



City of Arkansas City

CITY COMMISSION MEETING AGENDA

Tuesday, August 02, 2022 at 5:30 PM – 118 W Central Ave, Arkansas City, KS

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/430862461>

You can also dial in using your phone.

United States: +1 (571) 317-3112- One-touch: tel:+15713173112,,430862461#

Access Code: 430-862-461

I. Routine Business

1. Roll Call
2. Opening Prayer and Pledge of Allegiance
3. Additions or Deletions (**Voice Vote**)
4. Approval of the Agenda (**Voice Vote**)

II. Recognition of Visitors

III. Comments from the Audience for Items Not on the Agenda

Per the Kansas Open Meetings Act, the City Commission is not required to entertain any comments from the public during any meeting.

*The following rules **must** be strictly adhered to by all citizens wishing to speak during a virtual/hybrid meeting, **whether they are on the agenda or recognized by the Mayor during the meeting itself:***

- Each speaker will state his or her name and address before making any comments.
- Each speaker will have three (3) minutes to present his or her comments.
- Comments or questions will be directed only to the City Commission.
- Debate or argument between parties in the audience will not be allowed. **“Logged in” citizens will remain muted during the meeting, unless recognized and called upon specifically by the Mayor.**
- Repeated reiterations by speakers will not be allowed.
- Violations of comment procedure will result in being directed to cease speaking or being muted.

IV. Consent Agenda (Voice Vote)

Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VII: New Business.

1. Consent Agenda Item: Approve the July 19, 2022 regular meeting minutes as written.

V. New Business

Ordinances for Consideration

1. Consider first reading of an Ordinance adopting the budgeted pay plan to become effective August 13, 2022. (**Roll Call Vote**)

Resolutions for Consideration

1. Consider a Resolution scheduling a public hearing at 5:30 PM on September 20, 2022, in the Commission Chambers at City Hall, to determine if structures located at 822 S. 1st St., 814 N. 5th St., 906 S. 7th St., 523/525 N. 9th St., 722/724 N. B St., 902 S. C St., 415 E. Jefferson Ave, and 829 S. Summit St., are unsafe and dangerous. (**Voice Vote**)

2. Consider a Resolution authorizing the City of Arkansas City approve a Temporary Construction easement with Evergy Kansas South, Inc., to store construction material and equipment on city property located north of the C Street canal on 71st Road. ***(Voice Vote)***

3. Set date of September 6, 2022 for a public hearing for the 2023 budget.
 - Consider a Resolution approving the Notice of Budget Hearing for publication and for the City of Arkansas City. ***(Voice Vote)***

City Manager's Report on Upcoming Activities

VI. Adjournment



City Commission Agenda Item

Meeting Date: August 2, 2022
From: Lesley Shook, City Clerk
Item: Approve July 19, 2022 Minutes

Purpose: Consent Agenda Item: Approve the July 19, 2022 regular meeting minutes as written.

Background:

Each meeting, the City Commission reviews and approves the minutes of its prior meeting(s).

Commission Options:

- 1. Approve with consent agenda.
- 2. Remove item from consent agenda for further consideration.

Approved for Agenda by:

A handwritten signature in black ink, appearing to read "Randy Frazer", written over a horizontal line.

Randy Frazer, City Manager



City of Arkansas City

CITY COMMISSION MEETING MINUTES

Tuesday, July 19, 2022 at 5:30 PM – 118 W Central Ave, Arkansas City, KS

Routine Business

1. Roll Call

PRESENT

Commissioner Charles Jennings
 Commissioner Scott Rogers
 Commissioner Diana Spielman
 Commissioner Jay Warren
 Mayor Canyon Gingher

Also present: City Manager Randy Frazer, Police Chief Eric Burr, City Clerk Lesley Shook, Deputy City Clerk Tiffany Parsons, Building Official Mike Bellis, Principal Planner Josh White, and EMS Director Jeri Smith.

2. Opening Prayer was led by Trake Kent. The Pledge of Allegiance was led by Brentyn Beeson.

3. Additions or Deletions

- Delete Old Business Item #1 Consider first reading of an Ordinance authorizing the rezone of 2305 N. 8th Street, from R-1 (Low Density Residential District) to R-3 (Medium Density Residential District).
- Add New Business Item #4 A Resolution authorizing a public meeting of the governing body of the City of Arkansas City to attend a special city commission meeting at 5:00 p.m. on August 2, 2022 in the Commission Room at City Hall.

Motion made by Commissioner Rogers, Seconded by Commissioner Warren to approve the deletion of item #1 under old business and the addition of item #4 under new business.

Voting Yea: Commissioner Jennings, Commissioner Rogers, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the motion approved.

4. Approval of the Agenda

Motion made by Commissioner Spielman, Seconded by Commissioner Warren to approve the agenda as amended.

Voting Yea: Commissioner Jennings, Commissioner Rogers, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the agenda approved as amended.

Awards and Proclamations

1. July 26, 2022, was proclaimed as National Disability Independence Day in Arkansas City as read by Grant Beeson.

Consent Agenda

Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VII: New Business.

Motion made by Commissioner Spielman, Seconded by Commissioner Rogers to approve the consent agenda as presented.

1. Consent Agenda Item: Approve the July 5, 2022, regular meeting minutes as written.

Voting Yea: Commissioner Jennings, Commissioner Rogers, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the consent agenda approved.

New Business

Resolutions for Consideration

1. City Clerk Shook presented for consideration a Resolution authorizing the City of Arkansas City to approve a bid submitted by B & Bridge Company, LLC, to replace the 15th Street Bridge 10 located north of Proffer Lane, for an amount not to exceed \$399,495.75. John Markel with Kirkham Michael stated the city received three bids for this project. All three qualified, but it was his recommendation that the city approve B & B Bridge Company as the low bidder.

Motion made by Commissioner Rogers, Seconded by Commissioner Spielman to approve a bid submitted by B & Bridge company, LLC, to replace the 15th Street Bridge 10 located north of Proffer Lane, for an amount not to exceed \$399,495.75.

*Voting Yea: Commissioner Jennings, Commissioner Rogers, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the motion approve and given **Resolution No. 2022-07-3488.***

2. City Clerk Shook presented for consideration a Resolution adopting by reference the City’s 2022 Comprehensive Fee Schedule and repealing Resolution No. 2021-10-3442.

Motion made by Commissioner Spielman, Seconded by Commissioner Jennings to approve a Resolution adopting by reference the City’s 2022 Comprehensive Fee Schedule and repeal Resolution No. 2021-10-3442.

*Voting Yea: Commissioner Jennings, Commissioner Rogers, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the motion approved and given **Resolution No. 2022-07-3489.***

3. City Clerk Shook presented for consideration a Resolution authorizing the City of Arkansas City to enter into a cost share program with the secretary of Transportation, Kansas Department of Transportation (KDOT) for the street resurfacing project grant for the N. Summit Mill and Overlay #21-PF-002. City

Manager Frazer stated this project is already in progress so approving this item will allow the city to access the funds available from KDOT for this project.

Motion made by Commissioner Warren, Seconded by Commissioner Jennings approve the Resolution authorizing the City of Arkansas City to enter into a cost share program with the secretary of Transportation, Kansas Department of Transportation (KDOT) for the street resurfacing project grant for the N. Summit Mill and Overlay #21-PF-002.

*Voting Yea: Commissioner Jennings, Commissioner Rogers, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the motion approved and given **Resolution No. 2022-07-3490.***

- 4. City Clerk Shook presented for consideration a Resolution authorizing a public Meeting of the governing body of the City of Arkansas City to attend a special city commission meeting at 5:00 p.m. on Tuesday, August 2, 2022 in the Commission room at City hall.

Motion made by Commissioner Spielman, Seconded by Commissioner Warren to approve a Resolution authorizing a public Meeting of the governing body of the City of Arkansas City to attend a special city commission meeting at 5:00 p.m. on Tuesday, August 2, 2022 in the Commission room at City hall.

*Voting Yea: Commissioner Jennings, Commissioner Rogers, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the motion approved and given **Resolution No. 2022-07-3491.***

Staff Report Presentations

- 1. Building Official Bellis updated the commission regarding the code enforcement issues at 822 N. 1st Street, Arkansas City. He stated that he will be bringing the property to the commission to determine if the structure is unsafe and dangerous. Robert Nichols, Elaine Gilbert, and Kim Young were present at the meeting and addressed the commission. Following discussion, it was a consensus of the commission that code enforcement has the final say.
- 2. City Manager Frazer provided the commission with the following reminder and updates:
 - KMU, KDHE, WSU Environmental Finance Center, and Ranson Financial are hosting a KanCap meeting at the Water Treatment Plant August 17, 2022.
 - League of Kansas Municipalities annual conference is October 8th at Overland Park.
 - Kansas Infrastructure Hub Randy & Nick attended. Asset management plan was big discussion.
 - Archeology study at the roundabout has been delayed due to Covid issue and health problems.
 - Assessment Center for the Fire Chief candidate will be on the 27th.
 - The overlay project on Madison has been delayed until October 22
 - The city received a refund check from United Agency in the amount of \$26,000 due to an error made on the city's insurance policy.

Adjournment

Motion made by Commissioner Warren, Seconded by Commissioner Rogers to adjourn the meeting.

Voting Yea: Commissioner Jennings, Commissioner Rogers, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the meeting adjourned.

**THE CITY OF ARKANSAS CITY
BOARD OF CITY COMMISSIONERS**

Kanyon Gingher, Mayor

ATTEST:

Lesley Shook, City Clerk

Prepared by:

Lesley Shook, City Clerk

DRAFT



City Commission Agenda Item

Meeting Date: August 2, 2022

From: Marla McFarland, Human Resources Director

Item: August 13, 2022, Pay Ordinance

Purpose: Consider first reading of an Ordinance adopting the budgeted pay plan to become effective August 13, 2022. **(Roll Call Vote)**

Background:

1. Create Firefighter/Emergency Medical Technician (EMT) – PT position.
2. Create Firefighter/Advanced Emergency Medical Technician (AEMT) position.
3. Create Engineer/ Advanced Emergency Medical Technician (AEMT) position.
4. Remove Human Resources Analyst position.

Commission Options:

1. Approve Pay Ordinance Effective August 13, 2022.
2. Disapprove Pay Ordinance Effective August 13, 2022.

Fiscal Impact:

Amount: Estimated additional annual cost approximately \$0.00

Fund: **01** (General)

Department: **310 (Fire/EMS Department)** Expense Code: **5100** (Salaries)

Included in budget Grant Bonds

Other (explain) - No expectation of significant increased costs.

Attachments: Pay Ordinance documents.

Approved for Agenda by:

Randy Frazer, City Manager

ORDINANCE NO. 2022-08-

AN ORDINANCE FIXING THE COMPENSATION OF EMPLOYEES OF THE CITY OF ARKANSAS CITY, KANSAS, PURSUANT TO THE PROVISION OF K.S.A. 14-1501 ET SEQ., AND REPEALING ORDINANCE NO. 2022-06-4556.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS, KANSAS, AS FOLLOWS:

SECTION ONE: The Governing Body of the City of Arkansas City, Kansas, hereby adopts the City Master Wage Plan, attached hereto and incorporated by reference as if fully set forth herein. All such officers and employees of said City shall be paid respectively the amount set opposite the range set forth, in accordance with the City Budget for such purposes. All officers and employees shall be compensated from the several funds appropriated therefore, and shall be paid at such time and for such periods as the City Manager may direct, and further approval by the Governing Body for the payment of salaries and wages as authorized is not deemed necessary provided that pay period and time for payment of appropriate salaries shall be on a biweekly basis.

SECTION TWO: Overtime rate, longevity pay, and other pay incentives for employees shall be determined and specified in accordance with personnel policies in effect, and herein adopted by reference and incorporated as fully set forth herein. All compensation provided for in the City of Arkansas City Master Wage Plan shall be paid on warrants duly drawn according to law.

SECTION THREE: The Governing Body of the City of Arkansas City, Kansas, hereby repeals all provisions of Ordinance No. 2022-06-4556.

SECTION FOUR: The City Clerk of the City of Arkansas City, Kansas, shall cause this Ordinance, or a summary thereof, to be published one time in the official City newspaper and said Ordinance shall be in effect August 13, 2022.

PASSED AND ORDAINED by the Governing Body of the City of Arkansas City, Kansas, on this 2nd day of August, 2022.

(Seal)

Kanyon Gingher, Mayor

ATTEST:

Lesley Shook, City Clerk

APPROVED AS TO FORM:

Larry R. Schwartz, City Attorney

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of the Ordinance No. 2022-08-____ of the City of Arkansas City, Kansas, adopted by the Governing Body thereof on August 2, 2022, as the same appears of record in my office.

DATED: _____.

Lesley Shook, City Clerk

**CITY OF ARKANSAS CITY MASTER WAGE PLAN
ADOPTED BY THE GOVERNING BODY
OF THE CITY OF ARKANSAS CITY
ON AUGUST 2, 2022 TO BE EFFECTIVE AUGUST 13, 2022**

City Manager Department					
Position	Range	MIN	MID	MAX	Minimum Annual
City Manager**	Contract				
City Attorney	Contract				
Municipal Court Judge	Contract				
Finance Director/Treasurer**	CM23	\$30.52	\$39.35	\$48.17	\$63,481.60
Human Resources Director**					
Building Official**	CM20	\$26.36	\$34.05	\$41.75	\$54,828.80
Information Technology (IT) Manager**					
Municipal Project Manager**	CM18	\$23.90	\$30.93	\$37.96	\$49,712.00
Communications Director**					
City Clerk	CM17	\$22.76	\$29.48	\$36.20	\$47,340.80
Accountant	CM16	\$21.68	\$28.10	\$34.52	\$45,094.40
Principal Planner					
Combination Inspector	CM10	\$16.18	\$21.10	\$26.03	\$33,654.40
Administrative Assistant					
Customer Service Specialist	CM8	\$14.67	\$19.19	\$23.71	\$30,513.60
Deputy City Clerk					
Human Resources Assistant					
Animal Control/Nuisance Abatement Officer	CM6	\$13.31	\$17.46	\$21.61	\$27,684.80

Environmental Services Department					
Position	Range	MIN	MID	MAX	Minimum Annual
Environmental Services Superintendent**	ES26	\$35.33	\$45.47	\$55.61	\$73,486.40
Wastewater Treatment Plant Supervisor					
Water Distribution & Collection Supervisor	ES16	\$21.68	\$28.10	\$34.52	\$45,094.40
Water Treatment Facility Supervisor					
Distribution & Collection Maintenance Worker III	ES12	\$17.83	\$23.21	\$28.59	\$37,086.40
Wastewater Treatment Plant Operator	ES10	\$16.18	\$21.10	\$26.03	\$33,654.40
Water Treatment Facility Operator					
Distribution & Collection Maintenance Worker II	ES9	\$15.40	\$20.12	\$24.83	\$32,032.00
Distribution & Collection Maintenance Worker I	ES7	\$13.97	\$18.30	\$22.63	\$29,057.60
Meter Technician	ES6	\$13.31	\$17.46	\$21.61	\$27,684.80
Temporary/Seasonal Hydrant Flusher	ES1	\$10.43	\$13.79	\$17.16	\$21,694.40

Fire/EMS Department					
Position	Range	MIN	MID	MAX	Minimum Annual
Fire/Emergency Medical Services (EMS) Chief**	FD26	\$35.33	\$45.47	\$55.61	\$73,486.40
Fire Marshal**	FD19	\$25.10	\$32.45	\$39.81	\$52,208.00
Emergency Medical Services (EMS) Director**	FD18	\$23.90	\$30.93	\$37.96	\$49,712.00
Administrative Assistant	FD8	\$14.67	\$19.19	\$23.71	\$30,513.60
Fire/Emergency Medical Services (EMS) Captain*	FD1700	\$17.88	\$23.28	\$28.67	\$52,209.60
Fire/Emergency Medical Services (EMS) Lieutenant*	FD1600	\$17.03	\$22.19	\$27.35	\$49,727.60
Engineer/Paramedic*	FD1500	\$16.23	\$21.17	\$26.10	\$47,391.60
Firefighter/Paramedic*	FD1400	\$15.45	\$20.19	\$24.92	\$45,114.00
Paramedic - FT*	FD1300	\$14.71	\$19.24	\$23.77	\$49,131.40
Paramedic - PT					Varies
Engineer/Advanced Emergency Medical Technician (AEMT)*	FD1200	\$14.02	\$18.36	\$22.69	\$40,938.40
Engineer/Emergency Medical Technician (EMT)*	FD1100	\$13.35	\$17.51	\$21.66	\$38,982.00
Firefighter/Advanced Emergency Medical Technician (AEMT)*					
Firefighter/Emergency Medical Technician (EMT)*	FD1000	\$12.71	\$16.69	\$20.67	\$37,113.20
Firefighter/Emergency Medical Technician (EMT) - PT					Varies

Police Department					
Position	Range	MIN	MID	MAX	Minimum Annual
Police Chief**	PD26	\$35.33	\$45.47	\$55.61	\$73,486.40
Police Captain**	PD20	\$26.36	\$34.05	\$41.75	\$54,828.80
Lieutenant Detective	PD17	\$22.76	\$29.48	\$36.20	\$47,340.80
Police Lieutenant					
Police Sergeant	PD15	\$20.65	\$26.79	\$32.93	\$42,952.00
Sergeant Detective					
Master Police Officer (MPO)	PD13	\$18.73	\$24.35	\$29.97	\$38,958.40
Emergency Management Coordinator	PD12	\$17.83	\$23.21	\$28.59	Varies
Police Officer					\$37,086.40
Administrative Assistant					
Public Service Officer (PSO)	PD8	\$14.67	\$19.19	\$23.71	\$30,513.60
Records Specialist					
Clerk	PD1	\$10.43	\$13.79	\$17.16	\$21,694.40

Public Services Department					
Position	Range	MIN	MID	MAX	Minimum Annual
Public Services Superintendent**	PS26	\$35.33	\$55.61	\$55.61	\$73,486.40
Director of Senior Services					
Parks & Facilities Supervisor	PS13	\$18.73	\$29.97	\$29.97	\$38,958.40
Sanitation Supervisor					
Street & Stormwater Supervisor					
Parks & Facilities Lead	PS11	\$16.98	\$27.28	\$27.28	\$35,318.40
Street & Stormwater Maintenance Worker III					
Sexton	PS10	\$16.18	\$26.03	\$26.03	\$33,654.40
Sanitation Driver	PS9	\$15.40	\$24.83	\$24.83	\$32,032.00
Street & Stormwater Maintenance Worker II					
Administrative Assistant	PS8	\$14.67	\$23.71	\$23.71	\$30,513.60
Parks & Facilities Maintenance Worker	PS7	\$13.97	\$22.63	\$22.63	\$29,057.60
Street & Stormwater Maintenance Worker I					
Sanitation Collector	PS6	\$13.31	\$21.61	\$21.61	\$27,684.80
Head Cook	PS4	\$12.07	\$19.69	\$19.69	\$25,105.60
Horticulturalist					
Cook/Driver	PS3	\$11.49	\$18.80	\$18.80	\$23,899.20
Director of Northwest Community Center & Hogan					
Temporary/Seasonal Grounds Maintenance Worker					
Temporary/Seasonal Horticulturalist	PS1	\$10.43	\$17.16	\$17.16	Varies
Burn Pit Attendant					

*Positions working 2920 hours annually

**Positions Salaried, Exempt



City Commission Agenda Item

Section , Item 1.

Meeting Date: August 2, 2022
From: Mike Bellis, Building Official
Item: Schedule a Public Hearing for Dangerous Structures

Purpose: Consider a Resolution scheduling a public hearing at 5:30 PM on September 20, 2022, in the Commission Chambers at City Hall, to determine if structures located at 822 S. 1st St., 814 N. 5th St., 906 S. 7th St., 523/525 N. 9th St., 722/724 N. B St., 902 S. C St., 415 E. Jefferson Ave, and 829 S. Summit St., are unsafe and dangerous. **(Voice Vote)**

Background:

The attached resolution will set a public hearing at 5:30 PM on September 20, 2022, in the Commission Chambers at City Hall, for the Governing Body to determine dangerous structures.

The properties to be considered are:

1. 822 S. 1st St.– Robert Nicholas
2. 814 N. 5th St.– Robert L. & Susan Y. Wykes
3. 906 S. 7th St.– The Estate of Shirley L. Goulden, deceased, subject to the recording of the Death certificate or filing of a probate for Claudie C. Irvin, deceased.
4. 523/525 N. 9th St.– Erby A. & Joyce A. Berryman
5. 722 N. B St.– Paul D. & Marsha A. Hicks, 724 N. B St., - Paul D. Hicks
6. 902 S. C St.– Dana Hoffer
7. 415 E Jefferson Ave – Baldemara Reyes and Maria Mendoza
8. 829 S. Summit St.– Enrique Corza Hernandez and Samuel Corza Carrera

During this hearing, owners, agents, lienholders of record, and any occupants of the listed structures may appear and show cause as to why the structure should not be condemned as an unsafe structure. If so ordered, the owner will have 30 days to begin repair or demolition and 90 days to complete that work after publication of the resolution declaring a dangerous structure. The owners have been properly notified and have not made appropriate corrections.

Commission Options:

1. Approve setting the Public Hearing for September 20, 2022
2. Disapprove setting the Public Hearing for September 20, 2022
3. Table setting the Public Hearing for September 20, 2022

Fiscal Impact:

Amount:

Fund: Department: Expense Code:

Included in budget Grant Bonds Other (explain)

Approved for Agenda by:

Randy Frazer, City Manager

RESOLUTION NO. 2022-08

A RESOLUTION ESTABLISHING A TIME AND PLACE AND PROVIDING FOR NOTICE OF A HEARING BEFORE THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS, AT WHICH TIME THE OWNERS, AGENTS, LIENHOLDERS OF RECORD AND OCCUPANTS OF THE STRUCTURE(S) (IF APPLICABLE) HEREINAFTER LISTED AT THEIR RESPECTIVE LOCATIONS IN SAID CITY, MAY APPEAR AND SHOW CAUSE WHY SUCH STRUCTURE SHOULD NOT BE CONDEMNED AND ORDERED REPAIRED, SHORED OR OTHERWISE MADE SAFE OR IN THE ALTERNATIVE, DEMOLISHED AS UNSAFE OR DANGEROUS STRUCTURES.

WHEREAS, the Enforcing Officer of the City of Arkansas City, Kansas, did, on or about the 2nd day of August, 2022 file with the Governing Body of the City of Arkansas City a statement in writing that the structures hereinafter described constitute an unsafe or dangerous structure.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS:

SECTION ONE: A hearing will be held on the 20th day of September, 2022, before the Governing Body of the City at 5:30 p. m. in the Commission Chambers of the City Building, 118 West Central Avenue, Arkansas City, Kansas at which time owners, agents, Lienholders of record and any occupants of the hereinafter listed structure(s) may appear and show cause why such structure should not be condemned as unsafe or dangerous and ordered repaired, shored or otherwise made safe or in the alternative, demolished as an unsafe structure.

Reasonable accommodations will be made available to persons with disabilities. Requests for accommodations should be submitted to the City Clerk no later than five days prior to the date of the hearing.

SECTION TWO: The following described structures shall be considered at said hearing:

Parcel 1:

Dilapidated Structure, including any Accessory structures located at 822 S 1st Street, Arkansas City, Cowley County, Kansas, and legally described as, to-wit:

West 76 feet and 3 inches of Lots 13 and 14, Block 162 Matlack's Addition to Arkansas City, Cowley County, Kansas

Record Owner(s): Robert Nicholas
822 S 1st Street
Arkansas City, KS 67005

Record Lienholder(s): Cowley County Treasurer, Unpaid Taxes
311 E. 9th Avenue
Winfield, KS 67156

Parcel 2:

Dilapidated Structure, including any Accessory structures located at 814 N 5th Street, Arkansas City, Cowley County, Kansas, and legally described as, to-wit:

Lots 18 and 19, Block 5, Bittle's Addition to Arkansas City, Cowley County, Kansas

Record Owner(s): Robert L. Wykes and Susan Y. Wykes
814 N 5th Street
Arkansas City, KS 67005

Record Lienholder(s): Board of County Commissioners
311 E. 9th Avenue
Winfield, KS 67156

State of Kansas
Department of Revenue
PO Box 3506
Topeka, KS 66625-3506
Winfield, KS 67156

Cowley County Treasurer, Unpaid Taxes
311 E. 9th Avenue
Winfield, KS 67156

Parcel 3:

Dilapidated Structure, including any Accessory structures located at 906 S 7th Street, Arkansas City, Cowley County, Kansas, and legally described as, to-wit:

Lots 3 and 4, Block 13, Gooch's Addition, Arkansas City, Cowley County, Kansas.

Record Owner(s): The Estate of Shirley L. Goulden, deceased, subject to the recording of the Death certificate or filing of a probate for Claudie C. Irvin, deceased.
906 S 7th ST
Arkansas City, KS 67005

Record Lienholder(s): State of Kansas Medical Assistance
PO Box 3571
Topeka, KS 66601-3571

Kansas Department of Health & Environment
Division of Health Care Finance
Curtis State Office Building, Suite 560
1000 SW Jackson Street
Topeka, KS 66612

Cowley County Treasurer, Unpaid Taxes
311 E. 9th Avenue
Winfield, KS 67156

Parcel 4:

Dilapidated Structure, including any Accessory structures located at 523/525 N 9th ST, Arkansas City, Cowley County, Kansas, and legally described as, to-wit:

Lots 1, 2, 3 and the North Half of Lot 4, Block 2, Reed's Addition to Arkansas City, Cowley Count, Kansas.

Record Owner(s): Erby A. Berryman & Joyce A. Berryman
523 N 9th Street
Arkansas City, KS 67005

Record Lienholder(s): Cowley County Treasurer, Unpaid Taxes
311 E. 9th Avenue
Winfield, KS 67156

Parcel 5:

Dilapidated Structure, including any Accessory structures located at 722 N B Street, Arkansas City, Cowley County, Kansas, and legally described as, to-wit:

Lots 5 and 6, Block 37, Original Townsite, City of Arkansas City, Kansas

Record Owner(s): Paul D. Hicks & Marsha A. Hicks
722 N B Street
Arkansas City, KS 67005

Record Lienholder(s): Cowley County Treasurer, Unpaid Taxes
311 E. 9th Avenue
Winfield, KS 67156

Parcel 6:

Dilapidated Structure, including any Accessory structures located at 902 S C Street, Arkansas City, Cowley County, Kansas, and legally described as, to-wit:

Lot 12, Block 5, Pleasant View Addition to the City of Arkansas City, Cowley County, Kansas.

Record Owner(s): Dana Hoffer
902 S C Street
Arkansas City, KS 67005

Record Lienholder(s): Cowley County Treasurer, Unpaid Taxes
311 E. 9th Avenue
Winfield, KS 67156

Parcel 7:

Dilapidated Structure, including any Accessory structures located at 415 E Jefferson Avenue, Arkansas City, Cowley County, Kansas, and legally described as, to-wit:

Lots 25 and 26, Block 36, Arkansas City, Cowley County, Kansas.

Record Owner(s): Baldemara Reyes and Maria Mendoza
415 E Jefferson Avenue
Arkansas City, KS 67005

Record Lienholder(s): Cowley County Treasurer, Unpaid Taxes
311 E. 9th Avenue
Winfield, KS 67156

Parcel 8:

Dilapidated Structure, including any Accessory structures located at 829 S Summit Street, Arkansas City, Cowley County, Kansas, and legally described as, to-wit:

Lots 1 and 2, Block 1, Matlack's Second Addition to the City of Arkansas City, Cowley County, Kansas.

Record Owner(s): Enrique Corza Hernandez and Samuel Corza Carrera
829 S Summit Street
Arkansas City, KS 67005

Record Lienholder(s): Board of County Commissioners
311 E. 9th Avenue
Winfield, KS 67156
Cowley County Treasurer, Unpaid Taxes
311 E. 9th Avenue
Winfield, KS 67156

SECTION THREE: Be it further resolved that the City Clerk shall cause this Resolution to be published once each week for two consecutive weeks and at least thirty (30) days shall elapse between the LAST PUBLICATION and the date set for hearing, and the City Clerk is further directed to mail a copy of said Resolution by certified mail within three (3) days after the FIRST PUBLICATION to each such owner, agent, Lienholder or occupant at his/her/its last known place of residence and marked "Deliver to Addressee Only" as provided by K.S.A. § 12-1752 and all acts amendatory thereof or supplemental thereto.

PASSED AND RESOLVED by the Governing Body of the City of Arkansas City, Kansas this 2nd day of August, 2022 with City Officials being authorized and directed to execute any and all documents necessary to consummate the purposes and intents as expressed in this Resolution and if executed by the Mayor (or other person authorized by law to act in the event of the absence or inability of the Mayor to act) and the City Clerk is directed to attest to and affix the official seal of the City thereon.

Kanyon Gingher, Mayor

ATTEST:

Lesley Shook, City Clerk

APPROVED AS TO FORM:

Larry Schwartz, City Attorney

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of the Resolution No. 2022-08-____ of the City of Arkansas City, Kansas adopted by the governing body on August 2, 2022 as the same appears of record in my office.

DATED: _____

Lesley Shook, City Clerk

822 S. 1st Street



7.25.2022 07:28



814 N. 5th Street

Section , Item 1.

7.25.2022 07:56

906 S. 7th Street



523 N. 9th Street



722 N. B Street



902 S. C Street



415 E. Jefferson



7.25.2022 07:45

829 S. Summit Street





City Commission Agenda Item

Meeting Date: August 2, 2022
From: Randy Frazer, City Manager
Item: Everyg Kansas South, Inc. Temporary Construction Easement

Purpose: Consider a Resolution authorizing the City of Arkansas City approve a Temporary Construction easement with Everyg Kansas South, Inc., to store construction material and equipment on city property located north of the C Street canal on 71st Road. **(Voice Vote)**

Background:

Everyg has requested the city approve a temporary construction easement to allow them to store construction material and equipment on city property. If approved by the commission, the temporary construction easement will terminate and revert back to the city ninety (90) days after the completion of the project, or December 31, 2023, whichever comes first. In consideration for the easement, Everyg has agreed to pay the city \$2,100.00

Commission Options:

1. Approve the Resolution
2. Disapprove the Resolution
3. Table for Resolution for further discussion


Fiscal Impact:

Amount: None

Fund: Department: Expense Code:

Included in budget Grant Bonds Other Not Budgeted

Approved for Agenda by:



Randy Frazer, City Manager

RESOLUTION NO. 2022-08-

CONSIDER A RESOLUTION AUTHORIZING THE CITY OF ARKANSAS CITY APPROVE A TEMPORARY CONSTRUCTION EASEMENT WITH EVERGY KANSAS SOUTH, INC., TO STORE CONSTRUCTION MATERIAL AND EQUIPMENT ON CITY PROPERTY LOCATED NORTH OF THE C STREET CANAL ON 71ST ROAD.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF ARKANSAS CITY, KANSAS:

SECTION ONE: The Board of City Commissioners of the City of Arkansas City hereby authorizes the City Manager to execute a Temporary Construction easement with Evergy Kansas South, Inc., to store construction material and equipment on city property located north of the C Street canal on 71st Road.

SECTION TWO: This Resolution will be in full force and effect from its date of passage by the Board of City Commissioners of the City of Arkansas City.

PASSED AND RESOLVED by the Governing Body of the City of Arkansas City, Kansas, on this 2nd day of August, 2022.

(Seal)

Kanyon Gingher, Mayor

ATTEST:

Lesley Shook, City Clerk

APPROVED AS TO FORM:

Larry R. Schwartz, City Attorney

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of the Resolution No. 2022-08-____ of the City of Arkansas City, Kansas, adopted by the Governing Body thereof on August 2, 2022, as the same appears of record in my office.

DATED: _____.

Lesley Shook, City Clerk

Vendor # _____

INV # _____



Temporary Easement Settlement

Owner The City of Arkansas City

Multiple owner 100 % Agent Stacy A Jones

Project Name Ark City of Silverdale

Project # 20-107 Line # 138.01B Tract # CL016 & CL016.01

Qtr NE, Section 18 & 19, Twp 34 S, Rng 04E E/W, Cowley County, KS

Or Lot N/A, Block N/A, Subdivision N/A, City N/A

The owner has agreed to the sum of \$ 2,100.00 in full settlement and consideration for a fully executed Temporary Construction / Access Easement on and across the premises described generally as above.

IRS Form W-9 attached

Owner's Signature _____ Date _____

Phone Number _____

Evergy Remarks:

OFFICE USE ONLY

Due Upon

Check To: _____ Check Needed Receipt

Name: The City of Arkansas City

Address: _____

City, State, Zip: _____

Amount \$2,100.00

REMIT TE

Approved by: _____

Bus Unit _____ Oper. Unit _____

Date: _____

Acct _____ Resource _____

Dept _____ Proj _____

Work ID _____

NE/4 S19-T34S-R04E
NE/4 S18-T34S-R04E

TEMPORARY CONSTRUCTION EASEMENT

For and in consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged **The City of Arkansas City, Kansas, a Municipal Corporation of the State of Kansas, ("Grantor")** does hereby grant, convey and warrant unto **EVERGY KANSAS SOUTH, INC., a Kansas corporation,** its successors, assigns and lessees, ("**Grantee**") the rights and easement for temporary construction purposes concerning the construction or reconstruction of an electric transmission and/or distribution line, including but not limited to stringing conductors, erecting structures, environmental testing, materials and equipment storage, equipment operation, soil borings, grading, Earthwork, and other construction work, in, along, under, across, and over the following described property located in Cowley County, Kansas, to wit:

CL016

The Northeast Quarter of Section 19, Township 34 South, Range 4 East of the 6th P.M., Cowley County, Kansas.

CL016.01

The Northeast Quarter of Section 18, Township 34 South, Range 4 East of the 6th P.M., Cowley County, Kansas.

See Exhibit "A" attached hereto and made part of this instrument by reference.

This Temporary Construction Easement shall terminate and revert to the Grantor, free and clear of any right, title or interest of Grantee under this Temporary Construction Easement, ninety (90) days after the completion of said project, or 12/31/2023, whichever comes first.

In the exercise of the rights under this Temporary Construction Easement, Grantee shall have the further right to erect and use gates in all fences that now or at any future time hereafter cross or obstruct the rights under this Temporary Construction Easement, and to trim, remove, eradicate, cut and clear away any trees, limbs, brush and vines ("Woody Vegetation") whenever in its reasonable judgment such Woody Vegetation will interfere with or endanger the exercise of

the rights under the Temporary Construction Easement. All such Woody Vegetation shall be burned or removed by the Grantee unless otherwise agreed to by Grantor.

In the event Grantee causes damage to Grantor or Grantor's real property from the exercise of the rights under the Temporary Construction Easement (with the exception concerning grading, Earthwork, and Woody Vegetation allowed herein), Grantee shall either cause the physical, material damage to be repaired or pay Grantor the reasonable cost of such work; said damages, if not mutually agreed upon, shall be appraised, ascertained and otherwise valued by three disinterested persons, one of whom shall be selected by each, Grantor and Grantee, their heirs or successors, assigns or lessees, and the third by the two so selected. The damages determined by such persons, or a majority of them, shall be conclusive. This shall be Grantee's only liability for damage.

This Temporary Construction Easement shall be binding upon the successors and assigns of the undersigned.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

IN WITNESS WHEREOF, the parties have executed this Easement as of the ____ day
of _____, 20____.

The City of Arkansas City, Kansas,
a Municipal Corporation of the State of Kansas

By: _____
Randy Frazer, City Manager

EXHIBIT A

A Temporary Easement, being part of the Southeast Quarter of Section 18, Township 34 South, Range 4 East of the 6th Principal Meridian, Cowley County, Kansas, (Bearing & Distance Based on Kansas State Plane Coordinate System NAD83 South Zone), described as; commencing at the S.E. Corner of said Southeast Quarter; thence S88°31'46"W, along the South line of said Southeast Quarter, 73.34 feet; thence N02°21'18"W, 25.00 feet to the North Right-of-way line of N. Radio Lane and being the Point of Beginning; thence S88°31'46"W, along said North line, 100.00 feet; thence N02°21'18"W, 188.42 feet to the Southeasterly Right-of-way line of U.S. 77 Highway; thence N11°25'02"E, along said Right-of-way line, 57.54 feet; thence N26°08'02"E, along said Southeasterly Right-of-way line, 163.10 feet; thence N48°57'56"E, along said Right-of-way, 12.13 feet; thence S01°52'24"E, 115.78 feet; thence S02°21'18"E, 281.00 feet to the Point of Beginning.

Said parcel contains 30993.86 Sq. Ft./ 0.71± Acres.

Total Easement area contains 30993.86 Sq. Ft./ 0.71± Acres.





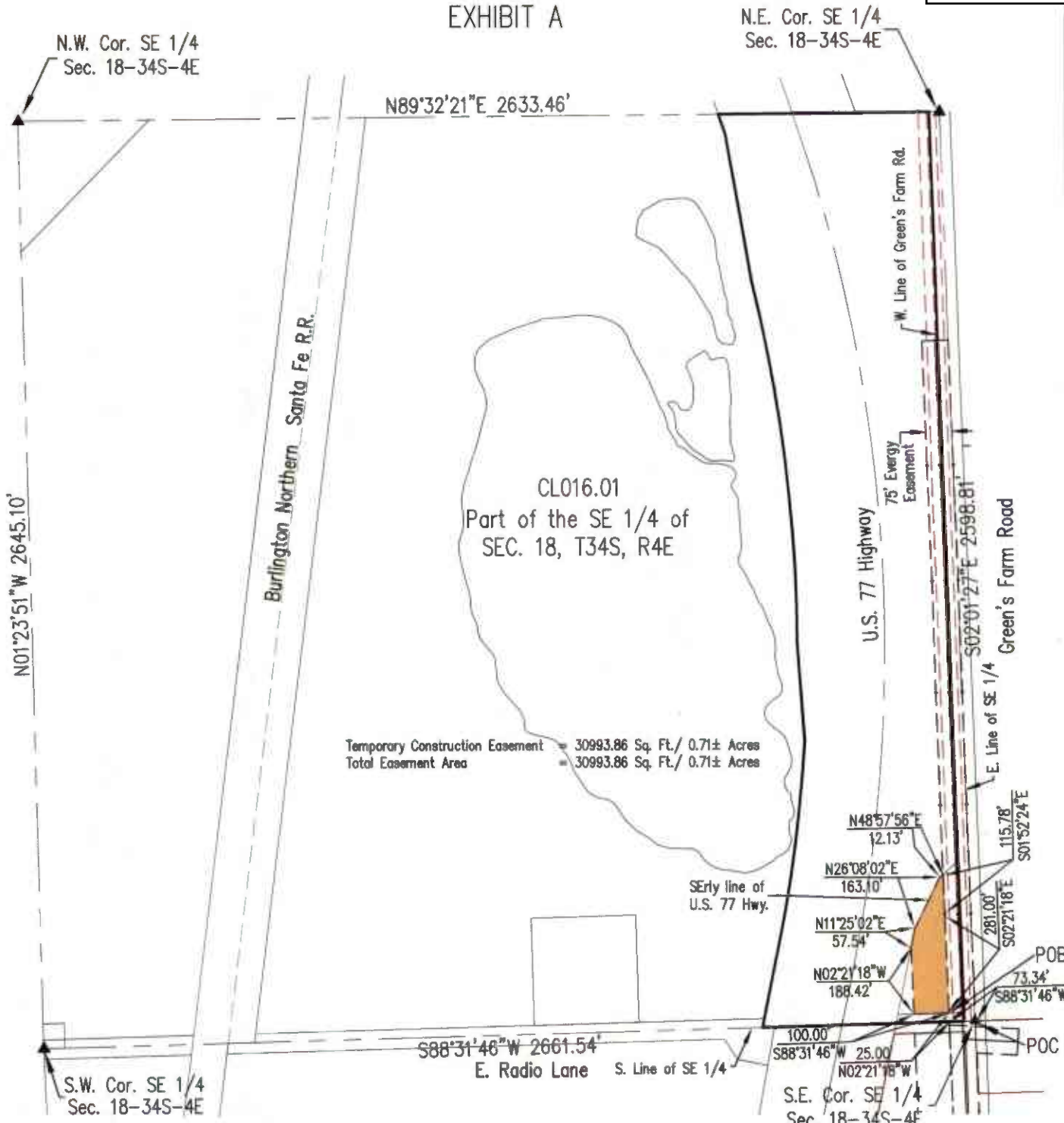

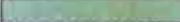



 <p>Savoy Company, P.A. Land Surveyors 433 S. Hydraulic, Wichita, KS 67211-1911 PH (316) 265-0005 - FAX (316) 265-0275 - www.savoyco.com</p>	Arkansas City – Silverdale			
	COUNTY	TRACT NO.	PROJ. NO.	20-107
	Cowley	CL016.01	DATE:	June 10, 2022



EXHIBIT A



Temporary Construction Easement = 30993.86 Sq. Ft./ 0.71± Acres
 Total Easement Area = 30993.86 Sq. Ft./ 0.71± Acres

LEGEND



-  = Property Line
-  = Easement on Private Property
-  = Easement in Public R/W
-  = Existing Eveyrgy Easement
-  = Temporary Easement

-  = Section Line
-  = Section Corner
- POC = Point of Commencement
- POB = Point of Beginning



NOTE: This sketch does NOT constitute a Boundary survey but is intended for Right-of-Way purposes only. Distances and bearings are based on Kansas South Zone State Plane Coordinates.

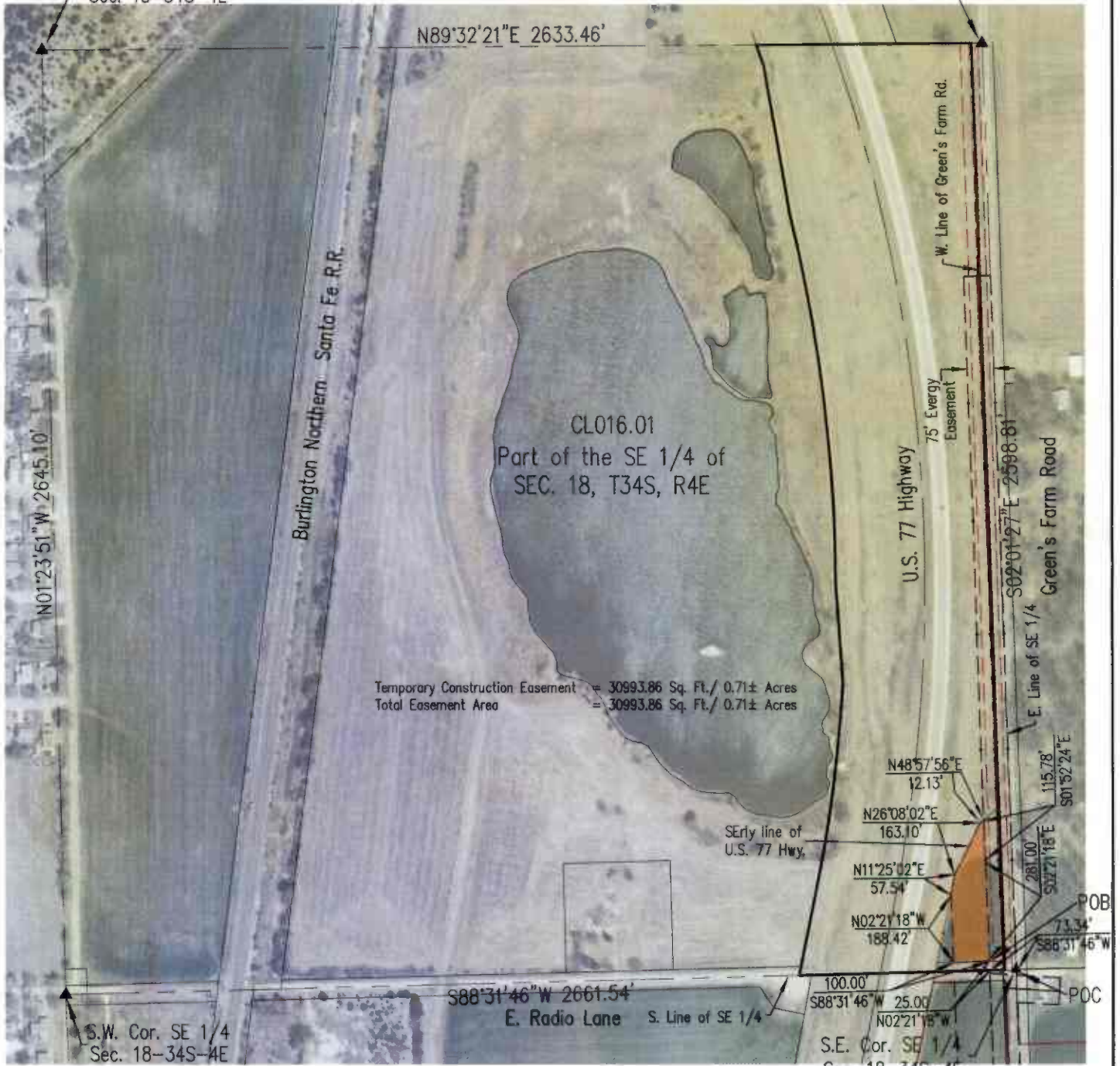


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	COUNTY	TRACT NO.	PROJ. NO.	20-107
	Cowley	CL016.01	DATE:	June 10, 20

AERIAL EXHIBIT

N.E. Cor. SE 1/4
Sec. 18-34S-4E

N.W. Cor. SE 1/4
Sec. 18-34S-4E



LEGEND

- = Property Line
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Aerial



Savoy Company, P.A.
Land Surveyors

433 S. Hydraulic, Wichita, KS 67211-1911

PH (316) 265-0005 - FAX (316) 265-0275 - www.savoyco.com

Arkansas City - Silverdale



COUNTY

TRACT NO.

PROJ. NO.

20-107

Cowley

CL016.01

DATE:

June 10, 202

EXHIBIT A

A Temporary Easement, being part of the Northeast Quarter of Section 19, Township 34 South, Range 4 East of the 6th Principal Meridian, Cowley County, Kansas, (Bearing & Distance Based on Kansas State Plane Coordinate System NAD83 South Zone), described as; commencing at the N.E. Corner of said Northeast Quarter; thence S88°31'46"W, along the North line of said Northeast Quarter, 73.22 feet; thence S02°07'17"E, 30.00 feet to the South Right-of-way line of E. Radio Lane for a Point of Beginning; thence continuing S02°07'17"E, 400.00 feet; thence S87°52'43"W, 100.00 feet; thence N02°07'17"W, 401.14 feet to the the South line of said E. Radio Lane; thence N88°31'46"E, 100.01 feet to the Point of Beginning.

Said parcel contains 40055.71 Sq. Ft./0.92± Acres.

Total Easement area contains 40055.71 Sq. Ft./0.92± Acres.





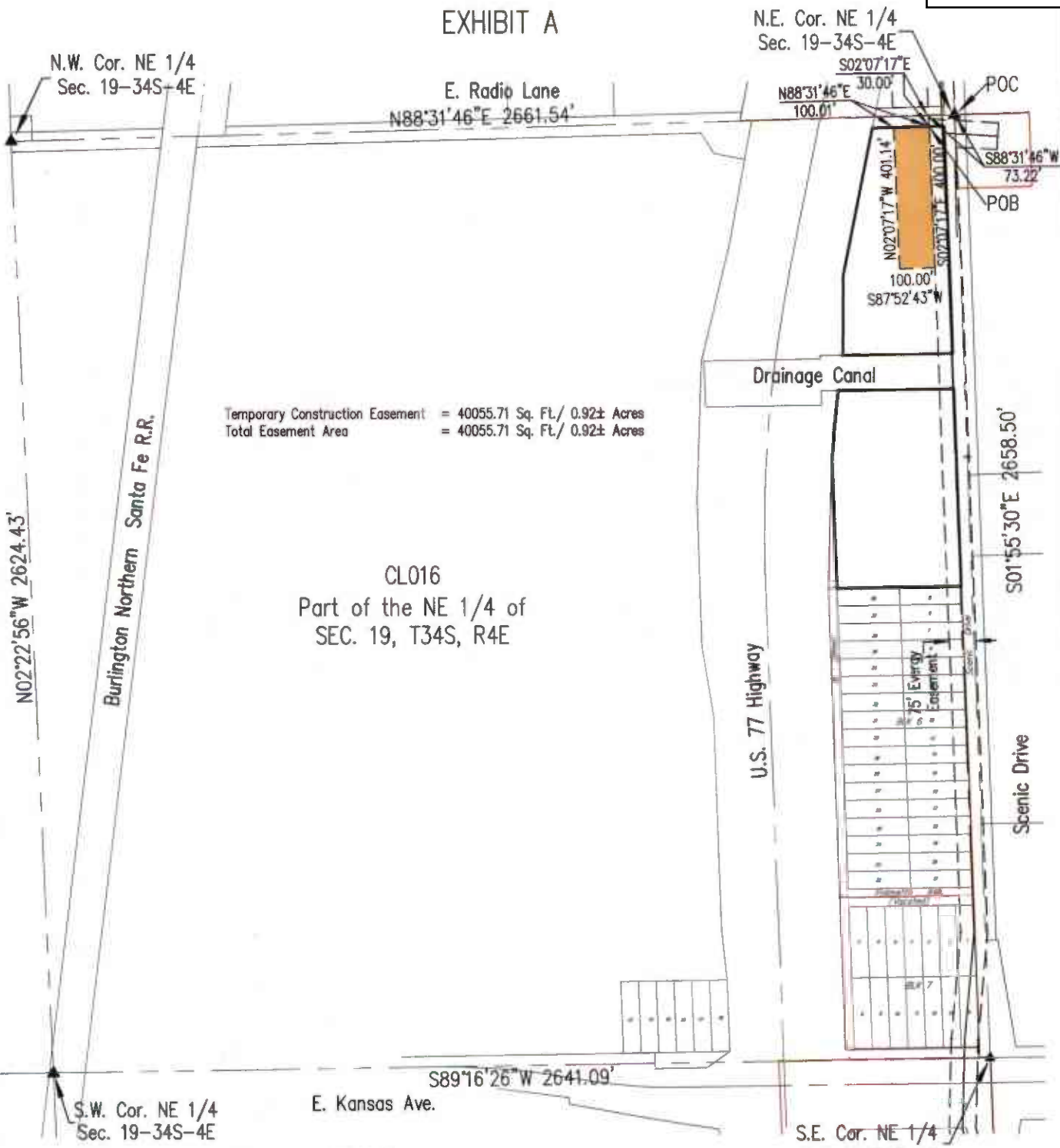
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	COUNTY	TRACT NO.	PROJ. NO.	20-107
	Cowley	CL016	DATE:	June 10, 2022

EXHIBIT A



Temporary Construction Easement = 40055.71 Sq. Ft./ 0.92± Acres
 Total Easement Area = 40055.71 Sq. Ft./ 0.92± Acres


CL016
 Part of the NE 1/4 of
 SEC. 19, T34S, R4E

LEGEND

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Savoy Company, P.A.
 Land Surveyors
 433 S. Hydraulic, Wichita, KS 67211-1911

Arkansas City – Silverdale



COUNTY	TRACT NO.	PROJ. NO.	20-107
Cowley	CL016	DATE:	June 10, 20

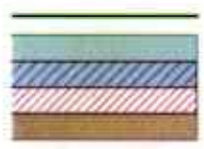
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Aerial

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Arkansas City – Silverdale	
COUNTY	TRACT NO.
Cowley	CL016

PROJ. NO.	20-107
DATE:	June 10, 20



City Commission Agenda Item

Meeting Date: August 2, 2022
From: Jennifer Waggoner, Finance Director/Treasurer
Item: Set Date for 2023 Budget Public Hearing

Purpose: Set date of September 6, 2022 for a public hearing for the 2023 budget.

Consider a Resolution approving the Notice of Budget Hearing for publication and for the City of Arkansas City. (Voice Vote)

Background:

Kansas Budget Law requires the governing body adopt a proposed budget that establishes the maximum expenditure limit for the next year, set a public hearing, and publish the notice in the City's official newspaper. The publication must be at least 10 days before a formal budget hearing is held to hear the public comments on the proposed budget before its adoption.

The following Commission action is required:

1. Determine expenditures and projects to be included in the budget.
2. Set a public hearing between August 20 and September 20, 2022. If a date other than September 6th is preferred, the hearing must be held by September 20, 2022. The budget hearing must proceed the RNR hearing.
3. The budget could be adopted on the date of which the public hearing is held. If not adopted at that time, the budget must be finalized, adopted and submitted to the County Clerk by the October 1st deadline.
4. Approve a Notice of Publication stating the date of the public hearing and setting the maximum expenditure limit for the 2023 budget.

Commission Options:

1. Approve
2. Table until August 16, 2022 to finalize the budget and approve for publication.

Fiscal Impact:

Amount: Cost of Publication

Fund: **01 General** Department: **209 Finance** Expense Code: **6301 Advertising**

Included in budget Grant Bonds Other (explain)

Approved for Agenda by:

Randy Frazer, City Manager

A RESOLUTION APPROVING THE NOTICE OF BUDGET HEARING FOR PUBLICATION AND SETTING THE DATE FOR A PUBLIC HEARING AT 5:30 P.M. ON SEPTEMBER 6, 2022 TO CONSIDER THE 2023 BUDGET FOR THE CITY OF ARKANSAS CITY.

WHEREAS, the Governing Body of the City of Arkansas City has received and reviewed the City of Arkansas City’s 2023 proposed budget; and

WHEREAS, the Governing Body of the City of Arkansas City will adopt a 2023 budget for the City of Arkansas City after a public hearing is held, wherein the City Commission will open the floor to public comment.

NOW, THEREFORE, IN CONSIDERATION OF THE AFORESTATED PREMISES, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS:

SECTION ONE: The Governing Body of the City of Arkansas City approves the attached Notice of Budget Hearing for publication setting the maximum Total Proposed Budget Authority for Expenditures of \$33,321,931.00.

SECTION TWO: The City Commission of the City of Arkansas City hereby sets a public hearing at 5:30 p.m. on Tuesday, September 6, 2022, at City Hall, 118 W. Central, Arkansas City, Kansas to consider a budget for the calendar year 2023 for the City of Arkansas City.

SECTION THREE: The Governing Body of the City of Arkansas City, Kansas, hereby authorizes the Mayor and/or City Manager of the City of Arkansas City to take such further and other necessary actions that are required to effectuate the intent and purposes of this Legislative Enactment.

SECTION FOUR: This Resolution will be in full force and effect from its date of passage by the Governing Body of the City of Arkansas City, Kansas.

PASSED AND RESOLVED by the Governing Body of the City of Arkansas City, Kansas, on this 2nd day of August, 2022.

(Seal)

Kanyon Gingher, Mayor

ATTEST:

Lesley Shook, City Clerk

APPROVED AS TO FORM.

Larry Schwartz, City Attorney

CERTIFICATE

I, hereby certify that the above and foregoing is a true and correct copy of the Resolution No. 2022-08-____ of the City of Arkansas City, Kansas adopted by the governing body on August 2, 2022 as the same appears of record in my office.

DATED: _____

Lesley Shook, City Clerk

CERTIFICATE

To the Clerk of Cowley County, State of Kansas

We, the undersigned, officers of

City of Arkansas City

- certify that: (1) the hearing mentioned in the attached publication was held;
- (2) after the Budget Hearing this budget was duly approved and adopted as the maximum expenditures for the various funds for the year 2023; and
- (3) the Amounts(s) of 2022 Ad Valorem Tax are within statutory limitations.

			2023 Adopted Budget		
		Page No.	Budget Authority for Expenditures	Amount of 2022 Ad Valorem Tax	Final Tax Rate (County Clerk's Use Only)
Table of Contents:					
Allocation of MVT, RVT, 16/20M Veh Tax		2			
Schedule of Transfers		3			
Statement of Indebtedness		4			
Statement of Lease-Purchases		5			
Computation to Determine State Library Grant		6			
Fund	K.S.A.				
General	12-101a	7	13,389,936	3,954,128	
Debt Service	10-113	8	2,615,798	531,834	
Library	12-1220	8	457,400	420,249	
Special Highway 21		9	1,289,108		
Special Recreation 20		9	57,041		
Tourism 23		10	200,398		
Special Alcohol 26		10	103,678		
Land Bank 31		11	11,211		
CID Sales Tax 57		11	70,000		
Stormwater 15		12	346,287		
Water 16		12	5,626,946		
Sewer 18		13	4,659,731		
Sanitation 19		13	1,933,112		
Healthcare Sales Tax 44		14	2,120,000		
Unpledged Healthcare Sales Tax 45		14	441,285		
Non-Budgeted Funds-A		15			
Totals		xxxxxx	33,321,931	4,906,211	
Budget Hearing Notice					County Clerk's Use Only
Combined Rate and Budget Hearing Notice		16			
RNR Hearing Notice					
Neighborhood Revitalization					Nov 1, 2022 Total Assessed Valuation

Revenue Neutral Rate 61.044

Assisted by: _____

Address: _____

Email: _____

Attest: _____, 2022

County Clerk

Governing Body

CPA Summary

**WORKSHEET FOR STATE GRANT-IN-AID TO PUBLIC LIBRARIES AND
REGIONAL LIBRARY SYSTEMS**

Budgeted Year: 2023

Library found in: City of Arkansas City
Cowley County

As provided in KSA 79-2553 *et seq.*, two tests are used to determine eligibility for State Library Grant. If the grant is approved, then the municipality's library will be paid the grant on February 15 of each year.

First test:

	Current Year <u>2022</u>	Proposed Year <u>2023</u>
Ad Valorem	\$356,275	\$420,249
Delinquent Tax	\$12,000	\$12,000
Motor Vehicle Tax	\$50,386	\$48,690
Recreational Vehicle Tax	\$447	\$445
16/20M Vehicle Tax	\$1,175	\$192
LAVTR	\$0	\$0
	<u>\$0</u>	<u>\$0</u>
TOTAL TAXES	\$420,283	\$481,576
Difference in Total Taxes:	\$61,293	
Qualify for grant:	Qualify	

Second test:

Assessed Valuation	\$61,022,340	\$70,041,940
Did Assessed Valuation Decrease?	No	
Levy Rate	5.983	6.000
Difference in Levy Rate:	0.017	
Qualify for grant:	Qualify	

Overall does the municipality qualify for a grant? **Qualify**

If the municipality would not have qualified for a grant, please see the below narrative for assistance from the State Library.

City of Arkansas City

2023

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget General	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Unencumbered Cash Balance Jan 1	2,036,661	1,754,667	1,808,936
Receipts:			
Ad Valorem Tax	3,233,585	3,281,211	xxxxxxxxxxxxxxxxxxxx
Delinquent Tax	173,392	120,000	115,000
Motor Vehicle Tax	431,262	450,000	448,423
Recreational Vehicle Tax	3,981	4,361	4,102
16/20M Vehicle Tax	7,674	8,000	1,772
Commercial Vehicle Tax	0	0	6,211
Watercraft Tax	0	0	0
Gross Earning (Intangible) Tax	0	0	0
LAVTR	0	0	0
City and County Revenue Sharing	0	0	0
Special Assessments	44,629	39,000	38,236
Local Alcoholic Liquor	12,918	9,600	14,128
Compensating Use Tax	368,502	400,000	340,000
Local Sales Tax	1,836,649	1,860,000	1,750,000
Franchise Tax	1,220,180	1,195,000	1,134,000
Licenses & Permits	75,613	202,000	96,000
Grants	103,403	75,075	42,576
Cemetery Permits/Deeds	25,195	19,500	19,500
Rural Fire Contracts	386,596	420,000	390,000
County Ambulance Fees	195,130	195,000	180,000
Other Ambulance Fees	536,298	550,000	550,000
Fines, Forfeitures, Penalties	380,767	335,150	323,400
Fleet Management Equity	0	17,345	10,000
Interest	3,593	6,000	6,000
Sale of Assets	113,508	865	69,000
Rental Income	45,528	35,900	41,200
Donations	10,982	15,300	5,000
Reimbursed Expenses	183,072	134,600	85,000
Transfers:			
Transfer from Water	250,000	400,000	500,000
Transfer from Sewer	300,000	550,000	625,000
Transfer from Sanitation	0	200,000	200,000
Lease Proceeds			825,000
Neighborhood Revitalization Rebate	-86,855	-95,000	-100,000
Miscellaneous	10,720	96,325	
Does miscellaneous exceed 10% Total Rec			
Total Receipts	9,866,322	10,525,232	7,719,547
Resources Available:	11,902,983	12,279,899	9,528,483

City of Arkansas City

2023

Adopted Budget General Fund - Detail Page 1	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Expenditures:			
General & Administration			
Salaries	799,645	895,240	1,020,745
Contractual	403,933	434,595	398,080
Commodities	33,607	45,150	44,900
Capital Outlay	14,639	21,300	34,500
Debt Service	0	0	0
Total	1,251,824	1,396,285	1,498,225
Court & Legal			
Salaries	87,902	75,854	83,449
Contractual	151,122	151,900	150,300
Commodities	2,192	3,150	2,850
Capital Outlay	3,106	3,500	0
Total	244,322	234,404	236,599
Fire/EMS Department			
Salaries	2,287,797	2,514,068	2,989,086
Contractual	116,726	148,000	160,700
Commodities	207,553	241,750	266,100
Capital Outlay	460,424	111,500	1,014,000
Debt Service	140,017	145,500	139,563
Total	3,212,517	3,160,818	4,569,449
Police Department			
Salaries	2,631,713	2,671,521	3,219,772
Contractual	131,743	123,700	133,000
Commodities	117,838	131,000	131,000
Capital Outlay	188,685	128,860	147,000
Debt Service	0	7,100	61,000
Total	3,069,979	3,062,181	3,691,772
Neighborhood Services			
Salaries	247,614	286,147	310,644
Contractual	46,864	33,660	37,960
Commodities	32,280	47,230	65,680
Capital Outlay	1,737	39,900	28,000
Debt Service	0	7,000	15,800
Total	328,495	413,937	458,084
Page 1 - Total	8,107,137	8,267,625	10,454,129

City of Arkansas City

2023

Adopted Budget General Fund - Detail Page 2	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Expenditures:			
Parks & Facilities			
Salaries	570,101	621,225	710,332
Contractual	146,172	171,933	201,700
Commodities	129,963	196,212	213,300
Capital Outlay	140,335	94,556	48,500
Debt Service	0	10,000	37,500
Total	986,571	1,093,926	1,211,332
Streets			
Salaries	429,674	445,426	509,343
Contractual	269,041	282,800	308,800
Commodities	55,910	72,550	76,550
Capital Outlay	1,150	2,000	3,500
	0	0	0
Total	755,775	802,776	898,193
Northwest Community Center			
Salaries	47,759	51,528	55,887
Contractual	8,995	11,800	14,300
Commodities	3,440	6,500	7,500
Capital Outlay	433	500	500
	0	0	0
Total	60,627	70,328	78,187
Senior Center			
Salaries	194,817	183,108	244,495
Contractual	27,118	33,000	35,500
Commodities	16,271	19,000	17,100
Capital Outlay	0	1,200	1,000
	0	0	0
Total	238,206	236,308	298,095
Page 2 -Total	2,041,179	2,203,338	2,407,620
Page 1 -Total	8,107,137	8,267,625	10,454,129
Grand Total	10,148,316	10,470,963	12,861,749

(Note: Should agree with general sub-totals.)

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget Debt Service	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Unencumbered Cash Balance Jan 1	254,022	113,108	130,221
Receipts:			
Ad Valorem Tax	302,885	535,358	xxxxxxxxxxxxxxxxxxxxxxx
Delinquent Tax	40,013	35,000	30,000
Motor Vehicle Tax	89,003	46,048	73,164
Recreational Vehicle Tax	822	408	669
16/20M Vehicle Tax	1,579	1,074	289
Commercial Vehicle Tax	0	0	1,013
Watercraft Tax	0	0	0
Transfer from Water	0	1,490,250	1,493,000
Bond Proceeds	0	4,455,000	0
Paid Direct to City - Strother Field	0	0	393,073
Neighborhood Revitalization Rebate	-8,136	-25,000	-25,000
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	426,166	6,538,138	1,966,208
Resources Available:	680,188	6,651,246	2,096,429
Expenditures:			
Debt Service Principal	515,000	1,595,000	1,830,000
Debt Service Interest	52,080	470,925	635,698
Agency Fees	0	100	100
Emergency Reserve	0	0	150,000
Transfer to CIP	0	4,455,000	0
Cash Basis Reserve (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	567,080	6,521,025	2,615,798
Unencumbered Cash Balance Dec 31	113,108	130,221	xxxxxxxxxxxxxxxxxxxxxxx
2021/2022/2023 Budget Authority Amount:	673,385	2,166,025	2,615,798
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	2,615,798
		Tax Required	519,369
		Delinquent Comp Rate: 2.4%	12,465
		Amount of 2022 Ad Valorem Tax	531,834

See Tab C

Adopted Budget Library	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Unencumbered Cash Balance Jan 1	0	0	0
Receipts:			
Ad Valorem Tax	331,457	356,275	xxxxxxxxxxxxxxxxxxxxxxx
Delinquent Tax	20,041	12,000	12,000
Motor Vehicle Tax	48,796	50,386	48,690
Recreational Vehicle Tax	451	447	445
16/20M Vehicle Tax	868	1,175	192
Commercial Vehicle Tax	0	0	674
Watercraft Tax	0	0	0
Interest on Idle Funds			
Neighborhood Revitalization Rebate	-8,903	-15,000	-15,000
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	392,710	405,283	47,001
Resources Available:	392,710	405,283	47,001
Expenditures:			
Appropriations to Library Board	392,710	405,283	457,400
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	392,710	405,283	457,400
Unencumbered Cash Balance Dec 31	0	0	xxxxxxxxxxxxxxxxxxxxxxx
2021/2022/2023 Budget Authority Amount:	409,950	401,700	457,400
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	457,400
		Tax Required	410,399
		Delinquent Comp Rate: 2.4%	9,850
		Amount of 2022 Ad Valorem Tax	420,249

See Tab C

CPA Summary

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Special Highway 21	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Unencumbered Cash Balance Jan 1	785,482	777,885	593,685
Receipts:			
State of Kansas Gas Tax	337,818	319,520	324,440
County Transfers Gas	56,468	48,010	48,750
Grants	128,786	834,645	450,000
Reimbursed Expense	20,192	0	0
Lease Proceeds	0	127,500	0
Miscellaneous	33,150	0	0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	576,414	1,329,675	823,190
Resources Available:	1,361,896	2,107,560	1,416,875
Expenditures:			
Contractual Services	140,107	35,000	40,000
Commodities	201,561	201,000	204,000
Capital Outlay	242,343	1,277,875	1,001,008
Debt Service	0	0	44,100
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	584,011	1,513,875	1,289,108
Unencumbered Cash Balance Dec 31	777,885	593,685	127,767
2021/2022/2023 Budget Authority Amount:	1,357,500	1,991,000	1,289,108

Adopted Budget

Special Recreation 20	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Unencumbered Cash Balance Jan 1	35,614	35,913	42,913
Receipts:			
Local Liquor Enforcement Tax	12,918	14,000	14,128
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	12,918	14,000	14,128
Resources Available:	48,532	49,913	57,041
Expenditures:			
Contractual Services	9,119	0	0
Commodities	3,500	7,000	3,500
Capital Outlay	0	0	53,541
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	12,619	7,000	57,041
Unencumbered Cash Balance Dec 31	35,913	42,913	0
2021/2022/2023 Budget Authority Amount:	46,068	42,214	57,041

CPA Summary

City of Arkansas City

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FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Tourism 23	Actual for 2021	Estimate for 2022	Year for 2023
Unencumbered Cash Balance Jan 1	28,280	36,408	50,398
Receipts:			
Transient Guest Tax	127,489	130,000	140,000
Contributions/Donations	5,004	9,990	10,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	132,493	139,990	150,000
Resources Available:	160,773	176,398	200,398
Expenditures:			
Contractual Services	124,365	126,000	200,398
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	124,365	126,000	200,398
Unencumbered Cash Balance Dec 31	36,408	50,398	0
2021/2022/2023 Budget Authority Amount:	139,145	154,135	200,398

Adopted Budget

	Prior Year	Current Year	Proposed Budget
Special Alcohol 26	Actual for 2021	Estimate for 2022	Year for 2023
Unencumbered Cash Balance Jan 1	93,482	94,225	89,550
Receipts:			
Local Liquor Enforcement Tax	12,919	14,000	14,128
Donations	700	825	0
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	13,619	14,825	14,128
Resources Available:	107,101	109,050	103,678
Expenditures:			
Contractual Services	1,000	4,500	4,500
Commodities	11,876	15,000	99,178
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	12,876	19,500	103,678
Unencumbered Cash Balance Dec 31	94,225	89,550	0
2021/2022/2023 Budget Authority Amount:	90,524	111,282	103,678

CPA Summary

City of Arkansas City

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FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Land Bank 31	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Unencumbered Cash Balance Jan 1	986	8,786	7,711
Receipts:			
Sale of Property	8,000	0	3,500
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	8,000	0	3,500
Resources Available:	8,986	8,786	11,211
Expenditures:			
Contractual Services	200	65	0
Capital Outlay	0	1,010	11,211
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	200	1,075	11,211
Unencumbered Cash Balance Dec 31	8,786	7,711	0
2021/2022/2023 Budget Authority Amount:	3,500	4,486	11,211

Adopted Budget

CID Sales Tax 57	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Unencumbered Cash Balance Jan 1	0	0	0
Receipts:			
Sales Tax	63,750	65,000	70,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	63,750	65,000	70,000
Resources Available:	63,750	65,000	70,000
Expenditures:			
Contractual Services	63,750	65,000	70,000
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	63,750	65,000	70,000
Unencumbered Cash Balance Dec 31	0	0	0
2021/2022/2023 Budget Authority Amount:	65,000	65,000	70,000

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City of Arkansas City

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FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Stormwater 15	Actual for 2021	Estimate for 2022	Year for 2023
Unencumbered Cash Balance Jan 1	291,651	374,859	347,819
Receipts:			
Charges for Service	188,905	190,000	188,000
Penalties	1,923	1,900	1,800
Grants	0	0	0
Transfer from Sewer Fund	50,000	50,000	50,000
Interest on Idle Funds	253	500	500
Miscellaneous	6	0	0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	241,087	242,400	240,300
Resources Available:	532,738	617,259	588,119
Expenditures:			
Personnel Services	131,372	145,940	198,687
Contractual Services	1,670	12,000	12,000
Commodities	24,837	21,600	21,600
Capital Outlay	0	39,900	24,000
Capital Improvements	0	50,000	90,000
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	157,879	269,440	346,287
Unencumbered Cash Balance Dec 31	374,859	347,819	241,832
2021/2022/2023 Budget Authority Amount:	306,139	342,577	346,287

Adopted Budget

	Prior Year	Current Year	Proposed Budget
Water 16	Actual for 2021	Estimate for 2022	Year for 2023
Unencumbered Cash Balance Jan 1	4,077,294	3,010,973	3,739,467
Receipts:			
Water Receipts	4,524,363	4,800,000	4,800,000
Connection Fees	73,552	65,000	66,000
Penalties	27,529	25,000	25,000
Reimbursed Expense	2,193	450	0
Interest on Idle Funds	3,759	4,200	3,500
Fleet Management Equity	0	0	30,000
Miscellaneous	44,032	33,763	45,000
Does miscellaneous exceed 10% Total Rec			
Total Receipts	4,675,428	4,928,413	4,969,500
Resources Available:	8,752,722	7,939,386	8,708,967
Expenditures:			
Personnel Services	752,415	812,969	922,946
Contractual Services	751,451	738,500	782,300
Commodities	702,069	634,200	747,200
Capital Outlay	2,080,826	82,500	1,114,500
Operating Transfers:			
Transfer to General Fund	250,000	400,000	500,000
Transfer to Debt Service Fund	0	1,490,250	1,493,000
Debt Service Principal	1,120,000	0	0
Debt Service Interest	364,665	0	0
Prior Year Cancelled Encumbrances	-279,677	0	0
Fleet Management Lease	0	14,500	40,000
Cash Forward (2023 column)			
Miscellaneous	0	27,000	27,000
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	5,741,749	4,199,919	5,626,946
Unencumbered Cash Balance Dec 31	3,010,973	3,739,467	3,082,021
2021/2022/2023 Budget Authority Amount:	6,510,616	4,221,530	5,626,946

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FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Sewer 18	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Unencumbered Cash Balance Jan 1	3,920,208	3,398,382	3,357,526
Receipts:			
Wastewater Receipts	2,026,383	2,200,000	2,350,000
Penalties	20,520	20,000	20,000
Reimbursed Expense	0	500	0
Loan Proceeds	0	9,100,000	2,000,000
Interest on Idle Funds	4,048	6,500	6,500
Federal Grants	890,398	890,400	0
Fleet Management Equity	0	0	15,000
Miscellaneous	27,016	35,000	10,000
Does miscellaneous exceed 10% Total Rec			
Total Receipts	2,968,365	12,252,400	4,401,500
Resources Available:	6,888,573	15,650,782	7,759,026
Expenditures:			
Personnel Services	499,850	560,996	642,829
Contractual Services	263,946	247,710	280,210
Commodities	153,884	223,650	232,650
Capital Outlay	2,268,391	22,500	40,500
Operating Transfers:			
Transfer to General Fund	300,000	550,000	625,000
Transfer to Stormwater Fund	50,000	50,000	50,000
Fleet Management Lease	0	8,400	7,800
Capital Improvements	0	10,630,000	2,510,000
Prior Year Cancelled Encumbrances	-45,880	0	0
Debt Service	0	0	270,742
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	3,490,191	12,293,256	4,659,731
Unencumbered Cash Balance Dec 31	3,398,382	3,357,526	3,099,295
2021/2022/2023 Budget Authority Amount:	14,169,544	15,112,810	4,659,731

Adopted Budget

Sanitation 19	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Unencumbered Cash Balance Jan 1	1,086,036	1,439,710	1,332,626
Receipts:			
Sanitation Fees	1,491,895	1,500,000	1,500,000
Service Fees	15,494	10,000	5,000
Penalties	13,779	13,000	13,000
Sale of Assets	29,755	700	0
Interest on Idle Funds	1,057	2,000	2,000
Miscellaneous	5,306	450	0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	1,557,286	1,526,150	1,520,000
Resources Available:	2,643,322	2,965,860	2,852,626
Expenditures:			
Personnel Services	665,549	698,834	743,412
Contractual Services	359,922	435,150	472,150
Commodities	163,441	183,750	188,550
Capital Outlay	14,700	115,500	329,000
Operating Transfers:			
Transfer to General Fund	0	200,000	200,000
Capital Improvements	0	0	0
Cash Forward (2023 column)	0	0	0
Miscellaneous	0	0	0
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	1,203,612	1,633,234	1,933,112
Unencumbered Cash Balance Dec 31	1,439,710	1,332,626	919,514
2021/2022/2023 Budget Authority Amount:	1,495,989	1,620,877	1,933,112

See Tab C

CPA Summary

City of Arkansas City

2023

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Healthcare Sales Tax 44	Actual for 2021	Estimate for 2022	Year for 2023
Unencumbered Cash Balance Jan 1	0	0	0
Receipts:			
Healthcare Sales Tax (95%)	1,744,817	1,750,000	1,800,000
Compensating Use Tax	147,400	189,000	320,000
Interest on Idle Funds	0	0	0
Miscellaneous	0	0	0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	1,892,217	1,939,000	2,120,000
Resources Available:	1,892,217	1,939,000	2,120,000
Expenditures:			
Principal	425,000	0	0
Interest	638,913	0	0
Appropriations to Trustee	828,304	1,939,000	2,120,000
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	1,892,217	1,939,000	2,120,000
Unencumbered Cash Balance Dec 31	0	0	0
2021/2022/2023 Budget Authority Amount:	1,946,000	1,939,000	2,120,000

Adopted Budget

Adopted Budget	Prior Year	Current Year	Proposed Budget
Unpledged Healthcare Sales Tax 45	Actual for 2021	Estimate for 2022	Year for 2023
Unencumbered Cash Balance Jan 1	189,526	211,885	261,085
Receipts:			
Healthcare Sales Tax (5%)	91,833	100,000	100,000
Compensating Use Tax	221,101	180,000	80,000
Interest on Idle Funds	129	200	200
Miscellaneous	0	0	0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	313,063	280,200	180,200
Resources Available:	502,589	492,085	441,285
Expenditures:			
Appropriations to Hospital	287,704	231,000	441,285
Cash Forward (2023 column)			
Miscellaneous	3,000		
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	290,704	231,000	441,285
Unencumbered Cash Balance Dec 31	211,885	261,085	0
2021/2022/2023 Budget Authority Amount:	507,706	336,520	441,285

CPA Summary
