



# City of Arkansas City

## CITY COMMISSION MEETING MINUTES

Tuesday, August 02, 2022 at 5:30 PM — 118 W Central Ave, Arkansas City, KS

### Routine Business

1. Roll Call

#### **PRESENT**

Commissioner Charles Jennings  
Commissioner Scott Rogers  
Commissioner Diana Spielman  
Commissioner Jay Warren  
Mayor Kanyon Gingher

Also present: City Manager Randy Frazer, City Attorney Larry Schwartz, Police Chief Eric Burr, Finance Director/Treasurer Jennifer Waggoner, City Clerk Lesley Shook, Deputy City Clerk Tiffany Parsons, Human Resources Director Marla McFarland, and Building Official Mike Bellis,

2. Opening Prayer was led by Commissioner Jennings. The Pledge of Allegiance of led by Mayor Gingher.

3. Additions or Deletions

- Add New Business Item #4- A Resolution authorizing the city of Arkansas City to participate in the Kansas Mutual Aid program for Utilities.

Motion made by Commissioner Spielman, Seconded by Commissioner Warren to approve the addition of item #4 under new business.

Voting Yea: Commissioner Jennings, Commissioner Rogers, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the motion approved.

4. Approval of the Agenda

Motion made by Commissioner Warren, Seconded by Commissioner Rogers to approve the agenda as amended.

Voting Yea: Commissioner Jennings, Commissioner Rogers, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the motion approved.

### Comments from the Audience for Items Not on the Agenda

Jose Garcia, 1002 S 1st, Arkansas City, addressed the commission regarding the zoning change on the property located at 405 S. 3rd Street. It was the consensus of the commission that Mr. Garcia address this concern with the Planning Commission.

## Consent Agenda

Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VII: New Business.

Motion made by Commissioner Warren, Seconded by Commissioner Rogers to approve the consent agenda as presented.

1. Approve the July 19, 2022 regular meeting minutes as written.

Voting Yea: Commissioner Jennings, Commissioner Rogers, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor declared the consent agenda approved.

## New Business

### Ordinances for Consideration

1. City Clerk Shook presented for consideration first reading of an Ordinance adopting the budgeted pay plan to become effective August 13, 2022. Human Resources Director McFarland discussed the additional positions added to the master wage plan.

Motion made by Commissioner Warren, Seconded by Commissioner Spielman to approve the Ordinance adopting the budgeted pay plan to become effective August 13, 2022.

Roll Call Voting Yea: Commissioner Jennings, Commissioner Rogers, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the motion approved and given **Ordinance No. 2022-08-4557.**

### Resolutions for Consideration

1. City Clerk Shook presented for consideration a Resolution scheduling a public hearing at 5:30 p.m. on September 20, 2022, in the Commission Chambers at City Hall, to determine if structures located at 822 S. 1<sup>st</sup> St., 814 N. 5<sup>th</sup> St., 906 S. 7<sup>th</sup> St., 523/525 N. 9<sup>th</sup> St., 722/724 N. B St., 902 S. C St., 415 E. Jefferson Ave, and 829 S. Summit St., are unsafe and dangerous. Building Official Bellis briefly discussed the demolition process. City Clerk Shook stated this legislation is to set the public hearing only.

Motion made by Commissioner Spielman, Seconded by Commissioner Warren to schedule a hearing at 5:30 PM on September 20, 2022, in the Commission Chambers at City Hall, to determine if structures located at 822 S. 1st St., 814 N. 5th St., 906 S. 7th St., 523/525 N. 9th St., 722/724 N. B St., 902 S. C St., 415 E. Jefferson Ave, and 829 S. Summit St., are unsafe and dangerous.

Voting Yea: Commissioner Jennings, Commissioner Rogers, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the motion approve and given **Resolution No. 2022-08-3492.**

2. City Clerk Shook presented for consideration a Resolution authorizing the City of Arkansas City approve a Temporary Construction easement with Evergy Kansas South, Inc., to store construction material and equipment on city property located north of the C Street canal on 71<sup>st</sup> Road. City Manager Frazer stated Evergy has requested a temporary construction easement to store construction materials. He noted the project should take approximately a year and Evergy will maintain the property during this time and return it back to its original condition when the project is completed.

Motion made by Commissioner Rogers, Seconded by Commissioner Warren to approve a Temporary Construction easement with Evergy Kansas South, Inc., to store construction material and equipment on

city property located north of the C Street canal on 71st Road with condition they remove all fencing and constructing materials and return to original condition.

Voting Yea: Commissioner Jennings, Commissioner Rogers, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the motion approved and given **Resolution No. 2022-08-3493.**

2. City Clerk Shook presented for consideration setting the date of September 6, 2022 for a public hearing for the 2023 budget and consider a Resolution approving the Notice of Budget Hearing for publication for the City of Arkansas City. Finance Director/Treasurer Waggoner stated the next item in the budget process is to set a public hearing. This public hearing would immediately follow the RNR hearing set for September 6, 2022 as well. She stated that once the proposed 2023 budget is published, expenses cannot be increased but can be decreased.

Motion made by Commissioner Warren, Seconded by Commissioner Jennings to set date of September 6, 2022 as a public hearing for the 2023 budget and approve the Resolution approving the Notice of Budget Hearing for publication and for the City of Arkansas City.

Voting Yea: Commissioner Jennings, Commissioner Rogers, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the motion approved and given **Resolution No. 2022-08-3494.**

4. City Clerk Shook presented for discussion a Resolution authorizing the City of Arkansas City to participate in the Kansas Mutual Aid program for Utilities. City Manager Frazer stated this item is a mutual aid program that provides an avenue for cities in the state of Kansas to back each other up in the utility world and also establishes rules for FEMA regarding reimbursement to other cities who would help us in a utility emergency.

Motion made by Commissioner Spielman, Seconded by Commissioner Rogers to approve a Resolution authorizing the city of Arkansas City to participate in the Kansas Mutual Aid program for Utilities.

Voting Yea: Commissioner Jennings, Commissioner Rogers, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the motion approved and given **Resolution No. 2022-08-3495.**

### **Staff Report Presentations**

City Manager Frazer provided the commission with the following reminders and updates:

- Recent water main breaks.
- Thursday we will receive the final draft of the Water Master Plan. Once reviewed will be brought before the commission for approval.
- North Summit – The holes will be patched soon with asphalt to follow. There will be additional costs to repair the large amount of holes, but the project overall is still under budget. The project will be done before school starts.
- Archeology study - waiting on maps.
- Another housing developer will attend August 12th work session with plans for the commission review.
- KanCap training will be August 17<sup>th</sup> from 4-6 p.m. Arkansas City at the Water Treatment Plant.
- Kansas league conference is October 8-10 in Overland Park.
- Infrastructure hub summit – KMU, Kansas Power pool, and KS Municipal Energy Agency, have hired a consultant to help find grants and resources for cities.

**Adjournment**

Motion made by Mayor Gingher, Seconded by Commissioner Jennings to adjourn the meeting.

Voting Yea: Commissioner Jennings, Commissioner Rogers, Commissioner Spielman, Commissioner Warren, Mayor Gingher



Lesley Shook, City Clerk

**THE CITY OF ARKANSAS CITY  
BOARD OF CITY COMMISSIONERS**

A blue ink signature of Kanyon Gingher is written over a horizontal line. Below the line, the name "Kanyon Gingher, Mayor" is printed in a black, sans-serif font.

Kanyon Gingher, Mayor

**Prepared by:**

Lesley Shook, City Clerk