



City of Arkansas City

CITY COMMISSION MEETING AGENDA

Tuesday, July 06, 2021 at 5:30 PM — 118 W Central Ave, Arkansas City, KS

Please join our meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/755365573>

You can also dial in using your phone: United States: +1 (571) 317-3112

Access Code: 755-365-573

I. Routine Business

1. Roll Call
2. Opening Prayer and Pledge of Allegiance
3. Additions or Deletions (**Voice Vote**)
4. Approval of the Agenda (**Voice Vote**)

II. Recognition of Visitors

1. Appoint New Police Chief

III. Comments from the Audience for Items Not on the Agenda

Per the Kansas Open Meetings Act, the City Commission is not required to entertain any comments from the public during any meeting, especially during a state of emergency. For hybrid or virtual meetings, the normal citizen comment process will be modified. Citizens who wish to address the City Commission are encouraged to contact City staff prior to this meeting to be placed on the agenda, with the consent of the Mayor. During this meeting, citizens who log into the meeting from their computer, tablet or smartphone are welcome to ask questions using the text Chat feature. Any questions will be forwarded from City staff to the Mayor, who may choose to allow further comment.

*The following rules **must** be strictly adhered to by all citizens wishing to speak during a virtual/hybrid meeting, **whether they are on the agenda or recognized by the Mayor during the meeting itself:***

- Each speaker will state his or her name and address before making any comments.
- Each speaker will have three (3) minutes to present his or her comments.
- Comments or questions will be directed only to the City Commission.
- Debate or argument between parties in the audience will not be allowed. **"Logged in" citizens will remain muted during the meeting, unless recognized and called upon specifically by the Mayor.**
- Repeated reiterations by speakers will not be allowed.
- Violations of comment procedure will result in being directed to cease speaking or being muted.

IV. Consent Agenda (Voice Vote)

*Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section: **New Business**.*

1. Approve the June 15, 2021, regular meeting minutes as written.
2. Approve a Resolution authorizing a public meeting of the Governing Body to attend a Land Bank Board of Trustees meeting at 5 p.m. Tuesday, July 20, 2021, in the Commission Room at City Hall, located at 118 W. Central Ave. in Arkansas City.
3. Approve a Resolution of Support by the Mayor and City Commission of the City of Arkansas City for expansion of Amtrak Passenger Rail Service in Oklahoma and Kansas.

- [4.](#) Approve a Resolution authorizing the City of Arkansas City to accept a proposal submitted by Smith Construction, of Wichita, to purchase exterior metal wall panel installation material to replace the siding at the Central Shop, for an amount not to exceed \$17,202.00.
- [5.](#) Ratify Mayor Scott Rogers' appointment of Joni Curl to the Community Spirit Award Committee.
- [6.](#) Ratify SCK Health-recommended appointments of Brittany Carder and Bob Mathews to the South Central Kansas Medical Center Board of Trustees.

V. Old Business

- [1.](#) Consider second reading of a Resolution approving an agreement by and between the City of Arkansas City and TranSystems Corporation, of Wichita, for Professional Services to design and construct a Multimodal Transportation Master Plan for the City, utilizing Blue Cross Blue Shield of Kansas Pathways to a Healthy Kansas grant funds, for an amount not to exceed \$25,000. **(Voice Vote)**

VI. New Business

Ordinances for Consideration

- [1.](#) Consider first reading of an Ordinance fixing the compensation of employees of the City of Arkansas City, Kansas, pursuant to the provision of K.S.A. 14-1501 *et seq.*, and repealing Ordinance No. 2021-06-4532. **(Roll Call Vote)**

VII. Staff Report Presentations

City Manager's Report on Upcoming Activities

- [1.](#) Ark City Community Band concerts
- [2.](#) Light Up the Night Family Bike Ride
- [3.](#) Arkansas City Farm and Art Markets
- [4.](#) RISE Cowley quarterly coalition meeting
- [5.](#) Cowley County Legislative Committee meeting
- [6.](#) 150th Celebration: Downtown Block Party
- [7.](#) 150th Celebration: Cowley Indoor Market
- [8.](#) Traffic Safety Committee meeting
- [9.](#) City Commission study session
- [10.](#) 150th Celebration: Time Capsule Event
- [11.](#) 150th Celebration: BackRhodes Concert
- [12.](#) 150th Celebration: 2021 Tacolalah Festival
- [13.](#) 2020 Joe B. Avery Community Spirit Award
- [14.](#) 150th Celebration: Praise in the Park
- [15.](#) Land Bank Board of Trustees meeting

VIII. Communications and Reports

- [1.](#) City Advisory Board Reports

IX. Adjournment



City Commission Agenda Item

Meeting Date: July 6, 2021
From: Andrew Lawson, Public Information Officer
Item: June 15, 2021 Minutes

Purpose: Consent Agenda Item: Approve the June 15, 2021, regular meeting minutes as written.

Background:

Each meeting, the City Commission reviews and approves the minutes of its prior meeting(s).

Commission Options:

1. Approve with consent agenda.
2. Remove item from consent agenda for further consideration.

Attachments:

1. June 15, 2021 Minutes

Approved for Agenda by:

A handwritten signature in dark ink, appearing to read "Randy Frazer", is written over a horizontal line. The signature is fluid and cursive.

Randy Frazer, City Manager

City Commission of Arkansas City - Regular Meeting Minutes

The Arkansas City Board of City Commissioners met in regular session at **5:30 p.m. Tuesday, June 15, 2021**, in the Commission Room at City Hall, located at 118 W. Central Ave. in Arkansas City.

Mayor **Scott Rogers** called the meeting to order. Commissioners also present at roll call were Commissioner **Kanyon Gingham**, Commissioner **Jay Warren** and Commissioner **Karen Welch**. (Commissioner **Duane L. Oestmann** was absent due to a medical issue.)

City employees present at the meeting were City Manager **Randy Frazer**, City Attorney **Larry Schwartz**, Deputy City Clerk **Amanda Evinger**, Public Information Officer **Andrew Lawson**, Management Assistant **Mike Crandall**, Interim Police Chief **Eric Burr**, Interim Fire Chief **Les Parks**, Building Official **Mike Bellis** and Principal Planner **Josh White**.

Citizens in attendance were **Sue Lancaster**, **Thomas Langer**, **Shannon Martin**, **Diana Spielman**, **Harrison Taylor** and Cowley CourierTraveler reporter **John Shelman**.

Commissioner Warren offered the opening prayer. Mayor Rogers led the Pledge of Allegiance.

Agenda Approval

Commissioner Welch made a motion to approve the agenda as presented. Commissioner Gingham seconded the motion. A voice vote was **unanimous** in favor of the motion. Mayor Rogers declared the agenda **approved** as presented.

Awards and Proclamations

Mayor Rogers issued a proclamation that **July 2021** is **Public Health Month** in Arkansas City.

Public Health Officer Thomas Langer received a copy of the proclamation, as well as another countywide proclamation document, on behalf of the **City-Cowley County Health Department**.

Consent Agenda

Commissioner Welch made a motion to approve the consent agenda, consisting of the following:

1. Approving the **June 1, 2021**, regular meeting minutes as amended.
2. Approving **Resolution No. 2021-06-3413**, adopting the **Kansas Homeland Security Region G Hazard Mitigation Plan**.
3. Approving **Resolution No. 2021-06-3414**, authorizing the City to approve **Addendum #3** to an existing agreement with **Rural Fire District No. 5** to extend the term of that contract to provide fire services.
4. Ratifying Mayor Rogers' appointments of **Jason Brewer** and **Jill Smith** to the **Outstanding Student Award Committee**.
5. Ratifying Mayor Rogers' reappointments of **Jason O'Toole** to the **Arkansas City Recreation Commission** and **Debi Clark** to the Cowley County **Juvenile Corrections Advisory Board**.

City Commission of Arkansas City – Regular Meeting Minutes

Commissioner Ginger seconded the motion. A voice vote was **unanimous** in favor of the motion.

Mayor Rogers declared the consent agenda **approved** as presented.

New Business

150th/Tacolalah Beer Garden **Ordinance No. 2021-06-4533**

Deputy City Clerk Evinger presented for discussion a first reading of an ordinance exempting the application of **K.S.A. 41-719(d)** to allow the sale and consumption of alcoholic liquor at a designated area of Wilson Park during the City's **150th Celebration** from **6 to 11 p.m. Friday, July 16, 2021**, and during the **2021 Tacolalah Festival** from **4 to 10 p.m. Saturday, July 17, 2021**.

Public Information Officer Lawson said the organizers of the 150th Celebration — **Visit Ark City**, the **City, Burford Theatre Arts** and the **2021 Tacolalah Committee**, comprising representatives of five City boards and 4 Friends, LLC — have asked to sponsor a beer garden to sell and serve alcohol at Wilson Park during the Burford's BackRhodes concert on **July 16** and Tacolalah on **July 17**.

Tacolalah hopes to support further development of the Wilson Park Master Plan using any funds raised from this festival. Proceeds from the beer gardens will go to support the ongoing mission of Burford Theatre Arts. Lawson said the organizers have provided reasonable assurances that they will take all necessary precautions to ensure the property is used in full compliance with applicable state and local laws, as well as any applicable health orders.

Commissioner Ginger asked **Shannon Martin**, director of Burford Theatre Arts, if those younger than 21 would be allowed inside the perimeter. She asked that this be allowed and explained all of the precautions Burford Theatre Arts will take to prevent underage drinking. Interim Police Chief Burr said he did not see any issues with Martin's proposal and said officers would be there in force.

Commissioner Warren made a motion to approve the ordinance as presented. Commissioner Ginger seconded the motion. A roll call vote was **unanimous** in favor of the motion. Mayor Rogers declared the ordinance **approved** and given **Ordinance No. 2021-06-4533**.

Vacating Compass Point Drive **Ordinance No. 2021-06-4534**

Deputy City Clerk Evinger presented for discussion a first reading of an ordinance authorizing the vacating of all of **Compass Point Drive** within the replat of **Compass Point Addition**.

Principal Planner White said Sarah and Brandon Jellings had filed a request to vacate Compass Point Drive in the replat of Compass Point Addition. All adjacent property owners were notified.

City Commission of Arkansas City - Regular Meeting Minutes

White said the intent of the replat was to return the streets to private control, but an error was made in the platting process. The Technical Advisory Committee noted that there are a number of utilities present in the area and a utility easement would be needed for the area as the various utilities will need to continue to have access. White recommended approval of the request.

He said the Planning Commission voted unanimously to recommend approval of this vacation, subject to the reservation of the access and utility easement, at its meeting on **June 8**.

Mayor Rogers made a motion to approve the ordinance as presented. Commissioner Welch seconded the motion. A roll call vote was **unanimous** in favor of the motion. Mayor Rogers declared the ordinance **approved** and given **Ordinance No. 2021-06-4534**.

Multimodal Transportation Master Plan

Deputy City Clerk Evinger presented for discussion a resolution approving an agreement by and between the City and **TranSystems Corporation**, of Wichita, for Professional Services to design and construct a **Multimodal Transportation Master Plan** for the City, utilizing Blue Cross Blue Shield of Kansas Pathways to a Healthy Kansas grant funds, for an amount not to exceed **\$25,000.00**.

Public Information Officer Lawson said the City Commission on **May 5, 2020**, indicated support for a "Pathways to a Healthy Kansas" grant application, through RISE Cowley, in the amount of **\$25,000.00** for a Master Transportation Plan. On **May 19, 2020**, the Commission approved **Resolution No. 2020-05-3331**, approving the hiring of a technical consultant prior to **December 15, 2020**, to develop a Master Transportation Plan for the City, utilizing these awarded grant funds.

With the consent of Blue Cross Blue Shield of Kansas (BSBSKS), which has disbursed the grant funds, this deadline was extended to **June 15, 2021**, via the passage of **Resolution No. 2020-12-3377** on **December 15, 2020**. But Lawson asked for the item to be tabled and said BCBSKS signed off.

If the attached agreement is approved, Lawson said the work would kick off at the Traffic Safety Committee meeting on **July 16**. A special meeting may be convened sooner. While TranSystems gathers, collects and analyzes data, the City will be responsible for surveying citizens, convening public meetings and collecting other forms of community engagement to go into this plan.

Harrison Taylor, 525 N. Fourth St., spoke about traffic safety issues throughout Arkansas City. He advocated for not only the Multimodal Transportation Master Plan, but also urged better attendance at future Traffic Safety Committee meetings, a philosophy of traffic management in town that is based on community input and not outside engineering expertise, and changing the "custom" that east-west avenues yield to the north-south streets which have higher traffic volumes.

Mayor Rogers made a motion to table the resolution until **July 6**. Commissioner Warren seconded the motion. A voice vote was **unanimous** in favor of the motion. Mayor Rogers declared the resolution **tabled**.

City Commission of Arkansas City – Regular Meeting Minutes

Comprehensive Fee Schedule Resolution No. 2021-06-3415

Deputy City Clerk Evinger presented for discussion a resolution adopting by reference the City's **2021 Comprehensive Fee Schedule** and repealing **Resolution No. 2021-03-3390**.

City Manager Frazer said the proposed change would provide a 50-percent discount on permit fees for all contractors who build **10 to 25** dwelling units within the same development project, while the permit fees would be completely waived for projects in which **26** or more dwelling units are built.

The same discounting plan would apply to City utility fees as well, Frazer said. But in both cases, the dwelling units must be completed and move-in ready at the end of a 24-month period, and under no circumstances would Neighborhood Revitalization Program fees be waived by the City.

Commissioner Gingher made a motion to approve the resolution as presented. Commissioner Warren seconded the motion. A voice vote was **unanimous** in favor of the motion. Mayor Rogers declared the resolution **approved** and given **Resolution No. 2021-06-3415**.

City Manager's Report on Upcoming Activities

City Manager Frazer provided the commissioners with the following reminders and updates:

- The monthly **Cowley Indoor Market** will have its next event from **5 to 8 p.m. June 16** at Burford Theatre Arts, located at 118 S. Summit St. in downtown Arkansas City.
- The next **Arkansas City Area Chamber of Commerce coffee** will be at **10 a.m. June 17** in the cafeteria at South Central Kansas Medical Center, located at 6401 Patterson Pkwy., followed by a special ribbon-cutting and dedication ceremony for the SCK Health's new birthing and maternity unit at the hospital.
- The **Ark City Community Band** will continue its historic 150th consecutive season with a concert starting at **7:30 p.m. June 17** under the rotunda at Wilson Park. Concerts follow each Thursday at the same time and place through **July 15**, a special 150th anniversary concert.
- Frazer reminded commissioners about the League of Kansas Municipalities (LKM) **Leadership Summit and Kansas Mayors Conference**, which is **June 18-19** in Lawrence.
- Robin Henderson, chairwoman of the Beautification and Tree Advisory Board, is organizing a special **Juneteenth celebration** from **10 a.m. to 6 p.m. June 19** at Lovie Watson Park. It features vendors, information booths, a pop-up StoryWalk around the trail, food and more!
- That event will be followed by the Fire-EMS and Police Departments' **"Pop in the Park"** from **5:30 to 7 p.m. June 19** at Wilson Park, 701 N. Summit St. Stop by for a free cold beverage!
- Presbyterian Manor will be host to its annual **Karl Faidley Summer Solstice Ball Drop** fundraising event from **6 to 8 p.m. June 21** on the front lawn of the manor, 1711 N. Fourth St.
- The **Arkansas City Farm and Art Market** will continue its 2021 season from **4 to 6:30 p.m. June 22, June 29** and **July 6** at the Wilson Park rotunda, located at 701 N. Summit St.

City Commission of Arkansas City - Regular Meeting Minutes

- The Arkansas City Police Department will be host to its “**Coffee with a Cop**” from **2 to 4 p.m. June 24** at Lake View Estates, located at 801 W. Taylor Ave.
- The annual **Arkansas City Area Chamber of Commerce** banquet will be replaced this year by a **BBQ bash** from **5 p.m. to 10 p.m. June 25** at Chestnut Avenue Venue, located at 3120 E. Chestnut Ave. (**NOTE:** *This event later was moved to Burford Theatre Arts, 118 S. Summit St.*)
- The next **City Commission study session** was scheduled at City Hall at **noon July 2**, which is just prior to the three-day Independence Day weekend. The city commissioners indicated they wished to cancel this study session unless some pressing matter comes up.
- The City’s annual **community fireworks display** will start around **9:30 p.m. July 4**. It will be followed by a special **Independence Day concert** by the Ark City Community Band starting at **7:30 p.m. July 5** under the rotunda at Wilson Park, located at 701 N. Summit St.
- City Hall and other offices will be closed all day **July 5** in observance of Independence Day.
- Frazer said the **Paris Park Pool study report** was passed out to each commissioner to review.
- He also updated them on the **Cowley First workforce gap analysis** he attended **June 14**.
- Frazer hopes to have the City’s **Housing Assessment Tool** wrapped up by around **June 22**.

Adjournment

Commissioner Warren made a motion to adjourn the meeting. Commissioner Welch seconded the motion. A voice vote was **unanimous** in favor of the motion.

Mayor Rogers declared the meeting adjourned at **6:25 p.m.**

**THE CITY OF ARKANSAS CITY
BOARD OF CITY COMMISSIONERS**

Scott Rogers, Mayor

ATTEST:

Lesley Shook, City Clerk

Prepared by:

Andrew Lawson, Public Information Officer



City Commission Agenda Item

Meeting Date: July 6, 2021
From: Andrew Lawson, Public Information Officer
Item: Scheduling Land Bank Board Meeting

Purpose: Consent Agenda Item: Approve a Resolution authorizing a public meeting of the Governing Body to attend a Land Bank Board of Trustees meeting at 5 p.m. Tuesday, July 20, 2021, in the Commission Room at City Hall, located at 118 W. Central Ave. in Arkansas City.

Background:

The **Land Bank Board of Trustees**, comprising the five city commissioners, is required by its bylaws to meet publicly at least twice annually — once in **January** for annual business and once in **July** to approve a budget for the following fiscal year. These meetings will be held on the third Tuesday in both months.

At this regular annual meeting, the Land Bank Board of Trustees will convene and conduct any business necessary, including establishing the budget for Fiscal Year 2022, as well as approving any necessary property transfers into or from the City's Land Bank. The budget of the Land Bank shall be prepared, adopted and published as provided by law for other political subdivisions of the State of Kansas. No budget shall be adopted by the Board until it has been submitted to, reviewed and approved by the Governing Body. *(If the Governing Body elects not to ratify the budget, it must reject the plan in its entirety and remand it back to this Board with specific recommendations for reconsideration.)*

Commission Options:

1. Approve with consent agenda.
2. Remove from consent agenda for further consideration.

Attachments:

1. Resolution No. 2021-07-____

Approved for Agenda by:

Randy Frazer, City Manager

A RESOLUTION AUTHORIZING A PUBLIC MEETING OF THE GOVERNING BODY TO ATTEND A LAND BANK BOARD OF TRUSTEES MEETING AT 5 P.M. ON JULY 20, 2021, IN THE COMMISSION ROOM AT CITY HALL, 118 W. CENTRAL AVE.

WHEREAS, all members of the Governing Body of the City of Arkansas City, Kansas, also serve as members of the City's Land Bank Board of Trustees; and

WHEREAS, the Land Bank Board of Trustees is required to meet at least twice annually for regular business, meetings which traditionally occur on the third Tuesday in January and the third Tuesday in July, prior to a regular meeting of the Governing Body of the City of Arkansas City, Kansas; and

WHEREAS, in order to comply with the Kansas Open Meetings Act, the Governing Body of the City of Arkansas City, Kansas, must designate this upcoming Land Bank Board of Trustees meeting as a public meeting of the Governing Body.

NOW, THEREFORE, IN CONSIDERATION OF THE AFORESTATED PREMISES, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS:

SECTION ONE: The Governing Body of the City of Arkansas City, Kansas, hereby establishes that it shall hold a public meeting at 5 p.m. on Tuesday, July 20, 2021, in the Commission Room at City Hall, 118 W. Central Ave., Arkansas City, Kansas, to attend a Land Bank Board of Trustees meeting.

SECTION TWO: The Governing Body of the City of Arkansas City, Kansas, hereby authorizes City staff of the City of Arkansas City, Kansas, to take such further and other necessary actions that are required to effectuate the intent and purposes of this Legislative Enactment, and also to notify all persons requesting notice of such public meetings under the Kansas Open Meetings Act and K.A.R. 16-20-1.

SECTION THREE: This Resolution shall be in full force and effect from its date of passage by the Governing Body of the City of Arkansas City, Kansas.

PASSED AND RESOLVED by the Governing Body of the City of Arkansas City, Kansas, on this 6th day of July, 2021.

(Seal)

Scott Rogers, Mayor

ATTEST:

Lesley Shook, City Clerk

APPROVED AS TO FORM:

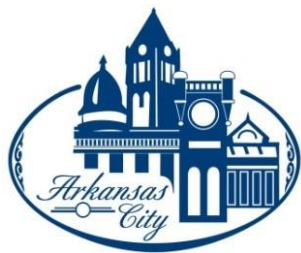
Larry R. Schwartz, City Attorney

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of the Resolution No. 2021-07-_____ of the City of Arkansas City, Kansas, adopted by the Governing Body thereof on July 6, 2021, as the same appears of record in my office.

DATED: _____.

Lesley Shook, City Clerk



City Commission Agenda Item

Meeting Date: July 6, 2021
From: Randy Frazer, City Manager
Item: Amtrak Passenger Rail Service Support Resolution

Purpose: A Resolution of Support by the Mayor and City Commission of the City of Arkansas City for expansion of Amtrak Passenger Rail Service in Oklahoma and Kansas.

Background:

AMTRAK has released the AMTRAK CONNECTS US plan to grow rail service across America. This 2035 VISION identifies expansion and enhancement of corridor routes that offers economically viable, frequent, reliable and sustainable passenger train service.

Amtrak has identified an Extension of the Heartland Flyer as an economically viable train for a connection with the Southwest Chief at Newton, Kansas, that will improve the performance of the national network. Economic analysis from Kansas University and Texas Transportation Institute have shown that an Extension of the Heartland Flyer would have a positive return on investment and a positive impact on the Kansas economy at both the state and local levels.

An Extension of the Heartland Flyer between Oklahoma City, Oklahoma and Newton, Kansas would add the cities of Edmund, Guthrie, Perry, Ponca City, Arkansas City, Wichita and Newton to the schedule. The development of a Northern Flyer train between Fort Worth, Texas and Kansas City, Missouri would qualify as a second round trip frequency for the route.

Amtrak has proposed 100% funding for the capital costs required for new corridor development.

Commission Options:

1. Approve with the consent agenda.
2. Remove item from consent agenda for further consideration.

Fiscal Impact:

Amount:

Fund:

_____ Included in Budget

Department:

_____ Grant

_____ Bonds

Expense Code:

_____ Other (explain)

Approved for Agenda by:

Randy Frazer, City Manager

RESOLUTION NO. 2021-07**A RESOLUTION OF SUPPORT BY THE MAYOR AND CITY COMMISSION OF THE CITY OF ARKANSAS CITY FOR EXPANSION OF AMTRAK PASSENGER RAIL SERVICE IN OKLAHOMA AND KANSAS.**

WHEREAS, AMTRAK has released the AMTRAK CONNECTS US plan to grow rail service across America, and;

WHEREAS, this 2035 VISION identifies expansion and enhancement of corridor routes that offers economically viable, frequent, reliable and sustainable passenger train service, and;

WHEREAS, the 2035 Vision proposes adding 160 additional communities to the national rail network, and;

WHEREAS, Amtrak currently has the national capabilities and expertise in place to operate these new routes, and;

WHEREAS, Amtrak has identified an Extension of the Heartland Flyer as an economically viable train for a connection with the Southwest Chief at Newton, Kansas, that will improve the performance of the national network, and;

WHEREAS, economic analysis from Kansas University and Texas Transportation Institute have shown that an Extension of the Heartland Flyer would have a positive return on investment and a positive impact on the Kansas economy at both the state and local levels, and;

WHEREAS, an Extension of the Heartland Flyer between Oklahoma City, Oklahoma and Newton, Kansas would add the cities of Edmund, Guthrie, Perry, Ponca City, Arkansas City, Wichita and Newton to the schedule, and;

WHEREAS, the development of a Northern Flyer train between Fort Worth, Texas and Kansas City, Missouri would qualify as a second round trip frequency for the route, and;

WHEREAS, advance planning, study and development has already been accomplished, and;

WHEREAS, Amtrak has proposed 100% funding for the capital costs required for new corridor development, and;

WHEREAS, at least one independent study has been completed that determined the interest on the part of Kansas citizens for extending Amtrak passenger rail service from Oklahoma City, Oklahoma to Newton, Kansas; and;

WHEREAS, Departments of Transportation in Kansas and Oklahoma require evidence of community commitment for passenger rail service improvements, and;

WHEREAS, Amtrak has stated the urgent need in Congressional offices of demonstrated community desire of federally funded passenger rail service to be included in the Surface Transportation Reauthorization Act, and;

WHEREAS, the Departments of Transportation of Kansas and Oklahoma are currently updating State Rail Plans, and the Kansas Department of Transportation is updating a Service Development Plan for passenger rail, and, developing a Long Range Transportation Plan, and;

WHEREAS, the Kansas State Senate passed SR 1767 supporting a Heartland Flyer Extension, and a Northern Flyer second frequency, and fully funded maintenance of the Southwest Chief in 2021, and;
WHEREAS, the Kansas State House of Representatives passed 6017 supporting a Heartland Flyer Extension, a Northern Flyer second frequency, and fully funded maintenance of the Southwest Chief in 2021, and;

WHEREAS, the Oklahoma State Senate and House of Representatives passed HCR 1003 supporting a Heartland Flyer Extension, a Northern Flyer second frequency, and fully funded maintenance of the Southwest Chief in 2021.

NOW, THEREFORE, IN CONSIDERATION OF THE AFORESTATED PREMISES, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS that;

SECTION ONE: The City of Arkansas City endorses the inclusion of federal funding for the Extension of Amtrak's Heartland Flyer between Oklahoma City, Oklahoma to Newton, Kansas to be included in the Surface Transportation Reauthorization Bill.

SECTION TWO: The City of Arkansas City endorses federal funding for the Amtrak Northern Flyer second frequency between Kansas City, Missouri and Fort Worth, Texas to be included in the Surface Transportation Reauthorization Bill.

SECTION THREE: The City of Arkansas City endorses federal funding for full maintenance of the Southwest Chief to be included in the Surface Transportation Reauthorization Bill.

SECTION FOUR: The City of Arkansas City urges full Congressional funding and passage of the Surface Transportation Reauthorization Bill that includes funding for Amtrak's Vision 2035.

SECTION FIVE: The City of Arkansas City appeals for clearly identified inclusion of the Heartland Flyer Extension, Northern Flyer development and a fully funded Southwest Chief in the Kansas State Rail Plan, and the Kansas 2045 Long Range Transportation Plan.

SECTION SIX: The City of Arkansas City urges the Kansas Department of Transportation to form a multi-state planning and development task force specifically for the build-out of this corridor.

SECTION SEVEN: This Resolution will be in full force and effect from its date of passage by the City Commission of The City of Arkansas City, Kansas.

BE IT FURTHER RESOLVED THAT COPIES OF THIS RESOLUTION SHALL BE SENT TO:

Representative Ron Estes
 Senator Roger Marshall
 Senator Jerry Moran
 Senator Larry Alley
 Representative Bill Rhiley
 Mr. Derrick James, Amtrak Government Affairs – Midwest Region
 Mr. Todd Stennis, Amtrak Government Affairs – South Region
 Governor Laura Kelly
 Secretary of Transportation, Kansas Julie Lorenz
 Secretary of Transportation Pete Buttigieg

PASSED AND RESOLVED by the Governing Body of The City of Arkansas City, Kansas, on this 6th day of July, 2021.

(Seal)

Scott Rogers, Mayor

ATTEST:

Lesley Shook, City Clerk

APPROVED AS TO FORM:

Larry R. Schwartz, City Attorney

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of the Resolution No. 2021-07-____ of The City of Arkansas City, Kansas, adopted by the Governing Body thereof on July 6, 2021 as the same appears of record in my office.

DATED: _____.

Lesley Shook, City Clerk



City Commission Agenda Item

Meeting Date: July 6, 2021
From: Tony Tapia, Public Services Superintendent
Item: Central Shop Siding Replacement Proposal

Purpose: Consider a Resolution authorizing the City of Arkansas City to accept a proposal submitted by Smith Construction, of Wichita, KS, to purchase exterior metal wall panel installation material to replace the siding at Central Shop, for an amount not to exceed \$17,202.00.

Background:

The steal is old and needing to be replaced at central shop and is failing and in need of repair. Staff recommends purchasing materials to replace the siding through Smith Construction. The labor to repair the siding will be done by the Smith Construction.

Commission Options:

1. Approve with the consent agenda.
2. Remove item from consent agenda for further consideration.

Fiscal Impact:

Amount: \$17,202.00

Fund: 01-General Department: 530-Facilities Expense Code: 7402-Capital Outlay

X Included in Budget Grant Bonds Other (explain)

Approved for Agenda by:

Randy Frazer, City Manager

RESOLUTION NO. 2021-07-_____

A RESOLUTION AUTHORIZING THE CITY OF ARKANSAS CITY TO ACCEPT A PROPOSAL SUBMITTED BY SMITH CONSTRUCTION, OF WICHITA, KS, TO PURCHASE EXTERIOR METAL WALL PANEL INSTALLATION MATERIAL TO REPLACE THE SIDING AT CENTRAL SHOP, FOR AN AMOUNT NOT TO EXCEED \$17,202.00.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS:

SECTION ONE: The Governing Body of the City of Arkansas City, Kansas, hereby authorizes the City of Arkansas City, Kansas, to accept a proposal submitted by Smith Construction, of Wichita, KS, to purchase exterior metal wall panel installation material to replace the siding at Central Shop, for an amount not to exceed \$17,202.00.

SECTION TWO: The Governing Body of the City of Arkansas City, Kansas, hereby authorizes the Mayor and/or City staff of the City of Arkansas City, Kansas, to take such further and other necessary actions that are required to effectuate the intent and purposes of this Legislative Enactment.

SECTION THREE: This Resolution shall be in full force and effect from its date of passage by the Governing Body of the City of Arkansas City, Kansas.

PASSED AND RESOLVED by the Governing Body of the City of Arkansas City, Kansas, on this 6th day of July, 2021.

(Seal)

Scott Rogers, Mayor

ATTEST:

Lesley Shook, City Clerk

APPROVED AS TO FORM:

Larry R. Schwartz, City Attorney

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of the Resolution No. 2021-07-_____ of the City of Arkansas City, Kansas, adopted by the Governing Body thereof on July 6, 2021 as the same appears of record in my office.

DATED: _____.

Lesley Shook, City Clerk

smithconstruction

License #67 • Est. 1967 co., inc.

4620 W. Esthner • P.O. Box 13213 • Wichita, KS 67213
(316) 942-7989 • Fax (316) 942-4881
www.smithconstco.com

PROPOSAL

PROPOSAL SUBMITTED TO: Tony Tapia
Company: City of Arkansas City, KS

PHONE: (620) 441-3766 DATE: June 14, 2021
FAX: (N/A)

STREET
1407 w. Madison

JOB NAME
Wall panel replacement

CITY, STATE AND ZIP CODE
Arkansas City, KS, 67005

JOB LOCATION
1407 Madison, Arkansas City, KS

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's compensation insurance.

Authorized
Signature _____

Note: This proposal may be
Withdrawn by us if not accepted within 30 days.

We propose hereby to furnish material and labor – complete in accordance with specifications below, for the sum of: **\$17,202.00**

SEVENTEEN THOUSAND TWO HUNDRED TWO AND NO/100 DOLLARS. TAX EXEMPT.

Payment to be made as follows:

Due 10 days net.

We hereby submit specifications and an estimate:

Provide and install the following:
44 – PBR 26 gauge 14' x 3' width metal panels. (Desert Sand)
4 – PBR 26 gauge 2' x 3' width metal panels. Desert Sand)
16 – 12' 26 gauge Jamb trims. (Polar White)
2 – 14' 26 gauge Header trims. (Polar White)
5 – 12'-2" 26 gauge Header trims. (Polar White)
1 – 14' 26 gauge Downspout with kick out. (Desert Sand)
2 – 20' 2" x 4" 14 gauge base angle. (Galvanized)
1000 – 1 1/4" SDS. (Desert Sand)
750 – 7/8" SDS lap. (Desert Sand)
200 – 1/8" pop rivets. (Desert Sand)

The cost for material only is **\$5,958.00. Tax exempt.**

Note: If the insulation crumbles as the panels are removed, the cost to add new 4" VRR plus insulation would be \$3,672.00. Tax exempt.

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance _____ Signature _____

City of Arkansas City, KS
Maintenance Building 1407 W. Madison
Exterior metal wall panel installation
SCOPE OF WORK

GENERAL CONDITIONS

Building Permit Fees – By the City.

Temporary Facilities – Smith Construction Co., Inc.

Builders Risk Insurance - Smith Construction Co., Inc.

Final Clean Up – New construction debris created by Smith Construction only.

C and D Dumpster or haul debris to Cowley County Land Fill.

Supervision - Smith Construction Co., Inc.

Mobilize Equipment - Smith Construction Co., Inc.

Temporary Electricity – by City.

METAL BUILDING

Remove 140 lf of exist gutter including downspouts and set aside for Reinstallation.

Remove 44 wall panels that are 14' in height.

Remove 20 lf +/- of 2" x 4" base angle.

Remove the metal framed opening trims on all of the east overhead doors, one walk door on the east side and one overhead door on the west side.

NOTE: Only two consecutive will be removed at one time so that the existing insulation will stay in place.

NOTE: All removed wall panels and debris to be taken to Cowley County Landfill. If any employee would like the wall panels it must be cleared with Tony Tapia first.

Install up to 40 lf of new 2" x 4" galvanized base angle using 3/8" x 3 1/2" wedge Anchors.

Install 44 PBR style 26 gauge wall panels from sheet ledge to 14' eave and 4 PBR style wall panels over overhead doors.

Install 26 gauge J-trims at framed openings that were removed and one new downspout.

Note: All new wall panels to be Desert Sand in color and all new trims to be Polar White.

Note: The Owner is responsible for the electrical removal and reinstallation of the existing conduits, light fixtures, junction boxes and receptacles etc.

Note: The Owner shall remove all obstacles that would hinder Smith Construction Co., Inc. from completing job as quoted.

All materials and labor are tax exempt.



City Commission Agenda Item

Meeting Date: July 6, 2021
From: Andrew Lawson, Public Information Officer
Item: Board Appointment

Purpose: Consent Agenda Item: Ratify Mayor Scott Rogers' appointment of Joni Curl to the Community Spirit Award Committee.

Background:

Curtis Freeland's three-year (3) term on the **Community Spirit Award Committee** expired on **January 1, 2021**.

Joni Curl, who was recently appointed to the Planning Commission, had expressed an interest in joining this committee to replace Freeland, who did not wish to be reappointed. She attended a meeting of the group on **June 28** and afterward requested that she be appointed to a three-year (3) term expiring **January 1, 2024**.

Staff and Mayor Rogers recommend that Ms. Curl be appointed to the Community Spirit Award Committee.

Commission Options:

1. Approve with consent agenda.
2. Remove from consent agenda for further consideration.

Attachments:

1. Board Vacancies
2. Joni Curl's Application Form

Approved for Agenda by:

Randy Frazer, City Manager

Board Vacancies as of June 30, 2021

Board, Commission, Committee or Council	Board and/or Staff Recommendations	Applications Received (or Interest Expressed)
Arkansas City Public Library Board of Trustees		Joni Curl, Micah Fry, Jayna Munson, Latresha Swopes
Community Spirit Award Committee — 1 Vacancy	Joni Curl	
Equal Opportunity and Accessibility Advisory Board		Karla Gallegos Perez, Iris Turner
Northwest Community Center Advisory Board — 1 Vacancy		Accepting applications!
Public Building Commission — 1 Vacancy		Dan Jurkovich, Cody Richardson, John Sturd

Potential Upcoming Reappointments

Board/Commission/Committee/Council	Member(s) / Term Expiration Date	Notes
Community Spirit Award Committee	Curtis Freeland / January 1, 2021 <i>*did not wish to be reappointed</i>	Served as committee chair
Outstanding Student Award Committee	Luke Wise / February 1, 2023 <i>*does not wish to be reappointed</i>	Wise resigned after moving away from the community
Beautification and Tree Advisory Board	Nancy Holman / January 1, 2022	Eligible for a second term
	Paisley Howerton / January 1, 2022	Serves as board vice chair
Community Spirit Award Committee	JoAnn Bierle / January 1, 2022	HRC legacy appointment
Equal Opportunity and Accessibility Advisory Board	Ethan Bartlett / January 1, 2022	Member with a disability
	JoAnn Bierle / January 1, 2022	Serves on 2021 Tacolalah Executive Committee
Visit Ark City Board of Trustees	Shannon Martin / January 1, 2022	Tourism Representative
	Carlla Pike / January 1, 2022	At Large / Treasurer
	Juliana Barragan / January 1, 2024	No longer employed by Patterson Park Inn (no formal resignation received)
Arkansas City Public Library Board of Trustees	Duane Oestmann / January 10, 2022	City Commission representative (ex officio)
Visit Ark City Board of Trustees	Kanyon Gingher / January 10, 2022	City Commission representative (ex officio)
Arkansas City Public Library Board of Trustees	Lloyd Colston / February 1, 2022	Eligible for a second term
	Kayleigh Lawson / February 1, 2022	Serves as President
Building Trades Board	Michael Hunt / February 1, 2022	At Large (KS Gas Service)
	Mark Bartlett / February 1, 2022	Master Electrician / C

Applications Received / No Current Vacancies

Section IV, Item 5.

Name	Interest in serving on:
Douglas Allison	South Central Kansas Medical Center Board of Trustees
Tyler Anstine	South Central Kansas Medical Center Board of Trustees
Brittany Carder	South Central Kansas Medical Center Board of Trustees
Lloyd Colston	City Commission (<i>if a vacancy occurs by resignation</i>) South Central Kansas Medical Center Board of Trustees
Joni Curl	Outstanding Student Award Committee Visit Ark City Board of Trustees
Karla Gallegos Perez	Equal Opportunity and Accessibility Advisory Board Recreation Commission
Ken Harader	Planning Commission / Board of Zoning Appeals
Nancy Holman	Historic Preservation Board
Vicki Jackson	South Central Kansas Medical Center Board of Trustees
Stacey Jervis	South Central Kansas Medical Center Board of Trustees
Kayleigh Lawson	Planning Commission / Board of Zoning Appeals Visit Ark City Board of Trustees
Randy Leach	Building Trades Board
Clifton Lolar	South Central Kansas Medical Center Board of Trustees
Bob Mathews	South Central Kansas Medical Center Board of Trustees
Latresha Swopes	Arkansas City Public Library Board of Trustees
Michael Taylor	Building Trades Board South Central Kansas Medical Center Board of Trustees
Iris Turner	Recreation Commission South Central Kansas Medical Center Board of Trustees
Charles Tweedy	City Commission (<i>if a vacancy occurs by resignation</i>) Visit Ark City Board of Trustees

City Volunteer Form for Boards, Commissions and Committees

Name: JONI CURL
 Phone: [REDACTED]
 Alternate Phone: [REDACTED]
 Email: [REDACTED]

Home Address: 25407 65th DR.
 Employment: Mid American Credit Union
 Job Title: MSR II
 Years Lived in Arkansas City: 27 +

Community and Professional Activities/Associations/Honors/Organizations:

Chamber of Commerce Membership Committee; Beta Sigma Phi
Community Cares Coalition; SCKMC Auxiliary; P.T.O. and 4-H men
Various Jr./Sr. Prom Committees — 0

Previous Civic Experience (please list any appointed or elected positions you have held in the past):

Appointment(s) you are applying for [please indicate all of your choice(s) — when a vacancy occurs, you will be contacted; also, please note you may serve on only two (2) of these boards at one time]:

- | | | | |
|-------------------------------------|--|-------------------------------------|---------------------------------------|
| <input checked="" type="checkbox"/> | ACPL (Public Library) Board of Trustees | <input type="checkbox"/> | Northwest Community Center Board |
| <input type="checkbox"/> | Beautification and Tree Advisory Board | <input checked="" type="checkbox"/> | Outstanding Student Award Committee |
| <input type="checkbox"/> | Building Trades Board* | <input checked="" type="checkbox"/> | Planning Commission / Board of Zoning |
| <input type="checkbox"/> | Capital Improvement Planning Committee | <input type="checkbox"/> | Public Building Commission |
| <input type="checkbox"/> | City Commission (only if vacancy occurs) | <input type="checkbox"/> | Recreation Commission |
| <input checked="" type="checkbox"/> | Community Spirit Award Committee | <input type="checkbox"/> | SCKMC (Hospital) Board of Trustees |
| <input type="checkbox"/> | Equal Opportunity & Accessibility Board | <input type="checkbox"/> | Traffic Safety Committee |
| <input type="checkbox"/> | Historic Preservation Board | <input checked="" type="checkbox"/> | Visit Ark City Board of Trustees |

*Professional certifications required — call (620) 441-4415 or (620) 441-4420 for more information

Please indicate why you are interested in serving and what skills you might contribute: I have been involved in Ark City as a "native" raised 4 daughters here and now feel I have time to give back / volunteer etc. — I was Publicity Manager @ 1st Intermark prior to banking the past 20 yr.

Signature: Joni R. Curl

Date: 2.16.21

~~~Applicants must be appointed by the Mayor with the consent of the City Commission~~~

Mail or Deliver to:  
 Lesley Shook, City Clerk OR Andrew Lawson, Public Information Officer  
 City of Arkansas City  
 118 W. Central Ave.  
 Arkansas City, KS 67005

Or you can email this form to: [lshook@arkansascityks.gov](mailto:lshook@arkansascityks.gov) or [alawson@arkansascityks.gov](mailto:alawson@arkansascityks.gov)



# City Commission Agenda Item

**Meeting Date:** July 6, 2021  
**From:** Larry Schwartz, City Attorney  
**Item:** SCKMC Board of Trustees Appointments

**Purpose:** Consent Agenda Item: Ratify SCK Health-recommended appointments of Brittany Carder and Bob Mathews to the South Central Kansas Medical Center Board of Trustees.

**Background:**

The City Commission on **September 15, 2020**, unanimously approved **Charter Ordinance No. 35**, which reorganizes the **South Central Kansas Medical Center Board of Trustees** to state that no more than two (2) city commissioners may serve on the Board at a time. Additionally, it specifies that each member shall serve a five-year (5) term and that one (1) such term shall expire on December 31 of each year.

To accomplish a transition to this system from the current Board that consisted of four (4) current commissioners and one (1) former commissioner, Charter Ordinance No. 35 provides that *“The initial terms of the trustees so appointed may be staggered in length from one to five years, so that only one trustee’s term will expire each year. Otherwise, trustees shall normally serve terms of five years each.”*

Following two publications and the 60-day protest period prescribed by law, this Charter Ordinance became law in early **December 2020**, but the current Board composition has remained out of compliance throughout 2021.

SCK Health recently nominated **Brittany Carder** and **Bob Mathews** to be appointed to the Board of Trustees.

Mayor Rogers has no recommendations regarding these nominations and has referred the matter to the City Commission as a whole. One new member should be appointed for **four (4) years** and the other for **five (5)**.

All future appointments to the Board of Trustees would be for five-year (5) terms. Even if these appointments are tabled to **July 20** for further consideration, the new trustees could take office at the **July 22** SCKMC meeting.

If the commissioners do not wish to follow either or both of SCK Health’s appointment recommendations, there are eight (8) other citizen candidates who have submitted interest forms that could be appointed in their stead.

**Commission Options:**

1. Approve with consent agenda.
2. Remove item from consent agenda for further consideration.

**Attachments:**

1. Board Vacancies
2. SCK Health Recommendation Letter
3. Brittany Carder’s Application Form
4. Bob Mathews’ Application Form
5. Douglas Allison’s Application Form
6. Tyler Anstine’s Application Form
7. Lloyd Colston’s Application Form
8. Vicki Jackson’s Application Form

9. Stacey Jervis' Application Form
10. Clifton Lolar's Application Form
11. Michael Taylor's Application Form
12. Iris Turner's Application Form

**Approved for Agenda by:**

A handwritten signature in black ink, appearing to be 'Randy Frazer', written over a horizontal line.

Randy Frazer, City Manager

## Board Vacancies as of June 30, 2021

| Board, Commission, Committee or Council                                                                                                      | Board and/or Staff Recommendations | Applications Received<br>(or Interest Expressed)                                                                                        |
|----------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|
| Arkansas City Public Library Board of Trustees                                                                                               |                                    | Joni Curl, Micah Fry, Jayna Munson, Latresha Swopes                                                                                     |
| Community Spirit Award Committee — 1 Vacancy                                                                                                 | Joni Curl                          |                                                                                                                                         |
| Equal Opportunity and Accessibility Advisory Board                                                                                           |                                    | Karla Gallegos Perez, Iris Turner                                                                                                       |
| Northwest Community Center Advisory Board — 1 Vacancy                                                                                        |                                    | <b>Accepting applications!</b>                                                                                                          |
| Public Building Commission — 1 Vacancy                                                                                                       |                                    | Dan Jurkovich, Cody Richardson, John Sturd                                                                                              |
| South Central Kansas Medical Center Board of Trustees — 2 Vacancies; one effective <b>Dec. 31, 2020</b> ; one effective <b>June 24, 2021</b> | Brittany Carder*, Bob Mathews*     | Douglas Allison, Tyler Anstine, Lloyd Colston, Sydney Hankins, Vicki Jackson, Stacey Jervis, Clifton Lolar, Michael Taylor, Iris Turner |

**\* SCK Health's Recommendation** — Mayor and staff have no recommendation for this board

## Potential Upcoming Reappointments

| Board/Commission/Committee/Council                 | Member(s) / Term Expiration Date                                            | Notes                                                                     |
|----------------------------------------------------|-----------------------------------------------------------------------------|---------------------------------------------------------------------------|
| Community Spirit Award Committee                   | Curtis Freeland / January 1, 2021<br><i>*did not wish to be reappointed</i> | Served as committee chair                                                 |
| Outstanding Student Award Committee                | Luke Wise / February 1, 2023<br><i>*does not wish to be reappointed</i>     | Wise resigned after moving away from the community                        |
| Beautification and Tree Advisory Board             | Nancy Holman / January 1, 2022                                              | Eligible for a second term                                                |
|                                                    | Paisley Howerton / January 1, 2022                                          | Serves as board vice chair                                                |
| Community Spirit Award Committee                   | JoAnn Bierle / January 1, 2022                                              | HRC legacy appointment                                                    |
| Equal Opportunity and Accessibility Advisory Board | Ethan Bartlett / January 1, 2022                                            | Member with a disability                                                  |
|                                                    | JoAnn Bierle / January 1, 2022                                              | Serves on 2021 Tacolalah Executive Committee                              |
| Visit Ark City Board of Trustees                   | Shannon Martin / January 1, 2022                                            | Tourism Representative                                                    |
|                                                    | Carlla Pike / January 1, 2022                                               | At Large / Treasurer                                                      |
|                                                    | Juliana Barragan / January 1, 2024                                          | No longer employed by Patterson Park Inn (no formal resignation received) |
| Arkansas City Public Library Board of Trustees     | Duane Oestmann / January 10, 2022                                           | City Commission representative (ex offi                                   |

## Applications Received / No Current Vacancies

Section IV, Item 6.

| Name                 | Interest in serving on:                                                                                                |
|----------------------|------------------------------------------------------------------------------------------------------------------------|
| Douglas Allison      | South Central Kansas Medical Center Board of Trustees                                                                  |
| Tyler Anstine        | South Central Kansas Medical Center Board of Trustees                                                                  |
| Brittany Carder      | South Central Kansas Medical Center Board of Trustees                                                                  |
| Lloyd Colston        | City Commission ( <i>if a vacancy occurs by resignation</i> )<br>South Central Kansas Medical Center Board of Trustees |
| Joni Curl            | Outstanding Student Award Committee<br>Visit Ark City Board of Trustees                                                |
| Karla Gallegos Perez | Equal Opportunity and Accessibility Advisory Board<br>Recreation Commission                                            |
| Ken Harader          | Planning Commission / Board of Zoning Appeals                                                                          |
| Nancy Holman         | Historic Preservation Board                                                                                            |
| Vicki Jackson        | South Central Kansas Medical Center Board of Trustees                                                                  |
| Stacey Jervis        | South Central Kansas Medical Center Board of Trustees                                                                  |
| Kayleigh Lawson      | Planning Commission / Board of Zoning Appeals<br>Visit Ark City Board of Trustees                                      |
| Randy Leach          | Building Trades Board                                                                                                  |
| Clifton Lolar        | South Central Kansas Medical Center Board of Trustees                                                                  |
| Bob Mathews          | South Central Kansas Medical Center Board of Trustees                                                                  |
| Latresha Swopes      | Arkansas City Public Library Board of Trustees                                                                         |
| Michael Taylor       | Building Trades Board<br>South Central Kansas Medical Center Board of Trustees                                         |
| Iris Turner          | Recreation Commission<br>South Central Kansas Medical Center Board of Trustees                                         |
| Charles Tweedy       | City Commission ( <i>if a vacancy occurs by resignation</i> )<br>Visit Ark City Board of Trustees                      |

**From:** [Jeff Bowman](#)  
**To:** [srogers@arkansascityks.gov](mailto:srogers@arkansascityks.gov); [Randy Frazer](#)  
**Subject:** Hospital Board Request  
**Date:** Sunday, June 27, 2021 11:13:43 AM

---

Good morning!

I trust you are doing well. SCK Health's Board of Trustees asked me to email you the recommendations for the open seats of Duane Oestmann and Karen Welch.

We would like to recommend Bob Mathews and Britney Carder as the new members. Thank you for your consideration and hope you are having a wonderful weekend!

Best regards,

Jeff Bowman

**CONFIDENTIALITY NOTICE:** This communication, including any attachments, may contain confidential information and is intended only for the individual or entity to which it is addressed. Any review, dissemination, or copying of this communication by anyone other than the intended recipient is strictly prohibited. If you are not the intended recipient, please contact the sender by reply email and delete and destroy all copies of the original message.



# City Boards/Commissions/Committees/Councils Volunteer Form

Name: Brittany Carder  
 Phone: [REDACTED]  
 Alternate Phone: [REDACTED]  
 Email: [REDACTED]

Home Address: 1715 Estates Drive  
 Employment: Self Employed  
 Job Title: Owner  
 Years Lived in Arkansas City: 5

Community and Professional Activities/Associations/Honors/Organizations:

- \* Director - Ark City Farm & Art Market
- \* Executive Board - Arkansas City Chamber of Commerce
- \* Director - Cowley Indoor Market, Cowley County Rival Fair,
- \* Project Revive Ark City Committee founding member.

Previous Civic Experience (please list any appointed or elected positions you have held in the past):

\_\_\_\_\_

\_\_\_\_\_

Appointment(s) you are applying for [please indicate your choice(s) — when a vacancy occurs, you will be contacted]:

- |                                                                            |                                                                        |
|----------------------------------------------------------------------------|------------------------------------------------------------------------|
| <input type="checkbox"/> ACPL (Public Library) Board of Trustees           | <input type="checkbox"/> Northwest Community Center Board              |
| <input type="checkbox"/> Beautification and Tree Advisory Board            | <input type="checkbox"/> Outstanding Student Award Committee           |
| <input type="checkbox"/> Building Trades Advisory Board*                   | <input type="checkbox"/> Planning Commission / Board of Zoning         |
| <input type="checkbox"/> Capital Improvement Plan Committee                | <input type="checkbox"/> Public Building Commission                    |
| <input type="checkbox"/> City Commission ( <i>only if vacancy occurs</i> ) | <input type="checkbox"/> Recreation Commission                         |
| <input type="checkbox"/> Community Spirit Award Committee                  | <input type="checkbox"/> Retired Citizens Advisory Council             |
| <input type="checkbox"/> Equal Opportunity & Accessibility Board           | <input checked="" type="checkbox"/> SCKMC (Hospital) Board of Trustees |
| <input type="checkbox"/> Historic Preservation Board                       | <input type="checkbox"/> Visit Ark City Board of Trustees              |

\*Professional certifications possibly required — call (620) 441-4415 or (620) 441-4420 for more information

Please indicate why you are interested in serving and what skills you might contribute: \_\_\_\_\_

I am a community advocate for many years and can  
contribute business knowledge and new ideas for community  
engagement.

Signature: [Signature]

Date: 2.6.20

~~~Applicants must be appointed by the Mayor with the consent of the City Commission~~~

Mail or Deliver to:
 Lesley Shook, City Clerk OR Andrew Lawson, Public Information Officer
 City of Arkansas City
 118 W. Central Ave.
 Arkansas City, KS 67005

Or you can email this form to: lshook@arkansascityks.gov or alawson@arkansascityks.gov

City Boards/Commissions/Committees/Councils Volunteer Form

Name: Bob MATHEWS
 Phone: [REDACTED]
 Alternate Phone: [REDACTED]
 Email: NONE

Home Address: 900 N. D
 Employment: Retired
 Job Title: —
 Years Lived in Arkansas City: 47 yr

Community and Professional Activities/Associations/Honors/Organizations:

See ATTACHED

Previous Civic Experience (please list any appointed or elected positions you have held in the past):

—

Appointment(s) you are applying for [please indicate your choice(s) — when a vacancy occurs, you will be contacted]:

- | | |
|--|--|
| <input type="checkbox"/> ACPL (Public Library) Board of Trustees | <input type="checkbox"/> Historic Preservation Board |
| <input type="checkbox"/> Beautification and Tree Advisory Board | <input type="checkbox"/> Northwest Community Center Board |
| <input type="checkbox"/> Building Trades Advisory Board* | <input type="checkbox"/> Outstanding Young Student Committee |
| <input type="checkbox"/> Capital Improvement Plan Committee | <input type="checkbox"/> Planning Commission / Board of Zoning |
| <input type="checkbox"/> City Commission (<i>only if vacancy occurs</i>) | <input type="checkbox"/> Public Building Commission |
| <input type="checkbox"/> Community Spirit Award Committee | <input type="checkbox"/> Recreation Commission |
| <input type="checkbox"/> Convention and Visitors Bureau Board | <input type="checkbox"/> Retired Citizens Advisory Council |
| <input type="checkbox"/> Equal Opportunity & Accessibility Board | <input checked="" type="checkbox"/> SCKMC (Hospital) Board of Trustees |

*Professional certifications required — call (620) 441-4415 or (620) 441-4420 for more information

Please indicate why you are interested in serving and what skills you might contribute: —

See ATTACHED - Too little Ark City

Signature: Bob Mathews Date: 4/10/18

~~~Applicants must be appointed by the Mayor with the consent of the City Commission~~~

Mail or Deliver to:  
 Lesley Shook, City Clerk OR Andrew Lawson, Public Information Officer  
 City of Arkansas City  
 118 W. Central Ave.  
 Arkansas City, KS 67005

Or you can email this form to: [lshook@arkansascityks.gov](mailto:lshook@arkansascityks.gov) or [alawson@arkansascityks.gov](mailto:alawson@arkansascityks.gov)

## City Volunteer Form for Boards, Commissions and Committees

Name: Douglas K. Allison  
 Phone: [REDACTED]  
 Alternate Phone: \_\_\_\_\_  
 Email: [REDACTED]

Home Address: 303 N 4th Street, Arkansas City, KS  
 Employment: Cowley County  
 Job Title: Director of Emergency Communications  
 Years Lived in Arkansas City: 35

**Community and Professional Activities/ Associations/Honors/Organizations:**

Arkansas City Lions Club Law Enforcement Officer of the Year, presented in 2017; member of APCO International emergency communications organization

**Previous Civic Experience (please list any appointed or elected positions you have held in the past):**  
Former board member Angels in the Attic

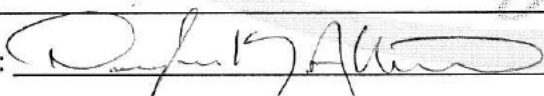
**Appointment(s) you are applying for [please indicate all of your choice(s) – when a vacancy occurs, you will be contacted; also, please note you may serve on only two (2) of these boards at one time]:**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> ACPL (Public Library) Board of Trustees<br><input type="checkbox"/> Beautification and Tree Advisory Board<br><input type="checkbox"/> Building Trades Board*<br><input type="checkbox"/> Capital Improvement Planning Committee<br><input type="checkbox"/> City Commission ( <i>only if vacancy occurs</i> )<br><input type="checkbox"/> Community Spirit Award Committee<br><input type="checkbox"/> Equal Opportunity & Accessibility Board<br><input type="checkbox"/> Historic Preservation Board | <input type="checkbox"/> Northwest Community Center Board<br><input type="checkbox"/> Outstanding Student Award Committee<br><input type="checkbox"/> Planning Commission / Board of Zoning<br><input type="checkbox"/> Public Building Commission<br><input type="checkbox"/> Recreation Commission<br><input checked="" type="checkbox"/> SCKMC (Hospital) Board of Trustees<br><input type="checkbox"/> Traffic Safety Committee<br><input type="checkbox"/> Visit Ark City Board of Trustees |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

\*Professional certifications required – call (620) 441-4415 or (620) 441-4420 for more information!

**Please indicate why you are interested in serving and what skills you might contribute:** \_\_\_\_\_

**Please refer to the attached letter of interest.** \_\_\_\_\_

Signature: 

Date: 10/14/20

~~~Applicants must be appointed by the Mayor with the consent of the City Commission~~~

Mail or Deliver to:
 Lesley Shook, City Clerk OR Andrew Lawson, Public Information Officer
 City of Arkansas City
 118 W. Central Ave.
 Arkansas City, KS 67005

Or you can email this form to: lshook@arkansascityks.gov or alawson@arkansascityks.gov

City Boards/Commissions/Committees/Councils Volunteer Form

Name: TYLER ANSTINEPhone: [REDACTED]Alternate Phone: [REDACTED]Email: [REDACTED]Home Address: 5816 3rd St. RD. ARK CITY, KSEmployment: RETIREDJob Title: 1/AYears Lived in Arkansas City: 65

Community and Professional Activities/Associations/Honors/Organizations:

PEO SISTERHOOD, ACCT,

Previous Civic Experience (please list any appointed or elected positions you have held in the past):

NONE

Appointment(s) you are applying for [please indicate your choice(s) — when a vacancy occurs, you will be contacted]:

- | | |
|--|--|
| <input type="checkbox"/> ACPL (Public Library) Board of Trustees | <input type="checkbox"/> Historic Preservation Board |
| <input type="checkbox"/> Beautification and Tree Advisory Board | <input type="checkbox"/> Northwest Community Center Board |
| <input type="checkbox"/> Building Trades Advisory Board* | <input type="checkbox"/> Outstanding Young Student Committee |
| <input type="checkbox"/> Capital Improvement Plan Committee | <input type="checkbox"/> Planning Commission / Board of Zoning |
| <input type="checkbox"/> City Commission (<i>only if vacancy occurs</i>) | <input type="checkbox"/> Public Building Commission |
| <input type="checkbox"/> Community Spirit Award Committee | <input type="checkbox"/> Recreation Commission |
| <input type="checkbox"/> Convention and Visitors Bureau Board | <input type="checkbox"/> Retired Citizens Advisory Council |
| <input type="checkbox"/> Equal Opportunity & Accessibility Board | <input checked="" type="checkbox"/> SCKMC (Hospital) Board of Trustees |

*Professional certifications required — call (620) 441-4415 or (620) 441-4420 for more information

Please indicate why you are interested in serving and what skills you might contribute:

I FEEL THIS BOARD IS EXTREMELY IMPORTANT AT THIS POINT IN
THE LIFE OF OUR LOCAL HOSPITAL. MOST OF MY WORKING YEARS WERE
IN THE MEDICAL FIELD. THAT MAY POSSIBLY BE HELPFUL

Signature: Tyler AnstineDate: 3-14-18

~~~Applicants must be appointed by the Mayor with the consent of the City Commission~~~

Mail or Deliver to:  
 Lesley Shook, City Clerk OR Andrew Lawson, Public Information Officer  
 City of Arkansas City  
 118 W. Central Ave.  
 Arkansas City, KS 67005

Or you can email this form to: [lshook@arkansascityks.gov](mailto:lshook@arkansascityks.gov) or [alawson@arkansascityks.gov](mailto:alawson@arkansascityks.gov)

## Andrew Lawson

---

**From:** Lloyd Colston <[REDACTED]>  
**Sent:** Thursday, October 1, 2020 11:21 AM  
**To:** alawson@arkansascityks.gov  
**Subject:** PIO Meeting

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Can I get the zoom meeting link?

Also, I'm interested in the Hospital BOD

Thanks

Lloyd

--

Lloyd Colston  
KC5FM  
Hamshack Hotline 50052



# City Boards/Commissions/Councils/Committees Volunteer Form

Name: VICKI J. JACKSON Home Address: 1310 N. 3rd St.  
 Phone: [REDACTED] Employment: retired  
 Alternate Phone: [REDACTED] Job Title: retired domestic goddess  
 Email: [REDACTED] Years Lived in Arkansas City: 12-15

Community and Professional Activities/Associations/Honors/Organizations:

Soroptimists, Etzanoa Conservancy

Previous Civic Experience (please list any appointed or elected positions you have held in the past):

Board Member - Etzanoa

Appointment(s) you are applying for [please indicate your choice(s) — when a vacancy occurs, you will be contacted]:

- |                                                                            |                                                                        |
|----------------------------------------------------------------------------|------------------------------------------------------------------------|
| <input type="checkbox"/> ACPL (Public Library) Board of Trustees           | <input type="checkbox"/> Northwest Community Center Board              |
| <input type="checkbox"/> Beautification and Tree Advisory Board            | <input type="checkbox"/> Outstanding Young Student Committee           |
| <input type="checkbox"/> Building Trades Advisory Board*                   | <input type="checkbox"/> Planning Commission / Board of Zoning         |
| <input type="checkbox"/> Capital Improvement Plan Committee                | <input type="checkbox"/> Public Building Commission                    |
| <input type="checkbox"/> City Commission ( <i>only if vacancy occurs</i> ) | <input type="checkbox"/> Recreation Commission                         |
| <input type="checkbox"/> Convention and Visitors Bureau Board              | <input type="checkbox"/> Retired Citizens Advisory Council             |
| <input type="checkbox"/> Equal Opportunity & Accessibility Board           | <input checked="" type="checkbox"/> SCKMC (Hospital) Board of Trustees |
| <input type="checkbox"/> Historic Preservation Board                       | <input type="checkbox"/> Traffic Safety Committee                      |

\*Professional certifications required — call (620) 441-4415 or (620) 441-4420 for more information

Please indicate why you are interested in serving and what skills you might contribute:

I have years of experience as a insurance  
claims supervisor, billing manager in a chiropractic  
office, former CNA & HHA.

Signature: Vicki Jackson

Date: 4-5-18

~~Applicants must be appointed by the Mayor with the consent of the City Commission~~

Mail or Deliver to:  
 Lesley Shook, City Clerk OR Andrew Lawson, Public Information Officer  
 City of Arkansas City  
 118 W. Central Ave.  
 Arkansas City, KS 67005

Or you can email to: [lshook@arkansascityks.gov](mailto:lshook@arkansascityks.gov) or [alawson@arkansascityks.gov](mailto:alawson@arkansascityks.gov)

# City Boards/Commissions/Committees/Councils Volunteer Form

Name: Stacey Jervis  
 Phone: [REDACTED]  
 Alternate Phone: [REDACTED]  
 Email: [REDACTED]

Home Address: 608 N. B St Ark City  
 Employment: [REDACTED]  
 Job Title: Family Nurse Practitioner  
 Years Lived in Arkansas City: 4 months

Community and Professional Activities/Associations/Honors/Organizations:

Please see Resume

Previous Civic Experience (please list any appointed or elected positions you have held in the past):

None

Appointment(s) you are applying for [please indicate all of your choice(s) – when a vacancy occurs, you will be contacted]:

- |                                                                            |                                                                        |
|----------------------------------------------------------------------------|------------------------------------------------------------------------|
| <input type="checkbox"/> ACPL (Public Library) Board of Trustees           | <input type="checkbox"/> Northwest Community Center Board              |
| <input type="checkbox"/> Beautification and Tree Advisory Board            | <input type="checkbox"/> Outstanding Student Award Committee           |
| <input type="checkbox"/> Building Trades Board*                            | <input type="checkbox"/> Planning Commission / Board of Zoning         |
| <input type="checkbox"/> Capital Improvement Plan Committee                | <input type="checkbox"/> Public Building Commission                    |
| <input type="checkbox"/> City Commission ( <i>only if vacancy occurs</i> ) | <input type="checkbox"/> Recreation Commission                         |
| <input type="checkbox"/> Community Spirit Award Committee                  | <input type="checkbox"/> Retired Citizens Advisory Council             |
| <input type="checkbox"/> Equal Opportunity & Accessibility Board           | <input checked="" type="checkbox"/> SCKMC (Hospital) Board of Trustees |
| <input type="checkbox"/> Historic Preservation Board                       | <input type="checkbox"/> Visit Ark City Board of Trustees              |

*\*Professional certifications may be required – please call (620) 441-4415 or (620) 441-4420 for more information*

Please indicate why you are interested in serving and what skills you might contribute:

To serve my community – Please see Resume for skills

Signature: Stacey Jervis

Date: 3-2-20

~~~Applicants must be appointed by the Mayor with the consent of the City Commission~~~

Mail or Deliver to:
 Lesley Shook, City Clerk **OR** Andrew Lawson, Public Information Officer
 City of Arkansas City
 118 W. Central Ave.
 Arkansas City, KS 67005

Or you can email this form to: lshook@arkansascityks.gov or alawson@arkansascityks.gov

City Volunteer Form for Boards, Commissions and Committees

Name: Clifton Lolar
 Phone: [REDACTED]
 Alternate Phone: [REDACTED]
 Email: [REDACTED]

Home Address: 320 North 6th
 Employment: Arkansas City Recreation Commission
 Job Title: Lead Custodian
 Years Lived in Arkansas City: 40

Community and Professional Activities/Associations/Honors/Organizations:

Battle of the Badges

Previous Civic Experience (please list any appointed or elected positions you have held in the past):

Executive Committee - Chamber of Commerce

Appointment(s) you are applying for [please indicate all of your choice(s) – when a vacancy occurs, you will be contacted; also, please note you may serve on only two (2) of these boards at one time]:

☐ ACPL (Public Library) Board of Trustees
☐ Beautification and Tree Advisory Board
☐ Building Trades Board*
☐ Capital Improvement Planning Committee
☐ City Commission (*only if vacancy occurs*)
☐ Community Spirit Award Committee
☐ Equal Opportunity & Accessibility Board
☐ Historic Preservation Board

☐ Northwest Community Center Board
☐ Outstanding Student Award Committee
☐ Planning Commission / Board of Zoning
☐ Public Building Commission
☐ Recreation Commission
☒ SCKMC (Hospital) Board of Trustees
☐ Traffic Safety Committee
☐ Visit Ark City Board of Trustees

*Professional certifications required – call (620) 441-4415 or (620) 441-4420 for more information!

Please indicate why you are interested in serving and what skills you might contribute: I'm
interested in serving on the SCKMC Board of Trustees to help maintain high
quality - effective health care for patients in our community. I will
contribute my skills as a planner, problem solver, and great listener to
achieve my personal goals as a member.

Signature: [Signature]

Date: 10.6.20

~~~Applicants must be appointed by the Mayor with the consent of the City Commission~~~

Mail or Deliver to:  
 Lesley Shook, City Clerk OR Andrew Lawson, Public Information Officer  
 City of Arkansas City  
 118 W. Central Ave.  
 Arkansas City, KS 67005

Or you can email this form to: [lshook@arkansascityks.gov](mailto:lshook@arkansascityks.gov) or [alawson@arkansascityks.gov](mailto:alawson@arkansascityks.gov)



# City Boards/Commissions/Committees/Councils Volunteer Form

Name: Michael L Taylor  
 Phone: [REDACTED]  
 Alternate Phone: [REDACTED]  
 Email: [REDACTED]

Home Address: 10736 284th Drive  
 Employment: Realtor  
 Job Title: Owner/Broker  
 Years Lived in Arkansas City: 20 years

## Community and Professional Activities/Associations/Honors/Organizations:

I am on the Board of Relators, but I am not very active.

Previous Civic Experience (please list any appointed or elected positions you have held in the past):  
 I have been Mayor Jamestown Kansas

Appointment(s) you are applying for [please indicate your choice(s) — when a vacancy occurs, you will be contacted]:

- |                                                                            |                                                                        |
|----------------------------------------------------------------------------|------------------------------------------------------------------------|
| <input type="checkbox"/> ACPL (Public Library) Board of Trustees           | <input type="checkbox"/> Historic Preservation Board                   |
| <input type="checkbox"/> Beautification and Tree Advisory Board            | <input type="checkbox"/> Northwest Community Center Board              |
| <input type="checkbox"/> Building Trades Advisory Board*                   | <input type="checkbox"/> Outstanding Young Student Committee           |
| <input type="checkbox"/> Capital Improvement Plan Committee                | <input type="checkbox"/> Planning Commission / Board of Zoning         |
| <input type="checkbox"/> City Commission ( <i>only if vacancy occurs</i> ) | <input type="checkbox"/> Public Building Commission                    |
| <input type="checkbox"/> Community Spirit Award Committee                  | <input type="checkbox"/> Recreation Commission                         |
| <input type="checkbox"/> Convention and Visitors Bureau Board              | <input type="checkbox"/> Retired Citizens Advisory Council             |
| <input type="checkbox"/> Equal Opportunity & Accessibility Board           | <input checked="" type="checkbox"/> SCKMC (Hospital) Board of Trustees |

\*Professional certifications required — call (620) 441-4415 or (620) 441-4420 for more information

Please indicate why you are interested in serving and what skills you might contribute:

I have 26 years experience in Healthcare Administration at the CEO level and above. I have been a Hospital CEO, Group Administrator, Regional Director and Vice President. I have worked for both For Profit and Non-Profit Corporations. I started my own company that specialized in working with Hospitals that were in danger of closing because they were not financially viable. I realize that we need our Hospital and realize it should be profitable. I should point out that I have been in Real Estate for the past 16 years, my retirement job.

Signature: [Signature]

Date: 11/4/2018

~~~Applicants must be appointed by the Mayor with the consent of the City Commission~~~

Mail or Deliver to:
 Lesley Shook, City Clerk OR Andrew Lawson, Public Information Officer
 City of Arkansas City
 118 W. Central Ave.
 Arkansas City, KS 67005

Or you can email this form to: lshook@arkansascityks.gov or alawson@arkansascityks.gov

City Boards/Commissions/Committees/Councils Volunteer Form

Name: Iris TurnerHome Address: 309 N. Centennial Rd, AC

Phone: _____

Employment: Oxford Senior Living

Alternate Phone: _____

Job Title: Vice President of Operations

Email: _____

Years Lived in Arkansas City: 8 months

Community and Professional Activities/Associations/Honors/Organizations:

Lion's Club member; Leadership CoffeyvilleAmerican Cancer Society Relay for Life Committee; Business of the Year RecipientKansas Health Care Association Executive Committee

Previous Civic Experience (please list any appointed or elected positions you have held in the past):

School Board Member USD 286, Youth Activity Board of Directors, Chamber of Commerce Board of DirectorsTexas Coalition for Culture Change Regulation and Policy committee

Appointment(s) you are applying for [please indicate your choice(s) — when a vacancy occurs, you will be contacted]:

| | | | |
|-------------------------------------|---|-------------------------------------|---------------------------------------|
| <input type="checkbox"/> | ACPL (Public Library) Board of Trustees | <input type="checkbox"/> | Historic Preservation Board |
| <input type="checkbox"/> | Beautification and Tree Advisory Board | <input type="checkbox"/> | Northwest Community Center Board |
| <input type="checkbox"/> | Building Trades Advisory Board* | <input checked="" type="checkbox"/> | Outstanding Young Student Committee |
| <input checked="" type="checkbox"/> | Capital Improvement Plan Committee | <input type="checkbox"/> | Planning Commission / Board of Zoning |
| <input type="checkbox"/> | City Commission (<i>only if vacancy occurs</i>) | <input type="checkbox"/> | Public Building Commission |
| <input type="checkbox"/> | Community Spirit Award Committee | <input checked="" type="checkbox"/> | Recreation Commission |
| <input type="checkbox"/> | Convention and Visitors Bureau Board | <input checked="" type="checkbox"/> | Retired Citizens Advisory Council |
| <input checked="" type="checkbox"/> | Equal Opportunity & Accessibility Board | <input checked="" type="checkbox"/> | SCKMC (Hospital) Board of Trustees |

*Professional certifications required — call (620) 441-4415 or (620) 441-4420 for more information

Please indicate why you are interested in serving and what skills you might contribute: _____

I want to serve the community where my family lives. I have many years of leadership and financial management experience, managing multi-million dollar budgets.Signature: Iris TurnerDigitally signed by Iris Turner
Date: 2018.11.13 10:01:42 -06'00'Date: 11.13.18

~~~Applicants must be appointed by the Mayor with the consent of the City Commission~~~

Mail or Deliver to:

Lesley Shook, City Clerk **OR** Andrew Lawson, Public Information Officer

City of Arkansas City

118 W. Central Ave.

Arkansas City, KS 67005

Or you can email this form to: [lshook@arkansascityks.gov](mailto:lshook@arkansascityks.gov) or [alawson@arkansascityks.gov](mailto:alawson@arkansascityks.gov)



# City Commission Agenda Item

**Meeting Date:** July 6, 2021  
**From:** Andrew Lawson, Public Information Officer  
**Item:** Multimodal Transportation Master Plan Agreement

**Purpose:** Consider second reading of a Resolution approving an agreement by and between the City of Arkansas City and TranSystems Corporation, of Wichita, for Professional Services to design and construct a Multimodal Transportation Master Plan for the City, utilizing Blue Cross Blue Shield of Kansas Pathways to a Healthy Kansas grant funds, for an amount not to exceed \$25,000.  
**(Voice Vote)**

**Background:**  
The City Commission on **May 5, 2020**, indicated support for a “Pathways to a Healthy Kansas” grant application, through RISE Cowley, in the amount of **\$25,000.00** for a Master Transportation Plan. On **May 19, 2020**, the Commission approved **Resolution No. 2020-05-3331**, approving the hiring of a technical consultant prior to **December 15, 2020**, to develop a Master Transportation Plan for the City, utilizing these awarded grant funds.

With the consent of Blue Cross Blue Shield of Kansas (BCSBSKS), which has already disbursed the grant funds, this deadline was extended to **June 15, 2021**, via the passage of **Resolution No. 2020-12-3377** on **December 15, 2020**. BCSBSKS Pathways Coordinator Virginia Barnes later approved an additional three-week (3) extension.

Should the overall cost of this work end up exceeding **\$25,000**, additional action from the Commission might be necessary, but community partners such as **RISE Cowley** and **USD 470** have indicated a possible willingness to assist with those costs. No work will occur outside the scope of the attached agreement without prior approval.

If the attached agreement is approved, the work will kick off at the **Traffic Safety Committee** meeting on **July 16**. While TranSystems gathers, collects and analyzes the relevant data, the City will be responsible for surveying citizens, convening public meetings and collecting other forms of community engagement to go into this plan.

Part of the outcome of this plan will be to identify areas that may need further engineering study in the future.

- Commission Options:**
1. Approve the Resolution.
  2. Disapprove the Resolution.

**Fiscal Impact:**

|         |                    |             |       |               |                 |
|---------|--------------------|-------------|-------|---------------|-----------------|
| Amount: | \$25,000.00        |             |       |               |                 |
| Fund:   | 68                 | Department: | 100   | Expense Code: | 6214            |
| X       | Included in Budget | Grant       | Bonds | X             | Other (explain) |

The City was awarded a \$25,000 grant from Blue Cross Blue Shield of Kansas to pay for this work. The City is responsible for administering the grant and supporting the development of the Multimodal Transportation Master Plan. Other than staff time, this is not expected to add any direct costs. Any additional costs that arise through this planning process will be covered by partners or presented separately to the Commission.

**Attachments:**

1. Resolution 2021-07-\_\_\_\_
2. Agreement between City of Arkansas City and TranSystems Corporation for Professional Services

**Approved for Agenda by:**

A handwritten signature in dark ink, appearing to read 'R. Frazer', is written over a horizontal line.

Randy Frazer, City Manager

**RESOLUTION NO. 2021-07-\_\_\_\_\_**

**A RESOLUTION APPROVING AN AGREEMENT BY AND BETWEEN THE CITY OF ARKANSAS CITY, KANSAS, AND TRANSYSTEMS CORPORATION, OF WICHITA, FOR PROFESSIONAL SERVICES TO DESIGN AND CONSTRUCT A MULTIMODAL TRANSPORTATION MASTER PLAN FOR THE CITY OF ARKANSAS CITY, UTILIZING BLUE CROSS BLUE SHIELD OF KANSAS PATHWAYS TO A HEALTHY KANSAS GRANT FUNDS, FOR AN AMOUNT NOT TO EXCEED \$25,000.**

**WHEREAS**, RISE Cowley, Cowley County's countywide health coalition, received a \$400,000 Pathways to a Healthy Kansas grant from Blue Cross Blue Shield of Kansas to implement locally between August 2017 and July 2020; and

**WHEREAS**, the goal of Pathways to a Healthy Kansas is to combine community-wide evidence-based solutions and promising practices for improving active living, healthy eating, and tobacco prevention in Kansas; and

**WHEREAS**, \$25,000 remains available to the City of Arkansas City, Kansas, and Cowley County from Blue Cross Blue Shield of Kansas (BCBSKS) in the Community Policy track of Phase 1 of the Pathways to a Healthy Kansas initiative; and

**WHEREAS**, the proposed Multimodal Transportation Master Plan would help to improve physical infrastructure for both pedestrian and bicycle travel by residents and visitors, as well as assist with better planning for future transportation grants, prioritization of projects for budgeting purposes and spurring further community engagement on this issue; and

**WHEREAS**, multi-use trails, pathways, and bicycle lanes have been proven to provide additional new business, tourism and economic development opportunities, as well as increased revenue to existing local businesses; and

**WHEREAS**, approval of the proposed Multimodal Transportation Master Plan will provide legitimacy and momentum in accessing state and federal grant funding toward achieving the construction and repair projects identified therein; and

**WHEREAS**, the professional services of a consultant are required to properly develop this Plan, assist with gathering community input, provide technical solutions to traffic safety concerns and identify new project funding sources; and

**WHEREAS**, the RISE Cowley Steering Committee, acting as the Community Policy Committee, unanimously consented during its meeting on May 12, 2020, to approve the proposed use of \$25,000 for this Master Transportation Plan; and

**WHEREAS**, the Governing Body of the City of Arkansas City, Kansas, on May 19, 2020, approved Resolution No. 2020-05-3331, approving the hiring of a technical consultant prior to December 15, 2020, to develop a Master Transportation Plan for the City of Arkansas City, Kansas, utilizing these grant funds which have now been received by the City; and

**WHEREAS**, a lack of responsive bids in the time frame allotted led City staff, BCBSKS and the Public Health Law Center to recommend a six-month extension to the deadline previously established in Resolution No. 2020-05-3331; and

**WHEREAS**, the Governing Body of the City of Arkansas City, Kansas, on December 15, 2020, approved Resolution No. 2020-12-3377, approving the hiring of a technical consultant on or prior to June 15, 2021, to develop a Multimodal Transportation Master Plan for the City of Arkansas City, utilizing grant funds which have been received by the City; and

**WHEREAS**, BCBSKS Pathways Coordinator Virginia Barnes later approved an additional three-week extension; and

**WHEREAS**, the Governing Body of the City of Arkansas City, Kansas, now desires to approve an agreement by and between the City of Arkansas City, Kansas, and TranSystems Corporation, of Wichita, for Professional Services to design and construct a Multimodal Transportation Master Plan for the City, utilizing Blue Cross Blue Shield of Kansas Pathways to a Healthy Kansas grant funds, for an amount not to exceed \$25,000.00.

**NOW, THEREFORE, IN CONSIDERATION OF THE AFORESTATED PREMISES, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS:**

**SECTION ONE:** The Governing Body of the City of Arkansas City, Kansas, hereby authorizes the City of Arkansas City, Kansas, to enter into an agreement by and between the City of Arkansas City, Kansas, and TranSystems Corporation, of Wichita, for Professional Services to design and construct a Multimodal Transportation Master Plan for the City, utilizing Blue Cross Blue Shield of Kansas Pathways to a Healthy Kansas grant funds, for an amount not to exceed \$25,000.00.

**SECTION TWO:** The Governing Body of the City of Arkansas City, Kansas, hereby authorizes City staff of the City of Arkansas City, Kansas, to take such further and other necessary actions that are required to effectuate the intent and purposes of this Legislative Enactment.

**SECTION THREE:** This Resolution shall be in full force and effect from its date of passage by the Governing Body of the City of Arkansas City, Kansas.

**PASSED AND RESOLVED** by the Governing Body of the City of Arkansas City, Kansas, on this 6<sup>th</sup> day of July, 2021.

(Seal) \_\_\_\_\_  
Scott Rogers, Mayor

ATTEST:  
  
\_\_\_\_\_  
Lesley Shook, City Clerk

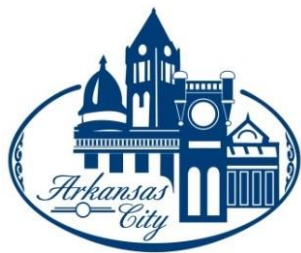
APPROVED AS TO FORM:  
  
\_\_\_\_\_  
Larry R. Schwartz, City Attorney

**CERTIFICATE**

I hereby certify that the above and foregoing is a true and correct copy of the Resolution No. 2021-07-\_\_\_\_ of the City of Arkansas City, Kansas, adopted by the Governing Body thereof on July 6, 2021, as the same appears of record in my office.

DATED: \_\_\_\_\_  
\_\_\_\_\_  
Lesley Shook, City Clerk





# City Commission Agenda Item

**Meeting Date:** July 6, 2021  
**From:** Randy Frazer, City Manager  
**Item:** Amend 2021 Pay Ordinance

**Purpose:** Consider first reading of an Ordinance fixing the compensation of employees of the City of Arkansas City, Kansas, pursuant to the provision of K.S.A. 14-1501 *et seq.*, and repealing Ordinance No. 2021-06-4532. **(Roll Call Vote)**

**Background:**

Staff recommends adding a job title of part-time Firefighter/Paramedic in the Fire/Emergency Medical Services (EMS) Department. The position will be a Pay Range 26F.

**Commission Options:**

1. Approve the Ordinance on first reading
2. Disapprove the Ordinance
3. Table the Ordinance for further consideration

**Fiscal Impact:**

Amount: None

Fund: \_\_\_\_\_ Department: \_\_\_\_\_ Expense Code: \_\_\_\_\_  
☒ X Included in Budget ☐ Grant ☐ Bonds ☐ Other (explain)

**Attachments:**

**Approved for Agenda by:**

Randy Frazer, City Manager

**ORDINANCE NO. 2021-07-**

**AN ORDINANCE FIXING THE COMPENSATION OF EMPLOYEES OF THE CITY OF ARKANSAS CITY, KANSAS, PURSUANT TO THE PROVISION OF K.S.A. 14-1501 *ET SEQ.*, AND REPEALING ORDINANCE NO. 2021-06-4532.**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS, KANSAS, AS FOLLOWS:**

**SECTION ONE:** The Governing Body of the City of Arkansas City, Kansas, hereby adopts the City Master Wage Plan, attached hereto and incorporated by reference as if fully set forth herein. All such officers and employees of said City shall be paid respectively the amount set opposite the range set forth, in accordance with the City Budget for such purposes. All officers and employees shall be compensated from the several funds appropriated therefore, and shall be paid at such time and for such periods as the City Manager may direct, and further approval by the Governing Body for the payment of salaries and wages as authorized is not deemed necessary provided that pay period and time for payment of appropriate salaries shall be on a biweekly basis.

**SECTION TWO:** Overtime rate, longevity pay, and other pay incentives for employees shall be determined and specified in accordance with personnel policies in effect, and herein adopted by reference and incorporated as fully set forth herein. All compensation provided for in the City of Arkansas City Master Wage Plan shall be paid on warrants duly drawn according to law.

**SECTION THREE:** The Governing Body of the City of Arkansas City, Kansas, hereby repeals all provisions of Ordinance No. 2021-06-4532.

**SECTION FOUR:** The City Clerk of the City of Arkansas City, Kansas, shall cause this Ordinance, or a summary thereof, to be published one time in the official City newspaper and said Ordinance shall be in effect July 17, 2021.

**PASSED AND ORDAINED** by the Governing Body of the City of Arkansas City, Kansas, on this 6<sup>th</sup> day of July, 2021.

(Seal)

\_\_\_\_\_  
Scott Rogers, Mayor

ATTEST:

\_\_\_\_\_  
Lesley Shook, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Larry R. Schwartz, City Attorney

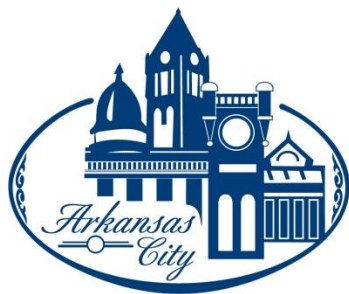
**CERTIFICATE**

I hereby certify that the above and foregoing is a true and correct copy of the Ordinance No. 2021-07-\_\_\_\_ of the City of Arkansas City, Kansas, adopted by the Governing Body thereof on July 6, 2021, as the same appears of record in my office.

DATED: \_\_\_\_\_.

\_\_\_\_\_  
Lesley Shook, City Clerk





**CITY OF ARKANSAS CITY MASTER WAGE PLAN**  
**ADOPTED BY THE GOVERNING BODY**  
**OF THE CITY OF ARKANSAS CITY**  
**ON JULY 6, 2021**

Section , Item 1.

| <u>RANGE</u> | <u>JOB TITLE</u>                                |  | <u>RANGE</u> | <u>JOB TITLE</u>                                        |
|--------------|-------------------------------------------------|--|--------------|---------------------------------------------------------|
| 12           | Burn Pit Attendant                              |  | 23           | Distribution & Collection Maintenance Worker III        |
|              | Clerk                                           |  |              | Emergency Management Coordinator                        |
|              | Temporary/Seasonal Grounds Maintenance Worker   |  |              | Police Officer                                          |
|              | Temporary/Seasonal Horticulturalist             |  |              |                                                         |
|              | Temporary/Seasonal Hydrant Flusher              |  | 24           | Director of Senior Services                             |
|              |                                                 |  |              | Master Police Officer (MPO)                             |
| 14           | Cook/Driver                                     |  |              | Parks & Facilities Supervisor                           |
|              | Director of Northwest Community Center & Hogan  |  |              | Sanitation Supervisor                                   |
|              |                                                 |  |              | Management Assistant                                    |
| 15           | Head Cook                                       |  |              | Street & Stormwater Supervisor                          |
|              | Horticulturalist                                |  |              |                                                         |
|              |                                                 |  | 26           | Police Sergeant                                         |
| 17           | Animal Control/Nuisance Abatement Officer       |  |              |                                                         |
|              | Meter Technician                                |  | 27           | Accountant                                              |
|              | Sanitation Collector                            |  |              | Principal Planner                                       |
|              |                                                 |  |              | Wastewater Treatment Plant Supervisor                   |
| 18           | Distribution & Collection Maintenance Worker I  |  |              | Water Distribution & Collection Supervisor              |
|              | Parks & Facilities Maintenance Worker           |  |              | Water Treatment Facility Supervisor                     |
|              | Street & Stormwater Maintenance Worker I        |  |              |                                                         |
|              |                                                 |  | 28           | City Clerk                                              |
| 19           | Administrative Assistant                        |  |              | Detective Lieutenant                                    |
|              | Customer Service Specialist                     |  |              | Police Lieutenant                                       |
|              | Deputy City Clerk                               |  |              | Public Information Officer/Special Projects Coordinator |
|              | Human Resources Assistant                       |  |              |                                                         |
|              | Public Service Officer (PSO)                    |  | 29           | Emergency Medical Services (EMS) Director               |
|              | Records Specialist                              |  |              |                                                         |
|              |                                                 |  | 31           | Building Official                                       |
| 20           | Distribution & Collection Maintenance Worker II |  |              | Police Captain                                          |
|              | Sanitation Driver                               |  |              | Information Technology (IT) Manager                     |
|              | Street & Stormwater Maintenance Worker II       |  |              | Human Resource Analyst                                  |
|              |                                                 |  |              |                                                         |
| 21           | Combination Inspector                           |  | 34           | Finance Director/Treasurer                              |
|              | Sexton                                          |  |              | Human Resources Director                                |
|              | Wastewater Treatment Plant Operator             |  |              |                                                         |
|              | Water Treatment Facility Operator               |  | 37           | Environmental Services Superintendent                   |
|              |                                                 |  |              | Fire/Emergency Medical Services (EMS) Chief             |
| 22           | Parks & Facilities Lead                         |  |              | Police Chief                                            |
|              | Street & Stormwater Maintenance Worker III      |  |              | Public Services Superintendent                          |
|              |                                                 |  |              |                                                         |
| 23F          | Firefighter/Emergency Medical Technician        |  | 27F          | Firefighter/Paramedic                                   |
| 24F          | Engineer/Emergency Medical Technician           |  | 28F          | Fire/Emergency Medical Services Lieutenant              |
| 25F          | Paramedic - FT                                  |  | 29F          | Fire/Emergency Medical Services Captain                 |
| 26F          | Paramedic - PT                                  |  |              |                                                         |
| 26F          | <b>Firefighter/Paramedic-PT</b>                 |  |              |                                                         |

| Range                                                                        | Minimum | Mid-Point | Maximum |
|------------------------------------------------------------------------------|---------|-----------|---------|
| 10                                                                           | 9.37    | 11.02     | 12.67   |
| 11                                                                           | 9.84    | 11.57     | 13.31   |
| 12                                                                           | 10.33   | 12.15     | 13.97   |
| 13                                                                           | 10.84   | 12.75     | 14.67   |
| 14                                                                           | 11.39   | 13.40     | 15.41   |
| 15                                                                           | 11.96   | 14.07     | 16.17   |
| 16                                                                           | 12.55   | 14.76     | 16.98   |
| 17                                                                           | 13.18   | 15.51     | 17.84   |
| 18                                                                           | 13.84   | 16.28     | 18.72   |
| 19                                                                           | 14.53   | 17.10     | 19.66   |
| 20                                                                           | 15.26   | 17.95     | 20.64   |
| 21                                                                           | 16.02   | 18.85     | 21.68   |
| 22                                                                           | 16.83   | 19.80     | 22.76   |
| 23                                                                           | 17.67   | 20.79     | 23.91   |
| 24                                                                           | 18.55   | 21.83     | 25.10   |
| 25                                                                           | 19.48   | 22.91     | 26.35   |
| 26                                                                           | 20.45   | 24.06     | 27.67   |
| 27                                                                           | 21.47   | 25.26     | 29.05   |
| 28                                                                           | 22.55   | 26.53     | 30.51   |
| 29                                                                           | 23.68   | 27.85     | 32.03   |
| 30                                                                           | 24.86   | 29.25     | 33.63   |
| 31                                                                           | 26.11   | 30.71     | 35.32   |
| 32                                                                           | 27.41   | 32.25     | 37.09   |
| 33                                                                           | 28.78   | 33.86     | 38.94   |
| 34                                                                           | 30.22   | 35.55     | 40.89   |
| 35                                                                           | 31.73   | 37.33     | 42.92   |
| 36                                                                           | 33.32   | 39.20     | 45.08   |
| 37                                                                           | 34.99   | 41.16     | 47.33   |
| 38                                                                           | 36.74   | 43.22     | 49.70   |
| 39                                                                           | 38.58   | 45.38     | 52.19   |
| 40                                                                           | 40.50   | 47.65     | 54.80   |
| 41                                                                           | 42.53   | 50.04     | 57.54   |
| Use this chart for FD employees working 2920 hours annually (24 hour shifts) |         |           |         |
| Range                                                                        | Minimum | Mid-Point | Maximum |
| 21F                                                                          | 11.42   | 13.43     | 15.44   |
| 22F                                                                          | 11.99   | 14.10     | 16.22   |
| 23F                                                                          | 12.58   | 14.80     | 17.02   |
| 24F                                                                          | 13.21   | 15.54     | 17.87   |
| 25F                                                                          | 13.87   | 16.32     | 18.77   |
| 26F                                                                          | 14.56   | 17.13     | 19.70   |
| 27F                                                                          | 15.28   | 17.98     | 20.68   |
| 28F                                                                          | 16.05   | 18.88     | 21.71   |
| 29F                                                                          | 16.85   | 19.82     | 22.79   |



# City Commission Agenda Item

**Meeting Date:** July 6, 2021  
**From:** Randy Frazer, City Manager  
**Item:** City Manager Updates

**Purpose:** City Manager's Report on Upcoming Activities

**Background:**

1. The **Ark City Community Band** will finish its historic 150<sup>th</sup> consecutive season with concerts starting at **7:30 p.m. Thursday, July 8** and **7 p.m. Thursday, July 15** under the rotunda at Wilson Park. The **July 15** concert will be a special 150<sup>th</sup> anniversary event featuring two 312<sup>th</sup> Army Band ensembles; former conductor Gary Gackstatter, who will debut and conduct an original piece composed specifically for this occasion; free hot dogs and dessert for concert-goers, sponsored by the **Arkansas City Area Chamber of Commerce**; and free fireworks following the concert, thanks to a special **V.J. Wilkins Foundation** grant.
2. The Arkansas City Police Department, Arkansas City Recreation Center, RISE Cowley and Safe Kids Cowley County will be host to the inaugural "**Light Up the Night Family Bike Ride**" from **8 to 9 p.m. Thursday, July 9** at Poplar Trail, located at 925 E. Poplar Ave. This event is free and open to the public.
3. The **Arkansas City Farm and Art Market** will continue its 2021 season from **4 to 6:30 p.m. Tuesday, July 13 and July 20** at the Wilson Park rotunda. Its season will continue each Tuesday through **September**.
4. The next **RISE Cowley** quarterly coalition meeting will be at **10 a.m. Tuesday, July 13**. The location is not yet set, but there was talk of holding this meeting closer to Arkansas City, possibly out at Strother Field.
5. The next monthly **Cowley County Legislative Committee** meeting is at **noon Tuesday, July 13** at the Winfield Area Chamber of Commerce office, located at 123 E. Ninth Ave.
6. The City's 150<sup>th</sup> Celebration (sesquicentennial) will kick off with a **downtown block party** from **5 to 10 p.m. Wednesday, July 14** in the 100 block of South Summit Street in downtown Ark City. The event will feature food vendors, music by **Aztec Event Services**, a cornhole tournament, interactive walking tours of the Downtown Historic District and the Cowley Indoor Market at the Burford (*see attached flier*).
7. The monthly **Cowley Indoor Market** will have a special 150<sup>th</sup> Celebration event from **5 to 8 p.m. Wednesday, July 14** at Burford Theatre Arts, located at 118 S. Summit St. in downtown Arkansas City.
8. The next quarterly **Traffic Safety Committee** meeting will be at **10 a.m. Friday, July 16** at either the Avery Learning Center, 2500 N. 15<sup>th</sup> St., or the Water Treatment Facility, 400 W. Madison Ave. (*final location TBA later*). This meeting will kick off the Multimodal Transportation Master Planning process.
9. The next **City Commission** study session will be held in my office here at City Hall at **noon Friday, July 16**.
10. The 150<sup>th</sup> Celebration will continue with a special **time capsule opening and dedication event** at **1 p.m. Friday, July 16** on the front lawn of City Hall. We will be opening the 1976 Bicentennial time capsule.

11. The 150<sup>th</sup> action then will migrate back north to Wilson Park with a **7 p.m. concert by Bad Mechanix and BackRhodes**, presented by Burford Theatre Arts, which will have a beer garden from **6 to 11 p.m. Friday**.
12. The **2021 Tacolalah Festival presented by United Agency** will be from **10 a.m. to 10 p.m. Saturday, July 17** at Wilson Park, including a **Color Run at 9 a.m.**, the **Cowley Indoor Market from 9 a.m. to 6 p.m.**, a **beer and margarita garden from 4 to 10 p.m.**, and food vendors, musical entertainment, dancers, arts and crafts, and games and activities all day! *(Please see attached flier for full event details.)*
13. The **2020 Joe B. Avery Community Spirit Award** will be presented around **12:15 p.m. Saturday, July 17** on the Tacolalah stage under the Wilson Park rotunda.
14. The 150<sup>th</sup> Celebration concludes with a **community praise and worship service at 11 a.m. Sunday, July 18** at Wilson Park, followed by free hamburgers from **Creekstone, Project Revive and Visit Ark City**.
15. The City Commission will convene as the **Land Bank Board of Trustees at 5 p.m. Tuesday, July 20** in the commission room at City Hall, prior to its next regular City Commission meeting at **5:30 p.m. July 20**.

**Approved for Agenda by:**

A handwritten signature in dark ink, appearing to read 'Randy Frazer', is written over a horizontal line.

Randy Frazer, City Manager



.... AND OUR STORY IS STILL UNFOLDING!

Wednesday

**7/14**

100 Block  
S. Summit

- 5-8 PM — Cowley Indoor Market, Burford Theatre
- 5-8 PM — Historic District Interactive Walking Tour
- 5-10 PM — Downtown Block Party featuring food vendors, music by Aztec Event Services and cornhole tournament\*

\*\$10  
signup!

Thursday

**7/15**

Wilson Park

- 7 PM — Ark City Community Band 150th Anniversary Concert featuring free hot dogs, courtesy Chamber of Commerce. Concert starts at 7:30 PM; fireworks at dusk courtesy V.J. Wilkins Foundation



Friday

**7/16**

- 1 PM — Mayoral dedication of time capsule at City Hall
- 7 PM — Free BackRhodes concert at Wilson Park Rotunda featuring food vendors and Burford Beer Garden



FREE!

Saturday

**7/17**

Wilson Park

- 10 AM to 10 PM — 2021 Tacolalah Festival presented by United Agency. Food trucks & vendors, multicultural dancers, and musical acts ALL DAY LONG!

10 AM to 8 PM — Outdoor Market

4-10 PM — Beer and Margarita Garden

Sunday

**7/18**

Wilson Park

- 11 AM — Community Praise and Worship Service
- 12 PM — Free hamburgers courtesy Creekstone Farms, Project Revive and Visit Ark City





PRESENTED BY **UNITED AGENCY**  
Insurance & Real Estate

**JULY 17, 2021**

**WILSON PARK, ARKANSAS CITY, KS**

**SCHEDULE:**

8 AM-10 AM COLOR RUN

9 AM-6 PM OUTDOOR MARKET

10 AM-10 PM FOOD VENDORS

10 AM-2 PM ARTS & CRAFTS

10 AM-2 PM GAMES & ACTIVITIES

4-10 PM BEER & MARGARITA GARDEN

11 AM LOS AMIGOS DE MI TIERRA DANCERS

11:30 AM INDIGENOUS WAR DANCER

12:30 PM DANZA TADEO DANCERS

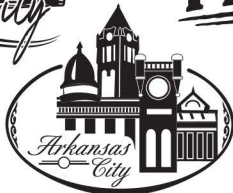
1:30 PM RAICES DE MI TIERRA DANCERS

2:30 PM MARIACHI LOS REYES

4:30 PM NORAHUA DANCERS

6-10 PM BJ'S CROAKIE

WITH THANKS TO THESE COMMUNITY SPONSORS:



[WWW.TACOLALAH.COM](http://WWW.TACOLALAH.COM)



@TACOLALAH



@TACOLALAH\_FESTIVAL



# City Commission Agenda Item

**Meeting Date:** July 6, 2021  
**From:** Andrew Lawson, Public Information Officer  
**Item:** City Advisory Board Reports

## **Purpose:**

The City Commission receives regular reports from its appointed advisory boards and committees in the form of their approved minutes.

## **Commission Options:**

1. No action needed.

## **Attachments:**

The following approved board and committee minutes are included in this packet:

- May 10 — Arkansas City Public Library Board of Trustees
- May 13 — Visit Ark City Board of Trustees
- May 13 — Equal Opportunity and Accessibility Advisory Board
- May 17 — Historic Preservation Board
- May 20 — Arkansas City Recreation Commission
- June 3 — 2021 Tacolalah Executive Committee
- June 3 — Beautification and Tree Advisory Board

## **Approved for Agenda by:**

A handwritten signature in dark ink, appearing to read "Randy Frazer", is written over a horizontal line.

Randy Frazer, City Manager

## MINUTES

Section VIII, Item 1.

### **Arkansas City Public Library Board of Trustees Special Meeting via Zoom – May 10, 2021**

The Board of Trustees of the Arkansas City Public Library, pursuant to official notification, met Monday, April 12, 2021, at 7:00 p.m. via Zoom.

#### MEMBERS PRESENT:

- |                                                                                   |                                                                       |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Duane Oestmann, City Commissioner, ex-officio | <input checked="" type="checkbox"/> Kayleigh Lawson, <i>President</i> |
| <input checked="" type="checkbox"/> Shawna Allison, <i>Vice President</i>         | <input type="checkbox"/> Gia Watson                                   |
| <input checked="" type="checkbox"/> Lloyd Colston                                 | <input checked="" type="checkbox"/> Emily Mitton, <i>Secretary</i>    |
| <input checked="" type="checkbox"/> Mitch Reichle, <i>Treasurer</i>               |                                                                       |

STAFF PRESENT: Mendy Pfannenstiel, Library Director

#### OTHERS PRESENT:

Lawson called the meeting to order at 7:01 p.m.

Guest, Lindsay Wilke, gave a presentation about the USD 470 Early Literacy Initiative and its cooperation with the library.

**Motion by Allison to approve the April meeting minutes. Second by Oestmann. Approved unanimously.**

**Motion by Colston to approve the April 2021 Treasurer Reports. Second by Allison. Approved unanimously.** The April 2021 report shows that we have total assets of \$477,257.03 (\$2,085.44 in current liabilities, \$153,562.60 in the operating fund and \$321,303.04 in the capital improvement fund). We have accepted 61% of our anticipated receipts and expended 27% of our anticipated budget.

Pfannenstiel provided a Director's report to the Board.

There was discussion about the possibility of a mobile library.

**Motion by Colston to adjourn the meeting. Second by Oestmann. Approved unanimously.** With there being no further business, the meeting concluded at 7:54 p.m.



### Personnel:

- Erin Sitsler is working as the evening shift clerk, and Kyle switched to the temporary summer clerk position.
- Elena Woodburn is the library's new intern. Her position is paid for by the USD 470 Early Literacy Initiative. The position was originally meant to be an AmeriCorps VISTA position, but that didn't work out. She will work on StoryWalk programming, additional storytime programs, research for a mobile library, and on the Little Free Libraries project.
- We have two Upward Bound volunteers this summer. They are working on straightening, series labels, and simple cleaning.

### Facilities & Grounds:

- I have contacted a painter in Wichita (Paint Wichita) that does lead abatement. A rough estimate based on pictures that were sent was \$1700-\$2100, which is around the price I expected. An in-person estimate will give us something more accurate.
- We had another grievance about our flower beds. We may need to discuss several options for addressing this.

### Budget/Finance:

- I attended the Budget Hearing at the Commissioner Work Study on Friday, May 14 virtually, as it was an option offered to presenters, and I thought it best to have the ability to multitask since we had recently opened the building, and I was preparing for Summer Reading.

### Collection/Circulation:

- Nothing new to report.

### Special Projects / Grants:

- We are working with Robin Henderson on the Juneteenth event she's planning. She will have a pop-up storywalk on location (Lovie Watson Park), and the event will raise funds for a permanent StoryWalk.
- Lindsay Wilke, Elena Woodburn, and I visited with the Beautification Board about the StoryWalks and the Little Free Libraries.

### Technology:

- SCKLS installed a new WiFi Access Point. Service for the old one was discontinued. They also helped us set up the Useful system.
- After working through a few issues (authentication & site blocking), we finally have Useful up and running.

### Programming:

- Summer Reading is ongoing & busy!

### Public Relations:

- Facebook: 1,746 Page Likes; 1,838 Followers; 286 Page Views; 5,730 Post Reach; 894 Post Engagements
- Website:
  - Main Page: 324 Views (128 Desktop, 184 Mobile, 10 Tablet, 2 Other); 229 Clicks
  - Kids Page: 44 Views, 58 Clicks
- Marketing: Facebook boosts; CourierTraveler ads

### SCKLS/State Library:

- The State Library will be using the Institute of Museum and Library Services ARPA funding to award project grants to public libraries in Kansas of up to \$25,000. More information is attached, and we may need to consider a special board meeting before September's strategic planning session.

### Gifts, Memorials, and Other:

- Nothing new to report.

*Submitted by:*

Mendy Pfannenstiel, Director  
June 2021

VISIT Ark City Board Meeting Minutes

May 13, 2021 11:00am

Chamber meeting room

Minutes submitted by Chelsey Chattham

### Treasurer Report

Pam- 43,000 Transient Guest Tax

Year 75,000

Breezeway 5,000

Arty Hicks moved to approved the financials, Kanyon Gingher and Carlla Pike seconded

### Toy Train Show

Pam-400 People \$5 per person

Vendors did great and Show is already book for next year.

Thank you, Pizza Ranch for donating pizza

### Oklahoma Free Wheel

June 12<sup>th</sup> 10am-1:30pm

Pam—Ending race in Ark City, comes down Summit and end at City Hall. There will be 300 bikers.

VAC will provide a welcome tent- Bottle water and info out Ark City

Grinderman, Steamy Joes and A little Taste. Help feed them.

Carlla Pike-Suggested Bricks also.

### RT #3 Junk Fest

June 12<sup>th</sup>

Pam-Feeding Vendors- Location Tracy Pingry

VAC-Help Serve

### Cowley Indoor Markets

Every first Wednesday of the month-Booth display promoting VAC & Prize drawing.

### Model T Touring

August 27<sup>th</sup>-29<sup>th</sup>

1<sup>st</sup>- Museum tour by Sandy Randel

2<sup>nd</sup>- Burford & Downtown walking tour

3<sup>rd</sup>-Wheat State Winery Co. (music, snacks, wine tasting)

Afternoon-Need plans

Evening-Dinner at Pam's

Sunday-Henry's Candy Co. Dexter KS

### Sudden Opportunity Grant

Pam-Eagles Scout Badge- Christopher and Mitchell Gingham  
Redo the underpass on Madison St. (paint and lights)  
Asking 1,400- Lighting and Conduit  
They have it all planned out and everyone is on board.  
(City entities, volunteers, paint, police dept.)  
Arty and Pam- Come back and speak about the Grant process.  
Arty, Shannon and Carlla- Second

### 150 years Celebration

Pam-Tacoalalah July 17<sup>th</sup>  
Merch Booth- Token Location  
3 people each shift-Carlla can help  
Arty- Hospital host a Buddy Hendricks Memorial Poker Run  
End race at Wilson Park(1pmish)-Announce winner at Tacoalalah  
Each board member will get a 150<sup>th</sup> Shirt and new VAC shirt. Need sizes.

### Budget

Everyone approved

A regular meeting was held **Thursday, May 13, 2021**, at the Water Treatment Facility. The meeting was called to order at **4:03 p.m.**

**Roll Call:**

**Board Members**

|                        |                                     |
|------------------------|-------------------------------------|
| Bob Baker              | <input checked="" type="checkbox"/> |
| Ethan Bartlett         | <input checked="" type="checkbox"/> |
| JoAnn Bierle           | <input checked="" type="checkbox"/> |
| James Fry              | <input checked="" type="checkbox"/> |
| Anita Judd-Jenkins     | <input checked="" type="checkbox"/> |
| Tammy Lanman-Henderson | <input checked="" type="checkbox"/> |
| Frances "Rags" Smith   | <input checked="" type="checkbox"/> |

**Staff Liaisons**

|                 |                                     |
|-----------------|-------------------------------------|
| Mike Bellis     | <input checked="" type="checkbox"/> |
| Mike Crandall   | <input checked="" type="checkbox"/> |
| Randy Frazer    | <input checked="" type="checkbox"/> |
| Evan Haney      | <input checked="" type="checkbox"/> |
| Andrew Lawson   | <input checked="" type="checkbox"/> |
| Marla McFarland | <input type="checkbox"/>            |
| Josh White      | <input checked="" type="checkbox"/> |

**1. Approve February Regular Meeting Minutes:**

JoAnn made a motion to approve the minutes of the **April 8, 2021**, regular meeting as written. Rags seconded the motion, which was approved **5-0** on a voice vote. (Ethan joined the meeting in progress at **4:04 p.m.** and Bob joined at **4:24 p.m.**)

**2. Budgeting Survey Results (FlashVote):**

Andrew presented the results of the second FlashVote survey and said staff still was not really surprised by any of the results. There were **122** respondents, or roughly 1 out of every 100 Arkansas City residents, for a margin of error of **±9 percent**.

He said staff would be meeting with TranSystems on **May 14** to negotiate a scope of work for a Master Transportation Plan.

**3. Final Housing Assessment Tool Discussion:**

Andrew introduced several special guests to the Board: Mike Crandall, Linda Misasi, Ron Niday, Landon West and James Cox, a Wichita State University student who is assisting the City with completing its Housing Assessment Tool (HAT).

Linda explained the role and purpose of the Cowley County CDDO (Community Developmental Disabilities Organization), which is one of 27 CDDOs through Kansas. As director, she oversees the CDDO's housing and resource assistance services.

She said the current average wait for services is **nine years, 11 months**, so parents of I/DD children should begin the process as soon as possible. To facilitate this, she is working with schools and other entities to raise the education level about this.

The CDDO contracts with 17 direct providers, including **Mosaic** (which is overseen by Ron, who called in to the meeting), **Twin Rivers** (Lara McGrew), **Capper Foundation** (Mike Jones/Kathy Stempler) and **SouthWinds ResCare** (Crystal Irvin).

Mike Crandall explained what the Cowley County Council on Aging does (he is an Ark City representative). It is not involved in housing, like the South Central Kansas Area Agency on Aging, but he is heavily involved as a Meals on Wheels volunteer.

James Cox asked several questions and led a group discussion for the HAT report. In addition to the Board, Linda, Ron and Recreation Commission superintendent Landon West participated in this discussion. Ron explained how COVID has impacted Mosaic. He and Linda identified cost and accessibility as big problems for their constituents in housing. Randy said the CDBG grant that the City will be applying for soon can be used, in some instances, to make needed ADA improvements.

**4. Comprehensive Plan Discussion:**

Andrew said the Planning Commission will be continuing its discussion of **Chapter 5**, "Parks and Recreation," and asked the Board if they had any comments or questions. Much of this discussion was tabled until the **June 10** meeting, which the Board decided to hold at the **Arkansas City Recreation Center** (with Landon's consent) so as to see the ACRC facilities firsthand.

**5. Tacolalah Executive Committee Report:**

The next Tacolalah Executive Committee meetings will be at **noon May 20** and **noon June 3** at the Water Treatment Facility.

**6. Other Miscellaneous Items:**

There was an extended discussion of ADA needs identified by this Board that still need to be addressed by showed the Board a webpage on the new City website that outlines all of the ADA accessibility features that are available.

Andrew asked if there was any further discussion about redesigning the Fair Housing flier, which he hopes to do in **June**.

Andrew said Capt. Eric Burr, interim chief of the Arkansas City Police Department, will visit with the Board on **June 10**.

Anita made a motion to adjourn the meeting. James seconded the motion, which was approved **7-0** on a voice vote. The meeting was adjourned at **5:20 p.m.** The next meeting of the Equal Opportunity and Accessibility Advisory Board will be at **4 p.m. June 10, 2021**.

**The meeting was called to order at 5:30 pm.**

**Roll Call:** Kevin Cox [☐] Foss Farrar [☒] Charles Jennings [☒] Kayleigh Lawson [☒] JW Lozano [☒]

Also present at roll call was Principal Planner Josh White and Public Information Officer Andrew Lawson

### **1. Consent Agenda**

K. Lawson made a motion to approve the meeting March 15, 2021 meeting minutes as written. Jennings seconded the motion. Voice vote carried the motion.

### **2. Walking Tour Update**

Farrar is working around to the west side of Summit St up to the 200 block South. He requested that somebody assist him by doing the 100 block South. K. Lawson is working on the final layout for the brochure and has current content through today. A. Lawson said we want all work completed by next meeting on June 21. We'll finalize then and then compete the final version for printing immediately afterward. The board discussed and removed several listings that didn't quite meet the intent of the brochure on the West side of the 200 block South.

### **3. Other Items**

White gave a report on the Old Traveler Building 117-119 W 5<sup>th</sup> Ave. It is in danger of collapse and the parking lot to the east has been roped off. A structural analysis is pending. Anita Judd-Jenkins told K. Lawson that that she is interested in organizing reenactors for the 150<sup>th</sup> Celebration.

### **Adjournment:**

K. Lawson made a motion to adjourn the meeting. Jennings seconded the motion. Voice vote carried the motion. Meeting adjourned at 6:30 p.m.

**Arkansas City Recreation Commission  
MINUTES OF REGULAR MEETING**

May 20, 2021 @ 7:00 a.m.

Arkansas City Recreation Center, 225 East 5<sup>th</sup> Ave – Arkansas City, Kansas 67005

Board Members Present: Mr. Jason O'Toole  
Mr. Andy Paton  
Mr. Dustin Quint  
Mr. Dave Pontious  
Mrs. Sandra Davis

Board Members Absent: None

Staff Members Present: Mr. Landon West  
Ms. Erica Fitzpatrick

Guests/Registrants Present: None

- 1) Call to Order: Approve the Agenda for Regular Meeting: Andy Paton called the meeting to order at 7:00 a.m. Motion was made by Sandra Davis to approve the agenda as posted; seconded by Jason O'Toole motion passed.
- 2) Approve the Minutes of the Previous Meeting: Motion was made by Andy Paton to approve the minutes of the April meeting as submitted, seconded by Dustin Quint, motion passed.
- 3) Public Comment: None
- 4) Financial Reports: There was a line item for a new pitching mound in the financial report. All Board members were in approval of the purchase. Andy Paton made a motion to approve the Financial Report as presented. Seconded by Sandra Davis. Motion Passed.
- 5) Consider Proposals & Bids:

South Gym Roof: After locating some moisture in the bathroom of the south gym we were able to see water leaks coming from the roof. This problem is mainly in the area between the men's and women's bathrooms. ACRC reached out to two vendors for bids. Mahaney bid for seam repair, roof membrane and penetration points, and counter flashing. Bid total came to \$3,675.00. Thompson Construction was also contacted for a bid. Their bid was to seal around penetration points to prevent further leaks. Thompson's bid came to \$375.00. The board decided to acquire more bids from local roofers since the two bids that were obtained were for different repairs and vastly different amounts. Board suggested getting a bid from Bloyer & Sons Roofing and AC Roofing. Also, to look into benefits of patching vs. replacement, to look at the life of the roof compared to the life of the repairs we want to make. The board stated that as other bids come in, they can be sent and approved via e-mail.

South Gym Bathroom: The walls between the men and women's restrooms have softened due to the moisture from the roof leaks. The OSB board dividing the bathrooms has softened on the wall and on some of the ceiling of the restrooms. During inspection it was found that termites are present due to the moisture and food present. Pestmasters Aid-X has been notified and will return with another treatment once the roof leak and damage have been repaired. ACRC had contacted two places to do the repair work. Handyman Services bid came in at \$4,800. He had stated he bid the job high due to current lumber prices. Ace Construction had not sent in their bid at the time of this meeting. The board decided that we need to postpone bathroom repairs until the roof has been fixed due to continued leaks and the possibility of additional termite damage.

PFC HVAC: It was found that one of the air conditioners units has gone out and needs replacement. During a recent service it was noted that both units are of the same age and the other compressor is also in need of repair. One furnace is 19 years old, and we requested replacement cost be included in the bids. With both units the same age we are looking to replace both. Two bids were provided to the board: Ark City Service: \$7,850.00 for compressors, \$1,00 for the furnace. Total Bid: \$9,650. Waldorf Riley \$9,580 for both compressors, add \$1,620 for the Furnace. Total Bid \$11,200. The Board suggested getting bids from all local entities before moving forward. John's Heating and Air has always been an active sponsor for youth sports and giving them a chance at the bid only seems fair. The Board also noted that this bid can be submitted via e-mail and voted on due to the urgency as well.

PFC Leg Ext and Curl Machine: The ACRC PFC has one leg extension and one leg curl machine. The manufacturer is no longer existing. Parts of these machines are costly and difficult to come by. A new machine would combine the two and create additional space in the PFC. We propose to purchase a leg extension/curl machine from Mid-States Fitness Equipment for the cost of \$3600. Sandra Davis motioned to approve this purchase, Andy Paton Seconded; Motion passed.

C Dow Complex West Sprinklers: ACRC is nearing completion of the sprinkler project at the Dow Sports Complex. After locating all the valves and lines, Boxman Lawn Service has provided an estimate to put the NW and SW fields into one system. Boxman will also do the winterizing and blow outs each year. Last year for that service they charged around \$200. The bid for the combination of field systems was \$2,304.90. If additional valves are found to be necessary, they will be \$130. Andy Paton motioned to accept this bid, Seconded by Sandra Davis. Motion passed.

Budget Planning RNR: Budget hearing with the board June 9<sup>th</sup>. Look at exacts and begin planning budget estimate. Andy Paton motioned to approve this meeting. Sandra Davis seconded. Motion passed.

- 6) Review Superintendent report: Landon's report to the board included the following:

FAC Summer programs are planned, and registration has started. One more Lifeguard training class is scheduled for June 1<sup>st</sup> and 2<sup>nd</sup>. As of now we are about 10 Lifeguards short, but all other positions have been filled. Work at PPP has started with painting and filling the pool with water. The pumps are also on and circulating. With the current economy it has been troublesome finding people to work the hours we need them to. With school ending late the pool is scheduled to open June 5<sup>th</sup>. IYQ camp is coming together, and activities are being planned for both IYQ and the PPP. IYQ training will be May 27<sup>th</sup>.

The Physical Fitness Center is looking to purchase a Precor Leg Extension/Curl machine before the year end. Both current machines need extensive work done to them and combining the two will be cost effective and provide more space in the gym. Silver Sneakers has started up again with a small turn out, but attendance is expected to grow. The PFC was recognized as one of the Favorite Gyms in Cowley County.

Currently we have registrations going on for IYQ, Gymnastics, Swim Lessons, Golf, Tennis, Volleyball, Football and Volleyball and Basketball Camps. Baseball games kick off this week with the opening tournament Friday night and Saturday morning. We ended up with 25 baseball teams this season. Softball games will start after Memorial Day and end the week before the 4<sup>th</sup> of July. Due to registration numbers we had to make some changes to the age divisions for the older teams and so we have an 11U and a 15U division. We have a total of 18 teams in the Softball league. Our first basketball camp is June 28-30<sup>th</sup> with Kevin Washington for grades 3-12. A Corn Hole league is in the works and hoping to get it squeezed in for a quick June session on Thursdays at the American Legion.

The trench between the North and South buildings is still not what we are wanting it to look like. Landon has called CONCO and they are also not pleased with how it looks. They have said they will return to set anchors and fix the issues.

Swing for the Ring May '21 was not as big as we would have liked with only 6 total teams playing. We did a 9U and 10U age division tournament that was unfortunately cancelled Sunday due to the rain. We had more teams originally, but some backed out and with those the other age divisions did not make. However, the tournament was successful overall, and the venue was praised multiple times from all teams. The week following there had been multiple calls with interest in the June tournament. We are needing to bring back some good will that was lost in years past due to early cancelation calls and other things. We are pushing for a bigger and better June tournament!

We are opening a Full-time position for Aquatics Assistant to help relieve Deb. We are working on getting the job description finalized and posted as soon as possible.

- 7) Executive Session: At 8:03am Jason made a motion to go into Executive Session for 15 minutes, Sandra Davis Seconded. Upon return from Executive Session it was concluded that ACRC would cover 100% of choice health insurance coverage of the Superintendent Landon West.
- 8) Adjournment: Sandra Davis made a motion to adjourn at 8:19 am, seconded by Dustin Quint, motion passed.





# 2021 TACOLALAH COMMITTEE

MEETING: 12:13 PM THURSDAY, JUNE 3, 2021 @ WATER TREATMENT PLANT

| Roll Call:               | <u>Executive Committee Members</u>        |                                     | <u>Executive Committee Alternates</u> |                                     |
|--------------------------|-------------------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|
| <i>Beautification</i>    | <b>Candace Hendricks</b> , Vice Chair     | <input checked="" type="checkbox"/> | <b>Nancy Holman</b>                   | <input type="checkbox"/>            |
| <i>Community Spirit</i>  | <b>Charles Tweedy</b> , Treasurer         | <input checked="" type="checkbox"/> | <b>Kim Hager</b>                      | <input type="checkbox"/>            |
| <i>Equal Opportunity</i> | <b>JoAnn Bierle</b>                       | <input type="checkbox"/>            | <b>Anita Judd-Jenkins</b>             | <input type="checkbox"/>            |
| <i>NWCC</i>              | <b>Gary Hale</b> , Volunteer Coordinator  | <input checked="" type="checkbox"/> | <b>Ruben Garcia</b>                   | <input type="checkbox"/>            |
| <i>Visit Ark City</i>    | <b>Liz Shepard</b> , Chairwoman           | <input type="checkbox"/>            |                                       |                                     |
| <i>Outdoor Market</i>    | <b>Kelly Dillner</b> , Market Coordinator | <input checked="" type="checkbox"/> | <b><u>Non-Voting Advisors</u></b>     |                                     |
| <i>At-Large Member</i>   | <b>Melissa Mendez</b>                     | <input checked="" type="checkbox"/> | <b>Pam Crain</b> , Fiscal Agent       | <input type="checkbox"/>            |
| <i>Ad-Hoc Member</i>     | <b>Debbie Savala</b> , CDEM Coordinator   | <input checked="" type="checkbox"/> | <b>Andrew Lawson</b> , Secretary      | <input checked="" type="checkbox"/> |

## 1. Approve minutes of the May 20, 2021, executive committee meeting.

Motion: **Charles Tweedy**      Second: **Kelly Dillner**      Vote: **4-0**

Melissa joined the meeting in progress at **12:21 p.m.** Kelly later left the meeting at **12:54 p.m.**

## 2. Subcommittee Reports:

- **Arts and Crafts** — Amy Lawson, Nancy Holman, Rags Smith
  - *Report:* Purchasing supplies and planning activities, each member plans 2 activities
- **Beer and Margarita Garden** — Andrew, Shannon Martin, Ark City Area Arts Council
  - *Report:* Andrew will meet next week with Shannon Martin to finalize the site layout
  - The City Commission will consider the ordinance request at its **June 15** meeting
- **Color Run** — Candace, Gage Musson, Landon West
  - *Report:* Andrew, Candace and Landon will meet with Eric Burr after this meeting
  - Once he “blesses” the Summit Street closure, special event permit will be submitted
- **Cultural/Dancing/Entertainment/Music (CDEM)** — Andrew, Bobie Baker, Debbie
  - *Report:* Andrew showed the committee a draft of the Tacolalah events poster
  - All the bands are pretty much set. Bobie Baker will DJ/karaoke from **6 to 10 p.m.**
  - Both Across the Pond and Dalton City Limits fell through. Galindos still possible...
- **Games and Activities** — Candace, Gage Musson, Landon West, Ron Smith, Zach Stoy
  - The bounce houses are reserved, but still working on insurance-related issues...
  - Debbie brought four piñatas she decorated; Andrew will buy the candy at Costco
- **Merchandise** — Pam, Visit Ark City Board of Trustees



- The plan for now is to run credit cards only at the Optimist trailer, not the VAC tent
- **Outdoor Market** — Kelly, 4 Friends LLC
  - *Report:* Andrew and Kelly will have to work together closely on the market layout
  - She has many more vendors signed up this year than the 21 she had in 2019
- **Social Media and Website** — Andrew, Kayleigh Lawson
  - All of the vendors have been or will be promoted on the Facebook page and website.
- **Sponsorships** — Andrew, Candace, Mairi Baker, Pam
  - *1 \$2,000 Presenting Sponsor Secured:* United Agency
  - *9 \$500 T-Shirt Sponsors Secured:* 1025 The River (*in-kind*), Arkansas City Recreation Commission, BHHS PenFed Realty, Optimist Club (*in-kind*), Pizza Ranch, RCB Bank, Union State Bank, Visit Ark City, Zeller Motors
  - *5 \$250 Friends of Tacolalah Secured:* JC's Liquor (*Koozie Sponsor*), Rindt-Erdman Funeral Home, SCK Health, The Stock Exchange Bank, Woods Lumber (*in-kind*)
  - *Remaining \$250 Targets:* 7 Clans Casino, Ark Valley Credit Union, Community National Bank, Edward Jones, El Maguey, Evergy, Farm Bureau, General Electric IUE-CWA, Greendoor, KanPak, La Fiesta, MidAmerican Credit Union, Munson Insurance, Native Lights Casino, Property Shop, Skyline, Summit Realty, Walmart
  - Mairi is making another round of calls this week and next for more \$250 Friends
- **Token Trailer** — Andrew, Gary, Optimist Club of Arkansas City
  - Andrew and 3 other Optimist board members met with the Soroptimists on **June 2**
  - Still details to work out, but the 2 sides will be kept independent from each other
  - Soroptimists will staff food windows and only help with tokens if enough volunteer
  - Andrew pretty much needs to be in that trailer in order to oversee token transfers
- **Vendors** — Andrew, Kelly (Outdoor Market), Licia Baker, Tammy Lanman-Henderson
  - *Task:* Continue to reach out to and sign up food and Outdoor Market vendors
  - *Task:* Visit with each committed vendor to determine their specific electrical needs
  - *12 Signed Up:* There's No Taste Like Home, This or That Food Truck, Yolanda's Homemade Tamales, Snowie Bus, Scout Troop #328, Okie Dokie Express, A Little Taste, The Rollin Chef Diner & Catering Too, Tienda Mary, Los Antojos de "Tita", Optimist Club of Arkansas City, Neives' Mexican Food Truck
  - *Remaining Targets:* 1<sup>st</sup> Assembly of God, 3 Critters BBQ, Big-N-Small, Griselda Gutierrez, Isabel Rodriguez, Kona Ice, Martha Moreno, Melanie Vazquez
- **Volunteers** — Andrew, Gary, Liz, Pam
  - *Tasks:* Continue to recruit volunteers and send link to web form; schedule shifts
  - *Report:* Currently only **21** volunteers signed up; committee members need to do this
  - *Schedule:* Andrew showed the draft schedule as it currently stands, including gaps
  - *Training:* Andrew will host in Pam's office from **5 to 8 p.m. Wednesday, July 14**



### 3. Other Miscellaneous Items:

Kelly said she will plan to commence a blitz of radio advertising time starting around **June 17**.

Andrew said concrete will not be done in time for the event. He is planning to have a food court behind the rotunda and Mike Bellis will get all the wiring in place beforehand for food trucks.

Some food trucks may need to be up on Birch Avenue, especially if they can run off generators.

Home vendors will still be around the rotunda to the northeast and southeast. The old tennis courts area could be added to the beer garden or just left fenced off. The beer garden will encompass about half of the rotunda and the other half will be blocked off for large dance groups.

Andrew is currently thinking the Optimist trailer will be north of the tennis courts and Visit Ark City's merchandise tent will be northeast of the rotunda. The alley will be blocked at both ends.

We discussed possibly blocking Summit Street east of the park for market drop-off. This may or may not be possible, depending on the feedback from Capt. Burr regarding the larger closure.

Kelly suggested buying signage to explain the token process. Andrew budgeted **\$1,000** for now.

The Optimist Club has been approached about honoring vouchers that could be given out to the dancers rather than tokens. This will be voted on at a future club meeting. More to come on this...

**8. Adjourned at 1:11 p.m. Motion: Candace Hendricks Second: Gary Hale Vote: 4-0**

**NEXT MEETING: NOON THURSDAY, JUNE 17, 2021 @ 400 W. MADISON AVE.**

A rescheduled regular meeting was held **Thursday, June 3, 2021**, at Pershing Park. The meeting was called to order at **4:04 p.m.**

Roll Call:

**Board Members**

|                   |                                     |
|-------------------|-------------------------------------|
| Robin Henderson   | <input checked="" type="checkbox"/> |
| Candace Hendricks | <input checked="" type="checkbox"/> |
| Nancy Holman      | <input type="checkbox"/>            |
| Paisley Howerton  | <input type="checkbox"/>            |
| Harrison Taylor   | <input checked="" type="checkbox"/> |

**Staff Liaisons**

|               |                                     |
|---------------|-------------------------------------|
| Mike Bellis   | <input type="checkbox"/>            |
| Randy Frazer  | <input type="checkbox"/>            |
| Evan Haney    | <input type="checkbox"/>            |
| Andrew Lawson | <input checked="" type="checkbox"/> |
| Tony Tapia    | <input type="checkbox"/>            |
| Josh White    | <input checked="" type="checkbox"/> |

**1. Approve April Meeting Minutes:**

Candace made a motion to approve the minutes of the **April 22, 2021**, regular meeting as presented. Harrison seconded the motion. The motion was approved **3-0** on a voice vote.

Equal Opportunity and Accessibility Advisory Board members in attendance were **JoAnn Bierle, Anita Judd-Jenkins** and **Tammy Lanman-Henderson**. Also present were guests **Mendy Pfannenstiel, Lindsay Wilke** and **Elena Woodburn**.

**2. Adoption Update: Knebler Pond (WVDGA)**

Andrew hasn't had a recent update, but thinks the course design is in progress. He will try to have more of an update in **June**.

**3. Poplar Fitness Trail & StoryWalk Signage:**

Andrew introduced Lindsey, who helped to get the new Poplar Trail StoryWalk up and running through a grant as part of her Early Literacy Initiative at USD 470. As library director, Mendy helps to maintain it and Elena is assisting her as an intern.

Robin talked about her Juneteenth event on June 19 in Lovie Watson Park, which will feature a "pop-up" StoryWalk. She is using it as a demonstration project to help to raise funds for a permanent StoryWalk around the 1/16-mile trail in the park.

A previous location discussed for the next StoryWalk was always the trail at Veterans Memorial Lake, but Andrew said he thinks Lovie Watson Park might be a better fit now that the senior housing project has been built at Lake View Estates.

Lindsey showed some possible designs for a sign on Kansas Avenue to promote and guide people to Poplar Trail. Andrew said he would like the Board's input on the design, but the City can print these signs. The Board provided some feedback.

**4. Possible Little Free Library Locations:**

As for Little Free Libraries, Lindsay is reaching out to local organizations to help sponsor these. The public library will "adopt" one of them and Elena will help with maintain the others. Possible locations include Ben Givens City Center Park, Paris Park, Pershing Park and Wilson Park. There are existing LFLs at City Hall and the Northwest Community Center.

Andrew said these last two have not been well stocked and maintained of late. He asked if the sponsoring organizations or Elena can move them around depending on usage rates. One possible location to move to may be the Senior Citizens Center.

**5. Review ADA Transition Plan: Pershing Park**

The Boards reviewed the ADA Transition Plan recommendations for Pershing Park. Like many other parks, it was flagged for lack of curb ramps and some insufficient ADA access to and within the playgrounds. There are parking issues. While the Porta-Potty is not ADA accessible, there is a planned project in the future to build ADA-accessible restrooms at this park.

**6. Comprehensive Plan Discussion:**

Andrew said **Chapter 5**, "Parks, Recreation, and Natural and Historical Resources," will be the main topic for the Board for the next one to two meetings. It will be split into two chapters. He gave a brief overview of Natural and Historical Resources.

He asked the Board to read through the Recreation section prior to the **June 24** meeting so they will be prepared for discussion with ACRC director Landon West. That meeting will be at Veterans Lake and may also look at the Dow Complex.

Andrew and Josh continue to work on updating the park amenities list and design a better citizen survey. Josh said considerable attention needs to be paid by the Board to developing measurable goals and actions, with reasonable timelines.

Andrew suggested that in the new Comprehensive Plan, this section's goals should be presented on a park-by-park basis.

Harrison raised concerns about usage of Lovie Watson Park between "competing" groups, including volleyball players. The Board brainstormed some possible solutions, including volleyball courts on the south side of Northwest Community Center.

Andrew said the City can look at incorporating something into its next revision of the Central Trail plans in that specific area.

#### **7. The Pollinator Project:**

There was no discussion of this item.

#### **8. Tacolalah Executive Committee Report:**

The next Tacolalah Executive Committee meeting will be at **noon June 17** at the Water Treatment Facility.

#### **9. Other Miscellaneous Items:**

Andrew said the Central Trail did not receive either grant he applied for. He is evaluating a new federal RAISE grant that could fund a project of at least **\$1 million**, with waived match for areas of persistent poverty and other equity considerations.

He also provided construction updates for Hike-Bike Trail Phase II and Wilson Park Master Plan Phase 1 Upgrades projects.

Candace made a motion to adjourn the meeting. Harrison seconded the motion, which was approved **3-0** on a voice vote. The meeting was adjourned at **4:49 p.m.** The next regular meeting of the Beautification and Tree Advisory Board will be at **4 p.m. June 24, 2021.**