

# City Commission of Arkansas City - Regular Meeting Minutes

The Arkansas City Board of City Commissioners met in regular session at **5:30 p.m. Tuesday, July 20, 2021**, in the Commission Room at City Hall, located at 118 W. Central Ave. in Arkansas City.

Mayor **Scott Rogers** called the meeting to order. Commissioners also present at roll call were Commissioner **Kanyon Gingher**, Commissioner **Duane L. Oestmann** (*who participated remotely via GoToMeeting*), Commissioner **Jay Warren** and Commissioner **Karen Welch**.

City employees present were City Manager **Randy Frazer**, Deputy City Clerk **Amanda Evinger**, Public Information Officer **Andrew Lawson**, Management Assistant **Mike Crandall**, Police Chief **Eric Burr**, Environmental Services Superintendent **Rod Philo** and Principal Planner **Josh White**.

Citizens observing in person or via GoToMeeting were **Anita Judd-Jenkins**, **Tammy Lanman-Henderson**, **Diana Spielman**, **Harrison Taylor** and CourierTraveler reporter **John Shelman**. The South Central Kansas Economic Development District was represented by **Gloria McDowell**.

Commissioner Warren offered the opening prayer. Mayor Rogers led the Pledge of Allegiance.

## Agenda Approval

Commissioner Warren made a motion to approve the agenda as presented. Commissioner Gingher seconded the motion. A voice vote was **unanimous** in favor of the motion. Mayor Rogers declared the agenda **approved** as presented.

## Awards and Proclamations

Mayor Rogers issued a proclamation that **July 26, 2021**, is **National Disability Independence Day** in Arkansas City, in honor of the 31<sup>st</sup> anniversary of the Americans with Disabilities Act's signing.

Principal Planner White received a copy of the proclamation on behalf of the **Neighborhood Services Division**. Also in attendance were Equal Opportunity and Accessibility Advisory Board members **Anita Judd-Jenkins** and **Tammy Lanman-Henderson**, who serves as board chairwoman.

Public Information Officer Lawson updated the City Commission on the Public Services Department's plans for ADA improvements at the police department, public library and recreation center. Management Assistant Crandall shared some information from a recent ADA webinar.

## Recognition of Visitors

Mayor Rogers thanked **Pam Crain** and **Visit Ark City**, the **Tacolalah Executive Committee**, and all City employees who were involved in Tacolalah and the 150<sup>th</sup> Celebration on **July 14-18**.

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## Consent Agenda

Commissioner Warren made a motion to approve the consent agenda, consisting of the following:

1. Approving the **July 6, 2021**, special call meeting minutes; **July 6, 2021**, regular meeting minutes; and **July 9, 2021**, special call meeting minutes as written.
2. Approving **Resolution No. 2021-07-3421**, rescheduling a public meeting of the Governing Body from **noon Friday, July 30, 2021**, at City Hall to **noon Tuesday, July 27, 2021**, in the Conference Room at the Water Treatment Facility, located at 400 W. Madison Ave. in Arkansas City, to attend a special study session regarding the Paris Park Pool.
3. Approving **Resolution No. 2021-07-3422**, authorizing the City to contract with **Mediclaims, Inc.** to process, file and manage Emergency Medical Services claims.
4. Approving **Resolution No. 2021-07-3423**, approving a recommendation of the Arkansas City Beautification and Tree Advisory Board to renew an adoption contract for **two years** with the **Walnut Valley Disc Golf Association (WVDGA)** for **Robert Cox Memorial Park**, located at 1201 N. Fifth St. in Arkansas City.
5. Approving **Resolution No. 2021-07-3424**, authorizing the City to enter into a contract with South Central Kansas Economic Development District, Inc. (**SCKEDD**) to provide grant writing services, for an amount not to exceed **\$3,000.00**.

Mayor Rogers seconded the motion. A voice vote was **unanimous** in favor of the motion.

Mayor Rogers declared the consent agenda **approved** as presented.

## New Business

### Portable Air Compressor Resolution No. 2021-07-3425

Deputy City Clerk Evinger presented for discussion a resolution authorizing the City to purchase a **portable air compressor** from Central Power Systems, of Wichita, for an amount not to exceed **\$19,405.43**.

Environmental Services Superintendent Philo said the 2021 Water Distribution budget contains **\$25,000** to replace the division's 1995 portable air compressor. Sealed bids were requested from four equipment providers. One bid was received from Central Power Systems that meets 95 percent of the requested specifications. Philo recommended purchasing the portable air compressor from Central Power Systems at its bid cost of **\$19,405.43**, which would be **\$5,594.57** under budget.

Commissioner Gingher made a motion to approve the resolution as presented. Commissioner Warren seconded the motion. A voice vote was **unanimous** in favor of the motion.

Mayor Rogers declared the resolution **approved** and given **Resolution No. 2021-07-3425**.

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## CCLIP Engineering Design Resolution No. 2021-07-3426

Deputy City Clerk Evinger presented for discussion a resolution authorizing the City to enter into an agreement for engineering design services with **Smith & Oakes, Inc.**, of Arkansas City, for the City Connecting Links Improvement Program (CCLIP) Surface Preservation Grant for Madison Avenue (U.S. 166) from Eighth Street to Summit Street, for an amount not to exceed **\$70,600.00**.

Management Assistant Crandall said the City was selected previously for the grant and the City Commission approved **Resolution 2021-02-3388** on **February 16, 2021**, authorizing the City to enter into a project agreement with Kansas Department of Transportation (KDOT) for the project.

The grant offers 90/10 matching funds, up to a total maximum project grant of **\$300,000.00**, for the cost of construction, construction engineering, and inspection. Crandall said the City is responsible for 100 percent of the engineering design. The estimated total project cost is **\$512,358.00**, of which **\$212,358.00** would be the City's required share.

Mayor Rogers made a motion to approve the resolution as presented. Commissioner Welch seconded the motion. A voice vote was **unanimous** in favor of the motion. Mayor Rogers declared the resolution **approved** and given **Resolution No. 2021-07-3426**.

## Certifying CDBG Legal Authority Resolution No. 2021-07-3427

Deputy City Clerk Evinger presented for discussion a public hearing and a resolution certifying legal authority to apply for the 2022 Kansas Small Cities **Community Development Block Grant** (CDBG) Program from the Kansas Department of Commerce, and authorizing Mayor Rogers to sign and submit such an application.

City Manager Frazer said the City will apply for a CDBG grant to finance substantial housing rehabilitation of approximately 12 houses occupied by qualifying low- to moderate-income families, approximately six of which will be rental units and six of which will be owner-occupied, within a target area bounded by North 15<sup>th</sup> Street to the west, North 10<sup>th</sup> Street to the east, West Kansas Avenue to the south and West Colorado Avenue to the north, according to Principal Planner White.

The estimated project cost is **\$329,056.00**, with the grant request being for **\$300,000.00** of the project cost and a local match of **\$29,056.00** required from some combination of landlord contributions, Kansas Weatherization Assistance Program (KWAP) and City funds.

Before the City can apply for this grant, Frazer said it first must hold a public hearing to hear alternate project suggestions from citizens, as well as comments on this proposed CDBG project. This public hearing was scheduled and properly advertised **July 13** in the Cowley CourierTraveler.

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Mayor Rogers made a motion to open the public hearing. Commissioner Warren seconded the motion. A voice vote was **unanimous** in favor of the motion. Mayor Rogers declared the motion **approved** and opened the hearing. No one from the public spoke. Mayor Rogers made a motion to close the hearing. Commissioner Gingher seconded the motion. A voice vote was **unanimous** in favor of the motion. Mayor Rogers declared the motion **approved** and closed the hearing.

In addition, the Kansas Department of Commerce requires that CDBG applicants certify their legal authority to apply for funds from the Small Cities CDBG Program as part of their application.

Commissioner Welch made a motion to approve the resolution as presented. Commissioner Gingher seconded the motion. A voice vote was **unanimous** in favor of the motion. Mayor Rogers declared the resolution **approved** and given **Resolution No. 2021-07-3427**.

Finally, Frazer said requests for proposals were sent out to qualified contractors for Certified Grant Administrator, Inspector, Risk Assessor and Lead Inspector services for this project. Those bids were opened and the City Commission can pre-select a contractor. SCKEDD provided the only bid for most of these services, he said. (A contingent contract will need to be approved at a later date.)

### **City Manager's Report on Upcoming Activities**

City Manager Frazer provided the commissioners with the following reminders and updates:

- The City and many of its community partners will be making a virtual presentation to the State of Kansas' **Housing Inter-Agency Committee (HIAC)** from **1 to 2:30 p.m. July 21** as part of their housing rehabilitation work. Presenters will meet at the Water Treatment Facility and present to the committee as a group. Mayor Rogers will participate in this event.
- There will be a **brown bag luncheon** to benefit **Relay for Life** from **11 a.m. to 1 p.m. July 22** at RCB Bank, located at 126 S. Summit St. Cost is \$6 for hamburger, chips and a brownie.
- Visit Ark City will be sponsoring a "**Glow Ball**" tournament starting at **5 p.m. July 24** at Spring Hill Golf Course, located at 3202 N. Summit St. Check-in for this 4-person scramble starts at **4:30 p.m.** for nine holes of golf, while nine holes of "glow golf" will begin at **9 p.m.**
- There will be a **special City Commission study session** at **noon July 27** to discuss the Paris Park Pool study with the Arkansas City Recreation Commission at the Water Treatment Facility, 400 W. Madison Ave. (The commissioners rescheduled the **July 30** study session.)
- The Arkansas City Farm and Art Market will continue its 2021 season from **4 to 6:30 p.m. July 27** and **August 3** at the Wilson Park rotunda. Its season continues through **September**.

### **Adjournment**

Commissioner Warren made a motion to adjourn the meeting. Mayor Rogers seconded the motion.

A voice vote was **unanimous** in favor of the motion. Mayor Rogers declared the meeting adjourned at **5:52 p.m.**

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## THE CITY OF ARKANSAS CITY BOARD OF CITY COMMISSIONERS

\_\_\_\_\_  
Scott Rogers, Mayor

### ATTEST:

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Lesley Shook, City Clerk

### Prepared by:

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Andrew Lawson, Public Information Officer