



City of Arkansas City

CITY COMMISSION MEETING AGENDA

Tuesday, November 16, 2021 at 5:30 PM – City Hall, 118 W. Central Ave., Arkansas City, KS

Please join our meeting from your computer, tablet or smartphone:

<https://global.gotomeeting.com/join/999451517>

You can also dial in using your phone: United States: +1 (408) 650-3123

Access Code: 999-451-517

I. Routine Business

1. Roll Call
2. Opening Prayer and Pledge of Allegiance
3. Additions or Deletions (**Voice Vote**)
4. Approval of the Agenda (**Voice Vote**)

II. Recognition of Visitors

1. Introduce and swear in new Police Officer Adam Utt.

III. Comments from the Audience for Items Not on the Agenda

Per the Kansas Open Meetings Act, the City Commission is not required to entertain any comments from the public during any meeting.

*The following rules **must** be strictly adhered to by all citizens wishing to speak during a virtual/hybrid meeting, **whether they are on the agenda or recognized by the Mayor during the meeting itself**:*

- Each speaker will state his or her name and address before making any comments.
- Each speaker will have three (3) minutes to present his or her comments.
- Comments or questions will be directed only to the City Commission.
- Debate or argument between parties in the audience will not be allowed. **“Logged in” citizens will remain muted during the meeting, unless recognized and called upon specifically by the Mayor.**
- Repeated reiterations by speakers will not be allowed.
- Violations of comment procedure will result in being directed to cease speaking or being muted.

IV. Consent Agenda (Voice Vote)

Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VII: New Business.

1. Approve the November 2, 2021, regular meeting minutes as written.
2. Approve a Resolution authorizing the City to execute a GAAP waiver for the 2022 fiscal year.
3. Approve a Resolution authorizing the transfer of property located at 5th and Washington to Cowley County Community College.

V. New Business

Resolutions for Consideration

1. Consider a Resolution authorizing the City to amend the Employment Agreement with Randy Frazer regarding the term and length of the Employees service as city manager and to provide for a Cost of Living Adjustment (COLA). (**Voice Vote**)
2. Consider a Resolution approving the notice of budget hearing for publication and setting the date for a public hearing at 5:30 p.m. December 7, 2021, to amend the 2021 budget for the City of Arkansas City. (**Voice Vote**)

3. Consider a Resolution approving a contract with Julie Yarmer, Consultant with Freedom Claims Management, Inc., to provide services as a limited agent for the City's health insurance benefit. **(Voice Vote)**

Other Items for Consideration

1. Approve Employee Life Insurance renewal for 2022 plan year. **(Voice Vote)**
2. Approve Employee Health Insurance for 2022 plan year. **(Voice Vote)**
3. Approve Flexible Spending Account administration renewal for 2022 plan year. **(Voice Vote)**

VI. Staff Report Presentations

City Manager's Report on Upcoming Activities

1. City employees appreciation luncheon
2. Business After Hours / Summit Nights
3. Special Traffic Safety Committee meeting
4. CDBG Housing Rehabilitation site visit
5. Thankful Tuesday ceremonial tree lighting
6. City closed Nov. 25-26 for Thanksgiving
7. CDBG Summit Street progress meeting
8. City Commission study session Dec. 3
9. Santa Shops Small / Santa Parade

VII. Communications and Reports

1. City Advisory Board Reports
2. October 2021 Financial Summary

VIII. Adjournment