



City of Arkansas City

BEAUTIFICATION AND TREE ADVISORY BOARD MEETING AGENDA

Thursday, February 24, 2022 at 1:00 PM – 400 W. Madison Ave., Arkansas City, KS 67005

Please join our meeting from your computer, tablet or smartphone:

<https://global.gotomeeting.com/join/689340349>

You can also dial in using your phone: (872) 240-3212

Access Code: 689-340-349

I. Roll Call

Board Members

- Robin Henderson
- Candace Hendricks
- Nancy Holman
- Paisley Howerton
- Harrison Taylor

Staff Liaisons

- Mike Bellis
- Randy Frazer
- Evan Haney
- Andrew Lawson
- Connie Moore
- Josh White

II. Consent Agenda (*Voice Vote*)

1. Approve minutes of the January 27, 2022, regular meeting.

III. Old Business

1. **Adoption Request:** *Lovie Watson Park* (ACPL StoryWalk)
2. **Adoption Request:** *West Chestnut Avenue/Chestnut Park* (Suicide Prevention of Cowley County)
3. **Adoption Update:** *Wilson Park* (Docking Garden)
4. Discuss Spring Cleanup Day ideas.
5. Discuss beautification of City entrances.
6. Discuss prioritization of improvements and changes to existing park inventory.

IV. New Business

1. Discuss possible location for a new dog park.

V. Other Miscellaneous Items

1. **Update:** Downtown visioning study and survey
2. Next 2022 Tacolalah Executive Committee meeting will be at **noon March 3** at 400 W. Madison Ave.

VI. Adjourn

NEXT MEETING: 1:00 PM Thursday, March 24, 2022 at the Water Treatment Facility, 400 W. Madison Ave.

Arkansas City Beautification and Tree Advisory Board
1/27/22 Minutes

A regular meeting was held **Thursday, January 27, 2022**, at the Water Treatment Facility. Meeting called to order at **1:03 p.m.**

I. Roll Call:

Board Members

- Robin Henderson (via GoToMeeting)
- Candace Hendricks
- Nancy Holman
- Paisley Howerton
- Harrison Taylor

Staff Liaisons

- Randy Frazer
- Evan Haney (via GoToMeeting)
- Andrew Lawson
- Connie Moore
- Mendy Pfannenstiel (via GoToMeeting)
- Josh White (via GoToMeeting)

II. Consent Agenda:

Candace made a motion to approve the consent agenda, consisting of the minutes of the **December 2, 2021**, regular meeting and the **2022** regular meeting calendar, as presented. Nancy seconded the motion, which was approved **4-0** on a voice vote.

Future meetings will be held **Feb. 24, March 24, April 28, May 26, June 23, July 28, Aug. 25, Sept. 22, Oct. 27** and **Dec. 1**.

Robin joined the meeting in progress at **1:06 p.m.** via GoToMeeting.

III. New Business:

Mendy said the Arkansas City Public Library had received **\$2,500** from Power of the Purse to go toward installing a second **StoryWalk**, this one to be located at **Lovie Watson Park**. The Board liked the idea, pending a formal adoption application.

Andrew said Chief Burr was unable to attend the meeting, but he showed some presentation slides the chief had shared with the City Commission and introduced **Matt Conant**, with Hog Mob Ministries, who is working together with Burr through the **Suicide Prevention of Cowley County Coalition (SPOCCC)** to beautify and improve the **West Chestnut bridge approach**.

Matt talked about the recent volunteer cleanup day at the bridge, of which Andrew showed photos. Matt said future plans include refurbishing the barricade (depending on what the county does with the bridge), providing a Suicide Lifeline number in signage (possibly with a phone on site), installing "Senior Street"-type positive messaging along the Hike-Bike Trail, installing a plaque that Hog Mob already had produced and exploring possible solar lighting options for the approach area.

Paisley made a motion to recommending approving the installation of the plaque, in coordination with the City's Public Services Department staff. Candace seconded the motion, which was approved **5-0** on a voice vote. Andrew told Matt any future installations of signage or other site improvements will need to come as part of a formal adoption process for the area.

Andrew asked for some ideas for **Spring Cleanup Day**, tentatively planned for some time during Earth Week (**April 22-29**).

Possible sites to target for this cleanup include the Chestnut Avenue underpass, Veterans Memorial Lake and Walnut Park.

IV. Old Business:

Candace asked that what the next steps should be to improve the City's **signs** and beautify its **entrances**. Randy said she needed to get a design together and seek some estimates. Andrew suggested she talk to Agora Architecture in Winfield.

The Board members wanted to see nice, clean, modern-looking signs, with brick, limestone and metal as preferred materials.

Randy said the Gingher twins only repainted the south side of the Madison Avenue underpass. The lighting was replaced, too.

Andrew presented changes to a draft spreadsheet that attempts to prioritize improvements and changes to the **City's park inventory**, going out 10 years. The Board suggested a few additional changes and amenities. The draft remains in progress.

He and Josh displayed a map showing all playgrounds in Arkansas City, including USD 470's, with ½-mile concentric blue circles around each one, which clearly displays gaps in service — Crestwood, Veterans Lake and northwest Arkansas City.

Harrison said it is hard to develop a plan without knowing what the budget will be. Andrew and Randy explained how the vision would inform future Capital Improvement Plans, elements of which the City Commission ultimately decides to fund.

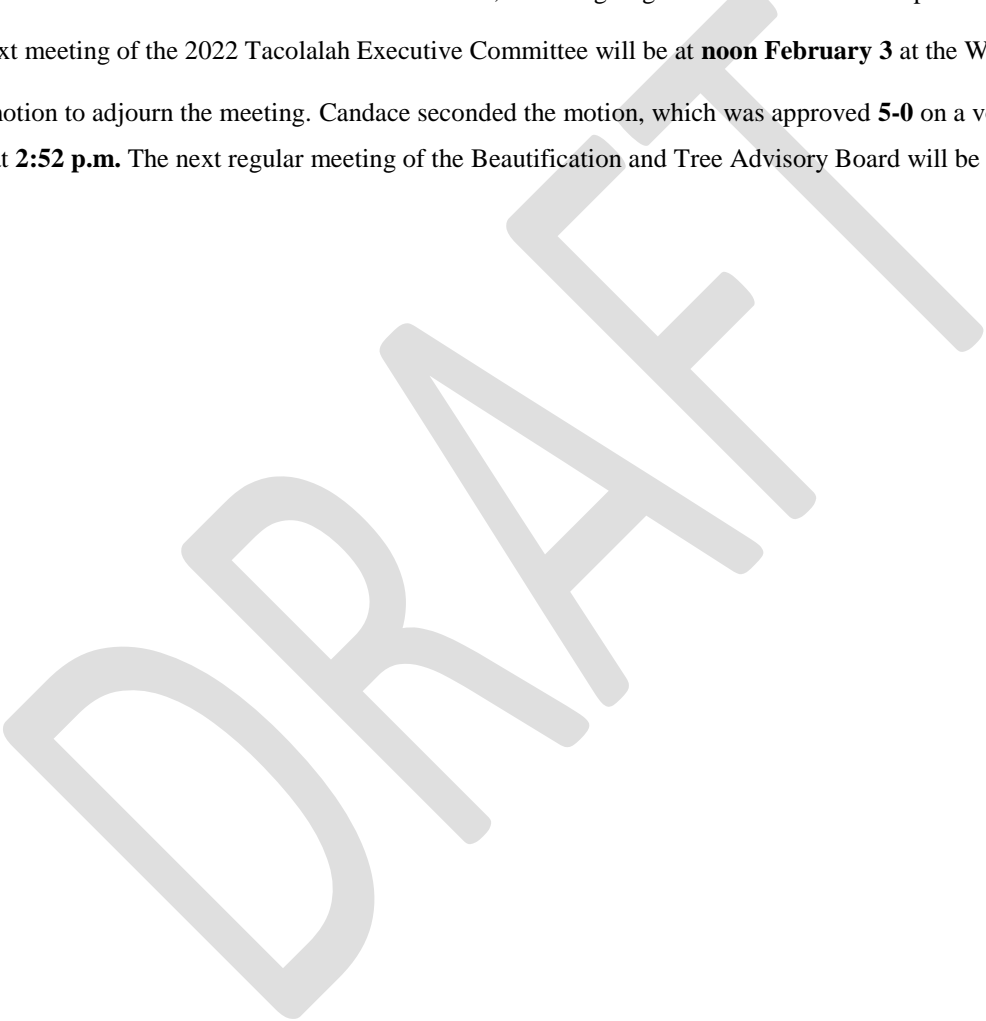
V. Other Miscellaneous Items:

Randy invited the Board to attend a downtown visioning session from **11 a.m. to 12:30 p.m. Feb. 5** at the Burford. It will be facilitated by Kansas State University and South Dakota State University students as part of a free visioning study for the City.

Andrew explained the amendment he had to make to the annual **Mayor's Monarch Pledge** report after the **Dec. 10, 2021**, deadline. He shared several resources from a webinar, including migration and milkweed maps for the entire United States.

The next meeting of the 2022 Tacolalah Executive Committee will be at **noon February 3** at the Water Treatment Facility.

Robin made a motion to adjourn the meeting. Candace seconded the motion, which was approved **5-0** on a voice vote. The meeting was adjourned at **2:52 p.m.** The next regular meeting of the Beautification and Tree Advisory Board will be at **1 p.m. Feb. 24, 2022.**



Andrew Lawson

From: Mendy Pfannenstiel <mendy@acpl.org>
Sent: Wednesday, January 5, 2022 10:42 AM
To: Andrew Lawson
Subject: StoryWalk at Lovie Watson

Follow Up Flag: Follow up
Flag Status: Flagged

Andrew,

Do I need to be added to the agenda for the Beautification board to add a storywalk at Lovie Watson? I have received grant funding that will pay for the posts/displays.

Thanks--and hope you enjoyed the holidays!

Mendy

--

Mendy Pfannenstiel | *Director*

Arkansas City Public Library

(620) 442-1280 | www.acpl.org

Please know that I honor and respect boundaries around personal time, well-being, caretaking, and rest. Should you receive correspondence from me during a time that you're engaging in any of the above, please protect your time and wait to respond until you're next working. Prioritize joy, not email, when and where you can.

My "email" hours are 9am-3pm, M-F, CST.

Andrew Lawson

From: Robin Henderson <rmhenderson01@gmail.com>
Sent: Monday, February 14, 2022 2:24 PM
To: Andrew Lawson
Subject: Lovie Watson Park Adoption
Attachments: Public Land Adoption Application (Final).pdf; Lovie-Watson StoryWalk Proposal.pdf

Follow Up Flag: Follow up
Flag Status: Completed

Attached are both the application and the storywalk proposal from Mendy and I.

I know that by asking for the help with installing from the city, beggars can't be choosers but I would love for this to be completed prior to June this year.

Please let me know if you need anything else.



CITY OF ARKANSAS CITY
 City Clerk's Office
 118 W. Central Ave., P.O. Box 778
 Arkansas City, KS 67005
 (620) 441-4409

For Office Use Only:

Adoption # _____	Section III, Item 1.
Adoption Year _____	
New <input type="checkbox"/>	Renewal <input type="checkbox"/>

APPLICATION FOR PUBLIC LAND ADOPTION

This application must be completed and returned to the City Clerk's Office at the above address on or before December 31st of each year, **unless specifically exempted by order of the City Commission of Arkansas City.**

Before completing this application, please refer to the **City of Arkansas City Beautification and Tree Advisory Board's Public Land Adoption Policy**. A copy of the policy can be provided to you in the City Clerk's Office, if necessary.

Applicant Name: Mendy Pfannenstiel

Applicant Address: 120 E 5th Avenue, Arkansas City, KS 67005
City State Zip

Telephone Number(s): (620) 442-1280

Email Address: arkcitypl@acpl.org

Non-Profit Affiliation: _____
Organization Name Address Contact Name Phone Number

Government For-Profit Affiliation: Arkansas City Public Library 120 E 5th Ave, Arkansas City, KS 67005, 442-1280
Organization Name Address Contact Name Phone Number

Public Land Desired to Adopt: Lovie-Watson Park

Basic Outline of Activities Proposed as Part of Adoption (Note: **Written proposal also required**): Install a StoryWalk similar to Poplar Walking Trail's around the perimeter of Lovie-Watson.

Name of Public Land/Park Committee (if any): _____

Copies of the following items must accompany this application:

1. A written proposal, attached to this application, which explains in detail the sorts of activities the applicant proposes to pursue in helping to beautify, maintain and improve the public land. The Parks and Facilities Division provides a variety of services in each of the City's parks that could be supplemented or replaced by "sweat equity" from volunteers and concerned citizens. While this is not an exhaustive list and each property's needs are somewhat unique, applicants should propose to take on some combination of the following activities: erecting equipment and/or structures; mowing grass and trimming trees; picking up and/or disposing of litter; painting benches, signs, etc.; picking up tree limbs and debris; planting flowers, shrubs and/or trees; purchasing and maintaining new equipment; and watching and/or patrolling to prevent vandalism.
2. The application and proposal also should specify what sort of monetary contributions the applicant proposes to provide toward upkeep, maintenance, and improvement of the property. See **Public Land Adoption Policy** for more details on this.
3. Please indicate in your proposal or on a separate sheet of paper which dates work best for you and/or your group to meet with the Beautification and Tree Advisory Board and the City Commission. The Board meets on the fourth Thursday of each month at 1 p.m., and the City Commission meets on the first and third Tuesdays of each month at 5:30 p.m. in City Hall.

I, Mendy Pfannenstiel, have read and understand the City of Arkansas City Beautification and Tree Advisory Board's Public Land Adoption Policy. I further agree to abide by all conditions of this policy and acknowledge it governs my adoption.

Signature of Applicant

Date

Lovie-Watson StoryWalk Proposal

Date: 02/02/2022

Organizations requesting: Arkansas City Public Library & LoveNJoy Girls Club

Contact names: Mendy Pfannenstiel (ACPL) & Robin Henderson (LoveNJoy Girls Club)

Contact email: mendy@acpl.org (ACPL); rmhenderson01@gmail.com (LoveNJoy Girls Club)

Contact phone: (620) 442-1280 (ACPL)

Proposed Project:

Arkansas City Public Library, in partnership with LoveNJoy Girls Club, is seeking to install displays and books for a StoryWalk at Lovie-Watson Park. A StoryWalk is an outdoor reading experience where a children’s book is deconstructed and the pages of the book are laminated and placed in a permanent display along a walking trail. It would consist of 25 steel posts with an 18” x 24” Plexiglass display panel. Books would be featured monthly.

Arkansas City Public Library, in partnership with the USD 470 Early Literacy Initiative, installed Ark City’s first StoryWalk at the Poplar Walking Trail in January 2021. It has been a successful project, and we are hoping to install another in town at a local park that might better accommodate families and be more accessible.

StoryWalks are popular community projects that promote healthy living through exercise as well as literacy. Not only are there physical health benefits to walking, but there are mental health benefits to being outside, as well. Reading aloud 20 minutes a day to babies, toddlers and preschoolers exposes them to millions of words each year and helps build strong literacy and language skills. Early literacy skills develop most effectively in real-life settings through positive interactions with literacy materials and other people. Too many children – especially those from low-income families – often aren’t exposed to consistent interactions that foster language development. Participating in a StoryWalk with a parent or caregiver gives children the opportunity to learn new words, describe things and events, enjoy and tell stories, learn how to follow a sequence and hear and play with sounds and letters in words.

Costs & Funding:

The cost of the displays (purchased from Cardinal Signs in Winfield) is \$4,620. We have already secured a \$2,500 grant from Power of the Purse and hope to secure another grant for \$1,000. The remaining balance will be paid for by ACPL. Our hope is that the Parks & Facilities department will consider physically installing the displays; however, Cardinal Signs could do this work if needed.

Maintenance:

ACPL & LoveNJoy Girls Club will maintain the displays.

Proposal to Adopt Area Near West Chestnut Bridge

Suicide Prevention
Of EST. 2021 -
Cowley County Coalition

SPOCCC is:

- A collection of concerned and caring Cowley County residents who are motivated to reduce and eliminate suicide in Cowley County.
- The focus of the group is creating awareness through community interaction and a social media presence.
- The 70+ members represent mental health care, local schools, first responders, church organizations, colleges, juvenile justice, family and friend survivors and more.

West Chestnut Bridge

- The bridge and the surrounding area has been a hotspot for mental health crisis and suicide over the last 3 years.
- Surveying the current environment of the bridge, it is obvious that it's condition would not improve the outlook of citizens in crisis that are drawn to this area.

Overall of the Area



Current Conditions



Current Conditions

Section III, Item 2.



Current Conditions



Current Conditions

Section III, Item 2.



Current Conditions



Short Term Goals

- Clean up the area of trash, weeds & undergrowth
- Work with County to refurbish the barricade
- Provide the Suicide Lifeline Number in signage
- Install “Senior Street” type positive messaging on the existing roadway
- Install plaque in conjunction with Hog Mob Ministries
- Explore solar lighting options

Long Term Goals

- Make frequent checks of the area to keep it clean and looking good.
- Add other signs as desired
- Place sign indicating the coalition has adopted the area.
- Follow through with a lighting option

Questions or Concerns



Suicide Prevention
of Cowley County
- EST. 2021 -



Proposal to Adopt Area Near West Chestnut Bridge UPDATE

Suicide Prevention
Of EST. 2021 -
Cowley County Coalition

Last Week



Now



Last Week

Section III, Item 2.



Now



Last Week



Now



Lots of Help

Section III, Item 2.



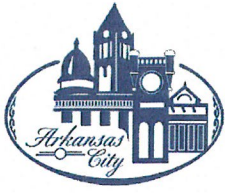
Community





Suicide Prevention
of Cowley County

- EST. 2021 -



CITY OF ARKANSAS CITY

City Clerk's Office
118 W. Central Ave., P.O. Box 778
Arkansas City, KS 67005
(620) 441-4409

For Office Use Only:

Adoption # _____	Section III, Item 3.
Adoption Year <u>2022</u>	
New <input checked="" type="checkbox"/>	Renewal <input type="checkbox"/>

APPLICATION FOR PUBLIC LAND ADOPTION

This application must be completed and returned to the City Clerk's Office at the above address on or before December 31st of each year, unless specifically exempted by order of the City Commission of Arkansas City.

Before completing this application, please refer to the City of Arkansas City Beautification and Tree Advisory Board's Public Land Adoption Policy. A copy of the policy can be provided to you in the City Clerk's Office, if necessary.

Applicant Name: Friends of Wilson Park

Applicant Address: <u>106 S. Summit St.</u>	<u>Arkansas City</u>	<u>KS</u>	<u>67005</u>
	City	State	Zip

Telephone Number(s): (620) 442-0230 | (620) 441-4065

Email Address: ceo@arkcitychamber.org | kayleigh.d.lawson@gmail.com

Non-Profit Affiliation: <u>Friends of Wilson Park</u>	<u>106 S. Summit St.</u>	<u>Paisley Howerton</u>	<u>(620) 442-0230</u>
Organization Name	Address	Contact Name	Phone Number

For-Profit Affiliation: _____	_____	_____	_____
Organization Name	Address	Contact Name	Phone Number

Public Land Desired to Adopt: Docking Memorial Garden fountain area at Wilson Park, 701 N. Summit St.

Basic Outline of Activities Proposed as Part of Adoption (Note: **Written proposal also required**): We would like to turn the dirt-filled former fountain area into a flourishing pollinator-friendly garden featuring a variety of nontoxic flowering plant species.

Name of Public Land/Park Committee (if any): Friends of Wilson Park

Copies of the following items must accompany this application:

1. A written proposal, attached to this application, which explains in detail the sorts of activities the applicant proposes to pursue in helping to beautify, maintain and improve the public land. The Parks and Facilities Division provides a variety of services in each of the City's parks that could be supplemented or replaced by "sweat equity" from volunteers and concerned citizens. While this is not an exhaustive list and each property's needs are somewhat unique, applicants should propose to take on some combination of the following activities: erecting equipment and/or structures; mowing grass and trimming trees; picking up and/or disposing of litter; painting benches, signs, etc.; picking up tree limbs and debris; planting flowers, shrubs and/or trees; purchasing and maintaining new equipment; and watching and/or patrolling to prevent vandalism.
2. The application and proposal also should specify what sort of monetary contributions the applicant proposes to provide toward upkeep, maintenance, and improvement of the property. See **Public Land Adoption Policy** for more details on this.
3. Please indicate in your proposal or on a separate sheet of paper which dates work best for you and/or your group to meet with the Beautification and Tree Advisory Board and the City Commission. The Board meets on the fourth Thursday of each month at 4 p.m., and the City Commission meets on the first and third Tuesdays of each month at 5:30 p.m. in City Hall.

I, Paisley Howerton, have read and understand the City of Arkansas City Beautification and Tree Advisory Board's Public Land Adoption Policy. I further agree to abide by all conditions of this policy and acknowledge it governs my adoption.

Paisley Howerton 12/21/21
 Signature of Applicant Date

Dear Members of the City Commission of Arkansas City,

The non-functional fountain that resides in the Docking Garden is a centerpiece of Wilson Park.

Unfortunately, it's now filled with sterilized dirt (and possibly sand) and has become something of an eyesore in this beautiful section of our city's most popular park.

We, the Friends of Wilson Park, would like to turn it into a pollinator garden, which would make it more visually appealing while also helping these vital insects to thrive.

If this adoption proposal is approved, we would plant a wide variety of pollinator-friendly plants that will provide pollen to various species of insects throughout the year.

After discussion with the Parks and Facilities Division of the Public Services Department, City staff has agreed to provide non-sterilized replacement soil and access to water.

In return, we will provide the plants, install them and regularly maintain the beds (including watering, weeding, etc.) with volunteer labor. We also propose to use the existing Friends of Wilson Park Facebook page to help the City to raise pollinator awareness as part of its pledge.

We've already had one business express interest in helping to provide plants for this project, which shows there is community support for this endeavor.

Thank you very much for your time and consideration,

The Friends of Wilson Park:

Robin Henderson, Nancy Holman, Paisley Howerton, Anita Judd-Jenkins, Tammy Lanman-Henderson, Kayleigh Lawson, Rags Smith

Plants by Season and Pollinator

Winter

Heather (Attracts bees and other insects)

Witch Hazel (Attracts multiple flying insects including moths and bees)

Spring

Columbine (Attracts multiple families of bees; blooms through the summer)

Lavender (Attracts bees and butterflies; blooms from the spring through the summer)

Mexican Heather (Attracts bees and butterflies; this blooms from the spring to the fall and, depending on the weather, can bloom through the winter as well)

Summer

Anise Hyssop (Attracts bees, butterflies and hummingbirds)

Bee Balm (Attracts bees and butterflies)

Bellflower (Attracts bees, butterflies and hummingbirds)

Betony (Attracts bees and butterflies)

Black-eyed Susan (Attracts bees, butterflies and hummingbirds)

Echinacea (Attracts multiple families of bees; blooms through the summer)

Garden Speedwell (Attracts bees and butterflies)

Stokes Aster (Attracts bees and butterflies)

Yarrow (Attracts bees, butterflies and other insects)

Fall

Sea Holly (Attracts bees, butterflies and hummingbirds; blooms in the summer to fall)

Sweet Asylum (Attracts bees, butterflies and hummingbirds; blooms summer to fall)

Pollinator Bed



Potential Plants

Anise Hyssop

Multiple Families of Bees

Bee Balm

Bees & Butterflies



Garden Speedwell

Bees & Butterflies

Mexican Heather

Bees & Butterflies

Bellflower

Bees, Butterflies & Hummingbirds

Lavender

Betony

Multiple Families of Bees & Butterflies

Bees & Butterflies

Sea Holly

Black-eyed Susan *Bees, Butterflies & Hummingbirds*

Bees, Butterflies & Hummingbirds

Stokes Aster

Bees & Butterflies

Columbine

Multiple Families of Bees



Sweet Alyssum

Bees, Butterflies & Hummingbirds

Echinacea

Multiple Families of Bees & Butterflies

Yarrow

Bees, Butterflies & other Insects



A regular meeting was held **Thursday, June 24, 2021**, at Veterans Memorial Lake. The meeting was called to order at **4:14 p.m.**

Roll Call:

Board Members

Robin Henderson
Candace Hendricks
Nancy Holman
Paisley Howerton
Harrison Taylor

Staff Liaisons

Mike Bellis
Randy Frazer
Evan Haney
Andrew Lawson
Connie Moore
Landon West (ACRC)

1. Approve June 3 Meeting Minutes:

Robin made a motion to approve the minutes of the **June 3, 2021**, rescheduled regular meeting as presented. Harrison seconded the motion. The motion was approved **3-0** on a voice vote. (*Paisley participated in the vote via telephone.*)

The only Equal Opportunity and Accessibility Advisory Board member in attendance was **Frances “Rags” Smith**. Also present were guests **Kayleigh Lawson** and **Mendy Pfannenstiel**, with the Arkansas City Public Library.

Nancy Holman joined the meeting in progress (and **Paisley Howerton** left the meeting in progress) at **4:16 p.m.**

2. ACPL Solar-Powered Charging Stations:

Mendy would like to apply for a grant through the American Recovery Plan Act (ARPA) to provide shaded tables with solar panels on the “umbrellas” that power charging stations for phones and other devices. (*She can only apply for one project.*)

The existing flower beds will be removed and cemented in. Some bushes can be transplanted to the alley near the dropbox. The Parks and Facilities Division will need to pour the concrete and bolt in the tables, but there are no other City costs.

The Board approved of the general concept and the look of the tables themselves, and urged Mendy to apply for the grant.

Robin made a motion to recommend that the City allow for and support the installation of these “pavilion carousel” tables at ACPL, pending awarding of the grant. Harrison seconded the motion. The motion was approved **3-0** on a voice vote.

2.5. “Pop-Up” StoryWalk at Lovie Watson Park:

Robin gave a report on her Juneteenth event on **June 19** in Lovie Watson Park, which featured a “pop-up” StoryWalk. She used it as a demonstration project to help to raise funds for a permanent StoryWalk around the 1/16-mile trail in the park.

3. Adoption Request: Wilson Park (Docking Garden) / Pollinator Project Report

Kayleigh said she would like to turn the dirt-filled, nonfunctional former Docking Garden fountain into a pollinator garden.

She is working on the list of plants she wants to buy, but they will be mostly perennials with a few annual highlight plants.

No milkweed will be planted in this particular garden. She hopes the City will provide water and maybe some potting topsoil.

Mike asked if this will affect the Wilson Park Master Plan. Andrew said the Docking Garden area is not included in changes.

Robin made a motion to recommend that the City Commission approve the Wilson Park/Docking Garden adoption proposal from Kayleigh Lawson, using appropriate plants. Nancy seconded the motion. The motion was approved **3-0** on a voice vote.

4. Adoption Update: Knebler Pond (WVDGA)

Andrew hasn’t had a recent update, but course design remains in progress. Things are going a little slower than anticipated.

He reminded the Board that the Robert Cox Memorial Park adoption will need to be renewed in **July**, but he forgot to put the information in the packet. He recommends renewing it for two years. The Board requested a special meeting with Arty Hicks.

5. Review ADA Transition Plan: Veterans Memorial Lake

The Board and Rags reviewed ADA Transition Plan recommendations for Veterans Memorial Lake. Like many other areas, it was flagged for a lack of designated ADA parking, but this is easily resolved. The new restrooms are ADA-accessible, however. Mike looked at issues with the accessible ramps to the accessible fishing dock on the lake itself.

6. Review ADA Transition Plan: *Charlie Dow Sports Complex*

The Board and Rags also reviewed the ADA Transition Plan recommendations for the West Lincoln fields with Landon, who discussed his long-term vision for the soccer fields at the Dow Complex. The Boards will visit this facility in person in **July**.

7. Comprehensive Plan Discussion:

Andrew said **Chapter 5**, “Parks, Recreation, and Natural and Historical Resources,” will be the main topic for the Board for the rest of summer. It will be split into two chapters. He talked about setting individual, measurable priorities for each park.

Harrison said staff has the right idea by going park to park, spacing out improvements so as not to impact the budget all at once, and seeking to reduce the mowing burden on City staff by planting more wildflowers and plants for the pollinators.

Andrew asked Landon to begin working through the same planning process with the Arkansas City Recreation Commission.

Andrew said the Paris Park Pool report and analysis will be presented to this Board at its next meeting in **July**, after the City Commission, Equal Opportunity & Accessibility Advisory Board, Planning Commission, and Recreation Commission see it.

8. Tacolalah Executive Committee Report:

The next 2021 Tacolalah Executive Committee meeting will be at **noon July 15** at the Water Treatment Facility. Andrew reminded Board members that the 2021 Tacolalah Festival will be here in just a few weeks and urged them to volunteer for it.

9. Other Miscellaneous Items:

Andrew and Mike provided electrical and construction updates for the Wilson Park Master Plan Phase 1 Upgrades project.

Robin made a motion to adjourn the meeting. Harrison seconded the motion, which was approved **3-0** on a voice vote. The meeting was adjourned at **5:09 p.m.** The next regular meeting of the Beautification and Tree Advisory Board will be at **4 p.m. July 22, 2021.**

A regular meeting was held **Thursday, October 28, 2021**, at the Wilson Park rotunda. The meeting was called to order at **1:06 p.m.**

Roll Call:	<u>Beautification Board Members</u>	<u>Staff Liaisons</u>	<u>Equal Opportunity Board Members</u>
	Robin Henderson <input checked="" type="checkbox"/>	Mike Bellis <input checked="" type="checkbox"/>	Bob Baker <input type="checkbox"/>
	Candace Hendricks <input checked="" type="checkbox"/>	Randy Frazer <input type="checkbox"/>	JoAnn Bierle <input type="checkbox"/>
	Nancy Holman <input checked="" type="checkbox"/>	Evan Haney <input type="checkbox"/>	James Fry <input type="checkbox"/>
	Paisley Howerton <input checked="" type="checkbox"/>	Andrew Lawson <input checked="" type="checkbox"/>	Anita Judd-Jenkins <input checked="" type="checkbox"/>
	Harrison Taylor <input checked="" type="checkbox"/>	Connie Moore <input checked="" type="checkbox"/>	Tammy Lanman-Henderson <input checked="" type="checkbox"/>
			Frances "Rags" Smith <input checked="" type="checkbox"/>

0. Approve September Meeting Minutes:

Candace joined the meeting in progress at **1:08 p.m.** and later left the meeting in progress at **1:55 p.m.** Robin made a motion to approve the minutes of the **September 23, 2021**, regular meeting as presented. Harrison seconded the motion. The motion was approved **4-0** on a voice vote. Paisley joined the meeting in progress at **1:10 p.m.** and left the meeting at **1:50 p.m.**

1. OLD BUSINESS: Adoption Request: *Wilson Park* (Docking Garden)

Andrew asked Connie to explain to the Board the challenges with the fountain area. Connie said the soil had been sterilized, but it can be replaced in time for spring planting in early 2022. The Board discussed the proposed plant species to plant there.

Connie said his main concern is maintenance. He can provide access to water, but does not want City staff to have to water it.

Several interested members of both boards will meet with the original applicant to form a joint committee and reapply. They also will work on securing donations from local businesses and greenhouses. Connie said the City can provide new topsoil.

Andrew mentioned a lady who wants to purchase a bench for installation in Wilson Park in honor of her late father. Because she is paying for everything and City staff will just install it, no adoption paperwork is needed. The Board blessed the project.

2. OLD BUSINESS: Adoption Request: *Walnut Park* (Jan Miller)

Andrew said this is the busiest time of the year for Pike Construction. Carlla doesn't think they will get to this project until **December** or maybe early next year. He currently plans to take the adoption proposal to the City Commission in **December**.

3. OLD BUSINESS: Fall Cleanup Day Report

This year's event ended up focusing on property cleanup again due to a low number of volunteers. We will look at cleaning and beautifying the underpasses on Spring Cleanup Day, which may involve some form of traffic control and coordination.

4. Land and Water Conservation Fund Project No. 20-00785

Long before COVID-19, the original intent of this project was to fund the splash pad/interactive fountain and new restrooms as part of Phase 1 (now Phase 2) of the Wilson Park Master Plan. Absent matching funds from the V.J. Wilkins Foundation, decisions will need to be made soon on the disposition of this **\$300,000** LWCF grant and whether to proceed with the project.

Possible ideas discussed included just building the restroom portion. Andrew will contact Jeff Best for an updated cost/O&M estimate and LWCF for clarification on the reallocation process. Anita suggested contacting the Warrender Trust for funds.

Several members of both boards expressed hope that this phase can still proceed in the future, but acknowledged the financial challenges. Harrison reiterated his opposition to the project. No consensus decision was reached and discussion was tabled.

5. Review ADA Transition Plan: *Wilson Park*

Like most other neighborhood parks, the playgrounds and picnic areas both need ADA-accessible connections to sidewalks.

ADA-accessible parking stalls and ramps will be addressed soon with the Phase 1 (Farm and Art Market) improvements.

A lift was installed following the 2006 ADA Transition Plan to provide ADA access to the rotunda stage. The also are ADA-accessible. But ADA access may need to be improved to the tennis courts as part of the Phase 1 improvements.

The ADA Plan identifies the central drinking fountain as non-compliant, but it is no longer functional and the new one on the restroom building is ADA-accessible. The Wilson Park Master Plan includes lots of new ramps and 10-foot-wide pathways.

6. Wilson Park Master Plan Update Process:

The Board agrees with staff that some modifications need to be made to the existing Master Plan. This discussion will be continued at the **December** meeting. More community engagement is needed and the Paris Park planning may affect this.

7. Other Miscellaneous Items:

Paisley and Andrew will work to complete the annual Mayor's Monarch Pledge report prior to **December 1**. Goals for next year include applying for seed grants, working with ACHS to grow more starter plants and starting demonstration gardens.

Andrew said there have been very positive and productive conversations between the City, Cowley College, USD 470, and the Recreation Commission about the Paris Park Pool area. The scope is expanding beyond just a simple pool renovation.

The next meeting of the 2022 Tacolalah Executive Committee will be at **noon December 16** at the Water Treatment Facility.

Andrew said Wilson Park Phase 1 should begin construction shortly after Thanksgiving and is expected to finish by **April**.

Nancy made a motion to adjourn the meeting. Harrison seconded the motion, which was approved **3-0** on a voice vote. The meeting was adjourned at **2:02 p.m.** The next regular meeting of the Beautification and Tree Advisory Board will be at **1 p.m. Dec. 2, 2021**.

		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030+
189.81	McFarland Pond	U.S. 77 Bypass										Develop?
166.53	Knebler Pond	28674 71st Road	Disc Golf									ADA
102.24	Hike-Bike Trail	102 N. Eighth St.		Phase 2				Phase 3?				Phase 4?
	Central Trail	Sixth Street			Phase 1A	Phase 1B		Phase 2		Phase 3		Phase 4?
83.63	Veterans Memorial Lake	803 W. Taylor Ave.		ADA		Playground						
37.52	Poplar Walking Trail	925 E. Poplar Ave.									ADA	Restrooms?
19.60	Chestnut Park	1401 W. Chestnut Ave.			ADA?							
15.04	Newman Park	111 W. Lincoln Ave.			Campers							
13.16	Walnut Park	1100 E. Madison Ave.		ADA				Playground				
7.90	Wilson Park	701 N. Summit St.	Train	Phase 1 (Pavilion)	Phase 2	Phase 3		Phase 4		Phase 5		Phase 6?
7.87	Sleeth Ball Park	1501 South M St.										
4.77	Mills Park	614 Highland Drive										
4.67	Carver Park	100 N. Eighth St.					Rec?					
3.30	Paris Park	210 S. Sixth St.		Fitness	ADA		Playground					
3.10	Cherokee Park	31333 61st Lane										
2.40	Ranney Park	300 E. Poplar Ave.					ADA		Playground			
1.71	Pershing Park	1100 N. Second St.			Restrooms	ADA						
1.70	Robert Cox Memorial Park	1201 N. Fifth St.	Disc Golf					ADA		Playground		
0.98	Lovie Watson Park	614 W. Birch Ave.			Restrooms				ADA		Playground	
0.94	Skate Park	600 W. Fifth Ave.										
0.91	Winton Park	1200 South G St.								ADA		Playground
0.46	Catalpa Park	1824 N. 11th St.										
0.23	Ben Givens Center City Park	101 N. Summit St.										

Sanitation shifts to 4-day schedule Jan. 17-21 due to MLK Jr. Day



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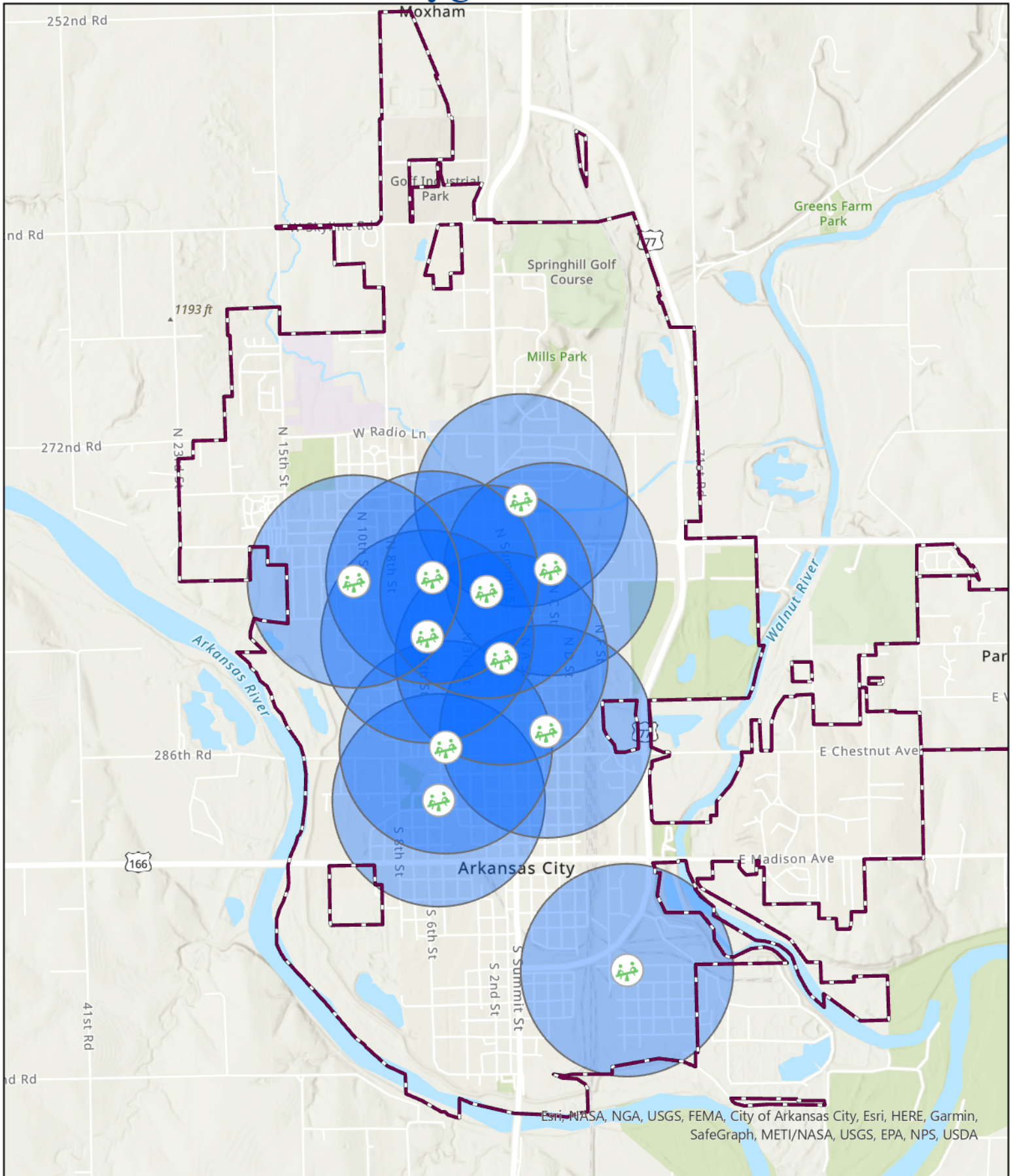
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	<input type="checkbox"/> Play Ground
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Playgrounds



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Section V, Item 1.

