



City of Arkansas City

CITY COMMISSION MEETING AGENDA

Tuesday, October 05, 2021 at 5:30 PM — 118 W Central Ave, Arkansas City, KS

Please join our meeting for your computer, tablet or smartphone:

<https://global.gotomeeting.com/join/212803933>

You can also dial in using your phone: United States: +1 (571) 317-3112

Access Code: 212-803-933

I. Routine Business

1. Roll Call
2. Opening Prayer and Pledge of Allegiance
3. Additions or Deletions (**Voice Vote**)
4. Approval of the Agenda (**Voice Vote**)

II. Awards and Proclamations

1. Proclaim October 2021 as Community Planning Month in Arkansas City.
2. Proclaim October 11, 2021, as "Home Rule Day" in Arkansas City.

III. Comments from the Audience for Items Not on the Agenda

Per the Kansas Open Meetings Act, the City Commission is not required to entertain any comments from the public during any meeting.

*The following rules **must** be strictly adhered to by all citizens wishing to speak during a virtual/hybrid meeting, **whether they are on the agenda or recognized by the Mayor during the meeting itself:***

- Each speaker will state his or her name and address before making any comments.
- Each speaker will have three (3) minutes to present his or her comments.
- Comments or questions will be directed only to the City Commission.
- Debate or argument between parties in the audience will not be allowed. **"Logged in" citizens will remain muted during the meeting, unless recognized and called upon specifically by the Mayor.**
- Repeated reiterations by speakers will not be allowed.
- Violations of comment procedure will result in being directed to cease speaking or being muted.

IV. Consent Agenda (Voice Vote)

Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VII: New Business.

1. Approve the September 21, 2021, regular meeting minutes as written.

V. New Business

Ordinances for Consideration

1. Special Assessments:
 - a. Consider first reading of Ordinance levying special assessments for code enforcement activities for unpaid weed mowing charges. (**Roll Call Vote**)
 - b. Consider first reading of Ordinance levying special assessments for code enforcement activities for unpaid refuse abatement charges. (**Roll Call Vote**)
 - c. Consider for approval a Certificate of Special Assessment for dangerous structure demolitions. (**Voice Vote**)

VI. Staff Report Presentations

City Manager's Report on Upcoming Activities

1. National Night Out block parties
2. Free drive-through flu shot clinic
3. League of Kansas Municipalities conference
4. Fall Cleanup Day and Citywide Pickup Week
5. Cowley County Legislative Committee meeting
6. Cowley Indoor Market at the Burford
7. Paris Park Pool committee meeting
8. Traffic Safety Committee meeting
9. City Commission study session
10. RISE Cowley steering committee meeting

VII. Communications and Reports

1. City Advisory Board Reports

VIII. Adjournment

Office of the Mayor

Arkansas City, Kansas
Proclamation

WHEREAS, change is constant, and it affects all cities, towns, counties, townships, rural areas and other places; and

WHEREAS, community planning and plans can help to manage this change in a way that provides better choices for how people work, live, and play, and community planning provides an opportunity for all residents to be involved meaningfully in making those choices that determine the future of their community; and

WHEREAS, the full benefits of planning require public officials and citizens who understand, support, and demand excellence in planning and plan implementation; and

WHEREAS, the month of **October** is designated as National Community Planning Month throughout the United States of America and its territories; and

WHEREAS, the celebration of National Community Planning Month gives us the opportunity to recognize publicly the participation and dedication of the members of Planning Commissions and other citizen planners who have contributed their time and expertise to the improvement of the City of Arkansas City, Kansas; and

WHEREAS, tonight we recognize the many valuable contributions made by professional community and regional planners of the City of Arkansas City, Kansas, and extend our heartfelt thanks for the continued commitment to public service by these professionals.

NOW, THEREFORE, I, Scott Rogers, Mayor of the City of Arkansas City, Kansas, do hereby proclaim the month of **October 2021** as

COMMUNITY PLANNING MONTH

in the City of Arkansas City, Kansas, in conjunction with the celebration of National Community Planning Month throughout the United States, and urge all citizens to observe this day with appropriate ceremonies.

In witness thereof, I have hereunto set my hand and caused this seal to be affixed.

Name/Title: *Scott Rogers, Mayor*
Date: *October 5, 2021*

Office of the Mayor
Arkansas City, Kansas

Proclamation

WHEREAS, on November 8, 1960, the voters of Kansas approved a constitutional amendment granting cities home rule authority, and this Home Rule Amendment that took effect in Kansas on July 1, 1961, gives local government, specifically cities, the power to make decisions at the local level based on the unique needs and values of their residents; and

WHEREAS, cities across our great State manage differing opinions and views on issues ranging from zoning to funding for local services and programs, and Home Rule keeps control of our community in the hands of local residents; and

WHEREAS, the Home Rule Amendment empowers cities to determine their local affairs and government actions, including the levying of taxes, fees, charges and other exaction; and

WHEREAS, the City of Arkansas City, Kansas, and other cities in the League of Kansas Municipalities continually work to educate and engage municipal officials, the Kansas Legislature, and the general public about the importance of Home Rule and local decision making; and

WHEREAS, this 60th anniversary of the passage of constitutional Home Rule is a fitting time for all municipalities to engage their residents to about the Kansas Constitution and local laws, so that all Kansans may continue to receive the many benefits of Home Rule.

NOW, THEREFORE, I, Scott Rogers, Mayor of the City of Arkansas City, Kansas, do hereby proclaim **Monday, October 11, 2021**, as

HOME RULE DAY

in the City of Arkansas City, Kansas, in conjunction with the 60th anniversary of the Home Rule Amendment taking effect in Kansas, and urge all citizens to observe this day with appropriate ceremonies.

In witness thereof, I have hereunto set my hand and caused this seal to be affixed.

Name/Title: Scott Rogers, Mayor
Date: October 5, 2021



City Commission Agenda Item

Meeting Date: October 5, 2021
From: Andrew Lawson, Public Information Officer
Item: Approving September 21, 2021 Minutes

Purpose: Consent Agenda Item: Approve the September 21, 2021, regular meeting minutes as written.

Background:

Each meeting, the City Commission reviews and approves the minutes of its prior meeting(s).

Commission Options:

- 1. Approve with consent agenda.
- 2. Remove item from consent agenda for further consideration.

Attachments:

- 1. September 21, 2021 Regular Minutes

Approved for Agenda by:

A handwritten signature in black ink, appearing to read "Randy Frazer", written over a horizontal line.

Randy Frazer, City Manager

City Commission of Arkansas City - Regular Meeting Minutes

The Arkansas City Board of City Commissioners met in regular session at **5:30 p.m. Tuesday, September 21, 2021**, in the Commission Room at City Hall, located at 118 W. Central Ave.

Mayor **Scott Rogers** called the meeting to order. Commissioners also present at roll call were Commissioners **Kanyon Gingher, Duane L. Oestmann, Jay Warren** and **Karen Welch**.

City employees present were City Manager **Randy Frazer**, City Attorney **Larry Schwartz**, Deputy City Clerk **Amanda Evinger**, Public Information Officer **Andrew Lawson**, Management Assistant **Mike Crandall**, Finance Director/Treasurer **Jennifer Waggoner**, Environmental Services Superintendent **Rod Philo** and Building Official **Mike Bellis**.

Arkansas City Fire-EMS Department personnel in attendance were Interim Fire Chief **Les Parks**, Capt. **Justin Parks**, Lt. **Jon Clawson**, and Firefighter-Emergency Medical Technicians **Logon French** and **Daniel Goubeaux**.

Arkansas City Police Department personnel in attendance were Police Chief **Eric Burr**, Capt. **Jim Holloway**, Lt. **Nelson Douglas**, Lt. **Travis Stroud**, Lt. **Kevyn Ternes**, Sgt. **Ted Shinneman**, Master Police Officers **Jeremy Samson** and **Cori Tuxhorn**, Police Officers **Rick Bennett** and **Brandon Casares**, Public Service Officer **Eric Gross**, and Administrative Assistant **Jeni McGee**.

The Arkalalah Executive Committee was represented by Chairman **Jace Kennedy**, **Damon Mendoza**, **Clayton Pappan**, **Chris Rains** and Executive Secretary **Tasha Bucher**.

Citizens observing in person or via GoToMeeting were **Kacie Douglas**, **Sue Lancaster**, **Bob Mathews**, **Thaniel Monaco**, **Amber Samson**, **Tiffany Shinneman**, **Harrison Taylor** and Cowley CourierTraveler reporter **John Shelman**.

Commissioner Warren offered the opening prayer. Mayor Rogers led the Pledge of Allegiance.

Approval of the Agenda

At City Manager Frazer’s request, Mayor Rogers made a motion to amend the agenda by adding **Resolution No. 21-360**, adopted by the City Council of the City of Wichita, Kansas, on **September 14, 2021**, regarding the issuance of bonds for Presbyterian Manors, Inc., as **Item 4** under the **Consent Agenda**. Commissioner Gingher seconded the motion.

A voice vote was **unanimous** in favor of the motion. Mayor Rogers declared the agenda **amended** as requested.

Commissioner Welch then made a motion to approve the agenda as amended. Commissioner Warren seconded the motion. A voice vote was **unanimous** in favor of the motion. Mayor Rogers declared the agenda **approved** as amended.

City Commission of Arkansas City - Regular Meeting Minutes

Awards and Proclamations

Mayor Rogers issued a proclamation that **October 3-9, 2021**, is **Fire Prevention Week** and **October 3, 2021**, is **National Fallen Firefighters Memorial Day** in Arkansas City. Fire Chief Les Parks, Capt. Justin Parks, Lt. Clawson, Firefighter-EMT French and Firefighter-EMT Goubeaux all received the proclamation on behalf of the **Arkansas City Fire-EMS Department**.

Mayor Rogers also issued a proclamation that **October 5, 2021**, is **National Night Out** in Arkansas City. Police Chief Burr, Capt. Holloway, Lt. Douglas, Lt. Stroud, Sgt. Shinneman, Master Police Officer Samson, Master Police Officer Tuxhorn, Officers Bennett and Casares, and Public Service Officer Gross all received the proclamation on behalf of the **Arkansas City Police Department**.

Recognition of Visitors

Police Chief Burr recognized three recently promoted Arkansas City Police Department officers, all of whom were in attendance – Lt. **Nelson Douglas**, Lt. **Travis Stroud** and Sgt. **Ted Shinneman**.

Chief Burr then introduced the newest member of the Arkansas City Police Department, Officer **Brandon Casares**, who then was administered his Oath of Office by Deputy City Clerk Evinger.

Comments from the Audience

Bob Mathews, 900 North D St., spoke to the commissioners about drainage and property maintenance issues in the area of D Street, between Linden and Pine avenues, and the alley behind.

Consent Agenda

Commissioner Oestmann made a motion to approve the consent agenda as amended, consisting of:

1. Approving the **September 7, 2021**, regular meeting minutes as written.
2. Approving **Resolution No. 2021-09-3435**, authorizing a public meeting of the Governing Body to attend a special Land Bank Board of Trustees meeting at **5 p.m. Tuesday, October 5, 2021**, in the Commission Room at City Hall, located at 118 W. Central Ave.
3. Approving **Resolution No. 2021-09-3436**, authorizing the City to enter into a Memorandum of Understanding (MOU) by and between the City of Arkansas City, Kansas, and the Kansas Alliance for Wetlands and Streams, to maintain informational signage at **Walnut Park**.
4. Approving the adoption of **Resolution No. 21-360**, adopted by the City Council of the City of Wichita, Kansas, on **September 14, 2021**, regarding the issuance of Health Care Facilities Revenue Bonds for Presbyterian Manors, Inc.

Commissioner Gingher seconded the motion. A voice vote was **unanimous** in favor of the motion. Mayor Rogers declared the consent agenda **approved** as presented.

City Commission of Arkansas City - Regular Meeting Minutes

New Business

WWTP Improvements Hearing Resolution No. 2021-09-3437

Deputy City Clerk Evinger presented for discussion a resolution authorizing the City to file an application with the **Kansas Department of Health and Environment** (KDHE) for a loan in the amount of **\$10.5 million** under the Kansas Water Pollution Control Revolving Fund Act.

Thaniel Monaco, with BG Consultants, said notice of this hearing was published **August 21, 2021**, in the Cowley CourierTraveler. The purpose of this public hearing is to provide detailed information to the public concerning the proposed Wastewater Treatment Plant improvements.

Monaco, the City’s owner representative, provided a current engineer’s cost estimate and addressed the potential impact of the loan on sewer user charges or other taxes to fund the improvements.

Mayor Rogers made a motion to open the public hearing. Commissioner Gingher seconded the motion. A voice vote was **unanimous** in favor of the motion. Mayor Rogers declared the motion **approved** and opened the hearing. No one from the public spoke. Mayor Rogers made a motion to close the hearing. Commissioner Oestmann seconded the motion. A voice vote was **unanimous** in favor of the motion. Mayor Rogers declared the motion **approved** and closed the hearing.

Commissioner Gingher left the meeting in progress at **6:04 p.m.** and did not return.

Mayor Rogers made a motion to approve the resolution as presented. Commissioner Welch seconded the motion. A voice vote was **unanimous** in favor of the motion.

Mayor Rogers declared the resolution **approved** and given **Resolution No. 2021-09-3437**.

Commissioner Oestmann made a motion to approve the **“Cost and Effectiveness” Certification**.

Commissioner Warren seconded the motion. A voice vote was **unanimous** in favor of the motion. Mayor Rogers declared the motion **approved**.

Commissioner Welch then made a motion to approve the **“Applicant Assurance of Public Participation for Kansas Water Pollution Control Revolving Loan Fund Projects”**.

Commissioner Oestmann seconded the motion. A voice vote was **unanimous** in favor of the motion. Mayor Rogers declared the motion **approved**.

Finally, Mayor Rogers made a motion to approve the **“Lobbying” Certification**. Commissioner Warren seconded the motion.

A voice vote was **unanimous** in favor of the motion. Mayor Rogers declared the motion **approved**.

City Commission of Arkansas City - Regular Meeting Minutes

Wilson Park Master Plan Phase 1 Resolution No. 2021-09-3438

Deputy City Clerk Evinger presented for discussion a resolution authorizing the City to enter into a contract with **Vogts-Parga Construction**, LLC, of Newton, for construction of the **Wilson Park Master Plan Phase 1 Upgrades Project** and installation of the **Creekstone Farms Pavilion** at Wilson Park, for an amount not to exceed **\$356,176.62**.

City Manager Frazer said construction delays have prevented Vogts-Parga from preparing to mobilize until now, but City staff put this time to good use by working diligently with Vogts-Parga for the past five months to explore every possible cost-cutting option, including eliminating unnecessary sidewalks and drainage structures, using repurposed rock donated by Everygy, and accomplishing some concrete work and all electrical upgrades in house with City staff labor.

This final revised quote of **\$330,388.47** from Vogts-Parga will cover all new stormwater pipe, manhole and drain basins, as well as excavation, reinforced concrete paving, ADA ramps, light pole bases, pavement markings, drilled piers and installation of the canopy structure, while the additional **\$25,788.15** option will add a reinforced rock base using the donated rock. Frazer said City staff recommends this additional option to ensure the maximum longevity of the concrete.

Commissioner Warren asked about electrical and water hookups. Building Official Bellis explained his plans for wiring the connections for food trucks and said the City will plumb a pair of spigots.

Mayor Rogers made a motion to approve the resolution as presented. Commissioner Oestmann seconded the motion. A voice vote was **unanimous** in favor of the motion.

Mayor Rogers declared the resolution **approved** and given **Resolution No. 2021-09-3438**.

Police Chief Duties Ordinance Ordinance No. 2021-09-4539

Deputy City Clerk Evinger presented for discussion the first reading of an ordinance amending **Chapter 2, Article IV** of the **Arkansas City Municipal Code** to add a new **Section 2-279** to provide provisions for a Chief of Police as required by National Accreditation Standards.

Police Chief Burr said the Commission on Accreditation for Law Enforcement Agencies (CALEA) requires member agencies to have a written statement issued by the unit of government, consisting of a law or ordinance that designates the authority and responsibility of the chief executive officer.

Commissioner Warren made a motion to approve the ordinance as presented. Commissioner Oestmann seconded the motion. A roll call vote was **unanimous** in favor of the motion. Mayor Rogers declared the ordinance **approved** and given **Ordinance No. 2021-09-4539**. Following this action, **Harrison Taylor**, who lives at 525 N. Fourth St., spoke in praise of the Police Department.

City Commission of Arkansas City - Regular Meeting Minutes

Arkalalah Festival Beer Garden Ordinance No. 2021-09-4540

Commissioner Welch presented for discussion the first reading of an ordinance exempting the application of **K.S.A. 41-719(d)** to allow the consumption of alcoholic liquor at a designated area of Ben Givens City Center Park for a “beer garden” during the Arkalalah Festival on **October 27-30**.

Commissioner Welch made a motion to approve the ordinance as presented. Commissioner Oestmann seconded the motion. A roll call vote was **unanimous** in favor of the motion.

Mayor Rogers declared the ordinance **approved** and given **Ordinance No. 2021-09-4540**.

Commissioner Oestmann asked City Attorney Schwartz to look for a way to make this process easier.

Standard Traffic Ordinance Ordinance No. 2021-09-4541

Deputy City Clerk Evinger presented for discussion the first reading of an ordinance adopting by reference into Municipal Code the **Standard Traffic Ordinance (STO) for Kansas Cities, 48th Edition**, prepared and published in book form in **2021** by the League of Kansas Municipalities.

City Attorney Schwartz reviewed the major changes to the state’s traffic laws that took effect **July 1, 2021**, including three new sections and modifications to six other sections.

Commissioner Oestmann made a motion to approve the ordinance as presented. Commissioner Welch seconded the motion. A roll call vote was **unanimous** in favor of the motion.

Mayor Rogers declared the ordinance **approved** and given **Ordinance No. 2021-09-4541**.

Uniform Public Offense Code Ordinance No. 2021-09-4542

Deputy City Clerk Evinger presented for discussion the first reading of an ordinance adopting by reference into Municipal Code the **Uniform Public Offense Code (UPOC) for Kansas Cities, 37th Edition**, prepared and published in book form in **2021** by the League of Kansas Municipalities.

City Attorney Schwartz reviewed major changes to the state’s criminal code that took effect in 2021.

Mayor Rogers made a motion to approve the ordinance as presented. Commissioner Warren seconded the motion. A roll call vote was **unanimous** in favor of the motion.

Mayor Rogers declared the ordinance **approved** and given **Ordinance No. 2021-09-4542**.

City Commission of Arkansas City - Regular Meeting Minutes

City Manager's Report on Upcoming Activities

City Manager Frazer provided the commissioners with the following reminders and updates:

- The monthly **Cowley Indoor Market** will have its next event from **5 to 8 p.m. September 22** at Burford Theatre Arts, located at 118 S. Summit St. in downtown Arkansas City.
- Visit Ark City (VAC) will be host to a special "**Aloha party**" as they bid a fond "Aloha" to outgoing director Pam Crain and welcome Jill Hunter as the new VAC director from **5 to 7 p.m. September 23** at Burford Theatre Arts, located at 118 S. Summit St.
- City staff will meet with project consultants about the **CDBG North Summit Street Resurfacing Project** at **10 a.m. September 27** in the city manager's office.
- The **Arkansas City Farm and Art Market** will finish out its 2021 season with its final market from **4 to 6:30 p.m. September 28** at the Wilson Park rotunda, located at 701 N. Summit St.
- The next **City Commission** study session will be at **noon October 1** in Frazer's office.
- There will be a special "**Mommy & Me Fair**," sponsored by 4 Friends Events LLC, from **10 a.m. to 2 p.m. October 3** at Burford Theatre Arts, located at 118 S. Summit St.
- City staff will participate in a virtual **Kansas Department of Transportation (KDOT) local consult meeting** at **1:30 p.m. October 4**. It is a great opportunity to pitch local projects.
- The **National Night Out kickoff party** will be from **5 to 8 p.m. October 4** at Wilson Park. The Police Department is very excited to bring this event back after having to take 2020 off!
- The City Commission will convene as the **Land Bank Board of Trustees** at **5 p.m. October 5** in the commission room at City Hall, prior to its next regular City Commission meeting at **5:30 p.m.** Frazer will try to end that City Commission meeting by **6 p.m.** so that the commissioners can attend some of the National Night Out block parties from **6 to 8:30 p.m.**

Other Business

Commissioner Welch asked about **Citywide Pickup Week**, which Public Information Officer Lawson said will be **October 11-15**, following **Fall Cleanup Day** from **8 a.m. to noon October 9**.

Lawson said the City will be applying again for **KDOT Cost Share** funds for the North Summit Street Resurfacing Project. That grant application will be due **September 24**.

Frazer reminded commissioners he will be gone **September 29** through **October 1** at a REAP event.

Adjournment

Commissioner Warren made a motion to adjourn the meeting. Mayor Rogers seconded the motion.

A voice vote was **unanimous** in favor of the motion. Mayor Rogers declared the meeting adjourned at **6:41 p.m.**

City Commission of Arkansas City - Regular Meeting Minutes

**THE CITY OF ARKANSAS CITY
BOARD OF CITY COMMISSIONERS**

Scott Rogers, Mayor

ATTEST:

Lesley Shook, City Clerk

Prepared by:

Andrew Lawson, Public Information Officer

DRAFT



City Commission Agenda Item

Meeting Date: October 5, 2021
From: Mike Bellis, Building Official
Item: Special Assessments

Purpose: Special Assessments:

- a. Consider first reading of Ordinance levying special assessments for code enforcement activities for unpaid weed mowing charges. **(Roll Call Vote)**
- b. Consider first reading of Ordinance levying special assessments for code enforcement activities for unpaid refuse abatement charges. **(Roll Call Vote)**
- c. Consider for approval a Certificate of Special Assessment for dangerous structure demolitions. **(Voice Vote)**

Background:

Attached please find two ordinances assessing the cost of weed removal, and refuse abatement. These ordinances provide for the assessment of certain costs incurred by the City for various parcels of property around the community for the 2020/2021 billing period. Each Ordinance will require a separate roll call vote.

Attached please find a Certificate of Special Assessment detailing costs incurred by the city for demolition of dangerous structures previously declared unsafe and dangerous.

Commission Options:

- 1. Approve the Ordinances on first read and the Certificate of Special Assessment assessing the costs and direct staff to file them with the County for inclusion on the 2021 tax rolls of the listed properties.
- 2. Disapprove the Ordinances.

Fiscal Impact:

Amount:

Fund: Department: Expense Code:

Included in budget Grant Bonds Other (explain)

Approved for Agenda by:

Randy Frazer, City Manager

ORDINANCE NO. 2021-10-

AN ORDINANCE LEVYING SPECIAL ASSESSMENTS INCURRED BY THE CITY OF ARKANSAS CITY IN REMOVING NOXIOUS WEEDS ON PROPERTY HEREINAFTER LEGALLY DESCRIBED AND LOCATED WITHIN THE CITY LIMITS OF THE CITY OF ARKANSAS CITY, KANSAS, PURSUANT TO THE 2015 INTERNATIONAL PROPERTY MAINTENANCE CODE CHAPTER 3, SECTION 302.4.

WHEREAS, notice was given to the owners of real property hereinafter legally described as provided by the 2015 IPMC Chapter 1, Part 2, Section 107.2 as amended by Arkansas City Municipal Code Section 14-46, by the Neighborhood Services Office notifying said owners of the existence of noxious weeds growing on their property, determining that said weeds are a nuisance, and giving them due notice and reasonable time to abate such nuisance(s).

WHEREAS, the owners of the following described properties have failed to abate said nuisances, by permitting noxious weeds to continue to grow thereon, thereby requiring the City to abate subject nuisances, thereby incurring costs as hereinafter specified.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS:

SECTION ONE: The following amounts are hereby assessed against the hereinafter described property for the abatement of noxious weeds. Such record of the costs are on file in the City Clerk's Office, and said owners have been notified as to the costs incurred and have failed to pay the same within thirty (30) days after receipt of said notice:

Last Name	First Name	Address	Cama #	Legal Description	TOTAL
AGUILAR	PAUL/ROXIE	415 E TYLER AVE	2993103001002000	ENTERPRISE AMENDED PL, BLK 225, LT B	\$225.00
AMELIA LOPEZ	DIMAR DELEON	410 E WASHINGTON	2993003012007000	AC ORIGINAL TOWN, BLK 33, E 40 LTS 13-14	\$225.00
AVALOS	REBECCA	303 S D ST	2993003021001000	AC ORIGINAL TOWN, BLK 34, E82 LTS 27-28 & E 82 N 1/2	\$425.00
BALLINGER	BRYCE	207 N D ST	2993002035011000	AC ORIGINAL TOWN, BLK 30, LT 18 & S 1/2 LT 19	\$400.00
BEDOLLA	JOSE D.	921 N B ST	2941903017014000	MCLAUGHLINS ADDITION, BLK 14, LT 8	\$200.00
BIRD, LLC	LITTLE BLUE	914 S B ST	2993102023005000	JENKINS/CAMPBELLS ADDITION, BLK 5, S 21.5 LT 7 & ALL LTS 8-9	\$200.00
BIRMINGHAM	RAVEN	1425 S H ST	2993104016008000	SLEETH ADDITION 2 PLATS, BLK 14, LT 11-14	\$1,000.00
BREWER	BILLY	1507 S H ST	2993104019009000	SLEETH ADDITION 2 PLATS, BLK 17, LTS 5-6	\$750.00
BROWN	MISTY	1001 W KANSAS AVE	3062403002001000	FAIRMONT ADDITION, BLK 2, LTS 1-4	\$200.00
COFFEY	ELAINE	1423 S B ST	2993103012012000	ENTERPRISE ADDITION, BLK 231, LT 18	\$200.00
DORMAN	FALIS	609 S 5TH ST	3073601004011000	PARK PLACE ADDITION, BLK 4, LT 4 & ALL LTS 5-6	\$400.00
DORRELL	SHIRLEY	326 MEEK AVE	2941902007023000	BRAD MEEK 2ND ADDITION, BLK 10, LT 28	\$200.00
DOW	CHARLOTTE LEE	1419 S SUMMIT ST	2993103014005000	MASTER-FURMAN ADDITION, BLK 1, LTS 1-2	\$200.00

FRISHENMEYER	MICHAEL	1027 S B ST	2993102031010000	JENKINS.CAMBELLS ADDITION, BLK 3, LT 18	
GARCIA	POLO	108 E JACKSON AVE	2993102018011000	CANAL CO'S ADDITION, BLK 163, E 44.3 OF W 97 LTS 9-10	\$200.00
GOTTLLOB	DARRELL	902 N SUMMIT ST	2941903018006000	AV ALEXANDER ADDITION, BLK 205, LT - 2	\$550.00
GRAVES	RUSSEL/SANDY	1420 N 6TH ST	3062401023003000	BIJOU ADDITION, BLK 12, LTS 1-2 & S1/2 VAC PALMETTO ADJ	\$650.00
HAAG	ROGER	1407 S C ST	2993103011016000	ENTERPRISE ADDITION, BLK 232, LT 27-28	\$200.00
HARPER	KEVIN	610 N 8TH ST	3072501008004010	AC ORIGINAL TOWN, BLK 158, LT 18-19	\$200.00
HAYES	GRACE	1109 N 4TH ST	3062404013023000	BITTLES, BLK 2, S 13.8, LT 4 & N36.2 LT 5, BLK 2, BITTLES & LTS 8-9, BLK 21, 2 DEETS ADDITION	\$200.00
HERNANDEZ	ISIDRO	727 N 2ND ST	3072501002017000	NORTONS ADDITION, BLK 3, LT 3-4	\$200.00
HERNANDEZ	ENRIQUE CORZA	829 S SUMMIT ST	2993102019009000	MATLOCK 2ND ADDITION, BLK 1, LT 1-2	\$850.00
HICKS	PAUL/MARSH	722 N B ST	2993002004004000	AC ORIGINAL TOWN, BLK 37, LTS 5-6	\$275.00
HICKS	PAUL/MARSH	724 N B ST	2993002004003000	AC ORIGINAL TOWN, BLK 37, LTS 3-4	\$225.00
HOLTKE	JUANITA	413 N 1ST ST	3072501030015000	AC ORIGINAL TOWN, BLK 122, LT 6-8	\$300.00
IRVIN	CLAUDIE	906 S 7TH ST	3073601023003000	GOOCHS ADDITION, BLK 13, LT 3-4	\$225.00
IRVIN	CLAUDIE	910 S 7TH ST	3073601023004010	GOOCHS ADDITION, BLK 13, LT 5-8	\$350.00
JOHNSON	JACK	208 E MONROE	2993102004010000	MR LEONARDS ADD, BLK 166, LT 6 EXC W 93	\$200.00
JOHNSON JR.	NORMAN	1313 W OKLAHOMA	3062402025003000	GHENT ADDITION, BLK 2, LT 48-50	\$400.00
JOYCE CROW LIFE EST	ANDREA DICKSON	328 S 8TH ST	3072504022006000	AC ORIGINAL TOWN, BLK 124, LTS 15-16	\$400.00
KEENON	JUSTIN	1411 N 4TH ST	3062401022013000	RUBYS ADDITION, BLK 2, LT 5	\$200.00
KEMP TRUST	MARLENE	221 S D ST	2993003012010000	AC ORIGINAL TOWN, BLK 33, N 20 LT 17 & ALL LT 18	\$200.00
MARTINEZ	MATEO	918 S 7TH ST	3073601023004000	GOOCHS ADDITION, BLK 13, LTS 9-11	\$300.00
MCLAUGHLIN	JIM	917 N C ST	2941903016012000	MCLAUGHLINS ADDITION, BLK 11, S 1/2 LT 6 & ALL LT 7	\$200.00
MEARS II	VINCENT	718 S 6TH ST	3073601009008000	PARK PLACE ADDITION, BLK 9, N23 LT 24 & S14 LT 255	\$200.00
MILLER	LAUREL JAMES	408 E MADISON AVE	2993003033009000	AC ORIGINAL TOWN, E 55 S 15 LT 12 & E 55 LTS 13-14	\$200.00
NITTLER	JASON	202 STANLEY DR	2941902012011000	BRAD MEEK 1ST ADDITION, BLK 5, LT 22	\$625.00
NORMA ROBERTSON TRUST	VICKI LOWER	1024 S 3RD ST	3073601025007000	SOUTHSIDE ADDITION #2, BLK 32, LT 13-14	\$400.00
PEREZ	MAGNA EVE MARIE	512 S A ST	2993003031006000	AC ORIGINAL TOWN, BLK 60, S23 LT 7 & N5 LT 8	\$400.00

PHILLIPS	OWEN	508 S 6TH ST	3072504040004000	AC ORIGINAL TOWN, BLK 114, LT 5-6	
POORE	RONALD	427 S 6TH ST	3072504036009000	AC ORIGINAL TOWN, BLK 119, LT 15-17	\$250.00
POORE	RONALD	710 W JEFFERSON AVE	3072504036009000	AC ORIGINAL TOWN, BLK 119, LT 15-17	\$200.00
POWERS	LANCE	1212 S SUMMIT ST	2993103004003000	ENTERPRISE ADDITION, BLK 22, LTS 5-7	\$600.00
RASHELL KINCAID	CHARLOTTE LEE	720 S C ST	2993102011007000	MR LEONARDS ADDITION, BLK 173, S 1/2 LT 5 & ALL LT 6	\$200.00
ROBERTSON	LEO	1321 S B ST	2993103007014000	ENTERPRISE ADDITION, BLK 228, LT 19-20	\$575.00
SANTA FE CO PROP TAX	BURLINGTON NORTHERN/	1020 S D ST	2993102028005000	PLEASANT VIEW, BLK 9, ALL LTS 4-7 & E 150 LTS 8-9 & ALL VAC CANAL ST ADJ LT 9	\$475.00
SCOTT	GARRY & THERESA	925 N 7TH ST	3062404018001000	BITTLES 2ND ADDITION, BLK 17, LT 1	\$550.00
SCOTT/JANELLE ELLSWORTH	KACIES KLOSET, LLC	818 N D ST	2941903014011000	MAPLE PARK ADDITION, BLK 4, LT 11-12	\$600.00
SHANE JR.	LLOYD	920 E POLK AVE	2993104003016000	AG LOWES 2ND ADDITION, BLK 1, E1/2 18 & ALL LT 20	\$200.00
SHANNON	JEFFREY & DAWN	404 WARREN WAY	2941803004011000	HILLSIDE FOURTH ADDITION, BLK 3, LT 1	\$300.00
SMITH	AFTON	1311 N 7TH ST	3062404007023000	HEARD ADDITION AMMENDED PLAT, BLK 1, LT 14-16	\$200.00
THIELEN	STUART	615 S D ST	2993102002011000	MR LEONARDS ADDITION, BLK 172, LT 8	\$400.00
TSOSIE	HOSTEEN/STACY	1021 N 14TH ST	3062403009011000	SUMMIT 2ND ADDITION, BLK 33, S1/2 & S1/2 VAC CHERRY ST ADJ	\$200.00
VEGA	BENJAMIN	312 N 3RD ST	3072501034007000	AC ORIGINAL TOWN, BLK 131, LT 19 & ALL LT 20	\$600.00
WALKER	KAYLA	1424 S G ST	2993104016007000	SLEETH ADDITION 2 PLATS, BLK 14, LT 15-16	\$1,475.00
WARD	DUSTIN	322 STANLEY DRIVE	2941902013012000	BRAD MEEK 2ND ADDITION, BLK 4, LT 9	\$200.00
WELCH	JARED/KORI	1322 N 4TH ST	3062404003006000	EARHART, BLK 2, S15 LT 9 AND ALL LOTS 10-12	\$900.00
WHALER	HUGH	702 S 7TH ST	3073601008002000	PARK PLACE ADDITION, BLK 8, LT 32-34	\$475.00
WIDENER	LARRY/DONNA	419 S 3RD ST	3072504034005000	AC ORIGINAL TOWN, BLK 101, LTS 18-19 LYG E OF RR	\$200.00
WILLIAMS	DARREN/CHERRY	410 S A ST	2993003026003000	AC ORIGINAL TOWN, BLK 59, LTS 6-7 & N 5 LT 8	\$425.00
WOGOMAN	DUSTIN	607 S A ST	299310200501000	MR LEONARDS ADDITION, BLK 165; LT 10 & S 1/2 LT 11	\$675.00
WOOD	DONALD/IDA	702 E POLK AVE	2993104005006000	SLEETH ADDITION 2ND PLATS, BLK 3, LTS 15-16	\$500.00
				Total	\$23,775.00

SECTION TWO: The City Clerk shall certify to the County Clerk of Cowley County, Kansas, the special assessments levied under Section One of this Ordinance, and the County Clerk shall extend the same on the tax rolls against the property as hereinabove described, and the amount so certified shall be collected the same as *ad valorem* taxes against said real estate.

SECTION THREE: This ordinance, or a summary thereof, shall be published one time in the official newspaper, and shall take effect and be in force from and after said publication.

PASSED AND ORDAINED by the Governing Body of the City of Arkansas City, Kansas, on this 5th day of October, 2021.

Scott Rogers, Mayor

ATTEST:

Lesley Shook, City Clerk

APPROVED AS TO FORM:

Larry R. Schwartz, City Attorney

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of the Ordinance No. 2020-10-____ of the City of Arkansas City, Kansas adopted by the Governing Body on October 5, 2021 as the same appears of record in my office.

DATED: _____.

Lesley Shook, City Clerk

ORDINANCE NO. 2021-10

AN ORDINANCE LEVYING SPECIAL ASSESSMENTS TO PAY COSTS INCURRED BY THE CITY OF ARKANSAS CITY FOR ABATING PUBLIC NUISANCES FOR UNLAWFUL DEPOSIT OR ACCUMULATION OF REFUSE AS PROHIBITED BY SECTION 46-2 and 46-4 AND INOPERATIVE OR ABANDONED VEHICLES AS DEFINED BY SECTION 42-27 OF THE ARKANSAS CITY MUNICIPAL CODE.

WHEREAS, notice was given to the owners of record or tenants of the real estate as hereinafter legally described as provided by Section 46-3 of the Arkansas City Municipal Code as to the existence of unlawful deposit or accumulation of refuse as prohibited by Section 46-2 and 46-4 and inoperative or abandoned vehicles as defined by Section 42-27 of the Arkansas City Municipal Code, thereby constituting a public nuisance and giving notice and reasonable time to abate such nuisance(s); and,

WHEREAS, the owners or tenants of the following described properties have failed to abate said nuisances, thereby requiring the City to abate such nuisances, thereby incurring costs as hereinafter specified.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS:

SECTION ONE: The following amounts are hereby assessed against the hereinafter described property for:

- a. The abatement of public nuisance(s), consisting of unlawful deposit or accumulation of refuse, contrary to Section 46-2 and 46-4 of the Arkansas City Municipal Code. Record of the costs of abatement of the hereinbefore referenced nuisances are on file in the City Clerk’s Office and the owners of said real estate have been notified as to the costs incurred and have failed to pay the same within thirty (30) days after receipt of billing from the City requesting payment, to-wit:

Last Name	First Name	Address	Cama #	Legal Description	TOTAL
RHODES	JARED	509 N 3RD ST	3072501019010000	FRANK J HESS, BLK 7, LT 4-6	\$561.44
WOGOMAN	DUSTIN	607 S A ST	299310200501000	MR LEONARDS ADDITION, BLK 165; LT 10 & S 1/2 LT 11	\$319.20
LANGDALE	NANCY	314 N 7TH ST	3072501038005000	AC ORIGINAL TOWN, BLK 152, LT 18-21	\$500.00
Total					\$1,380.64

- b. Unpaid administrative fine(s) per vehicle which the City certifies remains unpaid, to wit:

Last Name	First Name	Address	Cama #	Legal Description	TOTAL
AGUILAR	PAUL/ROXIE	415 E TYLER AVE	2993103001002000	ENTERPRISE AMMENDED PL, BLK 225, LT B	\$800.00

SECTION TWO: The City Clerk shall certify to the County Clerk of Cowley County, Kansas, the special assessments and administrative fines(s) levied under Section One of this Ordinance, and the County Clerk shall extend the same on the tax rolls against the property as hereinabove described, and the amount so certified shall be collected the same as *ad valorem* taxes against said real estate.

SECTION THREE: This ordinance, or a summary thereof, shall be published one time in the official newspaper, and shall take effect and be in force from and after said publication.

PASSED AND ORDAINED by the Governing Body of the City of Arkansas City, Kansas, on this 5th day of October, 2021.

Scott Rogers, Mayor

ATTEST:

Lesley Shook, City Clerk

APPROVED AS TO FORM:

Larry Schwartz, City Attorney

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of the Ordinance No. 2021-10-____ of the City of Arkansas City, Kansas adopted by the Governing Body on October 5, 2021 as the same appears of record in my office.

DATED: _____

Lesley Shook, City Clerk

**CERTIFICATE OF SPECIAL ASSESSMENT FOR DEMOLISHING
DANGEROUS STRUCTURES AND MAKING THE
PREMISES SAFE AND SECURE**

I, Lesley Shook, the duly qualified appointed and acting Clerk of the City of Arkansas City, Kansas, a Municipal Corporation of the Second Class, do hereby certify that the amounts herein specified are to be assessed against the real estate as hereinafter described for the purposes of providing funds to pay the costs incurred by the City of Arkansas City, Kansas for demolishing dangerous structures, thereby making the premises safe and secure in accordance with K.S.A. 12-1750, et seq. to wit:

Last Name	First Name	Address	Cama #	Legal Description	TOTAL
ROBERTSON	LEO	1321 S B ST	2993103007014000	ENTERPRISE ADDITION, BLK 228, LT 19-20	\$9,750.95
DORMAN	FALIS	609 S 5TH ST	3073601004011000	PARK PLACE ADDITION, BLK 4, LT 4 & ALL LTS 5-6	\$11,599.10
JOHNSON JR.	NORMAN	1313 W OKLAHOMA	3062402025003000	GHENT ADDITION, BLK 2, LT 48-50	\$6,352.00
POORE	RONALD	427 S 6TH ST	3072504036009000	AC ORIGINAL TOWN, BLK 119, LT 15-17	\$4,907.50
AGUILAR	PAUL/ROXIE	415 E TYLER AVE	2993103001002000	ENTERPRISE AMMENDED PL, BLK 225, LT B	\$10,675.80
				Total	\$43,285.35

Date effective this 5th day of October, 2021.

Lesley Shook, City Clerk
Arkansas City, Cowley County, KS

STATE OF KANSAS)
COUNTY OF COWLEY) ss.

Subscribed and sworn to before me this _____ day of _____ 2021.

Notary Public

My Commission expires:



City Commission Agenda Item

Meeting Date: October 5, 2021
From: Randy Frazer, City Manager
Item: City Manager Updates

Purpose: City Manager's Report on Upcoming Activities

Background:

1. We will try to end tonight's **City Commission** meeting by **6 p.m. Tuesday, October 5** so that the commissioners can attend some of the **National Night Out block parties** from **6 to 8:30 p.m.**
2. The City-Cowley County Health Department will offer a **free drive-through flu shot clinic** from **10 a.m. to 6 p.m. Wednesday, October 6** at the Agri-Business Building, located at 712 W. Washington Ave.
3. The **League of Kansas Municipalities** annual conference is set for **October 8-11**. Commissioners who registered should have received emails with further details. The business meeting is from **11:45 a.m. to 12:50 p.m. Monday, October 11**. The conference schedule is at www.lkm.org/page/ConferenceAgenda.
4. **Fall Cleanup Day** is set for **8 a.m. to noon Saturday, October 9**, weather permitting. **31st Century Techsupport** will offer e-waste recycling services from **8 a.m. to noon** on the north side of Wilson Park. **Citywide Pickup Week** is scheduled for **October 11-15**, coinciding with regular residential trash pickup.
5. The next monthly **Cowley County Legislative Committee** meeting will be at **noon Tuesday, October 12**.
6. The monthly **Cowley Indoor Market** will have its next event from **5 to 8 p.m. Wednesday, October 13** at Burford Theatre Arts, located at 118 S. Summit St. in downtown Arkansas City.
7. The next **Paris Park Pool committee** meeting is at **noon Thursday, October 14** in the conference room at the Water Treatment Facility, located at 400 W. Madison Ave. We will be discussing financing options.
8. The next quarterly **Traffic Safety Committee** meeting will be at **10 a.m. Friday, October 15** in the conference room at the Water Treatment Facility, located at 400 W. Madison Ave.
9. The next **City Commission** study session will be in my office here at City Hall at **noon Friday, October 15**.
10. The next **RISE Cowley** steering committee meeting will be at **10 a.m. Tuesday, October 19**.

Approved for Agenda by:

Randy Frazer, City Manager



City Commission Agenda Item

Meeting Date: October 5, 2021
From: Andrew Lawson, Public Information Officer
Item: City Advisory Board Reports

Purpose: City Advisory Board Reports

Background:

The City Commission receives regular reports from its appointed advisory boards and committees in the form of their approved minutes.

Commission Options:

1. No action needed.

Attachments:

The following approved board and committee minutes are included in this packet:

- **May 20** — Building Trades Board
- **August 16** — Historic Preservation Board
- **August 19** — Arkansas City Recreation Commission
- **August 19** — 2022 Tacolalah Executive Committee
- **August 23** — Northwest Community Center Advisory Board
- **August 26** — Beautification and Tree Advisory Board

Approved for Agenda by:

Randy Frazer, City Manager

City of Arkansas City
Building Trades Board
Minutes

Regular meeting held on Thursday, May 20, 2021 at 5:15 PM at the **Water Treatment Facility Conference Room.**

Meeting called to order at 5:15 PM.

Roll Call:

Mark Bartlett	<input checked="" type="checkbox"/>	Michael Kuhn	<input type="checkbox"/>	John Bahruth	<input type="checkbox"/>
Randy Smith	<input type="checkbox"/>	Chris Rains	<input checked="" type="checkbox"/>	Jace Kennedy	<input checked="" type="checkbox"/>
Ken Miller	<input checked="" type="checkbox"/>	Jamie Terrill	<input checked="" type="checkbox"/>	Michael Hunt	<input checked="" type="checkbox"/>

Jace Kennedy made the motion to approve the minutes and Chris Rains made the second. Voice vote carried the minutes.

1. Open Discussion

Michael Hunt discussed some things going on with Kansas Gas Service.

Mike Bellis let the board know that the next BTB meeting will be in September and the board had to meet a minimum of four times per year.

After discussions, Ken Miller made the motion to adjourn the meeting at 5:20 PM and Jace Kennedy made the second. Voice vote carried the motion.



City of Arkansas City

HISTORIC PRESERVATION BOARD MINUTES

Monday, August 16, 2021 at 5:30 PM – 118 W Central Ave, Arkansas City, KS

Call to Order

Roll Call

Present: Kevin Cox, Foss Farrar, Charles Jennings

Absent: JW Lozano, Kayleigh Lawson

Staff present at roll call was Principal Planner Josh White and Public Information Officer Andrew Lawson
Also present were applicants Jiancheng Li and Xiuzhen Ni.

Consent Agenda

1. Meeting Minutes, July 12, 2021 meeting.

Cox made a motion to approve the July 12, 2021 meeting minutes as written. Jennings seconded the motion. Voice vote carried the motion.

2. Administrative Reviews

Cox made a motion to approve the administrative reviews as presented. Jennings seconded the motion. Voice vote carried the motion.

Reviews

3. Review the proposed sign at 316 S Summit Street

White presented a report on the proposed sign. He noted the placement of the sign and the size was appropriate but the internal illumination was not recommended. He suggested removing the lighting and approving the sign. After discussion, the board felt that the sign would not detract from the district being lit. They noted there are other similar signs in the district and have been for more than 50 years. Farrar asked the applicants if the restaurant would be open in the evening. They indicated that they would be open in the evening. The board felt that the sign would need to be illuminated to encourage business in the evening hours and help the business succeed. Cox asked if the applicants preferred the sign be lit. The applicants did request the sign be lit. White noted there are precedents. Jennings worried we would be setting a continued precedent if approved. After discussion it was determined that this would be acceptable. Cox made a motion to approve the permit for a sign at 316 S Summit Street as proposed in accordance with K.S.A. 75-224. Jennings seconded the motion. Voice vote carried the motion.

Other Items

Lawson briefly talked about the time capsule including best practices. He plans to do some Facebook promotion of it in September and plan to dedicate the capsule on Arkalalah Thursday but that's still tentative. Lawson and White noted that the Planning Commission will be discussing the Historic Preservation section of the Comprehensive Plan and would ask the board to review it and discuss it at their next meeting. He also noted

that the walking tour brochure needed to be finalized for a second printing. White said that the grant needed to be closed out by August 31 so any final changes would need to be submitted very soon. Visit Ark City will work to distribute them after that. White also talked briefly about the workshop he was attending that covered upstairs housing.

Adjournment

Cox made a motion to adjourn. Jennings seconded the motion. Voice vote carried the motion. Farrar declared the meeting adjourned.

Arkansas City Recreation Commission
MINUTES OF REGULAR MEETING

August 19, 2021 @ 7:00 a.m.

Arkansas City Recreation Center, 225 East 5th Ave – Arkansas City, Kansas 67005

Board Members Present: Mr. Jason O’Toole
Mr. Dustin Quint
Mrs. Sandra Davis

Board Members Absent: Mr. Andy Paton
Mr. Dave Pontious

Staff Members Present: Mr. Landon West

Guests/Registrants Present: None

- 1) Call to Order: Approve the Agenda for Regular Meeting: Jason O’Toole called the meeting to order at 7:03 a.m. Motion was made by Dustin Quint to approve the agenda as posted; seconded by Sandra Davis motion passed.
- 2) Approve the Minutes of the Previous Meeting: Motion was made by Sandra Davis to approve the minutes of the July meeting as submitted, seconded by Dustin Quint, motion passed.
- 3) Public Comment: None
- 4) Financial Reports: There was no discussion regarding financial reports. Motion to approve the financials as presented was made by Dustin Quint, seconded by Sandra Davis. Motion passed.
- 5) Consider Proposals & Bids:
Directors and Officers Insurance is up for renewal. The increase in premium has gone up \$60 to a total of \$2,184 for 2021-2022. Discussion of the importance of having the coverage was unanimous. Jason O’Toole motioned to approve the proposal of Directors and Officers Insurance premium for \$2,184, seconded by Sandra Davis. Motion approved.
Golf Appropriation of \$1000 was requested for summer use and instruction from Great Life Golf and Fitness of Arkansas City. We had a more participants this year in the July session and Landon will continue to evaluate additional opportunities to grow the clinics for next summer. Dustin Quint motioned to approve the appropriation of \$1,000 to Great Life Golf and Fitness, Sandra Davis seconded. Motion passed.
Addendum to the Budget Planning Schedule due to the posting in the local paper for the wrong RNR & levy rate. Recreation commissions have never had to post their combined levy amounts in the published budgets before; general and employee benefit. Since there is a required 10 days published prior to holding the hearing a new RNR and Budget hearing date is necessary. After discussion, holding the hearings prior to the next regular scheduled ACRC Monthly meeting was the best time and date for members present. Sandra Davis motioned to approve an addendum to the Budget Planning Schedule for the Revenue Neutral Rate and Budget Hearings to be scheduled to begin Thursday, September 16th at 7am in the Meeting Room of the Arkansas City Recreation Commission, 225 E 5th Ave, Arkansas City, KS. Dustin Quint seconded, motion passed.
- 6) Review Superintendent report: Landon reported the ideas of planning a staff retreat for the full-time staff of ACRC. Dates and times to be set at a later date. There would not be plans of closing the office for this meeting. Float yo Boat event coming up this weekend, Aug. 22. 6 boats entered and look forward to hosting something from cardboard and duct tape. Should be a fun end-of-summer activity for the community where proceeds will go to scholarships for youth programing. Fishing Derby is coming up on September 11th. Arkalalah 2-Mile run coming up. Staff learning in preparations for the event.

Aquatics – Golden Tigers kicking off with Cowley College. Coop 2-3 times a week. Winfield swim team, Wellington swim team still utilizing the indoor. Mother Son Blitz will be October 16th. Deb Davidson was selected

for a 100% reimbursed trip to Nashville, TN for her to speak at the National Recreation Park and Association on the food program. Amazing honor and we're excited to have her representing ACRC.

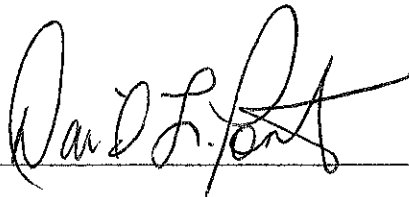
Sold the PFC leg extension and curl machines for \$500 to a patron. Which doubles the amount we would have received from Mid-State for the machines. We have included an WiFi extender for the use Aerobic Room and for Zumba usage for instruction and online capabilities.

Flag Football had low numbers and ended up cancelling the season. Tackle has just exploded with numbers making at least one team per grade. 2-teams for 1&2 grades this year. We will look to have a pre-season flag in future years to help condition and prepare for the tackle season and allow a flag season for those not interested in tackle. Fall soccer kicking off with around 200, cheer, gymnastics all things coming soon. Cornhole league trying for Monday's this time. Concessions are currently between the dow and the sports complex makes it hard to transport back and forth, may need more equipment to run fall events at both places. I would like to see more tournaments at the complex but will look to begin in spring.

CONCO proposal of the south wall repair at \$56,000+. Still awaiting an engineer for the south wall. Expect to have an engineer in the next week. Hopeful for some findings.

Website upgrades are next priority. Looking to get staff moving to improve site and marketing options.

- 7) Adjournment: Dustin Quint made a motion to adjourn at 7:55am, seconded by Sandra Davis, motion passed.

Approval 

9-16-21

Approval 

9/16/21



2022 TACOLALAH COMMITTEE

MEETING: 12:10 PM THURSDAY, AUG. 19, 2021 @ WATER TREATMENT PLANT

Roll Call:	<u>Executive Committee Members</u>		<u>Executive Committee Alternates</u>	
<i>Beautification</i>	Candace Hendricks, Vice Chair	<input checked="" type="checkbox"/>	Paisley Howerton	<input type="checkbox"/>
<i>Community Spirit</i>	Charles Tweedy, Treasurer	<input checked="" type="checkbox"/>	Kim Hager	<input type="checkbox"/>
<i>Equal Opportunity</i>	Tammy Lanman-Henderson	<input checked="" type="checkbox"/>	Anita Judd-Jenkins	<input type="checkbox"/>
<i>NWCC</i>	Gary Hale, Volunteer Coordinator	<input checked="" type="checkbox"/>	Felipe Escalante	<input type="checkbox"/>
<i>Visit Ark City</i>	Liz Shepard, Chairwoman	<input checked="" type="checkbox"/>		
<i>Outdoor Market</i>	Kelly Dillner, Market Coordinator	<input checked="" type="checkbox"/>	<u>Non-Voting Advisors</u>	
<i>At-Large Member</i>	Melissa Mendez	<input type="checkbox"/>	Pam Crain, Fiscal Agent	<input type="checkbox"/>
<i>Ad-Hoc Member</i>	Debbie Savala, CDEM Coordinator	<input checked="" type="checkbox"/>	Andrew Lawson, Secretary	<input checked="" type="checkbox"/>

1. Approve minutes of the June 17, 2021, executive committee meeting.

Motion: **Charles Tweedy** Second: **Tammy Lanman-Henderson** Vote: **5-0**

2. Approve minutes of the July 15, 2021, executive committee meeting.

Motion: **Charles Tweedy** Second: **Candace Hendricks** Vote: **5-0**

3. Approve minutes of the July 29, 2021, executive committee meeting.

Motion: **Candace Hendricks** Second: **Charles Tweedy** Vote: **5-0**

4. Approve Tacolalah Festival financial report as of July 31, 2021.

Gary Hale joined the meeting in progress at **12:36 p.m.** and left the meeting at **1:04 p.m.**

Motion: **Charles Tweedy** Second: **Tammy Lanman-Henderson** Vote: **6-0**

5. Nominate At-Large Member for Tacolalah Executive Committee:

This item was tabled until the **September 16** meeting so Visit Ark City can select its delegate.

6. Nominate Executive Officers (Chair, Vice Chair, Secretary, Treasurer):

This item was tabled until the **September 16** meeting so Visit Ark City can select its delegate.



7. Set Dates/Times for Future Meetings:

This item was tabled until **September 16** so Visit Ark City can select its new delegate and the Committee can select its at-large member. Noon meetings won't work for Melissa this semester.

8. Review/Revise Tacolalah Festival Bylaws and Policies?

This item was tabled until the **September 16** meeting so Visit Ark City can select its delegate and the new Visit Ark City director can get settled in as Pam's replacement as our Fiscal Agent.

9. Discuss Establishing Subcommittees:

This item was tabled until the **September 16** meeting so Visit Ark City can select its delegate.

10. Arkalalah Festival-Related Items:

Andrew said Tasha Bucher and the Arkalalah Committee are interested in coordinating spring events in 2022, possibly to include integrating Halfalalah in a two-day Tacolalah Festival event.

There is some interest among the Committee, but serious discussions likely won't occur until **November** after Arkalalah is over. The Committee wants to participate in Arkalalah Big Parade.

Andrew asked about a logo contest, but the Committee voted to let Liz redesign the existing logo with the 2022 date and fewer colors. The hope is to unveil it **October 30** in the Big Parade.

Motion: **Tammy Lanman-Henderson** Second: **Charles Tweedy** Vote: **4-0** (Liz abstains)

11. Other Miscellaneous Items:

Andrew updated the Committee on his search for dedicated storage space at Wilson Park. He asked for help with next month's presentation to the V.J. Wilkins Foundation. Charles, Debbie, Pam and Tammy all volunteered to participate in this. We will ask them for seed funds for 2022.

Debbie has already re-booked most of the 2021 entertainers for next year. Preliminary costs are **\$1,000** for DJ Bobie Baker, **\$200** for Biscuit, **\$2,600** for all returning cultural entertainers and possibly **\$500-600** for a second mariachi band. There's a female singer who would be **\$180/hour**.

12. Adjourned at 1:26 p.m. Motion: **Charles Tweedy** Second: **Candace Hendricks** Vote: **5-0**

NEXT MEETING: 1 P.M. THURSDAY, SEPT. 16, 2021 @ 400 W. MADISON AVE.

NORTHWEST COMMUNITY CENTER ADVISORY BOARD MINUTES FOR August 23rd 2021.

Board of Directors present: Jackie Barnett, Felipe Escalante and Gary Hale. NWCC Director Cindy Bennett, along with Public Information Officer Andrew Lawson, was also in attendance.

After reading the minutes: Gary Hale motion with Jackie Barnett 2nd with Felipe Escalante noting the correction 2Gs to 50 megabytes. Also Wii being spelled with two I's instead of one.

Cindy reported:

- 1. Asked Harrison Taylor if he was interested in becoming a board member at NWCC. He declined, saying he already was on many boards.**
- 2. Gary Hale took cans that have been saved to the Boy Scouts to help with their trips and supplies.**
- 3. Still in process of obtaining library chair replacements.**
- 4. Working on getting new faucet and new sprayer for the kitchen.**
- 5. Gary Hale recommended a 5th member for our board. He will be talking to that person soon.**
- 6. Asked if it was OK with everyone if she moved next Board Meeting to Thursday, Sept. 23rd at 4 p.m. Everyone agreed it would be OK.**
- 7. Working on replacing all lights to LED.**

The Board asks:

- 1. Gary Hale recommended having contracts in Spanish to help with the understanding of what is expected of the renters. Also, all renters will be provided with a checklist for renters to follow.**
- 2. Gary Hale also recommended only painters tape be used on the walls.**
- 3. Gary Hale recommended cameras for NWCC, inside and outside.**

- 4. Recommended replacing overdue router on computer system to help with the internet, which we seem to be having more problems with since the upgrade. Matt Metzinger has it on his list to replace the router.**
- 5. Felipe Escalante suggested going to only one WiFi password instead of two.**
- 6. Jackie Barnett and Gary Hale said they would come to NWCC to help if needed, just to let them know. They are retired now but are not slowing down any.**

Felipe Escalante motioned to adjourn, with Gary Hale 2nd.

Next Meeting Thursday Sept. 23rd at 4 p.m.

Arkansas City Beautification and Tree Advisory Board
8/26/21 Minutes

A regular meeting was held **Thursday, August 26, 2021**, at Walnut Park. The meeting was called to order at **4:05 p.m.**

Roll Call:	<u>Board Members</u>		<u>Staff Liaisons</u>	
	Robin Henderson	<input checked="" type="checkbox"/>	Mike Bellis	<input checked="" type="checkbox"/>
	Candace Hendricks	<input type="checkbox"/>	Randy Frazer	<input type="checkbox"/>
	Nancy Holman	<input checked="" type="checkbox"/>	Evan Haney	<input type="checkbox"/>
	Paisley Howerton	<input checked="" type="checkbox"/>	Andrew Lawson	<input checked="" type="checkbox"/>
	Harrison Taylor	<input checked="" type="checkbox"/>	Tony Tapia	<input type="checkbox"/>
			Josh White	<input type="checkbox"/>

0. Approve July Meeting Minutes:

Paisley made a motion to approve the minutes of the **July 22, 2021**, regular meeting as presented. Harrison seconded the motion. The motion was approved **4-0** on a voice vote. Guests attending were **Angela Bruce, Jan Miller** and **Julie Swanson**.

1. ACPL Solar-Powered Charging Stations Update:

Andrew said the library did receive the grant and is waiting for a company to remove the shrubs so the City can pour concrete and install the new tables then they arrive. These new stations will be a nice community addition just in time for Arkalalah!

2. Adoption Request: Walnut Park (Jan Miller)

Andrew put a rough sketch drawing in the packet, but plans are been finalized yet. Jan Miller wants to install a picnic table and shelter in the center of Walnut Park in honor of her late husband, former City public works superintendent Jim Miller.

Angie Bruce said her mother, Carlla Pike, couldn't attend, but has been working with her crews on the design. After some extended discussion, City staff recommended installing either an 8x8x8 or 10x10x10 octagonal or rectangular pad.

Mike said Tony has identified a possible location. Jan is hoping the City will donate the concrete at an estimated \$500 cost.

3. Adoption Update: Knebler Pond (WVDGA)

Andrew hasn't had a recent update, but all of the baskets are in now and play has started. There were some neighbor issues.

4. Adoption Update: Wilson Park (Docking Garden) / Pollinator Project Report

The proposed adoption was removed from the City Commission agenda. Board members were referred to the City Manager.

5. Approve Fall Cleanup Day and Citywide Pickup Week Flyers:

This year's event will focus on cleaning and assessing the condition of downtown-area sidewalks. It will be held **October 9**.

6. Review ADA Transition Plan: Walnut Park

Andrew, Harrison and Mike toured the park after the meeting. The restrooms and at least one picnic area need ADA work.

7. Set Times for Future Meetings?

The **4 p.m.** meeting time does not work Parks & Facilities staff and it won't work for Candace this fall, either. No action was taken at this meeting and Andrew will try to poll members individually to see what times would work best for a new time.

8. Other Miscellaneous Items:

The next meeting of the 2022 Tacolalah Executive Committee will be at **1 p.m. Sept. 16** at the Water Treatment Facility.

The V.J. Wilkins Foundation board members will be making a community visit to Arkansas City on the week of **Sept. 12**.

Paisley made a motion to adjourn the meeting. Robin seconded the motion, which was approved **4-0** on a voice vote. The meeting was adjourned at **5:09 p.m.** The next regular meeting of the Beautification and Tree Advisory Board will be at **4 p.m. Sept. 23, 2021**.