



# City of Arkansas City

## HISTORIC PRESERVATION BOARD MEETING

### MINUTES

---

Monday, May 22, 2023 at 5:30 PM – 118 W Central Ave, Arkansas City, KS

---

#### I. Call to Order

#### II. Roll Call

PRESENT: Foss Farrar, Jorge Lozano, Tom Wheatley

ABSENT: Kevin Cox

#### III. Consent Agenda

1. October 17, 2022 Meeting minutes
2. Administrative Reviews

Josh White stated that there weren't any administrative reviews. Motion made by Lozano, seconded by Wheatley to approve the October 17, 2022 Meeting minutes as written.

Voting Yea: Farrar, Lozano, Wheatley

#### IV. Items for Discussion

1. Review the proposed sign at 100 S Summit Street

Josh White presented the staff report. The sign located at 100 S Summit St is proposed to be a two sided projecting sign with 2 cabinets of 3 X 6 feet each mounted in the same location as the current 5 X 8 sign. That sign was approved by the SHPO in 2010. The proposed sign will remain unlit. Staff recommended approval of the sign per the Guidelines for Signs in Historic Districts and Individually listed properties in accordance with KSA 75-224.

Motion made by Lozano, Seconded by Wheatley to approve the permit for a sign at 100 S Summit St as reviewed in accordance with K.S.A. 75-224 as presented.

Voting Yea: Farrar, Lozano, Wheatley

#### V. Other Items

City Clerk Tiffany Parsons spoke to the board about their vacancy. She discussed plans to advertise the position and hopefully get it filled soon.

Josh White talked about some efforts by staff to improve the downtown by addressing windows and awnings. One such case has already been fixed.

Jorge Lozano discussed a bridge near his property that is outside the city limits. He is working to get it listed on the National Register of Historic Places and asked the board for support of the application. Tom Wheatley asked about the benefit of listed the bridge. Jorge replied that it would protect the bridge from

demolition. He asked Foss if he would discuss it with the Cowley County Historical Society. The board asked Josh to draft a letter of support to be signed by Foss the chair.

## **VI. Adjournment**

Motion made by Wheatley, Seconded by Lozano to adjourn the meeting.

Voting Yea: Farrar, Lozano, Wheatley

Meeting adjourned at 6:09 p.m.