



# City of Arkansas City

## CITY COMMISSION MEETING AGENDA

Tuesday, November 15, 2022 at 5:30 PM — 118 W Central Ave, Arkansas City, KS

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/539024805>

You can also dial in using your phone.

United States: +1 (872) 240-3412

- One-touch: tel:+18722403412,,539024805#

Access Code: 539-024-805

### I. Routine Business

1. Roll Call
2. Opening Prayer and Pledge of Allegiance
3. Additions or Deletions (**Voice Vote**)
4. Approval of the Agenda (**Voice Vote**)

### II. Recognition of Visitors

### III. Awards and Proclamations

1. Lifesaving award presented to Mike Yzquierdo, Cori Tuxhorn and Travis Stroud from the Arkansas City Police Department and Dan Dedrick, Lt. Joshua Bowker, Will Hankins AEMT from the Arkansas City Fire Department.

### IV. Comments from the Audience for Items Not on the Agenda

*Per the Kansas Open Meetings Act, the City Commission is not required to entertain any comments from the public during any meeting.*

*The following rules **must** be strictly adhered to by all citizens wishing to speak during a virtual/hybrid meeting, **whether they are on the agenda or recognized by the Mayor during the meeting itself:***

- Each speaker will state his or her name and address before making any comments.
- Each speaker will have three (3) minutes to present his or her comments.
- Comments or questions will be directed only to the City Commission.
- Debate or argument between parties in the audience will not be allowed. **“Logged in” citizens will remain muted during the meeting, unless recognized and called upon specifically by the Mayor.**
- Repeated reiterations by speakers will not be allowed.
- Violations of comment procedure will result in being directed to cease speaking or being muted.

### V. Consent Agenda (Voice Vote)

*Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VII: New Business.*

1. Approve the November 1 2022, regular meeting minutes as written.

### VI. New Business

#### Ordinances for Consideration

1. Consider first reading of an Ordinance adopting the budgeted pay plan to become effective November 19, 2022. (**Roll Call Vote**)

#### Resolutions for Consideration

1. Consider a Resolution authorizing the City of Arkansas City to execute a renewed professional services agreement with Larry R. Schwartz as city attorney. (**Voice Vote**)

2. Consider a Resolution authorizing the City of Arkansas City to enter into a Memorandum of Understanding (MOU) with Kaw Nation, to provide mutual aid to each other in an event of an emergency within each other's range of resource capabilities including fire and EMS apparatus, equipment, and manpower, as requested and available. **(Voice Vote)**

Other Items for Consideration

1. Approve the Employee dental insurance for 2023 plan year. **(Voice Vote)**
2. Approve the Employee health insurance for 2023 plan year. **(Voice Vote)**

**VII. Staff Report Presentations**

City Manager's Report on Upcoming Activities

Department Reports

1. Neighborhood Services - Update on 822 S. 1st Street, Arkansas City, KS.

**VIII. Communications and Reports**

1. October 2022 Financial Summary

**IX. Adjournment**



# City Commission Agenda Item

**Meeting Date:** November 15, 2022

**From:** Lesley Shook, City Clerk

**Item:** Approve November 1, 2022 Regular Meeting Minutes

**Purpose:** Consent Agenda Item: Approve the November 1 2022, regular meeting minutes as written.

**Background:**

Each meeting, the City Commission reviews and approves the minutes of its prior meeting(s).

**Commission Options:**

1. Approve with consent agenda.
2. Remove item from consent agenda for further consideration.

**Approved for Agenda by:**

A handwritten signature in black ink, appearing to read "Randy Frazer", written over a horizontal line.

Randy Frazer, City Manager



# City of Arkansas City

## CITY COMMISSION MEETING MINUTES

Tuesday, November 01, 2022 at 5:30 PM – 118 W Central Ave, Arkansas City, KS

### Routine Business

1. Roll Call

**PRESENT**

Commissioner Charles Jennings  
Commissioner Diana Spielman  
Commissioner Jay Warren  
Mayor Kanyon Gingher

**ABSENT**

Commissioner Scott Rogers

Also present: City Manager Randy Frazer, City Attorney Larry Schwartz, Police Chief Eric Burr, City Clerk Lesley Shook, Deputy City Clerk Tiffany Parsons, Communications Director Shana Adkisson, Environmental Services Superintendent Rod Philo, Building Official Mike Bellis, Wastewater Treatment Facility Supervisor Tommy Bowman, and Spencer Stover Wastewater Treatment Facility Operator.

- 2. The opening prayer was led by City Attorney, Larry Schwartz and the pledge of allegiance was led by Mayor Kanyon Gingher.
- 3. There were no additions or deletions to the agenda.
- 4. Approval of the Agenda

*Motion made by Commissioner Spielman, Seconded by Commissioner Warren to approve the agenda as written.*

*Voting Yea: Commissioner Jennings, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the motion approved.*

### Recognition of Visitors

- Environmental Services Superintendent Philo Rod Philo recognized Spencer Stover for successfully obtaining a Class III Wastewater Treatment Facility Operator Certification. He stated the next step in the classification process is a class IV, which is the highest you can obtain.
- Mayor Gingher recognized all the city workers who made Arkalalah festival successful.
- Commissioner Warren thanked the Arkansas City Police Department for quick action in making an arrest in the counterfeit money case. Several organizations during Arkalalah were victims.



## Consent Agenda

*Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VII: New Business.*

*Motion made by Commissioner Spielman, Seconded by Commissioner Warren to approve the consent agenda.*

1. Consent Agenda Item: Approve the October 18, 2022, regular meeting minutes as written.

*Voting Yea: Commissioner Jennings, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the motion approved.*

## New Business

### Other Items for Consideration

1. City Clerk Shook presented for consideration accepting title to the Goff Industrial Park Detention Pond. City Manager Frazer stated the detention pond is 5.11 acres and it handles all the stormwater runoff in Goff Industrial Park. The city currently maintains the property.

*Motion made by Commissioner Warren, Seconded by Commissioner Jennings to accept title to the Goff Industrial Park Detention Pond.*

*Voting Yea: Commissioner Jennings, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the motion approved.*

2. City Clerk Shook presented for approval a request from Shelley Robertson, One Margarita Express LLC, to waive the age restriction at the Agri-Business building during the Cowley Market event on November 19, 2022.

*Following discussion, motion was made by Commissioner Warren to approve a request from Shelley Robertson, One Margarita Express LLC, to waive the age restriction at the Agri-Business building during the Cowley Market event on November 19, 2022. The motion died for lack of a second. Mayor Gingher declared the motion failed.*

At this point in the meeting, Mayor Gingher allowed Mr. Robert Nicholas, 822 S. 1<sup>st</sup> Street to address the commission regarding his structure at 822 S. 1st that was declared a dangerous structure back in September. He is requesting additional time to repair. Building Official Bellis stated the time to repair has passed. It was a consensus of the commission to allow two additional weeks if Mr. Nicholas completes the following tasks.

1. He must get the requested papers signed tomorrow 11/2 and materials inspected on property.
2. He must get done any and all OSB that is rotted replaced and inspected, house wrap completed, and rubbish hauled off. Building Official Bellis is to report any deviations from this plan to the city manager. If nothing is done, the commission will not entertain another request.

**Staff Report Presentations**

City Manager Frazer provided the commission with the following reminders and updates.

- Child Care for Business luncheon sponsored by Workforce Development center noon - 1 on Thursday, November 3<sup>rd</sup>.
- Chamber biannual meeting at Ark City Golf and Fitness 10-noon on Sunday November 13<sup>th</sup>
- Invitation to Local Elected Official reception at Wichita Chamber - downtown Wichita. Commissioners interested need to let the city manager know.
- Joint venture at Wastewater Treatment facility November 17<sup>th</sup> meeting. There will be an update on the project and budget. Currently running under budget and on time.
- Ricky Hayes and Robin O’Grady currently in town to review sites for multifamily housing.

**Adjournment**

*Motion made by Commissioner Warren, Seconded by Commissioner Jennings to adjourn the meeting.*

*Voting Yea: Commissioner Jennings, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the meeting adjourned.*

**THE CITY OF ARKANSAS CITY  
BOARD OF CITY COMMISSIONERS**

\_\_\_\_\_  
Kanyon Gingher, Mayor

**ATTEST:**

\_\_\_\_\_  
Lesley Shook, City Clerk

**Prepared by:**

\_\_\_\_\_  
Lesley Shook, City Clerk



# City Commission Agenda Item

**Meeting Date:** November 15, 2022  
**From:** Human Resources Division  
**Item:** November 19, 2022, Pay Ordinance

**Purpose:** Consider first reading of an Ordinance adopting the budgeted pay plan to become effective November 19, 2022. **(Roll Call Vote)**

**Background:**

- 1. Create Firefighter/Paramedic – PT position.
- 2. Remove Paramedic – FT position.

3. **Commission Options:**

- 1. Approve Pay Ordinance Effective November 19, 2022.
- 2. Disapprove Pay Ordinance Effective November 19, 2022.

**Fiscal Impact:**

Amount: Estimated additional annual cost approximately \$0.00

Fund: **01** (General)

Department: **310 (Fire/EMS Department)** Expense Code: **5100** (Salaries)

Included in budget                       Grant                       Bonds

Other (explain) - No expectation of significant increased costs.

**Attachments:** Pay Ordinance documents.

**Approved for Agenda by:**

\_\_\_\_\_  
Randy Frazer, City Manager

**ORDINANCE NO. 2022-11-**

**AN ORDINANCE FIXING THE COMPENSATION OF EMPLOYEES OF THE CITY OF ARKANSAS CITY, KANSAS, PURSUANT TO THE PROVISION OF K.S.A. 14-1501 ET SEQ., AND REPEALING ORDINANCE NO. 2022-10-4566.**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS, KANSAS, AS FOLLOWS:**

**SECTION ONE:** The Governing Body of the City of Arkansas City, Kansas, hereby adopts the City Master Wage Plan, attached hereto and incorporated by reference as if fully set forth herein. All such officers and employees of said City shall be paid respectively the amount set opposite the range set forth, in accordance with the City Budget for such purposes. All officers and employees shall be compensated from the several funds appropriated therefore, and shall be paid at such time and for such periods as the City Manager may direct, and further approval by the Governing Body for the payment of salaries and wages as authorized is not deemed necessary provided that pay period and time for payment of appropriate salaries shall be on a biweekly basis.

**SECTION TWO:** Overtime rate, longevity pay, and other pay incentives for employees shall be determined and specified in accordance with personnel policies in effect, and herein adopted by reference and incorporated as fully set forth herein. All compensation provided for in the City of Arkansas City Master Wage Plan shall be paid on warrants duly drawn according to law.

**SECTION THREE:** The Governing Body of the City of Arkansas City, Kansas, hereby repeals all provisions of Ordinance No. 2022-10-4566.

**SECTION FOUR:** The City Clerk of the City of Arkansas City, Kansas, shall cause this Ordinance, or a summary thereof, to be published one time in the official City newspaper and said Ordinance shall be in effect November 19, 2022.

**PASSED AND ORDAINED** by the Governing Body of the City of Arkansas City, Kansas, on this 2nd day of August, 2022.

(Seal)

\_\_\_\_\_  
Kanyon Gingher, Mayor

ATTEST:

\_\_\_\_\_  
Lesley Shook, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Larry R. Schwartz, City Attorney

**CERTIFICATE**

I hereby certify that the above and foregoing is a true and correct copy of the Ordinance No. 2022-10-\_\_\_\_ of the City of Arkansas City, Kansas, adopted by the Governing Body thereof on November 15, 2022, as the same appears of record in my office.

DATED: \_\_\_\_\_.

\_\_\_\_\_  
Lesley Shook, City Clerk

**CITY OF ARKANSAS CITY MASTER WAGE PLAN**

**ADOPTED BY THE GOVERNING BODY**

**OF THE CITY OF ARKANSAS CITY**

**ON NOVEMBER 15, 2022 TO BE EFFECTIVE NOVEMBER 19, 2022**

**Section , Item 1.**

<b>City Manager Department</b>						
Position	Range	MIN	MID	MAX	Minimum Annual	
City Manager**	Contract					
City Attorney	Contract					
Municipal Court Judge	Contract					
Finance Director/Treasurer**	CM23	\$30.52	\$39.35	\$48.17	\$63,481.60	
Human Resources Director**						
Building Official**	CM20	\$26.36	\$34.05	\$41.75	\$54,828.80	
Information Technology (IT) Manager**						
Municipal Project Manager**	CM18	\$23.90	\$30.93	\$37.96	\$49,712.00	
Communications Director**						
City Clerk	CM17	\$22.76	\$29.48	\$36.20	\$47,340.80	
Accountant	CM16	\$21.68	\$28.10	\$34.52	\$45,094.40	
Principal Planner						
Combination Inspector	CM10	\$16.18	\$21.10	\$26.03	\$33,654.40	
Administrative Assistant						
Customer Service Specialist	CM8	\$14.67	\$19.19	\$23.71	\$30,513.60	
Deputy City Clerk						
Human Resources Assistant						
Animal Control/Nuisance Abatement Officer	CM6	\$13.31	\$17.46	\$21.61	\$27,684.40	

<b>Environmental Services Department</b>						
Position	Range	MIN	MID	MAX	Minimum Annual	
Environmental Services Superintendent**	ES26	\$35.33	\$45.47	\$55.61	\$73,486.40	
Wastewater Treatment Plant Supervisor						
Water Distribution & Collection Supervisor	ES16	\$21.68	\$28.10	\$34.52	\$45,094.40	
Water Treatment Facility Supervisor						
Distribution & Collection Maintenance Worker III	ES12	\$17.83	\$23.21	\$28.59	\$37,086.40	
Wastewater Treatment Plant Operator	ES10	\$16.18	\$21.10	\$26.03	\$33,654.40	
Water Treatment Facility Operator						
Distribution & Collection Maintenance Worker II	ES9	\$15.40	\$20.12	\$24.83	\$32,032.00	
Distribution & Collection Maintenance Worker I	ES7	\$13.97	\$18.30	\$22.63	\$29,057.60	
Meter Technician	ES6	\$13.31	\$17.46	\$21.61	\$27,684.80	
Temporary/Seasonal Hydrant Flusher	ES1	\$10.43	\$13.79	\$17.16	\$21,694.40	

<b>Fire/EMS Department</b>						
Position	Range	MIN	MID	MAX	Minimum Annual	
Fire/Emergency Medical Services (EMS) Chief**	FD26	\$35.33	\$45.47	\$55.61	\$73,486.40	
Division Chief of EMS**						
Division Chief of Fire Prevention**	FD19	\$25.10	\$32.45	\$39.81	\$52,208.00	
Division Chief of Training**						
Administrative Assistant	FD8	\$14.67	\$19.19	\$23.71	\$30,513.60	
Fire/Emergency Medical Services (EMS) Captain*	FD1700	\$17.88	\$23.28	\$28.67	\$52,209.60	
Fire/Emergency Medical Services (EMS) Lieutenant*	FD1600	\$17.03	\$22.19	\$27.35	\$49,727.60	
Engineer/Paramedic*	FD1500	\$16.23	\$21.17	\$26.10	\$47,391.60	
Firefighter/Paramedic*	FD1400	\$15.45	\$20.19	\$24.92	\$45,114.00	
Firefighter/Paramedic - PT					Varies	
Paramedic - PT	FD1300	\$14.71	\$19.24	\$23.77	Varies	
Engineer/Advanced Emergency Medical Technician (AEMT)*	FD1200	\$14.02	\$18.36	\$22.69	\$40,938.40	
Engineer/Emergency Medical Technician (EMT)*	FD1100	\$13.35	\$17.51	\$21.66	\$38,982.00	
Firefighter/Advanced Emergency Medical Technician (AEMT)*						
Firefighter/Emergency Medical Technician (EMT)*	FD1000	12.71	16.69	20.67	\$37,113.20	
Firefighter/Emergency Medical Technician (EMT) - PT					Varies	

<b>Police Department</b>						
Position	Range	MIN	MID	MAX	Minimum Annual	
Police Chief**	PD26	\$35.33	\$45.47	\$55.61	\$73,486.40	
Police Captain**	PD20	\$26.36	\$34.05	\$41.75	\$54,828.80	
Lieutenant Detective	PD17	\$22.76	\$29.48	\$36.20	\$47,340.80	
Police Lieutenant						
Police Sergeant	PD15	\$20.65	\$26.79	\$32.93	\$42,952.00	
Sergeant Detective						
Master Police Officer (MPO)	PD13	\$18.73	\$24.35	\$29.97	\$38,958.40	
Emergency Management Coordinator	PD12	\$17.83	\$23.21	\$28.59	Varies	
Police Officer						
Administrative Assistant	PD8	\$14.67	\$19.19	\$23.71	\$30,513.60	
Public Service Officer (PSO)						
Records Specialist						
Clerk	PD1	\$10.43	\$13.79	\$17.16	\$21,694.40	

<b>Public Services Department</b>						
Position	Range	MIN	MID	MAX	Minimum Annual	
Public Services Superintendent**	PS26	\$35.33	\$45.47	\$55.61	\$73,486.40	
Director of Senior Services						
Parks & Facilities Supervisor	PS13	\$18.73	\$24.35	\$29.97	\$38,958.40	
Sanitation Supervisor						
Street & Stormwater Supervisor						
Parks & Facilities Lead	PS11	\$16.98	\$22.13	\$27.28	\$35,318.40	
Street & Stormwater Maintenance Worker III						
Sexton	PS10	\$16.18	\$21.10	\$26.03	\$33,654.40	
Sanitation Driver	PS9	\$15.40	\$20.12	\$24.83	\$32,032.00	
Street & Stormwater Maintenance Worker II						
Administrative Assistant	PS8	\$14.67	\$19.19	\$23.71	\$30,513.60	
Parks & Facilities Maintenance Worker	PS7	\$13.97	\$18.30	\$22.63	\$29,057.60	
Street & Stormwater Maintenance Worker I						
Sanitation Collector	PS6	\$13.31	\$17.46	\$21.61	\$27,684.80	
Head Cook	PS4	\$12.07	\$15.88	\$19.69	\$25,105.60	
Horticulturalist						
Cook/Driver	PS3	\$11.49	\$15.14	\$18.80	\$23,899.20	
Director of Northwest Community Center & Hogan						
Temporary/Seasonal Grounds Maintenance Worker	PS1	\$10.43	\$13.79	\$17.16	Varies	
Temporary/Seasonal Horticulturalist						
Burn Pit Attendant						

\*Positions working 2920 hours annually

\*\*Positions Salaried, Exempt



# City Commission Agenda Item

**Meeting Date:** November 15, 2022  
**From:** Randy Frazer, City Manager  
**Item:** Renewed City Attorney Professional Services Agreement

**Purpose:** Consider a Resolution authorizing the City of Arkansas City to execute a renewed professional services agreement with Larry R. Schwartz as city attorney. **(Voice Vote)**

**Background:**

Larry has done a good job of providing quality and responsive legal services and the current agreement seems to be working well for all parties. The only change in the agreement is to increase the monthly compensation \$70.00 per month. With this change the city will pay the city attorney \$3,570.00 per month to perform up to 30 hours of civil legal services per month, all other terms remain the same.

**Commission Options:**

1. Approve the Resolution
2. Disapprove the Resolution
3. Table the Resolution for further consideration

**Fiscal Impact:**

Amount: \$3,570.00 per month

Fund: **01-General** Department: **205-Legal** Expense Code: **6210-Legal Services**

Included in budget       Grant       Bonds       Other (explain)

**Attachments:**

**Approved for Agenda by:**

Randy Frazer, City Manager

**RESOLUTION NO. 2022-11-**

**A RESOLUTION AUTHORIZING THE CITY OF ARKANSAS CITY TO EXECUTE A RENEWED PROFESSIONAL SERVICES AGREEMENT WITH LARRY R. SCHWARTZ AS CITY ATTORNEY.**

**WHEREAS**, Larry R. Schwartz was appointed on September 10, 2019 as interim City Attorney to fill the vacant position created when the previous city attorney resigned, and the current contract for same expires on December 31, 2022; and

**WHEREAS**, in holding the position since 2019, Mr. Schwartz has properly and efficiently provided the City with legal counsel; and

**WHEREAS**, the City of Arkansas City desires to continue to retain Mr. Schwartz for the services pursuant to a renewed Professional Services Agreement.

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS:**

**SECTION ONE:** That the Governing Body of the City of Arkansas City hereby authorizes the City Manager to execute a Professional Services Agreement with Larry R. Schwartz as City Attorney. Such Agreement is attached hereto and incorporated by reference as if fully set forth herein.

**SECTION TWO:** That the Governing Body of the City of Arkansas City hereby authorizes the City Manager and/or City Clerk take such further and other necessary actions that are required to effectuate the intent and purposes of this Legislative Enactment.

**SECTION THREE:** This Resolution will be in full force and effect from its date of passage by the Governing Body of the City of Arkansas City, Kansas.

**PASSED AND RESOLVED** by the Governing Body of the City of Arkansas City, Kansas, on this 15<sup>th</sup> day of November, 2022.

\_\_\_\_\_  
Kanyon Gingher, Mayor

ATTEST:

\_\_\_\_\_  
Lesley Shook, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Larry R. Schwartz, City Attorney

**CERTIFICATE**

I, hereby certify that the above and foregoing is a true and correct copy of the Resolution No. 2022-11 \_\_\_\_ of the City of Arkansas City, Kansas adopted by the governing body on November 15, 2022 as the same appears of record in my office.

DATED: \_\_\_\_\_.

\_\_\_\_\_  
Lesley Shook, City Clerk

## PROFESSIONAL SERVICES AGREEMENT

**THIS AGREEMENT** made and entered into this \_\_\_ day of November 2022, by and between:

**THE CITY OF ARKANSAS CITY, KANSAS**

a Municipal Corporation,  
herein referred to as “City”, and

**Larry R. Schwartz**

herein referred to as “City Attorney”.

**PURPOSE:** The purpose of this Agreement is to set out the terms and conditions by which the City Attorney shall perform such duties as may be required for the smooth and efficient functioning of the Arkansas City Municipal operations, and to provide a basis for compensation for such services.

**NOW, THEREFORE, THE CITY AND CITY ATTORNEY AGREE AS FOLLOWS:**

**1. Appointment.** The City does hereby appoint Larry R. Schwartz as City Attorney for the City of Arkansas City, Kansas, on the date first above written. As such, he shall have full authority and responsibility to act on the City’s behalf as required or provided in the City Code, State Statute, or applicable law, or as hereinafter provided.

**2. Duties and Responsibilities.** The City delegates to the City Attorney the duties set out in Kansas statute, Municipal Code, and other duties as may be necessary. With written permission of the City Manager, City Attorney may refer matters to outside counsel for consultation, such as if City Attorney has a conflict in a case, or if the matter requires special knowledge or expertise outside of City Attorney’s experience. In such a case, City shall be responsible for negotiating payment terms and conditions.

**3. Facilities, Staffing.** The City Attorney will provide the necessary equipment, and/or reference materials, essential to the operations during all municipal meetings and municipal court, starting as set forth below.

**4. Compensation.** For the purposes of compensation, the City Attorney shall be considered an independent contractor of whom less than 1,000 hours per year is required. In exchange for the services to be provided, the City Attorney shall be compensated as follows:

- a. The City shall pay City Attorney \$3,570 to perform civil legal services, up to 30 hours per month, which shall include providing general legal opinions and general counsel to the City Commission, City Manager, City Staff, Advisory Boards, and Strother Field Commission; attend Commission meetings, meetings of advisory boards, Strother Field Commission, or other meetings,



when so directed. The City Manager has discretion to direct the City Attorney to attend only specific meetings of the Commission and City staff when legal services and opinions are required.

- b. The City Attorney shall also draft legislation for consideration by the City Commission as requested by the majority of the City Commission, City Manager or City Clerk; and to perform other legal duties and assignments as requested or authorized by the City Manager and/or majority of the City Commission, including, but not limited to, review and analysis of case law and statutes; drafting legal memoranda, contracts, and correspondence; telephone conferences and office conferences on city-related matters; and other tasks completed on behalf of the City. City Attorney shall be required to submit itemized invoices detailing the work performed for civil matters. Any hours above 30 per month must be approved in advance by the City Manager and shall be paid at the rate of \$135 per hour, billed in 1/10 hour increments.
- c. Compensation listed above shall be increased annually in an amount equal to a minimum of the budgeted Cost of Living Adjustment for all City employees, if any. The City Manager may award, in his or her sole discretion, an additional merit increase as budgeted by the City Commission, based on performance.
- d. The parties hereto specifically acknowledge that this is a Professional Services Agreement and the relationship is that of an independent contractor and not an employee of the City of Arkansas City.
- e. Upon approval by the City Manager, the City Attorney may attend state and/or national seminars pertaining to Municipal law which are beneficial to the City. The City shall pay expenses incurred in attending such seminars in accordance with standard City policy and appropriations.
- f. The City shall pay required dues to appropriate state and/or national associations for the City Attorney, including but not limited to the City Attorney Association of Kansas and the International Municipal Lawyers Association.

**6. Term and Termination.** This Agreement shall be for a term of one (1) year, from and after the date of execution of this agreement. Either party hereto may terminate this Agreement upon 90 days written notice to the other party. Unless either party notifies the other party in writing a minimum of 90 days prior to January 1 of any year, this term shall automatically extend for 12 months on January 1 of each year, starting January 1, 2023.

**7. Sole Agreement, Severable Provisions.** This Agreement shall constitute the entire Agreement between the City and the Attorney. If any provision or any portion hereof shall be held to be unconstitutional, invalid, or unenforceable by a Court of competent jurisdiction, it shall be severed from this Agreement and the remainder of the Agreement shall remain intact

and in force. This Agreement shall be interpreted and governed by the laws of the State of Kansas.

IN WITNESS WHEREOF, the parties to this Agreement have affixed their signatures and bound themselves, their heirs, successors and assigns to the faithful performances of the covenants hereinabove written effective on the date first above written.

November\_\_\_\_, 2022, to be effective on the date set forth above.

**THE CITY OF ARKANSAS CITY, KANSAS**

By \_\_\_\_\_  
Randy Frazer, City Manager

**CITY ATTORNEY**

By \_\_\_\_\_  
Larry R. Schwartz, City Attorney



# City Commission Agenda Item

**Meeting Date:** November 15, 2022  
**From:** Chris Ledeker, Fire Chief  
**Item:** Memorandum of Understanding for Mutual Aid

**Purpose:** Consider a Resolution authorizing the City of Arkansas City to enter into a Memorandum of Understanding (MOU) with Kaw Nation, to provide mutual aid to each other in an event of an emergency within each other’s range of resource capabilities including fire and EMS apparatus, equipment, and manpower, as requested and available. **(Voice Vote)**

**Background:**

Due to staffing concerns within the department, it is standard practice to request resources from outside entities to help in emergency response and mitigation. It is common to have mutual aid agreements in place with neighboring Fire and EMS departments.

Having a mutual aid agreement with Kaw Nation allows both entities to cross jurisdictional boundaries to provide necessary apparatus, equipment, and personnel when a local emergency exceed local resources.

**Commission Options:**

1. Approve the Resolution
2. Disapprove the Resolution
3. Table the Resolution for further consideration

**Fiscal Impact:**

Amount: None

Fund: Department: Expense Code:

Included in budget       Grant       Bonds       Other (explain)

This is not a budgeted item, however we have the funds to purchase these items.

**Approved for Agenda by:**



Randy Frazer, City Manager

**A RESOLUTION AUTHORIZING THE CITY OF ARKANSAS CITY TO ENTER INTO A MEMORANDUM OF UNDERSTANDING (MOU) WITH KAW NATION, TO PROVIDE MUTUAL AID TO EACH OTHER IN AN EVENT OF AN EMERGENCY WITHIN EACH OTHER’S RANGE OF RESOURCE CAPABILITIES INCLUDING FIRE AND EMS APPARATUS, EQUIPMENT, AND MANPOWER, AS REQUESTED AND AVAILABLE.**

**NOW, THEREFORE, IN CONSIDERATION OF THE AFORESTATED PREMISES, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ARKANSAS CITY, KANSAS:**

**SECTION ONE:** The Governing Body of the City of Arkansas City hereby authorizes the City of Arkansas City to enter into a Memorandum of Understanding (MOU) with Kaw Nation, to provide mutual aid to each other in an event of an emergency within each other’s range of resource capabilities including fire and EMS apparatus, equipment, and manpower, as requested and available. Such Memorandum of Understanding is attached hereto and incorporated by reference as if fully set forth herein.

**SECTION TWO:** The Governing Body of the City of Arkansas City, Kansas, hereby authorizes the Mayor and/or City staff of the City of Arkansas City, Kansas, to take such further and other necessary actions that are required to effectuate the intent and purposes of this Legislative Enactment.

**SECTION THREE:** This Resolution shall be in full force and effect from its date of passage by the Governing Body of the City of Arkansas City, Kansas.

**PASSED AND RESOLVED** by the Governing Body of the City of Arkansas City, Kansas, on this 15<sup>th</sup> day of November, 2022.

(Seal)

\_\_\_\_\_  
Kanyon Gingher, Mayor

ATTEST:

\_\_\_\_\_  
Lesley Shook, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Larry R. Schwartz, City Attorney

**CERTIFICATE**

I hereby certify that the above and foregoing is a true and correct copy of the Resolution No. 2022-11-\_\_\_\_ of the City of Arkansas City, Kansas, adopted by the Governing Body thereof on November 15, 2022. as the same appears of record in my office.

DATED: \_\_\_\_\_.

\_\_\_\_\_  
Lesley Shook, City Clerk

MEMORANDUM OF UNDERSTANDING  
TO PROVIDE MUTUAL AID

Kaw Nation  
And  
Arkansas City, KS

Whereas, the Kaw Nation Emergency Management is charged with the duties of emergency management for the Kaw Nation of Oklahoma and Kansas.

Whereas, the Arkansas City Emergency Management and Arkansas City Fire and EMS Department is charged with the duties of emergency services in the City of Arkansas City and surrounding areas.

Whereas, the Kaw Nation and City of Arkansas City each have several capabilities in which in the event of an emergency we are available to support each other.

Therefore, be it resolved that the Kaw Nation and the City of Arkansas City will respond to aid one another in the event of an emergency within our range of resource capabilities including fire and EMS apparatus, equipment, and manpower, as requested and available.

Whereas, the City of Arkansas City has full support of the Kaw Nation for emergency service personnel and equipment to operate on and within all Kaw Nation properties during the duration of emergency.

Whereas, it is understood that any mutual aid and/or automatic aid agreements held by either the Kaw Nation or the City of Arkansas City will be acknowledged and honored during the duration of the emergency.

Whereas, this agreement is non-expiratory unless one party wishes to dissolve the agreement, all parties must be notified in writing thirty days prior to the dissolution of this agreement. This agreement will be reviewed annually to ensure all information is current and correct.

_____	Chair of the Kaw Nation
_____	Mayor or City Official of Arkansas City
_____	Kaw Nation Emergency Management Director
_____	Arkansas City Emergency Management Director
_____	Arkansas City Fire Chief

11/02/2022



# City Commission Agenda Item

**Meeting Date:** November 15, 2022  
**From:** Human Resources Division  
**Item:** 2023 Employee Dental Insurance

**Purpose:** Approve the Employee dental insurance for 2023 plan year. **(Voice Vote)**

**Background:**

Delta Dental of Kansas has provided a renewal quote for the 2023 plan year. The dental plan is a self-funded plan. The City of Arkansas City pays a monthly administrative fee per enrollee for administrative services. Additionally, the City pays any claims up to **\$1,500.00** per member and dependent(s), per year.

The cost for administrative services per enrollee, per month, will increase from **\$5.40** (2022 Plan Year) to **\$5.50** (2023 Plan Year) per member, per month. This is an increase of approximately **\$120** per year. Delta Dental of Kansas has suggested an increase in funding levels for the 2023 plan year. The suggested funding level is **\$94,370.71**. (Funding levels indicate the dollars the City *might* need to contribute toward claims.)

**Commission Options:**

1. Approve employee dental insurance renewal.
2. Disapprove employee dental insurance renewal.
3. Table for further consideration.

**Fiscal Impact:**

Amount: \$120

Fund: **01** (General), **15** (Stormwater), **16** (Water), **18** (Wastewater) and **19** (Sanitation)

Department: **All** Expense Code: **5112** (Medical and Dental Insurance)

Included in budget       Grant       Bonds       Other (explain)

**Attachments:**

Delta Dental of Kansas renewal documents.

**Approved for Agenda by:**

Randy Frazer, City Manager



August 17, 2022

MARLA MCFARLAND  
CITY OF ARKANSAS CITY  
PO BOX 778  
ARKANSAS CITY KS 67005-0778

RE: **Renewal of Group Dental Contract**  
Group #90904

Dear Marla Mcfarland:

Your contract with Delta Dental of Kansas will renew on **January 1, 2023**. It is our pleasure to serve you and your employees again and we are committed to our continued partnership.

Our goal is to provide the highest level of service and administration at a competitive price. This letter serves as a courtesy to inform you that there will be an increase in your administrative rate of \$5.40 per subscriber per month to \$5.50 per subscriber per month for this next policy year, **January 1, 2023 through December 31, 2023**.

<u>Current Admin Rate:</u>	<u>New Admin Rate:</u>
\$5.40	\$5.50

Enclosed is a policy endorsement to indicate your acceptance of this renewal. If options are provided, please initial the box next to your preferred option, then sign and return the endorsement via fax to (913) 381-8312, or email to [marketing@deltadentalks.com](mailto:marketing@deltadentalks.com). **This endorsement must be returned by December 1, 2022 to ensure timely submission of your group's renewal.** Please attach a signed copy of the endorsement to your current contract for your records. *If the signed endorsement is not returned prior to your renewal date shown above, your group will be re-enrolled at current benefit levels with the new rates and any enhancements (if applicable) noted above.*

I am pleased to lead your Account Management Team and am personally committed to providing you with service and account management excellence. You may reach me directly at (316) 462-3357 or by email at [rsteiner@deltadentalks.com](mailto:rsteiner@deltadentalks.com). We look forward to the continued opportunity to be of service to you and your employees.

Sincerely,

Rachel Steiner  
Small Group Account Executive

RS:rmh

Enclosure

cc: IMA INC

Delta Dental of Kansas - Wichita  
1619 N. Waterfront Parkway  
P.O. Box 789769  
Wichita, KS 67278-9769  
316.264.8413

Delta Dental of Kansas - Leawood  
11300 Tomahawk Creek Parkway  
Pinnacle Corporate Centre, Suite 350  
Leawood, KS 66211  
913.381.4928



### RENEWAL ADDENDUM FOR GROUP #90904

Attached to and forming a part of the Agreement To Provide Dental Care Benefits between **CITY OF ARKANSAS CITY** (plan #90904) and Delta Dental of Kansas, Inc.

It is agreed and understood that effective with the **January 1, 2023** renewal, Section VIII, Number 2 shall read:

Current Admin Rate:  
\$5.40

New Admin Rate:  
\$5.50

Please acknowledge acceptance of this renewal by signing below and returning the renewal confirmation by fax to (913) 381-8312 or by email to marketing@deltadentalks.com by **December 1, 2022**.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Agent's Name

*Michael D. Ellis*  
\_\_\_\_\_  
Delta Dental of Kansas, Inc.

Please assist us in updating our records by providing the name & email address of your group administrator.

Contact: \_\_\_\_\_

Email: \_\_\_\_\_

**WELLNESS CONNECTION** - As the dental benefits experts, we're here to help educate your employees on the importance of good oral health. Visit the **Wellness Connection** on our website, [www.deltadentalks.com](http://www.deltadentalks.com), to download easy-to-use wellness materials.



CONFIDENTIAL

**City of Arkansas City (90904)**  
**Suggested Funding Levels\*\*\***  
**Based on July 2021 through June 2022 History**

Month	Year	Claims	Revenue	94,770.75	Suggested	
					2023	Enrollment
July	2021	6,534.32	Employee	15,004.67	35.56	422
August	2021	6,746.40	Emp+Sp	14,652.33	68.79	213
September	2021	4,787.20	Emp+Ch	7,921.38	69.49	114
October	2021	8,480.00	Family	57,192.36	115.77	494
November	2021	4,752.20	<b>Expenses</b>	<b>94,370.71</b>		
December	2021	5,030.60	* Admin Fee	6,836.50	5.50	1,243
January	2022	6,351.40	Claims	80,208.25		
February	2022	8,596.63	Trend	7,325.96		
March	2022	9,269.70	** <b>Net Gain (Loss)</b>	<b>400.03</b>		
April	2022	5,005.20				
May	2022	6,249.20	<b>Loss Ratio</b>	<b>99.58%</b>		
June	2022	8,405.40	<b>Recommend:</b>	<b>7% Increase</b>		
		80,208.25				

\*\$5.50 for 2023 (includes \$0.50 PEPM commission)

\*\*Trend is calculated at 6% annually for 18 months\*

\*\*\* Suggested Funding Levels are recommendations only and not to be considered guaranteed amounts.

Prepared by Delta Dental of Kansas 9/29/2022



# City Commission Agenda Item

**Meeting Date:** November 15, 2022  
**From:** Human Resources Division  
**Item:** 2023 Employee Health Insurance

**Purpose:** Approve the Employee health insurance for 2023 plan year. **(Voice Vote)**

**Background:** Blue Cross Blue Shield of Kansas has provided a renewal quote for the 2023 plan year. The increase will average approximately 3.5%. This increase will allow for the plan to remain the same (including continuation of Grandfather Status). *Please see attached documents.*

We are proposing that the employer absorb the increase and employee contributions are not increased in Plan Year 2023. The approved budgeted amount for 2023 is 5%. Proposed employee contributions for the 2023 plan year are as follows:

	Employee Only	Employee + Child(ren)	Employee + Spouse	Employee + Family
200/400 deductible	48.54	97.27	104.25	152.97
500/1000 deductible	35.55	71.21	76.34	112.01
1000/2000 deductible	22.93	45.91	49.23	72.22

Please note: These contributions will be taken through payroll deduction on both the first and second paychecks of each month. These contributions are made on a pre-tax basis.

**Commission Options:**

1. Approve employee health insurance renewal.
2. Disapprove employee health insurance renewal.

**Fiscal Impact:**

Amount: Estimated additional annual cost approximately \$60,000. Estimated total annual cost approximately \$1,665,000.

Fund: **01** (General), **15** (Stormwater), **16** (Water), **18** (Wastewater) and **19** (Sanitation)

Department: **All** Expense Code: **5112** (Medical and Dental Insurance)

Included in budget       Grant       Bonds       Other (explain)

**Attachments:** Blue Cross Blue Shield of Kansas renewal documents.

**Approved for Agenda by:**

A handwritten signature in black ink, appearing to read 'Randy Frazer', with a long horizontal flourish extending to the right.

---

Randy Frazer, City Manager

To: Andrew Rome, Donna Pashman,

GROUP UTILIZATION REPORT

**EARLY FINAL**

Section , Item 2.

1. Group Name: CITY OF ARKANSAS CITY

MPN: 07888

\*\*\* HCR Grandfathered: Y \*\*\*

	Health/RX Contracts				
	EMP	ECH	ESP	FAM	Total
Option A:	7	7	7	19	40
Option B:	17	2	5	17	41
Option C:	14	0	5	8	27
	38	9	17	44	108

2. Experience Period: 07/01/2021 - 06/30/2022  
Renewal Period: 01/01/2023 - 12/31/2023

ESTIMATED RESERVES	POTENTIAL REFUND	DIVISIBLE SURPLUS CODE
-\$387,566.91	No	50% Final Refund

	Administration Expense	Estimated IBNR	Annual Trend
A. Blue Cross	2.00%	15.0%	4.7
B. Blue Shield	2.00%	9.0%	3.0
C. Dental			
D. Drug	0.70%	2.0%	9.0

Retention	Group Reserve Factor	Desired Loss Ratio	Credibility Factor
10.76%	5.0%	84.24	50.0
10.76%	5.0%	84.24	50.0
6.90%	5.0%	88.10	50.0

	HEALTH		
	Billed Charges	Allowed Charges	Payments
4. Incurred & Paid Claims	\$ 2,555,366.21	\$ 999,893.46	\$ 865,861.20

	DENTAL			DRUGS		
	Billed Charges	Allowed Charges	Payments	Billed Charges	Allowed Charges	Payments
	\$ 0.00	\$ 0.00	\$ 0.00	\$ 869,480.87	\$ 422,367.94	\$ 377,878.38

	Actual	Factor	Adjusted
5. Premium	\$ 1,165,131.30	1.065	\$ 1,240,701.95

	Actual	Factor	Adjusted
	\$ 0.00		\$ 0.00

	Estimated	Trend Factor	Projected
6. Claims Expense (Integrated RX reported with Health)	\$ 991,280.90	1.077	\$ 1,067,823.36

	Estimated	Factor	Projected
	\$ 0.00		\$ 0.00

7. Projected Loss Ratio (Claims Expense/Premium) 86.07%

82.48%

8. Current Monthly Premium \$104,206.41  
9. Current Monthly Premium Including Mental Hlth Vendor Admin \$104,318.73

\$0.00 \$45,407.72  
\$0.00 \$45,407.72

10. Credibility Computation	
A. Monthly Premiums to Cover Anticipated Claims Expense	\$89,690.46
B. Credibility Factor	50.00%
C. Sub-Total (A x B)	\$44,845.23
D. Current Monthly Premiums Trended w/o Retention	\$92,760.85
E. 1.00 Minus Credibility	50.00%
F. Sub-Total (D x E)	\$46,380.43

	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00

G. Needed Monthly Premiums w/o Retention (C+F) \$91,225.66  
H. Needed Monthly Premium with Retention \$108,292.57

\$0.00 \$40,728.46  
\$0.00 \$46,229.81

I. Final Monthly Premium Rate Adjustment Factor Z.ZZZ \$108,427.42

\$0.00 Rate Adjustment Factor Z.ZZZ \$46,241.57

J. Percent of Change +3.9%

+1.8%

Composite RAF used to quote Non-Grandfathered Benefits 0.986

G U R SUPPLEMENT

Master Policy Number: 07888

Grandfather Status: Y

Effective: 01/01/2023

Group Name: CITY OF ARKANSAS CITY

Meets Minimum Value = Y

**EARLY FINAL**

**CURRENT RATES**

	EMP	ECH	ESP	FAM	Rate Structure Code = 4
Health	460.95	932.95	989.84	1461.84	
Drugs	198.48	388.08	426.72	616.33	
<b>Total</b>	<b>659.43</b>	<b>1321.03</b>	<b>1416.56</b>	<b>2078.17</b>	

**Option A**

**RENEWAL RATES**

					Rate Adjustment Factor	Rate Method
<b>HEALTH - Comprehensive Major Medical - Blue Choice</b>						
\$200/400 Ded, 80% Coins to \$1000/\$2000, \$25 OVC	478.24	969.06	1028.21	1519.03	Z.ZZZ	MERIT
Dependents to Age 26	—	—	—	—		
Utilization Management Services	1.04	1.04	1.04	1.04		
Blue Choice	—	—	—	—		
Phys Med/Rehab Benefits Rider	—	—	—	—		
\$100 Emergency Room Copay	—	—	—	—		
Home Social Work Visits/Hospice Unlimited @ 100%	0.00	0.00	0.00	0.00		
OB Benefits Available All Females	—	—	—	—		
Autism Coverage	—	—	—	—		
Telemedicine	—	—	—	—		
<b>Total Health</b>	<b>479.28</b>	<b>970.10</b>	<b>1029.25</b>	<b>1520.07</b>		
<b>DRUGS</b>						
BlueRx Card \$15/\$30/\$45 Copay with Oral Contraceptives	202.12	395.21	434.56	627.65	Z.ZZZ	MERIT
Select Formulary - Maintenance List Included	—	—	—	—		
Dependents to Age 26	—	—	—	—		
BlueRx Mail \$37.50/\$75.00/\$112.50 Copay with Oral Contraceptives	—	—	—	—		
Generic Mandatory, Doctor Can Override, No Penalty for Brand Drugs on NTL List	—	—	—	—		
<b>Total Drugs</b>	<b>202.12</b>	<b>395.21</b>	<b>434.56</b>	<b>627.65</b>		
<b>Grand Total</b>	<b>681.40</b>	<b>1365.31</b>	<b>1463.81</b>	<b>2147.72</b>		
<b>Total Rate Adjustments</b>	<b>21.97</b>	<b>44.28</b>	<b>47.25</b>	<b>69.55</b>		
<b>Percentage Increase/Decrease</b>	<b>+3.3%</b>	<b>+3.4%</b>	<b>+3.3%</b>	<b>+3.3%</b>		

**\*\*Rates subject to change due to 2023 benefit and retention changes\*\***

SIGNED BY: \_\_\_\_\_ DATE SIGNED: \_\_\_\_\_ EFFECTIVE DATE: \_\_\_\_\_  
 Plan Administrator Representative or Plan Sponsor Representative

SIGNED BY: \_\_\_\_\_ DATE SIGNED: \_\_\_\_\_ EFFECTIVE DATE: \_\_\_\_\_  
 BCBSKS Representative



**G U R SUPPLEMENT**

Master Policy Number: 07888

**Grandfather Status: Y**

Effective: 01/01/2023

Group Name: CITY OF ARKANSAS CITY

**Meets Minimum Value = Y**

**EARLY FINAL**

**CURRENT RATES**

	<u>EMP</u>	<u>ECH</u>	<u>ESP</u>	<u>FAM</u>	Rate Structure Code = 4
Health	447.90	906.51	961.80	1420.41	
Drugs	198.48	388.08	426.72	616.33	
<b>Total</b>	<b>646.38</b>	<b>1294.59</b>	<b>1388.52</b>	<b>2036.74</b>	

**RENEWAL RATES**

**Option B**

**HEALTH - Comprehensive Major Medical - Blue Choice**

					Rate Adjustment Factor	Rate Method
<b>\$500/1000 Ded, 80% Coins to \$1000/\$2000, \$25 OVC</b>	463.57	939.33	996.67	1472.43	Z.ZZZ	MERIT
Dependents to Age 26	—	—	—	—		
Utilization Management Services	1.04	1.04	1.04	1.04		
Blue Choice	—	—	—	—		
Phys Med/Rehab Benefits Rider	—	—	—	—		
\$100 Emergency Room Copay	—	—	—	—		
Home Social Work Visits/Hospice Unlimited @ 100%	0.00	0.00	0.00	0.00		
OB Benefits Available All Females	—	—	—	—		
Autism Coverage	—	—	—	—		
Telemedicine	—	—	—	—		
<b>Total Health</b>	<b>464.61</b>	<b>940.37</b>	<b>997.71</b>	<b>1473.47</b>		

**DRUGS**

BlueRx Card \$15/\$30/\$45 Copay with Oral Contraceptives	202.12	395.21	434.56	627.65	Z.ZZZ	MERIT
Select Formulary - Maintenance List Included	—	—	—	—		
Dependents to Age 26	—	—	—	—		
BlueRx Mail \$37.50/\$75.00/\$112.50 Copay with Oral Contraceptives	—	—	—	—		
Generic Mandatory, Doctor Can Override, No Penalty for Brand Drugs on NTL List	—	—	—	—		
<b>Total Drugs</b>	<b>202.12</b>	<b>395.21</b>	<b>434.56</b>	<b>627.65</b>		

**Grand Total**

<b>Total Rate Adjustments</b>	666.73	1335.58	1432.27	2101.12		
<b>Percentage Increase/Decrease</b>	20.35	40.99	43.75	64.38		
	+3.1%	+3.2%	+3.2%	+3.2%		

\*\*Rates subject to change due to 2023 benefit and retention changes\*\*

SIGNED BY: \_\_\_\_\_ DATE SIGNED: \_\_\_\_\_ EFFECTIVE DATE: \_\_\_\_\_  
 Plan Administrator Representative or Plan Sponsor Representative

SIGNED BY: \_\_\_\_\_ DATE SIGNED: \_\_\_\_\_ EFFECTIVE DATE: \_\_\_\_\_  
 BCBSKS Representative

G U R SUPPLEMENT

Master Policy Number: 07888

Grandfather Status: Y

Effective: 01/01/2023

Group Name: CITY OF ARKANSAS CITY

Meets Minimum Value = Y

**EARLY FINAL**

**CURRENT RATES**

	EMP	ECH	ESP	FAM	Rate Structure Code = 4
Health	428.59	867.40	920.28	1359.08	
Drugs	198.48	388.08	426.72	616.33	
<b>Total</b>	<b>627.07</b>	<b>1255.48</b>	<b>1347.00</b>	<b>1975.41</b>	

**Option C**

**RENEWAL RATES**

**HEALTH - Comprehensive Major Medical - Blue Choice**

					Rate Adjustment Factor	Rate Method
\$1000/2000 Ded, 80% Coins to \$1000/\$2000, \$25 OVC	445.59	902.89	958.01	1415.33	Z.ZZZ	MERIT
Dependents to Age 26	—	—	—	—		
Utilization Management Services	1.04	1.04	1.04	1.04		
Blue Choice	—	—	—	—		
Phys Med/Rehab Benefits Rider	—	—	—	—		
\$100 Emergency Room Copay	—	—	—	—		
Home Social Work Visits/Hospice Unlimited @ 100%	0.00	0.00	0.00	0.00		
OB Benefits Available All Females	—	—	—	—		
Autism Coverage	—	—	—	—		
Telemedicine	—	—	—	—		
<b>Total Health</b>	<b>446.63</b>	<b>903.93</b>	<b>959.05</b>	<b>1416.37</b>		

**DRUGS**

BlueRx Card \$15/\$30/\$45 Copay with Oral Contraceptives	202.12	395.21	434.56	627.65	Z.ZZZ	MERIT
Select Formulary - Maintenance List Included	—	—	—	—		
Dependents to Age 26	—	—	—	—		
BlueRx Mail \$37.50/\$75.00/\$112.50 Copay with Oral Contraceptives	—	—	—	—		
Generic Mandatory, Doctor Can Override, No Penalty for Brand Drugs on NTL List	—	—	—	—		
<b>Total Drugs</b>	<b>202.12</b>	<b>395.21</b>	<b>434.56</b>	<b>627.65</b>		

**Grand Total**

<b>Total Rate Adjustments</b>	21.68	43.66	46.61	68.61		
<b>Percentage Increase/Decrease</b>	+3.5%	+3.5%	+3.5%	+3.5%		

**\*\*Rates subject to change due to 2023 benefit and retention changes\*\***

SIGNED BY: \_\_\_\_\_ DATE SIGNED: \_\_\_\_\_ EFFECTIVE DATE: \_\_\_\_\_  
 Plan Administrator Representative or Plan Sponsor Representative

SIGNED BY: \_\_\_\_\_ DATE SIGNED: \_\_\_\_\_ EFFECTIVE DATE: \_\_\_\_\_  
 BCBSKS Representative



**CITY OF ARKANSAS CITY, KANSAS  
FINANCIAL SUMMARY  
Year-To-Date October 31, 2022**

Fund	Cash Summary						Budget Summary			
	1/1/2022 Beginning Cash Balance	Prior Year Encumbrances/ Adujusting Entries	Receipts	Disbursements	Change in Assets/Liabilities	10/31/2022 Ending Cash Balance	Budget	Encumbrances	Budget Variance Favorable (Unfavorable)	% Remaining (17%)
01 - GENERAL FUND	\$ 2,379,778.27	\$ 381,824.09	\$ 8,925,301.60	\$ 8,251,392.95	\$ (280,660.20)	\$ 2,391,202.63	\$ 11,711,410	\$ 45,650.39	\$ 3,414,367	29%
15 - STORMWATER FUND	\$ 379,687.66	\$ -	\$ 169,787.52	\$ 155,073.07	\$ (13,936.41)	\$ 380,465.70	\$ 342,577	\$ -	\$ 187,504	55%
16 - WATER FUND	\$ 3,575,885.72	\$ 449,230.86	\$ 4,554,615.77	\$ 3,313,037.67	\$ (537,262.03)	\$ 3,830,970.93	\$ 4,221,530	\$ 235,149.53	\$ 673,343	16%
18 - SEWER FUND	\$ 4,775,741.79	\$ 898,119.73	\$ 7,193,689.23	\$ 4,614,655.88	\$ (624,634.93)	\$ 5,832,020.48	\$ 15,112,810	\$ 431,868.84	\$ 10,066,285	67%
19 - SANITATION FUND	\$ 1,501,256.38	\$ -	\$ 1,360,031.44	\$ 1,118,427.14	\$ (137,740.88)	\$ 1,605,119.80	\$ 1,620,877	\$ -	\$ 502,450	31%
20 - SPECIAL RECREATION FUND	\$ 35,912.64	\$ -	\$ 11,081.94	\$ 8,173.08	\$ -	\$ 38,821.50	\$ 42,214	\$ -	\$ 34,041	81%
21 - SPECIAL STREET FUND	\$ 905,451.09	\$ 119,613.02	\$ 846,082.28	\$ 1,110,190.85	\$ (7,953.05)	\$ 513,776.45	\$ 1,991,000	\$ -	\$ 880,809	44%
23 - TOURISM/CONVENTION FUND	\$ 36,407.70	\$ -	\$ 110,516.81	\$ 98,702.23	\$ -	\$ 48,222.28	\$ 154,135	\$ -	\$ 55,433	36%
26 - SPECIAL ALCOHOL FUND	\$ 96,955.92	\$ -	\$ 12,431.94	\$ 24,948.54	\$ (2,731.38)	\$ 81,707.94	\$ 111,282	\$ -	\$ 86,333	78%
27 - PUBLIC LIBRARY FUND	\$ -	\$ -	\$ 390,527.28	\$ 390,527.28	\$ -	\$ -	\$ 401,700	\$ -	\$ 11,173	3%
29 - SPECIAL LAW ENF TRUST FUND	\$ 3,540.14	\$ -	\$ -	\$ -	\$ -	\$ 3,540.14	Not a Budgeted Fund			
31 - LAND BANK FUND	\$ 8,786.30	\$ -	\$ -	\$ 1,075.40	\$ -	\$ 7,710.90	\$ 4,486	\$ -	\$ 3,411	76%
32 - MUNICIPALITIES FIGHT ADDICTION FUND	\$ -	\$ -	\$ 2,852.63	\$ -	\$ -	\$ 2,852.63	\$ -	\$ -	\$ -	
43 - BOND & INTEREST FUND	\$ 113,107.52	\$ -	\$ 6,508,039.54	\$ 6,520,925.00	\$ -	\$ 100,222.06	\$ 2,166,025	\$ -	\$ (4,354,900)	-201%
44 - HEALTHCARE SALES TAX FUND	\$ -	\$ -	\$ 1,743,551.52	\$ 1,743,551.52	\$ -	\$ -	\$ 1,939,000	\$ -	\$ 195,448	10%
45 - UNPLEDGED HEALTHCARE SALES TAX FUND	\$ 211,885.12	\$ -	\$ 236,150.40	\$ 399,000.00	\$ -	\$ 49,035.52	\$ 336,520	\$ -	\$ (62,480)	-19%
53 - MUNICIPAL COURT FUND	\$ 13,979.42	\$ -	\$ -	\$ -	\$ 18,800.32	\$ 32,779.74	Not a Budgeted Fund			
54 - EQUIPMENT RESERVE FUND	\$ 200,946.02	\$ -	\$ -	\$ 16,200.00	\$ -	\$ 184,746.02	Not a Budgeted Fund			
57 - CID SALES TAX FUND	\$ -	\$ -	\$ 54,101.76	\$ 54,101.76	\$ -	\$ -	\$ 65,000	\$ -	\$ 10,898	17%
68 - CAPITAL IMPROVEMENT FUND	\$ 1,825,474.55	\$ -	\$ 4,466,528.66	\$ 3,069,266.38	\$ (45,922.01)	\$ 3,176,814.82	Not a Budgeted Fund			
<b>TOTALS</b>	<b>\$ 16,064,796.24</b>	<b>\$ 1,848,787.70</b>	<b>\$ 36,585,290.32</b>	<b>\$ 30,889,248.75</b>	<b>\$ (1,632,040.57)</b>	<b>\$ 18,280,009.54</b>	<b>\$ 40,220,566.00</b>			

INDEBTEDNESS:

2019 PBC	\$ 16,415,000
GO 2020 REFUNDING & IMPROVEMENT BOND	\$ 18,610,000
GO 2022 TAXABLE STROTHER FIELD	\$ 4,470,000
2013 PUMPER FIRE TRUCK LEASE	\$ 32,989
2019 FERRARA PUMPER TRUCK LEASE	\$ 391,646
2021 RAVO STREET SWEEPER	\$ 127,500
<b>TOTAL</b>	<b>\$ 40,047,135</b>

Note: Information is Unaudited