, to allow its legal patron to remove alcoholic liquor and CMB purchased on the license premises into the designated common consumption area. Proof of approval from ABC must be submitted to the City Clerk to obtain a Alcohol Special Event Permit and/or participate in the CCA.

- a. **Compliance.** All Licensees approved to participate in the CCA shall at all times comply with any and all federal, state, and local government laws or regulations pertaining to the purchase and sale of alcoholic liquor or CMB, including the regulations set forth in this ordinance. Any violations of the common consumption area restrictions may result in revocation of the licensee's participation in the CCA.
- b. **License.** To obtain a license to participate in the CCA, the licensee must first request and receive permission from ABC by submitting the ABC-838 form to the state. Once permission is granted, a copy of the state approved ABC-838 form must be submitted and on file with the City Clerk's Office. The Licensee shall prominently display a copy of its drinking establishment license and the approval of the common consumption area permit holder, at its non-contiguous service area.
- c. **Serving.** In addition to their licensed premises, any licensee who has requested and received permission to participate in the CCA, may offer for sale, sell and serve alcoholic liquor or cereal malt beverages for consumption from one non-contiguous service area within the common consumption area, as designated and approved by ABC and the common consumption permit holder. Legal patrons must be issued and wear a wrist band issued by a licensed CCA permit holder while participating in the CCA.
- d. **Wrist Bands.** All legal individuals wishing to participate and consume alcohol in the CCA must be issued and wear a wrist band. Licensed CCA participants selling alcoholic liquor or cereal malt beverages for consumption and participation in the CCA must attach a disposable wrist band to the legal consumer in which they are selling to, given the consumer does not already have a current wrist band. Wrist bands shall establish the current date of the CCA of consumption for which it is issued. Wrist bands are non-transferable between consumers and are not to be reused at another CCA date once issued.
- e. **Containers.** All alcoholic liquor and cereal malt beverages shall be served in a non-glass container that clearly displays the licensee's trade name or logo, or other identifying mark that is unique to the licensee and must stay within the boundaries of the CCA. Red colored plastic disposable cups are not permitted. Containers shall not exceed 16 oz.
- f. **Removal of Alcohol from Licensed Premises and Containers.** Any alcoholic liquor or cereal malt beverage removed from the license premises authorized to participate in, or otherwise sold within the CCA, must stay within the boundaries of the common consumption area.

SECTION SIX: UNLAWFUL CONDUCT. Inappropriate conduct shall not be permitted within the boundaries of the CCA. Any person engaging in inappropriate conduct will be subject to removal. Inappropriate conduct may include but is not limited to fighting, use of profanity or indecent language, harassment, destruction of property, lewd or lascivious acts, or committing any violation of federal, state or city law.

SECTION SEVEN: VIOLATIONS. Participants in the CCA who are in violation of any such rules and regulations, any City official signage, federal and state, or city law, will be subject to removal from the CCA.

SECTION EIGHT: PUBLICATION; EFFECTIVE DATE. This Ordinance, or a summary thereof, shall be published one time in the official City newspaper, and shall take effect and be in force from and after said publication.

SECTION NINE: The Governing Body of Arkansas City hereby authorizes the City Manager, City Clerk and City Staff to take all necessary actions to apply for and obtain annual permits for the CCA, uphold the provision of this ordinance and any other provisions of city regulations or state statutes.

PASSED AND RESOLVED by the Governing Body of the City of Arkansas City, Kansas, on this 16th day of April 2024.

(Seal)

Jay Warren, Mayor

ATTEST:

Tiffany Parsons, City Clerk

APPROVED AS TO FORM:

Larry R. Schwartz, City Attorney

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of Ordinance No. 2024-04-_____ of the City of Arkansas City, Kansas, adopted by the Governing Body thereof on April 16, 2024, as the same appears of record in my office.

DATED: _____.

Tiffany Parsons, City Clerk

Exhibit A. Common Consumption Area

Section , Item 3.



Produced by the City of Arkansas City GIS using the best available data to date. The City makes no warranty or representation, expressed or implied, with respect to the data displayed. March 29, 2024

COMMON CONSUMPTION AREA PERMIT APPLICATION AND AGREEMENT INSTRUCTIONS

WHO CAN APPLY FOR THIS PERMIT?

Any Kansas resident, city, county or entity.

WHAT CAN I DO WITH THIS PERMIT?

A permitted Common Consumption Area allows for possession and consumption of alcoholic liquor in accordance with the ordinance or resolution.

REQUIREMENTS TO OBTAIN A KANSAS COMMON CONSUMPTION AREA PERMIT

- A. Common Consumption Area Permit Application and Agreement (ABC-836).
- B. \$100.00 Common Consumption Area Permit Fee.
- C. A copy of the ordinance or resolution authorizing the Common Consumption Area.

INSTRUCTIONS TO COMPLETE THE COMMON CONSUMPTION AREA PERMIT APPLICATION AND AGREEMENT (ABC-836):

1. Permit Type
 - a. New Permit. Check the "New Permit" box if you do not have a Kansas Common Consumption Area Permit or if your Kansas Common Consumption Area Permit has been expired for more than 30 days.
 - b. Renew Permit. Check the "Renew Permit" box to renew your current Kansas Common Consumption Area Permit.
2. Section 1. Complete the Application Information.
3. Section 2. Complete the Common Consumption Area Information.
4. Section 3. Draw a complete diagram of the premises for which you are seeking permit approval or attach your drawing to the ABC-836 form, provided it is not larger than 8½" X 11".
 - a. The are you are seeking permit approval for must comply with the ordinance or resolution.
 - b. The diagram must include the physical barriers or line of demarcation of the Common Consumption Area boundary.
5. Sign and date the Common Consumption Area Permit Application and Agreement form, print your name and title.
6. Complete the attached Common Consumption Area Permit Voucher.
 - a. New Permit. Check the "New Permit" box, enter the name as it appears on the Common Consumption Area Permit Application and Agreement and check the box to indicate your \$100 Permit Fee is attached.
 - b. To Renew Permit. Check the "Renew Permit" box, enter your Common Consumption Area Name, Common Consumption Area Permit Number and check the box to indicate your \$100 Permit Fee is attached.
7. Make your check payable to the "Kansas Department of Revenue".
8. Return the original completed Common Consumption Area Permit Agreement, a copy of the ordinance or resolution, the Request to Participate in a Common Consumption Area (ABC-838) and \$100 Common Consumption Area Permit Fee to the ABC Licensing Unit.

All approved Common Consumption Area Permits are posted to the ABC Active Liquor Licensee Database on the ABC website. To view your permit information, go to: <http://www.kdor.ks.gov/apps/liquorlicensee/Active.aspx>

You may direct your questions to the Licensing Unit at 785-296-7015 or e-mail to KDOR_ABC.Licensing@ks.gov

Alcoholic Beverage Control
 109 SW 9th Street, 5th Floor
 PO Box 3506
 Topeka KS 66601-3506



Section , Item 3.

 Phone: 785-296-7185
 Fax: 785-296-7185
 kdor_abc.licensing@ks.gov
www.ksrevenue.gov/abc.html

COMMON CONSUMPTION AREA PERMIT APPLICATION AND AGREEMENT

New Permit **Renew Permit**

SECTION 1 – APPLICATION INFORMATION:					
Entity Type: <input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> Organization <input type="checkbox"/> Partnership <input type="checkbox"/> Other: _____					
Organization Name or Individual Applicant Name				FEIN/SSN	
Applicant Contact Person		Phone Number		E-mail Address	
Applicant Mailing Address		City	County	State Zip Code	
Individual Only – Home Street Address		City	County	State KS Zip Code	
SECTION 2 – COMMON CONSUMPTION AREA INFORMATION:					
<input type="checkbox"/> I have attached a copy of the ordinance or resolution.					
Common Consumption Area DBA Name					
Common Consumption Area Location Address		City	County	State KS Zip Code	

The above named applicant or organization, does hereby make application for a Common Consumption Area Permit to allow possession and consumption of alcoholic beverages in the designated area. In making this application, the above named Common Consumption Area Permit holder agrees that:

- a. It is liable for violations that occur within the boundaries of the Common Consumption Area. However, licensees within a Common Consumption Area shall be liable for violations of all liquor laws governing the sale and consumption of alcoholic liquor that occurs on the licensee's premises.
- b. It will not allow any person to remove any open container of alcoholic liquor from the boundaries of the Common Consumption Area.
- c. It will abide by all the provisions of the Kansas Liquor Control Act and the Rules and Regulations promulgated thereunder.
- d. It will abide by all the provisions of the ordinance or resolution.
- e. It will display the Common Consumption Area Permit on the permitted premises.

Alcoholic Beverage Control
109 SW 9th Street, 5th Floor
PO Box 3506
Topeka KS 66601-3506



Section , Item 3.
Phone: 785-296-7185
Fax: 785-296-7185
kdor_abc.licensing@ks.gov
www.ksrevenue.gov/abc.html

SECTION 3 – COMMON CONSUMPTION AREA DIAGRAM:

Check the appropriate box then in the space below, in ink, draw a sketch of the boundaries for the proposed permitted area where alcoholic liquor will be possessed and consumed. **Architectural drawings are not accepted.**

Check one: Diagram drawn 8½" X 11" drawing attached



Large empty rectangular area for drawing the common consumption area diagram.

Under penalties of perjury, I declare the information contained in this document a true, accurate and complete disclosure of information.

Authorized Signature

Date

Printed Name

Printed Title

ABC OFFICE USE ONLY:

\$100 Permit Fee Received Date _____ by _____

Alcoholic Beverage Control
 109 SW 9th Street, 5th Floor
 PO Box 3506
 Topeka KS 66601-3506



Phone: 781 Section , Item 3.
 Fax: 785-296-7185
 kdor_abc.licensing@ks.gov
www.ksrevenue.gov/abc.html

REQUEST TO PARTICIPATE IN COMMON CONSUMPTION AREA

WHO IS REQUIRED TO COMPLETE THIS FORM?

On-Premise licensees and temporary permit holders immediately adjacent to or located within a permitted Common Consumption Area who wish to participate in the Common Consumption Area.

INSTRUCTIONS TO COMPLETE THE REQUEST TO PARTICIPATE IN COMMON CONSUMPTION AREA (ABC-838):

Complete this form and return to the address or fax number above or e-mail to KDOR_ABC.Licensing@ks.gov. Once approved, the licensee may allow patrons to remove alcoholic liquor purchased from the licensee into the premise described by ordinance or resolution for the Common Consumption Area.

SECTION 1 – LICENSEE INFORMATION:		
Licensee DBA Name	License Number	Common Consumption Area Permit Number
Requestor Name	E-mail Address	
Business Phone Number	Cell Phone Number	

SECTION 2 – DIAGRAM:
 In the space below, in ink, draw a sketch of the licensed premise and the Common Consumption Area being requested to participate in or attach your drawing, provided it is not larger than 8½" X 11". The diagram must include the boundaries of the Common Consumption Area. **Architectural drawings are not accepted.**

Check one: Diagram drawn 8½" X 11" drawing attached

- The above named licensee, does hereby request to participate in a Common Consumption Area. In making this request, the above licensee understands that:
- They will comply with the ordinance or resolution established for the Common Consumption Area.
 - All alcoholic beverages removed from the licensee's licensed premise must be in a container that displays the licensee's trade name, logo or other identifying mark that is unique to the licensee.
 - They are liable for violations of all liquor laws governing the sale and consumption of alcoholic liquor that occur on the licensee's licensed premise.
 - If they choose to cancel their participation in a Common Consumption Area, they must submit a request in writing to the ABC to withdraw their participation.
 - They will keep the approved copy of this form (ABC-838) on the licensed premise.
 - They will ensure the Common Consumption Area Permit is active prior to allowing patrons to remove alcoholic liquor from the licensed premise into the Common Consumption Area.

Under penalties of perjury, I declare the information contained in this document a true, accurate and complete disclosure of information.

 Authorized Signature

 Date

 Printed Name

 Printed Title

<input type="checkbox"/> Request Approved <input type="checkbox"/> Request Denied Reason Denied:	Signature of ABC Official	Date
--	---------------------------	------



City Commission Agenda Item

Meeting Date: April 16, 2024
From: Jim Holloway, Police Chief
Item: Purchase New Duty Handguns

Purpose: A Resolution authorizing the City of Arkansas City to purchase 36 Glock handguns from Kiesler Police Supply, of Wichita, KS, for a quoted purchase price including trade in value of \$12,901.92. **(Voice Vote)**

Background:

Ark City Police Department last purchased new handguns for sworn officers in 2019. The purchase of new department handguns was budgeted for \$11,455.00 in 2024. ACPD would like to purchase 32 new Glock 45, 9mm handguns at an initial cost of \$24,241.92 from Kiesler. We have 36 handguns and one (1) rifle to trade in to help meet the budget. Kiesler has allotted \$11,340.00 in trade in value with an overall total purchase price with the trade ins of \$12,901.92.

Commission Options:

- 1. Approve the Resolution
- 2. Disapprove the Resolution
- 3. Table the Resolution for further discussion

Fiscal Impact:

Amount: **\$12,901.92**

Fund: **01- General** Department: **421 – Police Department** Expense Code: **7405 – Machinery/Equipment**

Included in budget Grant Bonds Other Not Budgeted

Attachments: Quote from Kiesler.

Approved for Agenda by:

Randy Frazer, City Manager

RESOLUTION NO. 2024-04-_____

A RESOLUTION AUTHORIZING THE CITY OF ARKANSAS CITY TO PURCHASE 36 GLOCK HANDGUNS, FROM KIESLER POLICE SUPPLY, OF WICHITA, KS, FOR A QUOTED AMOUNT INCLUDING TRADE IN VALUE OF \$12,901.92.

WHEREAS, the Arkansas City Police Department needs new handguns and have a previously approved budgeted amount of \$11,455.00; and

WHEREAS, the total cost of 32 Glock 45 9mm handguns from Keisler Police Supply is \$24,241.92 before trade in value; and

WHEREAS, the Arkansas City Police Department is trading in 36 handguns and one (1) rifle at a trade in allowance of \$11,340.00 from Keisler Police Supply, bringing the final quoted purchase price including trade in value to \$12,901.92.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS:

SECTION ONE: The Governing Body of the City of Arkansas City, Kansas, hereby authorizes the City of Arkansas City, Kansas, to purchase 36 Glock handguns from Kiesler Police Supply, of Wichita, KS, for a quoted amount including trade in value of \$12,901.92.

SECTION TWO: The Governing Body of the City of Arkansas City, Kansas, hereby authorizes the Mayor and/or City Staff of the City of Arkansas City, Kansas, to take such further and other necessary actions that are required to effectuate the intent and purposes of this Legislative Enactment.

SECTION THREE: This Resolution shall be in full force and effect from its date of passage by the Governing Body of the City of Arkansas City, Kansas.

PASSED AND RESOLVED by the Governing Body of the City of Arkansas City, Kansas, on this 16th day of April 2024.

(Seal)

Jay Warren, Mayor

ATTEST:

Tiffany Parsons, City Clerk

APPROVED AS TO FORM:

Larry R. Schwartz, City Attorney

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of Resolution No. 2024-04-_____ of the City of Arkansas City, Kansas, adopted by the Governing Body thereof on April 16, 2024, as the same appears of record in my office.

DATED: _____.

Tiffany Parsons, City Clerk



Sales Quote

KIESLER POLICE SUPPLY
 2802 SABLE MILL RD
 JEFFERSONVILLE, IN 47130

Bill-to Customer

ARKANSAS CITY POLICE DEPARTMENT
 LT. TRAVIS STROUD
 117 WEST CENTRAL AVENUE
 ARKANSAS CITY, KS 67005

Ship-to Address

ARKANSAS CITY POLICE DEPARTMENT
 ATTN: LT. TRAVIS STROUD
 117 WEST CENTRAL AVENUE
 ARKANSAS CITY, KS 67005

Your Reference
 Bill-to Customer No. L75722
 Tax Registration No.

Salesperson JENNIFER
 Email
 Home Page
 Phone No.

No. Q147671
 Document Date April 11, 2024
 Due Date May 11, 2024

Payment Terms
 Payment Method
 Tax Identification Type Legal Entity
 Shipment Method

Lt. Travis Stroud
 Patrol Division
 Arkansas City Police Department
 117 W Central Ave
 Arkansas City, KS 67005
 Phone: 620-441-4547
 Fax: 620-442-1410
 tstroud@arkansascityks.gov

No.	Description	Quantity	Unit of Measure	Unit Price Excl. Tax	Line Amount Excl. Tax
KIESLER NOTE	---GLOCK DROP SHIPS 120-150 DAYS ARO--- DEPT TO OWE AFTER TRADES APPLIED = -\$12,901.92	1	EACH	0.00	0.00
GLOCPA455S302MO S5H1	GLOCK 45MOS5 GEN5 9MM PISTOL BLACK, FRONT SERRATIONS, AMERIGLO NON-TRITIUM FRONT/REAR SIGHTS, W/ HOLOSUN 508T RD, BLACK, 5.5LB --AGENCY DROP SHIP ONLY--	32	EACH	757.56	24,241.92
TRADE IN ALLOWANCE	(2) USED GLOCK 45MOS 9MM PSTL W/AMERIGLO BOLD SIGHTS 3 MAGS EACH, GEN5 -\$320 EACH, TOTAL = -\$640	2	EACH	-320.00	-640.00
TRADE IN ALLOWANCE	(30) USED GLOCK 45 GEN5 9MM PSTL W/ AMERIGLO BOLD SIGHTS 3 MAGS EACH-NON-MOS -\$305 EA, TOTAL=-\$9150	30	EACH	-305.00	-9,150.00
TRADE IN ALLOWANCE	(2) USED GLOCK 17 9MM PSTL W/ AMERIGLO BOLD 3 MAGS EACH, GEN5-NON MOS -305 EACH, TOTAL = -\$610	2	EACH	-305.00	-610.00



No.	Description	Quantity	Unit of Measure	Unit Price Excl. Tax	Line Amount Excl. Tax
TRADE IN ALLOWANCE	(2) USED GLOCK 19MOS 9MM W/ AMERIGLO BOLD SIGHTS 3 MAGS EACH, GEN5 -320 EACH, TOTAL = -\$640	2	EACH	-320.00	-640.00
TRADE IN ALLOWANCE	(1) USED S&W M&P-15 RIFLE -\$300 GRAND TOTAL OF TRADE VALUES GIVEN = -\$11,340.	1	EACH	-300.00	-300.00
KIESLER TRADE GUNS	PLEASE NOTE: KIESLER POLICE SUPPLY ONLY ACCEPTS TRADE IN FIREARMS IN LEGAL,WORKING CONDITION. FIREARMS THAT ARE BROKEN,DEFECTIVE,WITH MISSING OR AFTERMARKET MAGS WILL BE RETURNED OR REDUCED IN PRICE-\$10.00 PER MAG &-\$15.00 FOR NON WORKING NIGHT SIGHTS-ANY ILLEGAL FIREARM (INCLUDING SAWED OFF BARREL & NO SERIAL NUMBERS,ETC) WILL NOT BE ACCEPTED!! DO NOT SHIP!!!! KIESLER IS NOT RESPONSIBLE FOR SHIPPING, COST OF SHIPPING OR ITEMS LOST/DAMAGED IN TRANSIT BY CUSTOMER OR THIRD PARTY	1	EACH	0.00	0.00
KIESLER TRADE GUNS 2	PLEASE NOTE: 1. TRADE-IN AGENCY DUTY FIREARMS THAT HAVE BEEN ALTERED IN ANY WAY, SHAPE, OR FORM FROM ORIGINAL FACTORY SPECS CAN BE SUBJECT TO REFUSAL OR CREDIT DEDUCTION. 2. TRADE-IN AGENCY DUTY FIREARMS THAT ARE NOT MODEL, VARIANT, OR GENERATION SPECIFIED BY AGENCY ON ORIGINAL QUOTE CAN BE SUBJECT TO REFUSAL OR CREDIT DEDUCTION. 3. VALUES ARE BASED ON CURRENT LOCAL, CITY, STATE & FEDERAL FIREARM LAWS. ANY CHANGES TO THESE LAWS COULD RESULT IN A REDUCTION IN TRADE VALUE OR ABSOLUTE REFUSAL TO ACCEPT THEM. KIESLER IS NOT RESPONSIBLE FOR SHIPPING, COST OF SHIPPING OR ITEMS LOST/DAMAGED IN TRANSIT BY CUSTOMER OR THIRD PARTY	1	EACH	0.00	0.00
FORMAT JENNIFER	QUOTES BY JENNIFER ABLES KIESLER POLICE SUPPLY 2802 SABLE MILL ROAD JEFFERSONVILLE, IN 47130 THIS QUOTE IS VALID FOR 30 DAYS JABLES@KIESLER.COM	1	EACH	0.00	0.00
Amount Subject to Sales Tax				0.00	
Amount Exempt from Sales Tax				12,901.92	
Subtotal					12,901.92
Total Tax					0.00
Total \$ Incl. Tax					12,901.92
Tax Amount					0.00



KIESLER POLICE SUPPLY FFL# 4-35-019-11-4M-08220

RETURNED GOODS POLICY

No returned goods will be accepted without prior consent. Any packages returned without properly displaying a return authorization number will be refused. Returns subject to up to 25% restocking fee

DEFECTIVE MERCHANDISE POLICY

We are not a warranty repair station for any manufacturer. Returns of defective merchandise must be made directly to the manufacturer for repair or replacement.

DAMAGED GOODS POLICY

Claims of shortages or damaged shipments must be made immediately upon receipt of shipment.



**CITY OF ARKANSAS CITY, KANSAS
FINANCIAL SUMMARY
Year-To-Date March 31, 2024**

Fund	Cash Summary						Budget Summary			
	1/1/2024 Beginning Cash Balance	Prior Year Encumbrances/ Adjusting Entries	Receipts	Disbursements	Change in Assets/Liabilities	03/31/2024 Ending Cash Balance	Budget	Encumbrances	Budget Variance (Unfavorable)	% Remaining (75%)
01 - GENERAL FUND	\$ 2,356,290.80	\$ -	\$ 4,477,463.92	\$ 2,568,361.26	\$ (81,053.53)	\$ 4,184,339.93	\$ 14,115,945	\$ 326,139.14	\$ 11,221,445	79%
15 - STORMWATER FUND	\$ 458,654.52	\$ -	\$ 97,588.06	\$ 40,680.79	\$ (15,433.61)	\$ 500,128.18	\$ 443,070	\$ 10,439.50	\$ 391,950	88%
16 - WATER FUND	\$ 3,677,908.84	\$ -	\$ 1,213,626.45	\$ 2,373,584.21	\$ (99,195.88)	\$ 2,418,755.20	\$ 5,937,448	\$ 405,858.03	\$ 3,158,006	53%
18 - SEWER FUND	\$ 4,477,977.68	\$ -	\$ 769,730.82	\$ 594,391.45	\$ (477,228.41)	\$ 4,176,088.64	\$ 2,976,359	\$ 23,837.00	\$ 2,358,131	79%
19 - SANITATION FUND	\$ 1,570,267.02	\$ -	\$ 500,786.40	\$ 310,162.76	\$ (47,248.30)	\$ 1,713,642.36	\$ 1,882,780	\$ -	\$ 1,572,617	84%
20 - SPECIAL RECREATION FUND	\$ 49,082.60	\$ -	\$ 5,427.06	\$ -	\$ -	\$ 54,509.66	\$ 70,425	\$ -	\$ 70,425	100%
21 - SPECIAL STREET FUND	\$ 564,297.00	\$ -	\$ 91,741.08	\$ 174,708.43	\$ (2,102.39)	\$ 479,227.26	\$ 715,100	\$ -	\$ 540,392	76%
23 - TOURISM/CONVENTION FUND	\$ 110,708.22	\$ -	\$ 41,457.45	\$ 22,500.00	\$ -	\$ 129,665.67	\$ 272,922	\$ -	\$ 250,422	92%
26 - SPECIAL ALCOHOL FUND	\$ 85,992.76	\$ -	\$ 5,427.06	\$ 3,516.69	\$ (4,391.46)	\$ 83,511.67	\$ 111,739	\$ -	\$ 108,222	97%
27 - PUBLIC LIBRARY FUND	\$ 8,553.94	\$ -	\$ 273,265.59	\$ 255,984.78	\$ (8,553.94)	\$ 17,280.81	\$ 454,974	\$ -	\$ 198,989	44%
29 - SPECIAL LAW ENF TRUST FUND	\$ 2,848.48	\$ -	\$ -	\$ -	\$ -	\$ 2,848.48	Not a Budgeted Fund			
31 - LAND BANK FUND	\$ 16,608.90	\$ -	\$ 1.00	\$ 120.27	\$ -	\$ 16,489.63	\$ 21,451	\$ -	\$ 21,331	99%
32 - MUNICIPALITIES FIGHT ADDICTION FUND	\$ 32,235.16	\$ -	\$ 3,852.08	\$ -	\$ -	\$ 36,087.24	\$ 59,253	\$ -	\$ 59,253	100%
43 - BOND & INTEREST FUND	\$ 160,927.81	\$ -	\$ 1,928,835.37	\$ 1,133,938.10	\$ -	\$ 955,825.08	\$ 2,611,836	\$ -	\$ 1,477,898	57%
44 - HEALTHCARE SALES TAX FUND	\$ -	\$ -	\$ 578,001.71	\$ 578,001.71	\$ -	\$ -	\$ 2,500,000	\$ -	\$ 1,921,998	77%
45 - UNPLEDGED HEALTHCARE SALES TAX FUND	\$ 30,403.17	\$ -	\$ 24,911.58	\$ -	\$ -	\$ 55,314.75	\$ 252,800	\$ -	\$ 252,800	100%
53 - MUNICIPAL COURT FUND	\$ 9,515.63	\$ -	\$ -	\$ -	\$ 4,700.71	\$ 14,216.34	Not a Budgeted Fund			
54 - EQUIPMENT RESERVE FUND	\$ 184,746.02	\$ -	\$ -	\$ -	\$ -	\$ 184,746.02	Not a Budgeted Fund			
57 - CID SALES TAX FUND	\$ -	\$ -	\$ 18,902.15	\$ 18,902.15	\$ -	\$ -	\$ 85,000	\$ -	\$ 66,098	78%
68 - CAPITAL IMPROVEMENT FUND	\$ 1,558,692.81	\$ -	\$ 43,234.98	\$ -	\$ (11,375.00)	\$ 1,590,552.79	Not a Budgeted Fund			
TOTALS	\$ 15,355,711.36	\$ -	\$ 10,074,252.76	\$ 8,074,852.60	\$ (741,881.81)	\$ 16,613,229.71	\$ 32,511,102.00			

INDEBTEDNESS:

2019 PBC	\$ 15,955,000
GO 2020 REFUNDING & IMPROVEMENT BOND	\$ 16,115,000
GO 2022 TAXABLE STROTHER FIELD	\$ 4,290,000
GO 2023 TAXABLE LAND PURCHASE	\$ 515,000
2019 FERRARA PUMPER TRUCK LEASE	\$ 301,400
2021 RAVO STREET SWEEPER	\$ 43,290
2023 WWTP SRF LOAN	\$ 9,081,600
TOTAL	\$ 46,301,289

Note: Information is Unaudited