



# City of Arkansas City

## LAND BANK BOARD OF TRUSTEES MEETING AGENDA

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**Tuesday, July 19, 2022 at 5:15 PM — Commission Room, City Hall — 118 W. Central Ave**

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Please join my meeting from your computer, tablet or smartphone. <https://meet.goto.com/642901981>

United States: +1 (786) 535-3211  
- One-touch: tel:+17865353211,,642901981#

Access Code: 642-901-981

### **I. Call to Order**

1. Roll Call
2. Additions or Deletions to the Agenda **(Voice Vote)**
3. Approval of the Agenda **(Voice Vote)**

### **II. Minutes**

1. Approve the March 15, 2022, special meeting minutes as written. **(Voice Vote)**

### **III. Business**

### **IV. Adjourn to City Commission Meeting**



## Items for Land Bank Board Action

**Meeting Date:** July 19, 2022  
**From:** Lesley Shook, City Clerk  
**Item:** Approving March 15, 2022 Minutes

**Title:** Approve the March 15, 2022, special meeting minutes as written. **(Voice Vote)**

**Background:**

Each meeting, the Land Bank Board of Trustees reviews and approves the minutes of its prior meeting(s).

**Board Options:**

1. Approve minutes.

**Approved for Agenda by:**

A handwritten signature in black ink, appearing to read "Randy Frazer", is written over a horizontal line. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Randy Frazer, City Manager

## Ark City Land Bank Board of Trustees — Special Meeting Minutes

The Arkansas City Land Bank Board of Trustees met in special session at **5:00 p.m. Tuesday, March 15, 2022**, in the Commission Room at City Hall, located at 118 W. Central Ave. in Ark City.

President **Kanyon Ginger** called the meeting to order. Others present at roll call were Vice President **Diana Spielman** and Trustee **Jay Warren**. Trustee **Charles Jennings** joined the meeting in progress at **5:04 p.m.** Trustee **Scott Rogers** was absent.

City employees present at the meeting were City Manager **Randy Frazer**, City Attorney **Larry Schwartz**, City Clerk/Secretary **Lesley Shook**, Deputy City Clerk **Tiffany Parsons**, Finance Director/Treasurer **Jennifer Waggoner**, Public Information Officer **Andrew Lawson**, Principal Planner **Josh White**, Building Official **Mike Bellis** and Information Technology Manager **Matt Metzinger**. Citizens observing in person or via GoToMeeting included **Karen Welch**.

### Agenda Approval

Trustee Spielman made a motion to approve the agenda as presented. Trustee Warren seconded the motion. A voice vote was **unanimous** in favor of the motion.

President Ginger declared the agenda **approved** as presented.

### Minutes

Trustee Spielman made a motion to approve the **February 1, 2022**, special meeting minutes as written. Trustee Warren seconded the motion. A voice vote was **unanimous** in favor of the motion.

President Ginger declared the minutes **approved**.

### Old Business

#### Transfer of 518 & 522 N. D St.

Secretary Shook presented for discussion the transfer of real estate located at **518 and 522 North D St.**, owned by the Arkansas City Land Bank, to **Cowley County House of Hope, Inc.**

The actual legal description of the parcels proposed to be transferred to Cowley House of Hope is **Lots 1-2, Block 15, Original Town, Arkansas City, Cowley County, Kansas**.

Trustee Warren said he doesn't think the request meets the intent of the Land Bank program because the property would not go back onto the property tax rolls.

Trustee Spielman made a motion to **disapprove** the real estate transfer to Cowley House of Hope.

## Ark City Land Bank Board of Trustees — Special Meeting Minutes

Trustee Warren seconded the motion. Trustee Jennings joined the meeting at **5:04 p.m.** A voice vote was **unanimous** in favor of the motion. President Gingher declared the motion **approved**.

### Discuss Land Bank Sales Plan

Trustee Warren asked Principal Planner White if any additional properties will be added to the Land Bank inventory in 2022. White said staff plans to use some funds generated from prior sales to purchase properties at property tax foreclosure auctions and transfer them into the Land Bank.

Trustee Jennings asked a clarification about the intent of the Land Bank program and why appraised value is being used instead of market value to price the property transfers. White said the policy recommends the appraised value, but the properties also can be marketed by realtors.

### Adjournment

Trustee Spielman made a motion to adjourn the meeting. Trustee Warren seconded the motion.

A voice vote was **unanimous** in favor of the motion. President Gingher declared the meeting adjourned at **5:12 p.m.**

**THE ARKANSAS CITY  
LAND BANK BOARD OF TRUSTEES**

\_\_\_\_\_  
Kanyon Gingher, President

**ATTEST:**

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Lesley Shook, Secretary

**Prepared by:**

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Andrew Lawson, Public Information Officer