



City Commission Meeting

April 06, 2023 at 5:30 PM

118 W Central Ave, Arkansas City, KS

Please join our meeting <https://global.gotomeeting.com/join/357375245>
Or dial in using your phone: United States: +1 (872) 240-3212 Access Code: 357 375 245

I. Routine Business

1. Roll Call
2. Opening Prayer and Pledge of Allegiance
3. Additions or Deletions **(Voice Vote)**
4. Approval of the Agenda **(Voice Vote)**

II. Awards and Proclamations

1. Proclaim April 2023 as Fair Housing Month in Arkansas City.
2. Proclaim April 22, 2023, as Earth Day and April 28, 2023, as Arbor Day in Arkansas City.

IV. Consent Agenda (Voice Vote)

Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VI: New Business.

1. Approve the March 21, 2023, regular meeting minutes as written.

V. New Business

City Manager Department

1. A Resolution certifying legal authority for the City of Arkansas City to file an application to the Kansas Department of Commerce for Small Cities Community Development Block Grant (CDBG) funds under the Community Facilities category Sidewalks and Trails; and authorizing the mayor and/or city administration to execute all documents necessary to apply for and accept such grant. **(Voice Vote)**
2. Consider the first reading of an Ordinance adopting the budgeted pay plan to become effective April 8, 2023. **(Roll Call Vote)**

Fire/EMS Department

1. A Resolution authorizing the City of Arkansas City to enter into a Memorandum of Understanding (MOU) with Medevac Mid America, Inc. (AMR/EagleMed) of Wichita, Kansas, to provide mutual aid in the event of an emergency, within each other's range of resource capabilities including medical transportation services, as requested and available. **(Voice Vote)**

VI. Items for Discussion by City Commissioners

VII. Comments from the Audience for Items not on the Agenda

The public will be allowed to speak on issues or items that are not scheduled for discussion on the agenda. Individuals should address all comments and questions to the Commission. Comments should be limited to issues and items relevant to the business of the Governing Body. The Commission will not discuss or debate these items, nor will the Commission make decisions on items presented during this time. Each person will be limited to three (3) minutes.

VIII. City Manager Reminder and Updates

VIII. Adjournment

Office of the Mayor

Arkansas City, Kansas
Proclamation

WHEREAS, the Congress of the United States passed the Civil Rights Act of 1968, of which Title VIII declared that the law of the land now would guarantee the rights of equal housing opportunity; and

WHEREAS, the City of Arkansas City, Kansas, is committed to the mission and intent of Congress to provide fair and equal housing opportunities for all, and today, many realty companies and associations support fair housing laws; and

WHEREAS, these Fair Housing groups and the U.S. Department of Housing and Urban Development have, through the years, received thousands of complaints of alleged illegal housing discrimination and found too many that have proved, upon investigation, to be violations of the fair housing laws; and

WHEREAS, equal housing opportunity is a condition of life in our City that can and should be achieved.

NOW, THEREFORE, the Mayor of the City of Arkansas City, Kansas, does hereby proclaim the month of **April 2023** as

FAIR HOUSING MONTH

in Arkansas City, and express the hope that this year’s observance will promote fair housing practices throughout the City, Cowley County, Kansas, and the United States of America.

In witness thereof I have hereunto set my hand and caused this seal to be affixed:

Name/Title: Diana L. Spielman, Mayor
Date: April 6, 2023

Office of the Mayor

Arkansas City, Kansas
Proclamation

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day should be set aside for the planting of trees; and

WHEREAS, this holiday, Arbor Day, first was observed with the planting of more than a million trees in Nebraska, and it now is observed throughout the nation and the world on the final Friday in April; and

WHEREAS, trees can reduce the erosion of our topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen, and provide habitat for wildlife; and

WHEREAS, trees in our City increase property values, enhance the economic vitality of business areas, beautify our community, and are a source of joy and spiritual renewal; and

WHEREAS, Arkansas City has been recognized as a Tree City USA by the National Arbor Day Foundation for the 27th year in a row and so desires to continue its tree-planting ways; and

WHEREAS, first celebrated 53 years ago in 1970, Earth Day is an annual event celebrated around the world on **April 22** to demonstrate support for environmental protection and it now includes events coordinated globally by the Earth Day Network in more than 193 countries; and

NOW, THEREFORE, the Mayor of the City of Arkansas City, Kansas, does hereby proclaim that **Saturday, April 22, 2023**, is

EARTH DAY

in the City of Arkansas City, Kansas, and furthermore does also hereby proclaim that **Friday, April 28, 2023**, is

ARBOR DAY

in the City of Arkansas City, Kansas, and urge all citizens to support efforts to care for our trees and woodlands and to support our city’s community forestry program, to plant trees to gladden the hearts and promote the well-being of present and future generations.

In witness thereof I have hereunto set my hand and caused this seal to be affixed:

Name/Title: Diana L. Spielman, Mayor
Date: April 6, 2023



City Commission Agenda Item

Meeting Date: April 6, 2023
From: Tiffany Parsons, City Clerk
Item: Approve the March 21, 2023 Regular Meeting Minutes

Purpose: Approve the March 21, 2023, regular meeting minutes as written.

Background:

Each meeting, the City Commission reviews and approves the minutes of its prior meeting(s).

Commission Options:

- 1. Approve with consent agenda.
- 2. Remove item from consent agenda for further consideration.

Approved for Agenda by:

A handwritten signature in black ink, appearing to read "Randy Frazer", is written over a horizontal line.

Randy Frazer, City Manager



Tuesday, March 21, 2023

Regular Meeting Minutes

118 W Central Ave, Arkansas City, KS

Routine Business

- 1. Roll Call

PRESENT

Commissioner Kanyon Gingher
Commissioner Charles Jennings
Commissioner Scott Rogers
Commissioner Jay Warren
Mayor Diana Spielman

ABSENT

None

Also present from staff: City Manager Randy Frazer, City Attorney Larry Schwartz, Police Chief Eric Burr, Police Captain Jim Holloway, Police Officer Sampson, Police Sergeant Jeremy Samson, Police Officer Rider, Public Services Superintendent Tony Tapia, Principal Planner Josh White, Court Clerk Barbara Cooper, Communications Director Shana Adkisson, and City Clerk Lesley Shook.

- 2. Opening Prayer was led by Larry Schwartz and the Pledge of Allegiance was led by Mayor Spielman.
- 3. There were no additions or deletions to the agenda.

Motion made by Commissioner Rogers, Seconded by Commissioner Warren to approve the addition to agenda as presented.

- 4. Approval of the Agenda

Motion made by Commissioner Jennings, Seconded by Commissioner Gingher to approve the agenda as presented.

Voting Yea: Commissioner Gingher, Commissioner Rogers, Commissioner Warren, Mayor Spielman. Mayor Spielman declared the motion approved.

Awards and Proclamations

- 1. Chief Burr introduced officer new police officer Shannese Herrick. Herrick was sworn by City Clerk Shook.

Commissioner Jennings joined the meeting.

- 2. VFW Post Commander for Arkansas City, Kansas, and 3rd District Commander for the VFW South Central Kansas Charlie Cravens along with fellow VFW officials, presented the VFW Post and State of Kansas Officer of the Year Awards. Master Police Officer Ivan Velasquez and Assistant County Attorney Christian Fazel were recognized for being nominated. Commander Craven presented the presented the VFW Post and State of Kansas Officer of the Year Award to Sgt. Mike Yzquierdo. This is the second time the City of Arkansas City has won the award from both the State and VFW Post.

Consent Agenda

Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VI: New Business.

Motion made by Commissioner Warren, Seconded by Commissioner Rogers to approve the consent agenda as written.

- 1. Approve the March 7, 2023, regular meeting minutes as written.
- 2. Approve a new Cereal Malt Beverage (CMB) license for Dollar General, located at 401 W. Madison Ave.

Motion made by Commissioner Warren, Seconded by Commissioner Rogers to approve the consent agenda as written.

Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, Commissioner Warren, Mayor Spielman. Mayor Spielman declared the motion approved.

Old Business

- 1. City Clerk Shook presented an Ordinance adopting the 2022 Comprehensive Plan and Future land use maps for the City of Arkansas City, Kansas; incorporating such plan and maps by reference pursuant to K.S.A. 12-741 et seq., K.S.A. 12-3009:3012 and K.S.A. 12-3301:3302.

Principal Planner White reported that there has been nothing to add, confirming the last Comprehensive Plan was updated in 2013.

Motion made by Commissioner Warren, Seconded by Commissioner Rogers to approve the 2022 Comprehensive Plan and Future land use maps for the City of Arkansas City, Kansas; incorporating such plan and maps by reference pursuant to K.S.A. 12-741 et seq., K.S.A. 12-3009:3012 and K.S.A. 12-3301:3302.

*Roll Call Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, Commissioner Warren, Mayor Spielman. Mayor Spielman declared the motion approved and given **Ordinance No. 2023-03-4574.***

New Business

City Manager Department

- 1. City Clerk Shook presented a Resolution authorizing the rescheduling of a public meeting of the governing body from 5:30 p.m. on Tuesday, April 4, 2023, to 5:30 p.m. on Thursday, April 6, 2023.

Motion made by Commissioner Warren, Seconded by Commissioner Gingher.

*Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, Commissioner Warren, Mayor Spielman. Mayor Spielman declared the motion approved and given **Resolution No. 2023-03-3539.***

- 2. City Clerk Shook presented an Ordinance exempting the application of K.S.A. § 41-719(c) to allow the sale and consumption of alcoholic liquor at a designated area of Wilson Park, from 12:00 PM to 10:00 PM, during Tacolalah on May 6, 2023.

Jill Hunter, with Visit Ark City, representing Tacolalah presented the request before the commission.

Motion made by Commissioner Warren, Seconded by Commissioner Rogers to approve an Ordinance exempting the application of K.S.A. § 41-719(c) to allow the sale and consumption of alcoholic liquor at a designated area of Wilson Park, from 12:00 PM to 10:00 PM, during Tacolalah on May 6, 2023.

*Roll Call Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, Commissioner Warren, Mayor Spielman. Mayor Spielman declared the motion approved and given **Ordinance No. 2023-03-4575**.*

- 3. City Clerk Shook presented a Resolution authorizing the City of Arkansas City to enter into an Engineering Design Services Agreement with Smith & Oakes, Inc., Arkansas City, Kansas, for the Sanitary Sewer Extension Serving KLANDS Venture Truck Stop Development Project, for an amount not to exceed \$45,900.00.

City Manager Frazer discussed the need for the agreement.

Motion made by Commissioner Rogers, Seconded by Commissioner Gingher to approve a Resolution authorizing the City of Arkansas City to enter into an Engineering Design Services Agreement with Smith & Oakes, Inc., Arkansas City, Kansas, for the Sanitary Sewer Extension Serving KLANDS Venture Truck Stop Development Project, for an amount not to exceed \$45,900.00.

*Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, Commissioner Warren, Mayor Spielman. Mayor Spielman declared the motion approved and given **Resolution No. 2023-03-3540**.*

- 4. City Clerk Shook presented a Resolution authorizing the City of Arkansas City to enter into a contract with JEO Consulting Group, Inc. to begin Levee Certification Phase 1, for an amount not to exceed 56,910.00.

City Manager Frazer discussed details of the item.

Motion made by Commissioner Gingher, Seconded by Commissioner Rogers to approve a Resolution authorizing the City of Arkansas City to enter into a contract with JEO Consulting Group, Inc. to begin Levee Certification Phase 1, for an amount not to exceed 56,910.00.

*Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, Commissioner Warren, Mayor Spielman. Mayor Spielman declared the motion approved and given **Resolution No. 2023-03-3541**.*

- 5. City Clerk Shook announced to consider approval of city insurance coverage for property, liability, vehicles, and equipment.

City Manager Frazer discussed details of the item and reasoning behind the rise in the renewal price.

Motion made by Commissioner Warren, Seconded by Commissioner Rogers to consider approval of city insurance coverage for property, liability, vehicles, and equipment.

*Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, Commissioner Warren, Mayor Spielman. Mayor Spielman declared the motion approved and given **Resolution No. 2023-03-3542**.*

- 6. City Clerk Shook presented an Ordinance authorizing the operation of work-site vehicles, micro-utility trucks, all-terrain vehicles, and special purpose vehicles on the city streets, within the corporate limits of the City of Arkansas City, Kansas, providing for related matters, including penalties for violation thereof, to the City of Arkansas, City, Kansas.

Chief Burr spoke about specifics of the ordinance and application process that staff will work to create upon approval. Permit stickers or tags will need to be placed on order once approved as well.

A trail run period of one year will be conducted to evaluate safety moving forward, which Chief Burr will report back to the Commission as necessary.

Motion made by Commissioner Rogers, Seconded by Commissioner Jennings to approve an Ordinance authorizing the operation of work-site vehicles, micro-utility trucks, all-terrain vehicles, and special purpose vehicles on the city streets, within the corporate limits of the City of Arkansas City, Kansas, providing for related matters, including penalties for violation thereof, to the City of Arkansas, City, Kansas.

*Roll Call Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, Commissioner Warren, Mayor Spielman. Mayor Spielman declared the motion approved and given **Ordinance No. 2023-03-4576**.*

- 7. City Clerk Shook Resolution authorizing the City of Arkansas City to accept a bid submitted by AquaSizers Pool Co., of Wichita, KS, to purchase two (2), 10HP TEFC EQ Pumps with Strainers, for Paris Park Pool, for an amount not to exceed \$16,340.00.

Public Services Superintendent Tony Tapia explained the need for the two new pumps and gave clarification that AquaSizers Pool Company has to install the pumps in order to be covered under warranty. City crews will remove the old pumps.

Motion made by Commissioner Warren, Seconded by Commissioner Rogers to approve a Resolution authorizing the City of Arkansas City to accept a bid submitted by AquaSizers Pool Co., of Wichita, KS, to purchase two (2), 10HP TEFC EQ Pumps with Strainers, for Paris Park Pool, for an amount not to exceed \$16,340.00.

*Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, Commissioner Warren, Mayor Spielman. Mayor Spielman declared the motion approved and given **Resolution No. 2023-03-3542**.*

Items for Discussion by City Commissioners

Commissioner Rogers provided an update on disc gold statistics he received for Kneebler Pond gathered from an app.

Commissioner Gingher reported that different municipal courts have expanded to have a second court date, some by zoom court. She provided a handout to the commission.

Mayor Spielman asked about a Cox Communications update. Commissioner Jennings elaborated on the meeting with the representative from Cox Communication that attended the last work session, answering the raised concern for service maintenance calls and the amount being charged to the customer.

Comments from the Audience for Items not on the Agenda

The public will be allowed to speak on issues or items that are not scheduled for discussion on the agenda. Individuals should address all comments and questions to the Commission. Comments should be limited to issues and items relevant to the business of the

Governing Body. The Commission will not discuss or debate these items, nor will the Commission make decisions on items presented during this time. Each person will be limited to three (3) minutes.

Landon West from Arkansas City Recreation Commission distributed a brochure to participate in a survey to be completed by March 24th.

Russell Graves asked if there were questions regarding a letter of support to be sent out. He briefly explained his event set for September 16, 2023. He asked for consideration for city employees to wear shirts with the memorial wall on the back.

City Manager Reminders and Updates

- A table is reserved for the Rule America Conference April 4th. The regularly scheduled commission meeting set for April 4th, was re-scheduled to April 6th for commission and staff to attend to be able to attend.
- Kansas Sampler Foundation from 9 am – 3pm April 6th
- RISE Cowley Health of the Forefront meeting April 12th
- Project Updates:
 - Traffic light at Kansas and C Street, Tony Tapia gave update on the cost of a cabinet that will need to be installed for the turning lane to work. Installation will take place once school is out.
 - The alley project is still in progress with another setback with trenching for sewer lines, the first block is now done.
 - The Wastewater Treatment Plant project still making progress with competition possible by mid-July.
 - The original quote has gone up to clean out both digesters as they ran into a lot of issues while cleaning them out.
 - The bridge is still waiting on materials.
 - Water well No. 3 had be shut down and repaired recently by staff and there are a few other wells that need cleaning
 - Public Wi-Fi will still be a future conversation with the commission.
 - Wastewater Fund will look low as we have been pending reimbursement form the Wastewater Treatment Loan and has been turned into CDBG.

Adjournment

Officer Burr, as Chair of the Suicide Prevention of Cowley County Coalition, shared outstanding news that the Police Department was awarded \$35,000 to the Hope Squad which will allow them to expand on suicide prevention program and work with more schools around Cowley County.

Motion made by Commissioner Warren, Seconded by Commissioner Rogers to adjourn the meeting.

Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, Commissioner Warren, Mayor Gingher. Mayor Spielman declared the meeting adjourned.

BOARD OF CITY COMMISSIONERS

(Seal)

Diana L. Spielman, Mayor

ATTEST:

Tiffany Parsons, Deputy City Clerk

Prepared by:

Tiffany Parsons, Deputy City Clerk

DRAFT



City Commission Agenda Item

Meeting Date: April 6, 2023
From: Randy Frazer, City Manager
Item: CDBG Sidewalk and Trails Grant Application

Purpose: A Resolution certifying legal authority for the City of Arkansas City to file an application to the Kansas Department of Commerce for Small Cities Community Development Block Grant (CDBG) funds under the Community Facilities category Sidewalks and Trails; and authorizing the mayor and/or city administration to execute all documents necessary to apply for and accept such grant. **(Voice Vote)**

Background:

This project application encompasses the construction of extending the existing central trail system utilizing the abandoned St. Louis & San Francisco railroad line and existing 6th Street right-of-way and City owned property. The project description is as follows: from the south terminus (Chestnut Avenue) to Walnut Avenue on the east side of 6th Street; from Walnut Avenue to Maple Avenue would run in the central median of 6th Street; from Maple Avenue to Birch Avenue on the east side of 6th Street to the Norwest Community Center.

The estimated project cost is \$338,924, which will be funded through local funds with the assistance of a \$254,193 CDBG grant request.

Commission Options:

- 1. Approve the Resolution
- 2. Disapprove the Resolution
- 3. Table the Resolution for further discussion

Fiscal Impact:

Amount:

Fund: Department: Expense Code:

Included in budget Grant Bonds Other Not Budgeted
Cost included in grant.

Approved for Agenda by:

Randy Frazer, City Manager

PUBLIC HEARING NOTICE
Community Improvement Application

The City of Arkansas City will hold a public hearing at 5:30 p.m. Thursday, April 6, 2023, in the Commission Room at City Hall, located at 118 W. Central Ave., Arkansas City, KS, 67005, for the purpose of considering an application to be submitted to the Kansas Department of Commerce for Small Cities Community Development Block Grant (CDBG) funds under the Community Facilities category Sidewalks and Trails. A specific project application to be discussed is the construction of extending the existing central trail system utilizing the abandoned St. Louis & San Francisco railroad line and existing 6th Street right-of-way and City owned property. The project description is as follows: from the south terminus (Chestnut Avenue) to Walnut Avenue on the east side of 6th Street; from Walnut Avenue to Maple Avenue would run in the central median of 6th Street; from Maple Avenue to Birch Avenue on the east side of 6th Street to the Norwest Community Center.

The work will consist of 1 LS right-of-way clear and restore, 2,320 LF 10' wide trail (6' concrete pavement), 2,578 SY aggregate base (5"), 1 LS grading, 11 EA sidewalk ramps, 30 EA signage, 2 EA collapsible bollards, 8 EA permanent bollards and 1 LS traffic control.

The \$338,924 project will be funded through local funds with the assistance of a \$254,193 CDBG grant request. Other project proposals introduced at the hearing also will be considered. Oral and written comments will be recorded and become a part of the City of Arkansas City's CDBG Citizen Participation Plan.

Reasonable accommodations will be made available to persons with disabilities. Requests should be submitted by 5 p.m. Monday, April 3, 2023, to Tiffany Parsons, City Clerk of Arkansas City at (620) 441-4409.



City Commission Agenda Item

Meeting Date: April 6, 2023
From: Marla McFarland, Human Resources Director
Item: April 8, 2023 Pay Ordinance

Purpose: Consider the first reading of an Ordinance adopting the budgeted pay plan to become effective April 8, 2023. **(Roll Call Vote)**

Background:

1. Change Animal Control/Nuisance Abatement Officer job title to Nuisance Inspector
2. Change Division Chief of EMS job title to EMS Director
3. Change Division Chief of Fire Prevention job title to Fire Marshal
4. Change Division Chief of Training job title to Training Officer
5. Add Assistant Environmental Services Superintendent position (Range ES23)
6. Add fifty-cent increase to Minimum on all Pay Ranges and fifty-cent increase plus five-percent increase to Maximum on all Pay Ranges. (This will adjust Mid on all Pay Ranges as well.)

Commission Options:

1. Approve the Ordinance
2. Disapprove the Ordinance
3. Table the Ordinance for further discussion

Fiscal Impact:

Amount: Approximately \$333,561

Fund:

01 (General)	\$178,963
15 (Stormwater)	\$4,471
16 (Water)	\$120,796
18 (Wastewater)	\$11,533
19 (Sanitation)	\$17,798

Department: **All** Expense Code: **5100 (Full Time Salary)**

Included in budget Grant Bonds Other Not Budgeted

Other: The addition of an Assistant Environmental Services Superintendent is not budgeted and is estimated to cost approximately \$100,000, including benefits.

Approved for Agenda by:

Randy Frazer, City Manager

ORDINANCE NO. 2023-04-

AN ORDINANCE FIXING THE COMPENSATION OF EMPLOYEES OF THE CITY OF ARKANSAS CITY, KANSAS, PURSUANT TO THE PROVISION OF K.S.A. 14-1501 ET SEQ., AND REPEALING ORDINANCE NO. 2023-02-4573.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS, KANSAS, AS FOLLOWS:

SECTION ONE: The Governing Body of the City of Arkansas City, Kansas, hereby adopts the City Master Wage Plan, attached hereto, and incorporated by reference as if fully set forth herein. All such officers and employees of said City shall be paid respectively the amount set opposite the range set forth, in accordance with the City Budget for such purposes. All officers and employees shall be compensated from the several funds appropriated therefore, and shall be paid at such time and for such periods as the City Manager may direct, and further approval by the Governing Body for the payment of salaries and wages as authorized is not deemed necessary provided that pay period and time for payment of appropriate salaries shall be on a biweekly basis.

SECTION TWO: Overtime rate, longevity pay, and other pay incentives for employees shall be determined and specified in accordance with personnel policies in effect, and herein adopted by reference and incorporated as fully set forth herein. All compensation provided for in the City of Arkansas City Master Wage Plan shall be paid on warrants duly drawn according to law.

SECTION THREE: The Governing Body of the City of Arkansas City, Kansas, hereby repeals all provisions of Ordinance No. 2023-02-4573.

SECTION FOUR: The City Clerk of the City of Arkansas City, Kansas, shall cause this Ordinance, or a summary thereof, to be published one time in the official City newspaper and said Ordinance shall be in effect April 8, 2023.

PASSED AND ORDAINED by the Governing Body of the City of Arkansas City, Kansas, on this 6th day of April, 2023.

(Seal)

Diana L. Spielman, Mayor

ATTEST:

Tiffany Parsons, City Clerk

APPROVED AS TO FORM:

Larry R. Schwartz, City Attorney

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of Ordinance No. 2023-04-_____ of the City of Arkansas City, Kansas, adopted by the Governing Body thereof on April 6, 2023, as the same appears of record in my office.

DATED: _____.

Tiffany Parsons, City Clerk

**CITY OF ARKANSAS CITY MASTER WAGE PLAN
ADOPTED BY THE GOVERNING BODY
OF THE CITY OF ARKANSAS CITY
ON APRIL 6, 2023 TO BE EFFECTIVE APRIL 8, 2023**

City Manager Department					
Position	Range	MIN	MID	MAX	Minimum Annual
City Manager**	Contract				
City Attorney	Contract				
Municipal Court Judge	Contract				
Finance Director/Treasurer**	CM23	\$31.02	\$41.07	\$51.11	\$64,521.60
Human Resources Director**	CM23	\$31.02	\$41.07	\$51.11	\$64,521.60
Building Official**	CM20	\$26.86	\$35.62	\$44.37	\$55,868.80
Information Technology (IT) Manager**	CM20	\$26.86	\$35.62	\$44.37	\$55,868.80
Municipal Project Manager**	CM18	\$24.40	\$32.39	\$40.38	\$50,752.00
Communications Director**	CM18	\$24.40	\$32.39	\$40.38	\$50,752.00
City Clerk	CM17	\$23.26	\$30.90	\$38.54	\$48,380.80
Accountant	CM16	\$22.18	\$29.48	\$36.78	\$46,134.40
Principal Planner	CM16	\$22.18	\$29.48	\$36.78	\$46,134.40
Combination Inspector	CM10	\$16.68	\$22.27	\$27.86	\$34,694.40
Administrative Assistant	CM8	\$15.17	\$20.30	\$25.42	\$31,553.60
Customer Service Specialist					
Human Resources Assistant					
Municipal Court Clerk					
Nuisance Inspector	CM6	\$13.81	\$18.51	\$23.21	\$28,724.80

Environmental Services Department					
Position	Range	MIN	MID	MAX	Minimum Annual
Environmental Services Superintendent**	ES26	\$35.83	\$47.38	\$58.92	\$74,526.40
Assistant Environmental Services Superintendent**	ES23	\$31.02	\$41.07	\$51.11	\$64,521.60
Wastewater Treatment Plant Supervisor	ES16	\$22.18	\$29.48	\$36.78	\$46,134.40
Water Distribution & Collection Supervisor					
Water Treatment Facility Supervisor	ES12	\$18.33	\$24.44	\$30.55	\$38,126.40
Distribution & Collection Maintenance Worker III					
Wastewater Treatment Plant Operator	ES10	\$16.68	\$22.27	\$27.86	\$34,694.40
Water Treatment Facility Operator	ES10	\$16.68	\$22.27	\$27.86	\$34,694.40
Distribution & Collection Maintenance Worker II	ES9	\$15.90	\$21.25	\$26.60	\$33,072.00
Distribution & Collection Maintenance Worker I	ES7	\$14.47	\$19.38	\$24.28	\$30,097.60
Meter Technician	ES6	\$13.81	\$18.52	\$23.22	\$28,724.80
Temporary/Seasonal Hydrant Flusher	ES1	\$10.93	\$14.74	\$18.54	\$22,734.40

Fire/EMS Department					
Position	Range	MIN	MID	MAX	Minimum Annual
Fire/EMS Chief**	FD26	\$35.83	\$47.38	\$58.92	\$74,526.40
EMS Director**	FD19	\$25.60	\$33.96	\$42.32	\$53,248.00
Fire Marshal**					
Training Officer**					
Administrative Assistant	FD8	\$15.17	\$20.30	\$25.42	\$31,553.60
Fire/EMS Captain*	FD1700	\$18.38	\$24.51	\$30.63	\$53,669.60
Fire/EMS Lieutenant*	FD1600	\$17.53	\$23.39	\$29.24	\$51,187.60
Engineer/Paramedic*	FD1500	\$16.73	\$22.33	\$27.93	\$48,851.60
Firefighter/Paramedic*	FD1400	\$15.95	\$21.32	\$26.69	\$46,574.00
Firefighter/Paramedic - PT					
Paramedic - PT	FD1300	\$15.21	\$19.24	\$25.48	Varies
Engineer/AEMT*	FD1200	\$14.52	\$19.44	\$24.35	\$42,398.40
Engineer/EMT*	FD1100	\$13.85	\$18.56	\$23.27	\$40,442.00
Firefighter/AEMT*					
Firefighter/EMT*	FD1000	13.21	16.69	22.23	\$38,573.20
Firefighter/EMT- PT					
Firefighter*	FD900	12.57	16.69	21.15	\$36,704.40
Firefighter - PT					

Police Department					
Position	Range	MIN	MID	MAX	Minimum Annual
Police Chief**	PD26	\$35.83	\$47.38	\$58.92	\$74,526.40
Police Captain**	PD20	\$26.86	\$35.62	\$44.37	\$55,868.80
Lieutenant Detective	PD17	\$23.26	\$30.90	\$38.54	\$48,380.80
Police Lieutenant					
Police Sergeant	PD15	\$21.15	\$28.13	\$35.10	\$43,992.00
Sergeant Detective					
Master Police Officer (MPO)	PD13	\$19.23	\$25.62	\$32.00	\$39,998.40
Emergency Management Coordinator	PD12	\$18.33	\$24.44	\$30.55	Varies \$38,126.40
Police Officer					
Administrative Assistant	PD8	\$15.17	\$20.30	\$25.42	\$31,553.60
Public Service Officer (PSO)					
Records Specialist	PD1	\$10.93	\$14.74	\$18.54	\$22,734.40
Clerk					

Public Services Department					
Position	Range	MIN	MID	MAX	Minimum Annual
Public Services Superintendent**	PS26	\$35.83	\$47.38	\$58.92	\$74,526.40
Director of Senior Services	PS13	\$19.23	\$25.62	\$32.00	\$39,998.40
Parks & Facilities Supervisor					
Sanitation Supervisor					
Street & Stormwater Supervisor					
Parks & Facilities Lead	PS11	\$17.48	\$23.33	\$29.17	\$36,358.40
Street & Stormwater Maintenance Worker III	PS10	\$16.68	\$22.27	\$27.86	\$34,694.40
Sexton					
Sanitation Driver	PS9	\$15.90	\$21.25	\$26.60	\$33,072.00
Street & Stormwater Maintenance Worker II	PS8	\$15.17	\$20.30	\$25.42	\$31,553.60
Administrative Assistant					
Parks & Facilities Maintenance Worker	PS7	\$14.47	\$19.38	\$24.28	\$30,097.60
Street & Stormwater Maintenance Worker I					
Sanitation Collector	PS6	\$13.81	\$18.51	\$23.21	\$28,724.80
Head Cook	PS4	\$12.57	\$16.89	\$21.20	\$26,145.60
Horticulturalist					
Cook/Driver	PS3	\$11.99	\$16.13	\$20.27	\$24,939.20
Director of Northwest Community Center & Hogan					
Temporary/Seasonal Grounds Maintenance Worker	PS1	\$10.93	\$14.74	\$18.54	Varies
Temporary/Seasonal Horticulturalist					
Burn Pit Attendant	PS1	\$10.93	\$14.74	\$18.54	Varies

*Positions working 2920 hours annually

**Positions Salaried, Exempt



City Commission Agenda Item

Meeting Date: April 6, 2023
From: Stuart Cassaboom, Interim Fire Chief
Item: Memorandum of Understanding for Mutual Aid with EagleMed

Purpose: A Resolution authorizing the City of Arkansas City to enter into a Memorandum of Understanding (MOU) with Medevac Mid America, Inc. (AMR/EagleMed) of Wichita, Kansas, to provide mutual aid in the event of an emergency, within each other’s range of resource capabilities including medical transportation services, as requested and available. **(Voice Vote)**

Background:

EagleMed crews are ready and willing to respond to emergency and non-emergency medical services as needed. This service would be an asset to the Fire and EMS Department, which is improving staffing and in the process of training.

Part of Medevac Mid America, Inc. (American Medical Response/EagleMed), Eagle Med is one of the oldest and most experienced air medical transport services in the Midwest, providing quality medical care and patient relocation services to local communities.

Commission Options:

1. Approve the Resolution
2. Disapprove the Resolution
3. Table the Resolution for further discussion

Fiscal Impact:

Amount:

Fund: Department: Expense Code:

Included in budget Grant Bonds Other Not Budgeted

Approved for Agenda by:

Randy Frazer, City Manager

A RESOLUTION AUTHORIZING THE CITY OF ARKANSAS CITY TO ENTER INTO A MEMORANDUM OF UNDERSTANDING (MOU) WITH MEDEVAC MID AMERICA, INC. (AMR/EAGLEMED) OF WICHITA, KS, TO PROVIDE MUTUAL AID TO EACH OTHER IN AN EVENT OF AN EMERGENCY, WITHIN EACH OTHER'S RANGE OF RESOURCE CAPABILITIES INCLUDING MEDICAL TRANSPORTATION SERVICES, AS REQUESTED AND AVAILABLE.

NOW, THEREFORE, IN CONSIDERATION OF THE AFORESTATED PREMISES, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS:

SECTION ONE: The Governing Body of the City of Arkansas City hereby authorizes the City of Arkansas City to enter into a Memorandum of Understanding (MOU) with Medevac Mid America, Inc. (AMR/EagleMed) of Wichita, Kansas, to provide mutual aid to each other in an event of an emergency, within each other's range of resource capabilities including medical transportation services, as requested and available. Such Memorandum of Understanding is attached hereto and incorporated by reference as if fully set forth herein.

SECTION TWO: The Governing Body of the City of Arkansas City, Kansas, hereby authorizes the Mayor and/or City staff of the City of Arkansas City, Kansas, to take such further and other necessary actions that are required to effectuate the intent and purposes of this Legislative Enactment.

SECTION THREE: This Resolution shall be in full force and effect from its date of passage by the Governing Body of the City of Arkansas City, Kansas.

PASSED AND RESOLVED by the Governing Body of the City of Arkansas City, Kansas, on this 6th day of April, 2023.

Diana L. Spielman, Mayor

(Seal)

ATTEST:

Tiffany Parsons, City Clerk

APPROVED AS TO FORM:

Larry R. Schwartz, City Attorney

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of Resolution No. 2023-04-_____ of the City of Arkansas City, Kansas, adopted by the Governing Body thereof on April 6, 2023, as the same appears of record in my office.

DATED: _____.

Tiffany Parsons, City Clerk