



City of Arkansas City

BEAUTIFICATION & TREE ADVISORY BOARD

AGENDA

Thursday, August 26, 2021 at 4:00 PM – Walnut Park, 1100 E. Madison Ave., Arkansas City, KS

I. Roll Call

II. Consent Agenda

1. Approve minutes of the July 22, 2021, regular meeting. **(Voice Vote)**

III. Items for Discussion

1. [ACPL Solar-Powered Charging Stations update](#)
2. **Adoption Request:** *Walnut Park* (Jan Miller)
3. **Adoption Update:** *Knebler Pond* (WVDGA)
4. **Adoption Update:** *Wilson Park* (Docking Garden) / The Pollinator Project Report
5. Approve Fall Cleanup Day and Citywide Pickup Week flyers. **(Voice Vote)**
6. **Review ADA Transition Plan and Make Recommendations:** Walnut Park
7. Set times for future meetings? **(Voice Vote)**

IV. Other Miscellaneous Items

1. Tacolalah Executive Committee Report
2. V.J. Wilkins Foundation community visit

V. Adjourn

NEXT REGULAR BOARD MEETING: 4 PM Thursday, September 23, 2021 at Winton Park, 1200 South G St.

Arkansas City Beautification and Tree Advisory Board

7/22/21 Minutes

A regular meeting was held Thursday, July 22, 2021, at Newman Park. The meeting was called to order at 4:49 p.m. Prior to the official start of the meeting, members of the Board toured the Charlie Dow Sports Complex, "South Park" and Cherokee Park.

Roll Call:

Board Members

- Robin Henderson
- Candace Hendricks
- Nancy Holman
- Paisley Howerton
- Harrison Taylor

Staff Liaisons

- Mike Bellis
- Randy Frazer
- Evan Haney
- Andrew Lawson
- Josh White
- Landon West (ACRC)

1. Approve June Meeting Minutes:

Harrison made a motion to approve the minutes of the June 24, 2021, regular meeting as presented. Robin seconded the motion. The motion was approved 3-0 on a voice vote.

The only Equal Opportunity and Accessibility Advisory Board member in attendance was Frances "Rags" Smith.

2. Approve Special Meeting Minutes:

Robin made a motion to approve the minutes of the July 12, 2021, special virtual meeting as presented. Harrison seconded the motion. The motion was approved 3-0 on a voice vote.

3. Adoption Updates: Cox Park / Knebler Pond (WVDGA)

Andrew hasn't had a recent update, but the Knebler Pond course design remains in progress and much of the area is cleared.

The City Commission approved WVDGA's re-adoption of Robert Cox Park for two years during its July 20 meeting.

4. Adoption Request: Wilson Park (Docking Garden) / Pollinator Project Report

Andrew did not have an update. This adoption request will not go before the City Commission until its August 3 meeting.

5. Review ADA Transition Plan: Charlie Dow Sports Complex

This facility is actually in pretty good shape, with ADA-accessible restrooms inside the structure. The main need is to pour a van-accessible ADA space near the building and make sure it connects to the concrete walkways all around the building.

6. Review ADA Transition Plan: "South Park" and Cherokee Park

The "South Park" area is now owned by Cowley College and no longer City responsibility. Cherokee Park lacks accessible parking or routes to the picnic shelters, but as it is outside the City, the Board agreed it is low priority for any improvements.

7. Review ADA Transition Plan: Newman Park

The Board and Rags reviewed ADA Transition Plan recommendations for Newman Park. Like many other parks and recreation areas, it was flagged for a lack of designated ADA parking, but this is easily resolved. The threshold to the "trading post" shelter needs a ramp and the ramp to the restrooms is too steep. There are ADA issues in the restrooms, too.

8. Select 2022 Tacolalah Executive Committee Member:

Robin made a motion to reappoint Candace Hendricks as the Board's voting representative and appoint Paisley Howerton as her alternate, replacing Nancy Holman. Paisley seconded the motion. The motion was approved 3-0 on a voice vote.

The final 2021 Tacolalah Executive Committee meeting will be at noon July 29 at the Water Treatment Facility, followed by the first meeting of the 2022 Tacolalah Executive Committee, which will be at noon August 19 at the same location.

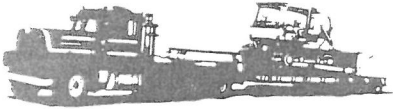
9. Other Miscellaneous Items:

Andrew briefly reviewed the Paris Park Pool study with the Board but said it is mostly a City Commission issue at this point.

Also discussed were the current status of the Wilson Park Master Plan, Northwest Community Center and Recreation Center.

Paisley made a motion to adjourn the meeting. Robin seconded the motion, which was approved **3-0** on a voice vote. The meeting was adjourned at **5:36 p.m.** The next regular meeting of the Beautification and Tree Advisory Board will be at **4 p.m. August 26, 2021.**

DRAFT

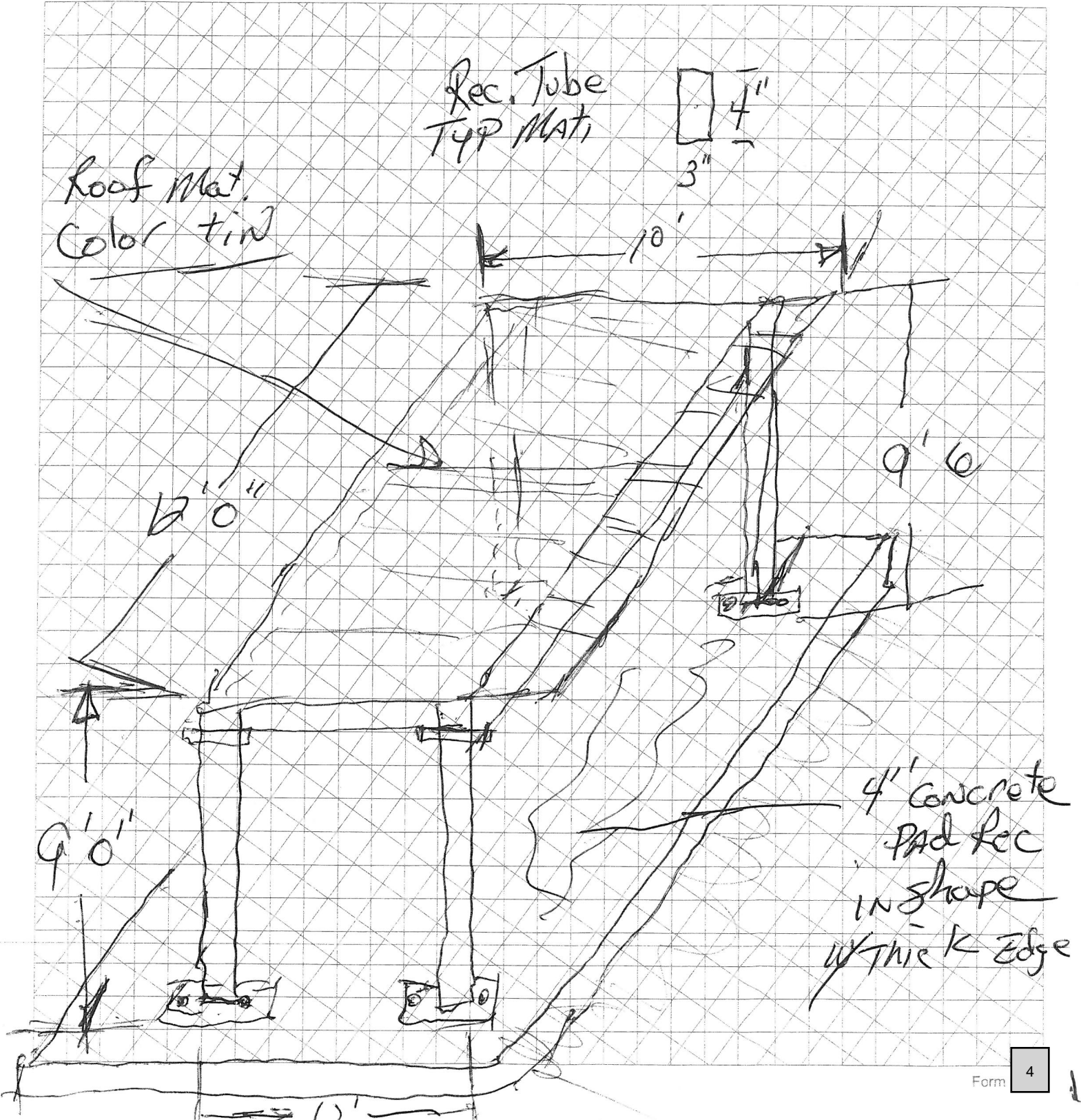


- DIRT WORK
- CONCRETE WORK
- CRANE SERVICE
- DEMOLITION
- WRECKER
- CARTAGE SERVICE
- SAND
- CRUSHED ROCK
- SHEET METAL
- WELDING - SHOP & FIELD
- CUSTOM STEEL FAB
- MACHINE SHOP
- DRIVE LINES
- PROCESS PIPING
- MARINE REPAIR
- FLEET MAINTENANCE

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OCTOBER 9 is Fall Cleanup Day!

The **City of Arkansas City** is seeking interested volunteers to help with cleaning up our yards and sidewalks this fall! This event will be a perfect opportunity for youth groups, civic clubs, churches, and other nonprofit organizations to lend a helping hand to our neighbors and friends who are in need of some assistance.

To register to participate (or if you need some assistance with cleaning up your property):

- Call Andrew Lawson at **(620) 441-4415**
- Email alawson@arkansascityks.gov
- Visit with us at **City Hall, 118 W. Central**

This is a great opportunity for students to volunteer for **community service or leadership hours!** Just let us know where you plan to be and we will sign off on your paperwork.

If you need supplies, call **(620) 441-4415** prior to **October 1** and the City will see what we can do to help. Maps and lists of target areas will be provided to you before you head out to clean. We also will have a **special surprise** for every volunteer as a token of our sincere appreciation for your help in cleaning up Arkansas City!

The **Fall Cleanup Day** schedule is simple:

1. Call **(620) 441-4415** prior to **October 1** to register yourself or your group of volunteers. We will need a contact name, telephone number and email address. We also need to know how many people will be in your group and if you need any additional supplies ahead of time. Assignments will be emailed to you.
2. Cleanup groups should plan to head out to their assigned areas by **9 AM** and work through at least **Noon**. Volunteer groups can choose to work later into the day if they wish. (Cleanup also can be done in your own yard!)

Thanks to **31st Century Techsupport**, electronic waste recycling drop-offs also will be offered **Saturday, October 9** at **Wilson Park**.

Please drop off any electronic waste you would like to dispose of at the truck and trailer that will be located near the **Wilson Park rotunda**.

For more information or questions about e-waste, please call Gareth McGee at **(620) 660-1465** or email him at 31techsupport@gmail.com.



Fall Cleanup Day also is a great way to get a headstart on **Citywide Pickup Week**, which will coincide with regular refuse collection on **Monday through Friday, October 11-15, 2021**, in Arkansas City!

- All items or materials suitable for pickup must be bundled, boxed, bagged or tied, and may not exceed **50 pounds** in weight. Please be considerate of our City workers!
- Old appliances and furniture will be picked up **in reasonable quantities**.
- On **OCT. 11-15 ONLY**, City crews will pick up **ONE** appliance that contains Freon, **PER HOUSEHOLD**. This service is presented in cooperation with **Kuhn Mechanical**, which volunteers to take care of Freon removal.
- Please place household garbage and trash in your normal container pickup location by **6:00 AM**.
- Please do not place cleanup debris or trash in the gutters or in the ditch.
- If you want us to pick up any special or large items, **PLEASE CALL (620) 441-4480** prior to **October**





Citywide Pickup Week

will coincide with the regular refuse collection schedule

Monday, October 11, 2021, through Friday, October 15, 2021

Cleanup crews only will make one pass through neighborhoods to collect non-household trash and debris, and will not return for special callbacks **UNLESS YOU CALL IN ADVANCE.**

- All items or materials suitable for pickup should be bundled, boxed, bagged, or tied, and **must not exceed 50 pounds in weight.** *Please be considerate of our City workers!*
- Old appliances and furniture will be picked up in reasonable quantities. **THIS WEEK ONLY**, City crews will pick up one appliance that contains Freon, **PER HOUSEHOLD.**
- Place household garbage and trash in your normal container pickup location by **6 AM.**
- Please do not place cleanup debris or trash in the gutters or in the ditch.
- Trash containers you wish to dispose of need to be tagged accordingly.

Items that cannot be accepted for pickup by City crews are:

- Loose leaves, brush or tree trimmings. *(These need to be taken to the F Street burn pit.)*
- Construction, remodeling or roofing materials.
- Electronic waste or computers. *(These can be dropped off October 9 at Wilson Park.)*
- Concrete blocks, rocks or dirt.
- Quantities of iron, sheet metal and/or wire.
- Tires of any kind.
- Vehicles or car bodies and mechanical parts.
- Paint or chemicals of any kind. *(These must be taken to the Cowley County Landfill.)*

Tree trimmings and brush are always accepted at the **F Street Limb Disposal and Compost Site** every week, during the hours of **8 AM to 1 PM** on Mondays through Thursdays and **8 AM to 4 PM** on Saturdays.

(The F Street site is closed on Fridays and Sundays.)

WALNUT PARK
Madison Ave. and U.S. 77
Fall 2006

| <u>LOCATION / DEFICENCY</u> | <u>ADAAG REQUIREMENT(S)</u> | L = Low M = Medium H = High <u>PRIORIT</u> | <u>Barrier Removal</u> Target Date & <u>Notes</u> | <u>RECOMMENDATIONS</u> |
|---|---|---|---|--|
| <p style="text-align: center;"><u>PARK FEATURES</u></p> <p>Parking:</p> <ul style="list-style-type: none"> - No designated parking exists (surfaces are uneven grass and gravel). <p>Accessible routes:</p> <ul style="list-style-type: none"> - Amenities such as fixed picnic tables, BBQ grills and restrooms are on routes of uneven grass (picture). <p>Restrooms:</p> <ul style="list-style-type: none"> - Signage is located off the route to the restrooms (picture). - Side grab bars are mounted at angles and thus one end is 30" high to gripping surface (picture). - Grab bars have 3" between wall and bar (picture). | <p>Minimum of 1 "van accessible" space with an access aisle at least 96" wide. Parking spaces and access aisles shall be level with surface slopes not exceeding 1:50 or 2% in all directions (4.1.2(5)(b) and 4.6.3).</p> <p>At least one accessible route shall connect accessible buildings, facilities, elements, and spaces that are on the same site. Ground and floor surfaces along accessible routes and in accessible rooms and spaces including floors, walks, ramps, stairs, and curb ramps, shall be stable, firm, slip-resistant (4.3.2 and 4.5.2).</p> <p>See recommendation.</p> <p>All grab bars shall be located 33" to 36" above the finish floor (Figure 30(c)).</p> <p>The space between the wall and the grab bar shall be 1 1/2" (4.26.2).</p> | <p style="text-align: center;">H</p> <p style="text-align: center;">H</p> <p style="text-align: center;">M+</p> <p style="text-align: center;">M</p> <p style="text-align: center;">M</p> | | <p>We recommend modifying one area close to restrooms to have accessible amenities on connecting accessible routes. Examples of such amenities include: parking, picnic areas, BBQ grill, parking, etc.</p> <p>Add additional signage to front wall near each entrance on sidewalk side.</p> |

| <u>LOCATION / DEFICIENCY</u> | <u>ADAAG REQUIREMENT(S)</u> | <u>PRIORITY</u> L = Low M = Medium H = High | Barrier Removal Target Date & <u>Notes</u> | <u>RECOMMENDATIONS</u> |
|---|--|--|--|------------------------|
| <ul style="list-style-type: none"> - Toilet paper dispensers are mounted above side grab bars (picture). | <p>The toilet paper dispenser shall be mounted below the grab bar at a minimum height of 19" (4.16.6).</p> | L+ | | |



Amenities such as fixed picnic tables and BBQ grills are not on accessible routes.



The restrooms are not on an accessible route. Signage is located off the route to the entrance.



Restrooms have toilet paper dispensers mounted above side grab bars and 3" between bars and wall (yellow arrow).