

SPECIAL CALL CITY COMMISSION MEETING AGENDA

Friday, July 09, 2021 at 8:00 AM - 118 W Central Ave, Arkansas City, KS

- I. Routine
 - 1. Roll Call
- II. Business
 - 1. <u>Discussion</u> of 2022 Budget and approval to notify the Cowley County Clerk of the City's intent to exceed the Revenue Neutral Rate. **(Voice Vote)**
- III. Adjournment

2022

NOTICE OF BUDGET HEARING

The governing body of

City of Arkansas City

will meet on 08/03/2021 at 5:30 pm at City Hall Commission Chambers for the purpose of hearing and answering objections of taxpayers relating to the Revenue Neutral Rate and the amount of ad valorem tax and the proposed use of all funds.

Detailed budget information is available at City Hall and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2022 Expenditures and Amount of 2021 Ad Valorem Tax establish the maximum limits of the 2022 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

PUND Expenditures Tax Rate Expenditures Tax Rate Tax Rate For Expenditures Tax Rate Tax Rate Tax Rate For Expenditures Tax Rate	Ī	Prior Year Actua	l for 2020	Current Year Estim	ate for 2021	Proposed	Budget Year for 20)22
FUND								
General 9,574-6865 52,835 10,241,342 58,524 11,711,410 3,361,897 55,260 23,657,235 10,912 577,180 5,482 2,166,025 48,523 9,010 1,000	ELIND	E		E 1:t				
Debt Service								
Library 372.48S 5.979 389.348 5.999 4.01,700 365,036 6.000 372.48S 5.979 389,348 5.999 4.01,700 365,036 6.000 Special Highway 21 262,376 5.000 1.991,000 4.2,244 7.0000 Special Highway 21 262,376 2.000 1.991,000 4.2,244 7.0000 1.00000 1.0000 1.0000 1.0000 1.0000 1.0000 1.0000 1.0000 1.0000 1.00000 1.0000 1.0000 1.0000 1.0000 1.0000 1.0000 1.0000 1.0000 1.00000 1.00000 1.00000 1.00000 1.00000 1.00000 1.00000 1.00000 1.00000 1.00000 1.00000 1.00000 1.00000 1.00000 1.00000 1.00000 1.000000 1.000000 1.000000 1.000000 1.000000 1.000000 1.0000000 1.00000000								
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Special Recreation 20	Library	372,485	5.979	389,348	5.999	401,700	365,036	6.000
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Tourism 23								
Special Alcohol 26								
Land Bank 31								
Sales Tax 57 S2,919 S6,000 S6,000 S6,000 Stormwater 15 159,239 229,996 342,577 Stormwater 15 159,239 229,996 342,577 Stormwater 16 4,730,510 6,292,639 4,971,530 Sewer 18 2,101,025 2,677,907 14,462,810 Sanitation 19 1,578,855 1,507,883 1,620,877 Sanitation 19 1,578,855 1,617,000 1,939,000 Sewer 18 229,415 332,706 336,520 Sewer 18 Sanitation 19 3,2796 332,706 336,520 Sewer 18 Sanitation 19 Sanit								
Stormwater 15								
Water 16 4,730,510 6,292,639 4,971,530 Sewer 18 2,101,025 2,677,907 14,462,810 Sanitation 19 1,575,885 1,507,883 1,620,877 Healthcare Sales Tax 44 1,777,503 1,617,000 1,939,000 Unpledged Healthcare Sales Tax 45 229,415 332,706 336,520 Non-Budgeted Funds-A 639,437 332,706 336,520 Non-Budgeted Funds-A 639,437 45,263,160 69,727 24,704,646 70,005 40,320,566 4,275,456 70,276 Revenue Neutral Rate** 66,863 Less: Transfers 1,200,000 1,200,000 2,690,250 37,630,316 70,276 66,863 Less: Transfers 1,200,000 2,200,4646 37,630,316 37,630,316 70,703,116 70,703,0316 70,703,0316 70,703,0316 70,703,0316 70,703,0316 70,703,0316 70,703,0316 70,703,0316 70,703,0316 70,703,0316 70,703,0316 70,703,0316 70,703,0316 70,703,0316 70,703,0316 70,703,0316 70,703,0316 <td< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></td<>								
Sewer 18								
Sanitation 19								
Healthcare Sales Tax 44								
Unpledged Healthcare Sales Tax 45 229,415 332,706 336,520 336,520 Non-Budgeted Funds-A 639,437 Totals 45,263,160 69,727 24,704,646 70,005 Revenue Neutral Rate** Revenue Neutral Rate** 668.63 Less: Transfers 1,200,000 1,200,000 2,690,250 37,630,316 37								
Non-Budgeted Funds-A 639,437								
Totals 45,263,160 69.727 24,704,646 70.005 40,320,566 4,275,456 70.276	Chipleagea Freditical Estates Tax 15	229,113		332,700		330,320		
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Totals 45,263,160 69.727 24,704,646 70.005 40,320,566 4,275,456 70.276	Non-Budgeted Funds-A	639,437						
Revenue Neutral Rate ** 66.863								
Revenue Neutral Rate ** 66.863								
Revenue Neutral Rate ** 66.863								
Revenue Neutral Rate ** 66.863	Totals	45,263,160	69.727	24,704,646	70.005	40,320,566	4.275.456	70.276
Less: Transfers 1,200,000 1,200,000 2,690,250 Net Expenditure 44,063,160 23,504,646 37,630,316 Total Tax Levied 3,937,923 4,067,658 xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx		.,,		, , , , , , ,				
Net Expenditure 44,063,160 23,504,646 37,630,316 Total Tax Levied 3,937,923 4,067,658 xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	Less: Transfers	1,200,000		1,200,000				
Total Tax Levied 3,937,923 4,067,658 xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	Net Expenditure				•		†	
Assessed Valuation 56,477,167 58,106,205 60,837,552 Outstanding Indebtedness, January 1, 2019 2020 2021 G.O. Bonds 3,495,000 2,765,000 0 Revenue Bonds 0 17,630,000 0 Other 22,161,203 21,267,469 0 Lease Purchase Principal 901,416 779,873 0 Total 26,557,619 42,442,342 0	Total Tax Levied			, ,				
Valuation 56,477,167 58,106,205 60,837,552 Outstanding Indebtedness, January 1, G.O. Bonds 2019 2020 2021 G.O. Bonds 3,495,000 2,765,000 0 Revenue Bonds 0 17,630,000 0 Other 22,161,203 21,267,469 0 Lease Purchase Principal 901,416 779,873 0 Total 26,557,619 42,442,342 0	Assessed	-,,,	<u> </u>	.,,000	•		İ	
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January 1, 2019 2020 2021 G.O. Bonds 3,495,000 2,765,000 0 Revenue Bonds 0 17,630,000 0 Other 22,161,203 21,267,469 0 Lease Purchase Principal 901,416 779,873 0 Total 26,557,619 42,442,342 0	L. C.	,,	ı L	,,	. !	,,	1	
G.O. Bonds 3,495,000 2,765,000 0 Revenue Bonds 0 17,630,000 0 Other 22,161,203 21,267,469 0 Lease Purchase Principal 901,416 779,873 0 Total 26,557,619 42,442,342 0		2019		2020		2021		
Revenue Bonds 0 17,630,000 0 Other 22,161,203 21,267,469 0 Lease Purchase Principal 901,416 779,873 0 Total 26,557,619 42,442,342 0	G.O. Bonds		ſ		·		Ī	
Other 22,161,203 21,267,469 0 Lease Purchase Principal 901,416 779,873 0 Total 26,557,619 42,442,342 0	Revenue Bonds		ļ		•			
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Total 26,557,619 42,442,342 0	+		-					
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*Tax rates are expressed in mills	<u>l</u>	26,557,619		42,442,342		0		

^{*}Tax rates are expressed in mills

Jennifer Waggoner

^{**}Revenue Neutral Rate as defined by 2021 Kansas Senate Bill 13.

FUND PAGE FOR FUNDS WITH A TAX LEVY

FUND PAGE FOR FUNDS WITH A TA			T
Adopted Budget	Prior Year	Current Year	Proposed Budget
General	Actual for 2020	Estimate for 2021	Year for 2022
Unencumbered Cash Balance Jan 1	1,126,588	2,036,661	1,757,035
Receipts:			
Ad Valorem Tax	2,814,332	3,281,583	xxxxxxxxxxxxxx
Delinquent Tax	132,773	90,000	115,000
Motor Vehicle Tax	408,290	434,683	491,618
Recreational Vehicle Tax	3,396	3,995	4,361
16/20M Vehicle Tax	6,986	6,000	4,525
Commercial Vehicle Tax	0	0	6,936
Watercraft Tax	0	0	0
Gross Earning (Intangible) Tax	0	0	0
LAVTR	0	0	0
City and County Revenue Sharing	0	0	0
Special Assessments	26,727	34,000	28,000
Local Alcoholic Liquor	10,092	13,460	9,600
Compensating Use Tax	311,666	300,000	315,000
Local Sales Tax	1,805,442	1,625,000	1,650,000
Franchise Tax	1,154,854	1,117,600	1,117,000
Licenses & Permits	248,152	67,000	74,600
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Grants	37,109	68,245	61,574
Cemetery Permits/Deeds	28,885	23,000	21,500
Rural Fire Contracts	379,160	365,000	
County Ambulance Fees	191,100	195,000	180,000
Other Ambulance Fees	560,638	600,000	600,000
Culti i imoulante i ces	200,020	300,000	000,000
Fines, Forfeitures, Penalties	372,131	391,300	390,150
Fleet Management Equity	0	0	71,400
Interest	13,080	4,200	4,000
Sale of Assets	17,177	59,698	0
Rental Income	28,864	33,500	25,400
Tental mesme	20,001	33,300	23,100
Donations	6,951	5,225	5,000
Reimbursed Expenses	397,552	197,754	85,000
Termoursed Expenses	371,332	171,134	05,000
Transfers:			
Transfer from Water	400,000	400,000	400,000
Transfer from Sewer	550,000	550,000	550,000
Transfer from Sanitation	200,000	200,000	
Transfer from Samtation	200,000	200,000	200,000
Maiabhanhaad Danitaliantan Dahata	01 221	92.754	05.000
Neighborhood Revitalization Rebate	-81,221	-83,754	-95,000
Miscellaneous	460,623	79,227	25,500
Does miscellaneous exceed 10% Total Rec		دد ماو	
Total Receipts	10,484,759	10,061,716	
Resources Available:	11,611,347	12,098,377	8,463,200

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FUND	PAGE ·	- GENER	AL
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FUND PAGE - GENERAL	D ' 1/	C V	D 1D 1
Adopted Budget General	Prior Year	Current Year	Proposed Budget
	Actual for 2020 11,611,347	Estimate for 2021	Year for 2022
Resources Available:	11,611,347	12,098,377	8,463,200
Expenditures: General & Administration	1 270 212	1 250 110	1 427 217
Court & Legal	1,378,313	1,359,119 237,201	1,427,217 248,521
	183,193		· · · · · · · · · · · · · · · · · · ·
Fire/EMS Department	2,817,676	3,030,293	3,436,223
Police Department Neighborhood Services	2,872,864 264,179	3,064,140 388,176	3,381,832 434,224
Parks & Facilities	867,718	1,111,095	1,088,450
Streets	902,041	817,521	839,599
Northwest Community Center	54,573	65,506	62,657
Senior Center	234,129	268,291	269,483
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
Subtotal detail (Should agree with detail)	9,574,686	10,341,342	11,188,206
Subtotal detail (Should agree with detail)	7,574,000	10,5+1,5+2	11,100,200
Emergency Reserve	0	0	450,000
Emergency reserve	J		130,000
Fire Marshall			8,000
1% COLA			65,204
			, -
	_		
Cash Forward (2022 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	9,574,686	10,341,342	11,711,410
Unencumbered Cash Balance Dec 31	2,036,661	1,757,035	xxxxxxxxxxxxx
2020/2021/2022 Budget Authority Amount		10,702,736	11,711,410
	Non-A	Appropriated Balance	
	Total Expenditu	re/Non-Appr Balance	11,711,410
		Tax Required	11,711,410 3,248,210
D	elinquent Comp Rate:		

CPA Summary

Adopted Budget	Prior Year	Current Year	Proposed Budget
General Fund - Detail Page 1	Actual for 2020	Estimate for 2021	Year for 2022
Expenditures:			
General & Administration			
Salaries	931,934	839,891	879,537
Contractual	358,627	370,718	392,730
Commodities	45,676	48,510	48,950
Capital Outlay	42,076	21,000	23,500
Debt Service	0	79,000	82,500
Total	1,378,313	1,359,119	1,427,217
Court & Legal	77	7-1-7	, ,
Salaries	47,583	89,996	96,071
Contractual	131,252	142,150	146,200
Commodities	1,400	1,950	1,750
Capital Outlay	2,958	3,105	4,500
T-4-1	102 102	227 201	249 521
Total Fire/EMS Department	183,193	237,201	248,521
Salaries	2,035,662	2,297,143	2,645,673
Contractual	90,341	118,600	159,700
Commodities	219,260	205,750	230,750
Capital Outlay	332,396	268,800	247,500
Debt Service	140,017	140,000	152,600
Total	2,817,676	3,030,293	3,436,223
Police Department	2,017,070	3,030,273	3,430,223
Salaries	2,458,488	2,630,740	2,940,882
Contractual	117,805	128,900	133,000
Commodities	90,301	115,000	133,050
Capital Outlay	206,270	189,500	166,500
Debt Service	0	0	8,400
Total	2,872,864	3,064,140	3,381,832
Neighborhood Services	2,072,001	2,001,110	5,001,002
Salaries	202 218	268,466	296,084
DaidHES	202.218		
	202,218 45,087		·
Contractual	45,087	36,860	36,860
Contractual Commodities	45,087 15,062	36,860 61,850	36,860 65,680
Contractual Commodities Capital Outlay	45,087	36,860	36,860 65,680 23,000
Contractual Commodities	45,087 15,062 1,812 0	36,860 61,850 21,000 0	36,860 65,680 23,000 12,600
Contractual Commodities Capital Outlay Debt Service Total	45,087 15,062 1,812	36,860 61,850 21,000	36,860 65,680 23,000
Contractual Commodities Capital Outlay Debt Service	45,087 15,062 1,812 0	36,860 61,850 21,000 0	36,860 65,680 23,000 12,600
Contractual Commodities Capital Outlay Debt Service Total Parks & Facilities	45,087 15,062 1,812 0 264,179	36,860 61,850 21,000 0 388,176	36,860 65,680 23,000 12,600 434,224 594,652
Contractual Commodities Capital Outlay Debt Service Total Parks & Facilities Salaries	45,087 15,062 1,812 0 264,179 518,908	36,860 61,850 21,000 0 388,176	36,860 65,680 23,000 12,600 434,224
Contractual Commodities Capital Outlay Debt Service Total Parks & Facilities Salaries Contractual	45,087 15,062 1,812 0 264,179 518,908 141,939 163,141	36,860 61,850 21,000 0 388,176 578,345 160,500 209,250	36,860 65,680 23,000 12,600 434,224 594,652 170,548 196,450
Contractual Commodities Capital Outlay Debt Service Total Parks & Facilities Salaries Contractual Commodities	45,087 15,062 1,812 0 264,179 518,908 141,939	36,860 61,850 21,000 0 388,176 578,345 160,500	36,860 65,680 23,000 12,600 434,224 594,652 170,548 196,450 89,000
Contractual Commodities Capital Outlay Debt Service Total Parks & Facilities Salaries Contractual Commodities Capital Outlay	45,087 15,062 1,812 0 264,179 518,908 141,939 163,141 43,730	36,860 61,850 21,000 0 388,176 578,345 160,500 209,250 163,000	36,860 65,680 23,000 12,600 434,224 594,652 170,548 196,450
Contractual Commodities Capital Outlay Debt Service Total Parks & Facilities Salaries Contractual Commodities Capital Outlay Debt Service	45,087 15,062 1,812 0 264,179 518,908 141,939 163,141 43,730 0	36,860 61,850 21,000 0 388,176 578,345 160,500 209,250 163,000 0	36,860 65,680 23,000 12,600 434,224 594,652 170,548 196,450 89,000 37,800
Contractual Commodities Capital Outlay Debt Service Total Parks & Facilities Salaries Contractual Commodities Capital Outlay Debt Service Total	45,087 15,062 1,812 0 264,179 518,908 141,939 163,141 43,730 0	36,860 61,850 21,000 0 388,176 578,345 160,500 209,250 163,000 0	36,860 65,680 23,000 12,600 434,224 594,652 170,548 196,450 89,000 37,800
Contractual Commodities Capital Outlay Debt Service Total Parks & Facilities Salaries Contractual Commodities Capital Outlay Debt Service Total Streets	45,087 15,062 1,812 0 264,179 518,908 141,939 163,141 43,730 0 867,718	36,860 61,850 21,000 0 388,176 578,345 160,500 209,250 163,000 0 1,111,095	36,860 65,680 23,000 12,600 434,224 594,652 170,548 196,450 89,000 37,800 1,088,450
Contractual Commodities Capital Outlay Debt Service Total Parks & Facilities Salaries Contractual Commodities Capital Outlay Debt Service Total Streets Salaries	45,087 15,062 1,812 0 264,179 518,908 141,939 163,141 43,730 0 867,718	36,860 61,850 21,000 0 388,176 578,345 160,500 209,250 163,000 0 1,111,095	36,860 65,680 23,000 12,600 434,224 594,652 170,548 196,450 89,000 37,800 1,088,450
Contractual Commodities Capital Outlay Debt Service Total Parks & Facilities Salaries Contractual Commodities Capital Outlay Debt Service Total Streets Salaries Contractual	45,087 15,062 1,812 0 264,179 518,908 141,939 163,141 43,730 0 867,718 414,560 428,119	36,860 61,850 21,000 0 388,176 578,345 160,500 209,250 163,000 0 1,111,095	36,860 65,680 23,000 12,600 434,224 594,652 170,548 196,450 89,000 37,800 1,088,450 460,749 294,300
Contractual Commodities Capital Outlay Debt Service Total Parks & Facilities Salaries Contractual Commodities Capital Outlay Debt Service Total Streets Salaries Contractual Commodities Capital Outlay Debt Outlay Debt Service Total Streets Contractual Commodities Capital Outlay Commodities Capital Outlay	45,087 15,062 1,812 0 264,179 518,908 141,939 163,141 43,730 0 867,718 414,560 428,119 58,727 635	36,860 61,850 21,000 0 388,176 578,345 160,500 209,250 163,000 0 1,111,095 454,321 289,100 72,100 2,000	36,860 65,680 23,000 12,600 434,224 594,652 170,548 196,450 89,000 37,800 1,088,450 460,749 294,300 82,550 2,000
Contractual Commodities Capital Outlay Debt Service Total Parks & Facilities Salaries Contractual Commodities Capital Outlay Debt Service Total Streets Salaries Contractual Commodities Capital Outlay Total Commodities Capital Outlay Commodities Contractual Commodities Contractual Commodities Capital Outlay	45,087 15,062 1,812 0 264,179 518,908 141,939 163,141 43,730 0 867,718 414,560 428,119 58,727	36,860 61,850 21,000 0 388,176 578,345 160,500 209,250 163,000 0 1,111,095 454,321 289,100 72,100	36,860 65,680 23,000 12,600 434,224 594,652 170,548 196,450 89,000 37,800 1,088,450 460,749 294,300 82,550
Contractual Commodities Capital Outlay Debt Service Total Parks & Facilities Salaries Contractual Commodities Capital Outlay Debt Service Total Streets Salaries Contractual Commodities Capital Outlay Debt Service Total Streets Contractual Commodities Capital Outlay Total Northwest Community Center	45,087 15,062 1,812 0 264,179 518,908 141,939 163,141 43,730 0 867,718 414,560 428,119 58,727 635	36,860 61,850 21,000 0 388,176 578,345 160,500 209,250 163,000 0 1,111,095 454,321 289,100 72,100 2,000 817,521	36,860 65,680 23,000 12,600 434,224 594,652 170,548 196,450 89,000 37,800 1,088,450 460,749 294,300 82,550 2,000
Contractual Commodities Capital Outlay Debt Service Total Parks & Facilities Salaries Contractual Commodities Capital Outlay Debt Service Total Streets Salaries Contractual Commodities Capital Outlay Debt Service Total Streets Contractual Commodities Capital Outlay Total Northwest Community Center Salaries	45,087 15,062 1,812 0 264,179 518,908 141,939 163,141 43,730 0 867,718 414,560 428,119 58,727 635 902,041	36,860 61,850 21,000 0 388,176 578,345 160,500 209,250 163,000 0 1,111,095 454,321 289,100 72,100 2,000 817,521	36,860 65,680 23,000 12,600 434,224 594,652 170,548 196,450 89,000 37,800 1,088,450 460,749 294,300 82,550 2,000 839,599
Contractual Commodities Capital Outlay Debt Service Total Parks & Facilities Salaries Contractual Commodities Capital Outlay Debt Service Total Streets Salaries Contractual Commodities Capital Outlay Debt Service Total Streets Salaries Contractual Commodities Capital Outlay Total Northwest Community Center Salaries Contractual	45,087 15,062 1,812 0 264,179 518,908 141,939 163,141 43,730 0 867,718 414,560 428,119 58,727 635 902,041 45,248 6,430	36,860 61,850 21,000 0 388,176 578,345 160,500 209,250 163,000 0 1,111,095 454,321 289,100 72,100 2,000 817,521	36,860 65,680 23,000 12,600 434,224 594,652 170,548 196,450 89,000 37,800 1,088,450 460,749 294,300 82,550 2,000 839,599
Contractual Commodities Capital Outlay Debt Service Total Parks & Facilities Salaries Contractual Commodities Capital Outlay Debt Service Total Streets Salaries Contractual Commodities Capital Outlay Debt Service Total Streets Salaries Contractual Commodities Capital Outlay Total Northwest Community Center Salaries Contractual Commodities Contractual Commodities Capital Outlay	45,087 15,062 1,812 0 264,179 518,908 141,939 163,141 43,730 0 867,718 414,560 428,119 58,727 635 902,041 45,248 6,430 2,751	36,860 61,850 21,000 0 388,176 578,345 160,500 209,250 163,000 0 1,111,095 454,321 289,100 72,100 2,000 817,521	36,860 65,680 23,000 12,600 434,224 594,652 170,548 196,450 89,000 37,800 1,088,450 460,749 294,300 82,550 2,000 839,599
Contractual Commodities Capital Outlay Debt Service Total Parks & Facilities Salaries Contractual Commodities Capital Outlay Debt Service Total Streets Salaries Contractual Commodities Capital Outlay Debt Service Total Streets Salaries Contractual Commodities Capital Outlay Total Northwest Community Center Salaries Contractual	45,087 15,062 1,812 0 264,179 518,908 141,939 163,141 43,730 0 867,718 414,560 428,119 58,727 635 902,041 45,248 6,430	36,860 61,850 21,000 0 388,176 578,345 160,500 209,250 163,000 0 1,111,095 454,321 289,100 72,100 2,000 817,521	36,860 65,680 23,000 12,600 434,224 594,652 170,548 196,450 89,000 37,800 1,088,450 460,749 294,300 82,550 2,000 839,599
Contractual Commodities Capital Outlay Debt Service Total Parks & Facilities Salaries Contractual Commodities Capital Outlay Debt Service Total Streets Salaries Contractual Commodities Capital Outlay Debt Service Total Streets Salaries Contractual Commodities Capital Outlay Total Northwest Community Center Salaries Contractual Commodities Capital Outlay	45,087 15,062 1,812 0 264,179 518,908 141,939 163,141 43,730 0 867,718 414,560 428,119 58,727 635 902,041 45,248 6,430 2,751 144	36,860 61,850 21,000 0 388,176 578,345 160,500 209,250 163,000 0 1,111,095 454,321 289,100 72,100 2,000 817,521 49,256 10,000 5,750 500	36,860 65,680 23,000 12,600 434,224 594,652 170,548 196,450 89,000 37,800 1,088,450 460,749 294,300 82,550 2,000 839,599 49,657 8,500 4,000 500
Contractual Commodities Capital Outlay Debt Service Total Parks & Facilities Salaries Contractual Commodities Capital Outlay Debt Service Total Streets Salaries Contractual Commodities Capital Outlay Debt Service Total Streets Salaries Contractual Commodities Capital Outlay Total Northwest Community Center Salaries Contractual Commodities Contractual Commodities Capital Outlay	45,087 15,062 1,812 0 264,179 518,908 141,939 163,141 43,730 0 867,718 414,560 428,119 58,727 635 902,041 45,248 6,430 2,751	36,860 61,850 21,000 0 388,176 578,345 160,500 209,250 163,000 0 1,111,095 454,321 289,100 72,100 2,000 817,521	36,860 65,680 23,000 12,600 434,224 594,652 170,548 196,450 89,000 37,800 1,088,450 460,749 294,300 82,550 2,000 839,599
Contractual Commodities Capital Outlay Debt Service Total Parks & Facilities Salaries Contractual Commodities Capital Outlay Debt Service Total Streets Salaries Contractual Commodities Capital Outlay Debt Service Total Streets Salaries Contractual Commodities Capital Outlay Total Northwest Community Center Salaries Contractual Commodities Capital Outlay	45,087 15,062 1,812 0 264,179 518,908 141,939 163,141 43,730 0 867,718 414,560 428,119 58,727 635 902,041 45,248 6,430 2,751 144	36,860 61,850 21,000 0 388,176 578,345 160,500 209,250 163,000 0 1,111,095 454,321 289,100 72,100 2,000 817,521 49,256 10,000 5,750 500	36,860 65,680 23,000 12,600 434,224 594,652 170,548 196,450 89,000 37,800 1,088,450 460,749 294,300 82,550 2,000 839,599 49,657 8,500 4,000 500

Adopted Budget	Prior Year	Current Year	Proposed Budget
General Fund - Detail Page 2	Actual for 2020	Estimate for 2021	Year for 2022
Expenditures:			
Senior Center			
Salaries	191,427	214,691	218,883
Contractual	28,229	30,400	30,600
Commodities	14,473	22,000	18,800
Capital Outlay	0	1,200	1,200
Total	234,129	268,291	269,483
Page 2 -Total	234,129	268,291	269,483
Page 1 -Total	9,340,557	10,073,051	10,918,723
Grand Total	9,574,686	10,341,342	11,188,206

(Note: Should agree with general sub-totals.)
Page No. 7c

FUND	DACE FOR	FUNDS WITH	٨	TAVIEVV
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Adopted Budget Prior Year Actual for 2020 Estimate for 2021 Year for 2022 Unencumbered Cash Balance Jan 1 129,681 254,022 88,271 Receipts: Ad Valorem Tax 581,310 307,377 xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	TOND INGE TORT CINDS WITH A IN			B 1B 1
Unencumbered Cash Balance Jan 1 129,681 254,022 88,271 Receipts:	Adopted Budget	Prior Year	Current Year	Proposed Budget
Receipts: Ad Valorem Tax				
Ad Valorem Tax		129,681	254,022	88,271
Delinquent Tax				
Motor Vehicle Tax				
Recreational Vehicle Tax				
16/20M Vehicle Tax				
Commercial Vehicle Tax		693	824	
Watercraft Tax	16/20M Vehicle Tax	1,553	757	424
Sale of Bonds				650
Bond Premium	Watercraft Tax			0
Transfer from Water Fund		21,840,000	0	0
Interest on Idle Funds	Bond Premium	1,254,936	0	0
Neighborhood Revitalization Rebate	Transfer from Water Fund	0	0	1,490,250
Miscellaneous	Interest on Idle Funds	0	0	0
Does miscellaneous exceed 10% Total Rec	Neighborhood Revitalization Rebate	-16,774	-17,296	-25,000
Total Receipts 23,781,576 411,429 1,547,780	Miscellaneous	0		
Resources Available: 23,911,257 665,451 1,636,051 Expenditures:	Does miscellaneous exceed 10% Total Rec			
Expenditures:	Total Receipts	23,781,576	411,429	1,547,780
Debt Service Principal 23,114,128 525,000 1,595,000 Debt Service Interest 169,746 52,080 470,925 Cost of Issuance 373,361 0 0 0 O Qagency Fees 0 100 100 Emergency Reserve 0 0 0 100,000 O O O O O O O O O	Resources Available:	23,911,257	665,451	1,636,051
Debt Service Interest	Expenditures:			
Cost of Issuance 373,361 0 0 0 Agency Fees 0 100 100 Emergency Reserve 0 0 0 100,000 Cash Basis Reserve (2022 column) Miscellaneous	Debt Service Principal	23,114,128	525,000	1,595,000
Agency Fees 0 100 100	Debt Service Interest	169,746	52,080	470,925
Emergency Reserve	Cost of Issuance	373,361	0	0
Cash Basis Reserve (2022 column)	Agency Fees	0	100	100
Miscellaneous Does miscellanous exceed 10% Total Exp	Emergency Reserve	0	0	100,000
Does miscellanous exceed 10% Total Exp	Cash Basis Reserve (2022 column)			
Total Expenditures 23,657,235 577,180 2,166,025	Miscellaneous			
Unencumbered Cash Balance Dec 31 254,022 88,271 xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	Does miscellanous exceed 10% Total Exp			
2020/2021/2022 Budget Authority Amoun 24,416,046 673,385 2,166,025 Non-Appropriated Balance Total Expenditure/Non-Appr Balance 2,166,025 Tax Required 529,974 Delinquent Comp Rate: 3.5% 18,549	Total Expenditures	23,657,235	577,180	2,166,025
Non-Appropriated Balance Total Expenditure/Non-Appr Balance 2,166,025 Tax Required 529,974	Unencumbered Cash Balance Dec 31	254,022	88,271	xxxxxxxxxxxx
Total Expenditure/Non-Appr Balance 2,166,025 Tax Required 529,974 Delinquent Comp Rate: 3.5% 18,549	2020/2021/2022 Budget Authority Amoun	24,416,046	673,385	2,166,025
Tax Required 529,974 Delinquent Comp Rate: 3.5% 18,549		Non-A	Appropriated Balance	
Tax Required 529,974 Delinquent Comp Rate: 3.5% 18,549		Total Expenditur	re/Non-Appr Balance	2,166,025
Delinquent Comp Rate: 3.5% 18,549		•	Tax Required	
	De	elinquent Comp Rate:	3.5%	
			021 Ad Valorem Tax	

Adopted Budget	Prior Year	Current Year	Proposed Budget
Library	Actual for 2020	Estimate for 2021	Year for 2022
Unencumbered Cash Balance Jan 1	0	0	0
Receipts:			
Ad Valorem Tax	318,480	336,330	xxxxxxxxxxxxx
Delinquent Tax	15,811	12,000	12,000
Motor Vehicle Tax	46,200	49,188	50,386
Recreational Vehicle Tax	384	451	447
16/20M Vehicle Tax	801	415	464
Commercial Vehicle Tax	0	714	711
Watercraft Tax	0	0	0
Interest on Idle Funds			
Neighborhood Revitalization Rebate	-9,191	-9,750	-15,000
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	372,485	389,348	49,008
Resources Available:	372,485	389,348	49,008
Expenditures:			
Appropriations to Library Board	372,485	389,348	401,700
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	372,485	389,348	401,700
Unencumbered Cash Balance Dec 31	0	0	xxxxxxxxxxxx
2020/2021/2022 Budget Authority Amoun	423,900	384,950	401,700
	Non-A	Appropriated Balance	
See Tab C	Total Expenditur	re/Non-Appr Balance	401,700
		Tax Required	352,692
Del	linquent Comp Rate:	3.5%	12,344
	Amount of 2	021 Ad Valorem Tax	365,036

CPA Summary

Estimated Value Of One Mill For 2022

The estimated value of one mill would be: \$60,838.00

Want The Mill Rate The Same As For 2021?			
2021 Mill Rate Was: 2022 Tax Levy Fund Expenditures Must Be	70.005		
	\$0		
Reduced By:	-\$16,523		

Impact On Keeping The Same Mill Ra	ate As For 2021
2022 Ad Valorem Tax Revenue:	\$4,275,456
2021 Ad Valorem Tax Revenue:	\$4,258,933
Change in Ad Valorem Tax Revenue:	\$16,523

What Mill Rate Would Be Des	sired?
Current 2022 Estimated Mill Rate: Desired 2022 Mill Rate:	70.276 66.863
2022 Ad Valorem Tax:	\$4,067,781
2022 Tax Levy Fund Exp. Changed By:	-\$207,675

2022 Budget Notes:

2021 General Fund Cuts:

- Neighborhood Services (1) Siren \$18,000
- Police Department Covered Roof over parking lot \$35,000
- Parks & Facilities ADA Ramp at Ag Building \$15,000
- Parks & Facilities Underpass Lighting \$10,000

2021 Unbudgeted General Fund Expenses:

- Fire Department Personnel Salary /OT Adjustments \$130,000
- Fire Department air packs and tanks \$165,000
- Fire Department air conditioner, garage doors \$14,000
- Fire Department contract with Dr. Blatchford \$18,000
- Fire Department phone system \$8000
- Police Department custom website design \$3500
- Retail Attractions \$12,000
- Human Resources Consultant \$30,000 YTD
- Deputy City Clerk position \$39,200
- NEO GOV (applicant tracking) \$2600
- Leave payouts \$55,000
- Judges Contracts \$4000
- REAP Assessment \$5000
- 150th Promo videos and advertising \$5500

Priorities not included / cut from 2022 Budget:

- Parks & Facilities Dump Truck \$130,000
- Parks & Facilities Pershing Park Restrooms \$20,000
- Parks & Facilities Lovie Watson Park Restrooms \$20,000
- Police Department Security Fencing around parking lot \$30,000
- Police Department Request for a part-time employee for CALEA work \$30,000
- Police Department Reduced Building Maintenance budget \$10,000
- Senior Center Request for an additional Cook/Driver employee \$47,700
- Fire Department Inflatable water rescue boat \$9,000
- Neighborhood Services Reduced Building Demolitions Budget \$50,000
- Human Resource Software base module \$15,000/year with additional modules extra
 - o This would be spread across General Fund and Utility Funds

- ExecuTime Software (automated time keeping system for payroll) (spread across GF and Utility Funds)
 - o \$12,500 initial fee plus one-time purchase of time clocks
 - o \$4,062 annual maintenance fees
- Running Horse Lane Road / Other projects
- Health Insurance Broker \$30,000 (GF portion would be approximately \$12,000)

Summary of 2022 Personnel Budgets:

- KPERS 9.9% (up from 9.87%)
- KP&F 22.99% (up from 22.80%)
- Merit Increase used 2020's average of 3.4%
- Health Insurance 15% Increase (normal budgeting practice is 12%-15%)
- Worker's Comp 2% Increase
- COLA 1%

Last Updated: 5/12/2021

Fund	Account	Organization		20 tual	2021 Approved	2021 YTD	2022 Requested	Mill Rate *	Commission Authorized	Notes
General	01-201-6217	Chamber of Commerce	\$ 15	5,000	\$ 15,000	\$ -	\$ 15,000	0.258		
General	01-201-6217	City-Cowley County Health Department	\$ 17	7,200	\$ 17,200	\$ 4,300	\$ 17,200	0.296		
General	01-201-6217	Municipal Band	\$ 4	4,500	\$ 4,500	\$ -	\$ 4,500	0.077		
General	01-201-6217	Fireworks Show	\$:	1,289	\$ 1,000	\$ 1,000	\$ 1,000	0.017		
General	01-201-6217	Outstanding Student- City Commission	\$	-	\$ 1,750	\$ 3,250	\$ 1,750	0.030		
General	01-201-6217	Cowley First: Cowley County Economic Development Partnership	\$ 45	5,000	\$ 45,000	\$ 22,500	\$ 45,000	0.774		
General	01-201-6217	Cherokee Strip Museum	\$ 75	5,000	\$ 70,000	\$ 35,000	\$ 70,000	1.205		
General	01-201-6217	Springhill Golf Course	\$ 3	3,257	\$ 6,000	\$ 6,000	\$ -	0.000		2020 YTD does not include labor
General	01-201-6217	Beautification Advisory Board	\$	-	\$ -	\$ -	\$ -	0.000		
General	01-201-6217	Chamber of Commerce-Dues	\$	885	\$ -	\$ _	\$ -	0.000		Dues
General	01-201-6217	SCKEDD - South Central Kansas Economic Development District (Yearly Membership Dues)	\$	_	\$ 2,060	\$ 2,058	\$ 2,060	0.035		Dues
General		Cowley County Humane Society	\$ 33		\$ 33,500	\$	\$ 33,500	0.577		Contract
General		Total General Fund - Commission Contributions		,		\$ <u> </u>	\$ 190,010	3.27	\$ -	
Other:										
Tourism	23-773-6217	Visit Ark City	\$ 75	5,000	\$ 75,000	\$ 42,639	\$ 90,000			
Tourism	23-773-6217	Visit Ark City - Firework supplement	\$	-	\$ -	\$ 4,000	\$ -			
Tourism	23-773-6301	Visit Ark City - Tacolalah	\$	-	\$ -	\$ -	\$ -			
Special Alcohol	26-100-6217	Arkansas City After Prom Event- DARE	\$:	1,000	\$ 1,000	\$ 1,000	\$ 1,000			
Library	27-100-8110	Library	\$ 372	2,485	\$ 348,529	\$ 209,214	\$ 348,655	6.000		6 Mill Cap
	Valuation Passa	Total Community Contributions	\$ 448	8,485	\$ 424,529	\$ 256,854	\$ 439,655	6.00	\$ -	



209 SOUTH SUMMIT P.O. BOX 1123 ARKANSAS CITY, KS 67005 (620) 741-0000 FAX: (620) 442-6600

CLAYTON E. SOULE

CHAD D. GILES

June 25, 2021

Randy Frazer City Manager for the City of Arkansas City 118 W. Central Ave. Arkansas City, KS 67005

Re: Spring Hill Golf Course, request for financial assistance

Dear Mr. Frazer and City Commissioners,

On behalf of the Spring Hill Golf Course board of directors and management team, we first want to say thank you for all of the past support the City of Arkansas City has given us. This has allowed the Course to continue to remain a top community destination. We certainly could not maintain the level of growth and success that we have recently accomplished without the support of the City.

Unfortunately, as all of us are all too aware, the recent Covid-19 pandemic created long lasting, unforeseen and unexpected negative financial consequences for many organizations like us. We are pleased to announce that our management team has handled this in stride, and we are well on our way to a full financial recovery. However, the course is currently in desperate need of some fertilizer/chemicals and some of our equipment needs immediate repairs. As you know, this time of year is a crucial time for course maintenance and proper chemical applications.

With that being said we would respectfully request financial assistance from the City in the amount of \$6,000.00 to ensure that we can cover the necessary costs associated with purchasing the chemicals and making equipment repairs. We do not take this type of a request lightly and would not make the request if it were not absolutely necessary. In recent years we believe we have demonstrated that our new management team has put on us a positive path headed towards financial independence. Unfortunately, the pandemic caused some financial setbacks, and we are in need of the requested \$6,000.00.

Again, we truly and sincerely appreciate the past and continued support from the City towards this ever so important community asset, and any consideration you can offer in support of this request will be tremendously appreciated.

Sincerely,

Monty Potter, Manager

Soule & Giles, LLP

Clayton Soule, Legal Counsel for Spring Hill Golf Course



Budget Timeline – Exceeding RNR

If exceeding Revenue Neutral Rate (RNR), follow procedure in 2021 <u>Kansas Senate</u> <u>Bill 13</u> and <u>Senate Sub for House Bill 2104</u>

- May 20th: Motor Vehicle Tax Estimates distributed from County Treasurers
- June 15th: Assessed property valuation estimates distributed from County Clerks (will include the Revenue Neutral Rate)
- July 20th: Last day to notify County Clerk of intent to levy above RNR
 - Clerk should be provided proposed tax rate and RNR hearing information (date, time, location)
 - Beginning in 2022, County Clerk will notify tax payers via mail/email of all taxing subdivisions exceeding RNR
- August 20th September 20th: Hold RNR hearing *prior to or in conjunction with* budget hearing
 - Publication of hearing must be done 10 days prior to RNR hearing*
 - o Publish in newspaper and website (if website is maintained)
- August 20th September 20th: Hold budget hearing
 - Publication of hearing must be done 10 days prior to budget hearing
- August 20th October 1st: Governing body passes resolution to exceed RNR (if applicable) and formally adopts budget
- August 30th October 1st: Governing body certifies budget to County Clerk

*Tip: Contact your newspaper(s) <u>in advance</u> to confirm publication content due dates, procedure, and contact information! There is no remedy if the RNR hearing newspaper publication is missed.



Legislation Requiring a Hearing to Exceed the Revenue Neutral Rate

What are SB 13 and HB 2104?

During the 2021 legislative session, the tax lid was removed and the legislature enacted SB 13 and HB 2104. This legislation establishes new notice and public hearing requirements if the proposed budget will exceed the property tax levy's revenue neutral rate. These requirements take effect this year (2021), for a city's 2022 budget.

What is a Revenue Neutral Rate (RNR)?

The tax rate in mills that would generate the same property tax revenue in dollars as levied the previous tax year using the current tax year's total assessed valuation.

How is the Revenue Neutral Rate Calculated?

To calculate the revenue neutral rate, the County Clerk shall divide the property tax revenue for such taxing subdivision levied for the previous tax year by the total of all taxable assessed valuation in such taxing subdivision for the current tax year, and then multiply the quotient by 1,000 to express the rate in mills. (SB 13 Sec. 1(e)(2))

What is a Tax Rate Hearing?

A Tax Rate Hearing is a hearing to exceed the Revenue Neutral Rate (RNR).

RNR =
$$\frac{\text{Last year's total property tax raised in dollars}}{\text{This year's assessed valuation as of June 15}} \times 1,000$$

Year-to-Year RNR Sample Calculation

2021 Budget

- City Levied \$900,000 in property tax
- Assessed Valuation of property = \$29,000,000
- Value of one mill = \$29,000

• Mill Rate = 31.034 mills

 $\left(\frac{\$900,000}{\$29,000,000}\right) \times 1,000$

2022 Budget

- In 2021 budget, City levied \$900,000
- Assessed Valuation changes to \$31,000,000
- Value of one Mill = \$31,000
- Revenue Neutral Rate = 29.032 Mills

 $\left(\frac{\$900,000}{\$31,000,000}\right)$ x 1,000

What is the Process to Exceed the RNR (setting a mill levy higher than the RNR)?

- 1. Notify the County Clerk by July 20 with intent to exceed the revenue neutral rate.
- 2. Place a notice on the city website and in a newspaper of general circulation in the county 10 days prior to the hearing.
- 3. No earlier than August 20 and no later than September 20, conduct a tax rate <u>and</u> budget hearing giving taxpayers an opportunity to comment on the budget.
- 4. Adopt a resolution or ordinance to exceed the revenue neutral rate.
- 5. Adopt the proposed budget.
- 6. By October 1, certify to the County Clerk the amount of ad valorem tax to be levied by the City.



- 1. The tax lid was about actual dollars. The revenue neutral rate is about the MILL LEVY not total dollars!
- 2. If the City does not hold a hearing to exceed the revenue neutral rate. the City will need to work with the County Clerk to ensure that. when final assessed values are calculated. the City's mill levy does not exceed the revenue neutral rate. If it does, the city will need to amend the budget or refund any property taxes levied in excess of the revenue neutral rate.



Applying SB 13/HB 2104 to the Budget Process



STEP 1

Receive Revenue Neutral Rate from the County Clerk by June 15.

STEP 2

Determine the budget needs for City's upcoming budget year and determine the amount of property tax will be required to fund the budget.

STEP 3

Determine if the amount needed will require a tax levy exceeding the Revenue Neutral Rate.

If YES, follow these steps:

- 1. Notify the County Clerk by July 20 with the City's intent to exceed the revenue neutral rate.
- 2. Beginning in 2021 (for 2022 budget year), publish a notice on the city website and a newspaper of general circulation in the county. Notice must be given 10 days before the hearing. The notice must provide details for both a tax rate hearing and budget hearing.
- 3. No earlier than August 20 and no later than September 20, conduct a tax rate <u>and</u> budget hearing giving taxpayers an opportunity to comment on the budget.
- 4. Adopt the proposed budget or any lesser amount. A budget cannot exceed the amount proposed.
- 5. On or before October 1, certify to the County Clerk the amount to be levied.

- On or before August 5, publish the proposed budget and hearing notice (must include the RNR).
- 2. On or before August 15, hold a public hearing on the budget.
- 3. On or before August 25, certify the City budget and tax levies to the County Clerk.

NOTE: If the City does not hold a hearing to exceed the revenue neutral rate, the City will need to work with the County Clerk to ensure that, when final assessed values are calculated, the City's mill levy does not exceed the revenue neutral rate. If it does, the city will need to amend the budget or refund any property taxes levied in excess of the revenue neutral rate.



Beginning in 2022, the County Clerk will mail Revenue Neutral Rate notifications to all taxpayers.



Notice of Revenue Neutral Rate Intent

THE GOVERNING BODY OF the City of Arkansas City, HEREBY NOTIFIES THE Cowley COUNTY CLERK OF INTENT TO EXCEED THE REVENUE NEUTRAL RATE;
Yes, we intend to exceed the Revenue Neutral Rate and our proposed mill levy rate is 70.276. The date of our hearing is at AM/PM and will be held at City Hall in Arkansas City, Kansas.
No, we do not plan to exceed the Revenue Neutral Rate and will submit our budget to the County Clerk on or before August 25, 20
WITNESS my hand and official seal on, 20
(Seal) Clerk or Officer of Governing Body