



City of Arkansas City

BEAUTIFICATION AND TREE ADVISORY BOARD MEETING AGENDA

Thursday, October 28, 2021 at 1:00 PM — Wilson Park, 701 N. Summit St., Arkansas City, KS

I. Roll Call

II. Consent Agenda

1. Approve minutes of the September 23, 2021, regular meeting. **(Voice Vote)**

III. Old Business

1. **Adoption Request:** *Wilson Park* (Docking Garden)
2. **Adoption Update:** *Walnut Park* (Jan Miller)
3. Fall Cleanup Day Report (**October 9, 2021**)

IV. New Business

1. Discuss Land and Water Conservation Fund (LWCF) Project No. 20-00785.
2. **Review ADA Transition Plan and Make Recommendations:** Wilson Park
3. Discuss Wilson Park Master Plan update process.

V. Other Miscellaneous Items

1. Mayor's Monarch Pledge Report
2. Paris Park Pool Committee Report
3. Tacolalah Executive Committee Report

VI. Adjourn

NEXT MEETING: 1:00 PM Thursday, December 2, 2021 at the Water Treatment Facility, 400 W. Madison Ave.

Arkansas City Beautification and Tree Advisory Board

9/23/21 Minutes

A regular meeting was held **Thursday, September 23, 2021**, at Winton Park. The meeting was called to order at **4:09 p.m.**

Roll Call:

Board Members

Robin Henderson	<input checked="" type="checkbox"/>
Candace Hendricks	<input type="checkbox"/>
Nancy Holman	<input checked="" type="checkbox"/>
Paisley Howerton	<input type="checkbox"/>
Harrison Taylor	<input checked="" type="checkbox"/>

Staff Liaisons

Mike Bellis	<input checked="" type="checkbox"/>
Randy Frazer	<input checked="" type="checkbox"/>
Evan Haney	<input type="checkbox"/>
Andrew Lawson	<input checked="" type="checkbox"/>
Tony Tapia	<input type="checkbox"/>
Josh White	<input type="checkbox"/>

0. Approve August Meeting Minutes:

Robin made a motion to approve the minutes of the **August 26, 2021**, regular meeting as presented. Harrison seconded the motion. The motion was approved **3-0** on a voice vote. The only guest attending was **Rags Smith** (Equal Opportunity Board).

1. OLD BUSINESS: Adoption Request: *Walnut Park* (Jan Miller)

Jan Miller wants to install a picnic table and shelter in the center of Walnut Park in honor of her late husband, former City public works superintendent Jim Miller. Andrew said the construction plans and plaque design are still being finalized.

Tony has identified a possible location. Jan is hoping the City will donate the concrete at an estimated cost of about **\$500**.

Robin made a motion to recommend that the City Commission approve the adoption request, with the recommendation that the City provide all concrete free of charge. Nancy seconded the motion. The motion was approved **3-0** on a voice vote.

2. OLD BUSINESS: Set Times for Future Meetings?

The **4 p.m.** meeting time does not work Parks & Facilities staff and it won't work for Candace this fall, either. After more discussion, the Board collectively agreed to permanently move its meetings to **1 p.m.**, starting with the **October 28** meeting.

3. The Pollinator Project Report:

The Board wants to get the Wilson Park proposal back on the agenda. The idea will be discussed **October 28** with City staff.

4. Discuss Fall Cleanup Day Plans:

This year's event will focus on cleaning and assessing the condition of downtown-area sidewalks. It will be held **October 9**.

5. Review ADA Transition Plan: *Winton Park*

Like most other neighborhood parks, the playground and picnic area both need ADA-accessible connections to sidewalks.

6. Wilson Park Master Plan Update:

Harrison asked about the Louderback Family Courts sign that had been removed from Wilson Park. He said J.C. Louderback would like to see some sort of memorial plaque returned to that area. Mike said the sign was damaged and is gone now. The Board discussed the possibility of a new memorial on the stone pillar or somewhere on the fencing of the remaining courts.

Andrew provided the Board with a recap of his and Randy's meeting with the V.J. Wilkins Foundation. All parties agree that some modifications probably need to be made to the existing Master Plan. The **October 28** meeting will begin this process.

7. Other Miscellaneous Items:

The next meeting of the 2022 Tacolalah Executive Committee will be at **noon October 21** at the Water Treatment Facility.

Harrison raised maintenance concerns at the Wilson Park tennis courts and the Agri-Business Building interlocal agreement.

Nancy made a motion to adjourn the meeting. Harrison seconded the motion, which was approved **3-0** on a voice vote. The meeting was adjourned at **5:15 p.m.** The next regular meeting of the Beautification and Tree Advisory Board will be at **1 p.m. Oct. 28, 2021**

**CITY OF ARKANSAS CITY**

City Clerk's Office

118 W. Central Ave., P.O. Box 778

Arkansas City, KS 67005

(620) 441-4409

For Office Use Only:

Adoption #	Section III, Item 1.
Adoption Year	
New <input type="checkbox"/>	Renewal <input type="checkbox"/>

APPLICATION FOR PUBLIC LAND ADOPTION

This application must be completed and returned to the City Clerk's Office at the above address on or before December 31st of each year, unless specifically exempted by order of the City Commission of Arkansas City.

Before completing this application, please refer to the City of Arkansas City Beautification and Tree Advisory Board's Public Land Adoption Policy. A copy of the policy can be provided to you in the City Clerk's Office, if necessary.

Applicant Name: Kayleigh LawsonApplicant Address: 820 North A Street Arkansas City KS 67005
City State ZipTelephone Number(s): (620) 441-4065Email Address: kayleigh@bluegeraniumbooks.comNon-Profit Affiliation: N/A
Organization Name Address Contact Name Phone NumberFor-Profit Affiliation: N/A
Organization Name Address Contact Name Phone NumberPublic Land Desired to Adopt: The fountain (non-functional) in Docking Garden at Wilson Park.Basic Outline of Activities Proposed as Part of Adoption (Note: **Written proposal also required**): I would like to turn the dirt-filled former fountain into a pollinator garden.Name of Public Land/Park Committee (if any): N/A**Copies of the following items must accompany this application:**

1. A written proposal, attached to this application, which explains in detail the sorts of activities the applicant proposes to pursue in helping to beautify, maintain and improve the public land. The Parks and Facilities Division provides a variety of services in each of the City's parks that could be supplemented or replaced by "sweat equity" from volunteers and concerned citizens. While this is not an exhaustive list and each property's needs are somewhat unique, applicants should propose to take on some combination of the following activities: erecting equipment and/or structures; mowing grass and trimming trees; picking up and/or disposing of litter; painting benches, signs, etc.; picking up tree limbs and debris; planting flowers, shrubs and/or trees; purchasing and maintaining new equipment; and watching and/or patrolling to prevent vandalism.
2. The application and proposal also should specify what sort of monetary contributions the applicant proposes to provide toward upkeep, maintenance, and improvement of the property. See **Public Land Adoption Policy** for more details on this.
3. Please indicate in your proposal or on a separate sheet of paper which dates work best for you and/or your group to meet with the Beautification and Tree Advisory Board and the City Commission. The Board meets on the fourth Thursday of each month at 4 p.m., and the City Commission meets on the first and third Tuesdays of each month at 5:30 p.m. in City Hall.

I, Kayleigh D. Lawson, have read and understand the City of Arkansas City Beautification and Tree Advisory Board's Public Land Adoption Policy. I further agree to abide by all conditions of this policy and acknowledge it governs my adoption.

Kayleigh D. Lawson 6/19/21
Signature of Applicant Date

To the Members of the Arkansas City Beautification Board,

The non-functional fountain that resides in Docking Garden is a centerpiece of Wilson Park. Unfortunately, it is now filled with dirt (and possibly sand) and has become something of an eyesore in this beautiful section of our city's most popular park.

I would like to turn it into a pollinator garden, which would make it more visually appealing while also helping these vital insects thrive.


If this is approved, I would plant pollinator-friendly plants — mostly perennials with a few annual highlight plants.

It would be wonderful if the City could provide some topsoil (potting soil, etc.) and be willing to water while they are already watering the plants on the other side of the brick wall.

Alternatively, if I could have access to a water source (such as a spigot) in the park, I could water this area myself.

I am willing to provide all of the labor to prepare and plant said pollinator plants, as well as purchase the plants myself.

Thank you very much for your consideration,



Kayleigh D. Lawson

Pollinator Bed

Section III, Item 1.



Potential Plants

Anise Hyssop

Multiple Families of Bees

Bee Balm

Bees & Butterflies



Garden Speedwell

Bees & Butterflies

Mexican Heather

Bees & Butterflies

Bellflower

Bees, Butterflies & Hummingbirds

Lavender

Betony

Multiple Families of Bees & Butterflies

Bees & Butterflies

Sea Holly

Black-eyed Susan *Bees, Butterflies & Hummingbirds*

Bees, Butterflies & Hummingbirds

Stokes Aster

Bees & Butterflies

Columbine

Multiple Families of Bees



Sweet Alyssum



Echinacea

Bees, Butterflies & Hummingbirds

Multiple Families of Bees & Butterflies

Yarrow

Bees, Butterflies & other Insects



City of Arkansas City

Beautification and Tree Advisory Board

Public Land Adoption Policy

The City of Arkansas City is blessed with an abundance of beautiful parks and recreation areas for its citizens' enjoyment. Due to the rising costs of doing business, however, the City also faces financial challenges that present difficulties in altering, modifying or improving property to any significant degree.

In the interest of addressing these challenges and finding creative solutions to financing improvements, reducing the labor burden on the City's Parks and Facilities Division (and thus decreasing or reallocating the use of tax dollars), and responding to community concerns about the direction and maintenance of its public lands, the City Commission of Arkansas City, acting upon a recommendation of and in concert with the City Beautification and Tree Advisory Board, has adopted the following policy to govern the "adoption" of City property by interested entities, which may take the form of labor, funding or both.

Proposed Activities

Persons or organizations interested in adopting a property will be asked to complete an application form, available in the City Clerk's Office, and submit it with a written proposal for consideration by the Board. No application fee is required to submit such a form, but some basic information is requested.

The proposal should explain in detail the sorts of activities the applicant proposes to pursue in helping to beautify, maintain and improve the property. The Parks and Facilities Division provides a variety of services in each of the City's parks that could be supplemented or replaced by "sweat equity" from volunteers and concerned citizens. While this is not an exhaustive list and each property's needs are somewhat unique, applicants should propose to take on some combination of the following activities:

- Erecting equipment/structures
- Mowing grass & trimming trees
- Picking up/disposing of litter
- Painting benches, signs, etc.
- Picking up tree limbs & debris
- Planting flowers/shrubs/trees
- Purchasing **and maintaining** new equipment
- Watching/patrolling property to prevent vandalism

Time, energy and labor always are needed. The City will provide paint, trash bags and rakes, and gloves. However, City equipment such as lawn mowers, trucks, weed eaters, etc., will not be available for usage.

Proposed Funding Stream

The application and proposal also should specify what sort of annual monetary contributions the applicant proposes to provide toward the upkeep, maintenance, and improvement of the property.

Factors to consider and present in this part of the application include, but are not limited to:

1. What are the annual commitment of funds and the duration of the commitment? Will a larger initial investment be made, with decreasing contributions to maintenance in later years?
2. What banking method is proposed for the funds? Will a maintenance and operations reserve fund be established? What will be its minimum and maximum levels (if any)?

3. If equipment is to be purchased and donated, will funds be set aside to pay for its replacement in the event of damage, destruction or natural disaster? How will these funds be managed?
4. Will the applicant submit an annual budget for consideration by the Board and City Commission?
5. Will donations to the applicant be tax-deductible? Is the applicant a charity or religious group?
6. Will the applicant take advantage of any grants or matching funds? Are they local, state or federal?
7. Will any portion of the annual funding commitment come in the form of labor, “sweat equity,” or in-kind contributions or donations?
8. What will be the renewal provisions for this funding arrangement?

Authorization and Oversight

The City of Arkansas City is the final arbiter and decision-maker regarding any changes to its property. No signs or memorials shall be introduced, removed, or changed without the consent of the City Commission.

The final decision on placement, size and type of new playground equipment or structures shall rest with the City Manager, in accordance with national standards, state laws and local ordinances. All changes or improvements to any City property must be made in accordance with the Americans with Disabilities Act.

Whenever possible and practical, local neighborhoods shall be consulted regarding the direction of changes and/or improvements to their parks. The Board strongly urges applicants to consider forming a governing committee to oversee and approve all changes before they come before the City, in order to provide an outlet for passionate residents to make their wishes known and ensure that all facets of the community are represented fairly. The means and methods of forming and operating such a committee shall be weighed in the decision of whether to award an adoption contract to the applicant.

Indemnities and Liabilities

Insurance for any adopted City property will be maintained by the City of Arkansas City.

While adoption arrangements are considered binding contractual arrangements, the City may at any time terminate the adoption agreement if the applicant does not meet its commitment. Such a decision to terminate will be made by a voice vote of the City Commission.

The City is not responsible for any unauthorized improvements or impairments made by any adopting party without the City’s explicit approval.

Requests for Proposals

If an applicant expresses interest in adopting a property, the Board may elect, at its discretion, to open up that property for a competitive Request for Proposal (RFP) process. Any RFP shall be advertised on the City’s website and social media outlets, in the official City newspaper, and through other local media and means as opportunities become available. The period to submit a proposal shall be no less than 30 days.

Once the RFP period ends, the Board shall, at its next regular meeting, consider all applications and proposals, and weigh their relative merits. In accordance with the guidelines of the City purchasing policy, the RFP process is not solely a competitive bid process in which the “best” offer is awarded.

Instead, selection and award of an adoption contract shall be made on the basis of demonstrated competence and qualifications, in support of a fair and reasonable financial commitment. Upon making its selection, the Board shall vote to make a formal adoption recommendation to the City Commission.

The City Commission shall consider the recommendation at its next regular meeting. A resolution of the Commission, approved by a majority voice vote, shall be considered sufficient to initiate an adoption contract with the applicant for a term of two years, unless otherwise specified.

Renewal of adoption contracts shall be via the same application form as before, but the original proposal may be submitted each time as long as there are no substantive changes to the applicant's plans. If there are changes, the Board may require applicants to submit a brand-new proposal taking them into account.

Preference shall be given to recognizable entities, such as civic groups, churches or other nonprofit organizations, with a track record of good financial management and civic engagement. For-profit entities also shall be judged on similar merits, with additional consideration being given to suitability.

Renaming Rights and Sponsorship

A substantial annual financial commitment shall be required from any applicant seeking consideration for renaming rights for any given property. The appropriate amount and duration of such a commitment shall be determined by a vote of both Board and the City Commission.

Such a commitment does not guarantee renaming will be granted, however. Renaming will be done only with approval of the City Commission, acting on a recommendation of appropriateness from the Board.

Both nonprofit and for-profit entities also may include in their application and proposal a request for sponsorship rights, which may include, but are not limited to, opportunities to display the applicant's logo on official signage or other high-visibility locations. Again, such requests will be weighed by the Board and City Commission, with no guarantees of their being granted regardless of contribution level.

Helpful Resources

- Arbor Day Foundation — <https://www.arborday.org>
- National Program for Playground Safety — <http://www.playgroundsafety.org>
- National Recreation and Park Association — <http://www.nrpa.org/Tools-Resources>
- Project for Public Spaces — <http://www.pps.org/reference/reference-categories/parks-articles>
- Public Playground Safety Handbook — <http://www.cpsc.gov/PageFiles/122149/325.pdf>
- Tree Board University — <http://www.treeboardu.org>
- Tree City USA — <https://www.arborday.org/programs/treecityUSA>



Item for Beautification and Tree Advisory Board Discussion

Meeting Date: October 28, 2021
From: Andrew Lawson, Public Information Officer
Item: Land and Water Conservation Fund (LWCF) Discussion

Title: Discuss Land and Water Conservation Fund (LWCF) Project No. 20-00785.

Background:

The following is an annual certification required by the Kansas Department of Wildlife, Parks and Tourism (KDWPT) to assure KDWPT and its Federal auditors that grant funds allocated to the City of Arkansas City for park development still are being used beneficially for the purposes for which those funds were intended.

This annual statement was approved **March 16, 2021**, by the City Commission and submitted by the City Clerk.

Funds in the amount of **\$300,000.00** have yet to be expended for **Project No. 20-00785**, which was intended to pay for the new splash pad/interactive fountain and restrooms at Wilson Park as a future Master Plan phase.

Also attached is all of the original LWCF grant application paperwork that was submitted to KDWPT back in 2019.

Decisions will need to be made soon on the disposition of this grant and whether to proceed with the project.

Board Options:

1. Discuss LWCF Project No. 20-00785.

Approved for Agenda by:

A handwritten signature in black ink, appearing to be "Randy Frazer", is written over a horizontal line.

Randy Frazer, City Manager



Operations Office
512 SE 25th Ave.
Pratt, KS 67124-8174

Phone: (620) 672-5911
Fax: (620) 672-2972
www.ksoutdoors.com

Brad Loveless, Secretary

Laura Kelly, Governor

February 24, 2021

Dear Land & Water Conservation Fund (LWCF) Recipient:

Enclosed is the annual operation and maintenance assurance statement (AOMAS) with a list of LWCF projects for which you have previously received awards. Also enclosed is information outlining your LWCF sites and the LWCF program in general. This information is provided as a tool to help you understand the LWCF program and your responsibilities as a subgrantee. Please keep this information for your records.

Please read the responsibilities listed on the blue AOMAS form and sign and return it to the attention of the KDWPT State Park Division by **April 30, 2021**. Also, please fill out the Contact Information Update on the back of the blue AOMAS to be sure our office has your most current contact information.

Keep in mind that any new improvements to the LWCF site must be approved by our office prior to development and must meet ADA requirements. Also remember that overhead lines are a direct violation of LWCF requirements and are never permitted within a project's boundaries. Any future utility development at these facilities must be buried underground or relocated outside of the 6(f) boundaries.

It is very important that LWCF guidelines are followed and that you return the blue AOMAS form. Your cooperation in maintaining your LWCF project is very important if you are interested in receiving future outdoor recreation funding.

We are now taking applications for new projects. If you would like to submit an application please have them to our office by **September 15, 2021**. You can find information on the application process by going to [www.ksoutdoors.com/KDWPT-Info/Grants](http://ksoutdoors.com/KDWPT-Info/Grants).

Feel free to call our office if you have any questions. Thank you for your dedication to providing outdoor recreation opportunities to your community.

Sincerely,

Kati Westerhaus
Kansas Department of Wildlife, Parks and Tourism
LWCF Coordinator, State Parks Division



Protecting Places that Matter

LWCF History

Since 1965, the Land and Water Conservation Fund has been an active partner with states and communities in creating places that really matter: playgrounds alive with kids, well-used baseball diamonds and soccer fields, peaceful picnic areas, safe paths for walking and cycling, fast-paced basketball courts, popular beaches and pools, and scenic state parks.

But America's most productive conservation partnership does even more. The benefits of the Land and Water Conservation Fund extend beyond park and recreation facility construction and open space acquisition. The Fund also plays a major stewardship role, ensuring the integrity and recreational quality of Fund-assisted parks and conservation lands, now and for future generations.

Protecting our Parklands Forever

One of the most important aspects to understand about LWCF assisted sites is that the sites are protected under LWCF stewardship forever.

The Fund's most important tool for ensuring long-term stewardship is its "conversion protection" requirement. Administered by the National Park Service in cooperation with states, this requirement, Section 6(f)(3) of the Land and Water Conservation Fund Act, strongly discourages casual discards and conversions of state and local park and recreation facilities to other uses.

SEC. 6(f)(3) No property acquired or developed with the assistance under this section shall, without the approval of the Secretary be converted to other than public outdoor recreation uses. The Secretary shall approve such conversion only if he finds it to be in accord with the then existing statewide outdoor recreation plan and only upon such conditions as he deems necessary to assure the substitution of other recreation properties of at least equal fair market value and of reasonably equivalent usefulness and location.

Clearly, change is inevitable and sometimes – when all other alternatives have been carefully reviewed – conversions are deemed both necessary and desirable. When conversions are approved, the goal is always a “win-win” solution, balancing the needs of recreation and open space with other community needs. At the same time, the Fund's conversion protection language ensures that any changes or conversions from recreation use will bear an equivalent cost – a cost that guarantees that our nation's past investments in its treasured recreation and open space resources will be honored.

The conversion process (which is set forth in Title 36, Part 59.3 of the Code of Federal Regulations) includes a comprehensive review of key issues relating to recreation access and use, land valuation, and an assessment of its impact on the environment. The process takes time – from six months to more than a year depending on the complexity of the conversion and the replacement site – and is subject to concurrence by the State and the National Park Service.

Stewardship responsibility for Fund-assisted state and local parks and recreation facilities is shared by the Land and Water Conservation Fund's three partners: the National Park Service, the State Sponsor (KDWPT), and the local project sponsor (you). Stewardship duties are as follows:

Local sponsor (YOU): are responsible for local site stewardship, including:

- Public access and safety
- Basic maintenance
- All responsibilities outlined on the AOMAS statement

State Sponsor (KDWPT): responsible for site stewardship at state parks and coordination with local sponsors, including:

- Periodic site visits – KDWPT conducts site visits every 5 years
- Working with local sponsors to ensure that LWCF stewardship goals are met

National Park Service: charged with the overall responsibility for protecting the integrity and recreational value of all state and local sites assisted by the Fund.

State Sponsor Contact Information

Kansas Department of Wildlife, Parks and Tourism administers the Land and Water Conservation Fund as the state sponsor. Our goal is to support and maintain the spirit of the Fund as we work to preserve outdoor recreation opportunities statewide through the state park system and local LWCF projects.

As the State sponsor, our office works directly with the local sponsors to ensure that LWCF goals are met statewide. We do this primarily through the Annual Operations and Maintenance Assurance Statement (AOMAS) and local site visits. AOMAS statements are sent yearly as a reminder of the stewardship responsibilities for the local sponsor; we ask that you sign this statement and return it to us as an acknowledgement of understanding. In addition to the AOMAS, KDWPT conducts site visits every 5 years to ensure that Fund-assisted sites are still open and in compliance with LWCF goals.

Any questions or concerns you have regarding your LWCF assisted sites may be directed to:

Kati Westerhaus
LWCF Coordinator
512 SE 25th Avenue
Pratt, KS 67124

Email: kati.westerhaus@ks.gov
Phone: 620-672-0740
Fax: 620-672-2972

KANSAS DEPARTMENT OF WILDLIFE, PARKS & TOURISM
512 SE 25th AVENUE
PRATT, KS 67124

2021 ANNUAL OPERATION AND MAINTENANCE ASSURANCE STATEMENT
Land & Water Conservation Fund (LWCF)

Whereas, **City of Arkansas City** has received financial assistance from the Land & Water Conservation Fund for the following project(s):

NPS Project No.

20-00176
 20-00209
 20-00254
 20-00255
 20-00285
 20-00498
 20-00622
 20-00785

Project Title

North C Street Tennis Court
 Walnut River Park Acq. Project
 Walnut River Park Development
 Center City Park Area Acq. & Dev.
 Municipal Swimming Pool Renovation
 Springhill Golf Course Acq.
 Wilson Park Improvements
 Wilson Park Splash Pad & Restroom

The subgrantee does hereby assure that it:

1. will not convert any portion of a project area to other than public outdoor recreation use through sale, lease, easement, construction of non-outdoor recreation facilities or by any other means without prior approval and replacement of the converted property. (see Section 6(f)(3) of the LWCF act) A "project area" will generally include all or any outdoor recreation area which has received LWCF assistance;
2. will not install any overhead electric or telephone lines on project areas;
3. will maintain the project area and facilities in a safe, attractive, and inviting manner;
4. will maintain sanitary facilities in accordance with local/state health standards;
5. will make reasonable and prompt repairs on facilities funded with LWCF throughout their estimated lifetime to prevent undue or premature deterioration;
6. will keep facilities open for public use during reasonable hours of the day and times of the year;
7. will permanently display a LWCF sign (symbol) at all project areas;
8. will comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975;
9. will not change, by addition or deletion, any structural features of facilities without prior review and approval of the Kansas Department of Wildlife, Parks & Tourism and the National Park Service.
10. will submit any new development plans for the project site to Kansas Department of Wildlife, Parks & Tourism prior to development, and all required permitting from the State Historical Preservation Office and all environmental approvals must be sent to Kansas Department of Wildlife, Parks & Tourism for their files.

City of Arkansas City
 Project Sponsor

**** I certify that I have the authority to sign for this project sponsor ****

Date: _____

Signature: _____

Printed Name: _____

Title: _____

Contact Information Update
Printed Name:
Title:
Agency or Department:
Mailing Address:
City, State, Zipcode:
Phone number:
Fax number:
E-mail address:

Andrew Lawson

From: Westerhaus, Kati [KDWPT] <Kati.Westerhaus@KS.GOV>
Sent: Wednesday, January 29, 2020 2:28 PM
To: Andrew Lawson
Subject: Obsolete & Change of Use - LWCF Facilities

Follow Up Flag: Follow up
Flag Status: Completed

Hi Andrew,

Per your request, below is information regarding the obsolete facilities rules for LWCF projects that have outlived their useful life and significant change of use:

Obsolete Facilities

Project sponsors are not required to continue operation of a particular recreation area or facility beyond its useful life. However, Section 6(f)(3) of the LWCF Act requires project sponsors maintain the entire area within the Section 6(f)(3) boundary in some form of public outdoor recreation use.

Notwithstanding neglect or inadequate maintenance on the part of the project sponsor, a recreation area or facility may be determined to be obsolete if:

1. reasonable maintenance and repairs are not sufficient to keep the recreation area or facility operating;
2. changing recreation needs dictate a change in the type of facilities provided;
3. park operating practices dictate a change in the type of facilities required; or,
4. the recreation area or facility is destroyed by fire, natural disaster, or vandalism.

States may determine a facility is obsolete and permit its use to be discontinued or allow a particular type of recreation use of the LWCF assisted area to be changed provided that the project record maintained by the State is documented by the sponsor with a justification statement for determining obsolescence and the State concurs in the change. However, NPS

approval must be obtained prior to any change from one LWCF allowable use to another when the proposed use would significantly contravene the original plans for the area.

If, in the judgment of the State, the facility is needed and was lost through neglect or inadequate maintenance, then replacement facilities must be provided at the current value of the original investment.

LWCF assistance may be provided to renovate outdoor recreation facilities that have previously received LWCF assistance if the State determines the renovation is not required as a result of neglect or inadequate maintenance and the State documents the project record to that effect.

Significant Change of Use

Section 6(f)(3) of the LWCF Act requires project sponsors maintain the entire area defined in the project agreement in some form of public outdoor recreation use. NPS approval must be obtained prior to any change from one eligible use to another when the proposed use would significantly contravene the original plans or intent for the area as described in the original LWCF project(s).

NPS approval is not required, however, for each and every facility use change. Uses within a Section 6(f)(3) protected area should be viewed in the context of overall use and should be monitored in this context. A change from a swimming pool with substantial recreational development to a less intense area of limited development such as a passive park, or vice versa, would, for example, require NPS approval.

States shall notify NPS in writing of proposals to significantly change the use of Section 6(f)(3) areas in advance of their occurrence. NPS will expedite a determination of whether a formal review and approval process will be required. A primary NPS consideration in the review will be the consistency of the proposal with the Statewide Comprehensive Outdoor Recreation Plan.

Changes to other than public outdoor recreation use constitute a conversion and will require NPS approval and the substitution of replacement land in accordance with Section 6(f)(3) of the LWCF Act.

Thank you,
Kati

Kati Westerhaus
LWCF Grant Coordinator
Kansas State Parks



P 620.672.0740
KS Dept. of Wildlife, Parks & Tourism
512 SE 25th Ave. | Pratt, KS 67124
kati.westerhaus@ks.gov | www.ksoutdoors.com

RESOLUTION NO. 2020-07-3338

A RESOLUTION AUTHORIZING MAYOR KAREN WELCH TO SIGN AND EXECUTE THE PROJECT AGREEMENT FOR LAND AND WATER CONSERVATION FUND (LWCF) PROJECT NO. 20-00785 WITH THE KANSAS DEPARTMENT OF WILDLIFE, PARKS AND TOURISM FOR THE WILSON PARK MASTER PLAN PHASE 1 UPGRADES.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS:

SECTION ONE: The Governing Body of the City of Arkansas City, Kansas, hereby authorizes the Mayor and/or City staff of the City of Arkansas City, Kansas, to take such further and other necessary actions that are required to effectuate the intent and purposes of this Legislative Enactment, including but not limited to signing and executing the Project Agreement for Land and Water Conservation Fund (LWCF) Project No. 20-00785 with the Kansas Department of Wildlife, Parks and Tourism (KDWPT).

SECTION TWO: This Resolution shall be in full force and effect from its date of passage by the Governing Body of the City of Arkansas City, Kansas.

PASSED AND RESOLVED by the Governing Body of the City of Arkansas City, Kansas, on this 7th day of July, 2020.



Lesley Shook, City Clerk

Karen Welch
Karen Welch, Mayor

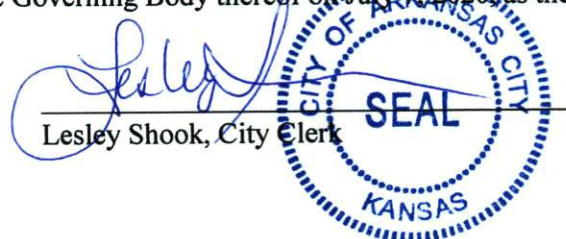
APPROVED AS TO FORM:

Larry R. Schwartz, City Attorney

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of the Resolution No. 2020-07-3338 of the City of Arkansas City, Kansas, adopted by the Governing Body thereof on July 7, 2020, as the same appears of record in my office.

DATED: July 8, 2020.



Lesley Shook, City Clerk

**KANSAS DEPARTMENT OF WILDLIFE, PARKS AND TOURISM
LAND AND WATER CONSERVATION FUND PROGRAM**

COUNTY: Cowley
PROJECT NO.: 20-00785

PROJECT AGREEMENT

NAME OF PARTICIPATING AGENCY: City of Arkansas City
ADDRESS: 118 W. Central Ave., Arkansas City, KS 67005
PROJECT TITLE: Wilson Park Splash Pad & Restroom
PROJECT PERIOD: September 23, 2019 through September 30, 2022
PROJECT SCOPE: (Description of Project)

The proposed project would provide assistance to the City of Arkansas City for the construction of a splash pad and restroom facility.

PROJECT SEGMENT COVERED BY THIS AGREEMENT:

PROJECT COST:

Total Cost	\$	<u>777,192.00</u>	
Fund (LWCF) amount not to exceed		50%	
Fund (LWCF) Amount	\$	<u>300,000.00</u>	38.6%
Cost of this Segment	\$	<u>777,192.00</u>	
Assistance this Segment	\$	<u>300,000.00</u>	

ATTACHMENTS:

1. General Provisions
(Dated:) December 2015

Project Agreement (Cont.)

The State of Kansas and the local agency named on the previous page, mutually agree to perform this agreement in accordance with the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964) as amended, with the general provisions attached hereto and made a part hereof, and with the approved project proposal including attachments and any amendment thereto which have been or will be submitted for this project.

The State hereby promises, pending the execution of this agreement by the above named political subdivision, to take the necessary steps and action and to attempt to enter an agreement and any necessary amendments to obtain federal cost-sharing for that portion of the project cost referred to on the reverse side as "Fund Amount," to accept such funds from the United States and disburse the same to reimburse the local agency that portion of the total project cost that is the United States' share. It is understood by the parties hereto that this agreement shall not obligate State of Kansas funds for the project costs described herein, to execute the project or project segment described on the reverse side in accordance with the terms of the agreement. It is further understood that incurred costs will not be reimbursed without written approval that such federal funds have been encumbered.

The following special project terms and conditions were added to this agreement before the parties signed it hereto:

A final billing for reimbursement shall be submitted to the State not later than 90 days following the expiration of the project period. Failure to do so shall, at the discretion of the State, be cause for termination of the project with no further reimbursement of funds.

The grantee shall comply with 43 CFR Part 12, Subpart B -Audit Requirements for State and Local Governments.

STATE OF KANSAS

By: _____
Linda Lanterman, Director of State Parks
Kansas Department of Wildlife, Parks and Tourism

LOCAL AGENCY

By: Karen Welch
Signature

Karen Welch Mayor
Name & Title

Date

LAND AND WATER CONSERVATION FUND PROJECT APPLICATION SUMMARY

Project Sponsor InformationProject Sponsor: **City of Arkansas City**Federal ID#: **09778556**Primary Contact: **Nickolaus J. Hernandez**Contact Title: **City Manager**Mailing Address: **118 W. Central Ave.**City/ZIP: **Arkansas City, KS 67005**County: **Cowley**Phone: **(620) 441-4415**Fax: **(620) 441-0869**Email: **nhernandez@arkansascityks.gov**

Additional Contact Info/Instructions: _____

**Please CC all emails to Andrew Lawson at
alawson@arkansascityks.gov**

Brief description of proposed project:

LWCF funds, if awarded, will be used as matching funds to assist with construction of a new splash pad/interactive fountain and a new public restroom facility with pumphouse equipment for the fountain as part of our Master Plan.

Project/Site InformationProject Title: **Wilson Park Master Plan Phase 1**

Type of Project: Acquisition _____
Development **X**
Combination _____

Park Name: **Wilson Park**Park Address (with 9-digit zip code): **701 N. Summit St. (67005)**Acreage of Property: **4.69 acres**Longitude (Deg./Min./Sec./Dir.): **37° 4' 12" N**Latitude (Deg./Min./Sec./Dir.): **97° 2' 26" W**

Previous LWCF funding at this site?:

Yes* **X** No _____

If yes, provide LWCF Project Number(s):

20-00622

First or second application submission for this project?

1st **X** 2nd _____**Project Cost**

LWCF Federal Funds Requested:

\$300,000.00

Sponsor Match:

\$850,000.00

Total Estimated Project Cost:

\$777,192.00

Does the sponsor currently have the 50% match readily available?

YES **X** NO _____**Certification**

I hereby certify that the information contained in this application and all supporting documents are, to the best of my knowledge, both true and accurate. The submission of this application has been duly authorized by the governing body of the applicant (project sponsor), and the applicant/project sponsor will comply with the attached assurances if assistance is awarded.

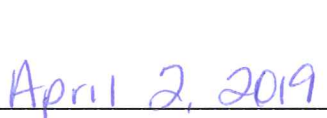
Jay Warren

Print Name of Authorized Representative


Signature of Authorized Representative

Mayor

Title of Authorized Representative


Date

(Signature must be a Mayor or City Manager or other such person with governing authority)

SECTION I

Project Narrative

SECTION I – PROJECT NARRATIVE**A. Project Justification**

1. The City of Arkansas City, Kansas, is located about 60 miles southeast of Wichita in Cowley County, at the confluence of the Arkansas and Walnut rivers in south-central Kansas, just north of the Kansas-Oklahoma state line. Its population is estimated at about 12,000 people.

The City was identified in 2015 as a Low to Moderate Income (LMI) community using criteria developed by the Community Development Block Grant program, with an estimated 55.88% of the population identified as LMI in a survey that had 8,356 respondents. In some neighborhoods, this number has been seen to climb to 75 percent or even higher. Poverty is a very real and present concern for many of our community's families, as seen through the many kinds of service work being done by our churches, community organizations and nonprofits such as Angels in the Attic. Making sure we offer public recreational facilities at low to no cost is always foremost on the mind of City planners. In the area of aquatic recreation, these opportunities have been concentrated primarily at Paris Park Pool, one of the oldest community swimming pools in Kansas and also now the largest by surface area.

While the pool, which has quite reasonable admission rates of \$2 for children 16 or younger and \$2.50 for those 17 or older, continues to serve an important function in the community, it also is starting to show its age. The City estimates that a minimum of \$500,000 in deferred maintenance may be needed to address long-term problems with the pump equipment, piping and pool subsurface. Every year, the amount of the water in the pool turns over at least four times due to various forms of water loss. Although investments have been made in the past 15 to 20 years, including the addition of new slides and a kiddie pool, it is difficult to make significant investments in new play structures and other entertainment options.

Another concern in Arkansas City and Cowley County as a whole is physical activity and the positive impact it can have on health. Our countywide health coalition, RISE Cowley, was the recent recipient of a \$500,000 Pathways to a Healthy Kansas grant from Blue Cross Blue Shield of Kansas to tackle this very issue. Part of that work was the administration of a community perception survey in which Arkansas City residents identified they were concerned or very concerned about diabetes and heart disease — two health issues that can be positively impacted by physical activity. In addition, 69 percent responded they were supportive or very supportive of physical activity opportunities for children.

The addition of a splash pad/interactive fountain at Wilson Park would be an attraction to promote physical activity for all ages. It will provide free water-based entertainment to all, even those low-income families who cannot afford admission to Paris Park Pool. It will feature artistic elements to satisfy the goals of the V.J. Wilkins Foundation, which funded the Master Plan that led to the development of this Phase 1 Upgrades project. Most important, it will serve as a community hub to bring together outdoor recreation with exercise, entertainment and fun.

2. Wilson Park is the most popular park in Arkansas City. Centrally located next to Summit Street, the main north-south road through the town, it is roughly the same distance from all parts of the City. As such, it is a natural gathering place that is home to many community events, such as PrairieFest, Tacolalah, the Wilkins Foundation-supported free family movies under the rotunda, Ark City Community Band concerts, and the Ark City Farm & Art Market.

On any given day, between 20 and 100 people use Wilson Park in some capacity, whether it is playing on the playground or the distinctive (and recently restored) BNSF train engine, eating lunch under the rotunda, playing tennis on the athletic courts or just walking on the paths through trees and garden landscapes. It is a park enjoyed by all ages, from the very youngest children to our elderly citizens, and all ages in between. At its peak, the park has seen more than 1,500 citizens within its boundaries for such events as the police department's annual National Night Out event in October. City leaders believe the park has the capacity for even more of these events, given the availability of expansion into a large vacant area to the north since the demolition of the old City hospital five years ago. The proposed Master Plan also shifts around some elements in the park to better make use of the available space, while still retaining green space for the enjoyment of nature.

3. The most recent information received from the public regarding community recreation needs came in 2012-2013 as part of a comprehensive community survey that was used as the basis for the City's 2013 Comprehensive Plan, the most recent such plan in effect. The data gathered contributed to that Plan's goal to "Develop and maintain a park and open space system to serve the needs of all the citizens of Arkansas City, **in particular enhancing parks and public places.**" The first action under this goal led directly to the development of the Wilson Park Master Plan: "Update playground equipment, particularly additions to equipment for young children, seeking grant or charitable funds to augment city funds." What started as a simple playground expansion project turned into a comprehensive and ambitious plan to transform the City's most popular park into a community center for entertainment, music, art, recreation, access to healthy foods and physical activity.

Since it was unveiled, the Master Plan has been quite well received by citizens. The vast majority of comments have been positive. Concerns about funding were addressed early on by pledging to use grant funds and private donations to fund the majority of the plan, rather than tapping tax funds. While individual aspects of the plan have met with some limited resistance, the overall concept of the park plan has proven quite popular. This has been reflected in the past three years with many positive comments on the City's Capital Improvement Plan (CIP) citizen comment forms, including:

- *Building a splash pad in the empty lot where the old hospital used to be. A splash pad located between two parks and an ice cream shop within walking distance from many homes would be great for families.*
- *We need a water splash pad across from the train park in the old hospital area. We also need more baby friendly toys. This will bring more people to Ark City and give kids more things to do, as well as keep them out of trouble.*

- *Arkansas City needs a free water park to babies and kids.*
- *(Build a) Splash park to cool kids who can't afford pool fees.*
- *I know we have plans in Arkansas City to complete a splash pad. I hope that comes to fruition this year. Families such as ours and those of our friends, travel a couple times each week to other splash pads to give our kids a different experience in the summer, thus bringing business to those towns. What a benefit some exciting, unique park features can bring. Let alone the benefit to our own kids of all ages and backgrounds!*
- *I would like to see a walking park put in where the old hospital used to be. Landscaping with a garden. There's room for a farmers market to be, and also other activities could use this space.*

The Wilson Park project has been one of the highest-scoring overall projects in each of the last three CIPs, rating as highly as some critical street, water and wastewater infrastructure projects. In the most recently completed CIP, which spans the years 2020-2029 and will be included as part of the 2020 budget, the Phase 1 Upgrades project scored a 5.96, the highest rating of any Parks and Facilities project, and higher than any other overall project, except for the Wastewater Treatment Plant rehabilitation, Summit Street mill and overlay project, and drill tower and training building to serve the Arkansas City Fire-EMS Department. These projects are scored by a mix of staff and citizens who do not serve on any other committees.

Videos about the Master Plan, including a fly-through visualization video developed by LK Architecture, remain some of the most viewed and popular posts on social media channels.

4. In addition to the survey comments listed above, the Wilson Park Master Plan was developed over several years by a very focused series of steering committee meetings that incorporated voices from many sectors of the Arkansas City population.

Since the inception of the V.J. Wilkins Foundation, Wilson Park has been identified consistently as a central community gathering point that is crucial to the cultural and artistic life of the Ark City community. The Wilkins Foundation's investment in the park began early in 2014. The movie projection equipment, sound system and V.J. Wilkins Memorial Stage at the Wilson Park rotunda all were made possible by a grant received in 2014 from the foundation, in order to promote arts throughout the city.

In 2015, the City of Arkansas City was awarded a \$33,500 grant from the Wilkins Foundation to develop a master plan for Wilson Park and the vacant City-owned lot located just to the north. The scope of the plan included looking at the potential for a cultural events center and possibly expanding the park into the recently vacated hospital property at Birch Avenue and First Street. A steering committee of citizens and affiliated representatives was formed to direct the process. The Wilson Park Master Plan steering committee members were:

- Charles Tweedy III — a former city commissioner and planning commissioner;
- Jill Wineinger — former Ark City Beautification and Tree Advisory Board chairperson;

- Pam Crain — Visit Ark City (Convention & Visitors Bureau) director / tourism specialist;
- Kristi Old and Brittany Carder — former and current Farm and Art Market coordinators;
- Blanche Schmidt — former Arkansas City Public Library Board of Trustees president;
- Angie Bruce, Richard Hensley and Dr. Nick Rogers — citizens appointed at large.

Also present at most of the meetings were V.J. Wilkins Foundation board members Otis Morrow and Karen Zeller, as well as City Manager Nick Hernandez and Public Information Officer Andrew Lawson. Wichita-based LK Architecture was retained by the City to assist with developing the master plan and related materials. The architects who worked with the group were Jeff Best, director of landscape architecture; Aaron Smith, design architect; and William Wells, landscape architect. Best continues to support Phase 1 project as a designer.

The steering committee met four times in 2015 — on Sept. 29, Oct. 14, Nov. 2 and Dec. 7 — to discuss and develop the master plan. (*Minutes of these meetings are available upon request.*) The plan was finalized at a meeting June 6, 2016, for presentation to the Wilkins Foundation that July in Denver, Colorado. A rollout planning meeting was held March 13, 2017. The Wilson Park Master Plan then was unveiled throughout March and April in 2017 online and at a variety of community events, including multiple films in the 2017 Outdoor Family Movie Series, Arbor Day, Cowley's Outdoor Market, the Cowley County Health and Safety Fair, and an Arkansas City Area Chamber of Commerce ambassadors coffee.

Planning work still continues to further refine the plan, with a Phase 1 Committee coalescing around invitations sent to more than 60 individuals. This group met on March 20 of this year and is set to meet again April 17 to narrow down the choices for the splash pad/interactive fountain design concept. An online survey of the different choices was made available to an even broader group of citizens so that those who could not attend meetings can have input.

5. Due to our commitment to rely almost entirely on private sources of funding to advance the Wilson Park Master Plan, building partnerships with citizens and other organizations has been of paramount importance. Following this project narrative, you will find letters of support for the Wilson Park Master Plan — Phase 1 Upgrades project from:

- Arkansas City Recreation Commission (which co-operates Paris Park Pool with the City);
- Cowley County Community College;
- Legacy Regional Community Foundation, a 501(c)3 nonprofit organization based in Cowley County that maintains the "Friends of Wilson Park" charitable fund;
- RISE Cowley, the countywide healthy communities coalition dedicated to active living;
- Unified School District 470 of Arkansas City.

Other key community partners throughout the development of this project have been:

- City volunteer boards, including the Arkansas City Public Library Board of Trustees, Beautification and Tree Advisory Board, Convention and Visitors Bureau Board of Directors, Equal Opportunity & Accessibility Advisory Board, and Planning Commission;
- Arkansas City Area Chamber of Commerce;

- Ark City Community Band;
- Arkansas City Farm and Art Market;
- Arkansas City Rotary Club, which has pledged \$67,000 toward the Phase 1 Upgrades;
- Creekstone Farms Premium Beef, which has pledged \$300,000 toward the development and implementation of the Wilson Park Master Plan;
- L.G. Pike Construction, which donated \$97,330 in labor, materials and services to the restoration of the BNSF train engine at Wilson Park;
- Mid-West Electric, which donated \$1,382 in labor, materials and services to the restoration of the BNSF train engine at Wilson Park;
- Rob Carroll Sandblasting & Painting, which donated \$97,242 in labor, materials and services to the restoration of the BNSF train engine at Wilson Park;
- Randy Smith Construction;
- RCB Bank;
- United Agency;
- V.J. Wilkins Foundation;
- Visit Ark City.

An exciting recent development has been the partnering of several of these organizations, including many of these City volunteer boards, the Chamber of Commerce, Visit Ark City, 1025 The River radio station, the Optimist Club and Soroptimists of Arkansas City, and local food trucks to produce a new event, “Tacolalah,” which will function as both a multicultural festival and a community entertainment event featuring tacos, salsa, music, games and more. This event will debut May 4, 2019, and a large amount of the proceeds from the festival will be donated to various community causes, including the Wilson Park Master Plan.

The initial project of the V.J. Wilkins Foundation, the creation of the V.J. Wilkins Memorial Stage and the purchase of the projection equipment and sound system to produce the Outdoor Movie Series at Wilson Park, continues to be popularly supported by both attendees and sponsors. The Movie Series is only possible with the assistance of donors:

- Civic and service clubs such as the Arkansas City High School KAY Club, the Kiwanis Club, and the Optimists and Soroptimists of Arkansas City;
- Local businesses such as Ark City Daily Bytes, Ark Valley Credit Union, Community National Bank & Trust, Elite Advertising, Grass Clippings, Mitch Reichle—Farm Bureau Financial Services, Munson Insurance, A Perfect Day (located in Newkirk, Oklahoma), Plumber Bob’s, RCB Bank, Reedy Ford, Rogers Family Dentistry, The Stock Exchange Bank, Union State Bank, United Agency, and WB Meats;
- Governmental entities such as the Arkansas City Convention and Visitors Bureau, Arkansas City Public Library, and City of Arkansas City;
- Nonprofit organizations such as the Arkalalah Executive Committee, the Arkansas City Area Chamber of Commerce, the Fraternal Order of Police, Newkirk (Oklahoma) Main Street, Newman’s Quest and the Young Professionals of Cowley County.

6. The City of Arkansas City owns and maintains approximately 320 acres of parks, or 30 acres per 1,000 people. Much of the park acreage is in riverside open-space areas. Some parks serve as neighborhood areas, some are destination locations or community parks due to their amenities, and there are regional recreation areas, but none display the unique mix of public event spaces, traditional park features and wide open spaces that are present in Wilson Park. Some other public spaces exist, for recreation or team sports, which are owned or operated by USD 470 and/or Cowley College. There also are several nearby reservoirs.

The community is fortunate to have a large number of neighborhood parks. They include the downtown seating area at Ben Givens City Center Park at 0.2 acres and go up in size to Mills Park at 4.7 acres, located on Highland Drive. Many of the neighborhood parks have picnic areas, benches, playgrounds, backstops, basketball courts, and some have areas for football, horseshoes or tennis. Water features are found at both river access areas, including the new Chestnut Park on the Arkansas River National Water Trail, as well as several local lakes, including Veterans Memorial Lake, which also has a 1-mile walking trail encircling it.

Paris Park, Arkansas City's other central park complex, is almost 9 acres, with three playground areas, a large Agri-Business Building, an aquatic center (second-largest in the State of Kansas), tennis courts, a baseball backstop, football fields, shelters and an adjacent skate park. This park is home to an annual car show, among many other community events.

Wilson Park hosts many events in the community, including National Day of Prayer, the Farm and Art Market, National Night Out, PrairieFest and now Tacolalah. The rotunda is an icon for Arkansas City and is more than 100 years old. Two playgrounds, picnic areas, tennis courts and other facilities make Wilson an important park for the community, at about 4.7 acres. Serving as a gateway to the downtown is the locomotive that abuts Summit Street. It reflects the importance of railroads to Arkansas City's history, and also evokes memories of childhood play and adventure. This train engine was fully restored and repainted in 2017.

The City operates a nine-hole golf course called Spring Hill Golf Course. The course was built in 1928 and is very challenging with a hilly terrain; one hole has a 70-foot elevation from tee to green. Other community amenities include the skate park, ponds and lakes for fishing or camping, and several community building facilities. The Middle School track area is also used by the community a great deal for exercise outdoors. The Agri-Business building at Paris Park is also frequently used for community meetings and events.

Arkansas City has developed several trails including the Poplar Walking Trail, Hike-Bike Trail and the Knebler Pond Walking Trail. The Poplar Walking Trail, a 1-mile-long asphalt path, has a spectacular view of the native prairie area within the boundary of the trail. The concept was the creation of the City's Beautification and Tree Advisory Board. This trail is being extended and resurfaced this summer as part of an enhancement project.

The Hike-Bike Trail was opened in 2011 and financed with Kansas Department of Transportation enhancement funding. The 2.5-mile-long trail begins adjacent to Paris Park, travels west in a former railroad corridor, then south on the levee system for the Arkansas

River, which is the southwestern edge of the community, and back east to U.S. 77. The total Hike-Bike Trail is anticipated to be nearly 7 miles when remaining lengths are constructed in the future. Those lengths would go northeast again, often along a levee, but this time the Walnut River levee, with termination at the Poplar Walking Trail area. An additional pedestrian and bicycle connection will be built through the middle of the community in 2020, through a combination of sidewalks and trail from Cowley College to its new sports complex in southern Arkansas City. This was the project that 2013 survey respondents indicated the most support for and will be the next addition to the trail system, thanks to a recent Transportation Alternatives grant totaling \$850,000. Lastly, for hiking and biking enthusiasts who enjoy a less improved amenity, the Prairie Passage Recreation Area is home to the Knebler Pond Walking trail, 5 miles of natural surface in a wooded area with a large pond, on the eastern edge of the community.

7. We believe this project will serve as a model project for the use of Land and Water Conservation Funds. Like many of the projects the City of Arkansas City strives to design, it is a public-private partnership enhanced by funds from nonprofit organizations. The requested LWCF funds will move us past the finish line and allow us to construct the best facilities possible. Wilson Park already is designated as a LWCF beneficiary but these funds would be put to the most ambitious use yet. Additionally, this project will benefit sustainability and efficiency through the use of high-efficiency electric heaters, cooling achieved by natural ventilation, energy-efficient LED lighting, the highest thermal insulation standards, and the planting of native and naturalized grasses, trees, and shrubs throughout the project area.

The City also intends to apply later this year for separate funds through the Kansas Department of Wildlife, Parks and Tourism to aid in the construction of additional walking paths throughout Wilson Park and other connectivity-related elements of the Master Plan.

B. Project Description

1. The award of the requested LWCF funds will make it possible to complete Phase 1 of the Wilson Park Master Plan, which consists of the splash pad/interactive pop-jet fountain, new restrooms, and all pump and filtration equipment necessary to serve these facilities. The scope of the work will include an estimated 15,500 square feet of site clearing where one playground currently sits, the removal of two trees, 150 cubic yards of general excavation, 300 cubic yards of imported fill and 2,500 square feet of fine grading. This Phase 1 Upgrades project will require 45 feet of new water service line, 150 feet of sanitary sewer service line and 125 feet of storm sewer overflow, as well as miscellaneous electrical conduit and wiring. The restroom will feature one men's room, one women's room and a family restroom, as well as a drinking fountain — all constructed to ADA-accessible standards — surrounded by brick pavers and sidewalk connections to the rest of the park.

Beautification features include 160 linear feet of ornamental fencing, four arbor structures constructed to resemble upside-down railroad tracks (a design featured throughout the Master Plan to tie the various elements together with the “train park” theme started with the BNSF engine restoration project), and eight benches, some of which might be swinging.

If funds are awarded this fall, site work could begin by the end of this year, with estimated substantial completion by the middle of spring 2020. The current target timeline would be to have both the splash pad and restroom facilities open to the public by July 1, 2020.

Future potential phases of the Wilson Park Master Plan that could stem from this work are:

- Phase 2 — Farm and Art Market structure, with related parking improvements;
 - Phase 3 — Rotunda enhancement and related improvements;
 - Phase 4 — New playground with minimum 30-percent inclusivity in design;
 - Phase 5 — Memorial Garden or Peace Garden, plus expansion into north vacant lot;
 - Phase 6 — Construction of new Library and Events Center structure.
2. The proposed Phase 1 Upgrades would address many community needs, including enhancing an already wonderful park with additional opportunities for outdoor recreation and physical activity in a safe, well-lit, highly trafficked environment. For those families in our community who struggle with the high cost of many forms of entertainment, the splash pad will provide a free way to stay cool in the summer months. For patrons of the arts at the adjacent rotunda, the fountain will be able to enhance many productions with the ability to time the colors and sprays of the jets to music or other cues. The design of the splash pad surface itself will be an artistic element to enhance the park and celebrate the community’s heritage. New benches and shade structures will provide safe, comfortable places for families to rest and monitor their children while they play. The new restrooms will be an immense improvement over the current facility that literally all visitors to the park will benefit from, and their centralized location will better serve all regions of Wilson Park.
 3. This project will meet local recreational needs by providing recreation facilities that are central to the community’s pride in itself, serve citizens of all ages, provide more choices to citizens for their leisure activities, enhance the environment, and promote tourism and economic development. It will dramatically enhance Wilson Park, especially in the summer.
 4. The target population to be served by this project is the entire population of Arkansas City and its surrounding areas. Although there is an obvious and direct benefit to lower-income populations by providing this amenity at no cost to the public, it is intended for use by people of all ages and backgrounds. We anticipate this facility will be a popular draw to those who live just outside the City limits in Parkerfield or various housing subdivisions, a total population estimated around 18,000 people, as well as in neighboring communities within 30 minutes’ drive, such as Cedar Vale, Dexter, Geuda Springs, Maple City, Newkirk (Oklahoma) and South Haven.

5. The seasonal schedule for program implementation is highly weather dependent, but we currently anticipate opening the fountain for the summer season in April — certainly no later than May — and closing it down again by September or October. However, there is an option to maintain some use through the winter months through the use of translucent bollards and caps that will allow the lighted features to continue even if the water jets are not operational due to the cold weather. A minimum of six (6) months of continuous fountain operation each year seems realistic and achievable. The park is open all seven (7) days of the week between the hours of 6 a.m. and midnight, and the fountain will be, too.
6. This project will meet or exceed all requirements of the Americans with Disabilities Act (ADA). The restrooms will be fully constructed to ADA standards for access and use. All of the sidewalks in the Wilson Park Master Plan are 10 feet wide to allow for easy coexistence of pedestrians, wheelchair users and bicyclists. To ensure maximum compliance with ADA standards, all plans will be routed through the City's Equal Opportunity and Accessibility Advisory Board for review and approval prior to the start of any construction.
7. As part of a pre-existing professional services agreement, LK Architecture, of Wichita, will subcontract with Hydro Dramatics, of St. Louis, Missouri, for the splash pad design and MKEC Engineering, also of Wichita, for all structural engineering services, including for the restrooms. Smith & Oakes will provide all civil engineering for the project. Parks and Facilities Division employees will be capable of pouring concrete and laying brick pavers for the sidewalks, but contractors will be sought for all other construction work, including site preparation, earthwork, utilities, electrical and miscellaneous construction. Competitive, open bidding will be utilized to determine contractors for specific pieces of the project.
8. It is the opinion of the City of Arkansas City that this facility does not duplicate any other facilities in the community, although there is a certain amount of overlap in function with elements of the Paris Park Pool. The intent is for this fountain to serve as more of an artistic piece, thus there will be no installation of aboveground pieces of play equipment within its boundaries. This should reduce any duplication with the pool and help each facility to stand apart with a unique identity. The new restrooms will replace the current facility entirely.
9. Other than the aforementioned Paris Park Pool, the only other competitor in the region is the recently opened 7Clans Casino and Water Park in Chilocco, halfway between Arkansas City and Newkirk in Oklahoma. Currently, patrons of the water park also are required to stay at the casino's hotel and those rates are quite unaffordable for many of our citizens. The casino's marketing thus far has been on a regional basis to attract people from out of the area, but we have received much feedback from the community expressing interest in the Wilson Park project as a free alternative to this privately operated facility south of town.
10. It is clear from the comments received from citizens that there is a benefit to this project beyond the quantifiable aspects. Community pride is not easily defined or measured, but we think this project will generate a great amount of pride in the community planning process.

Arkansas City Recreation Center
225 E 5th Avenue
Arkansas City, KS 67005

Joe Krisik, Director

Kansas Department of Wildlife, Parks and Tourism

Attn: Kati Westerhaus

512 SE 25th Ave.

Pratt, KS 67124

To Whom It May Concern:

Please accept this letter of support and encouragement for the City of Arkansas City, Kansas, as it seeks to obtain Land and Water Conservation Fund (LWCF) grant funding for the **Wilson Park Master Plan — Phase I Upgrades Project** (Splash Pad/Interactive Fountain and Restrooms) from the Kansas Department of Wildlife, Parks and Tourism (KDWPT).

The Arkansas City Recreation Center wholeheartedly supports the City's efforts to bring healthier recreational and play options to the citizens of Arkansas City by submitting an application to KDWPT for LWCF funds in the amount of **\$300,000.00**, as outlined in KDWPT's Land and Water Conservation Fund Grant Application and Guide for 2019.

This Wilson Park Master Plan — Phase I Upgrades Project includes constructing a brand-new splash pad/interactive fountain in the northwest section of Wilson Park, the City's most popular public park. This new feature is a key part of the Wilson Park Master Plan, which was developed over the past three years with broad community input and generous financial support from the V.J. Wilkins Foundation. In addition to serving as an entertaining water feature in the warmer months and a free alternative to the City's public pool, this fountain also will contain aesthetic and artistic aspects in its design to support the Foundation's mission **"to provide a quality, cultural environment of arts, music, language and other endeavors."**

The proposal also includes the construction of brand-new, heated and ventilated public restrooms in a structure that also will house pumping and filtration equipment for the fountain.

We are pleased to engage in the continuing process of transforming Arkansas City into a community where residents stay healthy and enjoy outdoor recreation activities in a safe environment. We will assist the City as it identifies strategies and focuses on areas of improvement that will work best for our residents, while both preserving and enhancing the culture of our communities.

Outdoor recreation has been identified as a particular need in our city. With funds from this grant, we could take plans for increased outdoor play opportunities to the next level.

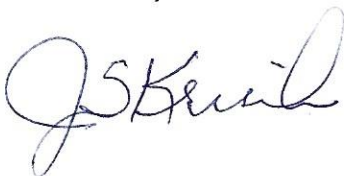
The City plans to continue its development of the Wilson Park Master Plan with the assistance of this grant funding, but it also has future plans to build upon this first phase with additional park features as supported by a broad base of public funding and private giving.

We look forward to sharing in this opportunity with our partners, and directly ask KDWPT to consider the City of Arkansas City favorably for this transformational opportunity.

It is our carefully considered opinion that the City of Arkansas City is to be commended on its progressive work in this area and we can think of no entity more qualified to administer the disbursement of these funds, nor any community with as great a combination of clearly demonstrated needs and widely promising opportunities as Arkansas City demonstrates.

Therefore, we urge KDWPT to strongly consider awarding the requested LWCF funds to the City of Arkansas City, Kansas.

Sincerely,



Joe Krisik
Director



Deb Davidson
ACRC Aquatics Director



Kansas Department of Wildlife, Parks and Tourism

Attn: Kati Westerhaus
512 SE 25th Ave.
Pratt, KS 67124

To Whom It May Concern:

Please accept this letter of support and encouragement for the City of Arkansas City, Kansas, as it seeks to obtain Land and Water Conservation Fund (LWCF) grant funding for the **Wilson Park Master Plan — Phase I Upgrades Project** (Splash Pad/Interactive Fountain and Restrooms) from the Kansas Department of Wildlife, Parks and Tourism (KDWPT).

Cowley College wholeheartedly supports the City's efforts to bring healthier recreational and play options to the citizens of Arkansas City by submitting an application to KDWPT for LWCF funds in the amount of **\$300,000.00**, as outlined in KDWPT's Land and Water Conservation Fund Grant Application and Guide for 2019.

This Wilson Park Master Plan — Phase I Upgrades Project includes constructing a brand-new splash pad/interactive fountain in the northwest section of Wilson Park, the City's most popular public park. This new feature is a key part of the Wilson Park Master Plan, which was developed over the past three years with broad community input and generous financial support from the V.J. Wilkins Foundation. In addition to serving as an entertaining water feature in the warmer months and a free alternative to the City's public pool, this fountain also will contain aesthetic and artistic aspects in its design to support the Foundation's mission "to provide a quality, cultural environment of arts, music, language and other endeavors."

The proposal also includes the construction of brand-new, heated and ventilated public restrooms in a structure that also will house pumping and filtration equipment for the fountain.

We are pleased to engage in the continuing process of transforming Arkansas City into a community where residents stay healthy and enjoy outdoor recreation activities in a safe environment. We will assist the City as it identifies strategies and focuses on areas of improvement that will work best for our residents, while both preserving and enhancing the culture of our communities.



OFFICE OF THE PRESIDENT

DR. DENNIS C. RITTLE

Section IV, Item 1.

Outdoor recreation has been identified as a particular need in our city. With funds from this grant, we could take plans for increased outdoor play opportunities to the next level.

The City plans to continue its development of the Wilson Park Master Plan with the assistance of this grant funding, but it also has future plans to build upon this first phase with additional park features as supported by a broad base of public funding and private giving.

We look forward to sharing in this opportunity with our partners, and directly ask KDWPT to consider the City of Arkansas City favorably for this transformational opportunity.

It is our carefully considered opinion that the City of Arkansas City is to be commended on its progressive work in this area and we can think of no entity more qualified to administer the disbursement of these funds, nor any community with as great a combination of clearly demonstrated needs and widely promising opportunities as Arkansas City demonstrates.

Therefore, we urge KDWPT to strongly consider awarding the requested LWCF funds to the City of Arkansas City, Kansas.

Sincerely,

Dennis C. Rittle, PhD
President



Legacy, A Regional Community Foundation

PO Box 701

Arkansas City, KS 67005

Yazmin Wood, Executive Director

Kansas Department of Wildlife, Parks and Tourism

Attn: Kati Westerhaus

512 SE 25th Ave.

Pratt, KS 67124

To Whom It May Concern:

Please accept this letter of support and encouragement for the City of Arkansas City, Kansas, as it seeks to obtain Land and Water Conservation Fund (LWCF) grant funding for the **Wilson Park Master Plan — Phase I Upgrades Project** (Splash Pad/Interactive Fountain and Restrooms) from the Kansas Department of Wildlife, Parks and Tourism (KDWPT).

Legacy, A Regional Community Foundation wholeheartedly supports the City's efforts to bring healthier recreational and play options to the citizens of Arkansas City by submitting an application to KDWPT for LWCF funds in the amount of **\$300,000.00**, as outlined in KDWPT's Land and Water Conservation Fund Grant Application and Guide for 2019.

This Wilson Park Master Plan — Phase I Upgrades Project includes constructing a brand-new splash pad/interactive fountain in the northwest section of Wilson Park, the City's most popular public park. This new feature is a key part of the Wilson Park Master Plan, which was developed over the past three years with broad community input and generous financial support from the V.J. Wilkins Foundation. In addition to serving as an entertaining water feature in the warmer months and a free alternative to the City's public pool, this fountain also will contain aesthetic and artistic aspects in its design to support the Foundation's mission **"to provide a quality, cultural environment of arts, music, language and other endeavors."**

The proposal also includes the construction of brand-new, heated and ventilated public restrooms in a structure that also will house pumping and filtration equipment for the fountain.

We are pleased to engage in the continuing process of transforming Arkansas City into a community where residents stay healthy and enjoy outdoor recreation activities in a safe environment. We will assist the City as it identifies strategies and focuses on areas of

improvement that will work best for our residents, while both preserving and enhancing the culture of our communities.

Outdoor recreation has been identified as a particular need in our city. With funds from this grant, we could take plans for increased outdoor play opportunities to the next level.

The City plans to continue its development of the Wilson Park Master Plan with the assistance of this grant funding, but it also has future plans to build upon this first phase with additional park features as supported by a broad base of public funding and private giving.

We look forward to sharing in this opportunity with our partners, and directly ask KDWPT to consider the City of Arkansas City favorably for this transformational opportunity.

It is our carefully considered opinion that the City of Arkansas City is to be commended on its progressive work in this area and we can think of no entity more qualified to administer the disbursement of these funds, nor any community with as great a combination of clearly demonstrated needs and widely promising opportunities as Arkansas City demonstrates.

Therefore, we urge KDWPT to strongly consider awarding the requested LWCF funds to the City of Arkansas City, Kansas.

Sincerely,

A handwritten signature in cursive script that reads "Yazmin Wood".

Yazmin Wood
Executive Director



April 11, 2019

Kansas Department of Wildlife, Parks and Tourism

Attn: Kati Westerhaus
512 SE 25th Ave.
Pratt, KS 67124

RE: Letter of Support - Wilson Park Master Plan - Phase 1 Upgrade Project

Dear Ms. Westerhaus,

RISE Cowley is excited to support the City of Arkansas City, Kansas' grant application for a splash pad/interactive fountain and restrooms for Wilson Park.

RISE Cowley is a coalition of like-minded organizations and individuals dedicated to making our county a healthier place to live, work and play. Our mission is to promote healthy lifestyles by collaborating to raise awareness and encourage involvement for all residents of Cowley County. We aspire to "move the needle" toward positive change as we influence policies, systems and environments throughout Cowley County. We are excited that partners from the City of Arkansas City are active and vital members of our coalition.

RISE Cowley helps promote physical and mental wellness within our community and collaboration among organizations to maximize resources. A game changer for RISE Cowley was being named a Pathways to a Healthy Kansas grant recipient by Blue Cross Blue Shield of Kansas in July 2017.

A component of the Pathways to a Healthy Kansas grant is conducting an annual Community Perception Survey. Arkansas City residents identified that they were concerned or very concerned about diabetes and heart disease - two health issues that can be positively impacted by physical activity. In addition, 69% responded that they were supportive or very supportive of physical activity opportunities for children. The addition of a splash pad/interactive fountain would be an attraction to promote physical activity for all ages.

Our coalition partners are excited about Arkansas City's master plan to increase opportunities and access for healthy choices - for youth and adults. Please give the Wilson Park Master Plan - Phase 1 Upgrades Project application your highest consideration.

Sincerely,

Becky Reid

Becky Reid
Chairperson, RISE Cowley
and Extension Agent, K-State Research and Extension Cowley County

Arkansas City Public Schools

2545 Greenway, Arkansas City, KS 67005
 Phone: 620-441-2000 Fax: 620-441-2009
 www.usd470.com



April 11, 2019

Kansas Department of Wildlife, Parks and Tourism

Attn: Kati Westerhaus
 512 SE 25th Ave.
 Pratt, KS 67124

To Whom It May Concern:

Arkansas City Schools, USD 470, provides this letter of support and encouragement for the City of Arkansas City, Kansas, as it seeks to obtain Land and Water Conservation Fund (LWCF) grant funding for the **Wilson Park Master Plan — Phase 1 Upgrades Project** (Splash Pad/Interactive Fountain and Restrooms) from the Kansas Department of Wildlife, Parks and Tourism (KDWPT).

The USD 470 Board of Education supports the City's efforts to bring healthier recreational and play options to the citizens of Arkansas City by submitting an application to KDWPT for LWCF funds in the amount of **\$300,000.00**, as outlined in KDWPT's Land and Water Conservation Fund Grant Application and Guide for 2019.

The Wilson Park Master Plan — Phase 1 Upgrades Project includes constructing a new splash pad/interactive fountain in the northwest section of Wilson Park, the City's most popular public park.

This new feature is a key part of the Wilson Park Master Plan, which was developed over the past three years with broad community input and generous financial support from the V.J. Wilkins Foundation. Free to the public, this facility will complement the nearby City Pool and will have aesthetic and artistic aspects in its design to support the Foundation's mission **"to provide a quality, cultural environment of arts, music, language and other endeavors."**

The proposal also includes the construction of brand-new, heated and ventilated public restrooms in a structure to house pumping and filtration equipment for the fountain. The City will continue its development of the Wilson Park Master Plan with the assistance of this grant funding, and has future plans to build upon this first phase with additional park features as supported by a broad base of public funding and private giving.

Outdoor recreation has been identified as a particular need in our city. With funds from this grant, we will see increased outdoor play opportunities benefitting all citizens and youth.

Sincerely,

Ron E. Ballard, Ph. D.
 Superintendent of Schools

SECTION II

Financial Profile



Office of the City Manager

LOCAL FUNDING STATEMENT

I, Nickolaus J. Hernandez as City Manager
of the City of Arkansas City, Kansas, hereby certify that the local funding share under the
Land and Water conservation fund (L&WCF) for the Wilson Park Master Plan Phase 1 Upgrades Project
will be available April 15, 2019 in the amount of \$477,192.22

Funds will be provided through:

G.O. Bonds (bond issue pending --date)	\$
Revenue bonds	\$
Community Development Funds	\$
Federal Revenue Sharing	\$
Local Budgeted Funds (Annual Capital Imp. Fund)	\$
Donations from Private Sources (list)	\$ <u>477,192.22</u> -see detail on next page
Donations of Land	\$
Liquor Tax Revenues	\$
Mill Levy (identified)	\$
Other	\$

I agree to notify the Kansas Department of Wildlife, Parks and Tourism within 48 hours of the results of the bond election, or within 5 days of any change in the funding source, amount, or date of availability.

Signed:


Nickolaus J. Hernandez, City Manager
(Name, Title)

4-15-19
(Date)

Attested:

[Signature]
(Name, Title)

4-15-19
(Date)



APPENDIX 3**LOCAL FUNDING STATEMENT****Donations from Private Sources:**

Rotary Club of Arkansas City:	\$67,000.00
V.J. Wilkins Foundation (Challenge Grant)	\$295,000.00
Creekstone Farms Premium Beef	\$115,200.00
Grand Total:	\$477,200.00

APPENDIX 1

COST BREAKDOWN

Site Preparation:		
Clearing and Demo:	\$7,425.00	
Grading & Excavation:	\$54,167.00	<i>(Includes staking and mobilization costs)</i>
Construction Costs:		
Utilities:	\$11,650.00	
Electrical:	\$25,000.00	
Pavements:	\$21,200.00	
Restroom/Equipment Building:	\$205,000.00	
Splash Pad Fountain	\$300,000.00	
Fountain Surfacing:	\$50,350.00	
Fencing	\$10,400.00	
Shade Structures	\$80,000.00	
Benches	\$12,000.00	
Grand Total:	\$777,192.00	

BUDGET INFORMATION - Construction Programs			
NOTE: Certain Federal assistance programs require additional computations to arrive at the Federal share of project costs eligible for participation. If such is the case, you will be notified.			
COST CLASSIFICATION	a. Total Cost	b. Costs Not Allowable for Participation	c. Total Allowable Costs (Columns a-b)
1. Administrative and legal expenses	\$	\$	\$
2. Land, structures, rights-of-way, appraisals, etc.	\$	\$	\$
3. Relocation expenses and payments	\$	\$	\$
4. Architectural and engineering fees	\$	\$	\$
5. Other architectural and engineering fees	\$	\$	\$
6. Project inspection fees	\$	\$	\$
7. Site work	\$ 54,167.00	\$	\$ 54,167.00
8. Demolition and removal	\$ 7,425.00	\$	\$ 7,425.00
9. Construction	\$ 576,550.00	\$	\$ 576,550.00
10. Equipment	\$ 102,400.00	\$	\$ 102,400.00
11. Miscellaneous	\$ 36,650.00	\$	\$ 36,650.00
12. SUBTOTAL (sum of lines 1-11)	\$ 777,192.00	\$	\$ 777,192.00
13. Contingencies	\$	\$	\$
14. SUBTOTAL	\$ 777,192.00	\$	\$ 777,192.00
15. Project (program) income	\$	\$	\$
16. TOTAL PROJECT COSTS (subtract #15 from #14)	\$ 777,192.00	\$	\$ 777,192.00
FEDERAL FUNDING			
17. Federal assistance requested, calculate as follows: (Consult Federal agency for Federal percentage share.) Enter the resulting Federal share.	Enter eligible costs from line 16c Multiply X 39 %		\$ 303,104.88

Farmers Market & Parking Lot Estimate of Probable Cost									
	Site Preparation								
1	Pavement Removal - Tennis Courts		2,390 SY		\$	12.00	\$	28,680.00	
2	Light Pole Removal		8 EA		\$	500.00	\$	4,000.00	
3	Tree Removal		8 EA		\$	1,000.00	\$	8,000.00	
4	Relocated Overhead Electric		1 LS		\$	10,000.00	\$	10,000.00	
5	Chain Link Fence Removal		650 LF		\$	4.00	\$	2,600.00	
6	Water Service Line		65 EA		\$	45.00	\$	2,925.00	
7	Yard Hydrant		2 EA		\$	1,500.00	\$	3,000.00	
8	Storm Sewer Inlets		2 EA		\$	3,500.00	\$	7,000.00	
9	Storm Sewer Manhole		2 EA		\$	2,500.00	\$	5,000.00	
10	18" Storm Sewer Pipe		110 LF		\$	45.00	\$	4,950.00	
	Electrical								
11	Electrical Conduit & Wiring		1 LS		\$	10,000.00	\$	10,000.00	
12	Farmers Market Lighting and Outlets		1 LS		\$	7,500.00	\$	7,500.00	
	Pavements								
13	Concrete Sidewalk-4" Concrete		2,600 SF		\$	4.00	\$	10,400.00	
14	Concrete Pavement - 5" Reinforced		2,815 SY		\$	54.00	\$	152,010.00	
15	Concrete Pavement - 8" Reinforced		195 SY		\$	72.00	\$	14,040.00	
16	Crushed Rock Base		3,010 SY		\$	12.00	\$	36,120.00	
17	Concrete Curb & Gutter		1,205 LF		\$	22.00	\$	26,510.00	
18	Handicap Accessible Ramp		5 EA		\$	1,000.00	\$	5,000.00	
19	Pavement Marking		1 LS		\$	5,000.00	\$	5,000.00	
	Park Buildings/Structures								
20	Farmers Market Structure		1 LS		\$	65,000.00	\$	65,000.00	
21	Structure Erection		1 LS		\$	25,000.00	\$	25,000.00	
22	Farmers Market Structure Foundations		1 LS		\$	20,000.00	\$	20,000.00	
	Subtotal Amount						\$	452,735.00	
	Contingency - 10%						\$	45,273.50	
	Construction Staking, Inspection, Testing (2%)						\$	9,054.70	
	Mobilization & Field Office (4%)						\$	18,109.40	
	Estimated Cost						\$	525,172.60	

Sidewalks/Rotunda Plaza/Pathways									
Estimate of Probable Cost									
	Site Preparation								
1	Site Clearing		11,000 SF		\$	0.35	\$	3,850.00	
2	Tree Removal		2 EA		\$	1,000.00	\$	2,000.00	
3	12" PVC Storm Sewer		530 LF		\$	35.00	\$	18,550.00	
4	Nyoplast Area Drainings		8 EA		\$	1,500.00	\$	12,000.00	
5	Relocate Gazebo		1 LS		\$	7,500.00	\$	7,500.00	
	Electrical								
6	Electrical Conduit & Wiring		1 LS		\$	10,000.00	\$	10,000.00	
7	Light Pole		15 EA		\$	4,500.00	\$	67,500.00	
	Pavements								
8	Concrete Sidewalk-4" Concrete		21,200 SF		\$	4.00	\$	84,800.00	
9	Brick Pavers		7,425 SF		\$	12.00	\$	89,100.00	
	Subtotal Amount							\$	295,300.00
	Contingency - 10%							\$	29,530.00
	Construction Staking, Inspection, Testing (2%)							\$	5,906.00
	Mobilization & Field Office (4%)							\$	11,812.00
	Estimated Cost							\$	342,548.00
Improved Alley and Parking									
Estimate of Probable Cost									
	Pavements								
1	Concrete Pavement - 5" Reinforced		1,250 SY		\$	54.00	\$	67,500.00	
2	Crushed Rock Base		1,250 SY		\$	12.00	\$	15,000.00	
3	Concrete Curb & Gutter		620 LF		\$	22.00	\$	13,640.00	
4	Pavement Marking		1 LS		\$	2,500.00	\$	2,500.00	
	Subtotal Amount							\$	98,640.00
	Contingency - 10%							\$	9,864.00
	Construction Staking, Inspection, Testing (2%)							\$	1,972.80
	Mobilization & Field Office (4%)							\$	3,945.60
	Estimated Cost							\$	114,422.40

Playground & Sport Court Estimate of Probable Cost							
	Site Preparation						
1	Site Clearing		19,500	SF	\$	0.35	\$ 6,825.00
2	Tree Removal		2	EA	\$	1,000.00	\$ 2,000.00
	Earthwork						
3	General Excavation		360	CY	\$	12.00	\$ 4,320.00
4	Imported Fill		720	CY	\$	25.00	\$ 18,000.00
5	Fine Grading		9,800	SF	\$	0.35	\$ 3,430.00
	Miscellaneous Construction						
6	Ornamental Fencing		260	LF	\$	65.00	\$ 16,900.00
7	Arbor Structures		4	EA	\$	25,000.00	\$ 100,000.00
8	Playground equipment		1	LS	\$	200,000.00	\$ 200,000.00
9	Playground Surfacing		7560	SF	\$	12.00	\$ 90,720.00
10	Sport Court Surfacing		2	EA	\$	10,000.00	\$ 20,000.00
11	Plain Concrete Pavement		2400	SF	\$	4.00	\$ 9,600.00
12	Benches		8	EA	\$	1,500.00	\$ 12,000.00
	Subtotal Amount						\$ 483,795.00
	Design Contingency - 10%						\$ 48,379.50
	Construction Staking, Inspection, Testing (2%)						\$ 9,675.90
	Mobilization & Field Office (4%)						\$ 19,351.80
	Estimated Cost						\$ 561,202.20

SECTION III

Property Information / Maps

This Indenture, Made this 4th day of April A. D. 1912, between

of Cowley County, in the State of Kansas party of the first part, and

of Cowley County in the State of Kansas of the second part:

Witnesseth, That the said part y of the first part, in consideration of the sum of (\$7800.00) Seven Thousand Eight Hundred & 00/100 and 100 DOLLARS, the receipt whereof is hereby acknowledged, do by these presents grant, bargain, sell and convey unto said party of the second part, its heirs and assigns, all the following described real estate, situated in the County of Cowley and State of Kansas,

to-wit:

All of Block Seventy three (73) original plat of Arkansas City, Kansas and lots one (1) two (2) three (3) four (4) five (5) six (6) seven (7) eight (8) nine (9) ten (10) eleven (11) twelve (12) thirteen (13) fourteen (14) fifteen (15) sixteen (16) and seventeen (17). Block One (1) Norton's Addition to the City of Arkansas City according to the recorded plat thereof.

To Have and to Hold the Same, Together with all and singular the tenements, hereditaments and appurtenances thereunto belonging or in anywise appertaining forever.

And said James D. Wilson for himself heirs, executors or administrators, do hereby covenant, promise and agree, to and with said part y of the second part, that at the delivery of these presents he is lawfully seized, in his own right of an absolute and indefeasible estate of inheritance, in fee simple, of and in all and singular the above granted and described premises with the appurtenances; that the same are free, clear, discharged and unincumbered of and from all former and other grants, titles, charges, estates, judgments, taxes, assessments and incumbrances of what nature or kind soever:

and that he will warrant and forever defend the same unto the said part y of the second part its heirs and assigns, against said part y of the first part, his heirs and all and every person or persons whomsoever, lawfully claiming or to claim the same.

In Witness Whereof, The said part y of the first part ha a hereunto set his hand the day and year first above written.

EXECUTED AND DELIVERED IN THE PRESENCE OF

James D. Wilson

State of Kansas, Cowley County, ss.

BE IT REMEMBERED, That on the 4th day of April A. D. 1912, before me, the undersigned, a Notary Public in and for the County and State aforesaid, came

James D. Wilson, a single man

who is personally known to me to be the same person who executed the within instrument of writing, and such person duly acknowledged the execution of the same.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year last above written.

Wm. L. Lybeck
Notary Public, Term expires July 20 1913

State of Kansas, Cowley County, ss.

I hereby certify the foregoing to be a true copy of the original instrument of writing, which was filed for record on 16th day of April A. D. 1912, at 8²⁵ o'clock A.M.

Oli H. Carlsson
Register of Deeds.

Book 107 Pg 3

WARRANTY DEED.

The Hill Investment Company.
to
The City of Arkansas City.

State of Kansas, Cowley County, ss:
Filed for record July 24, 1912, at 8:15 A.M.
Eli W. Coulson, Register of Deeds.

This Indenture, Made on the 15th day of April One Thousand Nine Hundred and Twelve, by and between The Hill Investment Company, a corporation, of Arkansas City, Kansas, Party of the first part, and The City of Arkansas City of the County of Cowley and State of Kansas, of the second part,

Witnesseth. That the said party of the first part, in consideration of the sum of Two Thousand Six Hundred Four Dollars, to it paid by said party of the second part, (the receipt of which is hereby acknowledged), does by these presents Convey and Confirm unto the said party of the second part its successors and assigns, the following described Lots, Tracts or Parcels of land, lying being and situated in the County of Cowley and State of Kansas, towit:

Lots One (1), Two (2), Three (3), Four (4), Five (5), Six (6), Seven (7), Eight (8) Nine (9), Ten (10), Eleven (11), Twelve (12), Thirteen (13), Fourteen (14), Fifteen (15) Sixteen (16), Seventeen (17), Block Two (2), Norton's addition to the City of Arkansas City.

The above described property is deeded to the City for Park Purposes, and if the City at any time in the future abandons the use of said property for public park purposes, said property is to revert then to the grantor herein, it's successor or assigns.
Except taxes for 1909 and subsequent years.

To have and to hold the premises aforesaid, with all and singular the rights, privileges appurtenances and immunities thereunto belonging or in anywise appertaining unto the said party of the second part, and unto it's successors and assigns forever; the Said The Hill Investment Company hereby covenanting that it will warrant and defend the title to the said premises unto the said party of the second part and unto it's successors and assigns, forever, against the lawful claims and demands of all persons.

In Witness Whereof, the said party of the first part has caused this instrument to be executed by its President, and its Corporate Seal hereto affixed, the day and year first above written.

The Hill Investment Company.

Attest: Foss Farrar,
Secretary.

By. H. P. Farrar, President.
(CORPORATE SEAL)

ACKNOWLEDGEMENT FOR A CORPORATION.

State of Kansas)
) SS:
Cowley County)

On this 15th day of April 1912, A. D. Before me appeared H. P. Farrar to me personally known , who being by me duly sworn, did say that he is the president of The Hill Investment Co., a Corporation, and that the seal affixed to the said foregoing instrument is the corporate seal of said Corporation, and that said instrument was signed and sealed in behalf of said Corporation by authority of its board of Directors, and that said H. P. Farrar acknowledged said instrument to be the free act and deed of said Corporation.

In Testimony Whereof, I have hereunto set my hand and affixed my official seal at my office in said County and State, the day and year first above written.

0405 PAGE 379

(First published in the Arkansas City Traveler,
_____, 1988.)

ORDINANCE NO. 3425

AN ORDINANCE RATIFYING THE VACATING OF BIRCH AVENUE AND MAPLE AVENUE IN THE CITY OF ARKANSAS CITY, KANSAS, AS ORIGINALLY PLATTED, BETWEEN SUMMIT STREET AND FIFTH STREET, AND THAT THE SAID BIRCH AVENUE AND MAPLE AVENUE BETWEEN SUMMIT STREET AND FIFTH STREET BE AND THE SAME ARE HEREBY DECLARED TO BE AS DESIGNATED BY ORDINANCE 717N PASSED BY THE MAYOR AND COUNCIL OF SAID CITY ON JANUARY 4, 1910, AND APPROVED JANUARY 5, 1910, ALL LOCATED WITHIN THE CITY OF ARKANSAS CITY, COWLEY COUNTY, KANSAS, AS HEREIN LEGALLY DESCRIBED PURSUANT TO K.S.A. 12-504 AND K.S.A. 12-505 AND ALL ACTS AMENDATORY THEREOF AND SUPPLEMENTAL THERETO.

WHEREAS, on February 8, 1915, the City Commission of the City of Arkansas City, Kansas, adopted Ordinance No. 103 and,

WHEREAS, said Ordinance was published in the Arkansas City Daily News, on February 8, 1915; and,

WHEREAS, said Ordinance vacated the following portions of platted property described as:

All that part of Birch Avenue and Maple Avenue between Summit Street and Fifth Street in said City, as designated and defined in the original plat filed in the Office of the Register of Deeds, of Cowley County, Kansas, be and the same are hereby vacated and that the said Birch Avenue and Maple Avenue between Summit Street and Fifth Street in said City, be and the same are, hereby declared to be as designated by Ordinance 717 N passed by the Mayor and Council of said City on January 4, 1910, approved January 5, 1910, and published in the Daily X Rays, January 12, 1910.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS:

SECTION ONE: The adoption by the City of Arkansas City of Ordinance No. 103 on February 8, 1915, is hereby ratified.

SECTION TWO: That the avenues and streets described herein are hereby vacated, discontinued, and are subject to designation by Ordinance 717N, pursuant to K.S.A. 12-504 and K.S.A. 12-505.

SECTION THREE: That the City of Arkansas City in its own behalf and in behalf of any and all other easement or right-of-way owners of record, does hereby reserve the right for itself and such owners to repair, remove, relay, maintain and operate any and all existing sewer, water, gas, electric, telephone or other public service utilities that are or may lie along or upon said described streets and alleys.

COMPARED _____
 NUMERICAL ☒
 JURY ☒
 INDEXED ☒
 REGISTRATION ☒

STATE OF KANSAS }
 COWLEY COUNTY } SS
 FILED FOR RECORD AT
 9:04 AM

JUN 9 1988

002468

ELDEN GLASGOW
 REGISTER OF DEEDS

City of AC
 ENV.

0405 PAGE 379

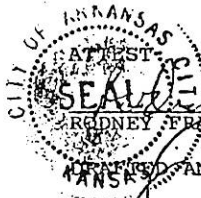
BOOK 0405 PAGE 380

Ordinance No. 3425
Page Two

SECTION FOUR: This Ordinance shall be in full force and effect from the date of its publication in the official City newspaper.


PASSED AND ORDAINED this 17th day of May, 1988.


JESSE A. KINDRED, Mayor




ATTEST:
RODNEY FRANZ, City Clerk

APPROVED AND APPROVED AS TO FORM:


OTIS W. MORROW, City Attorney
125 West Fifth Avenue
P. O. Box 1146
Arkansas City, Kansas 67005



I, Rodney Franz, City Clerk of the City of Arkansas City, hereby certify that the above Ordinance No. 3425 was passed by the Governing Body on the 17th day of May, 1988, and is a true and correct copy of same.


Rodney Franz, City Clerk.

BOOK 0405 PAGE 380

(Ord/5)



Date: April 8, 2019

File No: 2302410

Property Address: 701 North Summit, Arkansas
City, KS 67005

Title Officer: Diane Williams

OWNERS AND ENCUMBRANCES REPORT

For the exclusive use of:

City of Arkansas City

118 W Central Avenue

Arkansas City, KS 67005

Attn: Josh White

Email: jwhite@arkansascityks.gov

Phone: 620-441-4420

Fax: 620-441-4403

Effective Date of this Report: March 25, 2019 at 7:30 A.M.

On Real Estate described as:

All of Block 73, Original Town of Arkansas City and all of Block 1 and Lots 1-17, inclusive, Block 2, Norton's Addition, Arkansas City, Cowley County, Kansas, together with that portion of partially vacated Birch Avenue and Maple Avenue lying adjacent thereto.

The County Register of Deeds records indicate that:

A. The Grantees on the last deed of record are:

The City of Arkansas City

B. The Real Estate is encumbered by the following Mortgages, Contracts for Deed, Federal Tax Liens, State Tax Liens, Bankruptcies, and Judgments:

None found.



The County Tax Records indicate that the real estate taxes are:

(A) General taxes and special assessments for the year 2019 in the amount of \$0.00,
EXEMPT.

Property ID # 05841

This Report is limited to only the information described above.

This report is not nor is to be construed as, an Abstract of Title, title opinion, or title insurance policy.

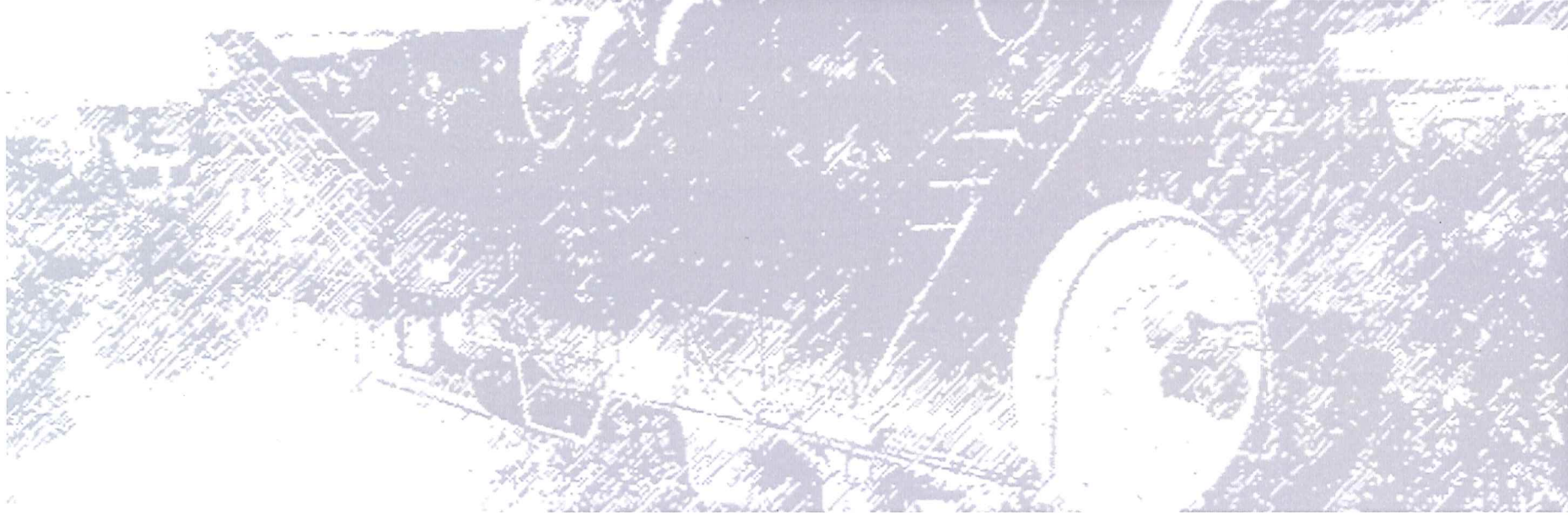
The total liability of this Company by reason of losses and damages that may occur by reason of any errors and omissions in this Company's report, is limited to the fee it received for the preparation and issuance of this report.

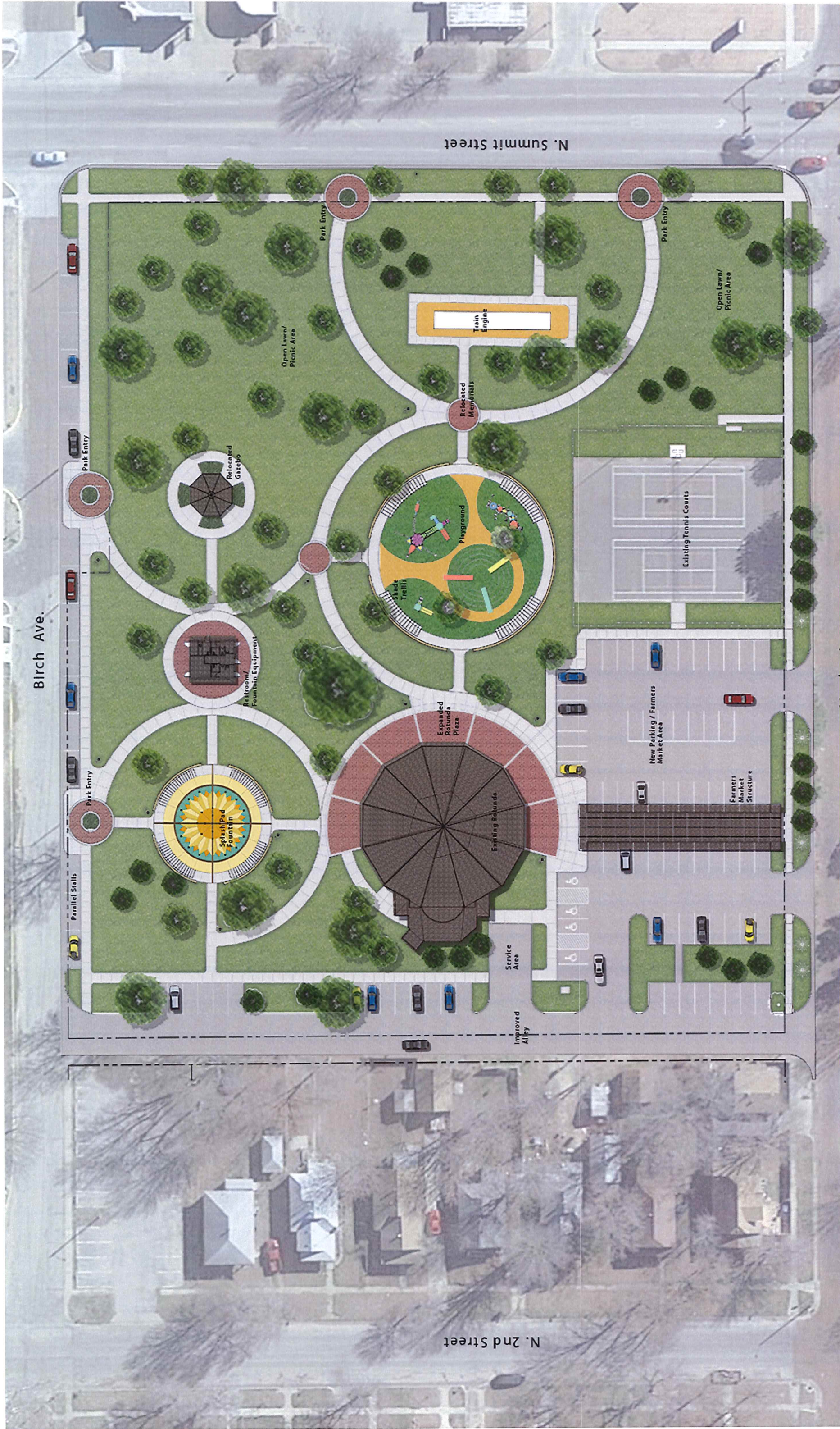
SECURITY 1ST TITLE

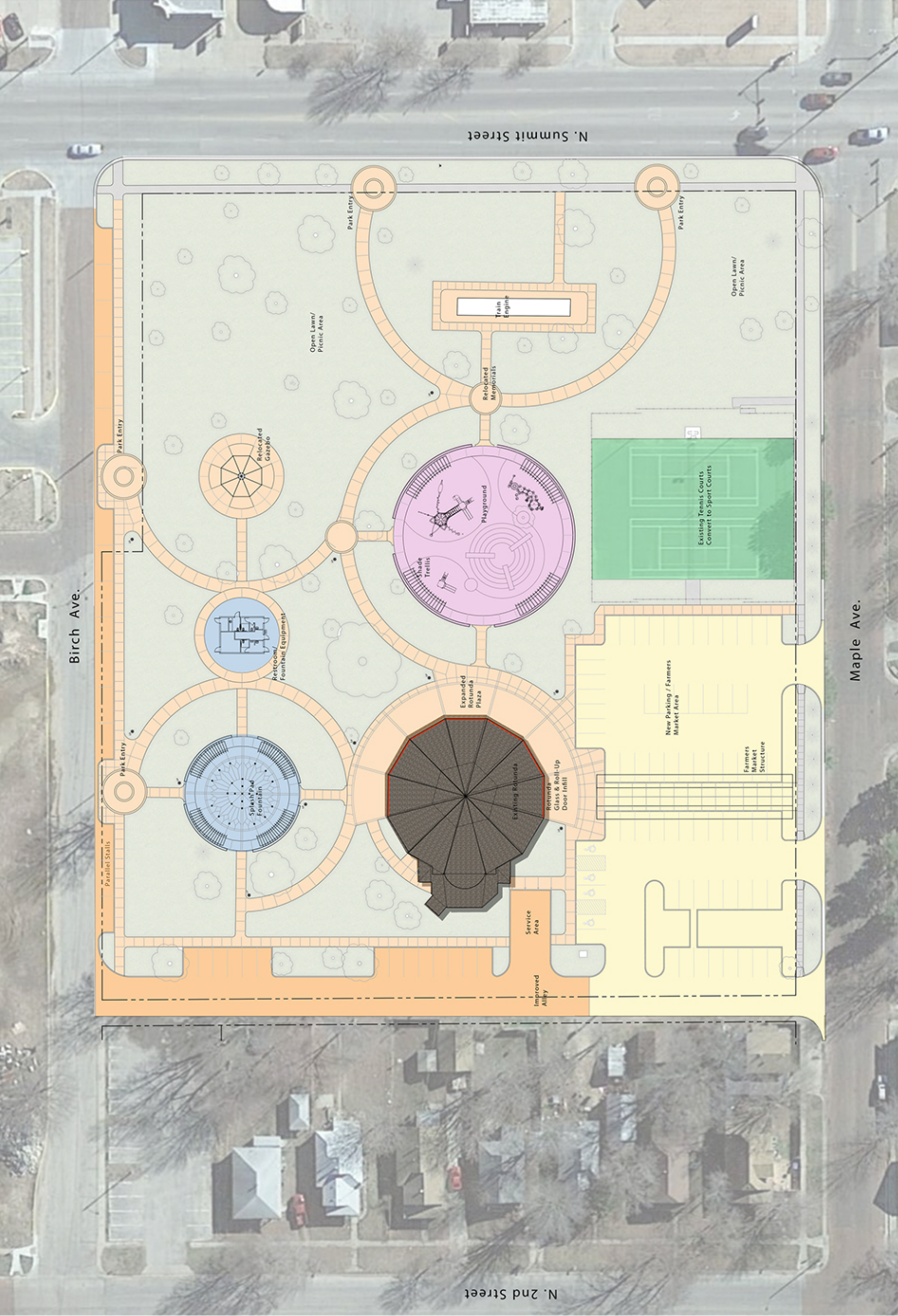
By *Sheryl Diane Williams*
LICENSED ABTRACTER

Wilson Park



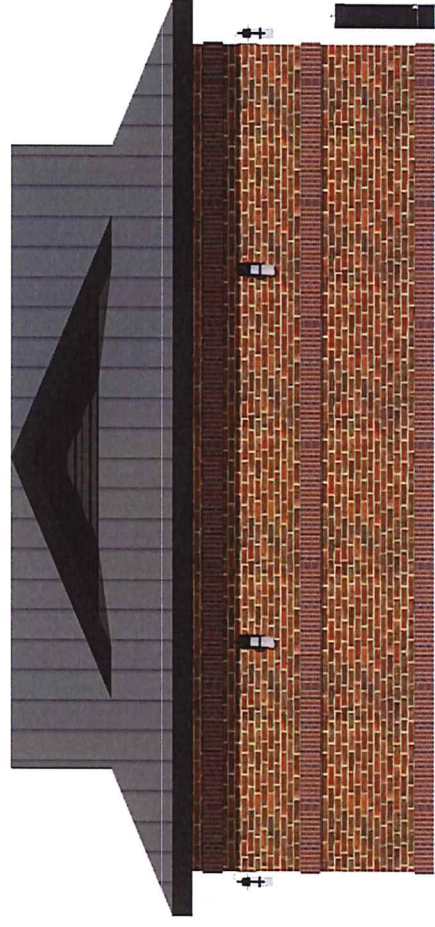
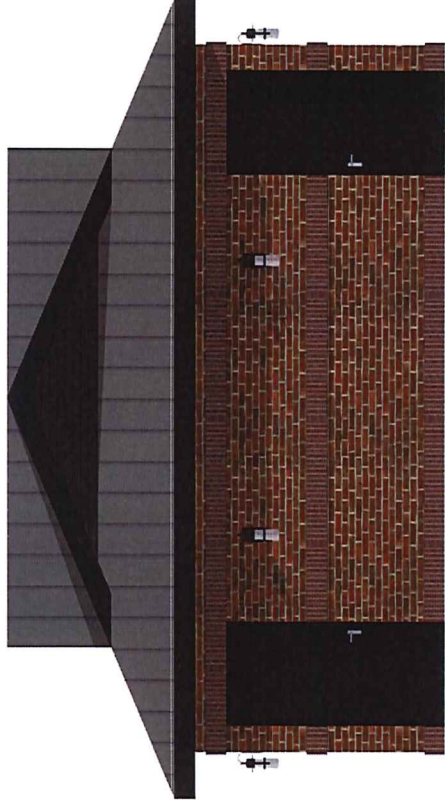
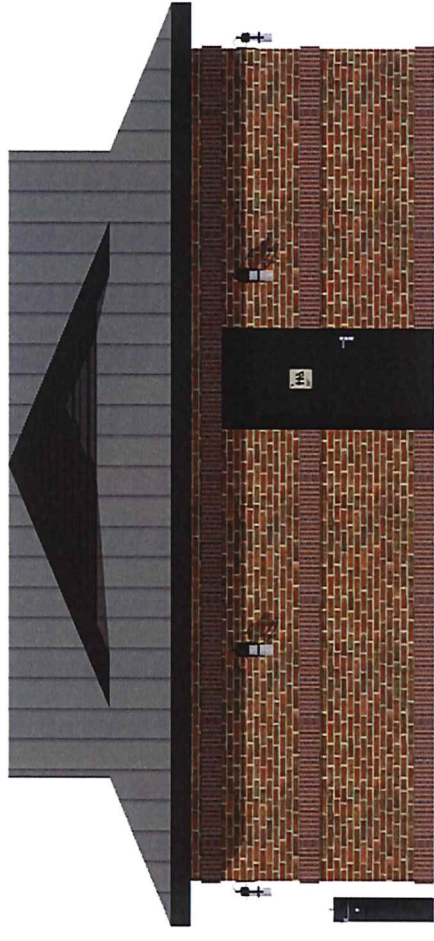
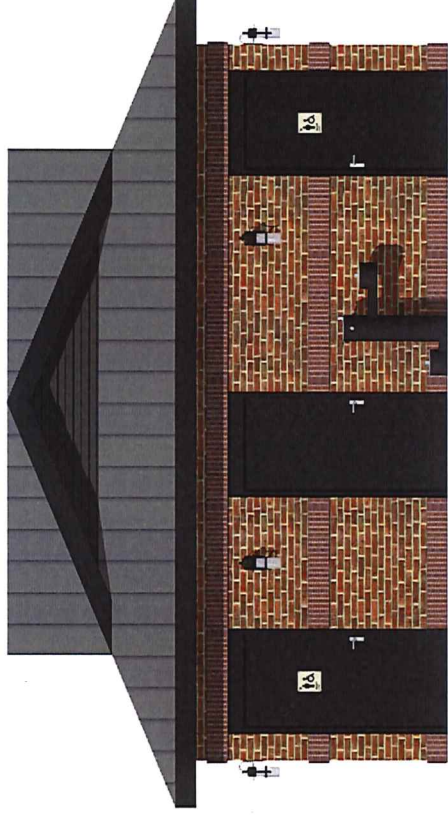
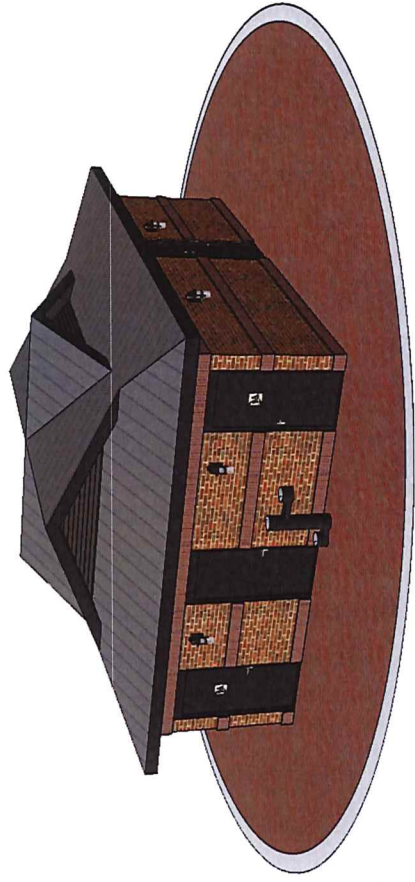
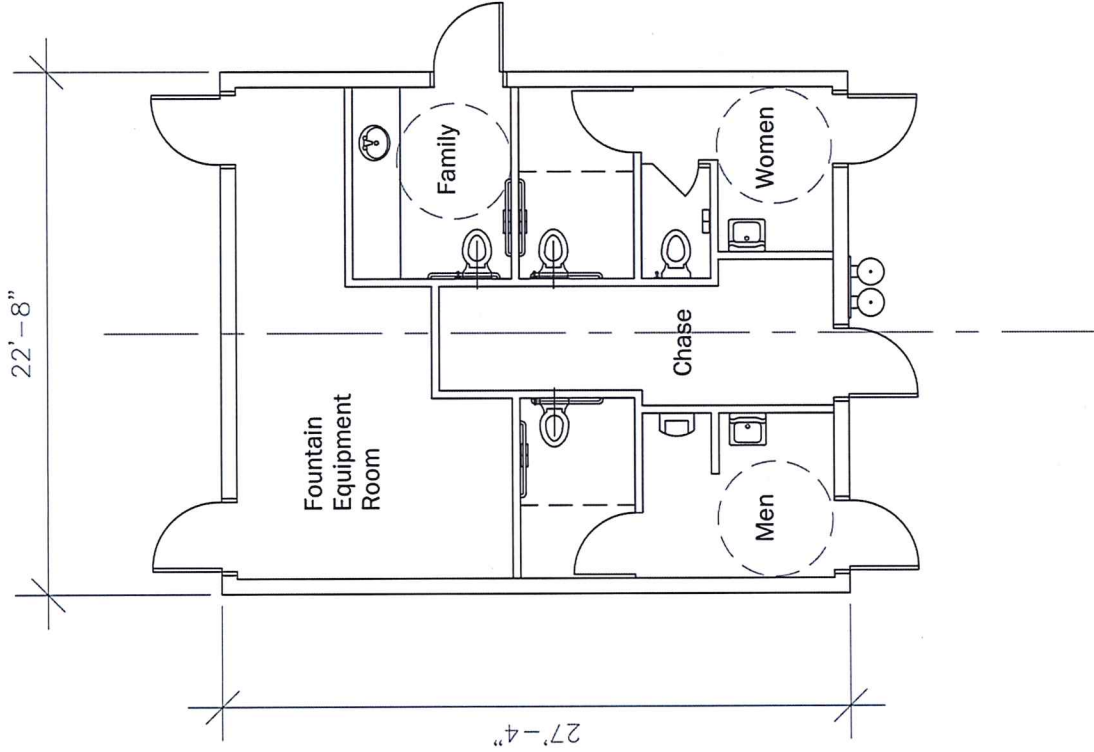






- Splash-Pad Fountain
Restroom/Equip. Bldg.
- Farmer's Market
- Pedestrian & Mixed-
Use Pathways
- Parking Improvements
- Playground
- Sport Court
Conversion





SECTION IV

Environmental Assessment

This document serves to supplement the **Proposal Description and Environmental Screening Form (PD/ESF)** required for all new and amended Land and Water Conservation Fund (LWCF) project applications submitted to the National Park Service (NPS). The PD portion of the form captures administrative and descriptive details enabling the NPS to understand the proposal. The ESF portion is designed for States and/or project sponsors to use while the LWCF proposal is under development. Upon completion, the ESF will indicate the resources that could be impacted by the proposal enabling States and/or project sponsors to more accurately follow an appropriate pathway for NEPA analysis: 1) a recommendation for a Categorical Exclusion (CE), 2) production of an Environmental Assessment (EA), or 3) production of an Environmental Impact Statement (EIS). The ESF should also be used to document any previously conducted yet still viable environmental analysis if used for this federal proposal. The completed PD/ESF must be submitted as part of the State's LWCF proposal to NPS.

This document is intended for applicants to provide detailed answers in the space provided below each question. Please contact the State LWCF Grant Coordinator at 620-672-5911 if you would like to receive this form in Microsoft Office Word format. Please make all answers discernible from the associated question by using **red font** or **bold letters**. Please feel free to imbed figures/images or make reference to supporting documentation where necessary.

Please note that the following pages only encompass portions of the federal PD/ESF pertaining to new applications for development and acquisition project. For PD/ESF documentation regarding amendments to past LWCF projects, please contact the State Parks Division of the Kansas Department of Wildlife, Parks and Tourism at 620-672-5911.

New Project Application (See LWCF Manual for guidance.)

PROJECT IDENTIFICATION:

Project Title: Wilson Park Master Plan -- Phase 1 Upgrades Project Number: _____
 Submitted by: City of Arkansas City, Kansas Date: April 15, 2019
 Project Location: Quarter: NE Section: 25 Township: 34 S Range: 3 E County: Cowley
Wilson Park
Arkansas City

To facilitate evaluation of the environmental impact of the proposed project, **please attach a current 8-1/2" x 11" aerial photograph (may be obtained from county CFSA office) and a map showing the project location details, including construction limits.**

Step 1. Type of LWCF Proposal

<input checked="" type="checkbox"/> New Project Application	<input type="checkbox"/> Acquisition Go to Step A	<input checked="" type="checkbox"/> Development Go to Step 2B	<input type="checkbox"/> Combination (Acquisition and Development) Go to Step 2C
--	---	---	--

New Project Application

☐ **Increase in scope or change in scope from original agreement.** Complete Steps 3A, and 5 through 7.

☐ **6(f) conversion proposal.** Complete Steps 3B, and 5 through 7.

☐ **Request for public facility in a Section 6(f) area.** Complete Steps 3C, and 5 through 7.

Request for temporary non-conforming use in a Section 6(f) area. Complete Steps 4A, and 5 through 7.

Request for significant change in use/intent of original LWCF application. Complete Steps 4B, and 5 through 7.

Request to shelter existing/new facility within a Section 6(f) area regardless of funding source.
Complete Steps 4C, and 5 through 7.

Step 2. New Project Application (See LWCF Manual for guidance)**A. For an Acquisition Project**

- Provide a brief narrative about the proposal that provides the reasons for the acquisition, the number of acres to be acquired with LWCF assistance, and a description of the property. Describe and quantify the types of existing resources and features on the site (for example, 50 acres wetland, 2,000 feet beachfront, 200 acres forest, scenic views, 100 acres riparian, vacant lot, special habitat, any unique or special features, recreation amenities, historic/cultural resources, hazardous materials/contamination history, restrictions, institutional controls, easements, rights-of-way, above ground/underground utilities, including wires, towers, etc.).
- How and when will the site be made open and accessible for public outdoor recreation use (signage, entries, parking, site improvements, allowable activities, etc.)?
- Describe development plans for the proposal for the site(s) for public outdoor recreation use within the next three (3) years.
- SLO must complete the State Appraisal/Waiver Valuation Review form in Step 7 certifying that the appraisal(s) has been reviewed and meets the "Uniform Appraisal Standards for Federal Land Acquisitions" or a waiver valuation was approved per 49 CFR 24.102(c)(2)(ii). State should retain copies of the appraisals and make them available if needed.
- Address each item in "D" below.

B. For a Development Project

- Describe the physical improvements and/or facilities that will be developed with federal LWCF assistance, including a site sketch depicting improvements, where and how the public will access the site, parking, etc. Indicate entrances on 6(f) map. Indicate to what extent the project involves new development, rehabilitation, and/or replacement of existing facilities.
- When will the project be completed and open for public outdoor recreation use? **Estimated opening date: July 1, 2020**
- Address each item in "D" below.

C. For a Combination Project

- For the acquisition part of the proposal:
 - Provide a brief narrative about the proposal that provides the reasons for the acquisition, number of acres to be acquired with LWCF assistance, and describes the property. Describe and quantify the types of existing resources and features on the site (for example, 50 acres wetland, 2,000 feet beachfront, 200 acres forest, scenic views, 100 acres riparian, vacant lot, special habitat, any unique or special features, recreation amenities, historic/cultural resources, hazardous materials/contamination history, restrictions, institutional controls, easements, rights-of-way, above ground/underground utilities, including wires, towers, etc.)
 - How and when will the site be made open and accessible for public outdoor recreation use (signage, entries, parking, site improvements, allowable activities, etc.)?
 - Describe development plans for the proposed for the site(s) for public outdoor recreation use within the next three (3) years.
SLO must complete the State Appraisal/Waiver Valuation Review form in Step 7 certifying that the appraisal(s) has been reviewed and meets the "Uniform Appraisal Standards for Federal Land Acquisitions" or a waiver valuation was approved per 49 CFR 24.102(c)(2)(ii). State should retain copies of the appraisals and make them available if needed.
- For the development part of the proposal:
 - Describe the physical improvements and/or facilities that will be developed with federal LWCF assistance, including a site sketch depicting improvements, where and how the public will access the site, parking, etc. Indicate entrances on 6(f) map. Indicate to what extent the project involves new development, rehabilitation, and/or replacement of existing facilities.
 - When will the project be completed and open for public outdoor recreation use?

3. Address each item in "D" below.

D. For a Combination Project

1. Will this proposal create a new public park/recreation area where none previously existed and is not an addition to an existing public park/recreation area? Yes ☐ (go to #3) No ☐ (go to #2)
2. a. What is the name of the pre-existing public area that this new site will be added to?
- b. Is the pre-existing public park/recreation area already protected under Section 6(f)? Yes ☐ No ☐
If no, will it now be included in the 6(f) boundary? Yes ☐ No ☐
3. What will be the name of this new public park/recreation area?
4. a. Who will hold title to the property assisted by LWCF? Who will manage and operate the site(s)?
- b. What is the sponsor's type of ownership and control of the property?
- _____ Fee simple ownership
- _____ Less than fee simple. Explain:
- _____ Lease. Describe lease terms including renewable clauses, # of years remaining on lease, etc.
Who will lease area? Submit copy of lease with this PD/ESF. (See LWCF Manual for program restrictions for leases and further guidance)
5. Describe the nature of any rights-of-way, easements, reversionary interests, etc. to the Section 6(f) park area? Indicate the location on 6(f) map. Do parties understand that a Section 6(f) conversion may occur if private or non-recreation activities occur on any pre-existing right-of-way, easement, leased area?
6. Are overhead utility lines present, and if so, explain how they will be treated per LWCF Manual.
7. As a result of this project, describe **new** types of outdoor recreation opportunities and capacities, and short and long term public benefits.
8. Explain any existing non-recreation and non-public uses that will continue on the site(s) and/or proposed for the future within the 6(f) boundary.
9. Describe the planning process that led to the development of this proposal. Your narrative should address:
- a. How was the interested and affected public notified and provided opportunity to be involved in planning for and developing your LWCF proposal? Who was involved and how were they able to review the **completed** proposal, including any state, local, federal agency professionals, subject matter experts, members of the public and Indian Tribes. Describe any public meetings held and/or formal public comment periods, including dates and length of time provided for the public to participate in the planning process and/or to provide comments on the completed proposal.
- b. What information was made available to the public for review and comment? Did the sponsor provide written responses addressing the comments? If so, include responses with this PD/ESF submission.
10. How does this proposal implement statewide outdoor recreation goals as presented in the Statewide Comprehensive Outdoor Recreation Plan (SCORP) (include references), and explain why this proposal was selected using the State's Open Project Selection Process (OPSP).
11. List all source(s) and amounts of financial match to the LWCF federal share of the project. The value of the match can consist of cash, donation, and in-kind contributions. The federal LWCF share and financial matches must result in a viable outdoor recreation area and not rely on other funding not mentioned here. Other federal resources may be used as a match if specifically authorized by law.

Source	Type of Match	Amount

12. Is this LWCF project scope part of a larger effort not reflected on the SF-424 (Application for Federal Assistance) and grant agreement? If so, briefly describe the larger effort, funding amount(s) and source(s). This will capture information about partnerships and how LWCF plays a role in leveraging funding for projects beyond the scope of this federal grant.
13. List all required federal, state, and local permits/approvals needed for the proposal and explain their purpose and status.

Proceed to Steps 5 through 7 

Step 5. Summary of Previous Environmental Review (including E.O. 12372 - Intergovernmental Review)

To avoid duplication of effort and unnecessary delays, describe any prior environmental review undertaken at any time and still viable for this proposal or related efforts that could be useful for understanding potential environmental impacts. Consider previous local, state, federal (e.g. HUD, EPA, USFWS, FHWA, DOT) and any other environmental reviews. At a minimum, address the following:

1. Date of environmental review(s), purpose for the environmental review(s) and for whom they were conducted. **Not aware of any**
2. Description of the proposed action and alternatives. **N/A**

3. Who was involved in identifying resource impact issues and developing the proposal including the interested and government agencies, and Indian tribes? **N/A**
 4. Environmental resources analyzed and determination of impacts for proposed actions and alternatives. **N/A**
 5. Any mitigation measures to be part of the proposed action.
 6. Intergovernmental Review Process (Executive Order 12372):
Does the State have an Intergovernmental Review Process? Yes ☐ No ☐. If "Yes", has the LWCF Program been selected for review under the State Intergovernmental Review Process? Yes ☐ No ☐. If "Yes", was this proposal reviewed by the appropriate State, metropolitan, regional and local agencies, and if so, attach any information and comments received about this proposal. If proposal was not reviewed, explain why not.
 7. Public comment periods (how long, when in the process, who was invited to comment) and agency response.
 8. Any formal decision and supporting reasons regarding degree of potential impacts to the human environment.
 9. Was this proposed LWCF federal action and/or any other federal actions analyzed/reviewed in any of the previous environmental reviews? If so, what was analyzed and what impacts were identified? Provide specific environmental review document references.
- Use resource impact information generated during previous environmental reviews described above and from recently conducted site inspections to complete the Environmental Screening Form (ESF) portion of this PD/ESF under Step 6. Your ESF responses should indicate your proposal's potential for impacting each resource as determined in the previous environmental review(s), and include a reference to where the analysis can be found in an earlier environmental review document. If the previous environmental review documents contain proposed actions to mitigate impacts, briefly summarize the mitigation for each resource as appropriate. The appropriate references for previous environmental review document(s) must be documented on the ESF, and the actual document(s) along with this PD/ESF must be included in the submission for NPS review.

Proceed to Steps 6 through 7 

Step 6. Environmental Screening Form (ESF)

This portion of the PD/ESF is a working tool used to identify the level of environmental documentation which must accompany the proposal submission to the NPS. By completing the ESF, the project sponsor is providing support for its recommendation in Step 7 that the proposal either:

1. meets criteria to be categorically excluded (CE) from further NEPA review and no additional environmental documentation is necessary; or
2. requires further analysis through an environmental assessment (EA) or an environmental impact statement (EIS).

An ESF alone does not constitute adequate environmental documentation unless a CE is recommended. If an EA is required, the EA process and resulting documents must be included in the proposal submission to the NPS. If an EIS may be required, the State must request NPS guidance on how to proceed.

The scope of the required environmental analysis will vary according to the type of LWCF proposal. For example, the scope for a new LWCF project will differ from the scope for a conversion. Consult the LWCF Manual for guidance on defining the scope or extent of environmental analysis needed for your LWCF proposal. As early as possible in your planning process, consider how your proposal/project may have direct, indirect and cumulative impacts on the human environment for your type of LWCF action so planners have an opportunity to design alternatives to lessen impacts on resources, if appropriate. When used as a planning tool in this way, the ESF responses may change as the proposal is revised until it is ready for submission for federal review. Initiating or completing environmental analysis after a decision has been made is contrary to both the spirit and letter of the law of the NEPA.

The ESF should be completed with input from resource experts and in consultation with relevant local, state, tribal and federal governments, as applicable. The interested and affected public should be notified of the proposal and be invited to participate in scoping out the proposal (see LWCF Manual Chapter 4). At a minimum, a site inspection of the affected area must be conducted by individuals who are familiar with the type of affected resources, possess the ability to identify potential resource impacts, and to know when to seek additional data when needed.

At the time of proposal submission to NPS for federal review, the completed ESF must justify the NEPA pathway that was followed: CE recommendation, production of an EA, or production of an EIS. The resource topics and issues identified on the ESF for this proposal must be presented and analyzed in an attached EA/EIS. Consult the LWCF Manual for further guidance on LWCF and NEPA.

The ESF contains two parts that must be completed:

Part A. Environmental Resources

Part B. Mandatory Criteria

Part A: For each environmental resource topic, choose an impact estimate level (none, negligible, minor, exceeds minor) that describes the degree of potential negative impact for each listed resource that may occur directly, indirectly and cumulatively as a result of federal approval of your proposal. For each impacted resource provide a brief explanation of how the resource might be affected, how the impact level was determined, and why the chosen impact level is appropriate. If an environmental review has already been conducted on your proposal and is still viable, include the citation including any planned mitigation for each applicable resource, and choose an impact level as mitigated. If the resource does not apply to your proposal, mark NA in the first column. Add any relevant resources (see A.24 on the ESF) if not included in the list.

Use a separate sheet to briefly clarify how each resource could be adversely impacted; any direct, indirect, and cumulative impacts that may occur; and any additional data that still needs to be determined. Also explain any planned mitigation already addressed in previous environmental reviews.

Part B: This is a list of mandatory impact criteria that preclude the use of categorical exclusions. If you answer "yes" or "maybe" for any of the mandatory criteria, you must develop an EA or EIS regardless of your answers in Part A. Explain all "yes" and "maybe" answers on a separate sheet.

A. ENVIRONMENTAL RESOURCES Indicate potential for adverse impacts. Use a separate sheet to clarify responses per instructions for Part A on page 9.	Not Applicable - Resource does not exist	No/Negligible Impacts - Exists but no or negligible impacts	Minor Impacts	Impacts Exceed Minor EA/EIS required	Needed to Determine Degree of Impact EA/EIS required
1. Geological resources: soils, bedrock, slopes, streambeds, landforms, etc.		✓			
2. Air quality		✓			
3. Sound (noise impacts)		✓			
4. Water quality/quantity	✓				
5. Stream flow characteristics	✓				
6. Marine/estuarine	✓				
7. Floodplains/wetlands	✓				
8. Land use/ownership patterns; property values; community livability		✓			
9. Circulation, transportation			✓		
10. Plant/animal/fish species of special concern and habitat; state/federal listed or proposed for listing	✓				
11. Unique ecosystems, such as biosphere reserves, World Heritage sites, old growth forests, etc.	✓				
12. Unique or important wildlife/ wildlife habitat	✓				
13. Unique or important fish/habitat	✓				
14. Introduce or promote invasive species (plant or animal)	✓				
15. Recreation resources, land, parks, open space, conservation areas, rec. trails, facilities, services, opportunities, public access, etc. <i>Most conversions exceed minor impacts. See Step 3.B</i>			✓		
16. Accessibility for populations with disabilities		✓			
17. Overall aesthetics, special characteristics/ features		✓			
18. Historical/cultural resources, including landscapes, ethnographic, archeological, structures, etc. Attach SHPO/THPO determination.	✓				
19. Socioeconomics, including employment, occupation, income changes, tax base, infrastructure		✓			
20. Minority and low-income populations		✓			
21. Energy resources (geothermal, fossil fuels, etc.)			✓		
22. Other agency or tribal land use plans or policies	✓				
23. Land/structures with history of contamination/hazardous materials even if remediated	✓				
24. Other important environmental resources to address.		✓			

B. Mandatory Criterial <i>If your LWCF proposal is approved, would it...</i>	Yes	No	To Be Determined
1. Have significant impacts on public health or safety?		✓	
2. Have significant impacts on such natural resources and unique geographic characteristics as historic or cultural resources; park, recreation, or refuge lands, wilderness areas; wild or scenic rivers; national natural landmarks; sole or principal drinking water aquifers; prime farmlands; wetlands (E.O. 11990); floodplains (E.O. 11988); and other ecologically significant or critical areas.		✓	
3. Have highly controversial environmental effects or involve unresolved conflicts concerning alternative uses of available resources [NEPA section 102(2)(E)]?		✓	
4. Have highly uncertain and potentially significant environmental effects or involve unique or unknown environmental risks?		✓	
5. Establish a precedent for future action or represent a decision in principle about future actions with potentially significant environmental effects?		✓	
6. Have a direct relationship to other actions with individually insignificant, but cumulatively significant, environmental effects?		✓	
7. Have significant impacts on properties listed or eligible for listing on the National Register of Historic Places, as determined by either the bureau or office. (Attach SHPO/THPO Comments)		✓	
8. Have significant impacts on species listed or proposed to be listed on the List of Endangered or Threatened Species, or have significant impacts on designated Critical Habitat for these species.		✓	
9. Violate a federal law, or a state, local, or tribal law or requirement imposed for the protection of the environment?		✓	
10. Have a disproportionately high and adverse effect on low income or minority populations (Executive Order 12898)?		✓	
11. Limit access to and ceremonial use of Indian sacred sites on federal lands by Indian religious practitioners or significantly adversely affect the physical integrity of such sacred sites (Executive Order 13007)?		✓	
12. Contribute to the introduction, continued existence, or spread of noxious weeds or non-native invasive species known to occur in the area, or actions that may promote the introduction, growth, or expansion of the range of		✓	

Environmental Reviewers

The following individual(s) provided input in the completion of the environmental screening form. List all reviewers including name, title, agency, field of expertise. Keep all environmental review records and data on this proposal in state compliance file for any future program review and/or audit. The ESF may be completed as part of a LWCF pre-award site inspection if conducted in time to contribute to the environmental review process for the proposal.

1. Andrew Lawson, Public Information Officer/Special Projects Coordinator, City of Arkansas City
2. Joshua White, AICP, Principal Planner/Zoning Administrator, City of Arkansas City
- 3.

The following individuals conducted a site inspection to verify field conditions.

List name of inspector(s), title, agency, and date(s) of inspection. **April 15, 2019**

1. Andrew Lawson, Public Information Officer/Special Projects Coordinator, City of Arkansas City
2. Wade Magnus, Parks and Facilities Maintenance Worker, City of Arkansas City
3. Robert Frazee, Emergency Management Coordinator, City of Arkansas City

Signature of LWCF sub-recipient
applicant here:

Andrew C. Lawson

Date: 4/15/19

SECTION V

Supplemental Attachments

APPENDICES

Appendix 1: Cost Breakdown

Appendix 2: Local Funding Statement

Appendix 3: Local Funding Statement – List of Private Donations

Appendix 4: Maintenance Statement

Appendix 5: Energy Conservation Statement

Appendix 6: Overhead Powerline Statement

Appendix 7: Affirmative Action Plan

Appendix 8: Comprehensive Plan (Parks and Recreation)

Appendix 9: Promotion Plan

Appendix 10: Application Checklist

APPENDIX 1

COST BREAKDOWN

Site Preparation:		
Clearing and Demo:	\$7,425.00	
Grading & Excavation:	\$54,167.00	<i>(Includes staking and mobilization costs)</i>
Construction Costs:		
Utilities:	\$11,650.00	
Electrical:	\$25,000.00	
Pavements:	\$21,200.00	
Restroom/Equipment Building:	\$205,000.00	
Splash Pad Fountain	\$300,000.00	
Fountain Surfacing:	\$50,350.00	
Fencing	\$10,400.00	
Shade Structures	\$80,000.00	
Benches	\$12,000.00	
Grand Total:	\$777,192.00	



Office of the City Manager

LOCAL FUNDING STATEMENT

I, Nickolaus J. Hernandez as City Manager
of the City of Arkansas City, Kansas, hereby certify that the local funding share under the
Land and Water conservation fund (L&WCF) for the Wilson Park Master Plan Phase 1 Upgrades Project
will be available April 15, 2019 in the amount of \$477,192.22

Funds will be provided through:

G.O. Bonds (bond issue pending --date)	\$
Revenue bonds	\$
Community Development Funds	\$
Federal Revenue Sharing	\$
Local Budgeted Funds (Annual Capital Imp. Fund)	\$
Donations from Private Sources (list)	\$ <u>477,192.22</u> -see detail on next page
Donations of Land	\$
Liquor Tax Revenues	\$
Mill Levy (identified)	\$
Other	\$

I agree to notify the Kansas Department of Wildlife, Parks and Tourism within 48 hours of the results of the bond election, or within 5 days of any change in the funding source, amount, or date of availability.

Signed:


Nickolaus J. Hernandez, City Manager
(Name, Title)

4-15-19
(Date)

Attested:

[Signature]
(Name, Title)

4-15-19
(Date)



APPENDIX 3**LOCAL FUNDING STATEMENT****Donations from Private Sources:**

Rotary Club of Arkansas City:	\$67,000.00
V.J. Wilkins Foundation (Challenge Grant)	\$295,000.00
Creekstone Farms Premium Beef	\$115,200.00
Grand Total:	\$477,200.00

APPENDIX 4

OUTLINE FOR A MAINTENANCE STATEMENT

Proper, preventative maintenance of projects funded with assistance from the Land and Water Conservation Fund program is expected of the project sponsor by both the National Park Service and the Department of Wildlife, Parks and Tourism. To aid in the assessment of the sponsor's maintenance capabilities and how effective these capabilities are for existing and proposed facilities, the following topics are required to be comprehensively and accurately addressed:

1. Annual budget for maintenance of recreation facilities within the sponsor's jurisdiction.
2. Source of maintenance funds.
 - a. Budgeted Funds
 - b. Mill Levy
 - c. Donations
 - d. Etc.
3. Maintenance personnel.
 - a. Full-time or part-time
 - b. Number of employees in summer vs. winter
 - c. Additional personnel required to operate or maintain the proposed recreation facilities
4. Maintenance Program and Schedule
 - a. Describe maintenance program and the seasonal schedule for program implementation.
 - b. What local agency or department is responsible for maintenance of recreation facilities?
5. Other comments that would aid the agencies in evaluating your project maintenance? (for example, are there problems beyond the control of the sponsor?)

Nickolas J. Hernandez Signed

Nickolas J. Hernandez
(Printed Name)

City Manager
(Title)

4-15-19
Date

APPENDIX 4**MAINTENANCE STATEMENT****1. Annual Budget for Maintenance of Recreation Facilities:**

The Park and Facilities budget represents the expenses for the maintenance and improvement of public lands and facilities. The City currently maintains and operates several parks, fishing and recreational ponds, cemeteries, hike and bike trails, and departmental facilities. This division includes a director, maintenance workers, sexton, senior services and youth programming staff.

This Division is financed from the City's General Fund and supported by revenues from property taxes, user fees, motor vehicle taxes, franchise fees, liquor taxes, municipal court fines and fees, and enterprise fund transfers. In 2019, the adopted City budget provided for total Parks and Facilities Division expenditures of **\$1,713,851**, which represents about **16%** of the total General Fund expenditures (\$10,817,432). *(Please see following pages for divisional budgetary details.)*

2. Source of Maintenance Funds: **\$1,7143,851** in Budgeted Funds — primarily Mill Levy

3. Maintenance Personnel:

- a. The Parks and Facilities Division currently maintains 14 full-time positions.
(This would be considered regular winter strength for the division.)
- b. In the summer, we add two (2) part-time summer positions (0.5 total full-time equivalency).
- c. No additional personnel are anticipated at this time to operate or maintain the proposed facilities. We think the necessary maintenance can be accomplished by existing personnel.

Since this is an interactive fountain, it will need to be run the same as our current swimming pool, Paris Park Pool. The reservoir will need to be turned over using a UV Control and Chemical Sterilizer. The chemical sterilizer can be added to a mobile phone as a reminder to inform the chemicals are getting low. Many of these chemicals already are purchased in bulk for the municipal swimming pool, so this should not have a significant budgetary impact.

4. Maintenance Program and Schedule:

- a. We anticipate approximately 25 additional hours of maintenance per week to service the proposed new facilities. There still is some uncertainty about this, but 25 hours per week is our minimum expected increase in the current maintenance schedule. Maintenance is always dependent on the season, but in the spring/summer/ fall, there will need to be a system check weekly (if not every few days). This will include a general inspection of the fountain and review of all of the gauges, along with the strainer basket, which will need to be cleaned out as needed. The basket may need to be removed daily or weekly, depending on the amount of activity the fountain receives. Chlorine and bromine levels will need maintained.

The seasonal schedule for program implementation is highly weather dependent, but we currently anticipate opening the fountain for the summer season in April — certainly no later than May — and closing it down again by September or October. However, there is an option to maintain some use through the winter months through the use of translucent bollards and caps that will allow the lighted features to continue even if the water jets are not operational due to the cold weather.

The basic equipment for the pump room are the feature pump, filter pump with filter, UL Listed Control Panel with Programmable Logic Controls (PLC) and Variable Speed Drive (VSD). The Valve Boxes with solenoid valves are between the pump room and fountain. The components within the fountain are LED color changing lights with integrated nozzles, deck nozzles and an activation bollard.

- b. The City of Arkansas City's Parks and Facilities Division and its 14 full-time employees are responsible for the maintenance of all City-owned recreation facilities and parks.

PARKS AND FACILITIES DIVISION

Mission Statement

The City of Arkansas City Parks and Facilities Department works to provide a quality park and facility system that is available and accessible to all citizens. The department works with one advisory board to help create a more prosperous community as well as community facilities serving children and senior citizens.

Description

The Park and Facilities budget represents the expenses for the maintenance and improvement of public lands and facilities. The City currently maintains and operates several parks, fishing and recreational ponds, cemeteries, hike and bike trails, and departmental facilities. This division includes a director, maintenance workers, sexton, senior services and youth programming staff.

Personnel (FTE)	
2015	15
2016	15
2017	15
2018	15
2019	13.75

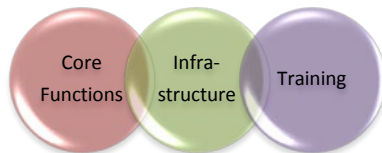
Source of Funds

This Department is financed from the General Fund and supported by revenues from property taxes, user fees, motor vehicle taxes, franchise fees, liquor taxes, municipal court fines and fees and enterprise fund transfers.

% of Total Funds Expenses	
Dept. Expenditures	Total GF Expenditures
\$ 1,713,851	\$ 10,817,432
16%	

Performance Measures

Sustain Plan Goals:



Provide a quality park and facility system in conjunction with providing support for departments and city services that directly align with Arkansas City's strategic goals.

	Target	2014	2015	2016	2017
Parks					
General grounds maintenance. i.e. banners, flags,	250	278	260	258	270
Mowing, weedeating, edging parks and public	145	131	135	142	152
Set-up for events. (DAYS)	48	43	40	43	42
Facilities					
Electrical and plumbing issues. (DAYS)	100	56	50	62	50
Cemetery					
Grave openings and closings. (QTY)	50	53	31	47	46
Headstone setting. (QTY)	50	32	36	33	24
Lot sales. (QTY)		27	10	18	17
Mowing and weedeating during the season. (DAYS)	170	160	50	72	82
Northwest Community Center					
Keep building clean for reservations (DAYS)	200	193	196	183	152

2019 Major Goals/Projects

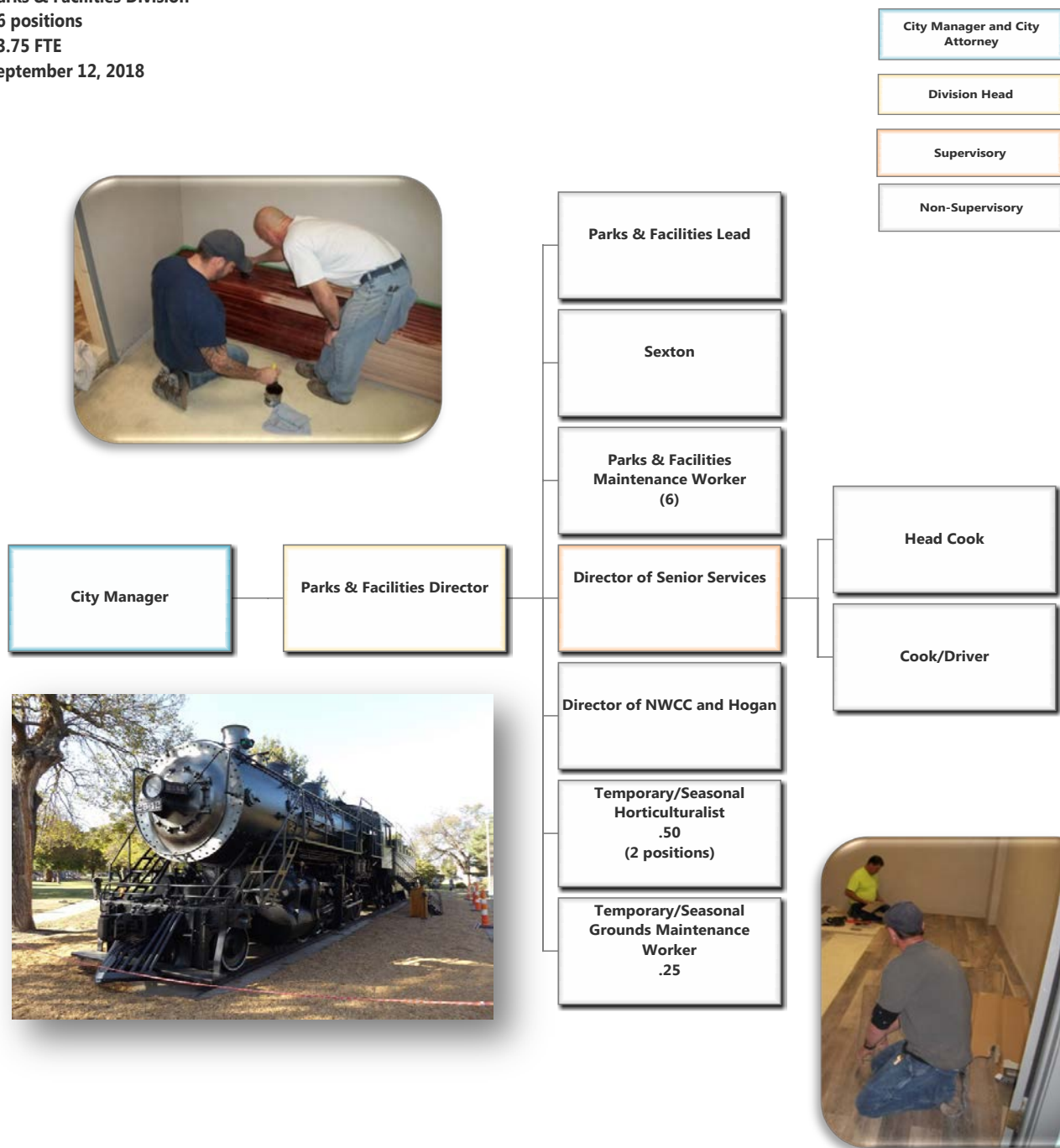
- 1) Poplar walking trail resurfacing.
- 2) Riverveiw Cemetery Columbarium.
- 3) Wilson Park Phase 1.
- 4) Paris Park Pool Master Study.

Parks & Facilities Division

16 positions

13.75 FTE

September 12, 2018



Account Number		Account Name		2015 Actual	2016 Actual	2017 Actual	2018 Adopted Budget	2018 Working Budget	Section IV, Item 1. Budget
530 - Park & Facilities									
500 - Personnel Services									
01-530-5100	Full Time Salary	286,170	278,731	291,654	333,737	333,737	301,041		
01-530-5102	Overtime Salary	4,593	3,842	5,512	2,550	2,550	2,500		
01-530-5103	SS/Medi Taxes	20,834	20,271	21,354	25,726	25,726	25,361		
01-530-5105	Retirement	-	-	-	-	-	35,376		
01-530-5106	KPERS	29,954	26,204	25,876	31,577	31,577	33,715		
01-530-5111	Life Insurance	300	306	308	350	350	293		
01-530-5112	Medical/Dental Insurance	82,489	79,316	83,662	95,000	95,000	94,912		
01-530-5113	Unemployment Insurance	1,545	1,456	1,533	1,849	1,849	1,823		
01-530-5114	Workers Comp	6,035	7,884	6,505	9,194	5,886	7,604		
01-530-5201	Staffing Services	20,360	8,868	22,319	22,000	22,000	-		
01-530-5202	Employment Services	2,560	2,244	523	1,500	1,500	1,500		
01-530-5203	Travel/ Meals/ Lodging	28	26	-	1,000	1,000	1,000		
01-530-5204	Training/Seminars/Conferences	300	-	-	2,000	2,000	1,500		
01-530-5205	Dues/Memberships	-	-	-	-	-	700		
01-530-5206	Employee Appreciation	15	449	-	-	-	-		
500 - Personnel Services Totals:		455,182	429,596	459,244	526,483	523,175	507,325		
600 - Contractual									
01-530-6102	Electricity	10,953	25,882	26,777	25,000	25,000	27,500		
01-530-6103	Natural Gas	15,271	7,839	14,772	15,000	15,000	17,000		
01-530-6104	Telephone	1,422	1,541	1,212	1,500	1,500	1,500		
01-530-6105	Other Utility Services	1,114	1,782	1,915	1,250	1,250	2,500		
01-530-6212	Payments to Contractors	184	67	287	1,200	1,200	1,200		
01-530-6214	Other Professional Services	2,141	1,188	762	3,000	3,000	3,000		
01-530-6215	Other Insurances	15,934	15,889	17,148	20,000	20,000	20,000		
01-530-6218	Claims/Losses	206	-	5,528	1,000	1,000	1,000		
01-530-6222	Janitorial Services	38	-	-	1,000	10,000	30,000		
01-530-6301	Advertising	131	-	76	500	500	500		
01-530-6302	Equip Rental/Maintenance Contract	2,353	2,970	2,571	3,700	3,700	8,000		
01-530-6303	License Fees	173	86	63	100	100	100		
600 - Contractual Totals:		49,919	57,243	71,108	73,250	82,250	112,300		
710 - Commodities									
01-530-7100	Office Supplies/Publications	458	279	141	450	450	500		
01-530-7101	Other Supplies/Tools	42,954	39,314	34,979	35,000	35,000	38,000		
01-530-7102	Clothing/Uniforms	5,564	5,169	4,235	6,000	6,000	6,000		
01-530-7106	Chemicals	12,779	1,964	11,065	15,000	15,000	15,000		
01-530-7110	Postage/Shipping	1,564	32	-	50	50	50		
01-530-7200	Fuel/Oil	13,258	11,224	12,856	20,000	20,000	20,000		
01-530-7201	Equipment Repair/Parts/Maintenance	27,786	16,611	9,892	80,000	40,000	30,000		
01-530-7202	Motor Vehicle Repair/Parts	4,402	8,600	5,342	10,000	10,000	12,000		
01-530-7204	Building Materials/Repairs	20,042	28,627	22,626	85,000	20,000	40,000		
01-530-7205	Materials	97	-	550	5,000	5,000	5,000		
20-530-7101	Other Supplies/Tools	11,234	2,900	12,292	5,000	5,000	5,000		
710 - Commodities Totals:		140,139	114,721	113,979	261,500	156,500	171,550		
740 - Capital Outlay									
01-530-7402	Capital Improvement	-	-	-	-	-	260,000		
01-530-7403	Motor Vehicles	31,360	-	25,000	150,000	130,000	28,000		
01-530-7405	Machinery/Equipment	22,897	-	16,433	18,000	18,000	20,000		
01-530-7504	Computer Equipment	884	765	478	1,000	1,000	1,000		
01-530-7505	Computer Software	276	480	980	500	500	500		
20-530-7405	Machinery/Equipment	-	-	-	25,000	25,000	19,102		
740 - Capital Outlay Totals:		55,417	1,245	42,892	194,500	174,500	328,602		
800 - Transfers									
01-530-8002	Transfer to CIP	-	-	85,756	95,000	165,000	-		
800 - Transfers Totals:		-	-	85,756	95,000	165,000	-		
530 - Park & Facilities Totals:		700,658	602,805	772,980	1,150,733	1,101,425	1,119,777		

Account Number		Account Name	2015 Actual	2016 Actual	2017 Actual	2018 Adopted Budget	2018 Working Budget	Section IV, Item 1. Budget
532 - Paris Park Pool								
600 - Contractual								
01-532-6102	Electricity		9,583	9,276	9,450	10,500	10,500	12,000
01-532-6104	Telephone		289	346	252	300	300	300
01-532-6214	Other Professional Services		39,073	39,375	39,897	42,000	42,000	44,000
600 - Contractual Totals:			48,945	48,996	49,599	52,800	52,800	56,300
710 - Commodities								
01-532-7101	Other Supplies/Tools		2,056	430	1,998	3,000	3,000	3,000
01-532-7106	Chemicals		6,991	9,640	9,209	9,000	9,000	11,000
01-532-7201	Equipment Repair/Parts/Maintenance		1,785	3,479	1,672	2,500	2,500	2,800
01-532-7204	Building Materials/Repairs		4,000	2,996	10,676	8,000	8,000	12,000
710 - Commodities Totals:			14,833	16,545	23,555	22,500	22,500	28,800
740 - Capital Outlay								
01-532-7405	Machinery/Equipment		-	-	3,370	3,000	3,000	5,000
740 - Capital Outlay Totals:			-	-	3,370	3,000	3,000	5,000
800 - Transfers								
01-532-8002	Transfer to CIP		-	-	-	50,000	-	-
800 - Transfers Totals:			-	-	-	50,000	-	-
532 - Paris Park Pool Totals:			63,778	65,541	76,524	128,300	78,300	90,100

Account Number	Account Name	2015 Actual	2016 Actual	2017 Actual	2018 Adopted Budget	2018 Working Budget	Section IV, Item 1.
					Budget	Budget	Budget
533 - Riverview Cemetery							
500 - Personnel Services							
01-533-5100	Full Time Salary	51,926	66,405	68,996	69,870	69,870	71,494
01-533-5102	Overtime Salary	1,305	1,375	1,880	2,550	2,550	2,500
01-533-5103	SS/Medi Taxes	3,719	4,675	5,138	5,540	5,540	7,461
01-533-5106	KPERS	5,549	6,352	6,209	6,800	6,800	7,525
01-533-5111	Life Insurance	56	77	76	76	76	78
01-533-5112	Medical/Dental Insurance	19,211	24,312	14,939	15,862	30,000	32,319
01-533-5113	Unemployment Insurance	275	336	369	398	398	407
01-533-5114	Workers Comp	2,723	3,707	3,424	3,481	2,637	2,973
01-533-5202	Employment Services	137	147	160	200	200	200
01-533-5203	Travel/ Meals/ Lodging	-	-	-	200	200	200
01-533-5204	Training/Seminars/Conferences	-	-	-	500	500	-
500 - Personnel Services Totals:		84,901	107,385	101,192	105,477	118,771	125,157
600 - Contractual							
01-533-6102	Electricity	4,981	4,514	4,778	5,000	5,000	5,300
01-533-6103	Natural Gas	5,241	2,350	3,681	7,000	7,000	7,000
01-533-6104	Telephone	578	616	701	500	500	1,000
01-533-6105	Other Utility Services	653	959	959	1,000	1,000	1,000
01-533-6214	Other Professional Services	-	163	127	500	500	500
01-533-6215	Other Insurances	2,913	2,815	2,937	3,000	3,000	3,000
01-533-6301	Advertising	-	-	-	250	250	250
01-533-6302	Equip Rental/Maintenance Contract	134	-	84	300	300	300
600 - Contractual Totals:		14,501	11,418	13,268	17,550	17,550	18,350
710 - Commodities							
01-533-7100	Office Supplies/Publications	500	706	25	500	500	500
01-533-7101	Other Supplies/Tools	7,398	6,656	9,731	6,500	6,500	10,000
01-533-7102	Clothing/Uniforms	1,149	1,418	1,612	1,500	1,500	1,700
01-533-7200	Fuel/Oil	2,284	3,547	3,086	3,500	3,500	4,000
01-533-7201	Equipment Repair/Parts/Maintenance	3,454	5,155	6,294	8,500	8,500	8,500
01-533-7202	Motor Vehicle Repair/Parts	1,079	216	2,107	4,000	4,000	4,000
01-533-7204	Building Materials/Repairs	6,412	2,267	3,766	5,000	5,000	5,000
01-533-7205	Materials	10,239	19	7,829	12,000	3,000	2,500
01-533-7301	Refunds	165	165	405	-	-	500
710 - Commodities Totals:		32,681	20,149	34,856	41,500	32,500	36,700
740 - Capital Outlay							
01-533-7405	Machinery/Equipment	13,600	-	-	-	-	5,000
01-533-7504	Computer Equipment	649	-	648	1,000	1,000	1,000
01-533-7505	Computer Software	46	87	111	500	500	500
740 - Capital Outlay Totals:		14,294	87	759	1,500	1,500	6,500
800 - Transfers							
01-533-8002	Transfer to CIP	-	-	-	25,000	34,000	-
800 - Transfers Totals:		-	-	-	25,000	34,000	-
533 - Riverview Cemetery Totals:		146,377	139,039	150,074	191,027	204,321	186,707

Account Number	Account Name	2015 Actual	2016 Actual	2017 Actual	2018 Adopted Budget	2018 Working Budget	Section IV, Item 1. Budget
770 - Northwest Community Center							
500 - Personnel Services							
01-770-5100	Full Time Salary	31,953	32,226	32,371	33,579	33,579	33,747
01-770-5102	Overtime Salary	90	34	732	-	-	500
01-770-5103	SS/Medi Taxes	2,380	2,337	2,408	2,568	2,568	2,520
01-770-5106	KPERS	3,335	3,025	2,899	3,153	3,153	3,351
01-770-5111	Life Insurance	36	38	35	38	38	39
01-770-5112	Medical/Dental Insurance	3,684	3,706	4,101	4,484	4,484	4,882
01-770-5113	Unemployment Insurance	173	168	172	185	185	184
01-770-5114	Workers Comp	-	-	-	1,367	-	1,253
500 - Personnel Services Totals:		41,651	41,534	42,719	45,374	44,007	46,476
600 - Contractual							
01-770-6102	Electricity	3,899	4,063	3,610	4,000	4,000	4,200
01-770-6103	Natural Gas	2,126	1,212	2,197	2,500	2,500	2,800
01-770-6104	Telephone	578	616	701	600	600	800
01-770-6105	Other Utility Services	938	903	1,005	1,200	1,200	1,200
01-770-6214	Other Professional Services	61	93	74	175	175	250
600 - Contractual Totals:		7,602	6,887	7,588	8,475	8,475	9,250
710 - Commodities							
01-770-7100	Office Supplies/Publications	117	101	125	100	100	250
01-770-7101	Other Supplies/Tools	1,703	1,335	993	1,500	1,500	1,500
01-770-7103	Food Supply	-	-	-	1,000	1,000	-
01-770-7201	Equipment Repair/Parts/Maintenance	-	-	-	750	750	750
01-770-7204	Building Materials/Repairs	773	200	267	5,000	5,000	32,000
01-770-7301	Refunds	1,470	1,450	895	1,500	1,500	1,500
710 - Commodities Totals:		4,062	3,086	2,279	9,850	9,850	36,000
740 - Capital Outlay							
01-770-7405	Machinery/Equipment	-	-	-	-	-	50
01-770-7406	Office Equipment/Furniture	1,297	-	-	-	-	500
01-770-7504	Computer Equipment	-	400	628	500	500	500
740 - Capital Outlay Totals:		1,297	400	628	500	500	1,050
770 - Northwest Community Center Totals:		54,612	51,907	53,214	64,199	62,832	92,776

Account Number		2015 Actual	2016 Actual	2017 Actual	2018 Adopted Budget	2018 Working Budget	Section IV, Item 1. Budget
774 - Senior Center							
500 - Personnel Services							
01-774-5100	Full Time Salary	84,015	88,205	96,526	98,028	98,028	104,978
01-774-5102	Overtime Salary	451	825	1,838	102	102	100
01-774-5103	SS/Medi Taxes	5,920	6,112	6,800	7,507	7,507	7,840
01-774-5106	KPERS	8,782	8,347	8,618	9,215	9,215	10,422
01-774-5111	Life Insurance	104	115	114	113	113	117
01-774-5112	Medical/Dental Insurance	24,622	28,927	32,016	34,920	34,920	37,704
01-774-5113	Unemployment Insurance	1,217	439	489	540	540	564
01-774-5114	Workers Comp	1,114	1,598	1,332	775	1,196	818
01-774-5201	Staffing Services	24,861	20,811	25,092	23,000	23,000	26,000
01-774-5202	Employment Services	283	426	-	500	500	500
01-774-5203	Travel/ Meals/ Lodging	-	-	-	500	500	500
01-774-5204	Training/Seminars/Conferences	830	-	-	500	500	500
01-774-5205	Dues/Memberships	30	205	388	-	-	500
500 - Personnel Services Totals:		152,228	156,012	173,214	175,700	176,121	190,543
600 - Contractual							
01-774-6102	Electricity	12,508	13,077	13,235	14,000	14,000	15,000
01-774-6103	Natural Gas	3,641	2,029	3,223	4,500	4,500	4,500
01-774-6104	Telephone	1,996	2,172	2,475	2,000	2,000	2,500
01-774-6214	Other Professional Services	2,301	2,509	2,336	3,200	3,200	3,200
01-774-6215	Other Insurances	2,987	3,132	3,184	4,000	4,000	4,000
01-774-6301	Advertising	1,547	1,525	963	1,000	1,000	1,200
600 - Contractual Totals:		24,980	24,444	25,416	28,700	28,700	30,400
710 - Commodities							
01-774-7100	Office Supplies/Publications	996	691	317	750	750	750
01-774-7101	Other Supplies/Tools	9,201	8,523	6,774	10,000	10,000	10,000
01-774-7103	Food Supply	1,681	1,370	1,021	1,500	1,500	1,500
01-774-7200	Fuel/Oil	610	582	879	500	500	1,200
01-774-7201	Equipment Repair/Parts/Maintenance	150	2,339	14	3,000	3,000	3,500
01-774-7202	Motor Vehicle Repair/Parts	76	568	159	1,500	1,500	1,500
01-774-7203	Motor Vehicle Maint/Supplies	21,369	-	-	-	-	-
01-774-7204	Building Materials/Repairs	6,582	4,988	1,684	6,000	6,000	8,000
710 - Commodities Totals:		40,663	19,060	10,847	23,250	23,250	26,450
740 - Capital Outlay							
01-774-7504	Computer Equipment	1,166	-	-	1,200	1,200	1,200
740 - Capital Outlay Totals:		1,166	-	-	1,200	1,200	1,200
774 - Senior Center Totals:		219,037	199,516	209,477	228,850	229,271	248,593
Parks and Facilities Division Totals:		1,184,462	1,058,808	1,262,269	1,763,109	1,676,149	1,737,953

APPENDIX 5**OUTLINE FOR AN ENERGY CONSERVATION STATEMENT**

NPS, in concert with the state, promotes energy conservation as part of the administration of the LWCF program. Energy conservation measures must be incorporated into the early stages of site selection, development, design and management at all L&WCF project areas. The following criteria will be applied to L&WCF projects in the selection process and should be addressed by the project sponsor:

1. Priority will be given to facilities located in populated areas accessible by foot, bicycle, or public transportation routines. Facilities should be designed to reduce the dependence of vehicular park traffic and encourage public carriers, walking or bicycles for transportation within the park.
2. Practical consideration should be given to heating and cooling systems that utilize high efficiency methods or renewable resource energy. In addition, the conversion from oil to gas, or to coal, as well as the use of windmills and onsite water power for generating electricity, should be considered as logical methods for conserving energy resources currently in short supply.
3. Indoor support facilities that use mechanical heating or cooling systems will comply with the thermal insulation standards of the American Society of Heating, Refrigerating, and Air Conditioning Engineers or equivalent.
4. Where practical and cost effective, incorporate retrofitting of existing facilities to utilize modern energy efficient systems, insulations, etc. Retrofitting will be considered eligible for fund assistance when eligible facilities are involved.
5. Schedule the use of ball fields, tennis courts, and other similar recreation activities so they operate close to maximum efficiency during daylight hours to reduce dependency on electrical energy.
6. Incorporate the use of low maintenance groundcover whenever feasible.
7. The size and length of road surfaces should not exceed the size needed to serve the intended recreation use. Park road surfaces should be developed with locally-obtained materials rather than oil-based materials such as asphalt.
8. Facility designs will be developed so that they minimize the use of mechanical, lighting and electrical equipment. Consider sites which will best utilize breezes and the sun to reduce the need for artificial cooling or heating.
9. Project sponsors are encouraged to develop other innovative approaches designed to reduce the use of scarce energy supplies.

APPENDIX 5

ENERGY CONSERVATION STATEMENT

NPS, in concert with the state, promotes energy conservation as part of the administration of the LWCF program. Energy conservation measures must be incorporated into the early stages of site selection, development, design and management at all L&WCF project areas. The following criteria will be applied to L&WCF projects in the selection process and should be addressed by the project sponsor:

1. Priority will be given to facilities located in populated areas accessible by foot, bicycle, or public transportation routines. Facilities should be designed to reduce the dependence of vehicular park traffic and encourage public carriers, walking or bicycles for transportation within the park.

- Wilson Park is centrally located in the city and accessible by paved roadways and sidewalks, easily accessed by pedestrians and bicyclists. There are approximately 300 single-family homes within a 5-minute (1/4 mile) walk of the park.

2. Practical consideration should be given to heating and cooling systems that utilize high efficiency methods or renewable resource energy. In addition, the conversion from oil to gas, or to coal, as well as the use of windmills and onsite water power for generating electricity, should be considered as logical methods for conserving energy resources currently in short supply.

- Heating for the restrooms will be by high-efficiency electric heaters. Cooling will be achieved by natural ventilation.

3. Indoor support facilities that use mechanical heating or cooling systems will comply with the thermal insulation standards of the American Society of Heating, Refrigerating, and Air Conditioning Engineers or equivalent.

- The restrooms will be compliant with the thermal insulation standards of the American Society of Heating, Refrigerating and Air Conditioning Engineers.

4. Where practical and cost effective, incorporate retrofitting of existing facilities to utilize modern energy efficient systems, insulations, etc. Retrofitting will be considered eligible for fund assistance when eligible facilities are involved.

- N/A

5. Schedule the use of ball fields, tennis courts, and other similar recreation activities so they operate close to maximum efficiency during daylight hours to reduce dependency on electrical energy.

- The splash pad fountain hours of operation will be predominately during daylight hours of the summer, which will minimize dependence on site lighting for use.

6. Incorporate the use of low maintenance groundcover whenever feasible.

- Native and naturalized grasses will be used in the park, along with native and naturalized tree and shrub species, to minimize the need for supplemental irrigation, fertilization, herbicides and pesticides.

7. The size and length of road surfaces should not exceed the size needed to serve the intended recreation use. Park road surfaces should be developed with locally-obtained materials rather than oil-based materials such as asphalt.

- The park is currently served by existing public streets on three sides and an unimproved alley along the west side, which will be improved for access and additional parking in the future.

8. Facility designs will be developed so that they minimize the use of mechanical, lighting and electrical equipment. Consider sites which will best utilize breezes and the sun to reduce the need for artificial cooling or heating.

- The restroom/fountain equipment building will utilize energy-efficient, LED lighting with occupancy sensor controls.

- The park has existing mature trees that will be supplemented with additional trees, which will aid in shading of the restrooms to minimize heat gain during summer months.

9. Project sponsors are encouraged to develop other innovative approaches designed to reduce the use of scarce energy supplies.

- Water used for the splash-pad fountain will be recirculated and treated. Water will be stored in an underground cistern, which will minimize water loss due to evaporation.

- The fountain will be shut down during off-hours to aid in minimizing energy consumption.

- Hot-water supply for the restroom will be via instantaneous electric water heaters.

APPENDIX 6

Certified Overhead and Power Line Statement

I certify that all telephone and power lines within the 6(f) boundary of Wilson Park
(Phase 1 Upgrades) are buried, and that no feasibility or a cost estimate is needed for
the burial of such items.

Date: 4-18-2019

Signed: 
(Project Sponsor Authorized Personnel)

Flood Hazard and Water Pollution Statement

The City of Arkansas City Kansas agrees to obey and comply with all relevant flood hazard and water pollution regulations.

Signed,

Michael J. Kennedy
(Sponsor Agency Authorized Personnel)

4-15-19

Date

APPENDIX 7

AFFIRMATIVE ACTION POLICY

I. SCOPE AND PURPOSE

These guidelines are designed to provide direction in the development of an affirmative action plan to provide equal employment opportunities for all regardless of race, color, religion, sex, age, physical handicaps, or national origin. With that goal in mind, the City of Arkansas City embraces the following Civil Rights Acts:

The Kansas Act Against Discrimination 44-1030 and all amendments thereto.

Kansas Civil Rights Act as amended in 1974 to include the physically handicapped.

Title VI. Civil Rights Act of 1964. and all amendments thereto - provides that no person in the United States shall be excluded from participation, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance, including Federal Code of Regulations, Title 43, Part 17, Public Law 88342, Section 601 and 602.

Section 109. Housing and Community Development Act of 1974. and all amendments thereto - provides that no person in the United States shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available under this title.

Title VIII. Civil Rights Act of 1968. and all amendments thereto - provides for fair housing throughout the United States. Kinds of discrimination prohibited: refusal to sell, rent or negotiate, or otherwise to make available; discrimination in terms, conditions and privileges; discriminatory advertising; false representation; block-busting; discrimination in financing and discrimination in membership in multiple-listing services and real estate brokers' organizations.

Executive Order 11063 - required equal opportunity in housing and related facilities provided by Federal financial assistance.

Executive Order 11246 as Amended by Executive Order 11375 - required nondiscrimination in employment under federally-assisted contracts.

U.S. Department of the Interior. National Park Service. and the Interior Office of Equal Opportunity. "and Public Law 88-578". and all amendments thereto - require no discrimination in the use of public facilities when federal financial assistance is used.

II. THE EQUAL EMPLOYMENT OPPORTUNITY OFFICER

Responsibilities and duties of the Equal Employment Opportunity Officer are to coordinate efforts to advise and assist staff in implementing the aforementioned Civil Rights Acts and to serve as ombudsman for any complaints; specifically, this official is charged with monitoring the following:

1. Reviewing all policies relating to Equal Opportunity in order to guarantee effective implementation of the program.
2. Designing and implementing record systems for minority employment information.
3. Serving as liaison between contractors and employment agencies, including Kansas Corporation Commission on Civil Rights and Federal Equal Employment Opportunity Commission, and minority organizations.
4. Cooperation with unions in the development of programs to assure equal opportunity for qualified minority persons in the contract grades.
5. To encourage minority employees to increase their skills and job potential through participating in training and educational programs.

III. ADVERTISING

Advertising in newspapers that the City of Arkansas City is an Equal Opportunity Employer, and advertise vacancies of the City of Arkansas City's employee positions in the news media. All applicants will be screened on a competitive basis extending to all applicants consideration for employment without regard to race, creed, color, sex, age, or national origin.

The City of Arkansas City will post, in conspicuous places, notices and other information identifying that the City of Arkansas City is an Equal Opportunity Employer.

IV. CONTRACTS LET BY PROJECT SPONSOR

Contracts let by the City of Arkansas City shall contain the following requirements.

1. The contractor will not discriminate against any employee or applicant for employment because of age, race, creed, sex, color, or national origin. The contractor will have an Affirmative Action Plan relating to employment, upgrading, layoff, recommitment, compensation, and training or apprenticeship to ensure fair and nondiscriminatory treatment. Notices of such policies and other appropriate posters shall be posted in conspicuous places available to employees and applicants for employment.
2. The contractor will comply with all provisions of Executive Orders 11246 and 11063, and of the rules, regulations, and relevant orders of the Department of Labor, and the City of Arkansas City, with respect to equal opportunity employment.
3. The contractor will furnish all information and reports required by the above-mentioned agencies and will permit access of all books, records, and accounts by them to ascertain compliance with such rules and regulations.

4. Such provisions are applicable to all sub-contractors, and the contractor will take action with respect to any sub-contractor as the above agencies direct to enforce such provisions.

5. Non-compliance with the equal employment opportunity and non-discriminatory clauses of the contract is cause for termination or suspension of the contractor or any sub-contractor in which there is non-compliance.

These requirements shall be covered in a pre-contraction conference, which shall include representatives of the City of Arkansas City, the contractor, and the sub-contractors. The Affirmative Action Plan shall be reviewed as it relates to the work force involved in the contract.

V. GRIEVANCES

This Affirmative Action Plan does not prohibit the rights of any City of Arkansas City employee to carry his (her) grievance(s) to either or both, the Kansas Human Rights Commission, Landon State Office Building Rm. 85 1-S, 900 Jackson Avenue, Topeka, Kansas 66612 or the Equal Employment Opportunity Commission (Federal), 911 Walnut, Kansas City, Missouri.

The Equal Employment Officer of the City of Arkansas City is: **Marla McFarland**

VI. PERSONNEL GRIEVANCE PROCEDURE

If there is a complaint against the City of Arkansas City, the following steps should be taken:

1. The grievance shall be submitted to the City of Arkansas City for review and follow-up action.
2. If the complaint does not receive satisfactory solution, the complainant may file an additional grievance complaint with the Kansas Human Rights Commission, Landon State Office Building Rm. 851-S, 900 Jackson Avenue, Topeka, Kansas 66612.
3. Review of files by claimant provides that a complainant may review local files bearing on this case, except for confidential material and where prohibited by law.
4. The claimant has only six (6) months to file his (her) grievance from the date of the alleged violation. The sponsor will review and take action within thirty (30) working days of receipt of the complaint.

VII. PUBLIC FACILITIES GRIEVANCE PROCEDURE

It is further declared to be the policy of the City of Arkansas City that all public facilities shall be accessible to the handicapped with provisions for use by the handicapped. In the case of existing facilities, modifications to bring said facilities into compliance with the provisions of

Public Law 90-480, Architectural Barriers Act of 1968, shall be undertaken as soon as funds are available for such purpose.

It is the right of each and every individual who feels aggrieved through discrimination on the basis of race, color, religion, sex, age, physical handicap, or national origin to file a grievance complaint with the City of Arkansas City and file a copy of the complaint with the Equal Opportunity Office, Department of Interior, Washington, D.C., and with the State Liaison Officer, Kansas Department of Wildlife, Parks and Tourism, 900 Jackson Street, Suite 502, Topeka, Kansas 66612.

If the complaint is not resolved to the satisfaction of the complainant, he or she may file an additional grievance complaint with the Kansas Human Rights Commission, Landon State Office

Building, Rm. 851-S, 900 Jackson Avenue, Topeka, Kansas 66612. The complainant may, at any time within six (6) months from the date of alleged act of discrimination, file a grievance complaint with the Equal Opportunity Office, Department of Interior, Washington, D.C. Further the complainant shall have full recourse to all remedies of law in seeking satisfactory disposition of any alleged act of discrimination. The complainant may at any time during the course of settlement of the grievance, withdraw his or her complaint by notification of all parties involved. Such withdrawal shall not jeopardize the right of any person complained against from seeking legal relief for slander, libel, or false accusation, if such action is believed warranted.

Any act of discrimination by an employee or agent of the City of Arkansas City, established and proven, shall be grounds for disciplinary action, including dismissal, in addition to any penalties imposed through due process of law.

VIII. JOB GOALS

The availability of jobs will be filled in accordance with this Affirmative Action Plan in relation to turnover rates established for any City of Arkansas City jobs.

Passed and signed this 2 day of April, 2019

Jay W. Wan Mayor, Commission Chairman or Board President

Attest: [Signature] City Clerk, County Clerk or Board Clerk



ADDENDUM

To

EQUAL EMPLOYMENT OPPORTUNITY POLICY

1. To insure compliance with Section 44-1032 of the Contract Compliance provisions of the Kansas Act against Discrimination (1978), the City of Arkansas City will expand its recruitment sources to include for example: Employment Service Agency, CETA, women's organizations, NAACP, American G.I. Forum, Human Relations Commission, Community Action Agency, etc., but are not limited to the aforementioned examples.
2. An analysis of the present workforce is required that indicates the percentage of minorities within the City of Arkansas City departments, as well as the non-minority, female, and handicapped to establish a comparison of the required percentage to the existing percentage of minority, female, and handicapped actually employed within the governmental unit.
3. The City of Arkansas City is required to prepare and submit its goals and timetables for correcting deficiencies in the employment of female, minority, and handicapped workers that exists in workforce analysis.

GRIEVANCE FORM

Date of Filing _____

Grievant:

Position:

Alleged Violation:

Grievance Against:

Address:

Time, Date, Place of Occurrence:

Redress Sought:

Signature of Grievant

Received (Date)

GRIEVANCE RESPONSE

Date Issued: _____

Name of Grievant: _____

Response:

Equal Employment Opportunity Officer

Initial Applicable Statement:

- _____ I hereby accept the above determination
- _____ I hereby decline the above determination
- _____ I intend to process the grievance to the next stage.

Signature of Grievant

Date

Chapter Five: Parks, Recreation and Natural and Historical Resources

- 5.1 Introduction**
- 5.2 Vision**
- 5.3 Background**
- 5.4 Community Survey Responses and Comments**
- 5.5 Parks and Outdoor Spaces**
- 5.6 Recreational Activities**
- 5.7 Natural Resources**
- 5.8 Historical Resources**
- 5.9 Goals and Actions**

5.1 INTRODUCTION

Park areas and recreational programs serve the citizens of Arkansas City in multiple ways. For the individual, parks, open space and recreation programs provide the opportunity to improve physical and mental health, and the opportunity for relationships with others that enhance social well-being. Parks and recreation facilities and programs should be central to a community's pride in itself, serve citizens of all ages, give choice to citizens for leisure activities, enhance the environment, and promote tourism and economic development.

The City owns a number of parks providing open space and recreational opportunities. The parks have baseball and softball fields, soccer fields, tennis courts, basketball courts, and a variety of playground equipment. Walking, running, hiking and biking takes place over the trails and in the parks. Recreational programming is also available, particularly for youth sports, which is important for team activity, skill building, and confidence.

5.2 VISION

The City, working alongside the Recreation Commission, Cowley College and USD 470, will establish, preserve and manage public parks, open space and recreational facilities, and will provide a range of recreational and cultural opportunities to benefit and enrich the quality of life of current and future residents of all ages.

5.3 BACKGROUND

A. 2003 Plan Recommendations Relating to Parks, Recreation and Natural and Historic Resources

Key Findings for Parks & Natural Resources

- Arkansas City has approximately 320 acres of parks, or 30 acres per 1000 population. This compares favorably with national park standards. Much of the park acreage is in riverside open space areas.
- Development from a natural resources standpoint should occur in the Osage Prairies, including areas north of the City, east of the Walnut River, and south of the Arkansas River.
- Because of the difficulty of extending city services across the Arkansas River, the two most environmentally sound areas for urban expansion are the areas north and northwest of Arkansas City, and the areas between the Walnut River floodplain and C-4 school.
- Development should be avoided in the floodplains where there is insufficient levee protection. Levee system expansion beyond that now being constructed by the Corp of Engineers to enhance existing levees should be avoided for the protection of wetland and riparian areas that serve as wildlife habitats and natural flood absorbers.

Recommendations

- Develop and maintain a park and open space system to serve the needs of all the citizens of Arkansas City, in particular enhancing park and public places.
- Develop a long range plan for development of the Walnut River and Arkansas River Greenway around the City which would include development of a system of connecting hike/bike trails.
- Encourage the preservation of the Walnut River floodplain for agricultural or natural areas to enhance the character of the Highway 77 bypass.

5.4 SURVEY RESPONSES AND COMMENTS

When asked for their input in 2013 in the community survey conducted for this comprehensive plan, citizens responded they are generally satisfied with the public park and recreation facilities and programs. The complete survey, and responses, are found at Appendix A.

A large majority of respondents were satisfied with the maintenance of (71%) and the number of (72%) city parks, walking and biking trails (64%), and with the

swimming pool (53%). They were somewhat less satisfied with the tennis courts, soccer fields, and softball fields, as shown below.

		Very Dissatisfied	Dissatisfied	Neutral	Satisfied	Very Satisfied	TOTAL RESPONSES
A.	Maintenance of City parks	2%	4%	23%	51%	20%	682
B.	The number of City parks	2%	3%	23%	51%	21%	685
C.	Walking and biking trails in the City	2%	6%	29%	39%	25%	704
D.	City swimming pool	3%	5%	40%	38%	15%	706
E.	Tennis courts	2%	3%	47%	33%	15%	706
F.	Number of soccer fields	2%	4%	58%	24%	11%	657
G.	Number of softball fields	2%	1%	48%	33%	16%	697
H.	Youth athletic programs	3%	5%	35%	40%	17%	700
I.	Adult athletic programs	3%	8%	50%	31%	9%	703
J.	Other recreation programs, such as classes & special events	4%	10%	40%	35%	12%	704
K.	Cultural programs	4%	11%	43%	31%	10%	646
L.	City community centers	3%	8%	43%	35%	11%	699
M.	Arkalalah Fall Festival	3%	5%	15%	41%	36%	719

Satisfaction with some of the recreational programs was less clear, though youth programs had a higher satisfaction rate at 57% satisfied or very satisfied, than adult at 40%, and 50% taking a neutral position. It is likely that many respondents who do not participate in or utilize those particular programs and facilities responded as "neutral".

When asked if they supported extension of the hike and bike trail on the west side of the City, 54% said that they do support that extension:

Hiking and Biking Trails. Would you support an extension of the hike and bike trail on the west side of the City, south of Chestnut, to improve safety for travel to the Cowley College Sports Complex?

Yes	54%
No	46%
TOTAL RESPONSES	658

As development of wetlands has been an issue of discussion in recent years, there were several questions in the 2013 survey posed about possible City action relating to wetlands. The responses to those survey questions are as follows:

Wetlands.

A. If it were likely to result in savings for taxpayers, would you support the City, in partnership with others, developing a wetland area near

the Arkansas River to provide wildlife habitat and destination point on the hike and bike trail?

Yes	76%
No	24%
TOTAL RESPONSES	672

B. Would you support such a wetland area becoming a City park?

Yes	65%
No	35%
TOTAL RESPONSES	654

C. Would you like to see the City's historic canal carry water supplied by a wetland?

Yes	62%
No	38%
TOTAL RESPONSES	654

Survey Comments

The 2013 community survey asked for citizen comments on the present condition of the City, and for concerns and hopes for the future. Many of those comments are set out in Appendix B. Some of the comments relating to parks and recreation are as follows:

- *We love Arkalalah, its local culture, people love it, and it brings the downtown to life. We need to work out how to bring that kind of life and energy to our city in smaller ways year round.*
- *I think that we have enough sports fields of any kind. They are an eye sore. We have more than enough trails. What a waste of money. There are miles of streets that people can walk.*
- *During these tough economic times it is important to have a very conservative approach. It is necessary to take care of city services, police, fire, water, streets, sanitation and similar necessary items. Parks, hike & bike trails, arts and other cultural expenditures should be cut back until times improve.*
- *City also needs to invest in social and human capital -- Big Brothers, Habitat, arts, historic preservation. A major recreational project, like a river walk, redevelopment of park at bridge on south end of town.*
- *The city has a huge perception problem. Ark City looks less favorable to visitors and residents alike due to the condition of some of the parks.*

Boarded up structures, play equipment in poor repair (the park north of the river on Lincoln Ave.), parks with almost nothing there (downtown), and continually dirty restrooms (almost all of them) are a big problem.

- *We do appreciate the walking trail. The city does a good job maintaining it and we enjoy it greatly!*
- *Enjoy walking at Veterans Lake walking path. Good asset.*
- *Suggest city have an arborist to help maintain the health and beauty of the trees in this town. Nice to have racquetball courts for adults in this community.*



5.5 PARKS AND OUTDOOR SPACES



Some parks serve as neighborhood areas, some are destination locations or community parks due to their amenities, and then there are regional recreation areas that serve a region and its population. Arkansas City has a wide range of neighborhood parks and community parks. In addition, other public spaces exist, for recreation or team sports, that are owned or operated

by USD 490 and Cowley College. There are also nearby reservoirs. The City's breadth of parks is highlighted here, but a complete listing of parks is found later in this chapter along with Map 5-1.

The community is fortunate to have a large number of **neighborhood parks**. They include the downtown seating area at Ben Givens City Center Park at 0.2 acres and go up in size to Mills Park at 4.7 acres, located on Highland Drive. Many of the neighborhood parks have picnic areas, benches, playgrounds, backstops, basketball courts, and some have areas for football, horseshoe or tennis. Catalpa hosts the community vegetable garden. Water features are found at both river access areas as well as several local lakes, including Veteran's Lake, which also has a trail.

Paris Park, Arkansas City's central park complex, is almost 9 acres with three playground areas, an aquatic center (second largest in the State of Kansas), tennis courts, a baseball backstop, football fields, shelters and



an adjacent skateboard park. This park is home to an annual car show.

Wilson Park hosts many events in the community, including National Day of Prayer, Farmers Market and Art in the Park. The rotunda is an icon for Arkansas City and is over 100 years old. Two playgrounds, picnic areas, tennis courts and other facilities make Wilson an important park for the community, at about 4.7 acres. Serving as a gateway to the downtown is the locomotive that abuts Summit Street. It reflects the importance of railroads to Arkansas City's history, and also evokes memories of childhood play and adventure. The newest amenity to the park is a swing which can be utilized by those in wheelchairs.

The largest regional open space maintained by the City is the **Prairie Passage Recreation Area**, which is 165 acres. The natural trail system (not improved with rock or asphalt) is maintained by the Parks Division, and the ponds on the grounds and tree cover make it a very enjoyable way to spend an afternoon. Other regional parks include Cherokee Park and Walnut Park.

The **USD 470 Sports Complex**, approximately 33 acres in size, is adjacent to the Arkansas City High School, on North 15th Street. The complex has fields for baseball and



softball, including one that is used for college level play. Soccer is also played on the fields, both by the high school and the recreation program.

The City operates a nine-hole golf course located at 3202 N. Summit called **Spring Hill Golf Course**. The course was built in 1928 and is very challenging with a hilly terrain; one hole has a 70 foot elevation from tee to green. In addition, an eighteen-hole course is located at 8731 US Highway 166. That course is operated privately by Great Life Golf & Fitness as a private club with additional amenities including 24-hour/7 day a week fitness facilities, swimming pool and driving range.

Other community amenities include the skate park, ponds and lakes for fishing or camping, and several community building facilities. The Middle School track area is also used by the community a great deal for exercise outdoors. The Cleo Graves Hogan recreational building is located in Ranney Park and used for parties and other gatherings. The Agri-Business building (pink palace) at Paris Park is also frequently used for community meetings and events.

Trails, Pedestrian and Bicycle Paths

Trails provide healthy and recreational alternatives to vehicular transportation. Trails are often established in urban areas to connect major public services, parks and sporting areas, and schools. Arkansas City has developed several trails including the Poplar Walking Trail, Hike/Bike Trail and the Kneebler Pond Walking Trail. The Poplar Walking Trail, a



1¼ mile-long asphalt path, will have a spectacular view of the native prairie area being developed within the boundary of the trail. The concept was the creation of the City's Beautification and Tree Advisory Board with installation scheduled for 2013.

The Hike/Bike Trail was opened in 2011 and financed with Kansas Department of Transportation enhancement funding. The 2.5 mile trail begins adjacent to Paris Park, travels west in a former railroad corridor, then south on the levee system for the Arkansas River, which is the southwestern edge of the community, and back east to U.S. Highway 77. The total Hike/Bike Trail is anticipated to be nearly seven miles when remaining lengths are constructed. Those lengths go northeast again, often along a levee, but this time the Walnut River levee, with termination at the Poplar Walking Trail area. An additional possible pedestrian and bicycle connection would be through the middle of the community, through a combination of sidewalks, bike lanes, and/or trail from Cowley College to its new sports complex in southern Arkansas City. This was the project that 2013 survey respondents indicated support for and could be the next addition to the trail system. Lastly, for hiking and biking enthusiasts who enjoy a less improved amenity, the Prairie Passage Recreation Area is home to the Kneebler Pond Walking trail, five miles of natural surface in a wooded area with a large pond, on the eastern edge of the community.

Future Needs

Some possible recreation improvements for the future include improvements to the tennis courts and additional soccer fields. In addition, the community does not have a disc golf course, an activity especially popular among eighteen to mid-twenty year olds. Another feature that could be considered is a dog park, an enclosed area for dogs and dog owners to train, exercise and socialize. Lastly, increasing playground amenities, or a dedicated area in a central park, for toddler play is desired.

As the community plans for the future, attention should continue to be given to ensure good connections to parks and recreation, social and education institutions as well as shopping and major employment areas. In addition, when building roads or bridges, non-motorized needs must be considered.

	Acreage	Shelter	Restrooms	Tables & Picnic	Playground	Basketball	Baseball	Softball	Football	Tennis	Pool	Boat Ramp	Camping	Fishing
Neighborhood Parks														
Ben Givens City Center Park	0.2													
Brock Park	0.8	X		X										
Carver Park	5.0						X		X					
Catalpa Park	0.5			X	X									
Lovie Watson Park	1.3	X		X	X	X								
Mills Park	4.7													
Pershing Park	1.7	X		X	X	X	X							
Ranney Park	1.0			X	X	X	X							
Robert Cox Memorial Park	1.7			X	X									
Winton Park	0.9	X		X	X	X	X			X				
Community Parks														
Cherokee Park	3.1			X										
Paris Park	6.0	X			X(3)						X			
Prairie Passage Recreation Area	165.0													
Walnut Park	12.6		X	X	X							X	X	X
Wilson Park	4.7	X	X	X	X					X				
Other Community Recreation														
Skate Park	0.2													
Paris Park Pool	2.9			X	X					X				
Veterans Memorial Lake	80.0	X										X		
High School Sports Fields	33.0						X	X						
Middle School Sports Complex	18.0							X		X				
CCCC Softball Fields	2.2							X						
CCCC Track/Field/City Ballpark	28.0						X							
Newman Park (RV Sites)	5.0	X	X	X	X								X	
Spring Hill Golf Course	10.0													
Lincoln Street Practice Field	4.0								X					
Cleo Graves Hogan - Rec Bldg		X	X											
Regional Parks														
Chaplin Nature Center														
Cowley County State Lake	198													
Kaw Wildlife Area	4,341													
Lions Park	10.0		X	X			X							
Winfield Lk/Timber Creek Reservoir	19,876													
Walking Trails														
	Length													
Hike-Bike Trail	2.5 mi.													
Kneebler Pond Trail	5 mi.													X
Poplar Hike-Bike Trail	1 mi.													
Veterans Memorial Lake Trail	7/8 mi.			X										X

5.6 RECREATIONAL ACTIVITIES

The city's recreational program, overseen by the Arkansas City Recreation Commission Board, serves residents of all ages and provides many types of activities. The Recreation Commission is a joint city/school entity, with two members appointed by the City, two by the School Board, and one at-large. The Recreation Center is located downtown at 225 E. 5th Avenue where it has its offices as well as a fitness center. The fitness center is a membership center and offers weight/strength building, cardiovascular equipment and sauna.

The Recreation Commission manages the Aquatic Center at the high school and the outdoor pool in Paris Park, providing lap swimming, water aerobics, recreational swimming and swim lessons.

Sports programs for local youth include baseball, softball, gymnastics, basketball, football, wrestling, soccer, tennis, swimming, volleyball, and golf. Other youth offerings include zumba, martial arts, cheerleading, fishing, dances and gaming.

Adult offerings include classes, activities and fitness. Included in these are bingo, weight loss and exercise, zumba, martial arts and horseshoes. Sports include softball, volleyball, golf and tennis.

Fitness equipment is also available at Cowley College to the public as a membership program at the Ben Cleveland Wellness Center. In addition, there are local private fitness centers, providing opportunities for aerobic and strength training. Private groups and individuals also provide dance, cheerleading, and club sports.

Water-related recreation opportunities within thirty minutes of Arkansas City include Winfield Lake, Cowley County State Lake, and Kaw Reservoir (Oklahoma). Among the activities available at these lakes and reservoirs are camping, fishing and boating.

Located east of Arkansas City is Camp Horizon, which is open to the public for camping, outdoor challenge course and mountain bike trails. Another favorite for leisure time is hunting which is also available in the area.

5.7 NATURAL RESOURCES

Kaw Wildlife Area is one of two areas near Arkansas City preserving wildlife habitats. It is owned by the U.S. Corp of Engineers and managed by the Kansas Department of Wildlife and Parks. The area is 4,341 acres of land and river, with about one quarter of it cultivated, and the balance in grasslands and riparian timber. A portion of the cultivated area is left standing for wildlife food and cover. Some hunting is allowed.

The Chaplin Nature Center is the second wildlife area located several miles west of the City. It is owned by the Wichita Audubon Society. There are a number of hiking trails, stretching over five miles and providing multiple opportunities for exploration. There is a visitor center, with programs including a naturalist. This is a valuable means for exploring the bottomland timber and prairies, upland prairies, and the Arkansas River, allowing view of the many species of birds as well as the wide range of trees. The Center is an amenity to the local area as well as a tourist attraction for south central Kansas and north central Oklahoma.

Features that have long defined the community are the Arkansas and Walnut Rivers. They make possible activities that people enjoy, such as fishing, kayaking, boating, floating and hiking. However, they are also critical habitat for animal and plant life and essential to natural cleaning of stormwater and the air. Two wildlife habitat terms of note are wetlands and riparian areas, both found abundantly in the Arkansas City area. Riparian areas comprise the areas along the river banks and streams that feed them. Wetlands include marshes, ponds or other particularly moist areas that also are filled with animal and plant life.

The City's 2003 Comprehensive Plan covers in great detail natural habitats that should be protected. Those include the Arkansas River Corridor (essentially the floodplains associated with the river), the Walnut River Corridor (also floodplain), the Bolton Uplands (south of the confluence of the rivers), the Creswell Uplands (near C-4 school and land near Walnut River), and the Osage Prairies. The Prairie has the greatest potential for development that would have the least impact to the environment. A map showing these areas is included in this chapter as Map 1.

According to the 2004 USGS Lower Ark Model Report #5204, one key natural feature that serves Arkansas City is the Arkansas River Alluvial Aquifer, enabling a ready source of water resources, even in drought conditions. According to this report,

“Hydraulic properties of an aquifer provide important information in the evaluation of ground-water problems by giving an indication of well yield in a particular aquifer and by providing the necessary data for ground-water modeling. Hydraulic properties include estimates of hydraulic conductivity, transmissivity, storage coefficient, and specific yield. Under unconfined conditions, as is the case in the alluvial aquifer in the modeled area, the storage coefficient and the specific yield are virtually equal.”

In simple terms, the large alluvial aquifer provides a steady baseflow of water to the stream. While this provides security to the community for its future water needs, it also means the community must do what it can to ensure no harm occurs to the aquifer, a large area reaching north to Wichita, so water demands do not put too much strain on the aquifer. As the Wichita area has seen strong

growth over the years, with greater demand on water resources, this will be an area of concern, particularly in low precipitation years.

Floodplains have been regulated by the City since the early 1980s, with the most recent version adopted in August 2010. Flood areas are important to maintain, not only for protection of life and property, but also for animal habitat. There will be more discussion on the floodplains in Chapter Six.

5.8 HISTORICAL RESOURCES

The following is an excerpt from a 1983 National Register of Historic Places Nomination Form, describing the downtown area of Arkansas City:

The architectural expression of the buildings in the commercial area reflects the mood of the community at the time they were built. Three of the most prominent buildings in the district, the Gladstone Hotel (individually nominated to the National Register of Historic Places), the Syndicate Block and the First National Bank (now the Union State Bank) were designed along with some other buildings in the town by W.A. Ritchie and Co., a prominent architectural firm in southern Kansas. Brothers W.A. and W.J. Ritchie were the principals of this firm which for a time was headquartered in Winfield, Arkansas City and Wichita. The Ritchie buildings stand out as not only stylish but the most flamboyant in Arkansas City. The Gladstone had galleries of delicate cast iron work at each of its four stories; the First National Bank building has an unusual round corner tower with a bell shaped roof; the Syndicate Block has creative repeated arches of round, elliptical and horseshoe forms in walls embellished with corbels and red and black bricks.

The district consists of five main commercial blocks along Summit Street and two and a half blocks of Fifth Avenue in the vicinity of Summit Street. The boundaries were chosen to include the main commercial core of Arkansas City with their limits defined by the location of key or particularly significant buildings. Generally, the boundaries follow the property lines of the buildings facing onto Summit Street and Fifth Avenue with the exception of the west side of the 100 block of North Summit which has been eliminated from the district since most of the structures there do not contribute to the district. At the south end of the district, the west side of the 400 block of South Summit, except for the Syndicate Block, a key building, has been eliminated from the district.

There are many historic buildings and areas in Arkansas City. The most well-known are the following:

Burford Building, 116-118 S. Summit, was built in 1923 and was one of the homes of Mr. Newman before he built a store in 1917. In 1923, the building underwent major renovations to house a theatre that would occupy most of the block. The Burford company decided to “build the largest theater of any city of this size in the south west, only two downtown theaters in Kansas City and one in Wichita being larger”. The theater proper was built on the alley running north and south, back of Highland Hall and the buildings then on the two lots south of Highland Hall. The lobby and shops had a fifty foot frontage on Summit Street, with an auditorium measuring 62x125 feet. The stage was built at thirty feet to the curtain and fifty feet high. The seating capacity was 1200, with 800 on the first level and 400 in the balcony. The front of the theater was constructed in tapestry brick trimmed in terra cotta. The Burford Theatre started off as a vaudeville theater. It boasted that Ginger Rogers appeared there prior to becoming a movie actor. Not too long after the theater opened, the “talkies” arrived and the theater was altered to house movies as opposed to plays.



Ireland Hall/Old Arkansas City High School is located at 300 W. Central and was constructed in 1890. It is three stories, a rectangular Romanesque structure with basement. It was constructed of white Silverdale limestone set in red mortar. Because the mortar was not waterproofed pink streaks appeared due to moisture and the stone absorbed the color, resulting over time in a pink color. It was constructed at a cost of \$38,000 and designed for 450 students. Used as a school until 1922, it was purchased and renamed by Cowley College in 1968. It was added to the National Register of Historic Places in 1974.

Pilgrim Congregational Church is located at 101 N. 3rd Street. As described in the nomination form:

Constructed from 1891 to 1893, the Pilgrim Congregational Church is a Richardsonian Romanesque style, sandstone-and-limestone church located on the northwest corner of 3rd Street and Central Avenue in Arkansas City. The church is built upon an above grade, rock-faced limestone foundation laid in regular courses. The rock-faced sandstone walls are also laid in regular courses with contrasting limestone utilized for the door and window arches, sills, belt course, and sculpted stone. The multiple-gable roof is covered with asphalt shingles. The five gable ends have parapets with metal caps and limestone cornices and scrolled returns. At the southeast corner of the church, a prominent bell tower extends seventy-eight feet in height. There are two limestone chimneys. The Pilgrim

Congregational Church is being nominated to the National Register for its architectural significance as a Richardsonian Romanesque-style church.

The structure was completed in 1893 at a cost of \$15,000.00. In 2001, the Church of the Nazarene, which had occupied the building since 1949, relocated to a new building and sold the structure to the City. The City undertook some cleaning and other repairs including the exterior sandstone and limestone walls, a new asphalt-shingled roof, metal parapet caps, and painted the interior. The building was added in 2005 to the National Register.

HISTORIC STRUCTURES IN ARKANSAS CITY

Security National Bank	227 S. Summit	1889
Cornish Studio	125 W. 5th Ave.	1924
City Building	118 W. Central	1888/1918-20
Eagle Block	312-14 S. Summit	1886
Isabella Building	116-18 S. Summit	1894
Newman's Dry Good Store	400 S. Summit	1917
Matlack Building	201 S. Summit	1880 & 1887
Summit Block	300 Block S. Summit	1886
Union State Bank	127 S. Summit	1883
Home National Bank	126 S. Summit	1917
AC Office Building	116-18 W. 5th Ave.	1886
Bittle Building	101 S. Summit	1885
Beard Building	303 S. Summit	1905
Bishop Block	103-5 N. Summit	1885
Commercial Block	212-214-216 S. Summit	1884
Conrad Block	125 S. Summit	1894
Colorado Building(Holmes)	200 S. Summit	1905
Carder Lock Building	N. Side 100 Block W. 5th Ave.	1887
Central Block	103-5 S. Summit	1885
Crescent Building	301 S. Summit	1905
Commercial House	112 E. Central	1926
Chicago Store	105 N. Summit	1890
Fifth Avenue Block	117-19 E. 5th Ave.	1889
Hasie Block	218-20 S. Summit	1884
Herman Godehards Block	200 Block S. Summit	1885
Highland Hall	110-112-114 S. Summit	1883
Howard Building	117--119-121 W. 5th Ave.	1912
Illinois Building	123 S. Summit	1905
K.P. Block	226 S. Summit	1902
Louisiana Building	125 N. Summit	1906
Miller Hardware Building	119 S. Summit	1885

McCowan Block	225 S. Summit	1905
Parker Block	219-221 S. Summit	1893
Pearson Block	212 S. Summit	1893
Puritan Billiard Parlor Building	121 S. Summit	1911
Ranney-Alton Mercantile Wholesale Grocer	208 W. 5th Ave.	1889-90
Sheridan Block	308-310 S. Summit	1888
Sipes Hardware	102 S. Summit	1870
Syndicate Buildings 2nd Location	122 N. Summit	1886
Union Block	107-109 S. Summit	1885
Walpex building (Woolworth)	215 S. Summit	1921

5.9 GOALS AND ACTIONS

Goals represent overall vision and desired outcomes. They describe the kind of community Arkansas City leaders hope to offer to citizens to meet their expectations and needs for active living. The following goals provide the outline of recreational amenities, programs and the preservation of natural and historical resources.

Goal	Evaluate Whether the Community Would Benefit from Closure and Disposition of Certain Parks and Other City-Owned Properties, with Resulting Savings Made Available for Other Park Improvements.
Goal	Make Improvements to Parks and Playgrounds to Meet the Needs of Persons of All Ages.
Goal	Protect and Preserve the Natural Resources, Particularly Along the Rivers, Both for Natural Features and Flood Protection.
Goal	Promote the Maintenance and Preservation of Historical Resources Such as Burford Theater, the Downtown District, Ireland Hall, Pilgrim Congregational Church, and Historic Structures.

GOAL EVALUATE WHETHER THE COMMUNITY WOULD BENEFIT FROM CLOSURE AND DISPOSITION OF CERTAIN PARKS AND OTHER CITY-OWNED PROPERTIES, WITH RESULTING SAVINGS MADE AVAILABLE FOR OTHER PARK IMPROVEMENTS

Action:

1. Analyze the benefits of each park, looking at factors such as size, location, existing facilities and improvements, and public use to identify any parks which are underutilized to the point that public costs outweigh public benefits.
2. If there are cost savings attributable to the closure of underutilized parks, increased funding for maintenance and improvement of remaining parks should be given priority for such cost savings.
3. Perform a similar study of all vacant and/or unused City-owned property to identify surplus property to be returned to the tax rolls.

GOAL MAKE IMPROVEMENTS TO PARKS AND PLAYGROUNDS TO MEET THE NEEDS OF PERSONS OF ALL AGES

Action:

1. Update playground equipment, particularly additions to equipment for young children, seeking grant or charitable funds to augment city funds.
2. Consider new features such as disc golf, dog parks, and nature exploration kiosks.
3. Add fitness stations to areas along trails.
4. Consider converting certain of the City's smaller parks to "specialized" uses, such as community gardens and pet exercise areas.

GOAL PROTECT AND PRESERVE THE NATURAL RESOURCES, PARTICULARLY ALONG THE RIVERS, BOTH FOR NATURAL FEATURES AND FLOOD PROTECTION

Action: Develop McFarland Pond (North Pond) and access for public use.

**GOAL PROMOTE THE MAINTENANCE AND PRESERVATION OF
HISTORICAL RESOURCES SUCH AS BURFORD THEATER,
THE DOWNTOWN DISTRICT, IRELAND HALL, PILGRIM
CONGREGATIONAL CHURCH, AND OTHER HISTORIC
STRUCTURES**

Action:

1. Assist the owners of historic properties in identifying and accessing public and private resources for historic preservation.
2. Encourage the owners of historic properties to maintain their properties and preserve their place in the community.
3. Give careful consideration to the possible impacts of development nearby historic and cultural properties when taking action on zoning applications, demolition permits and other necessary City approvals.

THE V. J. WILKINS FOUNDATION

Arkansas City Office: Law Office of Otis W. Morrow, J.D.

125 West 5th Avenue

P.O. Box 1146

Arkansas City, Kansas 67005

Tele: 620.442.6010

C. Grant Wilkins, James M. Wilkins, Karen E. Zeller, & Otis W. Morrow, Trustees
Tuesday, April 25, 2017

Mr. Nickolaus J. Hernandez, City Manager
City of Arkansas City, Kansas
City Hall, 118 West Central Avenue
Arkansas City, Kansas 67006

Re: Challenge Grant for Renovations for Wilson Park

Dear Nick:

Last Summer, the Board of Trustees of the V.J. Wilkins Foundation viewed the video presentation of the Artists' concept of Wilson Park improvements including a water/splash pad for children necessitating moving playground equipment to another location, partially enclosing the Wilson Park Rotunda to make it usable all year and to remove two (2) of the existing tennis courts to provide a Farmers Market and off-street parking. You have indicated the estimated cost for total enhancements is \$1.7 million dollars but the project can be done incrementally.

The Board of Trustees of the V.J. Wilkins Foundation are pleased to issue a "Challenge Grant" of \$500,000.00 if the City or other private donors will provide matching dollars. The VJ Foundation requests memorializing our gift by naming rights associated with the splash pad and the farmers market in an appropriate plaque identifying the foundation as initiating the funding for the renovation project. Assuming you are successful in achieving this "Challenge Grant", VJ Foundation monies will be disbursed in equal amounts no later than calendar years 2019 and 2020. You have indicated your desire to receive monies earlier than these years as identified. If other applications for funding for 2017 and 2018 do not materialize, the Foundation may provide funding earlier than the years identified.

Please verify to this office if or when the "Challenge Grant" has been achieved. The "Challenge Grant" will expire July 1, 2018, without your confirmation as to its achievement or failure to provide information satisfactory to the VJ Foundation of efforts expended in meeting the "Challenge Grant".

Yours truly,
The V.J. Wilkins Foundation



By: Otis W. Morrow on behalf of
the Trustees: C. Grant Wilkins
James M. Wilkins, Karen E. Zeller
Otis W. Morrow, J.D.

APPENDIX 9**LAND AND WATER CONSERVATION FUND PROMOTION**

As with any large City project that represents a significant investment into the community's well-being and infrastructure, especially one that involves grant funds, the City will utilize all forms of media at hand to promote this project.

News releases will be issued (1) after the announcement from KDWPT that grant funds have been awarded, if the City is selected for funding, and also (2) upon completion of the project.

When the restoration of the BNSF train engine and tender in Wilson Park (known as "Phase 0" of the Wilson Park Master Plan) was completed, the City was host to a special rededication ceremony in October of 2017. An example of the news release issued to promote this event is attached for reference.

The City also regularly promotes this project not only on its own website (www.arkansascityks.gov), Facebook page (www.facebook.com/arkcity) and Twitter feed (www.twitter.com/CityofAC), but also through a dedicated "Friends of Wilson Park" Facebook page (www.facebook.com/WilsonParkFriends) that is dedicated specifically to generating interest, excitement and donations for the Wilson Park Master Plan.

For more details about the City's public information and media relations efforts, please contact Public Information Officer Andrew Lawson at (620) 441-4415 or alawson@arkansascityks.gov.

Contact: Nick Hernandez

Phone: (620) 441-4415

Fax: (620) 441-0869

nhernandez@arkansascityks.gov

City Manager's Office

City of Arkansas City

118 W. Central Ave.

Arkansas City, KS 67005



News Release

Train re-dedication ceremony is 5:30 p.m. Oct. 24 at Wilson Park

Event moves to rotunda at 6 p.m. for video, hors d'oeuvres, free Arkalalah film

ARKANSAS CITY, Kan. (October 19, 2017) — The City of Arkansas City will be host to a special Arkalalah kickoff event that features a train unveiling and re-dedication Tuesday night at Wilson Park.

The first step in the Wilson Park Master Plan, the restoration of the park's famous train engine, has been occurring under a covered structure since late March. But now that work is drawing to a close.

"Thanks to the tireless efforts of the many skilled craftsmen who volunteered their skills for this project, we are pleased to be able to reopen the train to the public," said City Manager Nick Hernandez.

The re-dedication event will begin at 5:30 p.m. at the small gazebo in the southeast corner of the park, located at 701 N. Summit St. Several speakers will address those gathered to kick things off.

"We want to give people such as Carlla Pike, Rob Carroll, Brian Sanderholm, Randy Smith, Curtis Eaton, and especially Jeb Carroll and Kalin Taylor — without whom this project would not have been possible — a chance to talk about their experiences working on this once-in-a-lifetime opportunity to restore a beloved, historic piece of machinery to its past glory," Hernandez said.

Others who will be recognized include two steam locomotive engineers from Arkansas City and a Burlington Northern Santa Fe historical re-enactor, Mark R. Williams, who plans a special presentation.

Around 6 p.m., there will be a ribbon-cutting ceremony and photo opportunity. The train's new steam whistle will be sounded to commemorate the occasion and also to kick off the 2017 Arkalalah festivities.

After the ceremony, the event will move west to the rotunda for a short video presentation showing parts of the restoration process. The Wilson Park Master Plan flythrough video also will be shown again.

There will be a small reception following the video. Light hors d'oeuvres and punch will be served.

For immediate release

more

The 2017 Arkalalah Festival will begin formally at 7 p.m. with the next installment of the Fall Family Movie Series — a special showing of the John Candy comedy classic, “The Great Outdoors,” sponsored by the Arkalalah Executive Committee in honor of this year’s Arkalalah theme of the same name.

In this PG-rated film that also stars Dan Aykroyd, a Chicago man’s hope for a peaceful family vacation in the woods is shattered when his annoying in-laws drop in for a visit.

Admission is free. Seating is limited, so attendees are advised to bring lawn chairs or blankets.

About the Wilson Park Master Plan

Since the inception of the V.J. Wilkins Memorial Foundation, Wilson Park has been identified as a central community gathering point that is crucial to the cultural and artistic life of the Ark City community.

The Wilkins Foundation’s investment in the park began early in 2014. The movie projection equipment, sound system and V.J. Wilkins Memorial Stage at the Wilson Park rotunda all were made possible by a grant received in 2014 from the foundation, in order to promote arts throughout the city.

In 2015, the City of Arkansas City was awarded a \$33,500 grant from the Wilkins Foundation to develop a master plan for Wilson Park and the vacant City-owned lot just to the north.

The scope of the plan included looking at the potential for a cultural events center and possibly expanding the park into the recently vacated hospital property at Birch Avenue and First Street.

A steering committee of citizens and affiliated representatives was formed to direct the process.

The Wilson Park Master Plan steering committee members were:

- City Commissioner Charles Tweedy III — originally appointed as a planning commissioner;
- Jill Wineinger — Arkansas City Beautification and Tree Advisory Board vice chair;
- Pam Crain — Arkansas City Convention and Visitors Bureau tourism specialist;
- Kristi Old and Brittany Carder — Arkansas City Farm and Art Market coordinators;
- Blanche Schmidt — Arkansas City Public Library Board of Trustees president;
- Angie Bruce, Richard Hensley and Dr. Nick Rogers — citizens at large.

Also present at most of the meetings were V.J. Wilkins Foundation board members Otis Morrow and Karen Zeller, as well as Hernandez and Public Information Officer Andrew Lawson.

LK Architecture, of Wichita, was retained by the City to assist with developing the master plan and related materials. The architects who worked on the project were Jeff Best, director of landscape architecture; Aaron Smith, design architect; and William Wells, landscape architect.

The steering committee met four times in 2015 — on Sept. 29, Oct. 14, Nov. 2 and Dec. 7 — to discuss and develop the master plan. The plan was finalized at a meeting June 6, 2016, for presentation to the Wilkins Foundation last July in Denver, Colorado. A rollout planning meeting was held March 13.

The Wilson Park Master Plan was rolled out throughout March and April at a variety of community events, including the 2017 Outdoor Friday Family Movie Series, Arbor Day, Cowley's Outdoor Market, the Cowley County Health and Safety Fair, and an Arkansas City Area Chamber of Commerce coffee.

To generate momentum for the project, the City has initiated the Friends of Wilson Park, a special fund residing with Legacy Regional Community Foundation, a 501(c)3 nonprofit based in Winfield.

V.J. Wilkins Challenge Grant details

The V.J. Wilkins Foundation Challenge Grant of \$500,000 is contingent on the City and/or other private donors providing matching dollars toward the advancement of the Wilson Park Master Plan.

The grant is contingent on matching funds, but could result in up to \$1 million being invested to kick off the plan if the full \$500,000 can be matched. The City of Arkansas City's goal is to raise \$1 million.

Without confirmation of this achievement or documentation of sufficient efforts being expended to meet the Challenge Grant, the Challenge Grant will expire July 1, 2018.

"We are extremely grateful to the V.J. Wilkins Foundation and Board of Trustees for their support of this important community project since the very beginning," Hernandez said. "This grant is both a gift and a challenge, but it is a challenge I am confident Arkansas City will rise to meet."

If the Challenge Grant is achieved, funds will be disbursed in equal amounts no later than calendar years 2019 and 2020. If other applications for funding for 2017 and 2018 do not materialize, the Wilkins Foundation may provide funding earlier than in the years originally identified.

The foundation has requested memorializing this gift with naming rights associated with the splash pad and the Farm and Art Market, on an appropriate plaque identifying the foundation as initiating the funding for the Wilson Park Master Plan renovation project.

About Friends of Wilson Park

Legacy Regional Community Foundation accepts cash, checks and credit or debit cards. Payments may be made online at www.legacyregionalfoundation.org/Donations or mailed to Legacy Foundation, P.O. Box 701, Arkansas City, KS 67005.

Checks should be made payable to Legacy Foundation with “Friends of Wilson Park” indicated on the check’s memo line. Donations may be made to individual components of the Master Plan, if so desired. This also should be noted in the check’s memo field. (See next section for further details.)

Legacy also can set up payment plans for donations that span up to three years, with reminders. It also will provide receipts that validate the tax-exempt status of any donations to Friends of Wilson Park.

Park donors will be recognized and thanked publicly on the Friends of Wilson Park Facebook page at www.facebook.com/WilsonParkFriends, unless they specifically request to remain anonymous.

Funds donated for specific portions of the Wilson Park Master Plan will be disbursed to the City only as each portion of the plan enters the planning and construction phase.

Master Plan components and committees

For those interested in donating to only a portion of the Wilson Park Master Plan, rather than the overall fund, the following options are available — please indicate preferred portion(s) on memo line:

Phase 0 — nearing completion

- **Train Improvements** — fundraising target: \$109,000.

Phase 1 (Challenge Grant) — total fundraising target: \$1 million

- **Farm and Art Market;**
- **Restrooms;**
- **Rotunda Improvements;**
- **Splash Pad or Interactive Fountain.**

Phase 2

- **Memorial Garden or Peace Garden** — fundraising target: \$366,000;
- **Playground** — fundraising target: \$872,000.

Phase 3

- **Events Center** — fundraising target: \$4.5 million.

Phase 4

- **Library Expansion** — fundraising target: \$2 million.

The following committees are in the process of being formed and applications can still be submitted:

- Fundraising Committee
- Peace Garden Design Committee
- Playground Design Committee
- Public Art Advisory Committee
- Splash Pad Design Committee

To apply for a committee, pick up a Wilson Park Master Plan brochure in the Utility Billing Office at City Hall, located at 118 W. Central Ave., and return it to Lawson.

The brochure and accompanying volunteer interest form also can be found online and downloaded or printed at www.arkansascityks.gov/Government/Parks/Master-Plan-Brochure.pdf. Interest in a particular committee also may be submitted by email to alawson@arkansascityks.gov.

“We urge people to let us know soon on which committees they would like to serve,” Lawson said.

About the Outdoor Friday Family Movie Series

The 2015 Outdoor Summer Movie Series was a huge success in the debut season for the new V.J. Wilkins Memorial Stage at the rotunda, with particularly large crowds viewing “Big Hero 6” and “Frozen.”

The projection equipment, sound system and stage all were made possible by a grant received three years ago from the V.J. Wilkins Memorial Foundation, in order to promote arts throughout the city.

A special fall showing of “Inside Out” drew more than 300 people to the rotunda in November 2015, despite colder temperatures. Plans were launched then for more autumn showings in 2016 and 2017.

Various weather conditions impacted attendance often last spring and summer, but the season’s highlight undoubtedly was in June 2016, when more than 700 people packed Paris Park Pool for a special doubleheader, consisting of “Finding Nemo” and “Jaws,” during a free swim-in night at the pool.

The sequel event, featuring “Finding Dory,” drew more than 500 visitors to the pool on July 21, 2017.

During the last three years, the City of Arkansas City has shown a wide variety of movies, including:

- '80s classics — “Back to the Future,” “Ferris Bueller’s Day Off,” “Ghostbusters,” “Indiana Jones and the Last Crusade” and “¡Three Amigos!”
- Classic Disney films — “The Fox and the Hound,” “The Jungle Book,” “Mary Poppins” and “Pete’s Dragon”
- Disney animated features — “Big Hero 6,” “Frozen,” “Moana” and “Zootopia”
- Disney live-action remakes — “Cinderella” and “Maleficent”
- Disney-Pixar animated collaborations — “Finding Dory,” “Finding Nemo,” “The Good Dinosaur” and “Inside Out”
- Marvel Cinematic Universe films — “Doctor Strange,” “Guardians of the Galaxy” and “Guardians of the Galaxy Vol. 2”
- Other animated films — “The Lego Batman Movie,” “The Lego Movie,” “The Lorax,” “Minions,” “The Secret Life of Pets” and “Sing”
- Star Wars movies — “Rogue One: A Star Wars Story,” “Star Wars: A New Hope” and “Star Wars: The Force Awakens”
- Summer and holiday blockbusters — “Fantastic Beasts and Where to Find Them,” “Jaws,” “Jurassic Park,” “Jurassic World,” “Monster Trucks” and “Teenage Mutant Ninja Turtles: Out of the Shadows”

The Outdoor Friday Family Movie Series only has been possible with the assistance of many generous donors, including:

- Civic and service clubs such as the Arkansas City High School KAY Club, the Kiwanis Club, and the Optimists and Soroptimists of Arkansas City;
- Local businesses such as Ark City Daily Bytes, Ark Valley Credit Union, Community National Bank & Trust, Elite Advertising, Grass Clippings, Mitch Reichle—Farm Bureau Financial Services, Munson Insurance, Plumber Bob’s, RCB Bank, Reedy Ford, Rogers Family Dentistry, The Stock Exchange Bank, Union State Bank, and WB Meats;
- Governmental entities such as the Arkansas City Convention and Visitors Bureau, Arkansas City Public Library, and City of Arkansas City;
- Nonprofit organizations such as the Arkalalah Executive Committee, the Arkansas City Area Chamber of Commerce, the Fraternal Order of Police, Newkirk (Oklahoma) Main Street, Newman’s Quest and the Young Professionals of Cowley County.

For more information on becoming a sponsor for an upcoming movie, call Lawson at (620) 441-4415 or email alawson@arkansascityks.gov.

####

APPENDIX 10**APPLICATION CHECKLIST**

Please ensure all information and documentation is included in your application prior to submission. In fairness to other applicants who have met all requirements, incomplete applications will NOT be considered for funding. If you have any questions or need additional clarification, please contact our office before submitting your application.

- **Signed Project Application Summary (Cover Page)**
 - Appropriate Authorized Representative
- **Section I Project Narrative**
 - Project Justification
 - Project Description
- **SECTION II – Financial Profile**
 - Local Funding Statement
 - Cost Estimates
 - Budget Information
- **SECTION III – Property Information/Maps**
 - Property Deed, Title Insurance, Title Opinion
 - Project Location Map
 - Project 6(f)(3) Boundary Map
 - Project Site Map
 - Floor Plan (if applicable)
- **SECTION IV – Environmental Assessment**
 - PDESf
- **SECTION V – Supplemental Attachments**
 - Assurance Resolution
 - Maintenance Statement
 - Energy Conservation Statement
 - Certified Overhead and Powerline Statement
 - Affirmative Action Plan
 - Comprehensive Plan/5 Year Plan
 - Current or Contemplated Agreements
 - Promotion Plan

WILSON PARK
Summit St. & Birch St.
Fall 2006

Section IV, Item 2.

<u>LOCATION / DEFICENCY</u>	<u>ADAAG REQUIREMENT(S)</u>	<u>PRIORIT</u> L = Low M = Medium H = High	<u>Barrier Removal</u> <u>Target Date &</u> <u>Notes</u>	<u>RECOMMENDATIONS</u>
<p style="text-align: center;"><u>PARK FEATURES</u></p> <p>Parking:</p> <ul style="list-style-type: none"> - There is an existing parking area in the alley but has no designated parking. <p>The big shelter has an amphitheater/stage that is not accessible (<u>picture</u>).</p> <p>Drinking fountain has 22" knee clearance (<u>picture</u>).</p> <p>Playground:</p> <ul style="list-style-type: none"> - There is no accessible route to playground (<u>picture</u>). - Surface and equipment lack accessible features. <p>Tennis Courts:</p> <ul style="list-style-type: none"> - Route to entrances is 32" wide (<u>picture</u>). <p>Restrooms:</p> <ul style="list-style-type: none"> - Signage is mounted too high and is not in an accessible format (<u>picture</u>). 	<p>Minimum of 1 spaces designated as being "van accessible" with adjacent access aisle at least 96" wide (4.1.2(5)(b)).</p> <p>Changes in level greater than ½" shall be accomplished by means of a ramp (4.5.2)</p> <p>27" minimum (4.15.5).</p> <p>At least one accessible route shall connect accessible buildings, facilities, elements, and spaces that are on the same site (4.3.2).</p> <p>See "<u>Best Practice</u>" guidance for Parks in the Transition Plan.</p> <p>The minimum clear width of an accessible route shall be 36" (4.3.3).</p> <p>Signs shall be installed on the wall adjacent to the latch side of the door. Where there is no wall space to the latch side of the door,</p>	<p>H</p> <p>L</p> <p>L+</p> <p>L+</p> <p>L</p> <p>M-</p> <p>H</p>		

<u>LOCATION / DEFICIENCY</u>	<u>ADAAG REQUIREMENT(S)</u>	<u>PRIORITY</u> L = Low M = Medium H = High	<u>Barrier Removal</u> <u>Target Date & Notes</u>	<u>RECOMMENDATIONS</u>
<ul style="list-style-type: none"> - Existing ramps at restrooms have multiple barriers, including: thresholds, steep slopes (12%), non-compliant handrails, lack of edge protection, etc. (<u>pictures</u>) - Men's restroom entrance door has a slope on the outside greater than 7% (<u>picture</u>). - Lavatories lack adequate knee clearances, have round faucet 	<p>signs shall be placed on the nearest adjacent wall. Mounting height shall be 60" above the finish floor to the centerline of the sign. Letters and numerals shall be raised 1/32", upper case, sans serif or simple serif type and shall be accompanied with Grade 2 Braille (4.30.4 and 4.30.6).</p> <p>Thresholds along accessible routes shall not exceed 1/2". The maximum slope for a ramp shall be 8.33% or 1:12. Ramps and landings with drop-off's shall have curbs, walls, railings, or projecting surfaces that prevent people from slipping off the ramp. Curbs shall be a minimum of 2" high. If a ramp run has a rise greater than 6" or a horizontal projection greater than 72", then it shall have handrails on both sides. Top of handrail gripping surfaces shall be mounted between 34" and 38" above ramp surfaces. If handrails are not continuous, they shall extend at least 12" beyond the top and bottom of the ramp segment and shall be parallel with the floor or ground surface. Ends of handrails shall be either rounded or returned smoothly to floor, wall, or post (4.8).</p> <p>The floor or ground area within the required maneuvering clearances shall be level and clear (4.13.6).</p> <p>Lavatories shall have 29" knee clearance at apron and 30" width clear floor space.</p>	<p>M+</p> <p>M+</p> <p>L+</p>		

<u>LOCATION / DEFICIENCY</u>	<u>ADAAG REQUIREMENT(S)</u>	<u>PRIORITY</u> L = Low M = Medium H = High	<u>Barrier Removal</u> <u>Target Date & Notes</u>	<u>RECOMMENDATIONS</u>
controls and exposed drain pipes. The lavatory in the women's restroom is on a route 26" wide (<u>pictures</u>).	Lever-operated, push-type, and electronically controlled mechanisms are examples of acceptable faucet designs. Hot water and drain pipes under lavatories shall be insulated or otherwise configured to protect against contact. There shall be no sharp or abrasive surfaces under lavatories (4.19.5 and 4.19.4).			
- Toilet stalls are too narrow (47" wide) to allow adequate space for wheelchair users.	See recommendations.	M		The men's restroom has enough extra wall space to move fixtures to accommodate a standard stall as per 4.17. The alternative is to modify one restroom as an accessible "unisex".
- Grab bars in toilet stalls are mounted at improper heights (angled) and only one exists in each genders stall (<u>picture</u>).	The grab bar behind the water closet shall be 36" minimum. All grab bars shall be located 33" to 36" above the finish floor (4.16.4 and Figure 30(c)).	M		
- The urinal in the men's restroom is 27" high to rim (<u>picture</u>).	17" maximum to rim (4.18.2).	L		



The shelter's amphitheater/stage is not accessible.



This drinking fountain does not have adequate knee clearance.



The playgrounds are not on an accessible route and lack accessible components.



These routes to tennis court entrances are too narrow.



This ramp at the men's restroom is too steep, lacks edge protection, handrails and slopes to the doorway. The sign is mounted too high and is not in an accessible format.



There is enough wall space in the men's restroom to widen the toilet stall. The urinal rim is too high and the lavatory has round faucet controls and exposed drain pipes.



Toilet stalls are too narrow and have improper grab placements and lack bars on rear walls.



The women's restroom ramp has an excessive threshold.



This ramp at the women's restroom is too steep, lacks adequate handrails and edge protection.



The route to the lavatory in the women's restroom is too narrow.

Andrew Lawson

From: Mayors Monarch Pledge <mayorsmonarchpledge@nwf.org>
Sent: Monday, October 25, 2021 8:08 AM
To: alawson@arkansascityks.gov
Subject: Save the Date: November Mayors' Monarch Pledge Network-Wide Call



Save the Date: Mayors' Monarch Pledge November Network-Wide Call

Dear Staff Point of Contact,



Please join the Mayors' Monarch Pledge program on **November 1st from 3-4 PM Eastern** for our last network-wide webinar of the year. This month, our special guest speaker is the National Wildlife Federation's Senior Director of K-12 Education, Liz Soper. As an experienced educator, she will walk through our new Schoolyard Habitats Planning guide which gives

educators and community leaders best practices for creating outdoor

education programs with school-aged children. This presentation will give you practical knowledge on how to assess, design, implement and maintain a monarch garden at any site in your community. Join our call to get direct support from the Mayors' Monarch Pledge staff on completing 2021 annual reports and re-pledging for 2022.

Below you will find the agenda and Zoom link for our network-wide meeting on **November 1st from 3-4 PM Eastern**. Please note that this is not a public event – it is intended for our Mayors' Monarch Pledge staff points of contact. We encourage you to join via your computer or smartphone so you can view the presentation and participate in our video call! The meeting will be recorded and added to the Resource Center.

Join Zoom Meeting: <https://nwf-org.zoom.us/j/98682970426?pwd=cDIWbjVVbmVSZ2daam1keUk5ZFk1QT09>

Joining by Phone: Dial - +1646 558 8656, Meeting ID: 986 8297 0426#

AGENDA:

A. Roll Call and Zoom Overview

B. Meeting Overview and Staff Introductions

C. Special Guest Speaker: *Liz Soper, Senior Director K - 12 Education*

- Learn about the new National Wildlife Federation [Schoolyard Habitat Planning Guide](#), an educational and community resource for the installation of monarch, pollinator and wildlife gardens and throughout the community. This resource can help meet your community's goals around demonstration garden planning, installation and maintenance, as well as partnerships with schools and school districts.
- Brief Q&A

D. Annual Reporting & Repledging for 2022: *Patrick Fitzgerald, Senior Director of Community Wildlife*

- Annual reports for the Mayors' Monarch Pledge are due on 12/1/21 – this is a hard deadline, so please start planning now and submit your report before the deadline. Patrick will provide a tutorial on how to report for 2021 and repledge for 2022.
- Brief Q&A

E. National Wildlife Federation Updates: *Patrick Fitzgerald, Senior Director of Community Wildlife*

- The [Online Platform How-To Manual](#) will help you learn to navigate the website and your community's profile page.
- Please update your community profile, if you haven't already – post a photo, add a "community spotlight" by visiting the [Mayors' Monarch](#)

[Pledge Portal website.](#)

- If you're on Facebook, please join the [Mayors' Monarch Pledge Facebook group.](#)
- The Virtual and Alternative Activity Guide is a resource to support communities through the Covid-19 pandemic which has limited certain events and activities. This guide is located in the [Resource Center.](#)

F. Small Group Discussion & Reflection's

- Questions, Challenges, Opportunities, Best Practices to Share from Communities

G. 2022 Meeting Schedule

- 1/10/22 & 3/14/22 (4pm - 5pm EST)

Additional Resources:

- [From Back Yard Monarch Enthusiast to Citizen/Community Scientist](#)
- [Guide to Issuing Proclamations for Healthy, Sustainable, Wildlife-Friendly Communities](#)
- [Five Actionable Ways Municipalities Can Support Black, Latinx and Indigenous Environmentalists](#)
- [Outdoor Learning Toolkit](#)
- [NWF Green Hour](#)
- [De-Stress While Helping Wildlife](#)
- [Free Ranger Rick Online](#)
- [Ranger Rick Educator's Guides](#) and [Ranger Rick Jr.'s Parent Reading Guides](#)
- [Seven Ways to Build Community and Support Wildlife During COVID-19](#)



Patrick Fitzgerald
Senior Director of Community Wildlife
National Wildlife Federation

[Website](#) [Facebook Group](#) [Resource Center](#)

Join the Conversation



City of Arkansas City

Arkansas City, KS

Mayor Scott Rogers

Pledge Summary

Arkansas City is a city in south-central Kansas, just north of the Oklahoma state line, with a population of roughly 12,000. The city lies between the Arkansas and Walnut rivers and is home to 18 parks and recreation areas, plus 8 miles of paved walking and bicycle trails. Ark City lies along the monarchs' annual migration route to Mexico and as such, Mayor Scott Rogers has committed to helping to save the monarch butterfly and other pollinators with his signing of the Mayors' Monarch Pledge. The Beautification and Tree Advisory Board looks forward to engaging residents and Pollinator Project partner agencies in building more pollinator habitat throughout the city.

Action Items Committed for Program Year 2021

Communications and Convening

- Issue a Proclamation to raise awareness about the decline of the monarch butterfly and the species' need for habitat.
- Engage with city parks and recreation, public works, sustainability, and other relevant staff to identify opportunities to revise and maintain mowing programs and milkweed / native nectar plant planting programs.
- Engage with gardening leaders and partners (e.g., Master Naturalists, Master Gardeners, Nature Centers, Native Plant Society Chapters, other long-standing and influential community leaders) to support monarch butterfly conservation.
- Create a community art project to enhance and promote monarch and pollinator conservation as well as cultural awareness and recognition.

Program and Demonstration Gardens

- Host or support a native seed or plant sale, giveaway or swap.
- Convert vacant lots to monarch habitat.
- Host or support a monarch neighborhood challenge to engage neighborhoods and homeowners' associations within the community to increase awareness, support community unity around a common mission, and/or create habitat for the monarch butterfly.

Systems Change

- Direct city property managers to consider the use of native milkweed and nectar plants at city properties where possible.
- Integrate monarch butterfly conservation into the city's Park Master Plan, Sustainability Plan, Climate Resiliency Plan or other city plans.

Past Pledge Archive

Mayor Name	Program Year	Pledge Date	Achievement
Mayor Scott Rogers	Program Year 2021	3/31/2021	

Action Items

In total, how many individuals have been reached through the Mayors' Monarch Pledge in your community this year (Jan-Dec)? Please limit your answer to only the number of individuals reached in the answer field below (e.g., 50).

Of these individuals reached, how many are youth (ages 0-18) and how many are adults? Please limit your answer to only number of adults and youths engaged in the answer field (e.g., 500 youth and 600 adults).

In total, how many acres of monarch habitat have been created in your city in the last 12 months? Please limit your answer to only the number of acres in the answer field below (e.g., 3).

Where is your habitat being created? This may include residences (yards, containers, balconies, etc.), schools, places of worship, rights-of-way, roadsides, community gardens, culturally-significant locations, shared public spaces and common areas or parks.

How are you leveraging the Mayors' Monarch Pledge program to engage marginalized communities, such as low-income communities or communities of color?

What was your community's motivation for taking and continuing to work on the Mayors' Monarch Pledge?

What resources have been most helpful to you thus far and what new resources would you like to see to help meet your goals? What resources would be useful to help expand equitable engagement in community processes and access to high-quality, usable nature?

What else should we know about your monarch butterfly conservation efforts over the last year?

Selected Action Items

Issue a Proclamation to raise awareness about the decline of the monarch butterfly and the species' need for habitat.

Date of Proclamation:

Title of Proclamation (i.e. – Monarch Day or Pollinator Week):

Engage with city parks and recreation, public works, sustainability, and other relevant staff to identify opportunities to revise and maintain mowing programs and milkweed / native nectar plant planting programs.

How many community organizations and groups participated? Please list them below.

Please describe the extent of engagement with these groups and revisions/maintenance implemented for mowing or planting programs.

Engage with gardening leaders and partners (e.g., Master Naturalists, Master Gardeners, Nature Centers, Native Plant Society Chapters , other long-standing and influential community leaders) to support monarch butterfly conservation.

How many community organizations and groups participated? Please list them below.

Please describe the extent of engagement with these groups and their monarch butterfly conservation efforts.

Create a community art project to enhance and promote monarch and pollinator conservation as well as cultural awareness and recognition.

What community organizations, groups, or leaders (if any) did you partner with or engage to host the event?

How many individuals were engaged in this effort? Please limit your answer to only the number of individuals reached in the answer field (e.g., 50).

Please describe the community art project that was implemented in your community and how it contributed to cultural awareness and recognition (e.g., number of art installations, type of art).

Host or support a native seed or plant sale, giveaway or swap.

How many plants were sold and/or given away at your event?

How many people attended your event?

What community organizations, groups, or leaders (if any) did you partner with or engage to host the event?

Convert vacant lots to monarch habitat.

Where is the monarch habitat located? (Please provide an address, if possible)

What community organizations, groups, or leaders (if any) did you partner with or engage to complete this effort?

What is the total acreage of land that has been converted? Please limit your answer to only the number of acres in the answer field below (e.g., 2 acres). For reference, 1 acre = 43,560 square feet and is about the size of a football field without the end zones.

How many lots were converted to monarch habitat? Please limit your answer to only the number of lots in the answer field below (e.g., 3)

Please describe when the lots were converted to monarch habitat and the planned maintenance schedule.

Host or support a monarch neighborhood challenge to engage neighborhoods and homeowners' associations within the community to increase awareness, support community unity around a common mission, and/or create habitat for the monarch butterfly.

How many estimated individuals participated in your challenge? Please limit your answer to only the number of individuals reached in the answer field (e.g., 100).

What community organizations, groups, or leaders (if any) did you partner with or engage to complete this effort?

When did this challenge take place?

What is the total acreage of habitat created? Please limit your answer to only the number of acres in the answer field below (e.g., 2 acres). For reference, 1 acre = 43,560 square feet and is about the size of a football field without the end zones.

Please describe your challenge and the results.

Direct city property managers to consider the use of native milkweed and nectar plants at city properties where possible.

What community organizations, groups, or leaders (if any) did you partner with or engage to complete this effort?

What is the status of this action? Please limit your answer to either "complete" or "in progress" in the answer field below.

If this action is Complete, please include the date this was completed and upload a copy of the policy above or share a link below.

If this action is In Progress, please describe your progress and a target date when you plan to complete action.

Integrate monarch butterfly conservation into the city's Park Master Plan, Sustainability Plan, Climate Resiliency Plan or other city plans.

What community organizations, groups, or leaders (if any) did you partner with or engage to complete this effort?

What is the status of this action? Please limit your answer to either "complete" or "in progress" in the answer field below.

If this action is Complete, please include the date this was completed and upload a copy of the policy above or share a link below.

If this action is In Progress, please describe your progress and a target date when you plan to complete action.