



# City of Arkansas City

## BEAUTIFICATION & TREE ADVISORY BOARD

### AGENDA

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Thursday, September 23, 2021 at 4:00 PM – Winton Park, 1200 South G St., Arkansas City, KS

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I. Roll Call

II. Consent Agenda

1. Approve minutes of the August 26, 2021, regular meeting. *(Voice Vote)*

III. Items for Discussion

1. **Adoption Request:** *Walnut Park* (Jan Miller)
2. Discuss Fall Cleanup Day plans. **(8 AM to noon Saturday, October 9, 2021)**
3. **Review ADA Transition Plan and Make Recommendations:** Winton Park
4. **OLD BUSINESS:** Set times for future meetings? *(Voice Vote)*

IV. Other Miscellaneous Items

1. Tacolalah Executive Committee report
2. The Pollinator Project report
3. Wilson Park Master Plan update

V. Adjourn

**NEXT REGULAR BOARD MEETING: 4 PM Thursday, October 28, 2021 at Wilson Park, 701 N. Summit St.**

Arkansas City Beautification and Tree Advisory Board

8/26/21 Minutes

A regular meeting was held Thursday, August 26, 2021, at Walnut Park. The meeting was called to order at 4:05 p.m.

Roll Call:

Board Members

- Robin Henderson
- Candace Hendricks
- Nancy Holman
- Paisley Howerton
- Harrison Taylor

Staff Liaisons

- Mike Bellis
- Randy Frazer
- Evan Haney
- Andrew Lawson
- Tony Tapia
- Josh White

**0. Approve July Meeting Minutes:**

Paisley made a motion to approve the minutes of the July 22, 2021, regular meeting as presented. Harrison seconded the motion. The motion was approved 4-0 on a voice vote. Guests attending were Angela Bruce, Jan Miller and Julie Swanson.

**1. ACPL Solar-Powered Charging Stations Update:**

Andrew said the library did receive the grant and is waiting for a company to remove the shrubs so the City can pour concrete and install the new tables then they arrive. These new stations will be a nice community addition just in time for Arkalalah!

**2. Adoption Request: Walnut Park (Jan Miller)**

Andrew put a rough sketch drawing in the packet, but plans are been finalized yet. Jan Miller wants to install a picnic table and shelter in the center of Walnut Park in honor of her late husband, former City public works superintendent Jim Miller.

Angie Bruce said her mother, Carlla Pike, couldn't attend, but has been working with her crews on the design. After some extended discussion, City staff recommended installing either an 8x8x8 or 10x10x10 octagonal or rectangular pad.

Mike said Tony has identified a possible location. Jan is hoping the City will donate the concrete at an estimated \$500 cost.

**3. Adoption Update: Knebler Pond (WVDGA)**

Andrew hasn't had a recent update, but all of the baskets are in now and play has started. There were some neighbor issues.

**4. Adoption Update: Wilson Park (Docking Garden) / Pollinator Project Report**

The proposed adoption was removed from the City Commission agenda. Board members were referred to the City Manager.

**5. Approve Fall Cleanup Day and Citywide Pickup Week Flyers:**

This year's event will focus on cleaning and assessing the condition of downtown-area sidewalks. It will be held October 9.

**6. Review ADA Transition Plan: Walnut Park**

Andrew, Harrison and Mike toured the park after the meeting. The restrooms and at least one picnic area need ADA work.

**7. Set Times for Future Meetings?**

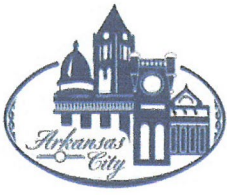
The 4 p.m. meeting time does not work Parks & Facilities staff and it won't work for Candace this fall, either. No action was taken at this meeting and Andrew will try to poll members individually to see what times would work best for a new time.

**8. Other Miscellaneous Items:**

The next meeting of the 2022 Tacolalah Executive Committee will be at 1 p.m. Sept. 16 at the Water Treatment Facility.

The V.J. Wilkins Foundation board members will be making a community visit to Arkansas City on the week of Sept. 12.

Paisley made a motion to adjourn the meeting. Robin seconded the motion, which was approved 4-0 on a voice vote. The meeting was adjourned at 5:09 p.m. The next regular meeting of the Beautification and Tree Advisory Board will be at 4 p.m. Sept. 23, 2021.



**CITY OF ARKANSAS CITY**  
 City Clerk's Office  
 118 W. Central Ave., P.O. Box 778  
 Arkansas City, KS 67005  
 (620) 441-4409

For Office Use Only:

Adoption # _____	Section III, Item 1.
Adoption Year _____	
New <input type="checkbox"/>	Renewal <input type="checkbox"/>

**APPLICATION FOR PUBLIC LAND ADOPTION**

This application must be completed and returned to the City Clerk's Office at the above address on or before December 31st of each year, **unless specifically exempted by order of the City Commission of Arkansas City.**

Before completing this application, please refer to the **City of Arkansas City Beautification and Tree Advisory Board's Public Land Adoption Policy**. A copy of the policy can be provided to you in the City Clerk's Office, if necessary.

Applicant Name: Julie Swanson

Applicant Address: 1412 272nd Rd Geuda Springs, KS 67051  
City State Zip

Telephone Number(s): 620 506 1079 (cell) 620 447-3474 (home)

Email Address: jds1960@hotmail.com

Non-Profit Affiliation: \_\_\_\_\_  
Organization Name Address Contact Name Phone Number

For-Profit Affiliation: \_\_\_\_\_  
Organization Name Address Contact Name Phone Number

Public Land Desired to Adopt: Walnut Park

Basic Outline of Activities Proposed as Part of Adoption (Note: **Written proposal also required**): A small shelter with a picnic table (Jim Miller Walnut Park Memorial)

Name of Public Land/Park Committee (if any): \_\_\_\_\_

**Copies of the following items must accompany this application:**

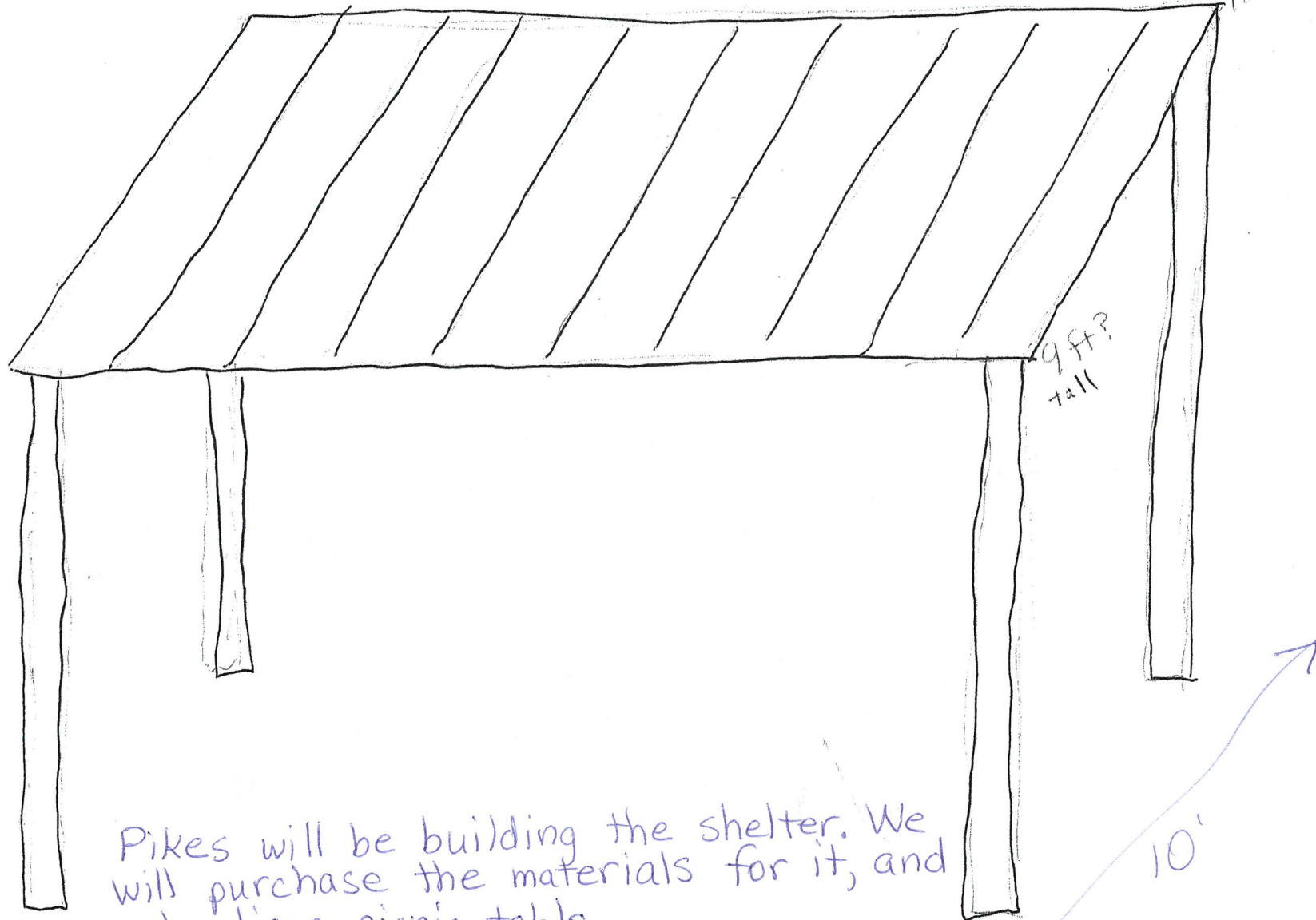
1. A written proposal, attached to this application, which explains in detail the sorts of activities the applicant proposes to pursue in helping to beautify, maintain and improve the public land. The Parks and Facilities Division provides a variety of services in each of the City's parks that could be supplemented or replaced by "sweat equity" from volunteers and concerned citizens. While this is not an exhaustive list and each property's needs are somewhat unique, applicants should propose to take on some combination of the following activities: erecting equipment and/or structures; mowing grass and trimming trees; picking up and/or disposing of litter; painting benches, signs, etc.; picking up tree limbs and debris; planting flowers, shrubs and/or trees; purchasing and maintaining new equipment; and watching and/or patrolling to prevent vandalism.
2. The application and proposal also should specify what sort of monetary contributions the applicant proposes to provide toward upkeep, maintenance, and improvement of the property. See **Public Land Adoption Policy** for more details on this.
3. Please indicate in your proposal or on a separate sheet of paper which dates work best for you and/or your group to meet with the Beautification and Tree Advisory Board and the City Commission. The Board meets on the fourth Thursday of each month at 4 p.m., and the City Commission meets on the first and third Tuesdays of each month at 5:30 p.m. in City Hall.

I, Julie Swanson, have read and understand the City of Arkansas City Beautification and Tree Advisory Board's Public Land Adoption Policy. I further agree to abide by all conditions of this policy and acknowledge it governs my adoption.

Julie Swanson

Jim Miller Walnut Park Memorial ~ We are wanting to do this shelter with concrete slab. We are asking the city to help with the concrete, and getting it handicapped accessible.

Section III, Item 1.

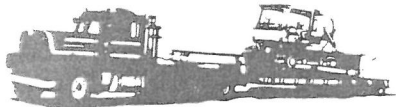


Pikes will be building the shelter. We will purchase the materials for it, and a handicap picnic table.

← 12'

Shorter side facing west

10'

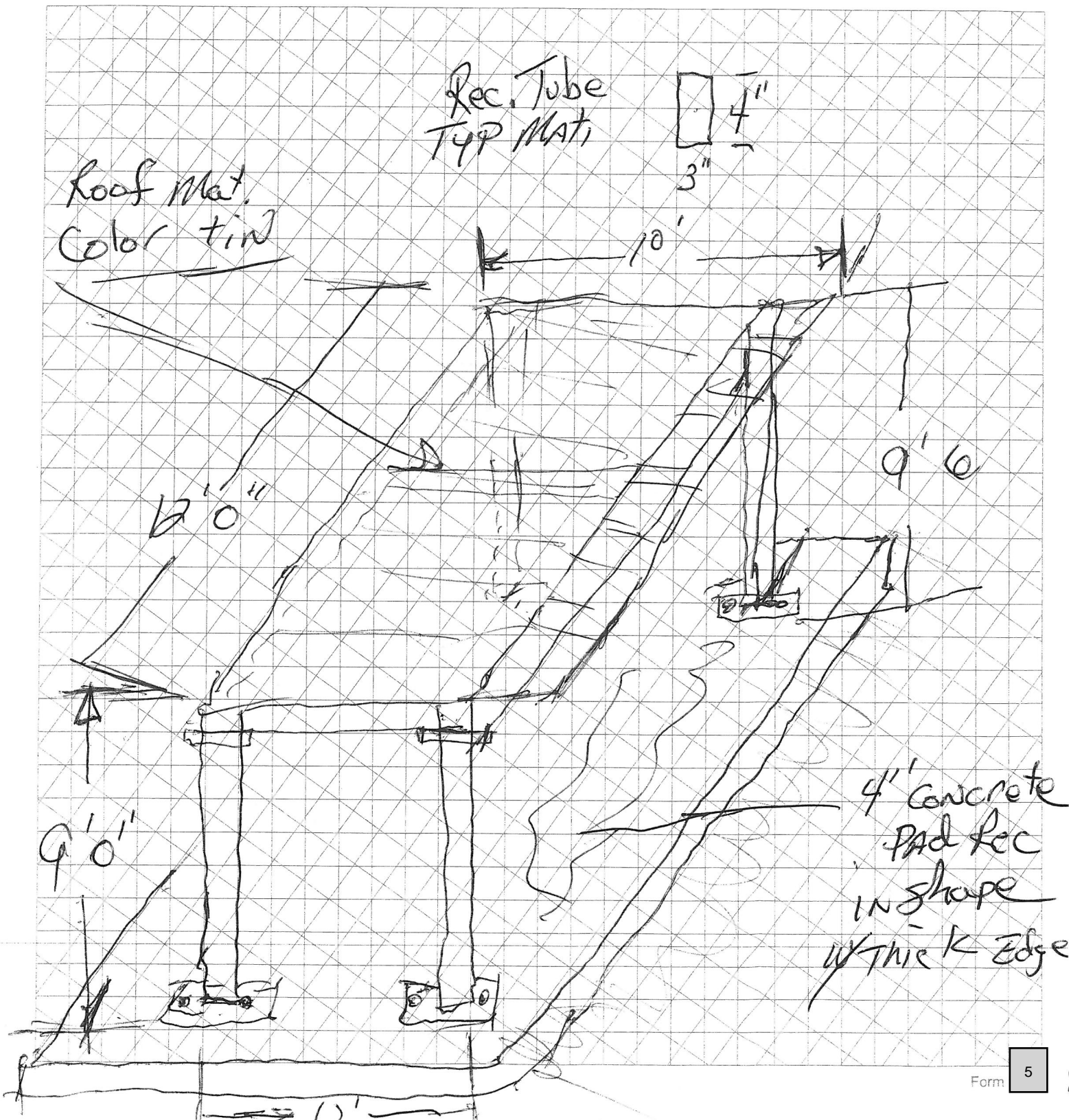


- DIRT WORK
- CONCRETE WORK
- CRANE SERVICE
- DEMOLITION
- WRECKER
- CARTAGE SERVICE
- SAND
- CRUSHED ROCK
- SHEET METAL
- WELDING - SHOP & FIELD
- CUSTOM STEEL FAB
- MACHINE SHOP
- DRIVE LINES
- PROCESS PIPING
- MARINE REPAIR
- FLEET MAINTENANCE

# I.G. Pike

## Construction Co. Inc.

815 WEST MADISON • P.O. BOX 912  
 ARKANSAS CITY, KANSAS 67005  
 PHONE (316) 442-9150  
 FAX (316) 442-8130





# OCTOBER 9 is Fall Cleanup Day!

<p>The <b>City of Arkansas City</b> is seeking interested volunteers to help with cleaning up our yards and sidewalks this fall! This event will be a perfect opportunity for youth groups, civic clubs, churches, and other nonprofit organizations to lend a helping hand to our neighbors and friends who are in need of some assistance.</p> <p>To register to participate (or if you need some assistance with cleaning up your property):</p> <ul style="list-style-type: none"> <li>• Call Andrew Lawson at <b>(620) 441-4415</b></li> <li>• Email <a href="mailto:alawson@arkansascityks.gov">alawson@arkansascityks.gov</a></li> <li>• Visit with us at <b>City Hall, 118 W. Central</b></li> </ul>	<p>The <b>Fall Cleanup Day</b> schedule is simple:</p> <ol style="list-style-type: none"> <li>1. Call <b>(620) 441-4415</b> prior to <b>October 1</b> to register yourself or your group of volunteers. We will need a contact name, telephone number and email address. We also need to know how many people will be in your group and if you need any additional supplies ahead of time. Assignments will be emailed to you.</li> <li>2. Cleanup groups should plan to head out to their assigned areas by <b>9 AM</b> and work through at least <b>Noon</b>. Volunteer groups can choose to work later into the day if they wish. (Cleanup also can be done in your own yard!)</li> </ol>
<p>This is a great opportunity for students to volunteer for <b>community service or leadership hours!</b> Just let us know where you plan to be and we will sign off on your paperwork.</p> <p>If you need supplies, call <b>(620) 441-4415</b> prior to <b>October 1</b> and the City will see what we can do to help. Maps and lists of target areas will be provided to you before you head out to clean. We also will have a <b>special surprise</b> for every volunteer as a token of our sincere appreciation for your help in cleaning up Arkansas City!</p>	<p>Thanks to <b>31st Century Techsupport</b>, electronic waste recycling drop-offs also will be offered <b>Saturday, October 9</b> at <b>Wilson Park</b>.</p> <p>Please drop off any electronic waste you would like to dispose of at the truck and trailer located north of <b>Wilson Park on West Birch Avenue</b>.</p> <p>For more information or questions about e-waste, please call Gareth McGee at <b>(620) 660-1465</b> or email him at <a href="mailto:31techsupport@gmail.com">31techsupport@gmail.com</a>.</p> <div data-bbox="1144 1144 1502 1323" data-label="Image"></div>

**Fall Cleanup Day** also is a great way to get a headstart on **Citywide Pickup Week**, which will coincide with regular refuse collection on **Monday through Friday, October 11-15, 2021**, in Arkansas City!

- All items or materials suitable for pickup must be bundled, boxed, bagged or tied, and may not exceed **50 pounds** in weight. Please be considerate of our City workers!
- Old appliances and furniture will be picked up *in reasonable quantities*.
- On **OCT. 11-15 ONLY**, City crews will pick up **ONE** appliance that contains Freon, **PER HOUSEHOLD**. This service is presented in cooperation with **Kuhn Mechanical**, which volunteers to take care of Freon removal.
- Please place household garbage and trash in your normal container pickup location by **6:00 AM**.
- Please do not place cleanup debris or trash in the gutters or in the ditch.
- If you want us to pick up any special or large items, **PLEASE CALL (620) 441-4480** prior to **October**



**WINTON PARK**  
 1200 Block of South "G" Street  
 Fall 2006

<u>LOCATION / DEFICIENCY</u>	<u>ADAAG REQUIREMENT(S)</u>	PRIORIT L = Low M = Medium H = High	Barrier Removal Target Date & Notes	<u>RECOMMENDATIONS</u>
<p align="center"><b><u>PARK FEATURES</u></b></p> <p>Parking:</p> <ul style="list-style-type: none"> <li>- No designated parking exists (gravel/grass).</li> </ul> <p>Accessible Routes:</p> <ul style="list-style-type: none"> <li>- Amenities such as shelter, BBQ grill, basketball courts, playground, etc., are surrounded by uneven grass (picture).</li> </ul> <p>Playground:</p> <ul style="list-style-type: none"> <li>- Equipment and surfaces lack accessible features (<u>pictures</u>).</li> </ul>	<p>Minimum of 1 "van accessible" space with an access aisle at least 96" wide. Parking spaces and access aisles shall be level with surface slopes not exceeding 1:50 or 2% in all directions. Signage shall be located so they cannot be obscured by a vehicle parked in the space (4.1.2(5)(b), 4.6.3 and 4.6.4).</p> <p>At least one accessible route shall connect accessible buildings, facilities, elements, and spaces that are on the same site. Ground and floor surfaces along accessible routes and in accessible rooms and spaces including floors, walks, ramps, stairs, and curb ramps, shall be stable, firm, slip-resistant. Changes in level up to ¼" may be vertical and without edge treatment. Changes in level between ¼" and ½" shall be beveled with a slope no greater than 1:2. Changes in level greater than ½" shall be accomplished by means of a ramp (4.3.2 and 4.5.2).</p> <p>See "<u>Best Practice</u>" guidance for Parks in the Transition Plan.</p>	<p>H</p> <p>H-</p> <p>L</p>		



Park amenities such as the shelter, playground, BBQ grill are not on an accessible route.