



City of Arkansas City

HISTORIC PRESERVATION BOARD

MINUTES

Monday, September 20, 2021 at 5:30 PM — 118 W Central Ave, Arkansas City, KS

I. Call to Order

II. Roll Call

PRESENT: Charles Jennings, Jorge Lozano, Kayleigh Lawson

ABSENT: Foss Farrar, Kevin Cox

In the absence of the elected Chair or Vice-Chair, Lozano volunteered to chair this meeting. Note: Farrar took over when he arrived.

Staff present at roll call included Principal Planner Josh White and Public Information Officer Andrew Lawson.

III. Consent Agenda

1. Meeting minutes, **August 16, 2021 meeting.**

Motion made by Jennings, Seconded by Lawson to approve the August 16, 2021 minutes as written.

Voting Yea: Jennings, Lozano, Lawson

IV. Items for Discussion

1. **Discuss Chapter 5 Parks, Recreation and Natural and Historical Resources**

White led a discussion of Chapter 5 of the Comprehensive Plan. He focused on the section regarding historic preservation. Farrar joined the meeting. The board suggested a number of changes. They also made some recommendations. There should be a section about accomplishments and also about the buildings that were lost. Goals should include: listing City Hall on the National Register, historic district expansion, thematic church nomination or at least individual listings, building markers and the creation of a document that helps historic property owners know their responsibilities. White will plan to make the suggested changes and bring them to the October meeting for review.

V. Other Items

White gave an update on the grant. He said that 2000 additional brochures were at the printer and when completed would be sent to Visit Ark City for distribution. He noted that part of the grant funds could be used to reimburse the City for the staff time spent on the project since a consultant was not used. Lawson provided an update on the time capsule. He said that a new idea that came up was to have residents write letters to their descendants. Jill Hunter will be going to businesses to ask for artifacts for the time capsule as well. The one thing that was noted was that this shouldn't just be a pandemic time capsule. The ceremony would be on Friday of Arkalalah (October 29). Actual burial would occur at a later date privately. Jennings asked if video of the 150th Praise Service could be included. Lawson noted they planned to put some video on a flash drive but of course there was a risk that the openers would have no way to access the video. Sheet music from Gary Gackstatter would be included for the music he wrote for the 150th Celebration as well. The time capsule will also be registered. Lawson asked for a volunteer to help coordinate the capsule event. Nobody volunteered at the meeting.

VI. Adjournment

Motion made by Lozano, Seconded by Lawson to adjourn.

Voting Yea: Jennings, Lozano, Farrar, Lawson