



City of Arkansas City

CITY COMMISSION MEETING AGENDA

Tuesday, November 02, 2021 at 5:30 PM — 118 W Central Ave, Arkansas City, KS

Please join our meeting from your computer, tablet or smartphone:

<https://global.gotomeeting.com/join/452279493>

You can also dial in using your phone: United States: +1 (224) 501-3412

Access Code: 452-279-493

I. Routine Business

1. Roll Call
2. Opening Prayer and Pledge of Allegiance
3. Additions or Deletions (**Voice Vote**)
4. Approval of the Agenda (**Voice Vote**)

II. Comments from the Audience for Items Not on the Agenda

*Per the Kansas Open Meetings Act, the City Commission is not required to entertain any comments from the public during any meeting. The following rules **must** be strictly adhered to by all citizens wishing to speak during a virtual/hybrid meeting, **whether they are on the agenda or recognized by the Mayor during the meeting itself**:*

- Each speaker will state his or her name and address before making any comments.
- Each speaker will have three (3) minutes to present his or her comments.
- Comments or questions will be directed only to the City Commission.
- Debate or argument between parties in the audience will not be allowed. **"Logged in" citizens will remain muted during the meeting, unless recognized and called upon specifically by the Mayor.**
- Repeated reiterations by speakers will not be allowed.
- Violations of comment procedure will result in being directed to cease speaking or being muted.

III. Consent Agenda (Voice Vote)

Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VII: New Business.

1. Approve the October 19, 2021, regular meeting minutes as written.

IV. Staff Report Presentations

City Manager's Report on Upcoming Activities

1. Craft & Country Holiday Show
2. RISE Cowley coalition meeting
3. Cowley County Legislative Committee
4. City offices closed for Veterans Day
5. City Commission study session
6. Veterans Day downtown parade

Department Reports

1. City Manager/Discussion on Main Street Kansas Program

V. Communications and Reports

1. City Advisory Board Reports

VI. Adjournment



City Commission Agenda Item

Meeting Date: November 2, 2021
From: Andrew Lawson, Public Information Officer
Item: Approving October 19, 2021 Minutes

Purpose: Consent Agenda Item: Approve the October 19, 2021, regular meeting minutes as written.

Background:

Each meeting, the City Commission reviews and approves the minutes of its prior meeting(s).

Commission Options:

- 1. Approve with consent agenda.
- 2. Remove item from consent agenda for further consideration.

Attachments:

- 1. October 19, 2021 Regular Minutes

Approved for Agenda by:

A handwritten signature in black ink, appearing to read "Randy Frazer", written over a horizontal line.

Randy Frazer, City Manager

City Commission of Arkansas City - Regular Meeting Minutes

The Arkansas City Board of City Commissioners met in regular session at **5:30 p.m. Tuesday, October 19, 2021**, in the Commission Room at City Hall, located at 118 W. Central Ave. in Ark City.

Mayor **Scott Rogers** called the meeting to order. Commissioners also present at roll call were Commissioners **Kanyon Gingher, Duane L. Oestmann, Jay Warren** and **Karen Welch**.

City employees present were City Manager **Randy Frazer**, City Attorney **Larry Schwartz**, Deputy City Clerk **Amanda Evinger**, Public Information Officer **Andrew Lawson**, Management Assistant **Mike Crandall**, Police Chief **Eric Burr**, Environmental Services Superintendent **Rod Philo** and Building Official **Mike Bellis**.

Citizens observing in person or via GoToMeeting were **Ken Harader, Sue Lancaster, Tom Lowry, Diana Spielman, Harrison Taylor** and Cowley CourierTraveler reporter **John Shelman**.

Commissioner Warren offered the opening prayer. Mayor Rogers led the Pledge of Allegiance.

Approval of the Agenda

At City Manager Frazer's request, Commissioner Oestmann made a motion to amend the agenda by adding a resolution adopting by reference the City's 2021 Comprehensive Fee Schedule, and repealing **Resolution No. 2021-06-3415**, as **Item 3** under **New Business** and moving the **Executive Session** to the end of the agenda before adjournment. Commissioner Welch seconded the motion.

A voice vote was **unanimous** in favor of the motion. Mayor Rogers declared the agenda **amended**.

Commissioner Oestmann then made a motion to approve the agenda as amended. Commissioner Warren seconded the motion. A voice vote was **unanimous** in favor of the motion. Mayor Rogers declared the agenda **approved** as amended.

Consent Agenda

Commissioner Warren made a motion to approve the consent agenda, consisting of the following:

1. Approving the **October 5, 2021**, regular meeting minutes as written.
2. Approving a **Certificate of Special Assessment** for unpaid utility services.
3. Approving **Resolution No. 2021-10-3439**, authorizing the transfer of **5.3 acres** of real estate located adjacent to **1320 W. Madison Ave.** to Janelle Schmitz-Ronquillo, for a purchase price of **\$19,790.00**.

Commissioner Gingher seconded the motion. A voice vote was **unanimous** in favor of the motion. Mayor Rogers declared the consent agenda **approved** as presented.

City Commission of Arkansas City - Regular Meeting Minutes

New Business

Interpreter Services Contract Resolution No. 2021-10-3440

Deputy City Clerk Evinger presented for discussion a resolution authorizing the City to enter into a Professional Services Agreement with **Ileana Badillo Interpreting and Translations Services, LLC**, for interpreter services for the Arkansas City Municipal Court.

Municipal Court currently provides the use of an interpreter to defendants on the **fourth Tuesday** of every month. A Request For Proposals (RFP) for qualified vendors to provide court-certified, language-skilled or provisionally approved spoken language interpreters for foreign languages, including Spanish, was sent out in July. Three companies responded. The proposals were reviewed and City staff recommended Ileana Badillo Interpreting and Translations Services, LLC.

Commissioner Oestmann made a motion to approve the resolution as presented. Commissioner Gingher seconded the motion. A voice vote was **unanimous** in favor of the motion.

Mayor Rogers declared the resolution **approved** and given **Resolution No. 2021-10-3440**.

WWTP Administration Building Resolution No. 2021-10-3441

Deputy City Clerk Evinger presented for discussion a resolution authorizing the City to accept a proposal submitted by **Lowry Construction, LLC**, of Oxford, for construction of a new **Wastewater Treatment Plant (WWTP) Administration Building**, for an amount not to exceed **\$270,704.25**.

Management Assistant Crandall said the City sent out a Request for Proposals (RFP) to eight construction companies for the new WWTP Administration Building. Three proposals were received and the lowest proposal was from Lowry Construction.

By separating this new building from the WWTP Upgrades project and contracting its construction in-house, Crandall said the City will save a considerable amount of money. Desks, lockers, lab room furniture and cabinetry will be provided by the City. He outlined other cost-saving measures.

Commissioner Warren asked if approving the resolution tonight would lock in pricing. Tom Lowry said that would be the case and the exterior shell of the building, which is steel, is the biggest piece.

Commissioner Warren made a motion to approve the resolution as presented. Mayor Rogers seconded the motion. A voice vote was **unanimous** in favor of the motion.

Mayor Rogers declared the resolution **approved** and given **Resolution No. 2021-10-3441**.

City Commission of Arkansas City - Regular Meeting Minutes

Comprehensive Fee Schedule Resolution No. 2021-10-3442

Deputy City Clerk Evinger presented for discussion a resolution adopting by reference the City's **2021 Comprehensive Fee Schedule** and repealing **Resolution No. 2021-06-3415**.

City Manager Frazer outlined how the changes will increase sewer fees so as to fund the WWTP.

Commissioner Welch made a motion to approve the resolution as presented. Commissioner Oestmann seconded the motion. A voice vote was **unanimous** in favor of the motion. Mayor Rogers declared the resolution **approved** and given **Resolution No. 2021-10-3442**.

City Manager's Report on Upcoming Activities

City Manager Frazer provided the commissioners with the following reminders and updates:

- The City will be host to a **USD 470 Board of Education candidate forum** at **7 p.m. October 20**, in the conference room at the Water Treatment Facility, located at 400 W. Madison Ave.
- **In-person advance voting** in local city and school elections will be available from **10 a.m. to 4 p.m. October 25-29**, also in the conference room at the Water Treatment Facility.
- The 12th annual **Joe B. Avery Community Spirit Award** presentation will be at **6 p.m. October 26** at USD 470's Avery Family Learning Center, located at 2500 N. 15th St.
- After a year off, the 89th annual **Arkalalah Festival** is **October 27 through October 30**.
- City Hall offices will close at **noon October 29** so employees can participate in **Arkalalah**.
- The next **City Commission** study session, scheduled for **noon October 29**, was canceled.
- The City's 150th Celebration concludes with a special **time capsule closing/re-dedication event** at **1 p.m. October 29** on the front lawn of City Hall. Items will be on display.
- There will be a **Trick-or-Treating event** from **6 to 8 p.m. October 31** in downtown Ark City.
- For those who do not vote in advance, **Election Day** for local city and school candidates will be from **7 a.m. to 7 p.m. November 2** at Central Christian Church, located at 206 W. Central.
- There is a tentative plan to close all four lanes of **U.S. 166/South Summit Street** at the ADM Milling spur railroad on **November 1-5** so BNSF can repair that crossing. Frazer said the planned U.S. 166 detour is north on Summit from Madison Avenue to the U.S. 77 bypass.
- The League of Kansas Municipalities' **2021 League Legislative Dinner** is **November 10** in South Hutchinson. Frazer said interested commissioners should sign up through the City.
- The City is working on implementing a **Rural Housing Incentive District** in the downtown.
- Frazer reported on his **League of Kansas Municipalities annual conference** experiences.

Other Business

Police Chief Eric Burr updated the commissioners on the Kansas Bureau of Investigation's **2020 Crime Statistics** as they compare with previous years. He also updated the City Commission on the current state of the police department's **staffing, recruiting, hiring and community outreach**.

City Commission of Arkansas City - Regular Meeting Minutes

Public Information Officer Lawson provided a report on the **Fall Cleanup Day** held on **October 9**.

Executive Session

Mayor Rogers made a motion to recess into a **20-minute executive session** to discuss **personnel matters of nonelected personnel** with City Manager **Randy Frazer**, pursuant to **K.S.A. 75-4319(b)(1)**, to discuss the **renewal of the City Manager’s contract due to expire**, with the open meeting set to resume at **6:40 p.m.**

Commissioner Gingher seconded the motion. A voice vote was **unanimous** in favor of the motion.

The executive session began at **6:20 p.m.** and ended at **6:40 p.m.** Afterward, the commissioners reconvened in the Commission Room. No action was taken following the session.

Adjournment

Mayor Rogers made a motion to adjourn the meeting. Commissioner Oestmann seconded the motion. A voice vote was **unanimous** in favor of the motion. Mayor Rogers declared the meeting adjourned at **6:41 p.m.**

**THE CITY OF ARKANSAS CITY
BOARD OF CITY COMMISSIONERS**

Scott Rogers, Mayor

ATTEST:

Lesley Shook, City Clerk

Prepared by:

Andrew Lawson, Public Information Officer



City Commission Agenda Item

Meeting Date: November 2, 2021
From: Randy Frazer, City Manager
Item: City Manager Updates

Purpose: City Manager's Report on Upcoming Activities

Background:

1. 4 Friends Events, LLC will be host to a **Craft & Country Holiday Show** from **10 a.m. to 3 p.m. Saturday, November 6** at the Agri-Business Building, located at 712 W. Washington Ave.
2. The next **RISE Cowley** quarterly coalition meeting will be at **10 a.m. Tuesday, November 9** in the conference room at the Strother Field Terminal Building, located at 22193 Tupper St. This will be the annual meeting for steering committee member elections. (This meeting also is available via [Zoom](#).)
3. The next monthly **Cowley County Legislative Committee** meeting will be at **noon Tuesday, November 9** at the Winfield Area Chamber of Commerce office, located at 123 E. Ninth Ave. in downtown Winfield.
4. City Hall and all other City offices will be closed **Thursday, November 11** in observance of **Veterans Day**.
5. The next **City Commission** study session is at **noon Friday, November 12** in my office here at City Hall.
6. There will be a **Veterans Day parade** at **11 a.m. Saturday, November 13** in downtown Arkansas City.

Approved for Agenda by:

Randy Frazer, City Manager



New Designated City Application Workshop

Wednesday, October 27, 2021

Agenda



- Overview of the Kansas program and Main Street Approach
- Review the application process
- Application requirements/local commitment
- Requirements for satisfactory progress
- Review application form
- Questions

Kansas Main Street



- Program started in 1985; closed in 2012
- Gov. Kelly and Office of Rural Prosperity brought program back in 2019
- Currently 28 designated communities
- Self-help program
- Partnership with the Main Street America (National Main Street Center)

A Model for Success



- More than \$600 million in reinvestment
- More than 3,800 small businesses started or expanded
- Nearly 9,000 new jobs created
- In the last year of the program alone, 25 designated communities established 194 new and expanded businesses, created 568 new jobs and generated \$18 million in reinvestment.
- Nationally, the return on investment is as high as 36:1

The Main Street Approach



- Preservation-based economic development tool
- Comprehensive and incremental
- Based on assets and utilizing existing resources
 - Architecture
 - Personal Service
 - Sense of place/traditional values

Main Street Four Points



- Oranization
- Design
- Promotion
- Economic Vitality

Organization



- Establishes consensus and cooperation between public and private sectors
- Volunteer development
- Making sure the local organization is solvent
- Communication/public relations

Promotion



- Re-establishing downtown as a compelling place to shop, visit and invest
- Marketing downtown unique characteristics
 - Retail promotional activities
 - Special events
 - Image development

Design



- Enhancing downtown's visual quality and appeal
 - Buildings and storefronts
 - Signage
 - Window displays
 - Streetscape

Economic Vitality



- Sharpening the overall competitiveness of downtown
 - Market-based business retention and recruitment
 - Entrepreneurial development
 - Business Planning and succession planning
 - Financial incentives and capital

Eight Guiding Principles



- Comprehensive
- Focus on quality
- Public/private partnerships
- Changing attitudes
- Utilizes existing assets
- Self-help
- Incremental
- Implementation oriented

Next Steps

Starting from Scratch?



- Look at your downtown as if you are a first-time visitor
- Start discussions with merchants, property owners, city hall and other organizations
- Schedule a town-hall meeting
- Utilize the media and social media
- Become an Affiliate member

Ready to Apply?



- Establish a Main Street planning committee
- Think about organizational structure
- Office location
- Staffing
- Budget considerations

Organization Structure



- Board of Directors
- Executive committee
- Director (paid)
- Committees in each of the four points

Funding an Organization



- 30% public
- 30% downtown businesses and property owners
- 30% residents, non-downtown businesses and other organizations
- 10% miscellaneous income (fund raisers, events, etc.)

Once Selected

Services Provided to Designated Communities

Services Provided by KMS



- New Community Training
- Quarterly Training
- Business Development Assistance
- Design and Preservation Assistance
- Other Advice and Assistance

New Community Training



- Board/Organizational Training
- Executive Director Training (once on board)
- Market Analysis
 - Survey, vision, issues, strategies
- Committee training (using market analysis)
- Access to program grants (when available)

Quarterly Training



- Generally, each quarter will focus on one of the Four Points
- Usually these are in other communities
- One and one-half days
- Required that Executive Director attends
- Highly suggested that board and committee members participate

Business Development



- Available to assist with Economic Vitality related issues
 - Market-based business retention and recruitment
 - Entrepreneurial development
 - Business Planning and succession planning
 - E-Commerce
 - Financial incentives and capital

Design and Preservation

- Design Assistance
 - Architectural services on an as-requested basis
- Assistance with SHPO



Additional Services



- Annual Progress Visits
- National Membership and Conference Registration
- Networking with other programs – in the state and nation

Additional Resources



- Access to Grant Programs (when available)
 - IWW
 - Upper-floor Housing
 - Re-Imagine Spaces
 - Entrepreneurial Development

Year One



- Hire and train a director
- Complete board and committee training.
- Complete short and long-term goals and objectives.
- Complete a building and business inventory.
- Submit and execute an annual work plan with activities in each of the Four Points.

Year One (continued)



- Participate in required training opportunities (quarterly training, state conference, National Main Street conference).
- File economic impact reports to document activities and progress of local program and identify topics for training and technical assistance.
- Execute Memorandum of Agreement acknowledging the above requirements.

Year Two and Beyond



- Continued commitment to maintain a downtown revitalization program based on the Main Street Approach
 - Paid Executive Director
 - Board of directors
 - Standing committees
 - Sufficient program funding
- Participate in Training, site visits, and attend State and National Conferences
- Continue to Submit Economic Impact reports
- Annual Memorandum of Agreement

Economic Impact Reports



- Critical in understanding the program's effectiveness
 - Data helps maintain and increase funding
 - Justifies and reinforces your efforts
 - Helps the state and national programs

Economic Impact Reports



- Businesses open/closed
- Jobs created/lost
- Private and Public Reinvestment
- Volunteers Hours

Application Timeline/Process

Application Timeline



- Applications go “live” – December 1, 2021
- Applications due – January 28, 2022
- City presentations – week of February 14-18, 2022
- New city/cities announcement – late February
- Services begin in March/April

Application Requirements



- Separate non-profit organization focused on downtown
- Willing to establish consensus and partnerships with public and private sectors
- Understand and will follow the Main Street Approach
- Sufficient level of funding for the local program
- Hire a professional, qualified director

Application Review

The Realities



- There are no hand-outs
- Most resources are local
- Forge coalitions
- Create the culture & priority for renewal
- No magic wand

Finally...



- Ask us for assistance if you have questions or need clarification
- We want you to be successful!
- We are here for YOU!!!

How to Reach Us



- **Scott Sewell, Director**
 - scott.sewell@ks.gov
 - 785-296-7288
- **Shelley Paasch, Business Specialist**
 - shelley.paasch@ks.gov
 - 785-276-9995

Questions?



City Commission Agenda Item

Meeting Date: November 2, 2021
From: Andrew Lawson, Public Information Officer
Item: City Advisory Board Reports

Purpose: City Advisory Board Reports

Background:

The City Commission receives regular reports from its appointed advisory boards and committees in the form of their approved minutes.

Commission Options:

1. No action needed.

Attachments:

The following approved board and committee minutes are included in this packet:

- **July 27** — Traffic Safety Committee
- **September 9** — Visit Ark City Board of Trustees
- **September 10** — Traffic Safety Committee (*special meeting*)
- **September 16** — Arkansas City Recreation Commission (*Revenue Neutral Rate hearing*)
- **September 16** — Arkansas City Recreation Commission (*2022 budget hearing*)
- **September 16** — Arkansas City Recreation Commission (*regular monthly meeting*)
- **September 16** — 2022 Tacolalah Executive Committee
- **September 20** — Historic Preservation Board
- **September 23** — Northwest Community Center Advisory Board
- **October 12** — 2022 Tacolalah Executive Committee (*special virtual meeting*)

Approved for Agenda by:

A handwritten signature in black ink, appearing to read "Randy Frazer", written over a horizontal line.

Randy Frazer, City Manager

Arkansas City Traffic Safety Committee
7/27/2021 Minutes

A rescheduled regular meeting was held **Tuesday, July 27, 2021**, at the Avery Learning Center. Meeting called to order at **3:03 p.m.**

Roll Call:	<u>CITY STAFF MEMBERS</u>		<u>COMMUNITY REPRESENTATIVES</u>
	City Manager	Randy Frazer	<input type="checkbox"/>
	Fire-EMS Department	Les Parks	<input type="checkbox"/>
	Management Assistant	Mike Crandall	<input checked="" type="checkbox"/>
	Police Department	Capt. Jim Holloway	<input checked="" type="checkbox"/>
	Principal Planner	Josh White	<input checked="" type="checkbox"/>
	Public Information Officer	Andrew Lawson	<input checked="" type="checkbox"/>
	Public Services Department	Brian Edwards*	<input checked="" type="checkbox"/>
		City Commission	Karen Welch* <input checked="" type="checkbox"/>
		Chamber of Commerce	Mark Chickadonz <input checked="" type="checkbox"/>
		Cowley College	Matt Stone* <input checked="" type="checkbox"/>
		Equal Opportunity Board	Frances "Rags" Smith <input checked="" type="checkbox"/>
		Planning Commission	Andy Paton <input checked="" type="checkbox"/>
		School Board / Chamber	Jon Oak <input type="checkbox"/>
		USD 470 Public Schools	Will Pfannenstiel <input checked="" type="checkbox"/>

*Others in attendance were USD 470 Superintendent **Ron Ballard**; Roosevelt Elementary School Principal **Pam Barbour***; USD 470 Technology Director **Dac Call**; TranSystems engineers **Slade Engstrom***, **Brett Letkowski*** and **Shivraj Patil***; Ark City Christian Academy Principal **Lisa Holland***; Adams Elementary School Principal **Rosann Meier***; Ark City Middle School Principal **Robert Onelio***; Frances Willard Elementary School Principal **Amy Pinion***; **Harrison Taylor**; IXL Elementary School Principal **Kali Vickery***; and Kansas Department of Transportation Area Engineer **AJ Wilson***. (*Several attendees participated via **GoToMeeting**.)*

1. Approve Meeting Minutes:

Mike made a motion to approve the minutes of the **April 9, 2021**, regular meeting and the **June 28, 2021**, special virtual meeting as presented. Will seconded the motion, which was approved **11-0** on a voice vote.

2. Public Comments:

There were no public comments for items not on the agenda.

3. ACPD Quarterly Traffic Safety Report:

Jim said that unfortunately, there was a fatality accident in the second quarter, when a bicyclist struck a semi tractor-trailer.

Overall, there were **23** non-injury accidents in the second quarter of 2021, compared to 38 in 2020 and 42 in 2019. For injury accidents, there have been **18** already for the second quarter, compared to just 12 in 2020 and eight in 2019, Jim reported.

Despite the fatality, total accidents are down to **42** in 2021, as compared to 50 each in the second quarters of 2020 and 2019.

As always, the "hottest" zone for accidents remains along Summit Street, all the way from Radio Lane to Madison Avenue.

Impaired driving citations remain up in 2021, with **41** to date, as compared to 22 in the first half of 2020 and 24 in early 2019.

However, traffic stops are down in 2021, at **1,456** to date, as compared to 1,582 in the first half of 2020 and 1,951 in 2019.

Hazardous moving violations are back up to **236** in 2021, as compared to 199 in the second quarter of 2020 and 286 in 2019.

4. Street Projects (N. Summit / W. Madison / W. Washington / A Street and Jackson Avenue):

Mike said the City received a KDOT grant to replace the 15th Street bridge over the C Street Canal (the City's oldest bridge), with the state paying 90 percent and the City 10 percent, plus engineering costs. He expects to let the contract **Dec. 1, 2022**.

Andrew said the City again did not receive Cost Share funding for the North Summit Street resurfacing project, but will try again a third time in the fall. City staff is frustrated by the continued failure to secure funding, but this is a competitive grant.

Mike reminded everyone about the CCLIP grant to mill and overlay West Madison Avenue/U.S. 166 from Eighth Street to Summit Street later this year. That program was used a year ago to resurface South Summit Street from Madison to U.S. 77.

He also updated everyone on the recent reconstruction of West Washington Avenue where a large stormwater pipe collapsed.

There also was a huge water main break at A Street and Jackson Avenue; the City had to contract out intersection replacement.

5. Trails (Hike-Bike Phase 2 / Central Trail):

Andrew said neither TA funding nor Recreational Trails funding were awarded for the Central Trail project, so it is tabled.

Andrew said KDOT will let the Phase 2 contract in **March 2022**. The Hike-Bike Trail (Phase 2) extension was designed with a Fifth Avenue crossing that could be removed later, as well as crossings on Washington, Madison and South Summit Street.

He said KDOT still hasn't released the draft toolkit for bike/ped plans, which would be very helpful for the Multimodal Plan.

6. Multimodal Transportation Master Plan:

Andrew began discussion of the Multimodal Transportation Master Plan scope. Some of the topics discussed included:

- What should be the overall philosophy of traffic in Arkansas City? (speed and efficiency vs. safety and livability)
- Traffic management — should lower-volume east-west avenues always yield to higher-volume north-south streets?
- Pending changes to State of Kansas residential speed limit recommendations (City expects reduction to **25 mph**)
- Providing guidance to TranSystems about possible “problem areas” to focus on in its detailed study of provided data
- What should be the frequency of Traffic Safety Committee meetings for the rest of this planning process? (Monthly?)
- Scheduling and format of public forums and/or town hall meetings — In-person? Virtual? Combination of both?
- Number and timing of community surveys? Just rely on FlashVote, or should we utilize other survey methods as well?

Slade said TranSystems is still working to get a handle on all of the City's data, as well as KDOT crash and traffic data. He recommended scheduling focused meetings with stakeholder groups, gathering feedback on social media and other ideas.

Brett suggested that a smaller, more technical group meet more frequently and this Committee serve as a steering committee.

Karen said handicapped accessibility needs to be a large priority. Andrew also mentioned the First Street and Osage corridors.

Harrison said proposed speed limit reductions will help, but it is hard for those who don't live on side roads to grasp the issue.

Mike showed a picture of reflective speed bumps he's seen that can be bolted onto roads to serve as traffic calming devices.

Josh discussed the possibility of creating an online web form or app where people can easily report sidewalk complaints.

7. Other Miscellaneous Items:

Mike provided an update on the planned chip sealing, starting next week around West Palmetto and East Kansas avenues.

Brian said he hopes to complete repainting sidewalks and painting the new crosswalk south of ACHS in the next few weeks.

Andy made a motion to adjourn the meeting. Rags seconded the motion to adjourn. The motion was approved **11-0** on a voice vote. The meeting was adjourned at **4:53 p.m.** The next meeting of the Traffic Safety Committee will be at **10 a.m. Friday, October 15, 2021.**

Visit Ark City Board of Trustees

9/9/2021

Section V, Item 1.

The Visit Ark City Board of Trustees met in the Chamber Conference Room at noon Thursday, **September 9, 2021**. Those present were Shawn Silliman, Liz Shepard, Carlla Pike, Arty Hicks, Kanyon Gingher, Jynda Murray, Andrew Lawson, Charles Tweedy, and Pam Crain and Jill Hunter - VAC Directors. Absent: Shannon Martin.

Arty Hicks called the meeting to order.

Minutes from August 12 Meeting

Minutes of the previous meeting were reviewed. Carlla Pike moved to accept the minutes. It was seconded by Kanyon Gingher. A unanimous voice vote declared the minutes accepted.

Treasurer's Report

Pam Crain presented the monthly financials. Estimated next transient guest tax payment in October is \$23,000 to \$24,000. The VAC budget was increased by \$5,000 to \$80,000 to cover expected yearly expenses. Shawn Silliman moved to accept the report as presented. Carlla Pike seconded, and a unanimous voice vote declared the motion approved.

New Members

Jill Hunter, the new VAC Director, and Jynda Murray, the new manager of Best Western Plus Patterson Park Inn, were welcomed to the Board.

Business Items

9/11/21 Special Event

Pam Crain reported the 9/11 event will be recorded by Legleiter Video and live-streamed on Facebook.

Cowley Outdoor Market

Pam Crain reported 30 vendors are expected. VAC will serve breakfast to the vendors.

State Fair 9/17 to 9/18

Pam Crain and Jill Hunter will be at the State Fair on Sept. 17-18 to promote Arkansas City.

Last Run Car Show

Pam Crain approached the leadership of the Car Show to discuss the possibility of moving the Saturday evening drag in the City to Friday evening. VAC would help by co-hosting the event. Pam and Jill plan to speak with the Executive Board about the change.

TIAK Conference 10/18 to 10/21

Jill Hunter will attend the TIAK conference.

Aloha Party 9/23

The party to welcome Jill Hunter and say farewell to Pam Crain will be from 5:00 to 7:00 p.m. Sept. 23 at the Burford Theatre.

Tacolalah Committee Member

Liz Shepard agreed to continue representing VAC on the Tacolalah Executive Committee.

VAC Board Member Position

Shannon Martin will remain on the VAC Board of Trustees for the remainder of her term this year.

VAC and Chamber of Commerce Rental Agreement

VAC will separate all remaining accounting ties with the Chamber of Commerce. Current monthly rent paid to the Chamber is \$320/month. The new rent will be \$190/month for telephone/copier/utilities and \$288/month for a part-time receptionist/secretary. Total cost: \$479/month. The agreement will save on VAC paying FICA. Carlla Pike moved to accept the change and pay the Chamber \$479/month for rent and part-time salary. Kanyon Gingher seconded, and a unanimous voice vote declared the motion approved.

Liz Shepard made a motion to adjourn; seconded by Carlla Pike.

A special meeting was held **Friday, Sept. 10, 2021**, in the Water Treatment Facility classroom. Meeting was called to order at **10 a.m.**

Roll Call:	<u>CITY STAFF MEMBERS</u>		<u>COMMUNITY REPRESENTATIVES</u>			
	City Manager	Randy Frazer	<input checked="" type="checkbox"/>	City Commission	Duane Oestmann	<input checked="" type="checkbox"/>
	Fire-EMS Department	Les Parks	<input type="checkbox"/>	Chamber of Commerce	Paisley Howerton	<input type="checkbox"/>
	Management Assistant	Mike Crandall	<input checked="" type="checkbox"/>	Cowley College	Matt Stone*	<input checked="" type="checkbox"/>
	Police Department	Capt. Jim Holloway	<input checked="" type="checkbox"/>	Equal Opportunity Board	Frances "Rags" Smith	<input checked="" type="checkbox"/>
	Principal Planner	Josh White*	<input checked="" type="checkbox"/>	Planning Commission	Andy Paton	<input checked="" type="checkbox"/>
	Public Information Officer	Andrew Lawson	<input checked="" type="checkbox"/>	School Board / Chamber	Jon Oak	<input type="checkbox"/>
	Public Services Department	Tony Tapia	<input type="checkbox"/>	USD 470 Public Schools	Will Pfannenstiel	<input checked="" type="checkbox"/>

*Others in attendance were City Building Official **Mike Bellis**, USD 470 Technology Director **Dac Call***, TranSystems engineer **Slade Engstrom***, **Ken Harader**, C-4 Elementary School Principal **Amy Hutto***, Jefferson Elementary School Principal **Lauren Rosales***, and USD 470 Director of Curriculum and Instruction **Braden Smith**. (*Several attendees participated via **GoToMeeting**.)*

1. Crosswalk Request at A Street and Osage Avenue:

Capt. Holloway said Police Chief Eric Burr was contacted recently by Lauren Rosales, the new principal at Jefferson Elementary School, who told him she has numerous children who walk to school from the north and asked about the possibility of installing a new crosswalk on the west side of the intersection of **A Street** and **Osage Avenue**.

Rosales reported the issue occurs mainly during afternoon pickup. Pre-kindergartners, kindergartners and first-graders all exit through Door B, by the A and Osage intersection. The school has walkers who cross there, but also parents who park on A Street for pickup. She welcomed anyone who wants to come and observe dismissal to see the need.

Mike Crandall noted both sides of Osage Avenue already have sidewalks. Staff are concerned that Jefferson already has traffic congestion from parents dropping off and picking up students on Osage, while students only have to walk approximately 200 feet to the existing crosswalk from A Street. Randy is concerned about having multiple crosswalks there.

An additional consideration is what happens when westbound traffic is stopped at the existing crosswalk and vehicles then back up to the proposed new crosswalk. Students may cross the new crosswalk to school behind the westbound cars that are at a standstill and eastbound cars might not see the students until it is too late.

Slade said it's better to have a crosswalk at an intersection in case it needs to be signalized. He observed that East Osage Avenue appears to have more of a parking problem than a traffic problem or an issue with kids being able to safely cross.

Rags said Medicalodges employees have to park on Osage to smoke because they can't smoke on facility grounds, adding to the parking congestion. Ken Harader observed that where the school bus parks near A Street adds to the visibility concerns.

An alternate option could include relocating one of the existing crosswalks rather than creating an entirely new crosswalk.

Andrew made a motion to table further discussion of the crosswalk request until the **October 15, 2021**, regular meeting.

Mike Crandall seconded the motion, which was approved **10-0** on a voice vote. (**NOTE:** Matt joined the meeting in progress at **10:05 a.m.** and Amy joined the meeting in progress at **10:20 a.m.** Josh left the meeting in progress at **10:16 a.m.**)

2. Multimodal Transportation Master Plan Update:

Andrew said TranSystems is still working to analyze preliminary data, but they have noticed all of the elevated crash data all along Summit Street. Slade said this is definitely an area of concern that needs to be incorporated into any future planning.

3. Sidewalk Condition Evaluation Update:

Andrew said staff is working on a plan to use volunteers to help to report on sidewalk conditions and repair needs in town.

4. Other Miscellaneous Items:

In addition to resuming the crosswalk discussion, Andrew said the **October 15** meeting will focus heavily on the Multimodal Transportation Master Plan, especially the public engagement piece. He hopes for access to the state's new toolkit by then.

Andrew made a motion to adjourn the meeting and enter the Kansas Department of Transportation's Alternative Transportation Plan conference call. Mike Crandall seconded the motion to adjourn. The motion was approved **9-0** on a voice vote. The special meeting was adjourned at **10:32 a.m.** The next regular meeting of the Traffic Safety Committee will be at **10 a.m. Friday, October 15, 2021.**

Arkansas City Recreation Commission
MINUTES OF REVENUE NEUTRAL RATE HEARING
September 16, 2021 @ 7:00 a.m.
Arkansas City Recreation Center, 225 East 5th Ave – Arkansas City, Kansas 67005

Board Members Present: Mr. Andy Paton
Mr. Dave Pontious
Mr. Dustin Quint

Board Members Absent: Mr. Jason O'Toole
Mrs. Sandra Davis

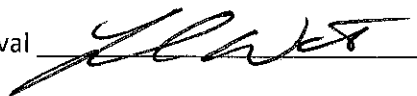
Staff Members Present: Mr. Landon West
Ms. Erica Fitzpatrick

Guests/Registrants Present: None

- 1) Call to Order: Approve the Agenda for Revenue Neutral Rate Hearing: Dave Pontious called the meeting to order at 7:00 a.m. Motion was made by Dave Pontious to approve the agenda as posted; seconded by Dustin Quint, motion passed.
- 2) Public Comment: None
- 3) Revenue Neutral Rate Resolution: The ACRC Board approved that the Arkansas City Recreation Commission shall levy a property tax rate exceeding the Revenue Neutral Rate of 6.165 mills.
- 4) Adjournment: Dustin Quint made a motion to adjourn at 7:04 am, seconded by Andy Paton motion passed. Meeting Adjourned.

Approval 

10/21/21

Approval 

10/21/21

Arkansas City Recreation Commission
MINUTES OF Budget HEARING
September 16, 2021, Immediately following the Revenue Neutral Rate Hearing
Arkansas City Recreation Center, 225 East 5th Ave – Arkansas City, Kansas 67005

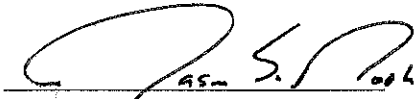
Board Members Present: Mr. Andy Paton
Mr. Dave Pontious
Mr. Dustin Quint

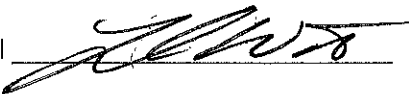
Board Members Absent: Mr. Jason O'Toole
Mrs. Sandra Davis

Staff Members Present: Mr. Landon West
Ms. Erica Fitzpatrick

Guests/Registrants Present: None

- 1) Call to Order: Approve the Agenda for Budget Hearing: Dave Pontious called the meeting to order at 7:00 a.m. Motion was made by Dave Pontious to approve the agenda as posted; seconded by Dustin Quint, motion passed.
- 2) Public Comment: None
- 3) 2021-2022 Arkansas City Recreation Commission Budget: ACRC Staff and Board have worked together to provide this budget over the past several weeks. Discussions with USD #470 and County Officials have provided additional information towards this budget. Considerations for the 2021-2022 budget include: Increased Valuations, Exceeding the Revenue Neutral Rate of SB13, and expenses for facility repair. Adopted budget expenditures for the proposed budget year total \$1,851,850. General Fund- \$1,664,450 and Employee Benefits \$187,400. Dustin Quint made a motion to approve the budget as presented. Andy Paton seconded; motion passed.
- 4) Adjournment: Andy Paton made a motion to adjourn at 7:08 am, seconded by Dustin Quint motion passed. Meeting Adjourned.

Approval  10/21/21

Approval  10/21/21

Arkansas City Recreation Commission
MINUTES OF REGULAR MEETING
September 16th, 2021, immediately following the Budget Hearing
Arkansas City Recreation Center, 225 East 5th Ave – Arkansas City, Kansas 67005

Board Members Present: Mr. Andy Paton
Mr. Dave Pontious
Mr. Dustin Quint

Board Members Absent: Mr. Jason O’Toole
Mrs. Sandra Davis

Staff Members Present: Mr. Landon West
Ms. Erica Fitzpatrick

Guests/Registrants Present: None

- 1) Call to Order: Approve the Agenda for Regular Meeting: Dave Pontious called the meeting to order at 7:09a.m. Motion was made by Dave Pontious to approve the agenda as posted; seconded by Andy Paton motion passed.
- 2) Approve the Minutes of the Previous Meeting: Motion was made by Dustin Quint to approve the minutes of the August meeting as submitted, seconded by Andy Paton, motion passed.
- 3) Public Comment: None
- 4) Financial Reports: Dustin Quint made a motion to approve the Financial Report as written, Andy Paton seconded. Motion passed.
- 5) Proposals & Bids: ACRC South Wall Repair: We anticipated a structural engineer to come in a couple weeks prior to this meeting. Upon introduction he was a foundation expert and not a structural engineer. There was a CONCO representative with him. His findings were that the wall was sound as in it wouldn’t fall over. His biggest concern was the lead paint inside and the outer dens glass falling and hitting someone. Since then, we have contacted CONCO requesting an engineer to come and look at the wall and give a full evaluation. We will table this proposal for the south wall repair and get an engineer in to assess the wall. In the meantime, we will section the walkway off and not allow people in that walkway.

Accounting Services: Our long-time accountant Tami Shaw has requested an increase in her monthly rate for her services. Tami has been with us since 2008 and has been at her current rate of \$925 since 2014. She has requested an increase to \$1000 per month. The board agreed that she does deserve this raise. Andy Paton made a motion to approve, Dave Pontious seconded. Motion carried.

RecDesk Annual Subscription: The annual subscription for our database/registration platform is up for renewal at a cost of \$5,600. There was not a percentage increase in annual rate as we anticipated. We have been very pleased with the program and would like to move forward with the subscription. Andy Paton made a motion to approve the subscription. Dustin Quint seconded. Motion passed.

- 6) Review Superintendent report: Landon’s report to the board included the following: FAC Fall schedule is almost full with activities Monday-Friday. Cowley College Golden Tigers, COOP classes, ACHS and Southwind Respite Care are all on our schedule. Paris Park Pool Season is officially over. The summer season was a huge success with no issues to report. We added the Float ‘Yo Boat event this year and we are hoping it becomes an annual event. We are continuing dialogue of a new build or pool renovation as time goes on. IYQ camp saw record numbers this year and was very successful. Fall plans for Mother-Son Blitz, Turkey Bingo, Santa Saturday, and the Daddy-Daughter Dance are underway with registrations opening soon. There is talk of

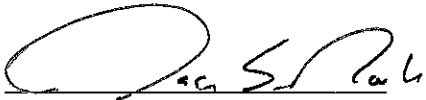
moving Santa Saturday to the AG Building this year to accommodate numbers. Deb will be traveling to Nashville to speak at the NRPA Conference representing the Ark City Recreation Commission. We are at the end of a three-year grant given to us to help improve the Farmer's Market and we were selected as a case study to report back to the National Conference. All expenses were paid by NRPA.

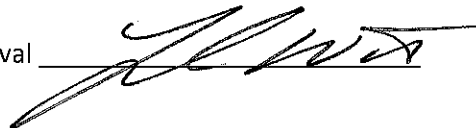
The Fitness Center has recently had an issue with water coming into the gym when it rains. It is coming from the men's locker room and into the weight area. Currently all equipment is functioning properly. Doing our best to keep up with the water intrusion and keeping the gym a safe and fun place to work out.

Fall sports are here and off to a great start! Football, Cheerleading and Soccer all have great numbers. Youth Football started their first game at Clearwater on September 11th. We have a total of 103 kids in 1st through 6th grade. Our first home game is September 25th at the Bulldog Stadium. November 6th will be the Final home game against Winfield for the Cowley Cup. Cheerleading has started practice as well. We have a total of 19 girls this year. We also have a new Cheer Coach Josie Munson. Soccer season has kicked off with 217 kids for the fall season. Games will start on September 28th and run until October 18th. Gymnastics will begin September 14th and run Tuesdays and Thursday nights from 4-7:30 pm in the South gym. Girls Basketball registration is going on now until September 24th. Cowley will start the season off with their basketball clinic on Monday September 20th and run until September 30th 3 nights a week.

Interlocal Cooperation between Tennis Association, USD 470, Cowley College and The City of Arkansas City. This helps with maintenance dues to help oversee the 21 Tennis Courts in our Community. A Resolution was Signed to for the resolution where the entities listed will pay \$3500.00 to ACRC when invoiced to fund the maintenance account.

- 7) Adjournment: Andy Paton made a motion to adjourn at 7:50am, seconded by Dustin Quint motion passed. Meeting Adjourned.

Approval  10/21/21

Approval  10/21/21



2022 TACOLALAH COMMITTEE

MEETING: 1:14 PM THURSDAY, SEPT. 16, 2021 @ WATER TREATMENT PLANT

Roll Call:	<u>Executive Committee Members</u>		<u>Executive Committee Alternates</u>	
<i>Beautification</i>	Candace Hendricks , Vice Chair	<input type="checkbox"/>	Paisley Howerton (<i>virtual</i>)	<input checked="" type="checkbox"/>
<i>Community Spirit</i>	Charles Tweedy , Treasurer/Chair	<input checked="" type="checkbox"/>	Kim Hager	<input type="checkbox"/>
<i>Equal Opportunity</i>	Tammy Lanman-Henderson	<input type="checkbox"/>	Anita Judd-Jenkins	<input type="checkbox"/>
<i>NWCC</i>	Gary Hale , Volunteer Coordinator	<input checked="" type="checkbox"/>	Felipe Escalante	<input type="checkbox"/>
<i>Visit Ark City</i>	Liz Shepard , Chairwoman/Treasurer	<input checked="" type="checkbox"/>		
<i>Outdoor Market</i>	Kelly Dillner , Market Coordinator	<input checked="" type="checkbox"/>	<u>Non-Voting Advisors</u>	
<i>At-Large Member</i>	Melissa Mendez	<input type="checkbox"/>	Jill Hunter , Fiscal Agent	<input checked="" type="checkbox"/>
<i>Ad-Hoc Member</i>	Debbie Savala , CDEM Coordinator	<input checked="" type="checkbox"/>	Andrew Lawson , Secretary	<input checked="" type="checkbox"/>

Jill joined the meeting in progress at **1:27 p.m.** Gary joined the meeting in progress virtually at **1:29 p.m.** and joined the meeting in person at **1:37 p.m.** Paisley left the meeting in progress at **1:30 p.m.**

1. Approve minutes of the August 19, 2021, executive committee meeting.

Motion: **Kelly Dillner** Second: **Charles Tweedy** Vote: **4-0**

2. Approve Tacolalah Festival financial report as of Aug. 31, 2021 (Account balance: \$4,605.97)

Andrew reviewed all the vendor payouts and performer payments that Pam Crain made by check.

He explained how Visit Ark City is working to disentangle its finances from the Ark City Area Chamber of Commerce. Once Jill has her new taxpayer ID number, a new account will be set up.

The final invoices (Timer Guys, Ryan McGuigan and Elite Advertising) all have been paid, too.

Andrew completed his analysis and determined the Color Run lost **\$985.40** in its first year, but he said that was better than he was expecting. Landon West said fees probably need to be raised.

There is still sales tax payable for both **2019** and **2021** to reconcile that will come out of reserves.

Landon said he wasn't sure the Rec Center's **\$500** sponsorship check had cleared yet. Andrew said he would check on this later. (**NOTE:** It was later determined that this had been deposited.)

Motion: **Charles Tweedy** Second: **Kelly Dillner** Vote: **4-0**



3. OLD BUSINESS: Nominate At-Large Member for Tacolah Executive Committee

Charles made a motion to designate **Debbie Savala** as the at-large member for **2022** and **Melissa Mendez** as her alternate, to accommodate Melissa's class schedule. Kelly seconded the motion.

Motion: **Charles Tweedy** Second: **Kelly Dillner** Vote: **4-0**

4. OLD BUSINESS: Nominate Executive Officers (Chair, Vice Chair, Secretary, Treasurer)

Liz made a motion to designate **Charles Tweedy** as the chairman for **2022** and **herself** as the new treasurer, and to reappoint **Candace** and **Andrew** to their roles. Kelly seconded the motion.

Motion: **Liz Shepard** Second: **Kelly Dillner** Vote: **4-0**

5. OLD BUSINESS: Set Dates/Times for Future Meetings:

With the appointment of Debbie to "replace" Melissa, this item was tabled indefinitely. The meetings will likely remain at **noon on the third Thursday** at the water plant for the time being.

6. OLD BUSINESS: Review/Revise Tacolah Festival Bylaws and Policies?

This item was tabled again. Andrew will send out the bylaws for committee members to review.

7. NEW BUSINESS: Planning for 2021 Arkalalah Big Parade (Saturday, October 30, 2021)

Liz made a motion to have a float in the 2021 Big Parade. Debbie seconded the motion. Debbie is also going to prepare scarecrows for the downtown contest. We still need a truck and a trailer.

Motion: **Liz Shepard** Second: **Debbie Savala** Vote: **5-0**

8. Discuss Establishing Subcommittees:

This item was tabled again until the **December 16** meeting so we can focus on Arkalalah stuff.

9. Other Miscellaneous Items:

Andrew updated the Committee on the presentation to the V.J. Wilkins Foundation. Four members also participated. We will not know for some time if they will provide more seed funds for **2022**.

Everyone loved the Color Run video, but Andrew would like video of *everything* we do in **2022**.

10. Adjourned at 2:00 p.m. Motion: **Liz Shepard** Second: **Gary Hale** Vote: **5-0**

SPECIAL MEETING: 1 P.M. TUESDAY, OCTOBER 12, 2021 VIA GOTOMEETING

NEXT MEETING: NOON THURSDAY, OCTOBER 21, 2021 @ 400 W. MADISON



City of Arkansas City

HISTORIC PRESERVATION BOARD

MINUTES

Monday, September 20, 2021 at 5:30 PM – 118 W Central Ave, Arkansas City, KS

I. Call to Order

II. Roll Call

PRESENT: Charles Jennings, Jorge Lozano, Kayleigh Lawson

ABSENT: Foss Farrar, Kevin Cox

In the absence of the elected Chair or Vice-Chair, Lozano volunteered to chair this meeting. Note: Farrar took over when he arrived.

Staff present at roll call included Principal Planner Josh White and Public Information Officer Andrew Lawson.

III. Consent Agenda

1. Meeting minutes, **August 16, 2021 meeting.**

Motion made by Jennings, Seconded by Lawson to approve the August 16, 2021 minutes as written.

Voting Yea: Jennings, Lozano, Lawson

IV. Items for Discussion

1. **Discuss Chapter 5 Parks, Recreation and Natural and Historical Resources**

White led a discussion of Chapter 5 of the Comprehensive Plan. He focused on the section regarding historic preservation. Farrar joined the meeting. The board suggested a number of changes. They also made some recommendations. There should be a section about accomplishments and also about the buildings that were lost. Goals should include: listing City Hall on the National Register, historic district expansion, thematic church nomination or at least individual listings, building markers and the creation of a document that helps historic property owners know their responsibilities. White will plan to make the suggested changes and bring them to the October meeting for review.

V. Other Items

White gave an update on the grant. He said that 2000 additional brochures were at the printer and when completed would be sent to Visit Ark City for distribution. He noted that part of the grant funds could be used to reimburse the City for the staff time spent on the project since a consultant was not used. Lawson provided an update on the time capsule. He said that a new idea that came up was to have residents write letters to their descendants. Jill Hunter will be going to businesses to ask for artifacts for the time capsule as well. The one thing that was noted was that this shouldn't just be a pandemic time capsule. The ceremony would be on Friday of Arkalalah (October 29). Actual burial would occur at a later date privately. Jennings asked if video of the 150th Praise Service could be included. Lawson noted they planned to put some video on a flash drive but of course there was a risk that the openers would have no way to access the video. Sheet music from Gary Gackstatter would be included for the music he wrote for

the 150th Celebration as well. The time capsule will also be registered. Lawson asked for a volunteer to help coordinate the capsule event. Nobody volunteered at the meeting.

VI. Adjournment

Motion made by Lozano, Seconded by Lawson to adjourn.

Voting Yea: Jennings, Lozano, Farrar, Lawson

**NORTHWEST COMMUNITY CENTER ADVISORY BOARD
MINUTES FOR SEPTEMBER 23RD, 2021.**

BOARD MEMBERS PRESENT: JACKIE BARNETT, FELIPE ESCALANTE AND GARY HALE. CINDY BENNETT, DIRECTOR, ALSO WAS IN ATTENDANCE.

AFTER READING THE MINUTES, THEY WERE ACCEPTED AS WRITTEN BY JACKIE BARNETT, WITH GARY HALE SECONDING. GARY MENTIONED INSTEAD OF PRINTER'S TAPE, IT SHOULD SAY PAINTER'S TAPE. THAT HAS BEEN CORRECTED.

CINDY REPORTED:

- 1. SENT A CARD TO BOARD MEMBER RUBEN GARCIA, WHO IS BATTLING CANCER. RUBEN IS TAKING CHEMOTHERAPY AND WISHES TO BE WITH US, BUT IN HIS BEST INTEREST HE SHOULD STAY AT HOME FOR NOW.**
- 2. RECEIVED NEW AMERICAN FLAG IN FRONT OF THE BUILDING.**
- 3. FELIPE ESCALANTE DONATED FIVE NEW PUCKS FOR THE AIR HOCKEY GAME.**
- 4. ASKED ALL BOARD MEMBERS TO VOTE TO MOVE BOARD MEETING TO EVERY THIRD THURSDAY OF EACH MONTH PERMANENTLY. GARY MADE A MOTION TO MOVO TO THE THIRD THURSDAY EVERY MONTH AT 4 P.M. A VOTE WAS TAKEN AND PASSED UNANIMOUSLY.**

THE BOARD ASKS:

- 1. THAT CINDY KEEPS THEM UPDATED ON THE WORK WE HAVE ASKED TO BE DONE AT NWCC. CINDY REQUESTED THAT A SPRAYER BE INSTALLED IN THE KITCHEN SINK TO MAKE IT EASIER TO CLEAN THE STAINLESS STEEL. ALSO TO CHECK ON REPLACING LIGHTS IN GAME, HALLWAY, KITCHEN AND MEETING ROOMS. SOME OF THE FLUORESCENT LIGHT BALLASTS HAVE GONE OUT AND IT MIGHT MAKE IT MORE FEASIBLE TO INVEST IN LED LIGHTS. THE PARKS & FACILITIES DIVISION IS CHECKING INTO THE COST.**

GARY HALE MADE A MOTION TO ADJOURN, WITH FELIPE ESCALANTE SECONDING.

NEXT MEETING: THURSDAY, OCTOBER 21ST AT 4 P.M.



2022 TACOLALAH COMMITTEE

SPECIAL MEETING: 1:02 PM TUESDAY, OCTOBER 12, 2021 VIA GOTOMEETING

Roll Call:	<u>Executive Committee Members</u>		<u>Executive Committee Alternates</u>	
<i>Community Spirit</i>	Charles Tweedy , Chairman	<input checked="" type="checkbox"/>	Kim Hager	<input type="checkbox"/>
<i>Beautification</i>	Candace Hendricks , Vice Chair	<input checked="" type="checkbox"/>	Paisley Howerton	<input type="checkbox"/>
<i>Visit Ark City</i>	Liz Shepard , Treasurer	<input type="checkbox"/>	Arty Hicks	<input type="checkbox"/>
<i>Equal Opportunity</i>	Tammy Lanman-Henderson	<input type="checkbox"/>	Anita Judd-Jenkins	<input type="checkbox"/>
<i>NWCC</i>	Gary Hale , Volunteer Coordinator	<input checked="" type="checkbox"/>	Felipe Escalante	<input type="checkbox"/>
<i>At-Large Member</i>	Debbie Savala , CDEM Coordinator	<input checked="" type="checkbox"/>	Melissa Mendez	<input type="checkbox"/>
<i>Outdoor Market</i>	Kelly Dillner , Market Coordinator	<input checked="" type="checkbox"/>		
	<u>Non-Voting Committee Advisors</u>			
	Jill Hunter , Fiscal Agent	<input checked="" type="checkbox"/>	Andrew Lawson , Secretary	<input checked="" type="checkbox"/>

1. OLD BUSINESS: Planning for 2021 Arkalalah Big Parade (Saturday, October 30, 2021)

Charles said he has contacted the Arkalalah Executive Committee and learned there is no entry fee for the parade. Andrew said the entry deadline was extended from **October 15** to **October 22**.

Andrew and Charles said they do not think borrowing a trailer from the City is worth the hassle.

Debbie thinks she can get a family member to provide a truck and trailer. There might have to be fewer dancers than originally planned because there won't be room on a smaller trailer for them.

She said pretty much all the decorations are ready. They tie in with the scarecrows she put up at the northeast corner of Central and Summit, which were featured on the front page of the paper.

The current plan is to decorate the trailer the night before the Big Parade at the Agri-Business Building. Andrew will check with Tasha Bucher to see when we can access that storage space.

Andrew praised the work Debbie did with the scarecrows, but asked other Committee members to step up and help her decorate the float. He, Jill and Kelly have work commitments on that day.

Candace said her availability depends on the Coronation outcome. Tammy has family concerns.

2. Adjourned at 1:17 p.m. Motion: Charles Tweedy Second: Debbie Savala Vote: 5-0

NEXT MEETING: NOON THURSDAY, OCTOBER 21, 2021 @ 400 W. MADISON