



# City of Arkansas City

## BEAUTIFICATION AND TREE ADVISORY BOARD MEETING AGENDA

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Thursday, October 27, 2022 at 1:00 PM – Water Treatment Facility 400 W Madison Ave

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Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/167996397>

You can also dial in using your phone.

United States: +1 (408) 650-3123

Access Code: 167-996-397

### I. Roll Call

Robin Henderson \_\_\_ Candace Hendricks \_\_\_ Nancy Holman \_\_\_

Paisley Howerton \_\_\_ Harrison Taylor \_\_\_

### II. Consent Agenda

1. August 25, 2022 Meeting minutes.

### III. Old Business

1. Outdoor Movie Night update

2. Yard of the Month discussion

### IV. New Business

1. Sacred Heart Service Project discussion

### V. Other Miscellaneous Items

### VI. Adjourn



# City of Arkansas City

## BEAUTIFICATION AND TREE ADVISORY

### BOARD MEETING MINUTES

Thursday, August 25, 2022 at 1:00 PM – Water Treatment Facility 400 W Madison Ave

#### I. Roll Call

PRESENT: Robin Henderson, Paisley Howerton, Harrison Taylor  
ABSENT: Candace Hendricks, Nancy Holman  
Staff present was Principal Planner Josh White and Building Official Mike Bellis

#### II. Consent Agenda

1. Meeting Minutes, February 24, 2022 and March 10, 2022  
Motion made by Henderson, Seconded by Taylor to approve the minutes as written.  
Voting Yea: Henderson, Howerton, Taylor

#### III. Old Business

1. Friends of Wilson Park update  
Henderson gave an update on the process. Things are going well. Donations are coming in and the group is working with local businesses. Howerton praised the work. Henderson suggested putting up signs identifying plants. The others agreed.

#### IV. New Business

1. Yard of the Month discussion  
Howerton said there are people interested in it. She has received nominations for yards. For those selected, a sign would be placed in the yard and they would receive recognition. An additional award was discussed but ultimately for now it would not be included. Bellis suggested waiting until October so we can locate a sign. The board discussed possibly looking at Yard of the Season instead of Yard of the Month. Howerton noted that a monthly yard encourages people to better their yard. She will look at the nomination. White and Bellis will attempt to locate the sign.
2. Neighborhood Grant discussion  
White discussed the status of the funding. He said the money was budgeted for 2020 but never spent and was never budgeted after that. It is not in the 2022 budget and it is too late to get it put in the 2023 budget. Henderson asked if this money was from a grant, White replied that it wasn't. It was a part of the city's general fund and unfortunately didn't have any conditions attached to it. The board would have to lobby for it to be added back in for future years.
3. Outdoor Movie Night discussion  
It was discussed that it is probably too late to start for this year. Henderson is still interested in pursuing this for next year. Citizens are still interested in them but the board will need to work on logistics. The board discussed planning a possible October movie but have to figure out the access. Howerton will look into it but encouraged waiting until late Spring to get the best deal on movies. The board will need to look into sponsorships to pay license fees. Bellis suggested asking for donations to raise funds for the Board for projects. Henderson also suggested selling popcorn or popsicles for the same reason.
4. Future of Board discussion

Bellis suggested switching to quarterly meetings. Howerton wanted to keep monthly meetings but change the scope of what the board does. The board should focus on beautifying the community and cleanup of city property. Henderson suggested being more visible as the community. Howerton would like to see more cooperation from city staff. The board made a plan to plant a tree by the end of the year. Bellis will check on that.

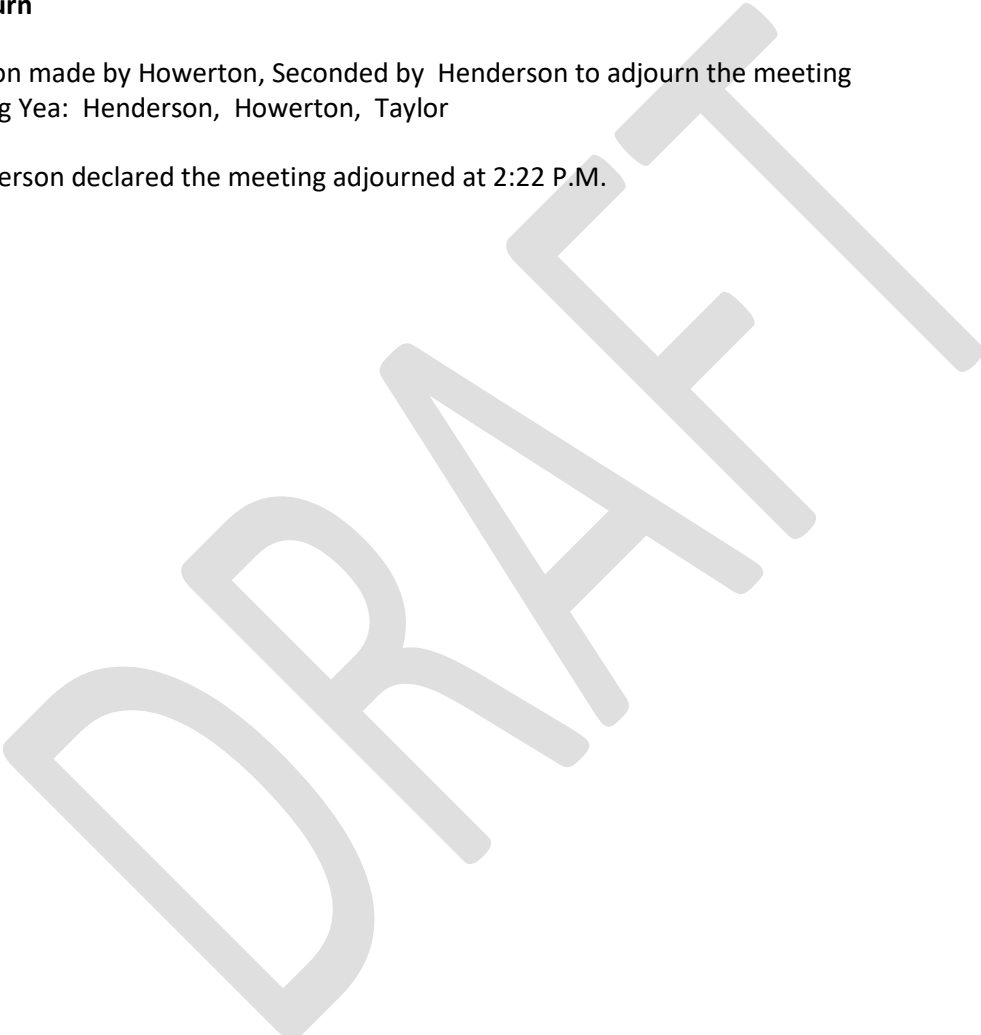
**V. Other Miscellaneous Items**

Howerton asked about social media for the board. White noted that we still don't have a communication manager and that would likely need to be handled by that person.

**VI. Adjourn**

Motion made by Howerton, Seconded by Henderson to adjourn the meeting  
Voting Yea: Henderson, Howerton, Taylor

Henderson declared the meeting adjourned at 2:22 P.M.





# Items for Beautification and Tree Advisory Board Action

**Meeting Date:** 9/22/22  
**From:** Mike Bellis  
**Item:** Yard of the Month

**Title:** Yard of the Month discussion

**Background:**

The sign will be built but will need finish work. City staff doesn't have anyone to do the lettering. Can somebody from the board paint the sign?

Paisley provided us with a nomination she received. The yard is at 127 N 5<sup>th</sup> St and was nominated by Joyce Irving. The board will need to discuss the nomination and vote on whether to award this property with the Yard of the Month award.



City of Arkansas City

Yard of the  
Season





# Items for Beautification and Tree Advisory Board Action

**Meeting Date:** 9/22/22  
**From:** Josh White  
**Item:** Sacred Heart Service Project

**Title:** Sacred Heart Service Project discussion

**Background:**

We received a request from Sacred Heart that wants to work on a service project.

I'm in charge of Acts of Service for Sacred Heart and am working on a calendar of service projects for the kids for the year. I wondered if there is a project they could do to help the City? Earth Day is in April and they could clean up the parks, plant a tree, plant flowers downtown. Maybe they could sponsor a street or raise money for a repair or come up with something to add to park renovations? I would love to find a hands-on project for the kids to really engage in an act of service.

I wasn't sure who to contact on this with Andrew gone so I was hoping you could help me or point me in the right direction.

Thanks!

H. Kristin Munson

The board should discuss how the kids can help with a service project and update Kristin. I felt it was appropriate for the board to make this decision since it lines up with the mission of the board well.