



CITY COMMISSION MEETING AGENDA

Tuesday, October 21, 2025 at 5:30 PM – 118 W Central Ave, Arkansas City, KS

Please join our meeting and subscribe to our YouTube channel:
<https://www.youtube.com/@cityofarkansascitykansas895>



I. Routine Business

1. Roll Call
2. Opening Prayer and Pledge of Allegiance
3. Additions or Deletions **(Voice Vote)**
4. Approval of the Agenda **(Voice Vote)**

II. Consent Agenda (Voice Vote)

Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VI: New Business.

1. Approve October 7, 2025, regular meeting minutes as written.
2. Notice of public hearing date set for October 27, 2025, at 12:00 PM, to consider an application to be submitted to the Kansas Department of Commerce for Small Cities Community Development Block Grant (CDBG) funds for Wilson Park improvements.
3. Approve employee health insurance renewal for the 2026 Plan Year.

III. New Business

City Manager Department

1. A Resolution authorizing the City of Arkansas City to approve updates to the City's current Statutory Budgetary and Financial Planning Policies. **(Voice Vote)**
2. A Resolution authorizing the City of Arkansas City to approve the revised Purchasing Policy, giving the City Manager authority to approve purchases up to \$20,000. **(Voice Vote)**
3. A Resolution authorizing the City of Arkansas City to add Christmas Eve as an official city holiday, beginning in 2026. **(Voice Vote)**
4. A Resolution authorizing the City of Arkansas City to approve a quote from Power Play, LLC in the amount of \$306,500.00, along with additional in-kind contributions from Public Works and Environmental Services, for a total project cost not to exceed \$326,500.00, for the installation of a new community splash pad in Wilson Park. **(Voice Vote)**
5. A Resolution certifying legal authority to apply for the Kansas Small Cities Community Development Block Grant Program from the Kansas Department of Commerce for Parks & Facilities System improvements. **(Voice Vote)**
6. A Resolution assuring the Kansas Department of Commerce that funds will be continually provided for the operation and maintenance of improvements to the Park system to be financed with Community Development Block Grant Funds. **(Voice Vote)**

IV. City Manager Updates & Reminders

V. Items for Discussion by City Commissioners

VI. Comments from the Audience for Items not on the Agenda

The public will be allowed to speak on issues or items that are not scheduled for discussion on the agenda. Individuals should address all comments and questions to the Commission. Comments should be limited to issues and items relevant to the business of the Governing Body. The Commission will not discuss or debate these items, nor will the Commission make decisions on items presented during this time. Each person will be limited to five (5) minutes.

VII. Financial Summary

[1.](#) September 2025 Financial Summary

VIII. Adjournment



City Commission Agenda Item

Meeting Date: October 21, 2025

From: Tiffany Parsons, City Clerk

Item: Approve October 7, 2025, Regular Meeting Minutes

Motion: Approve October 7, 2025, regular meeting minutes as written.

Background: Each meeting, the City Commission reviews and approves the minutes of its prior meeting(s).

Commission Options:

1. Approve with consent agenda.
2. Remove item from consent agenda for further consideration.

Approved for Agenda by:

A handwritten signature in black ink, appearing to read "Randy Frazer", is written over a horizontal line.

Randy Frazer, City Manager



CITY COMMISSION MEETING MINUTES

Tuesday, October 7, 2025 at 5:30 PM — Commission Room, City Hall — 118 W. Central Ave

Routine Business

1. Roll Call

PRESENT:

Mayor Chad Beeson
Vice-Mayor Tad Stover
Commissioner Diana Spielman
Commissioner Charles Tweedy III
Commissioner Jay Warren

ABSENT:

City staff present: City Attorney Larry Schwartz, City Clerk Tiffany Parsons, Communication Director Shana Adkisson, Environmental Services Superintendent Kyle Blubaugh, Wastewater Treatment Plant Operator Jess Helphingstine, and Police Chief Jim Halloway.

2. Opening Prayer led by City Attorney Larry Schwartz and Pledge of Allegiance led by Mayor Beeson.

3. Addition or Deletions to the agenda.

City Manager Frazer stated that there were no additions or deletions to the agenda.

4. Approval of the Agenda.

Motion made by Vice-Mayor Stover, seconded by Commissioner Tweedy III, to approve the agenda.

Voice Voting Aye: Mayor Beeson, Vice-Mayor Stover, Commissioner Spielman, Commissioner Tweedy III, and Commissioner Warren. Mayor Beeson declared the motion approved.

City Clerk Parsons offered the following items for consideration.

Recognition of Visitors/Staff

1. Recognize Jess Helphingstine in earning his Class IV Wastewater Certification from the Kansas Department of Health and Environment.

Environmental Services Superintendent Blubaugh recognized Wastewater Division employee Jess Helphingstine for earning his Class IV Wastewater Certification from the Kansas Department of Health and Environment (KDHE). Only around 250 individuals in Kansas currently hold a Class IV Wastewater Certification. Helphingstine is also seeking to obtain his Class IV Water Certification as well, with less than 50 individuals statewide holding both certifications. This certification is the highest level attainable in the state and represents exceptional technical skill, dedication, and professionalism.

Consent Agenda

Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VI: New Business.

1. Approve September 12, 2025 special meeting minutes, and September 16, 2025 regular meeting minutes as written.

2. Approve a Resolution authorizing the City of Arkansas City to accept a quote submitted by Hach Company to purchase materials and service equipment at the Water Treatment Facility, for an amount not to exceed \$13,969.00.
3. A Resolution authorizing the City of Arkansas City to approve a temporary extension of license premises at Gloria's Bar, located at 1121 S. Summit St., to allow the sale and consumption of alcoholic liquor on public property pursuant to K.S.A. 45-2608, during Gloria's Cornhole Tournament Event on Saturday, October 18, 2025.
4. A Resolution authorizing the City of Arkansas City to approve a temporary extension of license premises at Gloria's Bar, located at 1121 S. Summit St., to allow the sale and consumption of alcoholic liquor on public property pursuant to K.S.A. 45-2608, during Gloria's Cornhole Tournament Event on Saturday, March 14, 2026.

Motion made by Commissioner Warren, seconded by Vice-Mayor Stover, to approve the Consent Agenda.

*Voice Voting Aye: Mayor Beeson, Vice-Mayor Stover, Commissioner Spielman, Commissioner Tweedy III, and Commissioner Warren. Mayor Beeson declared the motion approved; given **Resolution No. 2025-10-3758, Resolution No. 2025-10-3759, and Resolution No. 2025-10-3760.***

New Business

City Manager Department

1. An Ordinance exempting the application of K.S.A. 41-719(d), to allow the sale and consumption of alcoholic liquor at a designated area of Ben Givens Center City Park during Arkalalah, October 22-25, 2025.

City Clerk Parsons noted that Gypsy Bev. Co., a dually licensed caterer with the State of Kansas ABC and the City of Arkansas City, has provided reasonable assurances that it will take all necessary precautions to ensure the property is used in full compliance with applicable state and local law.

Motion made by Commissioner Warren, seconded by Commissioner Tweedy III, to approve the item as written.

*Roll Call Voting Aye: Mayor Beeson, Vice-Mayor Stover, Commissioner Spielman, Commissioner Tweedy III, and Commissioner Warren. Mayor Beeson declared the motion approved; given **Ordinance No. 2025-10-4644.***

2. A Resolution authorizing the City of Arkansas City to enter into a Design-Build Agreement with Burns & McDonnell / CAS Arkansas City WTP Joint Venture for Phase 1 of the Water Treatment Facility Greensand Filter KDHE SRF Loan Project No. 1056, for an amount not to exceed \$112,000.

City Manager Frazer explained that this item is the next step in the Green Sand Filter Project, funded through a KDHE SRF loan with \$285,000 in forgiveness. The city selected PEC as the representative engineer and Burns & McDonnell/CAS Constructors for project design. Brian Myers with Burns & McDonnell explained that Phase I of the project includes design and preparation for construction bids. The project will increase water treatment capacity, improve system reliability, and protect the reverse osmosis system by removing iron and manganese.

Motion made by Mayor Beeson, seconded by Vice-Mayor Stover, to approve the item as written.

*Voice Voting Aye: Mayor Beeson, Vice-Mayor Stover, Commissioner Spielman, Commissioner Tweedy III, and Commissioner Warren. Mayor Beeson declared the motion approved; given **Resolution No. 2025-10-3761.***

3. A Resolution approving a revised Memorandum of Understanding between the City of Arkansas City and Cowley County, Kansas regarding the use, activation, maintenance, and operation of Outdoor Warning Sirens, therefore repealing Resolution No. 2024-08-3628.

The revision returns the responsibility for activating the sirens to the county, in accordance with state statute, while the City continues to handle maintenance and associated costs, as explained by City Manager Frazer. This update addresses prior concerns and ensures proper management of the warning system.

Motion made by Vice-Mayor Stover, seconded by Commissioner Warren, to approve the item as written.

*Voice Voting Aye: Mayor Beeson, Vice-Mayor Stover, Commissioner Spielman, Commissioner Tweedy III, and Commissioner Warren. Mayor Beeson declared the motion approved; given **Resolution No. 2025-10-3762.***

4. Provide an update on signed roofing replacement contracts for City-owned properties damaged during 2025 hailstorm.

City Manager Frazer provided an update, noting that most roofs were covered by insurance, with a \$50,000 city-wide deductible applied. The City Hall roof required additional funding of just under \$200,000, partially covered by insurance. At the Humane Society building, insurance covered the roof, while skylight replacements were shared with Winfield. The majority of city roofs have been repaired to date with the Agri-Business building roof repairs beginning in the spring.

Police Department

1. A Resolution authorizing the purchase of a 2025 Dodge Durango Pursuit Vehicle for the Arkansas City Police Department from Superior Emergency Response Vehicles and additional required wiring system, utility car camera package, and vinyl decals from various suppliers, for an amount not to exceed \$56,456.31.

This vehicle will replace an existing patrol unit previously damaged in an accident, and the purchase includes installation of all equipment and decal work by selected vendors. Chief Holloway noted that the officer involved in the prior incident was reported uninjured.

Motion made by Commissioner Spielman, seconded by Vice-Mayor Stover, to approve the item as written.

*Voice Voting Aye: Mayor Beeson, Vice-Mayor Stover, Commissioner Spielman, Commissioner Tweedy III, and Commissioner Warren. Mayor Beeson declared the motion approved; given **Resolution No. 2025-10-3763**.*

City Manager Updates & Reminders

- **Flood Risk Mapping:** Staff attended a meeting on preliminary floodplain maps; most areas are accurate, though some interior drainage areas may need adjustment. Levee protections are in place, and final maps are expected in about a year.
- **Fire Station:** RFPs for a new fire station have been issued, with a pre-conference on October 20th and proposals due November 10th. The proposed site is near East Kansas and the bypass.
- **Splash Pad:** Project scope and preliminary cost of \$335,000 have been established; additional bids are being sought with a goal of project completion by spring.
- **Water Well No. 16:** Construction is nearly complete, with KDHE inspection scheduled for October 16th.
- **East Pressure Zone:** Preliminary plans and specifications expected mid-October for staff review and KDHE approval before bidding.
- **Water Treatment Plant:** Draft stormwater prevention plan completed in response to EPA inspection; city review pending.
- **CCLIP Projects:** Plans and estimates for mill and overlay from 8th Street to the bridge are expected soon. Utility relocation from Strother Field wastewater treatment plant to Patterson Park is in progress, with easements being secured.
- **KDOT Cost Share Program:** Application submitted for mill overlay in the Skyline/Radio Lane area; award expected this fall.
- **F Street Bridge:** Project progressing slowly due to railroad permitting; construction expected to start next year.

Items for Discussion by City Commissioners

Commissioner Warren updated the commission, thanking the police department, Police Chief and volunteers for a successful National Night Out event, further noting the large turnout despite the heavy rain during the evening.

Comments from the Audience for Items not on the Agenda

The public will be allowed to speak on issues or items that are not scheduled for discussion on the agenda. Individuals should address all comments and questions to the Commission. Comments should be limited to issues and items relevant to the business of the Governing Body. The Commission will not discuss or debate these items, nor will the Commission make decisions on items presented during this time. Each person will be limited to five (5) minutes.

Lloyd Colston, 1825 N 8th, expressed concerns about low voter turnout, advocated for increased civic participation, and emphasized the importance of city support for community resources and youth engagement.

Mickie Schmith, 426 N C St., addressed the commission and staff, stating his plan to independently organize public discussions and rent the Northwest Community Center, but when reminded of his ban from the facility, he instead urged local involvement and criticized the commission's past actions.

Adjournment

Motion made by Mayor Beeson, seconded by Commissioner Warren to adjourn the meeting.

Voice vote was unanimous in favor of the motion. Mayor Beeson declared the motion approved and meeting adjourned.

THE CITY OF ARKANSAS CITY
BOARD OF CITY COMMISSIONERS

(Seal)

Chad D. Beeson, Mayor

ATTEST:

Tiffany Parsons, City Clerk

Prepared by: Tiffany Parsons, City Clerk



City Commission Agenda Item

Meeting Date: October 21, 2025
From: Randy Frazer, City Manager &
Crystal Henning, Rason Financial
Item: Notice Public Hearing Set Date – Small Cities CDBG
Funds Application for Wilson Park Playground

Motion: Notice of public hearing date set for October 27, 2025, at 12:00 PM, to consider an application to be submitted to the Kansas Department of Commerce for Small Cities Community Development Block Grant (CDBG) funds for Wilson Park improvements.

Background: The City of Arkansas City, Kansas will hold a public hearing on Monday, October 27, 2025, at 12:00 pm in the City Commission Meeting Room located at 118 W. Central, Arkansas City, Chase, Kansas for the purpose of considering an application to be submitted to the Kansas Department of Commerce for Small Cities Community Development Block Grant (CDBG) funds under the Community Facility: Large Grants. A specific application to be discussed will be the Park Improvements including Playground equipment to be located in Wilson Park at the following location: North Summit Street on the east side, West Birch Street on the north side, 2nd Street on the west side and Maple Street on the south side.

The estimated project cost is \$785,910 with a grant request for \$628,728 of the project cost. Other project proposals introduced at the hearing will be considered. Oral and written comments will be recorded and become a part of the Arkansas City’s CDBG Citizen Participation Plan.

Before the City can apply for this grant, it first must hold a public hearing on Monday, **October 27, 2025, at 12:00 PM**, to hear alternate project suggestions from citizens, as well as comments on this proposed CDBG project.

Reasonable accommodation will be made available to persons with disabilities. Request should be submitted to Tiffany Parsons, City Clerk by October 23, 2025.

Commission Options:

- 1. Accept notice of publication and upcoming public hearing date.

Fiscal Impact: Amount: Publication cost.

Fund: Department: Expense Code:
☒ Included in budget ☐ Grant ☐ Bonds ☐ Other Not Budgeted

Attachments: Copy of Public Hearing Notice Publication

Approved for Agenda by:



Randy Frazer, City Manager

CDBGPUBLIC HEARING NOTICE
COMMUNITY IMPROVEMENT APPLICATION

The City of Arkansas City, Kansas will hold a public hearing on Monday, October 27, 2025, at 12:00 pm in the City Commission Meeting Room located at 118 W. Central, Arkansas City, Chase, Kansas for the purpose of considering an application to be submitted to the Kansas Department of Commerce for Small Cities Community Development Block Grant funds under the Community Facility: Large Grants. A specific application to be discussed will be the Park Improvements including Playground equipment to be located in Wilson Park at the following location: North Summit Street on the east side, West Birch Street on the north side, 2nd Street on the west side and Maple Street on the south side.

The specific breakdown of the improvements is as follows: Playground: 8,100 SF site clearing, 500 CY general earthwork, 2,000 SF 4" non-reinforced concrete sidewalk, 2,850 SF site restoration, 1 LS playground equipment plus delivery, and 1 LS playground equipment installation plus safety surface (mulch-12" depth), Mobilization/Demolition/Bonding.

The estimated project cost is \$785,910 with a grant request for \$628,728 of the project cost. Other project proposals introduced at the hearing will be considered. Oral and written comments will be recorded and become a part of the Arkansas City's CDBG Citizen Participation Plan.

Reasonable accommodation will be made available to persons with disabilities. Request should be submitted to Tiffany Parsons, City Clerk by October 23, 2025.



City Commission Agenda Item

Meeting Date: October 21, 2025
From: Human Resources Division
Item: 2026 Employee Health Insurance Renewal

Purpose: *Consent Agenda Item.* To secure employee health insurance coverage for the 2026 Plan Year.

Background:

- A.** Blue Cross Blue Shield of Kansas has submitted a renewal quote for the 2026 plan year (January 1, 2026 – December 31, 2026), reflecting an average premium increase of approximately 17.82%. Acceptance of this renewal will allow the plan to remain unchanged and maintain its current Grandfathered Status.
- As part of the renewal, Blue Cross Blue Shield of Kansas has agreed to a one-time premium credit ("premium holiday") in the amount of \$50,000, which represents approximately 2% of the annual premium. This credit will be applied to the January 2026 invoice.
- B.** Staff recommend increasing employee premium contributions by 5%, effective January 1, 2026 (refer to the chart below for details). If approved, this adjustment is projected to result in an estimated additional annual cost to the employer of approximately \$348,493.44.

Proposed employee contributions for the 2026 Plan Year are as follows:

	Employee Only	Employee + Child(ren)	Employee + Spouse	Employee + Family
200/400 deductible	56.07	112.35	120.41	176.88
500/1000 deductible	41.07	82.25	88.18	129.37
1000/2000 deductible	26.49	53.03	56.87	83.41

Please note: These contributions will be made through payroll deduction on both the first and second paychecks of each month. These contributions are made on a pre-tax basis.

Commission Options:

1. Approve employee health insurance renewal.
2. Disapprove employee health insurance renewal.

Fiscal Impact:

Estimated total annual employer cost approximately **\$2,101,655.64**.

Fund: **01** (General), **15** (Stormwater), **16** (Water), **18** (Wastewater) and **19** (Sanitation)

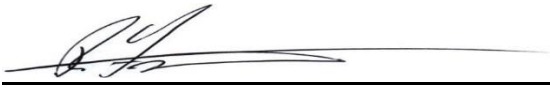
Department: **All**

Expense Code: **5112** (Medical and Dental Insurance)

☒ Included in budget ☐ Grant ☐ Bonds ☐ Other (explain)

Attachments: Blue Cross Blue Shield of Kansas 2026 plan year renewal documents.

Approved for Agenda by:


Randy Frazer, City Manager

G U R SUPPLEMENT

Master Policy Number: 07888

Grandfather Status: Y

Effective: 01/01/2026

Group Name: CITY OF ARKANSAS CITY

Meets Minimum Value = Y

EARLY FINAL**CURRENT RATES**

	EMP	ECH	ESP	FAM	Rate Structure Code = 4
Health	585.86	1185.70	1257.99	1857.82	
Drugs	212.23	414.96	456.29	659.03	
Total	798.09	1600.66	1714.28	2516.85	

Option A: Custom Health**RENEWAL RATES****HEALTH - Comprehensive Major Medical - Blue Choice**

					Rate Adjustment	Rate
\$200/400 Ded, 80% Coins to \$1000/\$2000, \$25 OVC	666.62	1350.78	1433.25	2117.40	Z.ZZZ	MERIT
Dependents to Age 26	—	—	—	—		
Utilization Management Services	1.48	1.48	1.48	1.48		
Blue Choice	—	—	—	—		
Phys Med/Rehab Benefits Rider	—	—	—	—		
\$100 Emergency Room Copay	—	—	—	—		
Home Social Work Visits/Hospice Unlimited @ 100%	0.00	0.00	0.00	0.00		
OB Benefits Available All Females	—	—	—	—		
Autism Coverage	—	—	—	—		
Telemedicine services subject to the same provisions as non-telemedicine services;	—	—	—	—		
Total Health	668.10	1352.26	1434.73	2118.88		

DRUGS

BlueRx Card \$15/\$30/\$45 Copay	265.14	537.25	570.05	842.16	Z.ZZZ	MERIT
Select Formulary - Maintenance List Included	—	—	—	—		
Generic Mandatory, Doctor Can Override, No Penalty for Brand Drugs on NTI List	—	—	—	—		
Mail Order 2.5 times Copay	—	—	—	—		
With Oral Contraceptives	—	—	—	—		
Dependents to Age 26	—	—	—	—		
Total Drugs	265.14	537.25	570.05	842.16		

Rates subject to change due to 2026 benefit and retention changes.

Grand Total	933.24	1889.51	2004.78	2961.04
Total Rate Adjustments	135.15	288.85	290.50	444.19
Percentage Increase/Decrease	+16.9%	+18.0%	+16.9%	+17.6%

SIGNED BY: _____ DATE SIGNED: _____ EFFECTIVE DATE: _____
 Plan Administrator Representative or Plan Sponsor Representative

SIGNED BY: _____ DATE SIGNED: _____ EFFECTIVE DATE: _____
 BCBSKS Representative

G U R SUPPLEMENT

Master Policy Number: 07888

Grandfather Status: Y

Effective: 01/01/2026

Group Name: CITY OF ARKANSAS CITY

Meets Minimum Value = Y

EARLY FINAL**CURRENT RATES**

	<u>EMP</u>	<u>ECH</u>	<u>ESP</u>	<u>FAM</u>	Rate Structure Code = 4	
Health	567.70	1148.88	1218.94	1800.12		
Drugs	212.23	414.96	456.29	659.03		
Total	779.93	1563.84	1675.23	2459.15		

Option B: Custom Health**RENEWAL RATES****HEALTH - Comprehensive Major Medical - Blue Choice**

\$500/1000 Ded, 80% Coins to \$1000/\$2000, \$25 OVC

					Rate Adjustment	Rate
Dependents to Age 26	649.10	1315.29	1395.57	2061.76	Z.ZZZ	MERIT
Utilization Management Services	1.48	1.48	1.48	1.48		
Blue Choice	—	—	—	—		
Phys Med/Rehab Benefits Rider	—	—	—	—		
\$100 Emergency Room Copay	—	—	—	—		
Home Social Work Visits/Hospice Unlimited @ 100%	0.00	0.00	0.00	0.00		
OB Benefits Available All Females	—	—	—	—		
Autism Coverage	—	—	—	—		
Telemedicine services subject to the same provisions as non-telemedicine services;	—	—	—	—		
Total Health	650.58	1316.77	1397.05	2063.24		

DRUGS

BlueRx Card \$15/\$30/\$45 Copay

Select Formulary - Maintenance List Included

Generic Mandatory, Doctor Can Override, No Penalty for Brand Drugs on NTI List

Mail Order 2.5 times Copay

With Oral Contraceptives

Dependents to Age 26

Total Drugs

BlueRx Card \$15/\$30/\$45 Copay	265.14	537.25	570.05	842.16	Z.ZZZ	MERIT
Select Formulary - Maintenance List Included	—	—	—	—		
Generic Mandatory, Doctor Can Override, No Penalty for Brand Drugs on NTI List	—	—	—	—		
Mail Order 2.5 times Copay	—	—	—	—		
With Oral Contraceptives	—	—	—	—		
Dependents to Age 26	—	—	—	—		
Total Drugs	265.14	537.25	570.05	842.16		

Rates subject to change due to 2026 benefit and retention changes.**Grand Total****Total Rate Adjustments****Percentage Increase/Decrease**

Grand Total	915.72	1854.02	1967.10	2905.40
Total Rate Adjustments	135.79	290.18	291.87	446.25
Percentage Increase/Decrease	+17.4%	+18.6%	+17.4%	+18.1%

SIGNED BY: _____

Plan Administrator Representative or Plan Sponsor Representative

DATE SIGNED: _____

EFFECTIVE DATE: _____

SIGNED BY: _____

BCBSKS Representative

DATE SIGNED: _____

EFFECTIVE DATE: _____

G U R SUPPLEMENT

Master Policy Number: 07888

Grandfather Status: Y

Effective: 01/01/2026

Group Name: CITY OF ARKANSAS CITY

Meets Minimum Value = Y

EARLY FINAL**CURRENT RATES**

	<u>EMP</u>	<u>ECH</u>	<u>ESP</u>	<u>FAM</u>	Rate Structure Code = 4
Health	545.68	1104.27	1171.59	1730.19	
Drugs	212.23	414.96	456.29	659.03	
Total	757.91	1519.23	1627.88	2389.22	

Option C: Custom Health**RENEWAL RATES****HEALTH - Comprehensive Major Medical - Blue Choice**

\$1000/2000 Ded, 80% Coins to \$1000/\$2000, \$25 OVC

Dependents to Age 26

Utilization Management Services

Blue Choice

Phys Med/Rehab Benefits Rider

\$100 Emergency Room Copay

Home Social Work Visits/Hospice Unlimited @ 100%

OB Benefits Available All Females

Autism Coverage

Telemedicine services subject to the same provisions as non-telemedicine services;

Total Health

					Rate Adjustment	Rate
	626.03	1268.53	1345.97	1988.47	Z.ZZZ	MERIT
	1.48	1.48	1.48	1.48		
	0.00	0.00	0.00	0.00		
	627.51	1270.01	1347.45	1989.95		

DRUGS

BlueRx Card \$15/\$30/\$45 Copay

Select Formulary - Maintenance List Included

Generic Mandatory, Doctor Can Override, No Penalty for Brand Drugs on NTI List

Mail Order 2.5 times Copay

With Oral Contraceptives

Dependents to Age 26

Total Drugs

	265.14	537.25	570.05	842.16	Z.ZZZ	MERIT
	265.14	537.25	570.05	842.16		

Rates subject to change due to 2026 benefit and retention changes.**Grand Total****Total Rate Adjustments****Percentage Increase/Decrease**

892.65	1807.26	1917.50	2832.11
134.74	288.03	289.62	442.89
+17.8%	+19.0%	+17.8%	+18.5%

SIGNED BY: _____
Plan Administrator Representative or Plan Sponsor Representative

DATE SIGNED: _____ EFFECTIVE DATE: _____

SIGNED BY: _____
BCBSKS Representative

DATE SIGNED: _____ EFFECTIVE DATE: _____



City Commission Agenda Item

Meeting Date: October 21, 2025

From: Jennifer Waggoner, Finance Director/Treasurer

Item: Updates to City's Statutory Budgetary and Financial Planning Policies

Motion: A Resolution authorizing the City of Arkansas City to approve updates to the City's current Statutory Budgetary and Financial Planning Policies. **(Voice Vote)**

Background: The City of Arkansas City maintains financial management policies that establish the framework for responsible fiscal stewardship, budgeting, debt administration and reserve management. These policies are periodically reviewed and updated to ensure compliance with current Kansas statutes, governmental account standards, and best practices in municipal finance.

City staff has conducted a comprehensive review and proposed revisions to the Statutory Budgetary and Financial Planning Policies, including but not limited to updates to:

- Statutory Budget Timeline requirements
- Debt Financing Management
- Reserve Fund Requirements

The revised policies modernize terminology, clarify procedures, establish updated benchmarks for debt ratios and fund reserves, and reflect current organizational and statutory practices.

Commission Options:

1. Approve the Resolution.
2. Disapprove of the Resolution.
3. Table the Resolution for further discussion.

Fiscal Impact: Amount: **None.**

Attachments: Resolution & 2025 Budgetary and Financial Planning Policy.

Approved for Agenda by:

Randy Frazer, City Manager

RESOLUTION NO. 2025-10-_____

A RESOLUTION UPDATING AND ADOPTING THE REVISED BUDGETARY AND FINANCIAL MANAGEMENT POLICIES FOR THE CITY OF ARKANSAS CITY, KANSAS.

WHEREAS, the City of Arkansas City maintains Financial Management Policies that establish the framework for responsible fiscal stewardship, budgeting, debt administration, and reserve management; and

WHEREAS, these policies are periodically reviewed and updated to ensure compliance with current Kansas statutes, governmental accounting standards, and best practices in municipal finance; and

WHEREAS, city staff has conducted a comprehensive review and proposed revisions to the Statutory Budgetary and Financial Planning Policies, including but not limited to updates to:

- Statutory Budget Timeline requirements
- Debt Financing Management
- Reserve Fund Requirements; and

WHEREAS, the revised policies modernize terminology, clarify procedures, establish updated benchmarks for debt ratios and fund reserves, and reflect current organizational and statutory practices; and

WHEREAS, the City Commission has reviewed the proposed revisions and finds them to be in the best interest of the City and its citizens by promoting transparency, accountability, and long-term financial stability.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS:

SECTION ONE: The City Commission hereby approves and adopts the updated *Budgetary and Financial Planning Policies* document, attached hereto, which includes all amendments and revisions through October 2025.

SECTION TWO: The City Manager is hereby authorized and directed to implement and enforce the provisions of the updated policies and to ensure ongoing compliance in all budgeting, financial planning, debt management, and reserve fund activities.

SECTION THREE: This Resolution shall take effect and be in force from and after its adoption by the Governing Body of the City of Arkansas City, Kansas.

PASSED AND RESOLVED by the Governing Body of the City of Arkansas City, Kansas, on this 21st day of October 2025.

(Seal)

Chad D. Beeson, Mayor

ATTEST:

Tiffany Parsons, City Clerk

APPROVED AS TO FORM:

Larry R. Schwartz, City Attorney

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of Resolution No. 2025-10-____ of the City of Arkansas City, Kansas, adopted by the Governing Body thereof on October 21, 2025. as the same appears of record in my office.

DATED: _____.

Tiffany Parsons, City Clerk

STATUTORY BUDGET REQUIREMENTS

Kansas statutes require that an annual operating budget be adopted for the general fund, special revenue funds (unless exempted by a specific statute), debt service funds, and business funds. Statute requires the budget to *balance*, meaning that estimated revenues plus unencumbered cash equals expenditures in all appropriated funds for a fiscal year.

All budgets are prepared using the regulatory cash basis further modified by the encumbrance method of accounting – that is, commitments evidenced by documents such as purchase orders and contracts in addition to disbursements and accounts payable are all recorded as expenditures although the actual funds have yet to be released to the billing source.

Furthermore, the statutes provide for the following sequence and timetable in adoption of budgets:

- a. June 15 – By this date, County Clerks must provide the estimated assessed valuations and revenue neutral rate to taxing districts. K.S.A. 79-5a27 and K.S.A. 79-2988(a).
- b. July 20 – This is the last day to notify the County Clerk of intent to exceed the revenue rate. K.S.A. 79-2988(b)(2).
- c. August 10 thru September 10 – Notice of Revenue Neutral Rate Hearing and/or Budget Hearing must be published at least 10 days prior to the hearing in the local newspaper and on the website. K.S.A. 79-2988(b)(3)
- d. August 20 – This is the earliest day that a Revenue Neutral Rate Hearing and a Budget Hearing can be held. K.S.A. 79-2988(b)(3).
- e. September 20 – This is the last day to hold a Revenue Neutral Hearing AND Budget Hearing. K.S.A. 79-2988(b)(3).
- f. October 1 – This is the last day to certify to the County Clerk the amount of ad valorem tax to be levied and the last day to certify the budget. If the budget is not filed by 5:00p.m. on this date, the County Clerk must use the ad valorem levy from the prior taxing year. K.S.A. 79-2988(e)(1) and K.S.A. 79-2930.

Amending the Budget

Supplemental appropriations and transfers among budget categories occasionally modify original appropriations. In order to amend the budget, the proposed amendment must appear in the official City newspaper at least 10 days prior to a public hearing.

Citizens also may address the City Commission at the hearing. After the hearing the Commission may then vote to amend the budget. Approved amendments are then submitted to the State Division of Accounts & Reports for record.

Public Participation

Kansas law requires the opportunity for public input and participation throughout the budget process. All budget meetings and City Commission meetings are open to the public and are advertised as such. All meetings are encouraged and publicized using the City's social media platforms and website.

Citizen participation in local government need not be limited to the budget process. It is the right of all citizens to participate in the governing organizations that affect them. Among other avenues,

citizens may wish to become involved through their elected representative(s), by attending public meetings, or directly by giving input, serving on an advisory board, committee, or the governing body.

BUDGETARY AND FINANCIAL PLANNING POLICIES

The City of Arkansas City's Budgetary and Financial Planning policies establish the basic framework for the financial management of the City. These policies will guide the development of budgetary programs and costs throughout the budget cycle by both Administrative Staff and the City Commission, and provide consistent treatment from year to year. The written policy, as presented, reflects desired practices, which should be reviewed annually. All of the following policies were adopted by the City Commission as part of the Governing Body Handbook.

OVERALL BUDGET POLICIES:

1. The City will maintain a multi-year planning approach to the budget cycle, including at least a three-year projection of operating costs, a ten-year cycle for operating capital replacement, and a five-year Capital Improvement Program for Infrastructure enhancement/replacement.
2. The budget will focus primarily on program costs rather than on fund costs. However, for the purposes of compliance with accounting principles, fund information will be included.
3. The City will operate on a balanced budget.
4. The overall goal is to maintain the quality of service desired by the community at the minimum cost possible. Proposed reductions in current year costs will be considered only if they will not result in future cost increases.
5. All funds of the City will be reported in the Annual Budget, including the funds not subject to the Budget Law or the formal appropriations process. Non-budgeted or non-appropriated funds will be disclosed, as a minimum, to the extent of prior year's actual revenue, expense, and fund balances, and current year-to-date revenue and expense.
6. Interfund transfers will be permitted so long as they are planned (budgeted) and the City Commission has approved of the transfer during the budget process. Interfund transfers should not exceed 15% of the anticipated revenue of the fund providing the transfer. Transfers that are in the nature of reimbursement of cost are excluded from the policy.

OPERATING BUDGET POLICIES:

1. The City will strive to maintain its present service levels for all services within existing parameters as adjusted for the normal growth in the tax base.
2. The City will maintain a financial and budgetary control system to ensure adherence to the budget and awareness of the financial environment. Monthly budget reports will be prepared and submitted to the City Commission and all operating departments.
3. The City will attempt to avoid layoffs in actions to balance the budget. Necessary personnel reductions will be made through attrition, if possible.
4. The City will focus cost reduction efforts on major cost centers and items outside of "core services".
5. Business funds will be self-supporting, including indirect and overhead costs.

DEBT FINANCING POLICY

1. The Debt Financing Management Policy sets forth comprehensive guidelines for the financing of capital expenditures. It is the objective of the policy that;
 - The City obtains financing only when necessary.
 - The process for identifying the timing and amount of debt or other financing is as efficient as possible.
 - The most favorable interest rate and other related costs are obtained.

- When appropriate, future financial flexibility is maintained.

Debt financing, which includes general obligation bonds, special assessment bonds, revenue bonds, temporary notes, lease/purchase agreements, and other City obligations permitted to be issued or incurred under Kansas law, shall only be used to purchase capital assets that cannot be acquired from either available current revenues or fund balances. The useful life of the asset or project shall exceed the payout schedule of any debt the City assumes.

2. RESPONSIBILITY

The primary responsibility for developing debt financing recommendations rests with the City Manager. In developing such recommendations, the City Manager may be assisted by the Finance Department, Financial Advisor and Bond Counsel.

3. GENERAL

Debt financing will not be considered appropriate for any recurring purpose such as current operating and maintenance expenditures. The City will use debt financing only for capital improvement projects and unusual equipment purchases, and only when the new project meets at least one of the following circumstances:

- When the project is included in the City's capital improvement program.
- When the project involves acquisition of equipment that cannot be purchased outright without causing an unacceptable spike in the property tax rate.
- When the project is the result of growth-related activities within the community that require unanticipated and unplanned infrastructure or capital improvements by the City.
- When the project's useful life, or the projected service life of the equipment, will be equal to or exceed the term of the financing.
- When there are designated revenues sufficient to service a debt, whether from project revenues, other specified and reserved resources, or infrastructure cost sharing revenues.

The following criteria will be used to evaluate pay-as-you-go versus debt financing in funding capital improvements:

Factors which favor pay-as-you-go financing include circumstances where:

- The project can be adequately funded from available current revenues and excess fund balances.
- The project can be completed in an acceptable timeframe given the available revenues.
- Additional debt levels could adversely affect the City's credit rating or repayment sources, or significantly violate the City's financial policies herein.
- Market conditions are unstable or suggest difficulties in marketing a debt.

Factors which favor long-term debt financing include circumstances where:

- Revenues available for debt issues are considered sufficient and reliable so that long-term financing can be marketed with an appropriate credit rating, which can be maintained.
- Market conditions present favorable interest rates and demand for City debt financing.
- A project is mandated by state or federal government and current revenues or excess fund balances are insufficient to pay project costs.

- A project is immediately required to meet or relieve capacity needs and existing unprogrammed cash reserves are insufficient to pay project cost.
- The life of the project or asset financed is ten years or longer. For lease purchases, the life of asset meets or exceeds the term of lease.

4. MAXIMUM AMOUNTS OF DEBT FINANCING

The City will not engage in debt financing unless the proposed obligation, when combined with all existing debts, will result in debt ratios throughout the life of the proposed obligation that are less than the following benchmarks:

- **Statutory Limitation:**
The total amount of debt pledged as general obligations of the City shall not exceed thirty percent (30%) of the assessed valuation of taxable tangible property within the City, as authorized under **K.S.A. 10-308**.
- **Debt Service Coverage:**
The City will maintain annual debt service requirements at a level that does not exceed a prudent percentage of annual revenues, ensuring sufficient capacity to fund operations and maintain financial flexibility.
- **Overall Affordability:**
Before any new debt issuance, the City will evaluate the long-term affordability of existing and proposed debt obligations to ensure ongoing compliance with statutory and policy benchmarks.

The computation of these ratios will use the following variables:

- Per capita measures will be based on the most recent annual estimate of City population produced by the State of Kansas for the year in question.
- Direct debt will be the total of all then outstanding General Obligation and special assessment bonded debt plus all authorized but unissued bonded debt plus the amount of debt financing being proposed.
- Estimated appraised valuation will be the total estimated valuation of all real and personal property located within the City of Arkansas City for the year in question as estimated by the Cowley County Appraiser.
- Annual debt service will be the total principal and interest payments due on direct debt in the year in question plus the estimated maximum annual principal and interest payment on the proposed long term obligation.
- Budgeted expenditure will be the total original adopted budget of the General Fund and debt service fund for the year in question.

5. STRUCTURE AND TERM OF DEBT FINANCING

City debt will be structured to achieve the lowest possible net interest cost (NIC) to the City given market conditions, the urgency of the capital project, and the nature and type of any security provided. City debt will be structured in ways that will not compromise the future flexibility to finance projects. Moreover, to the extent possible, the City will not issue long-term debt with maturity periods greater than 10 years. In addition, the City will issue debt so that it is tiered, as one issue matures, any required additional debt will be issued. Types of financing include, but not limited to the following:

General Obligation Bonds

- The City shall use an objective analytical approach to determine whether it can afford to issue new bonds for City facilities beyond what it retires each year (see Assumption of Additional debts below). Generally, this process will compare a

variety of measures of debt benchmarks relative to key demographic data of the City.

- The decision on whether or not to assume new general obligation bonds shall, in part, be based on (a) costs and benefits, (b) the current conditions of the municipal bond market, and (c) the City's ability to assume new general obligation bonds as determined by the aforementioned benchmarks.
- NOTE: The provisions of this section also apply to the issuance of any private activity bonds.

Revenue Bonds

- The City may issue bonds secured solely by dedicated non-ad valorem revenue streams if doing so will yield clearly identifiable advantages. For the City to issue revenue bonds, a primary objective will be to minimize risk through the use of adequate coverage requirements while remaining in compliance with overall debt management policy objectives. The City will adhere to, and where necessary, take actions to ensure compliance with all outstanding revenue bond covenants.

Special Assessment Bonds

- The City shall maintain a watchful attitude over the issuance of special assessment bonds for benefit district improvements. The City will only cost share in a benefit district in unusual circumstances where the project will benefit the City at large. Participation in the project will require the approval of the City Commission after a public hearing explaining the benefits that the City will receive. The City will not pay more than 50% of any proposed costs related to a benefit district. Further, it will be the responsibility of the City Manager and staff to analyze each special assessment bond issue for indications that future special assessments will equal or exceed the annual principal and interest payments of such bonds.

Assumption of Additional Debts

- The City shall not assume more debt than it retires each year without conducting an objective analysis of the community's ability to assume and support additional debt service payments and of the probable impact of the additional debt on the City's bond ratings.

Asset Life

- The City will consider debt financing for the acquisition, replacement, or expansion of physical assets (including land) only if a capital project has a useful life longer than the term of the bond issue supporting it. Debt will be used only to finance capital projects and equipment, except in case of unforeseen emergencies. Debt will not be issued for periods exceeding the useful life or average useful lives of the project or projects to be financed.

Length of Debts

- City debts will be amortized for the shortest period consistent with a fair allocation of costs to current and future beneficiaries or users, and in keeping with other related provisions of this policy. The City normally shall issue bonds with a maximum life of 10 years or less for general obligation bonds, Public Building Commission bonds, and revenue bonds, and for special assessment bonds. Exceptions to this rule may be made when it is deemed financially prudent.

- Unless specific compelling reasons exists, there shall be no “balloon” bond repayment schedules, which consist of low annual payments and one large payment of the balance due at the end of the term. There shall be at least interest paid in the first fiscal year after a bond sale and principal repayment starting no later than the second fiscal year after the bond issue.

Call Provisions

- Call provisions for bond issues shall be made as short as possible consistent with the lowest interest cost to the City. Unless specific compelling reasons exist all bonds shall be callable only at par.

Debt Structuring

- At a minimum, the City will seek to amortize general obligation bonds with level principal and interest costs over the life of the issue. Pushing higher costs to future years in order to reduce short-term budget liabilities will be considered only when natural disasters or extraordinary or unanticipated external factors make the short-term cost of general obligation bonds prohibitive.

Variable Rate Debts

- The City may choose to issue bonds that pay a rate of interest that varies according to pre-determined formula or results from a periodic remarketing of the securities, consistent with state law and covenants of preexisting bonds, and depending on market conditions.

6. DEBT ADMINISTRATION AND FINANCING

Audit

- An independent audit will be performed annually, with the report issued within compliance of the Omnibus Disclosure Undertaking as regulated by the Federal Securities Exchange Commission that has been adopted by the City.

Bond Counsel

- The City will utilize external bond counsel for all debt issues. All debts issued by the City will include a written opinion by Bond Counsel affirming that the City is authorized to issue the debt, stating that the City has met all Federal and State constitutional and statutory requirements necessary for issuance, and determining the federal income tax status of the debt.

Bond & Interest Fund

- All payment of general obligation bonds and special assessment bonds shall be from the City's Bond & Interest Fund. The fund balance in the Bond & Interest Fund will be maintained at a level equal to or greater than the total principal and interest payable from that Fund for the upcoming semi-annual debt service payment. Furthermore, the fund balance will be managed to eliminate or minimize arbitrage rebate liability.

Competitive Sale of Debts

- The City, as a matter of policy, shall seek to issue its general or revenue bond obligations in a competitive sale unless it is determined that such a sale method will not produce the best results for the City. In such instances where the City, through a competitive bidding for its bonds, deems the bids received as unsatisfactory or does not receive bids, it may, at the election of the City Commission, enter into negotiation for sale of the bonds.

Credit Enhancements

- Credit enhancement (letters of credit, bond insurance, etc.) may be used if the costs of such enhancements will reduce the net debt service payments on the bonds or provide other significant financial benefits to the City.

Financial Advisor

- The City will retain an external financial advisor. For each City bond sale the financial advisor will provide the City with information on pricing and underwriting fees for comparable sales by other issuers.

Lease/Purchase Agreements

- The use of lease/purchase agreements in the acquisition of vehicles, equipment and other capital assets shall be considered carefully relative to any other financing option or a “pay-as-you-go” basis. The lifetime cost of a lease typically will be higher than other financing options or cash purchases. Nevertheless, lease/purchase agreements may be used by the City as funding options for capital acquisitions if operational or cash-flow considerations preclude the use of other financing techniques.

Negotiated Sale of Debts

- Where a negotiated sale process is determined to be in the best interests of the City, the City will use a competitive process to select its investment banking team.

Temporary Notes

- Use of short-term borrowing, such as temporary notes, will be undertaken only if the transaction costs plus interest on a debt are less than the cost of internal financing, or available cash or reserves are insufficient to meet both project needs and current obligations.

Underwriter's Counsel

- City payments for underwriter's Counsel will be authorized for negotiated sales by the Finance Department on a case-by-case basis depending on the nature and complexity of the transaction and the needs expressed by the underwriters.

7. REFUNDING OF DEBTS

Periodic reviews of all outstanding debts will be undertaken to determine refunding opportunities. Refunding will be considered (within federal tax law constraints) if and when there is a net economic benefit of the refunding or the refunding is essential in order to modernize covenants essential to operations and management.

City staff and the financial advisor shall monitor the municipal bond market for opportunities to obtain interest savings by refunding outstanding debts. As a general rule, current refundings will be undertaken only if the present value savings of a particular refunding will exceed 3% of the refunded principal. As a general rule, advance refundings will be undertaken only if the present value savings of a particular refunding will exceed 4% of the refunded principal.

Refunding issues that produce a net present value savings of less than targeted amounts may be considered on a case-by-case basis. Refunding issues with negative

savings will not be considered unless a compelling public policy objective is served by the refunding.

8. CONDUIT FINANCINGS

The City may sponsor conduit financings in the form of Industrial Revenue Bonds for those activities (i.e., economic development, housing, health facilities, etc.) that have a general public purpose and are consistent with the City's overall service and policy objectives as determined by the City Commission.

All conduit financings must insulate the City completely from any credit risk or exposure.

9. ARBITRAGE LIABILITY MANAGEMENT

It is the City's policy to minimize the cost of arbitrage rebate and yield restriction while strictly complying with the law.

General

- Federal arbitrage legislation is intended to discourage entities from issuing tax-exempt obligations unnecessarily. In compliance with the spirit of this legislation, the City will not issue obligations except for identifiable projects with very good prospects of timely initiation. Temporary notes and subsequent long-term bonds will be issued timely as project contracts are awarded so that debt issues will be spent quickly.

Responsibility

- Because of the complexity of arbitrage rebate regulations and the severity of non-compliance penalties, the advice of Bond Counsel and other qualified experts will be sought whenever questions about arbitrage rebate regulations arise.

10. CREDIT RATINGS

Rating Agency Relationships

- The City's Financial Advisor shall be responsible for maintaining relationships with the rating agencies that currently assign ratings to the City's various debts. This effort shall include providing periodic updates on the City's general financial condition along with coordinating meetings and presentations in conjunction with a new debt issuance.

Use of Rating Agencies

- The City Manager shall be responsible for determining whether or not a rating shall be requested on a particular financing and which of the major rating agencies shall be asked to provide such a rating.

Minimum Long-Term Rating Requirements

- The City's minimum rating requirement for its direct, long-term, debt obligations is a rating of "AA" or higher. If a given debt cannot meet this requirement based on its underlying credit strength, then credit enhancement may be sought to ensure that the minimum rating is achieved. If credit enhancement is unavailable or is determined by the City's Financial Advisor to be uneconomical, then the obligations may be issued without a rating.

Rating Agency Presentations

- Full disclosure of operations and open lines of communication shall be provided to rating agencies used by the City. City staff, with assistance of the City's

Financial Advisor, shall prepare the necessary materials and presentation to the rating agencies.

Financial Disclosure

- The City is committed to full and complete primary and secondary financial disclosure, and to cooperating fully with rating agencies, institutional and individual investors, City departments and agencies, other levels of government, and the general public to share clear, comprehensible, and accurate financial information. The City is committed to meeting secondary disclosure requirements on a timely and comprehensive basis.
- Official statements accompanying debt issues and continuous disclosure statements will meet, unless operating under a waiver, the standards articulated by the Government Accounting Standards Board (GASB), the Securities and Exchange Commission (SEC), and Generally Accepted Accounting Principles (GAAP). The City's Financial Advisor shall be responsible for ongoing disclosure to established national information repositories and for maintaining compliance with disclosure standards promulgated by state and national regulatory bodies.

11. RESERVES

-
- **General Fund:**
The City will maintain an unassigned fund balance in the General Fund equal to **60 days** of annual operating expenditures. This reserve provides for cash flow needs, emergency response, and unforeseen revenue declines.
- **Enterprise Funds:**
Each enterprise fund (e.g., Water, Wastewater, Sanitation, Stormwater) will maintain reserves sufficient to cover a minimum of **90 days** of operating expenses.
- **Debt Service Funds:**
Debt service funds shall maintain reserves in accordance with bond covenants or debt agreements, ensuring timely payment of principal and interest.
- **Special Revenue Funds:**
Reserve targets will be established based on the specific purpose and revenue stability of each fund.
- **Capital Improvement Funds:**
The City will maintain adequate reserves within capital funds to support ongoing and future infrastructure projects, promote pay-as-you-go financing where practical, and minimize reliance on debt issuance.



City Commission Agenda Item

Meeting Date: October 21, 2025

From: Randy Frazer, City Manager

Item: Update City of Arkansas City's Purchasing Policy

Motion: A Resolution authorizing the City of Arkansas City to approve the revised Purchasing Policy, giving the City Manager authority to approve purchases up to \$20,000. **(Voice Vote)**

Background: The City of Arkansas City maintains a Purchasing Policy to ensure the efficient, fair, and transparent procurement of goods and services. Periodic updates to the Purchasing Policy are necessary to reflect current best practices, improve administrative efficiency, and ensure compliance with applicable state and federal laws. City staff has reviewed the existing policy and recommends revisions to the City Manager's purchasing authority to an amount not to exceed \$20,000. The previous threshold was \$10,000.

Commission Options:

1. Approve the Resolution.
2. Disapprove of the Resolution.
3. Table the Resolution for further discussion.

Fiscal Impact: Amount: **None**

Fund: Department: Expense Code:

☐ Included in budget

☐ Grant

☐ Bonds

☐ Other Not Budgeted

Attachments: Resolution & Purchasing Policy.

Approved for Agenda by:

Randy Frazer, City Manager

RESOLUTION NO. 2025-10-_____**A RESOLUTION ADOPTING REVISIONS TO THE CITY OF ARKANSAS CITY PURCHASING POLICY TO UPDATE PURCHASING AUTHORITY LIMITS AND PROVIDE FOR ADMINISTRATIVE EFFICIENCY**

WHEREAS, the City of Arkansas City maintains a Purchasing Policy to ensure that all purchases of goods and services are conducted in a fair, transparent, and fiscally responsible manner; and

WHEREAS, the Purchasing Policy is periodically reviewed to ensure consistency with current administrative practices, statutory requirements, and best practices in municipal procurement; and

WHEREAS, City staff has recommended revisions to the Purchasing Policy to increase the City Manager's purchasing authority from \$10,000 to \$20,000, allowing for greater administrative efficiency while maintaining appropriate oversight by the City Commission; and

WHEREAS, the Governing Body has reviewed the proposed revisions and finds them to be in the best interest of the City and its citizens.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS:

SECTION ONE: The revised *City of Arkansas City Purchasing Policy* attached hereto, is hereby adopted and shall supersede any prior versions of the policy in conflict herewith.

SECTION TWO: The City Manager is hereby authorized to approve purchases and contracts for goods and services up to \$20,000 without prior City Commission approval, consistent with the provisions of the revised Purchasing Policy.

SECTION THREE: City staff are directed to implement the revised policy and communicate the updated procedures to all departments.

SECTION FOUR: This Resolution shall take effect and be in full force from and after its passage and approval

PASSED AND RESOLVED by the Governing Body of the City of Arkansas City, Kansas, on this 21st day of October 2025.

(Seal)

Chad D. Beeson, Mayor

ATTEST:

Tiffany Parsons, City Clerk

APPROVED AS TO FORM:

Larry R. Schwartz, City Attorney

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of Resolution No. 2025-10-____ of the City of Arkansas City, Kansas, adopted by the Governing Body thereof on October 21, 2025. as the same appears of record in my office.

DATED: _____.

Tiffany Parsons, City Clerk

PURCHASING POLICIES & PROCEDURES

Purposes:

- A. Encourage procurement of goods and services for use by the City of Arkansas City on the basis of the best necessary quality at least cost (best value).
- B. Provide for ready availability of goods and services to support timely and effective service delivery, with a minimum of cumbersome procedure.
- C. Maintain a competitive private sector purchasing environment for the City of Arkansas City.
- D. Provide for appropriate budgetary control and financial oversight of the procurement process.

General:

In the interests of eliminating delays in service provision, the City will use a decentralized purchasing system subject to the control of this policy, and, within that, at the discretion of the Department Head. Departments of the City are encouraged and expected to coordinate the purchase of similar items. Bulk or large quantity purchasing is encouraged in those areas where storage space is available, and inventory can be controlled.

Any purchases made are to be approved by the Department Head, and are subject to the further general oversight of the Finance Director and the City Manager. The Department Head's signature shall be considered as an affirmative statement that they have reviewed all items entered on that listing. As such, the invoice is required to be signed by the Department Head or appointee in all cases. Staff involved in purchasing is expected to use common sense and good judgment in the application of these guidelines.

All goods must be verified as received prior to processing invoices for payment.

Initials on the invoice, and the Department Heads signature is an affirmative statement that the goods or services were properly ordered and received by the City of Arkansas City.

Goods and services purchased by the City are intended to provide services to the public. Diversion of materials or services purchased by the City to personal or private use (without public purpose) is considered to be mis-use, and will result in administrative and/or criminal justice system consequences.

Local Preference:

In order to maintain the most competitive environment, a formal local preference option is not provided. Specifically, there is no percentage price preference in bids or other competitive processes. However, local service, city efficiency, and other similar judgment factors may be used in determining whether a purchase provides the best value.

Competitive Bidding:

Written competitive bids or price quotations are encouraged for the purchase of any capital item; or minor construction or repair contract. Normally, a minimum of 3 bids should be solicited. Bids shall be opened by the City Clerk or designee and bid tabulation should be attached to the invoice prior to payment and filing.

Capital Items (Vehicles and Equipment, Buildings), minor construction or repair contracts, and non- routine group purchases, even if specifically scheduled in the annual budget, and for which the cost equals or exceeds \$20,000 in total, shall be approved by the City Commission.

Operating capital items of less than \$20,000 in total value which have been included in the annual budget may be purchased by the authority of the City Manager. Competitive price quotations, written or verbal, from at least three vendors are encouraged. If bids have been received, a copy of the bid tabulation should be attached to the invoice prior to payment and filing.

Construction contracts for capital improvements shall be approved by the City Commission prior to execution, as should change orders to existing contracts. In all construction contracts, a final architect's or engineer's estimate shall be obtained based on final design parameters, immediately prior to distributing the invitation to bid.

Contracts for professional services, or similar services or items of a nature which render development of detailed specifications difficult or impossible; may be procured through the use of Requests for Qualifications and negotiation of fees thereafter. The City uses a qualifications-based selection process for professional services.

Operational Purchasing

Generally, purchases of less than \$20,000 may be authorized by the City Manager or designee. Department Heads remain responsible for compliance with the annual operating budget for their own department. Staff is encouraged to use informal quotes or written competitive bidding for supplies or materials acquired in bulk, or whenever appropriate in their best judgment. If taken, a tabulation of quotes should be attached to the invoice.

Purchases of small items needed in the routine course of work may be made by employees subject to the discretion and review of supervisory staff. The department head has the discretion of assigning parameters for such purchasing authorization within individual departments.

Invoices for such material shall be reviewed and approved by the initial of the Department Head or designee prior to payment being rendered. Staff authorized by the Department Head may initial the invoices.

Purchases of items or material that equal or exceed \$20,000 in value, or when purchases of groups of items exceed \$20,000 in value, which items are of a routine operational nature and are regularly purchased by the Department, may be made by the Department Head, without prior approval of the City Manager. This specifically excludes equipment purchases, or purchases that are not routine needs of the Department. The City Manager shall receive regular reports on such operational purchases. Non- routine, non-budgeted purchases shall require the prior approval of the City Manager and, at his discretion, may be submitted to the City Commission for approval.

Purchase Orders

Purchase orders will be made on items which will not be received within 90 days, on City Commission items, end of year encumbrances, and specialty items which will not be received by mid-January of the following fiscal year.

Invoices which apply to purchase orders will be paid as received, rather than waiting until the PO is complete. The invoice needs to be initialed as received and approved for payment. This keeps the City in good standing with the vendors.



City Commission Agenda Item

Meeting Date: October 21, 2025

From: Randy Frazer, City Manager

Item: City of Arkansas City Official Holiday Schedule

Motion: A Resolution authorizing the City of Arkansas City to add Christmas Eve as an official city holiday, beginning in 2026. **(Voice Vote)**

Background: The City of Arkansas City maintains a municipal holiday calendar for City employees. Staff is recommending the addition of **Christmas Eve (December 24)**, which is widely recognized as a holiday by businesses, schools, and other organizations in the region. Adding Christmas Eve as an official city holiday allows employees to observe this important family-centered day, aligning city practices with community expectations and providing employees additional time for holiday preparations.

Most city operations already experience limited activity on this date. Any impact would be associated with closure of city offices and adjustment to public service schedules. There will be **no effect on Police or Fire Department operations**, as both will continue to provide full public safety coverage.

Commission Options:

1. Approve the addition of Christmas Eve as a permanent city observed holiday.
2. Disapprove of the addition of Christmas Eve as a permanent city observed holiday.
3. Table the Item for further discussion.

Fiscal Impact: Amount: **Approximately \$25,000**

Fund: 01 (General)	\$18,500
15 (Stormwater)	\$ 500
16 (Water)	\$ 2,250
18 (Sewer)	\$ 1,750
19 (Sanitation)	\$ 2,000

Department: **All** Expense Code: **5100 (Full Time Salary)**

☒ Included in budget ☐ Grant ☐ Bonds ☐ Other Not Budgeted

Attachments:

Approved for Agenda by:

Randy Frazer, City Manager

RESOLUTION NO. 2025-10-_____**A RESOLUTION AUTHORIZING THE CITY OF ARKANSAS CITY TO ADD CHRISTMAS EVE AS AN OFFICIAL CITY HOLIDAY, BEGINNING IN 2026.**

WHEREAS, the City of Arkansas City recognizes the value of providing employees with time to observe major holidays with family and community; and

WHEREAS, the City Commission desires to update the municipal holiday calendar to reflect current practices and employee needs; and

WHEREAS, adding Christmas Eve (December 24) as an official holiday will not affect the operations of the Police or Fire Departments, which will continue to provide full public safety coverage; and

WHEREAS, this change aligns with other organizations that observe Christmas Eve as a holiday.

WHEREAS, the City Commission has reviewed the proposed revisions and finds them to be in the best interest of the City and its citizens by promoting transparency, accountability, and long-term financial stability.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS:

SECTION ONE: Christmas Eve (December 24) is hereby added to the City's official holiday calendar.

SECTION TWO: All City departments will observe this holiday as appropriate, with essential services, including Police and Fire, continuing to operate without interruption.

SECTION THREE: The City Manager and/or appropriate staff are authorized to implement and communicate this change to all employees and update official documentation accordingly.

PASSED AND RESOLVED by the Governing Body of the City of Arkansas City, Kansas, on this 21st day of October 2025.

(Seal)

Chad D. Beeson, Mayor

ATTEST:

Tiffany Parsons, City Clerk

APPROVED AS TO FORM:

Larry R. Schwartz, City Attorney

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of Resolution No. 2025-10-_____ of the City of Arkansas City, Kansas, adopted by the Governing Body thereof on October 21, 2025. as the same appears of record in my office.

DATED: _____.

Tiffany Parsons, City Clerk



City Commission Agenda Item

Meeting Date: October 21, 2025
 From: Randy Frazer, City Manager
 Item: Splash Pad – Wilson Park

Motion:

A Resolution authorizing the City of Arkansas City to approve a quote from Power Play, LLC in the amount of \$306,500.00, along with additional in-kind contributions from Public Works and Environmental Services, for a total project cost not to exceed \$326,500.00, for the installation of a new community splash pad in Wilson Park. **(Voice Vote)**

Background: In recent years, Arkansas City has prioritized enhancements to community parks and public spaces to improve quality of life for residents and visitors. The proposed Wilson Park Splash Pad project will create a safe, family-friendly, and inclusive recreational space designed to attract young families and promote community wellness.

The project will include approximately 3,610 sq. ft. of splash pad area, shade structures, benches, and picnic tables, located near Birch Street between 1st and 2nd Streets for optimal access to existing utilities.

Power Play, LLC provided a sole-source quote totaling \$306,500.00, which includes:

- \$190,800.00 for splash pad equipment, shade structures, and furnishings; and
- \$115,700.00 for installation and site work performed by Established Construction, LLC, a certified Power Play installer.

City departments will provide in-kind support to reduce costs:

- Public Works: Site preparation, street closure, and dirt work estimated at \$15,000.00.
- Environmental Services: Water/sewer taps and meter installation estimated at \$5,000.00.

The total project cost will not exceed \$326,500.00, funded through the Capital Improvement Plan (CIP) Fund.

Additionally, two other firms—Splash Pad Builders and Water Play—were contacted and invited to provide proposals, but neither submitted a bid for this project. This reinforces Power Play's status as the only responsive and responsible proposer for the Wilson Park Splash Pad.

Commission Options:

1. Approve the Resolution
2. Disapprove of the Resolution
3. Table the Resolution for further discussion

Fiscal Impact:

Amount: \$326,500.00

- \$306,500.00 – Power Play (Equipment, Shades, Installation)
- \$15,00.00 – Public Works (street closure, site/dirt work)
- \$5,000.00 – Environmental Services (meter/tap installation)

Fund: **68** (CIP) Department: **530** (Parks and Facilities) Expense Code: **6212** (Payments to Contractors)

☐ Included in budget ☐ Grant ☐ Bonds ☒ Other Not Budgeted

Attachments:

- Power Play Proposal
- Established Construction Estimate #229
- Bid Tab Summary
- Conceptual Design Renderings

Approved for Agenda by:

Randy Frazer, City Manager

RESOLUTION NO. 2025-10-_____

A RESOLUTION AUTHORIZING THE CITY OF ARKANSAS CITY TO APPROVE A QUOTE FROM POWER PLAY, LLC IN THE AMOUNT OF \$306,500.00, ALONG WITH ADDITIONAL IN-KIND CONTRIBUTIONS FROM PUBLIC WORKS AND ENVIRONMENTAL SERVICES, FOR A TOTAL PROJECT COST NOT TO EXCEED \$326,500.00, FOR THE INSTALLATION OF A NEW COMMUNITY SPLASH PAD IN WILSON PARK.

WHEREAS, the City of Arkansas City has prioritized improvements to parks and public spaces to enhance community wellness and quality of life for residents and visitors; and

WHEREAS, Power Play, LLC submitted a sole-source quote totaling \$306,500.00 for the Wilson Park Splash Pad project, including all equipment, shade structures, furnishings, and installation by a certified contractor, with additional in-kind support from City departments estimated at \$20,000.00; and

WHEREAS, the total project cost shall not exceed \$326,500.00, funded through the Capital Improvement Plan (CIP) Fund, and will establish a new 3,610 sq. ft. splash pad with seating and shade structures near Birch Street between 1st and 2nd Streets.

NOW, THEREFORE, IN CONSIDERATION OF THE AFORESTATED PREMISES, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS:

SECTION ONE: The Governing Body hereby authorizes the City of Arkansas City to approve a quote from Power Play, LLC in the amount of \$306,500.00, along with in-kind contributions from Public Works and Environmental Services, for a total project cost not to exceed \$326,500.00, for the installation of a new community splash pad in Wilson Park.

SECTION TWO: The Governing Body of the City of Arkansas City, Kansas, hereby authorizes the Mayor and/or City staff of the City of Arkansas City, Kansas, to take such further and other necessary actions that are required to effectuate the intent and purposes of this Legislative Enactment, and also to notify all persons requesting notice of such public hearings under the Kansas Open Meetings Act.

SECTION FOUR: This Resolution shall be in full force and effect from its date of passage by the Governing Body of the City of Arkansas City, Kansas.

PASSED AND RESOLVED by the Governing Body of the City of Arkansas City, Kansas, on this 21st day of October 2025.

(Seal)

Chad D. Beeson, Mayor

ATTEST:

Tiffany Parsons, City Clerk

APPROVED AS TO FORM:

Larry R. Schwartz, City Attorney

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of Resolution No. 2025-10-_____ of the City of Arkansas City, Kansas, adopted by the Governing Body thereof on October 21, 2025, as the same appears of record in my office.

DATED: _____.

Tiffany Parsons, City Clerk

Bid Tab for Splash Pad

	Power Play	Splash Pad Builders	WaterPlay
Cost	\$ 306,500.00	NA	NA
Received	10/3/2025	NA	NA



12804 S. Memorial Dr., Suite 114, Bixby, OK 74008
Tel: (918) 728-9978, Fax: (918) 516-3599

Section , Item 4.

PROPOSAL

Date: 10/03/25
Quote #: AC100325

Bill To: City of Arkansas City 119 W. Central Ave. Arkansas City, KS 67005	Ship To: Wilson Park Arkansas City, KS
Tel: (620) 441-4400	Project: Wilson Park Splashpad

SPLASHPAD EQUIPMENT			\$145,500.00
Qty.	Part No.	Description	
1	0555	AQUA DOME No1 (SW, PC)	
1	7798	HELICO NANO (SW, PC)	
1	7242	TWINSPLASH (SW, PC)	
6	7512	JET STREAM No1 (EM)	
1	7581	WATERBUG No2 (SW, PC)	
2	0327	WAVE (EM)	
2	0220	TUBE CANNON No1 (SW, PC)	
2	7774	SILHOUETTE No3 (SW, PC)	
3	7676	FOUNTAIN SPRAY No2 (EM)	
1	0103	BUCKET TRIO (SW, PC)	
1	0622	ACTIVATOR No4 (SM, PC)	
1	ECCC	CABINET COMMAND CENTER, flow-through water distribution system	
1	0710.0000	SPLASHPAD SMARTFLOW CONTROLLER	
2	1004.0000	PLAYSAFE DRAIN No4	
1	0000.0000	FREIGHT	
SHADES AND SITE FURNISHINGS			\$45,300.00
4	SINGLE COLUMN CANTILEVER UMBRELLA SHADE, 12'x12'		
4	PICNIC TABLE		
4	PARK BENCH		
TOTAL			\$190,800.00

TERMS AND CONDITIONS

The following terms and conditions form part of the purchase contract between yourself (the "Purchaser") and Power Play, LLC. The Purchaser's acceptance and understanding of these Terms and Conditions and all other supporting documentation provided as part of this package is evidenced by signing of the Proposal.

Pricing is valid for a period of 30 days. Any change, alteration or deviation from the Proposed Equipment, Materials and/or Specifications will be executed only upon receipt of signed, written Purchase Orders and may result in additional charges over and above the stated Proposal herein. This Proposal may be withdrawn by Power Play if not accepted within thirty (30) days of the original submission.

PAYMENT TERMS:

Deposit: 20% of the Proposed Price payable upon execution of this Proposal and receipt of approved submittals and colors.

With approved credit, the remaining balance, plus changes, if any, are due net 30 days from receipt of equipment by Purchaser.

Interest at 1.5% per month will be assessed on all past due amounts.

All sales taxes or any other personal property taxes, and use taxes are the responsibility of the purchaser.

Power Play reserves the right to charge a 40% re-stocking fee should the Purchaser cancel the order after production has commenced.

Product returns will not be accepted without prior written authorization by Power Play. Any returns are subject to a restocking fee of 40% plus payment by Purchaser of all freight charges incurred in returning same to origination of shipment.

Except where title to the products contained in the Purchaser's order is explicitly transferred by Power Play to the Customer and the Purchase Price is paid in full, property in, title to and right to possession of such products shall remain in Power Play until the Purchase Price and all sums due from the Purchaser are paid in full.

LEAD TIMES:

Lead times are 4-5 weeks for embeds, 8-10 weeks for water features, 10 weeks for water recirculation equipment, 16 weeks for standard elevation play structures and 16 weeks standard for waterslides. Lead times are contingent upon acceptance of this Proposal and/or receipt of signed purchase contract, approved submittals, approved color selections and deposit.

All shipments must be inspected by the Purchaser upon delivery and any damage, errors or omissions on parts must be reported to Power Play at info@power-play.net or Vortex at support@vortex-intl.com and the transport company within 24 hours of receipt of goods. Power Play reserves the right to amend and modify the transportation costs based on the customer's request.

EXCLUSIONS:

The following is excluded from Power Play's purchase agreement price and responsibility: unloading, onsite storage, installation, permits and permit fees, local, state and or health department codes and approvals, engineer stamped/sealed drawings, OHSA documentation, onsite electrical work and/or electrical connections, onsite plumbing work and/or plumbing connections, insurance, bonding payment, concrete surfacing, safety surfacing and anything not specifically included in the above proposal.

ACCEPTANCE OF PROPOSAL: The prices, terms and conditions are satisfactory and are hereby accepted. Payment will be made as outlined above. Any verbal instructions, agreements, or promises are not valid unless written as part of this contract.

(Signature)

(Date)

(Print Name)

(Title)

(Company)

(PO #)



Established Construction

Prepared For

Power Play
12804 S. Memorial Drive Suite 114
Bixby , OK 74008

Established Construction LLC

4224 S 168th E Place
Tulsa, Ok 74134
Phone: (918) 899-1577
Email: establishedconstruction@yahoo.com

Estimate # #229 Arkansas City, KS
Date 09/30/2025

Description	Quantity	Total
Install vortex splashpad	1	\$85,000.00
Install 2,730 sq ft splashpad Concrete specs: 4" thick with 4" gravel and #4 rebar on 24" centers All plumbing schedule 40		
*does not include permits, site prep work, backflow preventer, pressure regulator, utilities to pad(water line, drain line, electric)		
Add integral color to 1,810 sq ft wet deck	1	\$3,500.00
Shade and extra concrete	4	\$24,800.00
Install single post cantilever shade and add 220 sq ft concrete		
Benches	4	\$1,000.00
Install surface mount bench		
Picnic tables	4	\$1,400.00
Install surface mount picnic table		
Subtotal		\$115,700.00
Total		\$115,700.00

By signing this document, the customer agrees to the services and conditions outlined document.

Section , Item 4.

Power Play

WILSON PARK SPLASHPAD

CITY OF ARKANSAS CITY, KANSAS

JULY 2, 2024

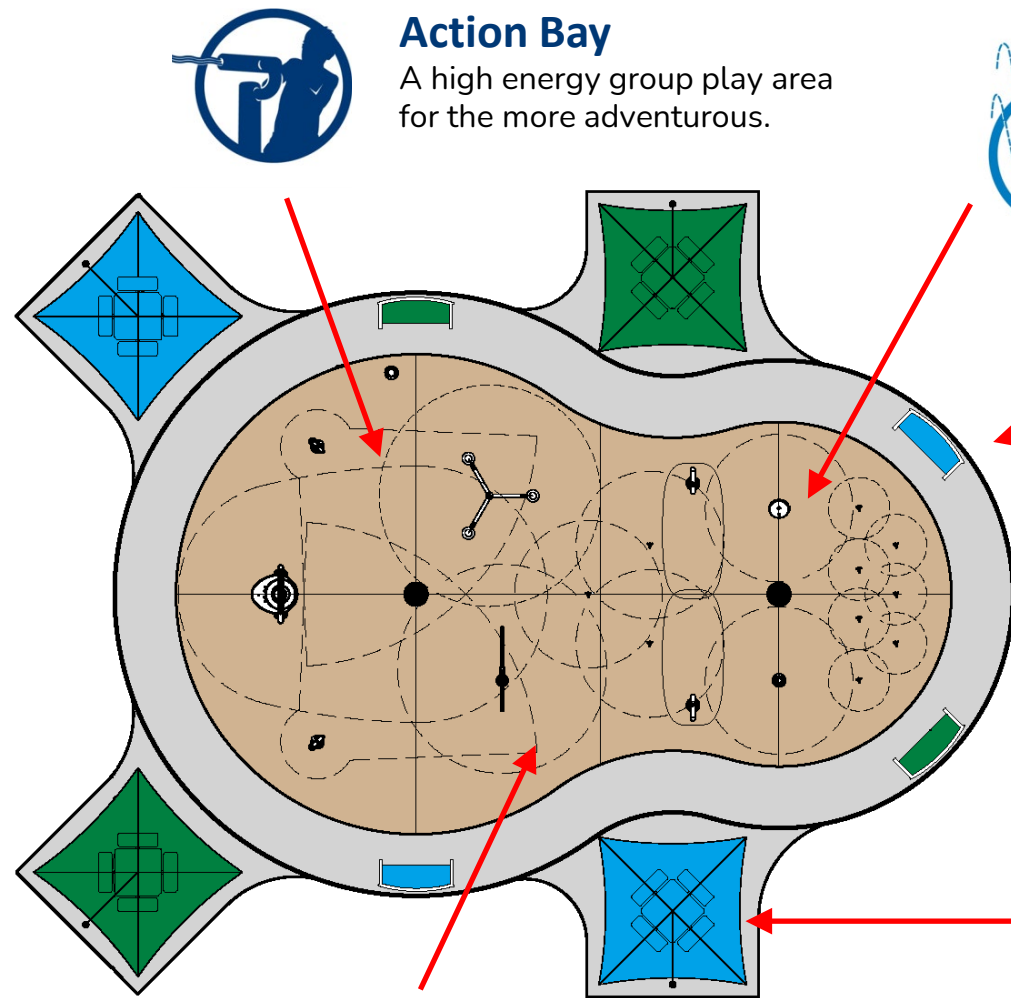








- **ICONIC EXPERIENCE – 15 FEET HIGH**
- **CENTRAL WATER FEATURE WITH DUMPING BUCKET**
- **TWO SURPRISING WATER WAVE EFFECT**



Action Bay

A high energy group play area for the more adventurous.



Toddler Bay

A friendly area created specifically for the little ones.

Park Bench (Typ.4)

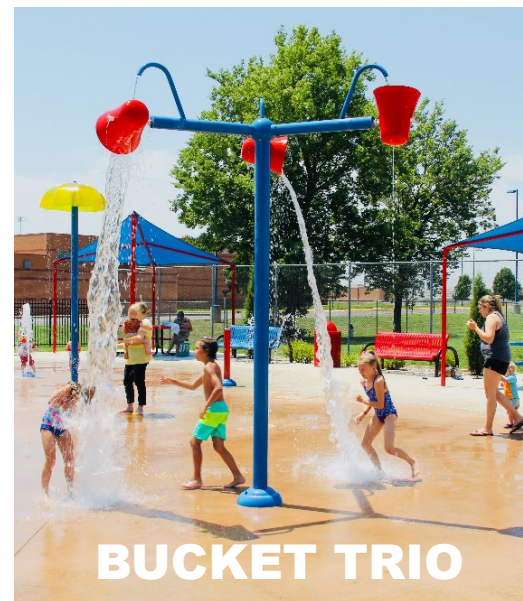
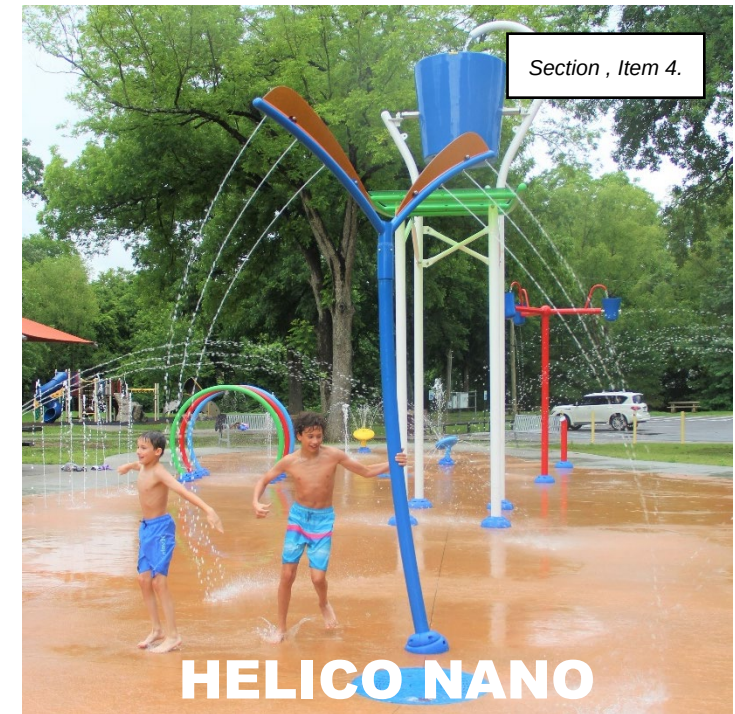


Family Bay

An exhilarating world of fun and exploration.



Cantilever Shade & Table (Typ.4)



WILSON PARK SPLASHPAD, ARKANSAS CITY, KS
DESIGN PHILOSOPHY



Discover. Explore. Play.
www.power-play.com
12804 S. Memorial Dr., Suite 114, Bixby, OK 73098

NOTES:

- 1. THIS DRAWING IS CONCEPTUAL AND IS TO BE USED AS A GUIDELINE, AND NOT AS ACTUAL CONSTRUCTION PLANS UNLESS APPROVED BY THE OWNER AND/OR THE OWNER'S CONSULTANT.
- 2. REFER TO VORTEX AQUATIC STRUCTURES SHOP DRAWINGS AND SPECIFICATIONS FOR INSTALLATION DETAILS.
- 3. SPLASHPAD CONCRETE PAD SHALL BE POURED AND FORMED WITH A 1-2% SLOPE TO SPLASHPAD DRAINS.
- 4. ALL CONCRETE SURFACES TO HAVE A MEDIUM BROOM FINISH.
- 5. SPLASHPAD DRAINS AND COMMAND CENTER DRAIN SHALL HAVE A 1-2% SLOPE TO OPTIMIZE DRAINAGE.
- 6. ----- INDICATES WATER FEATURE SPRAY ZONE.
- 7. SPRAY ZONES ARE APPROXIMATE. ACTUAL SPRAY ZONES MAY VARY DUE TO ENVIRONMENTAL CONDITIONS, WIND, FLOW RATES AND SLOPE OF SPLASHPAD CONCRETE DECK.
- 8. DRAWINGS ARE SCHEMATIC ONLY.

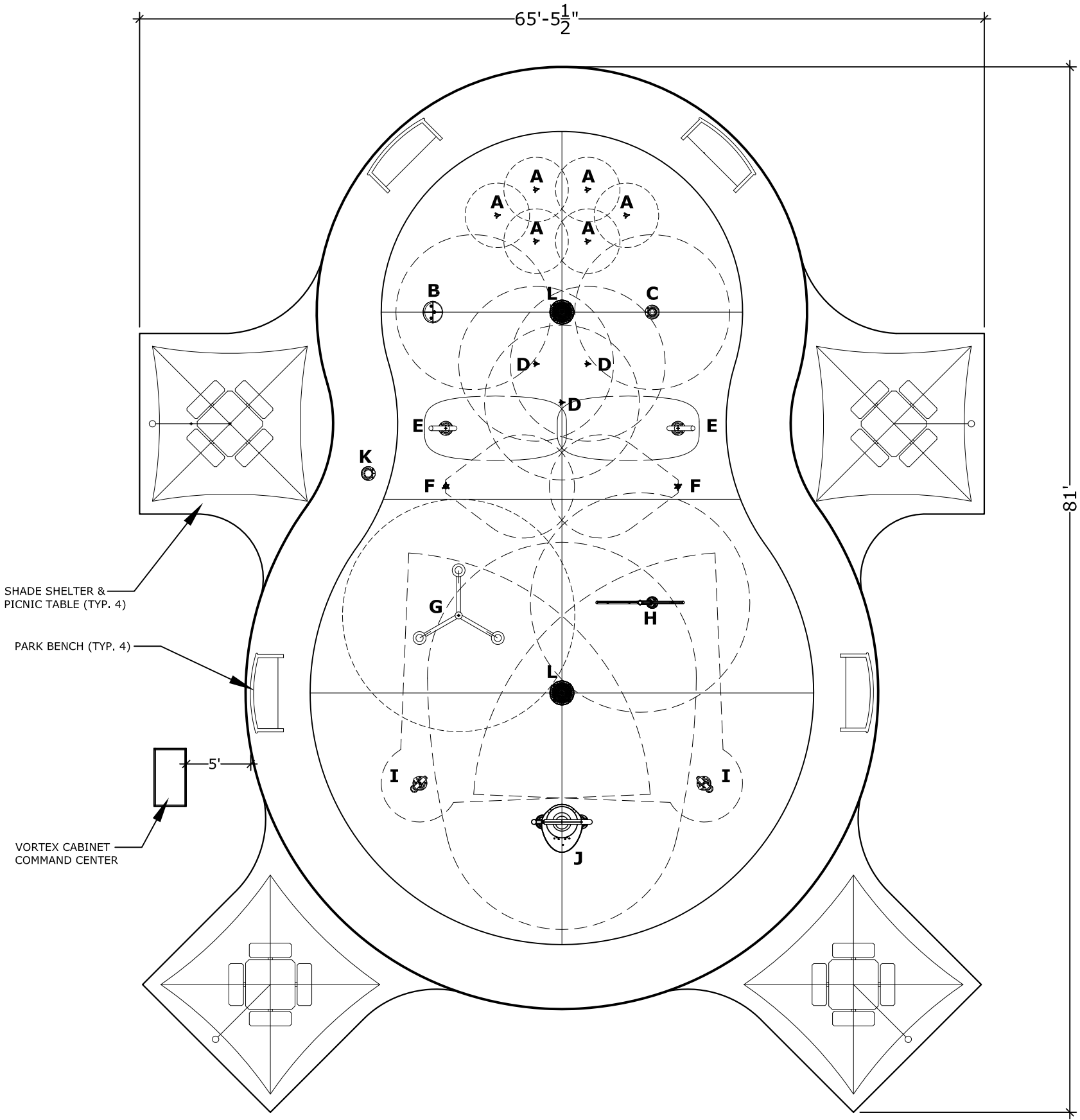
TOTAL SPLASHPAD AREA = 3,610 SQ. FT.
SPLASHPAD WET DECK = 1,810 SQ. FT
SPLASHPAD CONCRETE 5' APRON = 920 SQ. FT.
SHADE SHELTER CONCRETE = 880 SQ. FT

PRODUCT INFORMATION:

SPLASHPAD EQUIPMENT BY
VORTEX AQUATIC STRUCTURES
CONTACT LOCAL REPRESENTATIVE
POWER PLAY, LLC
12804 S. MEMORIAL DRIVE
SUITE 114
BIXBY, OK 74008
TEL (918) 728-9978
INFO@POWER-PLAY.NET

SPLASHPAD EQUIPMENT SCHEDULE:

ITEM	DESCRIPTION	QTY	GPM
A	JET STREAM No1 (EM) VOR-7512	6	15
B	WATERBUG No2 (SW, PC) VOR-7581	1	6
C	AQUA DOME No1 (SW, PC) VOR-0555	1	14
D	FOUNTAIN SPRAY No2 (EM) VOR-7676	3	9
E	SILHOUETTE No3 (SW, PC) VOR-7774	2	12
F	WAVE (EM) VOR-0327	2	11
G	BUCKET TRIO (SW, PC) VOR-0103	1	12
H	HELICO NANO (SW, PC) VOR-7798	1	13
I	TUBE CANNON No1 (SW, PC) VOR-0220	2	10
J	TWINSPLASH (SW, PC) VOR-7242	1	12
K	ACTIVATOR No4 (SM, PC) VOR-0622	1	N/A
L	PLAYSAFE DRAIN No4 VOR-1004	2	N/A
TOTAL WATER FEATURES AVERAGE FLOW		114 GPM	





City Commission Agenda Item

Meeting Date: October 21, 2025
 From: Randy Frazer, City Manager &
 Crystal Henning, Rason Financial
 Item: Res. Certifying Legal Authority Small Cities CDBG Funds
 Application - Wilson Park Playground

Motion: A Resolution certifying legal authority to apply for the Kansas Small Cities Community Development Block Grant Program from the Kansas Department of Commerce for Parks & Facilities System improvements. **(Voice Vote)**

Background: The Kansas Department of Commerce requires that CDBG applicants certify their legal authority to apply for funds from the Small Cities CDBG Program as part of their application process. This resolution also authorizes Mayor Chad Beeson or a commissioner to sign and submit the application for 2025 funding for the program.

The total estimated project cost is \$785,910, consisting of a CDBG grant request of \$628,728 and an applicant contribution of \$157,182. The applicant contribution includes \$50,000 from the V.J. Wilkins Foundation Grant, \$87,572 in CIP Playground Equipment funds, and \$19,610 in in-kind work.

Commission Options:

1. Approve the Resolution
2. Disapprove of the Resolution
3. Table the Resolution for further discussion

Fiscal Impact:

\$785,910 Total Estimated Project Cost. Amount broken down by funds below.

Amount: \$628,728 CDBG Grant Request

Fund: Expenses will flow through CIP Fund. Grant will reimburse CIP Fund

Amount: \$50,000 V.J. Wilkins Grants

Fund: Expenses will flow through CIP Fund. Grant will reimburse CIP Fund.

Amount: \$87,572 CIP Playground Equipment

Fund: 01 – General Fund Dept: 530 – Parks & Facilities Expense Code: 7402 – Capital Improvement

Amount: \$19,610 In-Kind Work (Salaries)

Fund: 01- General Fund Dept: 530 – Parks & Facilities Expense Code: 5100 – Salaries

☒ Included in budget ☐ Grant ☐ Bonds ☐ Other Not Budgeted

Attachments: Resolution, Playground Example, Statement of Assurances & Certification Forms provided by CDBG

Approved for Agenda by:

Randy Frazer, City Manager

THE CITY/COUNTY OF Arkansas City, KANSAS

RESOLUTION NO. _____

RESOLUTION CERTIFYING LEGAL AUTHORITY
TO APPLY FOR THE 2025 KANSAS
SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
FROM THE KANSAS DEPARTMENT OF COMMERCE
AND AUTHORIZING THE MAYOR/COMMISSIONER
TO SIGN AND SUBMIT SUCH AN APPLICATION

WHEREAS, The City/County of Arkansas City, Kansas, is a legal governmental entity as provided by the laws of the STATE OF KANSAS, and

WHEREAS, The City/County of Arkansas City, Kansas, intends to submit an application for assistance from the COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

THE APPLICANT hereby certifies that the City/County of Arkansas City, Kansas, is a legal governmental entity under the status of the laws of the STATE OF KANSAS and thereby has the authority to apply for assistance from the KANSAS SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

THE APPLICANT hereby authorizes the MAYOR/COMMISSIONER of Arkansas City, Kansas, to act as the applicant's official representative in signing and submitting an application for the assistance to the COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

THE APPLICANT hereby dedicates \$ 157,182 in cash funds toward this project and \$ _____ in force account labor for same.

APPROVED BY THE GOVERNING BODY OF THE CITY/COUNTY OF Arkansas City
KANSAS, this _____ day of October, 2025

APPROVED _____
MAYOR/COMMISSIONER

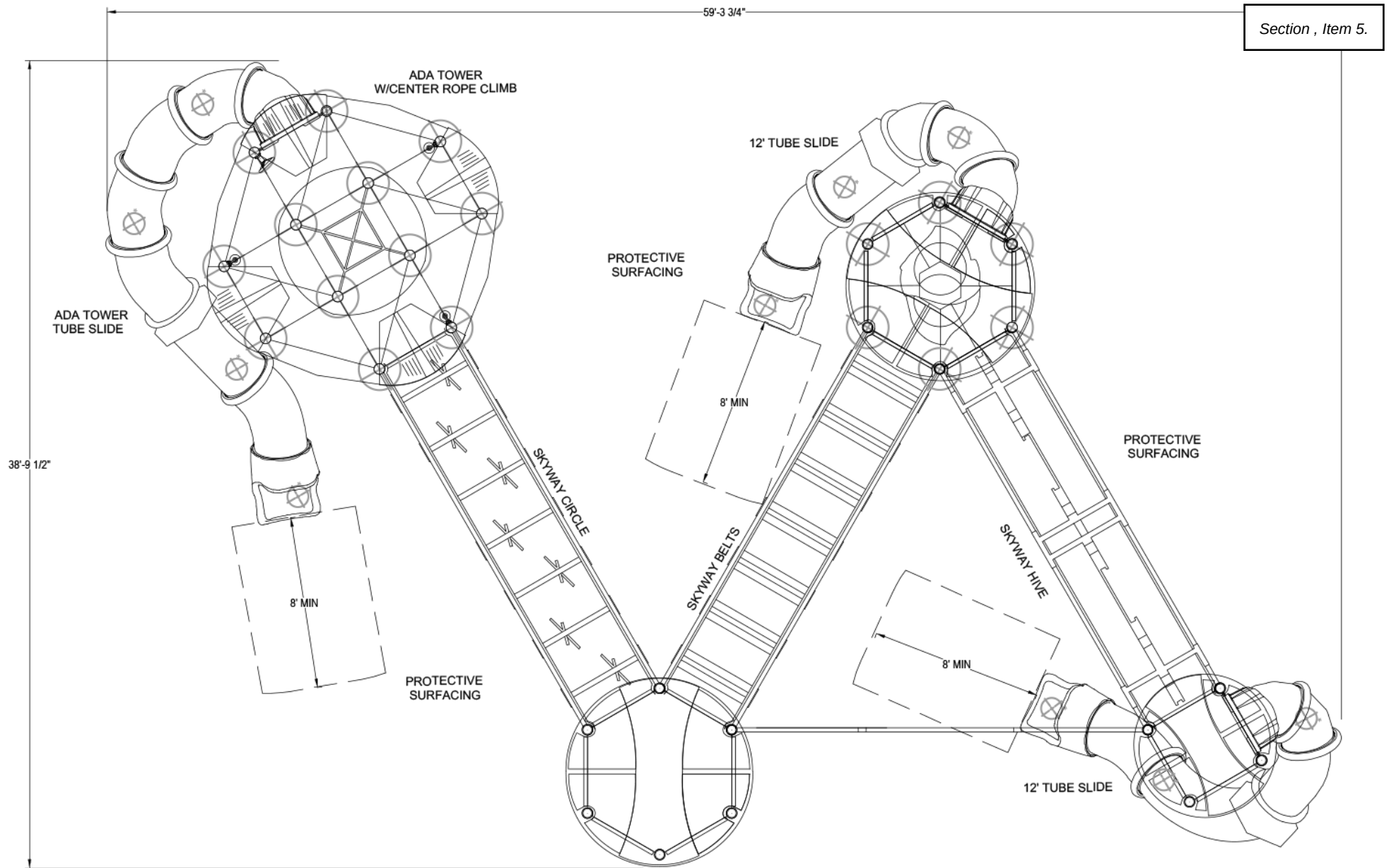
ATTEST _____

(SEAL)

THE CITY/COUNTY OF Arkansas City, KANSAS



Wilson Park Improvements
New Playground



Wilson Park Improvements

New Playground



LK ARCHITECTURE

Wilson Park Preliminary Opinion of Probable Cost
Arkansas City, Kansas
LK Architecture

10/14/2025

Description	Takeoff Qty	Total		
		Unit Cost	Amount	
Construction Costs				
Site Clearing	8100 SF	\$	0.35	\$ 2,835.00
General Earthwork	500 CY	\$	25.00	\$ 12,500.00
Concrete Sidewalk- 4" Non-Reinforced	2000 SF	\$	5.00	\$ 10,000.00
Site Restoration	2850 SF	\$	1.50	\$ 4,275.00
Playground Equipment + Delivery	1 LS	\$	300,000.00	\$ 300,000.00
Playground Equipment Installation + Safety Surface (Mulch to 12")	1 LS	\$	166,000.00	\$ 166,000.00
Mobilization/ Demobilization/ Bonding	1 LS	\$	160,500.00	\$ 160,500.00
Cost			\$	656,110.00
Soft Costs				
Construction Staking, Inspection, Testing (5%)			\$	32,900.00
A/E Fees (6%)			\$	39,400.00
Geotechnical Investigation			\$	6,000.00
Construction Administration (Architect)			\$	16,500.00
Admistration			\$	35,000.00
Soft Costs			\$	129,800.00
Total Cost			\$	785,910.00



Architecture Engineering Interiors Landscape Architecture

100 N. Broadway, Suite 800, Wichita, KS 67202 316.268.0230 LK-ARCHITECTURE.COM

(Minimum required by all applicants for funding – must be submitted with application)

**Residential Anti-displacement and Relocation Assistance Plan
under Section 104(d) of the
Housing and Community Development Act of 1974, as Amended**

The jurisdiction will replace all occupied and vacant occupiable low- and moderate-income dwelling units demolished or converted to a use other than as low- moderate-income housing as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974, as amended, as described in 24 CFR Part 570.488.

All replacement housing will be provided within three years of the commencement of the demolition or rehabilitation relating to conversion. Before obligating or expending funds that will directly result in such demolition or conversion, the [jurisdiction] will make public and submit to the Kansas Department of Commerce the following information in writing:

1. A description of the proposed assisted activity;
2. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low- and moderate-income dwelling units as a direct result of the assisted activity;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be provided as Section 104(d) replacement dwelling units;
5. The source of funding and a time schedule for the provision of Section 104(d) replacement dwelling units; and
6. The basis for concluding that each Section 104 (d) replacement dwelling unit will remain a low- and moderate-income dwelling unit for at least ten years from the date of initial occupancy.

The jurisdiction will provide relocation assistance, as described in Section 570.488 to each low- and moderate-income household displaced by the demolition of housing or by the conversion of a low- and moderate-income dwelling to another use as a direct result of assisted activities.

Consistent with the goals and objectives of activities assisted under the act, the jurisdiction will take the following steps to minimize the displacement of persons from their homes:

Based on initial review of project, the following occupied dwellings (by address) will be demolished with grant funds (should contain proposed demolitions):

As chief official of the jurisdiction, I hereby certify that the above plan was officially adopted by the jurisdiction of Arkansas City on the ____ day of October, 2025.

Date: _____ Signature – Chief Elected Official: _____

DETERMINATION OF LEVEL OF REVIEW

ENVIRONMENTAL REVIEW RECORD (ERR)

Grantee Name & Project Number: City of Arkansas City

Project Location: Wilson Park, 701 N Summit, Arkansas City

Project Description:

Playground: 8,100 SF site clearing, 500 CY general earthwork, 2,000 SF 4" non-reinforced concrete sidewalk, 2,850 SF site restoration, 1 LS playground equipment plus delivery, and 1 LS playground equipment installation plus safety surface (mulch-12" depth), Mobilization/Demolition/Bonding.

The subject project has been reviewed pursuant to HUD regulations 24 CFR Part 58, "Environmental Review Procedures for Entities Assuming HUD Environmental Responsibilities," and the following determination with respect to the project is made:

- ☐ Exempt from NEPA review requirements per 24 CFR 58.34(a)(___)
- ☐ Categorical Exclusion NOT Subject to §58.5 authorities per 24 CFR 58.35(b)(___)
- ☐ Categorical Exclusion SUBJECT to §58.5 authorities per 24 CFR 58.35(a)(___)
- ☒ An Environmental Assessment (EA) is required to be performed.
- ☐ An Environmental Impact Statement (EIS) is required to be performed.

The ERR (see §58.38) must contain all the environmental review documents, public notices and written determinations or environmental findings required by Part 58 as evidence of review, decision making and actions pertaining to a particular project. Include additional information including checklists, studies, analyses and documentation as appropriate.

Chad Beeson, Mayor

Chief Elected Official (print name/title)

Chief Elected Official's Signature

Date



City Commission Agenda Item

Meeting Date: October 21, 2025
 From: Randy Frazer, City Manager &
 Crystal Henning, Rason Financial
 Item: Res. Assuring Funds - Small Cities CDBG Funds
 Application - Wilson Park Playground

Motion: A Resolution assuring the Kansas Department of Commerce that funds will be continually provided for the operation and maintenance of improvements to the Park system to be financed with Community Development Block Grant Funds. **(Voice Vote)**

Background: The Kansas Department of Commerce also requires that CDBG applicants assure them, through this resolution, that funds will be provided continually for the operation and maintenance of any improvements paid for with for with Small Cities Community Development Block Grant program funds.

Commission Options:

1. Approve the Resolution
2. Disapprove of the Resolution
3. Table the Resolution for further discussion

Fiscal Impact:

\$12,000.00 Anticipated Annual Cost of Operation and Maintenance. Amount broken down by funds below.

Amount: \$5,000.00 Operation & Maintenance

Fund: 01 – General Fund Department: 530 – Parks & Facilities Expense Code: 7405 – Machinery/Equipment

Amount: \$7,000.00 Playground Equipment

Fund: 01 – General Fund Department: 530 – Parks & Facilities Expense Code: 7405 – Machinery/Equipment

☒ Included in budget ☐ Grant ☐ Bonds ☐ Other Not Budgeted

Attachments: Resolution, Statement of Assurances & Certification Forms provided by CDBG.

Approved for Agenda by:

Randy Frazer, City Manager

THE CITY/COUNTY OF Arkansas City, KANSAS

RESOLUTION NO. _____

A RESOLUTION ASSURING THE KANSAS DEPARTMENT OF COMMERCE THAT FUNDS WILL BE CONTINUALLY PROVIDED FOR THE OPERATION AND MAINTENANCE OF IMPROVEMENTS TO THE Park SYSTEM TO BE FINANCED WITH COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

WHEREAS, The City/County of Arkansas City is applying for Small Cities Community Development Block Grant funds under the Community Facility Category, as administered by the Kansas Department of Commerce; and,

WHEREAS, The City/County of Arkansas City wishes to utilize this funding for the purpose of constructing improvements to the City's/County's Arkansas City system, as described in the Community Development Block Grant application submitted to the Kansas Department of Commerce; and,

WHEREAS, The City/County of Arkansas City has determined that the annual operation and maintenance costs of the Park improvements are anticipated to be approximately \$ 12,000; and,

WHEREAS, The annual Park budget has been determined to be adequate to fund the operation and maintenance of the Park improvements,

NOW, THEREFORE, BE IT RESOLVED THAT: The Governing Body of the City/County of Arkansas, Kansas, hereby assures the Kansas Department of Commerce that sufficient funds will be provided for the continued operation and maintenance of the above described improvement; that these operation and maintenance costs will be reviewed annually; and that the budget will be adjusted, when necessary, to reflect and cover any increase in costs.

ADOPTED BY THE GOVERNING BODY OF THE CITY/COUNTY OF Arkansas City, KANSAS THIS ____ DAY OF October, 2025.

ATTEST:

MAYOR/COMMISSIONER

CITY CLERK/COUNTY CLERK

(SEAL)

STATEMENT OF ASSURANCES AND CERTIFICATIONS

The applicant hereby assures and certifies with respect to the grant that:

- (1) It possesses legal authority to make a grant submission and to execute a community development and housing program.
- (2) Its governing body has duly adopted or passed as an official act a resolution, motion, or similar action authorizing the person identified as the official representative of the grantee to submit the final statement, all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the grantee to act in connection with the submission of the final statement and to provide such additional information as may be required.
- (3) Prior to submission of its application to Commerce, the grantee has met the citizen participation requirements, prepared its application of community development objectives and projected use of funds, and made the application available to the public, as required by Section 104(a)(2) of the Housing and Community Development Act of 1974, as amended, and implemented at 24 CFR 570.486.
- (4) It has developed its final statement (application) of projected use of funds so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight; the final statement (application) of projected use of funds may also include activities that the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available.
- (5) Its chief executive officer or other officer of the grantee approved by Commerce:
 - (a) Consents to assume the status of a responsible federal official under the National Environmental Policy Act of 1969 and other provisions of federal law as specified in 24 CFR 58.1(a);
 - (b) Is authorized and consents on behalf of the grantee and himself/herself to accept the jurisdiction of the federal courts for the purpose of enforcement of his/her responsibilities as such an official; and
- (6) The grant will be conducted and administered in compliance with the following federal and state regulations (see Appendix A: Applicable Laws and Regulations):

- (a) Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352), and implementing regulations issued at 24 CFR Part 1;
- (b) Fair Housing Amendments Act of 1988, as amended, administering all programs and activities relating to housing and community development in a manner to affirmatively further fair housing; and will take action to affirmatively further fair housing in the sale or rental of housing, the financing of housing, and the provision of brokerage services;
- (c) Section 109 of the Housing and Community Development Act of 1974, as amended; and the regulations issued pursuant thereto (24 CFR Section 570.602);
- (d) Section 3 of the Housing and Urban Development Act of 1968, as amended; and implementing regulations at 24 CFR Part 75;
- (e) Executive Order 11246, as amended by Executive Orders 11375 and 12086 and implementing regulations issued at 41 CFR Chapter 60;
- (f) Executive Order 11063, as amended by Executive Order 12259 and implementing regulations at 24 CFR Part 107;
- (g) Section 504 of the Rehabilitation Act of 1973 (Pub. L. 93-112), as amended and implementing regulations when published for effect;
- (h) The Age Discrimination Act of 1975, as amended, (Pub. L. 94-135), and implementing regulations when published for effect;
- (i) The relocation requirements of Title II and the acquisition requirements of Title III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and the implementing regulations at 24 CFR 570.488;
- (j) Anti-displacement and relocation plan requirements of Section 104(d) of Title I, Housing and Community Development Act of 1974, as amended;
- (k) Relocation payment requirements of Section 105(a)(11) of Title I, Housing and Community Development Act of 1974, as amended.
- (l) The labor standards requirements as set forth in 24 CFR 570.603 and HUD regulations issued to implement such requirements;
- (m) Executive Order 11988 relating to the evaluation of flood hazards and Executive Order 11288 relating to the prevention, control, and abatement of water pollution;

- (n) The regulations, policies, guidelines and requirements of 2 CFR Part 200 as they relate to the acceptance and use of federal funds under this federally assisted program;
- (o) The American Disabilities Act (ADA) (P.L. 101-336: 42 U.S.C. 12101) provides disabled people access to employment, public accommodations, public services, transportation, and telecommunications;
- (7) The conflict of interest provisions of 24 CFR 570.489 apply to any person who is an employee, agent, consultant, officer, or elected official or appointed official of the state, or of a unit of general local government, or of any designated public agencies, or sub recipients which are receiving CDBG funds. None of these persons may obtain a financial interest or benefit from the activity, or have an interest or benefit from the activity, or have an interest in any contract, subcontract, or agreement with respect thereto, or the proceeds thereunder, either for themselves or those with whom they have family or business ties, during their tenure or for one year thereafter, and that it shall incorporate or cause to be incorporated, in all such contracts or subcontracts a provision prohibiting such interest pursuant to the purpose of this certification;
- (8) It will comply with the provisions of the Hatch Act that limits the political activity of employee;
- (9) It will give the state, HUD, and the Comptroller General or any authorized representative access to and the right to examine all records, books, papers, or documents related to the grant;
- (10) It will comply with the lead-based paint requirements of 24 CFR Part 35 Subpart B issued pursuant to the Lead-Based Paint Hazard Elimination Act (42 U.S.C. 4801 et seq.).
- (11) The local government will not attempt to recover any capital costs of public improvements assisted in whole or in part with CDBG funds by assessing properties owned and occupied by low- and moderate-income persons unless: (a) CDBG funds are used to pay the proportion of such assessment that relates to non CDBG funding or; (b) the local government certifies to the state that, for the purposes of assessing properties owned and occupied by low- and moderate-income persons who are not very low-income, that the local government does not have sufficient CDBG funds to comply with the provision of (a) above.
- (12) It accepts the terms, conditions, selection criteria, and procedures established by this program description and that it waives any right it may have to challenge the legitimacy and the propriety of these terms, conditions, criteria, and procedures in the event that its application is not selected for CDBG funding.

- (13) It will comply with the regulations, policies, guidelines, and requirements with respect to the acceptance and use of federal funds for this federally assisted program.
- (14) It will comply with all parts of Title I of the Housing and Community Development Act of 1974, as amended, which have not been cited previously as well as with other applicable laws.

The applicant hereby certifies that it will comply with the above stated assurances.

_____ Signature, Chief Elected Official Mayor _____ Title	Chad Beeson _____ Name (typed or printed) _____ Date
--	---

To Whom It May Concern:

As Chief Elected Official of the City/County of Arkansas City, I hereby certify that I have knowledge of all activities in the above-referenced application. I also certify that I am aware that the regulations of the CDBG program prevent the use of any facility built or rehabilitated with CDBG funds, or any portion thereof, to be used for the conduct of official business. I therefore certify that no portion of the above application violates this regulation.

 Mayor/County Commission

ATTEST:

 City/County Clerk



CITY OF ARKANSAS CITY, KANSAS
FINANCIAL SUMMARY
 Year-To-Date September 30, 2025

Fund	Cash Summary						Budget Summary			
	1/1/2025 Beginning Cash Balance	Prior Year Encumbrances/ Adjusting Entries	Receipts	Disbursements	Change in Assets/Liabilities	09/30/2025 Ending Cash Balance	Budget	Encumbrances	Budget Variance Favorable (Unfavorable)	% Remaining (25%)
01 - GENERAL FUND	\$ 3,753,926.91	\$ 209,822.76	\$ 10,475,982.02	\$ 8,954,963.19	\$ (235,190.34)	\$ 4,829,932.64	\$ 15,285,704	\$ 292,325.71	\$ 6,038,415	39.50%
15 - STORMWATER FUND	\$ 680,531.55	\$ -	\$ 347,880.20	\$ 215,878.44	\$ (37,844.88)	\$ 774,688.43	\$ 611,552	\$ -	\$ 395,674	64.70%
16 - WATER FUND	\$ 3,626,901.21	\$ 1,028,177.25	\$ 4,956,881.13	\$ 3,654,330.03	\$ (860,772.04)	\$ 3,040,503.02	\$ 10,918,777	\$ 591,177.31	\$ 6,673,270	61.12%
18 - SEWER FUND	\$ 5,627,056.05	\$ 19,410.00	\$ 2,627,748.82	\$ 1,773,587.83	\$ (283,622.13)	\$ 6,178,184.91	\$ 3,163,565	\$ 898,155.33	\$ 491,822	15.55%
19 - SANITATION FUND	\$ 1,808,624.41	\$ -	\$ 1,694,308.32	\$ 1,093,635.30	\$ (191,877.38)	\$ 2,217,420.05	\$ 2,001,069	\$ 48,561.80	\$ 858,872	42.92%
20 - SPECIAL RECREATION FUND	\$ 57,335.30	\$ 7,134.14	\$ 12,069.17	\$ 16,555.86	\$ -	\$ 45,714.47	\$ 81,090	\$ 7,350.00	\$ 57,184	70.52%
21 - SPECIAL STREET FUND	\$ 1,025,296.21	\$ -	\$ 428,255.70	\$ 350,714.31	\$ 3,898.39	\$ 1,106,735.99	\$ 2,190,482	\$ 64,514.40	\$ 1,775,253	81.04%
23 - TOURISM/CONVENTION FUND	\$ 143,883.82	\$ -	\$ 125,718.85	\$ 127,223.01	\$ -	\$ 142,379.66	\$ 344,708	\$ -	\$ 217,485	63.09%
26 - SPECIAL ALCOHOL FUND	\$ 81,476.64	\$ -	\$ 14,828.61	\$ 18,192.08	\$ (1,767.34)	\$ 76,345.83	\$ 87,608	\$ -	\$ 69,416	79.23%
27 - PUBLIC LIBRARY FUND	\$ -	\$ -	\$ 462,442.86	\$ 462,442.86	\$ -	\$ -	\$ 482,760	\$ -	\$ 20,317	4.21%
29 - SPECIAL LAW ENF TRUST FUND	\$ 2,848.48	\$ -	\$ -	\$ -	\$ -	\$ 2,848.48	Not a Budgeted Fund	\$ -		
31 - LAND BANK FUND	\$ 17,989.63	\$ -	\$ 6,361.00	\$ 2,331.79	\$ -	\$ 22,018.84	\$ 21,489	\$ -	\$ 19,157	89.15%
32 - MUNICIPALITIES FIGHT ADDICTION FUND	\$ 72,314.02	\$ -	\$ 6,052.56	\$ -	\$ -	\$ 78,366.58	\$ 70,415	\$ -	\$ 70,415	100.00%
43 - BOND & INTEREST FUND	\$ 140,415.03	\$ -	\$ 2,357,121.97	\$ 1,946,455.00	\$ -	\$ 551,082.00	\$ 2,556,325	\$ -	\$ 609,870	23.86%
44 - HEALTHCARE SALES TAX FUND	\$ -	\$ -	\$ 1,852,633.23	\$ 1,852,633.23	\$ -	\$ -	\$ 2,600,000	\$ -	\$ 747,367	28.74%
45 - UNPLEDGED HEALTHCARE SALES TAX FUND	\$ 130,211.68	\$ -	\$ 81,292.04	\$ 117,053.04	\$ -	\$ 94,450.68	\$ 250,003	\$ -	\$ 132,950	53.18%
53 - MUNICIPAL COURT FUND	\$ 11,206.93	\$ 13,979.42	\$ 2,772.49	\$ -	\$ 11,750.73	\$ 11,750.73	Not a Budgeted Fund	\$ -		
54 - EQUIPMENT RESERVE FUND	\$ 184,746.02	\$ -	\$ -	\$ -	\$ -	\$ 184,746.02	Not a Budgeted Fund	\$ -		
57 - CID SALES TAX FUND	\$ 6,063.59	\$ -	\$ 58,230.74	\$ 58,230.74	\$ (344.42)	\$ 5,719.17	\$ 85,000	\$ -	\$ 26,769	31.49%
68 - CAPITAL IMPROVEMENT FUND	\$ 1,263,551.44	\$ -	\$ 34,630.44	\$ 52,929.50	\$ (14,000.00)	\$ 1,231,252.38	Not a Budgeted Fund	\$ 9,320.00		
TOTALS	\$ 18,634,378.92	\$ 1,278,523.57	\$ 25,545,210.15	\$ 20,697,156.21	\$ (1,609,769.41)	\$ 20,594,139.88	\$ 40,750,547.00			

INDEBTEDNESS:

2019 PBC	\$ 10,135,000
GO 2020 REFUNDING & IMPROVEMENT BOND	\$ 14,095,000
GO 2022 TAXABLE STROTHER FIELD	\$ 3,800,000
GO 2023 TAXABLE LAND PURCHASE	\$ 490,000
2023 WWTP SRF LOAN	\$ 8,443,667
2024 STROTHER FIELD SRF LOAN (1st PMT 2/1/2027)	\$ 421,887
2025 FERRARA TENGINE	\$ 1,034,521
2019 FERRARA PUMPER TRUCK LEASE	\$ 206,225
2024 BACKHOE	\$ 114,630
2025 PIPE FUSION MACHINE	\$ 83,079
2025 SKID STEER	\$ 59,478
TOTAL	\$ 38,883,486

Note: Information is Unaudited