



TOWN COUNCIL HEARING AND MEETING

1777 N Meadowlark Dr, Apple Valley
Wednesday, December 11, 2024 at 6:00 PM

AGENDA

Notice is given that a meeting of the Town Council of the Town of Apple Valley will be held on **Wednesday, December 11, 2024**, commencing at **6:00 PM** or shortly thereafter at **1777 N Meadowlark Dr, Apple Valley**.

Mayor | Michael Farrar

Council Members | Kevin Sair | Annie Spendlove | Scott Taylor

Please be advised that the meeting will be held electronically and broadcast via Zoom. Persons allowed to comment during the meeting may do so via Zoom. Login to the meeting by visiting:

<https://us02web.zoom.us/j/82661513795>

if the meeting requests a password use 1234

To call into meeting, dial (253) 215 8782 and use Meeting ID 826 6151 3795

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PRAYER

ROLL CALL

DECLARATION OF CONFLICTS OF INTEREST

MAYOR'S TOWN UPDATE

REPORTS, RECOMMENDATIONS, AND ANNOUNCEMENTS

PUBLIC COMMENTS: 3 MINUTES EACH - DISCRETION OF MAYOR FARRAR

PUBLIC HEARING

1. Amend Title 8.10 Burning and Burn Permits, Ordinance O-2024-85.

DISCUSSION AND ACTION

- [2.](#) Ordinance O-2024-85, Amend Title 8.10 Burning and Burn Permits.
- [3.](#) Ordinance O-2024-86, Amend Title 10.10.050 RE Rural Estates Zone.
*Planning Commission recommended approval on December 4, 2024.
- [4.](#) Ordinance O-2024-87, Amend Title 10.07.090 Conditional Use Permit.
*Planning Commission recommended approval on December 4, 2024.
- [5.](#) Resolution-R-2024-41, Appointment of Planning Commission Members.
- [6.](#) Resolution R-2024-42, Appointment of Alternate Planning Commission Member.
- [7.](#) Sunrise Cloud SMART GIS® | Hosting Changes Amendment with Sunrise Engineering.

CONSENT AGENDA

The Consent Portion of the Agenda is approved by one (1) non-debatable motion. If any Council Member wishes to remove an item from the Consent Portion of the agenda, that item becomes the first order of business on the Regular Agenda.

- [8.](#) Disbursement Listing for November 2024.
- [9.](#) Budget Report for Fiscal Year 2025 through November 2024.

[10.](#) Minutes: November 12, 2024.

[11.](#) Minutes: November 13, 2024.

[12.](#) Minutes: November 18, 2024.

[13.](#) Minutes: November 18, 2024 - Events Committee Meeting.

REQUEST FOR A CLOSED SESSION: IF NECESSARY

ADJOURNMENT

CERTIFICATE OF POSTING: I, Jenna Vizcardo, as duly appointed Recorder for the Town of Apple Valley, hereby certify that this Agenda was posted at the Apple Valley Town Hall, the Utah Public Meeting Notice website <http://pmn.utah.gov>, and the Town Website www.applevalleyut.gov.

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL COMMUNITY EVENTS AND MEETINGS

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the Town at 435-877-1190 at least three business days in advance.

**APPLE VALLEY
ORDINANCE O-2024-85**

NOW THEREFORE, be it ordained by the Council of the Apple Valley, in the State of Utah, as follows:

SECTION 1: **AMENDMENT** “8.10.010 General Requirements” of the Apple Valley Municipal Code is hereby *amended* as follows:

A M E N D M E N T

8.10.010 General Requirements

- A. The Apple Valley Fire Chief requires all burn permits to complete the mitigation log.
https://www.applevalleyut.gov/sites/default/files/fileattachments/fire/page/1781/mitigation_log.pdf
- ~~B. The clearing index is 500 or greater. The clearing index is a measure of the atmospheric mixing and wind speed. A clearing index of 500 or less is considered poor atmospheric ventilation.~~
- ~~C.~~ B. An open burn permit application must be completed and a valid permit issued by the county or municipal fire authority (Apple Valley Fire) prior to burning. See instructions and a link to the open burn permit application.
- ~~D.~~ C. Permits may be issued for attainment areas between April 1st and May 31st, between September 15th and October 31st when the clearing index is above 500; and between November 1st and March 31st when the clearing index is above 250. Permits may be issued between March 1 and May 30 and between September 15 and November 15 in the counties of Washington, Kane, San Juan, Iron, Garfield, Beaver, Piute, Wayne, Grand, and Emery.
- ~~E.~~ D. Materials to be burned are thoroughly dry and no trash, rubbish, tires, or oil are included in the material to be burned, used to start fire, or used to keep fires burning.
- ~~F.~~ E. The Apple Valley Fire Chief must be contacted prior to burning (435-877-1194).



APPLE VALLEY FIRE DEPARTMENT MITIGATION LOG

		Fire Dept Use Only	
DATE			
PROPERTY OWNER			
PROPERTY ADDRESS			
MITIGATION WORK PERFORMED			
	TYPE	HOURS	
EQUIPMENT USED			
	NUMBER	HOURS	
PERSONNEL			
Total Number of Hours Spent Burning			

Please turn into Town Office at 1777 N Meadowlark Drive; or,

Email to firedepartment@applevalleyut.gov

SECTION 2: **AMENDMENT** “8.10.020 Permit Criteria” of the Apple Valley Municipal Code is hereby *amended* as follows:

AMENDMENT

8.10.020 Permit Criteria

- A. Prior to completing the open burn permit application, please consider the following:
1. Location and proximity of the proposed burning to any building, other structures, neighbors, or other public areas (parks, schools, businesses, hospital, etc.) that might be impacted by the smoke and emissions from the burn.
 2. Permits may be issued for attainment areas between April 1st and May 31st, between September 15th and October 31st when the clearing index is above 500; and between November 1st and March 31st when the clearing index is above 250. ~~The clearing index must be above 500.~~
 3. Whether there is any practical alternative method for the disposal of the material to be burned.
 4. Methods to minimize emissions and smoke impacts such as clean auxiliary fuel, drying the material prior to ignition, and/or separation for alternative disposal of materials that produce higher levels of emissions and smoke during the combustion process.
 5. For burns of piled material, all piles shall be reasonably dry and free of dirt.
 6. Open burns shall be supervised by a responsible person who shall notify the local fire department and have available, either on-site or by the local fire department, the means to suppress the burn.

SECTION 3: **AMENDMENT** “8.10.030 Permit Application” of the Apple Valley Municipal Code is hereby *amended* as follows:

AMENDMENT

8.10.030 Permit Application

- A. Online Permit Application:
1. Website: [Online Permit Application](#) Be sure to choose Washington County and then Apple Valley.
 2. Applicants statewide are required to complete the open burn permit application prior to igniting an open burn. After the application process is completed, a copy of the application is sent electronically to the county or municipal fire authority having jurisdiction in the area where the open burning will take place.
 3. Though the application process is the same statewide, the Apple Valley Fire Department requires the applicant to contact the Fire Chief at (435) 877-1194 prior to the start of any burning.

4. The open burn permit application program is tied to two items:
 - a. First, it checks to see if there is an active open burn window.
 - b. Second, it checks the clearing index ~~to see if it is forecast to be above 500~~. Permits may be issued for attainment areas between April 1st and May 31st, between September 15th and October 31st when the clearing index is above 500; and between November 1st and March 31st when the clearing index is above 250.
5. If there is not an open burn window, or if the clearing index is forecast to be for attainment areas between April 1st and May 31st, between September 15th and October 31st when the clearing index is above 500; and between November 1st and March 31st when the clearing index is above 250. ~~below 500~~, the program will not allow a person to complete the application. The clearing index is only forecast for a three day period, including the current day. The open burn permit application may be completed up to two days in advance (i.e., Apply on Thursday or Friday if you plan to burn on the weekend).
 - a. A permit applicant shall provide all information requested on the application.
 - b. An open burn permit application is required for each separate burn.
 - c. An open burn permit is valid only on the lands specified in the application and is required to be on site at the time of the burn.
 - d. All materials to be burned must be clearly described and quantified in the application.
 - e. Applicants must be aware of any and all local, State, and federal rules and regulations applicable to their area.
 - f. Open burning may be prohibited in some areas of the state.
6. There are three ways to complete the open burn permit application:
 - a. ONLINE
 - (1) The open burn permit application can be Completed Online. Completing this form online is the easiest and fastest way to complete the open burn permit application. An electronic copy of the application is automatically submitted to the county or municipal fire authority upon completion.
 - b. TELEPHONE
 - (1) An applicant can call the DAQ at (801) 536-4000 and complete the open burn permit application process over the phone. A DAQ inspector will ask the applicant for the required information and complete the application in just a few minutes.
 - c. MAIL
 - (1) A hard copy of the application may be completed and submitted by mail to DAQ for electronic processing. To request a hard copy of the open burn permit application, contact DAQ by phone at (801) 536-4000.
 - (2) Note: It may take up to 14 days from the date of request to receive an open burn permit if a hard copy is submitted for processing.
7. Contact Information

- a. Contact the Division of Air Quality with questions or complaints:
(801) 536-4000
- b. Or visit:
 - (1) Burn Permit Application:
<https://air.utah.gov/OpenBurning/form/index.php>
—Access to the online open burn permit application.
 - (2) Division of Air Quality: <https://deq.utah.gov/division-air-quality> — General Information.
 - (3) National Weather Service Clearing Index:
<https://www.weather.gov/slc/ClearingIndex>.
 - (4) Stationary Source Compliance Electronic Complaint Form:
<https://deq.utah.gov/legacy/compliance/air-quality/stationary-source/complaint-form.htm> — File a complaint.
 - (5) Utah Administrative Code Emissions Standards:
<https://rules.utah.gov/publicat/code/r307/r307-202.htm> — General burning regulations.

SECTION 4: **REPEALER CLAUSE** All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

SECTION 5: **SEVERABILITY CLAUSE** Should any part or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinances a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

SECTION 6: **EFFECTIVE DATE** This Ordinance shall be in full force and effective immediately after the required approval.

PASSED AND ADOPTED BY THE APPLE VALLEY COUNCIL
_____.

	AYE	NAY	ABSENT	ABSTAIN
Mayor Michael Farrar	_____	_____	_____	_____
Council Member Kevin Sair	_____	_____	_____	_____
Council Member Annie Spendlove	_____	_____	_____	_____
Council Member Scott Taylor	_____	_____	_____	_____
Council Member Vacant	_____	_____	_____	_____

Attest

Presiding Officer

Jenna Vizcardo, Town Clerk, Apple Valley

Michael Farrar, Mayor, Apple Valley

**APPLE VALLEY
ORDINANCE O-2024-86**

NOW THEREFORE, be it ordained by the Council of the Apple Valley, in the State of Utah, as follows:

SECTION 1: **AMENDMENT** “10.10.050 RE Rural Estates Zone” of the Apple Valley Land Use is hereby *amended* as follows:

A M E N D M E N T

10.10.050 RE Rural Estates Zone

- A. Purpose: The purpose of this zone is to provide permanent area for small farms, hobby farms and limited agricultural development for personal use.
- B. Permitted uses: Uses permitted in this zone, following the issuance of a building permit for a permanent dwelling, are as follows:
 - 1. Single-family dwellings not less than 800 ~~1,000~~ sq. ft. on the main floor, unless otherwise approved with a Conditional Use Permit (CUP);
 - 2. Accessory buildings and uses;
 - 3. Home occupations;
 - 4. Raising of crops, gardens, and horticulture;
 - 5. Residential facility for persons with a disability (see AVLU 10.28 for supplementary information); permanent residence not required.
 - 6. Residential facility for the elderly (see AVLU 10.28 for supplementary information); permanent residence not required.
 - 7. Churches; permanent residence not required.
 - 8. Public park or playgrounds;
 - 9. The keeping of animals and fowl for family food production, but not for commercial use.
 - 10. Animal Allowances/Restrictions:
 - a. The number of domesticated animals which may be maintained on the property shall be determined on the basis of a point system. No lot shall exceed one hundred (100) points per acre. All Lots will be apportioned 25 points in 0.25 acre increments up to 250 points or 2.5 acres. (e.g., a 1.20 acre lot is allocated 100 points. A 1.25 acre lot is allocated 125 points). After 5 acres, 25 points per 0.25 acre increments up to 500 points or 7.5 acres.
 - b. Type of animal or fowl (number of points per animal), further restrictions:
 - (1) Cow, horse, donkey, mule, or similar large animal, and potbelly pig 25 points each, but not to exceed the maximum of ten (10) large animals per five (5) acres;

- (2) Miniature horses, sheep, goats, or similar medium-size animals, less than 36 inches in height as measured from the withers, (8 points each), but not to exceed the maximum of twenty (20) medium animals per five (5) acres;
 - c. Chickens, ducks, pigeons, doves, rabbits, turkeys, geese, pheasants, and similar small and medium-size fowl are not to exceed twenty thirty (30) per One (1) acre;
 - d. No rooster is permitted on any lot which is less than one (1) acre. Lots 1 acre or larger may have one (1) rooster per thirty (30) chickens.
 - e. Only domestic and farm animals including household dogs and pets shall be kept on any lot with in the Rural Estates Zone.
 - f. Other than domesticated potbelly pigs allowed under AVLU 10.10.050.B.11.b(1), the keeping of any pigs is not allowed in the Rural Estates Zone.
 - g. The following shall be excluded from consideration for the purpose of determining compliance with this section:
 - (1) The unweaned, offspring of a residing animal or fowl, under six (6) months of age.
 - (2) Residents 18 years or younger participating in a 4-H, FFA or similar youth program raising an animal with the intent to sell the animal at auction within twelve (12) months.
 - h. Animals shall be contained in proper pens, coups, corals, pasture, paddock, arena, or similar exercise area on owners property Animal enclosures shall be cleaned regularly, be kept in good repair, give the animals ample room, and offer the animals shelter and shade.
 - i. Noise, safety, pests or smell nuisances that result from improper care of animals or property are strictly prohibited. Property owners must implement a fly mitigation program with deployment of fly traps, fly spray chemicals or fly predators and maintain these devices and methods during the fly season for vector control.
 - j. Violation of AVLU 10.10.050.B.11 is an infraction punishable by fine up to \$750 if violation is not corrected within thirty (30) days of initial notice of violation.
- C. Conditional Uses: Uses requiring a conditional use permit in this zone are as follows:
- 1. Accessory use and buildings before a building permit is issued.
 - 2. Raising of crops, gardens, and horticulture before a building permit is issued.
 - 3. The keeping of animals and fowl for family food production, but not for commercial use before a building permit is issued.
 - 4. Single family dwelling less than 800 sq. ft. on the main floor.
- D. Any use not specifically allowed under permitted uses shall be prohibited unless the planning commission determines the use is substantially the same as a permitted or conditional use as provided in subsection 10-7-180-E4 of this title.
- E. Height Regulations: No building shall be erected to a height greater than thirty-five (35) feet. No accessory building shall be erected to a height greater than twenty-five (25) feet.

F. Minimum Area, Width, and Yard Regulations

District	Area	Lot Width in Feet	Yard Setbacks in Feet for Primary Residence			Square Feet Maximum Size of	Square Feet Maximum Size of	Maximum Building Coverage
	Minimum	Minimum	Front	Side	Rear	Accessory Building	Accessory Building	On lot (see 10.28.240 D)
RE-1.0	1.0 acre	100	25	10	10	4,000	700	50%
RE-2.5	2.5 acres	150	25	25	25	4,500	1,000	50%
RE-5.0	5.0 acres	200	25	25	25	5,000	1,500	50%

** No more than one (1) Primary home on a property.

G. Modifying Regulations:

- a. Shipping containers shall not be stacked unless they are used for an accessory building structure or primary dwelling structure and the exterior is completely covered by an exterior siding that must meet all visual and structural requirements set forth by the building and safety ordinances.
- b. Any accessory building must not exceed 25 feet in height.
- c. All accessory building permits must be accompanied by a building permit for a primary dwelling or be used in conjunction with an existing primary dwelling. An accessory building permit may be issued without a primary dwelling being on the property with a Conditional Use Permit (CUP).
- d. No accessory building shall be occupied or used as any type of living space.
- e. Side Yards: The side yard setback on a "street side" yard shall be the same as a front yard setback. Accessory buildings located at least ten (10) feet away from the main building must have a side or rear property setback of at least ten (10) feet on interior lot lines.
- f. Distance Between Buildings: No two (2) buildings on the same property shall be located closer together than ten (10) feet. No building, structure, or pen/corral/coop/ housing animals or fowl shall be constructed closer than fifty (50) feet to a dwelling unit on an adjacent lot, or thirty (30) feet from property line, whichever is further. Animal enclosures shall be behind the main

- dwelling and shall be no closer than thirty (30) feet to main dwelling.
- g. Prohibited Materials and Storage: No trash, rubbish, weeds, or other combustible material shall be allowed to remain on any lot outside of approved containers in any residential zone. No junk, debris, or junk cars shall be stored or allowed to remain on any lot in any residential zone.
 - h. All lighting shall comply with AVLU 10.26 Outdoor Lighting Ordinance.
 - i. Permitted and conditional uses set forth in this section shall be deemed to include accessory uses and activities that are necessarily and customarily associated with and incidental and subordinate to such uses.
 - (1) Accessory uses shall be subject to the same regulations that apply to permitted and conditional uses in the same zone except as otherwise expressly provided in this title.
 - (2) No accessory use, building, or structure shall be allowed on a lot unless a permitted or conditional use has been established.
 - j. Greater size and height: Notwithstanding the height and size limitations shown in this section, a greater building and accessory height and size may be allowed pursuant to a conditional use permit.
 - k. For additional restrictions and clarifications in this zone, see AVLU 10.28 Supplementary and Qualifying Regulations for Land Use and Building.
 - l. All street, drainage, utility and other public improvements shall be installed as required by the applicable town ordinances, standards and regulations. However, upon recommendation by the Planning Commission and approval of the Town Council based upon good cause shown, the requirements for the installation of dry sewer, curb, gutter and asphalt may be waived or delayed, as the Town Council, in its discretion, may determine.
 - m. On large lots 2.5 Acre and larger the minimum lot size may be smaller than required, by the amount needed for road dedications.

SECTION 2: REPEALER CLAUSE All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

SECTION 3: SEVERABILITY CLAUSE Should any part or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinances a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

SECTION 4: EFFECTIVE DATE This Ordinance shall be in full force and effective immediately after the required approval.

PASSED AND ADOPTED BY THE APPLE VALLEY COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Mayor Michael Farrar	_____	_____	_____	_____
Council Member Kevin Sair	_____	_____	_____	_____
Council Member Annie Spendlove	_____	_____	_____	_____
Council Member Scott Taylor	_____	_____	_____	_____
Council Member Vacant	_____	_____	_____	_____

Attest

Presiding Officer

Jenna Vizcardo, Town Clerk, Apple Valley

Michael Farrar, Mayor, Apple Valley

**APPLE VALLEY
ORDINANCE O-2024-87**

NOW THEREFORE, be it ordained by the Council of the Apple Valley, in the State of Utah, as follows:

SECTION 1: **AMENDMENT** “10.07.090 Conditional Use Permit” of the Apple Valley Land Use is hereby *amended* as follows:

A M E N D M E N T

10.07.090 Conditional Use Permit

A. *Purpose.* The purpose of this chapter is to establish standards for certain land uses which, because of their unique characteristics or potential impacts on the town, surrounding residential neighborhoods, or other adjacent land uses, may not be compatible in some areas or may be compatible only if certain conditions are required which mitigate or eliminate the detrimental impacts. The standards for the issuance of a conditional use permit are established to ensure compatibility with surrounding land uses, conformity with the Apple Valley general plan, consistency with the characteristics and purposes stated for the zone, and protection, preservation and promotion of the public interest, health, safety, convenience, comfort, prosperity and general welfare.

B. *Authority.*

1. The Planning Commission is authorized to issue conditional use permits for the following uses :

Animal specialties.

Animals and fowl for recreation and family food production.

Clubhouse.

Sales or registration office.

On-site manager dwelling.

Kennel.

Assisted living facility.

Greater heights than permitted by this Code.

Greater or smaller size than permitted by this Code.

Greater heights accessory buildings than permitted by this Code.

Greater size accessory buildings than permitted by this Code.

Metal building in commercial and residential zones.

Public stable.

Reception center.

Recreation and entertainment, outdoor.

Short Term Vacation Rental Business License.

C. Permit Required. An approved conditional use permit shall be required for each conditional use listed in this title. No building permit or other permit or license shall be issued for a use requiring conditional use approval until a conditional use permit shall first have been approved by the planning commission.

D. Initiation. A property owner, or the owner's agent, may request a conditional use permit as provided in subsection E 1 of this section.

E. Procedure. An application for a conditional use permit shall be considered and processed as provided in this subsection.

1. A complete application shall be submitted to the office of the Zoning Administrator in a form established by the administrator along with any fee established by the Town's schedule of fees. The application shall include at least the following information:

- a. The name, address and telephone number of the applicant and the applicant's agent, if any;
- b. The address and parcel identification of the subject property;
- c. The zone, zone boundaries and present use of the subject property;
- d. A description of the proposed conditional use;
- e. A plot plan showing the following:
 - (1) Applicant's name;
 - (2) Site address;

- (3) Property boundaries and dimensions;
 - (4) Layout of existing and proposed buildings, parking, landscaping, and utilities; and
 - (5) Adjoining property lines and uses within 100 feet of the subject property;
- f. Traffic impact analysis, if required by the Town Engineer or the Planning Commission;
 - g. A statement by the applicant demonstrating how the conditional use permit request meets the approval standards for the conditional use desired; and
 - h. Such other and further information or documentation as the Zoning Administrator may deem necessary for proper consideration and disposition of a particular application.
2. After the application is determined to be complete, the Zoning Administrator shall schedule a public meeting before the Planning Commission as provided in [section 10.07.040](#) of this chapter or shall review the application to determine if it meets the standards for an administrative conditional use permit.
 3. A staff report evaluating the application shall be prepared by the Zoning Administrator for a conditional use permit that will be reviewed by the Planning Commission.
 4. The Planning Commission shall hold a public meeting and shall thereafter approve, approve with conditions, or deny the application pursuant to the standards set forth in subsection F of this section. A conditional use shall be approved if reasonable conditions are proposed or can be imposed to mitigate the reasonably anticipated detrimental effects of the proposed use in accordance with applicable standards. If the reasonably anticipated detrimental effects of a proposed conditional use cannot be substantially mitigated by the proposal or the imposition of reasonable conditions to achieve compliance with the applicable standards, the conditional use may be denied.
 5. After the Planning Commission or Zoning Administrator makes a decision, the Zoning Administrator shall give the applicant written notice of the decision.
 6. A record of all conditional use permits shall be maintained in the office of the Zoning Administrator.

F. *Approval standards.* The following standards shall apply to the issuance of a conditional use permit:

1. A conditional use permit may be issued only when the proposed use is shown as conditional in the zone where the conditional use will be located, or by another provision of this title.
2. Standards for each use must be reviewed. Specific standards are set forth for each use in subsections E2a through E2h of this section:

a. *Standards for a reception center.*

- (1) Hours of operation must be compatible with adjoining uses and comply with Town noise regulations.
- (2) Parking must be provided.
- (3) The use of on street parking to provide up to 40 percent of the required parking may be permitted if adjoining uses are not residential uses and the street is fully improved.
- (4) The center must have an approved site plan.
- (5) If beer, wine, or other alcoholic beverages are served, the center must be licensed by the state alcohol control board.

b. *Standards for an agricultural industry.*

- (1) Adequate fencing and/or enclosures must be provided to ensure animals and fowl are confined safely and in conformance with acceptable animal husbandry standards.
- (2) Applicant must provide a plan for how manure will be handled to prevent it becoming a nuisance and must follow the plan.
- (3) Evidence must be provided on how the applicant will maintain control of flies and vermin.
- (4) Animal enclosures used for intensive animal feeding operations must be at least 25 feet from any adjacent parcel that, at the time the applicant first seeks the conditional use, is zoned residential or residential-agricultural pursuant to chapters 13 or 14 of this title.

G. *Appeal of decision.* Any person adversely affected by a decision of the Planning Commission regarding the transfer, issuance, or denial of a conditional use permit may appeal such decision to the Appeals Board by filing written notice

of appeal stating the grounds therefor within 14 days from the date of such decision.

H. *Appeal of decision by Zoning Administrator.* Any decision of the Zoning Administrator regarding the issuance or denial of a conditional use permit, shall, upon request by the applicant within ten days after a determination by the Zoning Administrator, be submitted for a de novo review and decision by the Planning Commission at their next available meeting.

I. *Effect of approval.* A conditional use permit shall not relieve an applicant from obtaining any other authorization or permit required under this title or any other title of this Code.

1. A conditional use permit may be transferred so long as the use conducted thereunder conforms to the terms of the permit.
2. Unless otherwise specified by the Planning Commission and subject to the provisions relating to amendment, revocation or expiration of a conditional use permit, a conditional use permit shall be of indefinite duration and shall run with the land.

J. *Amendment.* The procedure for amending any conditional use permit shall be the same as the original procedure set forth in this section.

K. *Revocation.* A conditional use permit may be revoked as provided in [section 10.20.100](#) of this title.

1. In addition to the grounds set forth in [section 10.20.100](#) of this title, any of the following shall be grounds for revocation:
 - a. The use for which a permit was granted has ceased for one year or more;
 - b. The holder or user of a permit has failed to comply with the conditions of approval or any Town, state, or federal law governing the conduct of the use;
 - c. The holder or user of the permit has failed to construct or maintain the site as shown on the approved site plan, map, or other approval materials; or
 - d. The operation of the use or the character of the site has been found to be a nuisance or a public nuisance by a court of competent jurisdiction in any civil or criminal proceeding.
2. No conditional use permit shall be revoked against the wishes of the holder or user of the permit without first giving such person an opportunity to

appear before the Planning Commission and show cause as to why the permit should not be revoked or the conditions amended. Revocation of a permit shall not limit the Town's ability to initiate or complete other legal proceedings against the holder or user of the permit.

L. *Expiration.* A conditional use permit shall expire and have no further force or effect if the building, activity, construction, or occupancy authorized by the permit is not commenced within one year after approval.

SECTION 2: REPEALER CLAUSE All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

SECTION 3: SEVERABILITY CLAUSE Should any part or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinances a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

SECTION 4: EFFECTIVE DATE This Ordinance shall be in full force and effective immediately after the required approval.

PASSED AND ADOPTED BY THE APPLE VALLEY COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Mayor Michael Farrar	_____	_____	_____	_____
Council Member Kevin Sair	_____	_____	_____	_____
Council Member Annie Spendlove	_____	_____	_____	_____
Council Member Scott Taylor	_____	_____	_____	_____
Council Member Vacant	_____	_____	_____	_____

Attest

Presiding Officer

Jenna Vizcardo, Town Clerk, Apple Valley

Michael Farrar, Mayor, Apple Valley

TOWN OF APPLE VALLEY

RESOLUTION R-2024-41

APPOINTMENT OF PLANNING COMMISSION MEMBERS

WHEREAS, the Town of Apple Valley, by ordinance (Ordinance No. 2004-2-0), established a Planning Commission, requiring the mayor, with the advice and consent of the town council, to appoint regular members to the Planning Commission; and

WHEREAS, the current Planning Commission members’ terms expire on January 6, 2025; and

WHEREAS, one Planning Commission vacancy exists due to the resignation of Becky Wood; and

WHEREAS, Mayor Michael Lee Farrar, with the Town Council, has nominated Lee Fralish, Richard Palmer, Garth Hood, and Stewart Riding for appointment as regular members of the Planning Commission;

NOW, THEREFORE, at a meeting of the legislative body of the Town of Apple Valley, Utah, duly called, noticed, and held on the 11th day of December 2024, and upon motion duly made and seconded,

BE IT RESOLVED AS FOLLOWS:

- 1. **Appointments:**
Lee Fralish, Richard Palmer, Garth Hood, and Stewart Riding are hereby appointed as regular members of the Town of Apple Valley Planning Commission for a term of three (3) years, set to expire on Monday, January 4, 2028.
- 2. **Effective Date:**
This Resolution shall take full force and effect on December 11, 2024.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF APPLE VALLEY, UTAH, THIS 11TH DAY OF DECEMBER 2024.

PRESIDING OFFICER

Michael Lee Farrar, Mayor

ATTEST:

Jenna Vizcardo, Town Recorder

	AYE	NAY	ABSENT	ABSTAIN
Mayor Michael Farrar	_____	_____	_____	_____
Council Member Kevin Sair	_____	_____	_____	_____
Council Member Annie Spendlove	_____	_____	_____	_____
Council Member Scott Taylor	_____	_____	_____	_____
Council Member Vacant	_____	_____	_____	_____

TOWN OF APPLE VALLEY

RESOLUTION R-2024-42

APPOINTMENT OF ALTERNATE PLANNING COMMISSION MEMBER

WHEREAS, the Town of Apple Valley by ordinance (Ordinance No. 2004-2-0) established a Planning Commission, which requires the mayor, with the advice and consent of the town council, to appoint alternate members of the Planning Commission; and

WHEREAS, an alternate planning commission member vacancy exists; and

WHEREAS, Mayor Michael Lee Farrar along with the Town Council has nominated Kael Hirschi for the appointment to the Planning Commission as an alternate member.

NOW, THEREFORE, at a meeting of the legislative body of the Town of Apple Valley, Utah, duly called, noticed, and held on the 11th day of December 2024, and upon motion duly made and seconded,

BE IT RESOLVED AS FOLLOWS:

Kael Hirschi is appointed as alternate member of the Town of Apple Valley Planning Commission whose 2-year term will expire on Monday, January 4, 2027;

EFFECTIVE DATE: This Resolution shall be in full force and effect from December 11, 2024.

PRESIDING OFFICER

Michael Lee Farrar, Mayor

ATTEST:

Jenna Vizcardo, Town Recorder

	AYE	NAY	ABSENT	ABSTAIN
Mayor Michael Farrar	_____	_____	_____	_____
Council Member Kevin Sair	_____	_____	_____	_____
Council Member Annie Spendlove	_____	_____	_____	_____
Council Member Scott Taylor	_____	_____	_____	_____
Council Member Vacant	_____	_____	_____	_____

December 5, 2024

Town of Apple Valley
1777 North Meadowlark Drive
Apple Valley, UT 84737

Attn: Mike Farrar, Mayor

RE: Town of Apple Valley
Sunrise Cloud SMART GIS®| Hosting & Licensing Agreement Changes

Dear Mike,

As GIS technology continues to advance, GIS platforms and licensing agreements have periodic need to adapt. Esri is ending their Application Service Provider (ASP) License option by the end of this year. This will change the way we can offer GIS Software as Service (SaaS) products and licenses. In summary, customers will now purchase their own license directly from Esri (for those who have not already), and Sunrise will continue to administer the same Sunrise Cloud SMART GIS® services through the customer's hosting platform of ArcGIS Online.

GROWTH IN NEW GIS OPPORTUNITIES

These changes will bring on added GIS possibilities for our customers. Sunrise will now be able to offer additional functionality using the same GIS you have built over the years. This can include:

- Faster and more reliable access to your GIS on desktop browsers, mobile devices, and tablets
- Greater collaboration and productivity in the field using the Workforce application
- Form and report automation for inspections or other uses
- Email and text notifications when attribute changes occur
- Improved field collection using Field Maps and smart forms
- Project management dashboards to monitor daily operations
- Tighter data security
- Increased internal department sharing capabilities

Our GIS Team desires to help the Town of Apple Valley understand what additional capabilities are available to you. We would be happy to meet and discuss any questions, concerns, or GIS goals you may have.

SUMMARY

Sunrise Cloud SMART GIS® has become a recognized trademark of exceptional service, innovation, and dependability allowing us to put the best tools in the hands of those we serve. It has been our pleasure to host your GIS over the last few years and to watch it grow and flourish.

Please find the attached amendment to accomplish the modifications described above. With these new changes in place, we are ready to assist in future possibilities! We look forward to our continued relationship!

Sincerely,



Dustyn W. Shaffer, P.E.
Service Center Manager
Sunrise Engineering, LLC

AMENDMENT NO. 1

To the Stormwater, Public Safety, Parks & Trails, and Roads/Streets Master Planning Work
Release 2019-1, signed July 15, 2019

In reference to Work Release 2019-1, by and between Town of Apple Valley referred to herein as Owner and Sunrise Engineering, LLC referred to herein as Sunrise, is hereby amended as noted:

JUSTIFICATION

GIS HOSTING CHANGES

Currently, Sunrise is hosting Owner's GIS data through an enterprise server partnership Sunrise has with Esri. To adhere to the new Esri licensing agreements, Owner's data is required to be migrated to Esri's hosting platform, ArcGIS Online. Sunrise will coordinate with Esri to facilitate the transition, so Owner's GIS doesn't experience downtime of current operations or adversely change the overall look and feel of Owner's GIS. This process will include the following:

1. Communicate and explain the process. Sunrise will keep Owner informed with each system Sunrise migrates including when the change will occur, how long the process will require, issues that may impact Owner's system (we do not expect any), and possible mitigation or improvements to Owner's GIS.
2. Coordinate with Esri on the number of licenses that will need to be added to your ArcGIS Online organization account as user types.
3. Transition one system at a time if you have multiple systems such as water, sewer, and zoning.
4. Build each component of Owner's GIS in the same manner as existing GIS. Owner's web applications will have the same look with the same tools.
5. Provide a high level of quality control after each system has been brought over to the new hosting platform. Sunrise will compare existing setups to new setups, making sure they are identical.
6. Offer adequate time for Owner to test the different components of Owner's GIS to make sure things are operating as expected on the user end.

ARCGIS ONLINE & ESRI'S NEW LICENSING TERMS

With these changes, there is a need to also restructure the annual fees to distinguish what the new licensing terms entail.

Sunrise has negotiated an agreement with Esri for this migration only, to purchase on behalf of Owner the user types (formally known as editors and viewer licenses) that would equate to the number of current licenses you have with Sunrise Cloud SMART GIS®. Esri will provide a quote directly to Owner for continued use of ArcGIS Online that will be paid directly to Esri in subsequent years. Owner will reimburse Sunrise for this purchase until the negotiated term ends.

SUNRISE CLOUD SMART GIS® NEW ADMINISTRATIVE TERMS & FEES

Sunrise Cloud SMART GIS® will continue to provide the same support to Owner's GIS, but through the ArcGIS Online/Esri platform. Previously, Owner's GIS licensing fee was included in the Sunrise Cloud SMART GIS® annual user fee. Moving forward, Sunrise will continue charging an annual administrative fee, but the licensing amount paid directly to Esri will be removed. This service includes continued administration of user types, groups, roles, sharing privileges, and other organizational settings within ArcGIS Online on an ongoing basis throughout the year.

Sunrise will also assist in setting up the ability to back up hosted feature services and web maps within the ArcGIS Online portal. The frequency of such backups will be defined by Owner. ArcGIS Online does not have this back up capability.

The table below shows the current licensing you have with Sunrise Cloud SMART GIS® and how that equates to the new ArcGIS Online User Type licensing.

Previous Licensing Fee Breakdown			New Licensing Fee Breakdown (ESRI)		
Sunrise Cloud SMART GIS® Licenses			ArcGIS Online User Types		
Quantity	License Type	Fee	Quantity	User Type	Fee
1	Editor	\$800	1	*Creator	\$700
Previous Total		\$800	New Total to ESRI		\$700

**The Creator is a foundational user type. Every subscription requires at least one foundational user type.*

Sunrise Cloud SMART GIS® Administrative Services	\$400
New Overall Annual Total	\$1,100

Based on the changes to the hosting platform and licensing fees as outlined, starting January 1, 2025, Owner agrees to pay \$400 for Sunrise Cloud SMART GIS® Administrative Services on an annual basis every January.

IN WITNESS WHEREOF, the parties hereto have executed, by their duly authorized officials, this Amendment 1 on the dates indicated below:

OWNER: Town of Apple Valley

SUNRISE: Sunrise Engineering, LLC

By: _____

By: _____ 

Name: _____ Mike Farrar

Name: _____ Dustyn Shaffer, P.E.

Title: _____ Mayor

Title: _____ Service Center Manager

Date: _____

Date: _____ 12/05/2024

**Town of Apple Valley
Disbursement Listing
SBSU Operating - 11/01/2024 to 11/30/2024**

Payee Name	Reference Number	Payment Date	Payment Amount	Void Date	Void Amount	Source
Payroll	1101241200	11/01/2024	\$1,910.73			Paycheck
Payroll	1101241200	11/01/2024	\$6,346.85			Paycheck
Fralish, Lee W	5977	11/01/2024	\$46.17			Paycheck
Robertson, Robert Allen	5978	11/01/2024	\$199.70			Paycheck
Basic American Supply	BAS11012024	11/01/2024	\$72.18			Purchasing
Internal Revenue Service	EFTPS1101202	11/01/2024	\$1,826.82			Payroll
Utah Retirement Systems	URS11012024	11/01/2024	\$1,267.96			Payroll
USPS	USPS11012024	11/01/2024	\$146.00			Purchasing
Google LLC	G11042024	11/04/2024	\$288.00			Purchasing
Superior Technical Solutions LLC	STS11042024	11/04/2024	\$653.00			Purchasing
Amazon Capital Services	5980	11/05/2024	\$6,680.89			Purchasing
Arizona Strip Landfill Corporation	5981	11/05/2024	\$100.00			Purchasing
Farrar, CPA	5982	11/05/2024	\$2,250.00			Purchasing
James R Weeks	5983	11/05/2024	\$725.00			Purchasing
Knight, Norman	5984	11/05/2024	\$30.39			Purchasing
Revco Leasing	5985	11/05/2024	\$302.51			Purchasing
Scholzen Products	5986	11/05/2024	\$1,314.67			Purchasing
Shums Coda	5987	11/05/2024	\$2,732.50			Purchasing
Tink's Napa Superior Auto Parts	5988	11/05/2024	\$65.48			Purchasing
Chase Paymentech	C11042024	11/05/2024	\$477.43			Purchasing
EBay	EBay11052024	11/05/2024		11/05/2024	\$11.70	Purchasing
XPress Bill Pay	XBP11052024	11/05/2024	\$337.84			Purchasing
Big Plains Water SSD	5989	11/14/2024	\$87,958.14			Purchasing
Birch Systems Inc.	5993	11/14/2024	\$505.00			Purchasing
Buck's Ace Hardware	5994	11/14/2024	\$15.96			Purchasing
Cancinos, Zoila A	5995	11/14/2024	\$200.00			Purchasing
Snow Caldwell Beckstrom& Wilbanks, P	5996	11/14/2024	\$10,232.50			Purchasing
South Central Communications	5997	11/14/2024	\$452.69			Purchasing
Town of Apple Valley	5998	11/14/2024	\$966.41			Purchasing
Payroll	1115241200	11/15/2024	\$7,862.32			Paycheck
Internal Revenue Service	EFTPS1115202	11/15/2024	\$1,741.46			Payroll
Utah Retirement Systems	URS11152024	11/15/2024	\$1,478.11			Payroll
Henry Schein	5999	11/18/2024	\$98.19			Purchasing
LN Curtis and sons	6000	11/18/2024	\$247.81			Purchasing
Municipal Emergency Services, Inc.	6001	11/18/2024	\$7,641.52			Purchasing
Witmer Public Safety Group INC.	6002	11/18/2024		11/18/2024	\$600.65	Purchasing
Home Depot	HD11182024	11/18/2024	\$585.34			Purchasing
Rocky Mountain Power	RMP11152024	11/18/2024	\$335.77			Purchasing
Zoom Video Communications Inc.	Z11192024	11/19/2024	\$15.99			Purchasing
Snow Caldwell Beckstrom& Wilbanks, P	6003	11/20/2024	\$2,847.50			Purchasing
Turner Auto & Towing	6004	11/20/2024	\$1,475.40			Purchasing
Washington County Solid Waste	6005	11/20/2024	\$5,299.45			Purchasing
Birch Systems Inc.	6006	11/22/2024	\$2,045.00			Purchasing
Gannett Nevada-Utah LocalIQ	6007	11/22/2024	\$59.58			Purchasing
Sunrise Engineering Inc.	6008	11/22/2024	\$805.00			Purchasing
Adobe	A11262024	11/26/2024	\$191.88			Purchasing
Witmer Public Safety Group INC.	6002	11/27/2024	\$600.65			Purchasing
Buck's Ace Hardware	6010	11/27/2024	\$323.32			Purchasing
Farrar, CPA	6011	11/27/2024	\$1,200.00			Purchasing
Tink's Napa Superior Auto Parts	6012	11/27/2024	\$47.80			Purchasing
Utah Municipal Clerks Association	6013	11/27/2024	\$180.00			Purchasing
Adventure Bound Offroad, LLC	6014	11/27/2024	\$2,755.53			Purchasing
Payroll	1129241200	11/29/2024	\$9,248.12			Paycheck
Fralish, Lee W	6009	11/29/2024	\$46.17			Paycheck
Internal Revenue Service	EFTPS1129202	11/29/2024	\$1,992.32			Payroll
Great Western Building Systems LLC	GWB11292024	11/29/2024	\$16,535.25			Purchasing
Utah Retirement Systems	URS11292024	11/29/2024	\$1,782.45			Payroll
USPS	USPS11292024	11/29/2024	\$292.00			Purchasing
			\$195,838.75		\$612.35	

**Town of Apple Valley
Disbursement Listing
SBSU Fire - 11/01/2024 to 11/30/2024**

Payee Name	Reference Number	Payment Date	Payment Amount	Void Date	Void Amount	Source
EBay	Ebay11052024	11/05/2024	\$11.70			Purchasing
Get Trained Utah	GTU11062024	11/08/2024	\$0.00			Purchasing
Tri Air Testing	TAT11142024	11/14/2024	\$366.00			Purchasing
Witmer Public Safety Group INC.	WPSG1127202	11/14/2024	\$600.65			Purchasing
The UPS Store	UPS11212024	11/21/2024	\$16.80			Purchasing
Palmer Electric Motors and Pumps	PEMP11252024	11/25/2024	\$2,156.43			Purchasing
			\$3,151.58		\$0.00	

Town of Apple Valley
Operational Budget Report
10 General Fund - 07/01/2024 to 11/30/2024
41.67% of the fiscal year has expired

Item 9.

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
Change In Net Position					
Revenue:					
Taxes					
3110 General Property Taxes-Current	4,007.56	8,440.15	19,858.48	160,000.00	12.41%
3130 General Sales and Use Taxes	34,364.80	18,275.88	87,344.59	175,000.00	49.91%
3140 Energy and Communication Taxes	13,329.34	3,626.69	22,830.89	40,000.00	57.08%
3150 RAP Tax	4,629.18	1,577.21	6,792.31	18,000.00	37.74%
3160 Transient Taxes	3,567.74	2,093.19	10,842.45	18,000.00	60.24%
3180 Fuel Tax Refund	3.08	0.00	0.00	0.00	0.00%
3190 Highway/Transit Tax	3,863.86	1,717.46	8,303.37	17,100.00	48.56%
Total Taxes	63,765.56	35,730.58	155,972.09	428,100.00	36.43%
Licenses and permits					
3210 Business Licenses	2,713.50	3,118.00	7,668.00	10,500.00	73.03%
3221 Building Permits-Fee	21,169.63	3,015.39	13,590.80	45,000.00	30.20%
3222 Building Permits-Non Surcharge	3,640.74	753.85	3,825.32	7,750.00	49.36%
3224 Building Permits Surcharge	28.94	4.52	28.30	450.00	6.29%
3225 Animal Licenses	260.00	20.00	80.00	800.00	10.00%
Total Licenses and permits	27,812.81	6,911.76	25,192.42	64,500.00	39.06%
Intergovernmental revenue					
3356 Class "C" Road Allotment	42,791.27	0.00	45,707.86	112,000.00	40.81%
3358 Liquor Control Profits	0.00	0.00	0.00	1,100.00	0.00%
Total Intergovernmental revenue	42,791.27	0.00	45,707.86	113,100.00	40.41%
Charges for services					
3230 Special Event Permit	150.00	0.00	1,550.00	1,000.00	155.00%
3410 Clerical Services	80.54	0.00	47.50	400.00	11.88%
3416 Other Interdepartmental Charges	5,622.16	10,000.00	25,000.00	60,000.00	41.67%
3431 Zoning and Subdivision Fees	10,660.00	800.00	4,800.00	20,000.00	24.00%
3440 Solid Waste	25,195.99	5,342.85	26,518.95	61,000.00	43.47%
3440.5 Paperless Bill Credit	0.00	(355.50)	(678.00)	0.00	0.00%
3441 Storm Drainage	20,783.92	4,253.67	21,144.00	49,000.00	43.15%
3461 GRAMA Requests	115.00	0.00	0.00	100.00	0.00%
3470 Park and Recreation Fees	0.00	0.00	0.00	100.00	0.00%
3481 Sale of Cemetery Lots	300.00	0.00	0.00	0.00	0.00%
3482 Cemetery Perpetual Care	300.00	0.00	0.00	0.00	0.00%
3615 Late Charges/Other Fees	389.10	(25.66)	687.05	1,000.00	68.71%
Total Charges for services	63,596.71	20,015.36	79,069.50	192,600.00	41.05%
Fines and forfeitures					
3510 Fines	1,185.15	0.00	2,397.89	5,000.00	47.96%
Total Fines and forfeitures	1,185.15	0.00	2,397.89	5,000.00	47.96%
Interest					
3610 Interest Earnings	18,778.46	4,652.33	25,499.45	42,200.00	60.43%
Total Interest	18,778.46	4,652.33	25,499.45	42,200.00	60.43%
Miscellaneous revenue					
3640 Sale of Capital Assets	7,500.00	0.00	0.00	0.00	0.00%
3690 Sundry Revenue	2,644.50	(757.04)	2,679.93	5,000.00	53.60%
3692 Fire Department Fundraisers/Donations	90.00	0.00	0.00	0.00	0.00%
3801.1 Impact fees - Fire	22,372.00	844.00	2,532.00	6,800.00	37.24%
3801.3 Impact fees - Roadways	76,180.00	2,660.00	7,980.00	24,600.00	32.44%
3801.6 Impact fees - Storm Water	80,441.59	13,390.07	29,204.21	31,000.00	94.21%
3801.7 Impact fees - Parks, Trails, OS	18,295.00	725.00	2,175.00	6,600.00	32.95%
Total Miscellaneous revenue	207,523.09	16,862.03	44,571.14	74,000.00	60.23%
Total Revenue:	425,453.05	84,172.06	378,410.35	919,500.00	41.15%
Expenditures:					
General government					
Council					
4111.110 Council/PC Salaries and Wages	8,025.00	750.00	4,029.99	13,000.00	31.00%
4111.130 Council/PC Employee benefits	658.30	78.14	520.91	1,000.00	52.09%
4111.210 Council/PC Travel Reimbursement	0.00	0.00	0.00	1,000.00	0.00%
4111.220 Council/PC Training	0.00	0.00	0.00	1,000.00	0.00%
Total Council	8,683.30	828.14	4,550.90	16,000.00	28.44%
Administrative					
4141.110 Admin Salaries and Wages	40,457.38	8,398.44	47,771.86	99,000.00	48.25%

Town of Apple Valley
Operational Budget Report
10 General Fund - 07/01/2024 to 11/30/2024
41.67% of the fiscal year has expired

Item 9.

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
4141.130 Admin Employee Benefits	5,194.89	1,264.41	7,459.43	17,100.00	43.62%
4141.140 Admin Employee Retirement - GASB 68	1,660.65	871.46	5,034.11	7,000.00	71.92%
4141.210 Admin Dues, Subs & Memberships	2,867.25	371.88	6,265.47	8,000.00	78.32%
4141.220 Admin Public Notices	0.00	59.58	59.58	100.00	59.58%
4141.230 Admin Training	0.00	0.00	325.00	1,000.00	32.50%
4141.240 Admin Office/Administrative Expense	5,178.65	1,119.26	5,821.12	8,000.00	72.76%
4141.250 Admin Equipment Expenses	6,898.90	955.51	7,364.69	10,000.00	73.65%
4141.260 Admin Building & Ground Maintenance	5,607.62	2,117.81	3,195.83	4,500.00	71.02%
4141.270 Admin Utilities	1,715.06	1,302.18	9,437.83	7,600.00	124.18%
4141.280 Admin Telephone and Internet	2,216.79	452.69	2,258.04	8,100.00	27.88%
4141.290 Admin Postage	1,329.65	438.00	1,333.36	3,700.00	36.04%
4141.320 Admin Engineering Fees	3,859.75	(80.00)	527.50	3,500.00	15.07%
4141.330 Admin Legal Fees	18,148.97	0.00	27,620.50	50,000.00	55.24%
4141.340 Admin Accounting & Auditing	9,793.75	3,450.00	6,825.00	20,000.00	34.13%
4141.350 Admin Building/Zoning/Planning Fees	13,566.25	2,481.50	12,309.55	30,000.00	41.03%
4141.390 Admin Bank Service Charges	0.00	0.00	65.00	200.00	32.50%
4141.410 Admin Insurance	12,703.16	0.00	14,772.81	16,000.00	92.33%
4141.490 Admin Travel Reimbursements	407.86	29.28	1,397.32	1,500.00	93.15%
4141.500 Admin Weed Abatement	508.00	0.00	0.00	1,500.00	0.00%
4141.610 Bad Debt Expense	15.98	0.00	(20.00)	250.00	-8.00%
4141.740 Admin Capital Outlay	1,860.19	0.00	0.00	0.00	0.00%
4170 Elections	1,296.00	0.00	0.00	1,500.00	0.00%
Total Administrative	135,286.75	23,232.00	159,824.00	298,550.00	53.53%
Total General government	143,970.05	24,060.14	164,374.90	314,550.00	52.26%
Public safety					
Police					
4210.110 Police Salaries & Wages/Contract	3,750.00	0.00	3,750.00	15,000.00	25.00%
4253.250 Animal Control Supplies	0.00	0.00	0.00	100.00	0.00%
Total Police	3,750.00	0.00	3,750.00	15,100.00	24.83%
Fire					
4220.110 Fire Salaries & Wages	21,259.66	4,368.83	26,604.54	67,200.00	39.59%
4220.130 Fire Employee Benefits	1,740.06	334.20	2,144.08	5,600.00	38.29%
4220.135 Fire Employee Retirement - GASB 68	3,480.14	795.82	4,402.97	8,100.00	54.36%
4220.150 Fire Contract Expense	0.00	0.00	2,328.00	8,000.00	29.10%
4220.210 Fire Dues, Subscriptions & Memberships	0.00	0.00	285.00	1,200.00	23.75%
4220.230 Fire Travel, Mileage & Cell	250.00	50.00	578.99	600.00	96.50%
4220.240 Fire Office & Other Expenses	447.78	538.60	1,756.19	500.00	351.24%
4220.250 Fire Equipment Maintenance & Repairs	1,705.99	797.20	5,254.07	11,000.00	47.76%
4220.255 Fire Improvements	0.00	0.00	1,260.00	0.00	0.00%
4220.260 Fire Rent Expense	0.00	0.00	0.00	6,000.00	0.00%
4220.360 Fire Training	150.00	0.00	556.33	2,100.00	26.49%
4220.450 Fire Small Equip/Supplies	13,711.78	2,770.24	5,767.06	15,000.00	38.45%
4220.455 EMS Medical Supplies	0.00	0.00	1,142.70	0.00	0.00%
4220.460 Fire Supplies-Fundraisers	130.59	600.65	600.65	500.00	120.13%
4220.465 Fire Gear	2,457.88	8,842.82	8,842.82	23,000.00	38.45%
4220.480 Fire Mitigation MOU Expenditures	0.00	0.00	0.00	15,000.00	0.00%
4220.560 Fire Equipment Fuel	4,649.96	0.00	1,244.50	4,000.00	31.11%
4220.740 Fire Capital Outlay	0.00	16,535.25	16,535.25	0.00	0.00%
Total Fire	49,983.84	35,633.61	79,303.15	167,800.00	47.26%
Total Public safety	53,733.84	35,633.61	83,053.15	182,900.00	45.41%
Highways and public improvements					
Highways					
4410.110 Road Wages and Contract Labor	1,244.00	602.50	1,586.50	15,200.00	10.44%
4410.130 Road Employee Benefits	95.88	45.85	121.14	200.00	60.57%
4410.275 Road Improvements	0.00	0.00	850.00	0.00	0.00%
4410.450 Road Department Supplies	7,134.63	339.94	339.94	30,000.00	1.13%
4410.560 Road Equipment Fuel	1,421.61	0.00	0.00	2,000.00	0.00%
4410.810 Road Principal	35,000.00	0.00	36,000.00	36,000.00	100.00%
4410.820 Road Interest	28,121.65	0.00	27,243.41	27,275.00	99.88%
4415.110 Public Works Wages and Contract Labor	18,945.75	6,017.50	26,839.50	30,300.00	88.58%
4415.130 Public Works Employee Benefits	1,516.20	458.00	2,370.87	0.00	0.00%
4415.140 Public Works Employee Retirement - GASB 68	1,545.53	736.69	736.69	0.00	0.00%
4415.450 Public Works Supplies	10,883.03	3,412.86	6,157.11	6,000.00	102.62%
4415.550 Public Works Equipment Maintenance	9,540.45	136.27	3,684.68	3,000.00	122.82%

Town of Apple Valley
Operational Budget Report
10 General Fund - 07/01/2024 to 11/30/2024
41.67% of the fiscal year has expired

Item 9.

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
4415.560 Public Works Equipment Fuel	3,204.01	0.00	1,197.45	2,000.00	59.87%
4415.570 Public Works Travel, Mileage, Cell	673.17	0.00	0.00	500.00	0.00%
4415.610 Public Works Storm Drainage	666.55	0.00	0.00	2,000.00	0.00%
4415.615 Storm Drainage Improvements	1,147.14	(326.40)	2,105.60	0.00	0.00%
4415.740 Public Works Capital Outlay	17.37	0.00	13,000.00	0.00	0.00%
Total Highways	121,156.97	11,423.21	122,232.89	154,475.00	79.13%
Sanitation					
4420.460 Solid Waste Service	20,277.06	100.00	27,457.15	60,000.00	45.76%
Total Sanitation	20,277.06	100.00	27,457.15	60,000.00	45.76%
Total Highways and public improvements	141,434.03	11,523.21	149,690.04	214,475.00	69.79%
Parks, recreation, and public property					
Parks					
4540.110 Park/Rec Wages and Contract Labor	1,698.82	0.00	1,441.00	2,000.00	72.05%
4540.130 Park/Rec Employee Benefits	130.77	0.00	110.26	0.00	0.00%
4540.250 Park/Rec Department Expenses	187.78	0.00	514.72	1,000.00	51.47%
4540.460 Park/Rec Community Events Supplies	1,450.12	0.00	25.93	4,000.00	0.65%
4540.745 Park Improvements	0.00	1,641.07	1,641.07	0.00	0.00%
Total Parks	3,467.49	1,641.07	3,732.98	7,000.00	53.33%
Cemetery					
4590.470 Cemetery Capital Outlay	226.49	0.00	0.00	0.00	0.00%
Total Cemetery	226.49	0.00	0.00	0.00	0.00%
Total Parks, recreation, and public property	3,693.98	1,641.07	3,732.98	7,000.00	53.33%
Transfers					
4804 Transfer to Fund Balance	0.00	0.00	0.00	131,575.00	0.00%
4807 Transfer to Assigned Balance - Fire Impact Fees	0.00	0.00	0.00	6,800.00	0.00%
4809 Transfer to Assigned Balance - Roadway Impact Fee	0.00	0.00	0.00	24,600.00	0.00%
4810 Transfer to Assigned Balance -Storm Water Imp Fee	0.00	0.00	0.00	31,000.00	0.00%
4811 Transfer to Assigned Balance - Parks & Rec Fees	0.00	0.00	0.00	6,600.00	0.00%
Total Transfers	0.00	0.00	0.00	200,575.00	0.00%
Total Expenditures:	342,831.90	72,858.03	400,851.07	919,500.00	43.59%
Total Change In Net Position	82,621.15	11,314.03	(22,440.72)	0.00	0.00%

Town of Apple Valley
Operational Budget Report
41 Capital Projects Fund - 07/01/2024 to 11/30/2024
41.67% of the fiscal year has expired

Item 9.

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
Change In Net Position					
Expenditures:					
General government					
Administrative					
4141.740 Capital Outlay Expenses	20,504.63	0.00	50,622.30	0.00	0.00%
Total Administrative	20,504.63	0.00	50,622.30	0.00	0.00%
Total General government	20,504.63	0.00	50,622.30	0.00	0.00%
Parks, recreation, and public property					
Cemetery					
4590.470 Cemetery Capital Outlay	1,866.66	0.00	0.00	0.00	0.00%
Total Cemetery	1,866.66	0.00	0.00	0.00	0.00%
Total Parks, recreation, and public property	1,866.66	0.00	0.00	0.00	0.00%
Total Expenditures:	22,371.29	0.00	50,622.30	0.00	0.00%
Total Change In Net Position	(22,371.29)	0.00	(50,622.30)	0.00	0.00%



WORK SESSION - TOWN COUNCIL AND PLANNING COMMISSION

1777 N Meadowlark Dr, Apple Valley
Tuesday, November 12, 2024 at 9:30 AM

MINUTES

CALL TO ORDER- Mayor Farrar called the meeting to order at 9:32 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor Michael Farrar, Council Member Janet Prentice, Council Member Annie Spendlove, Council Member Scott Taylor, Chairman Commissioner Bradley Farrar, Commissioner Richard Palmer, Commissioner (alternate) Stewart Riding

ABSENT

Council Member Kevin Sair, Commissioner Lee Fralish, Commissioner Garth Hood

DISCUSSION

1. Discussion on the agricultural pig addition.

Mayor Farrar opened the conversation by outlining issues with the current pig ordinance, describing it as poorly written and unclear, particularly on whether it restricted pigs to only baby pigs. He noted that the existing language technically allowed unlimited pigs in agricultural areas, which needed to be addressed.

The Mayor distributed a draft of proposed changes, emphasizing the goals of protecting public health, safety, and welfare while acknowledging the agricultural value of raising pigs. The draft suggested clearer definitions, including "pigs" as domesticated swine of any breed, age, or size, and "wiener pigs" as pigs less than a year old and under 350 pounds. However, there was debate about whether these terms needed adjustment.

Commissioner Riding shared personal experiences with pig farming, noting the potential for odor, rapid breeding, and disease transmission. He advocated for stricter regulations, such as conditional use permits, to ensure pigs were managed responsibly, with limits on pen size, distance from residences, and the number of pigs allowed. He emphasized that poorly managed pig populations could quickly become a nuisance.

Council Member Prentice voiced concerns about health risks and emphasized the need for high cleanliness standards. She cited examples from other towns where poor management of livestock had led to significant problems. The Council discussed the importance of ensuring responsible pig ownership to prevent similar issues in Apple Valley.

Mayor Farrar proposed a 10-acre minimum for keeping pigs without a conditional use permit, with a maximum of one pig per acre and a required setback of at least 500 feet from any structures. He stressed that these measures were meant to balance the town's rural character with community safety and

comfort. He also mentioned the enforcement mechanisms in place, including fines and the potential revocation of permits for violations.

Council Member Spendlove brought up the social needs of pigs, suggesting that the ordinance should require owners to keep at least two pigs, as pigs are social animals. Commissioner Palmer added that pigs raised with adequate space and natural environments would pose fewer problems and emphasized the importance of responsible ownership.

The discussion also addressed potential enforcement challenges. Mayor Farrar, who serves as the current code enforcement officer, assured participants that fines and penalties would be a last resort, and the town would focus on collaboration and education first. He emphasized that inspections would generally be complaint-driven and that serious enforcement actions would only be taken in extreme cases.

The group reached a consensus on several key points: eliminating the distinction between wiener pigs and other pigs, setting a 10-acre minimum for keeping pigs without a conditional use permit, and establishing a 500-foot setback requirement from any structures. Conditional use permits would be required for smaller parcels or for owners wanting to exceed these limits. The ordinance draft would be revised accordingly and sent to the Planning Commission for further review.

Mayor Farrar thanked everyone for their input.

ADJOURNMENT

MOTION: Chairman Commissioner Farrar motioned to adjourn.

SECOND: The motion was seconded by Council Member Taylor.

VOTE: Mayor Farrar called for a vote:

Council Member Spendlove - Aye
 Council Member Taylor - Aye
 Mayor Farrar - Aye
 Council Member Prentice - Aye
 Chairman Commissioner Farrar - Aye
 Commissioner Palmer - Aye
 Commissioner Riding - Aye

The vote was unanimous and the motion carried.

Date Approved: _____

Approved BY: _____
 Mayor | Michael L. Farrar

Attest BY: _____
 Town Clerk/Recorder | Jenna Vizcardo



TOWN COUNCIL HEARING AND MEETING

1777 N Meadowlark Dr, Apple Valley
Wednesday, November 13, 2024 at 6:00 PM

MINUTES

CALL TO ORDER- Mayor Farrar called the meeting to order at 5:57 p.m.

PLEDGE OF ALLEGIANCE

PRAYER- Prayer offered by Council Member Sair.

ROLL CALL

PRESENT

Mayor Michael Farrar

Council Member Kevin Sair

Council Member Annie Spendlove

Council Member Scott Taylor

ABSENT

Council Member Janet Prentice

DECLARATION OF CONFLICTS OF INTEREST

None declared.

Mayor Farrar opened the meeting and announced a change in the agenda to prioritize the public hearing, noting that Bruce was participating online and had a busy evening. The Mayor stated that the public hearing would be addressed first, followed by a return to the Mayor's update, reports, and recommendations before proceeding to discussion and action items.

PUBLIC HEARING

1. Request for Disconnection #1 (~981 acres), Gooseberry Springs Ranch, LLC and BLM.

Mayor Farrar opened the public hearing.

Bruce Baird, serving as counsel for the applicants on two disconnection petitions, addressed the Mayor and Council members. He requested permission to present his comments only once, noting that the same remarks applied to both petitions, and he suggested that his statement be entered into the record for both matters. Bruce began by explaining that productive discussions had taken place earlier in the day with the Mayor, Heath, and Bradley. These discussions centered around various development agreements related to multiple projects within Apple Valley. He expressed optimism about the progress made and shared that they had established framework terms for nearly all the projects in question.

Bruce emphasized that if the framework terms could be finalized into formal development agreements, there would be no need to proceed with the disconnection petitions. He refrained from providing specific details about the agreements or the disconnection petitions, acknowledging that if the process reached a point where a decision on disconnection was necessary, there was likely little he could say to influence the outcome. He outlined a 45-day period for continued negotiations and collaboration to work toward finalizing the agreements. However, he acknowledged the challenges posed by the holiday season, stating that if necessary, the applicants would be willing to grant the town a reasonable extension beyond the 45-day timeframe to avoid scheduling issues around Christmas and New Year's Day.

Bruce expressed his hope that continued progress would lead to a comprehensive and mutually agreeable resolution on all the projects. He anticipated returning in approximately 60 days with an extended agenda to present six or seven finalized development agreements for review and approval, ideally after they had been vetted by the Planning Commission. He concluded by expressing gratitude for the collaborative efforts of the Mayor, Heath, and Bradley, emphasizing the importance of the partnership and the significant strides made during their discussions. Mayor Farrar responded by expressing agreement with Bruce's summary, affirming the productive nature of their earlier discussions and the hope for continued progress.

Mayor Farrar closed the public hearing.

2. Request for Disconnection #2 (3,357 acres), Redstone at Canaan, LLC, Canaan Mountain Wilderness and BLM.

Mayor Farrar opened the public hearing.

Bruce Baird, serving as counsel for the applicants on two disconnection petitions, addressed the Mayor and Council members. He requested permission to present his comments only once, noting that the same remarks applied to both petitions, and he suggested that his statement be entered into the record for both matters. Bruce began by explaining that productive discussions had taken place earlier in the day with the Mayor, Heath, and Bradley. These discussions centered around various development agreements related to multiple projects within Apple Valley. He expressed optimism about the progress made and shared that they had established framework terms for nearly all the projects in question.

Bruce emphasized that if the framework terms could be finalized into formal development agreements, there would be no need to proceed with the disconnection petitions. He refrained from providing specific details about the agreements or the disconnection petitions, acknowledging that if the process reached a point where a decision on disconnection was necessary, there was likely little he could say to influence the outcome. He outlined a 45-day period for continued negotiations and collaboration to work toward finalizing the agreements. However, he acknowledged the challenges posed by the holiday season, stating that if necessary, the applicants would be willing to grant the town a reasonable extension beyond the 45-day timeframe to avoid scheduling issues around Christmas and New Year's Day.

Bruce expressed his hope that continued progress would lead to a comprehensive and mutually agreeable resolution on all the projects. He anticipated returning in approximately 60 days with an extended agenda to present six or seven finalized development agreements for review and approval, ideally after they had been vetted by the Planning Commission. He concluded by expressing gratitude for the collaborative efforts of the Mayor, Heath, and Bradley, emphasizing the importance of the partnership and the significant strides made during their discussions. Mayor Farrar responded by expressing agreement with Bruce's summary, affirming the productive nature of their earlier discussions and the hope for continued progress.

Mayor Farrar closed the public hearing.

3. Amend Fee Schedule for Solid Waste (Trash) Increase, Resolution-R-2024-38.

Mayor Farrar opened the hearing.

No public comments.

Mayor Farrar closed the hearing.

Council Member Sair addressed the public and Council, noting their role in attending meetings concerning rates and cost management. Sair explained that while there have been efforts to keep rates from increasing, the rising costs of various factors, including waste management and fuel, make future rate hikes likely. Sair anticipated that another increase might occur later next year unless there are significant changes, such as potential decreases in fuel prices.

4. Amend Policies & Procedures (Employments Classifications/Compensation and Leave), Resolution R-2024-40.

Mayor Farrar opened the public hearing.

No public comments.

Mayor Farrar closed the public hearing.

MAYOR'S TOWN UPDATE

REPORTS, RECOMMENDATIONS, AND ANNOUNCEMENTS

The Mayor addressed issues with the Cedar Point water system, explaining that plans to shut off the water had been postponed in hopes of finding a better solution. He described ongoing struggles with the water infrastructure, emphasizing the lack of accurate plans and the need for mapping to avoid guessing about pipe locations. The Mayor expressed his goal of having the entire system mapped before leaving office.

Council Member Sair confirmed that efforts to map the water system had uncovered various unexpected elements, and the Mayor reported that Phase One of the pipeline project was nearly complete, with Phase Two set to begin. The pump station was identified as the primary delay for Phase Two, and the Mayor noted efforts to expedite progress.

Council Member Sair also mentioned temporary road markers and cautioned drivers to be careful until concrete could secure them. The Mayor announced budget adjustments that would allow for new road base on Bubbling Wells Road, improving conditions significantly.

Fire Chief Michael Gross presented a proposal for a new metal building at Cedar Point to serve as a fire station. He outlined three bids, with the lowest at \$10,000, and detailed the total estimated cost at approximately \$13,000, including engineering fees. Chief Gross emphasized the financial benefits of purchasing the building compared to renting and highlighted the impact fee funds available for this project. He also mentioned that using these funds for a permanent station would be an efficient allocation.

The Mayor and Council expressed support for the project, recognizing the necessity of a second fire station to maintain compliance with fire service regulations, improve insurance ratings, and cover the town's extensive area. Chief Gross explained that the town's ISO rating had improved from a six to a five after placing an engine at Cedar Point, and he emphasized the importance of a permanent facility to sustain this progress.

Plans were made to hold a special meeting to finalize the building purchase and adhere to government purchasing laws. Town Clerk/Recorder Jenna Vizcardo suggested scheduling the meeting for the following Wednesday to move forward efficiently. The Council thanked Chief Gross for his efforts.

PUBLIC COMMENTS: 3 MINUTES EACH - DISCRETION OF MAYOR FARRAR

Resident Rich Ososki shared that a prospective resident who bought a lot from David Wilson called him with questions about the area's CCRs (Covenants, Conditions, and Restrictions). Rich explained that while the town isn't directly involved, the community does have an informal architectural board, including Mr. Farr, that could

review her plans voluntarily. The caller, a realtor caring for her elderly mother, felt more comfortable adhering to the CCRs and was invited to submit her plans. Rich advised her to contact the town for details on development and water issues and mentioned she looked forward to meeting community members to feel more connected.

DISCUSSION AND ACTION

5. Joint Defense Memorandum with Colorado City. IGA has been signed and approved, pending Joint Defense Memorandum. They go together, but they are different in function.

Mayor Farrar introduced item number five concerning the joint defense Memorandum of Understanding (MOU) related to the Intergovernmental Agreement (IGA) with Colorado City. Fire Chief Michael Gross explained that the agreement addresses responsibilities with the dispatch center, clarifying shared liability and mutual support. He noted the issue had required several revisions but emphasized it was mainly a formality, as the town has already been paying for the dispatch services, which are working well. Council Member Sair acknowledged the effort involved.

MOTION: Council Member Taylor moved that we approve Joint Defense Memorandum with Colorado City. IGA has been signed and approved, pending Joint Defense Memorandum. They go together, but they are different in function.

SECOND: The motion was seconded by Council Member Spendlove.

VOTE: Mayor Farrar called for a vote:

Council Member Sair - Aye
 Mayor Farrar - Aye
 Council Member Spendlove - Aye
 Council Member Taylor - Aye

The vote was unanimous and the motion carried.

6. Resolution R-2024-38, Amend Fee Schedule for Solid Waste (Trash) Increase.

MOTION: Council Member Sair motioned we approve Resolution R-2024-38, Amend Fee Schedule for Solid Waste (Trash) Increase.

SECOND: The motion was seconded by Council Member Taylor.

VOTE: Mayor Farrar called for a Roll Call vote:

Council Member Sair - Aye
 Mayor Farrar - Aye
 Council Member Spendlove - Aye
 Council Member Taylor - Aye

The vote was unanimous and the motion carried.

7. Resolution R-2024-40, Amend Policies & Procedures (Employments Classifications/Compensation and Leave).

Mayor Farrar introduced Resolution R-2024-40, which updates administrative policies and procedures regarding employment classifications, compensation, and leave. He explained the additions, including a two-hour minimum for on-call employees to ensure fair compensation, recognizing that being called in briefly can still disrupt their day. Columbus Day was added as a paid holiday for town employees, aligning it with the water district's policy. Additionally, 30 hours of annual sick leave was introduced for full-time employees to remain competitive and support staff members who are unwell.

MOTION: Council Member Taylor move we approve Resolution R-2024-40, Amend Policies & Procedures (Employments Classifications/Compensation and Leave).

SECOND: The motion was seconded by Council Member Sair.

VOTE: Mayor Farrar called for a Roll Call vote:

Council Member Sair - Aye
 Mayor Farrar - Aye
 Council Member Spendlove - Aye
 Council Member Taylor - Aye

The vote was unanimous and the motion carried.

8. Ordinance O-2024-84, Amend Title 11.02 Subdivisions.

*Planning Commission recommendation on November 6, 2024.

Mayor Farrar introduced Ordinance O-2024-84, amending Title 11.02 on subdivisions. He explained that the changes are required to comply with new state law, effective for smaller towns, like theirs, starting January 1. The key update is that the Town Council can no longer approve preliminary and final plats. Instead, a new body must handle approvals. The town chose the Planning Commission, a common choice for municipalities. The ordinance revisions, prepared by Sunrise Engineering, mostly reflect mandatory changes, with minimal input from the town. Mayor Farrar invited questions and noted Chairman Commissioner Bradley Farrar was available for further clarification.

MOTION: Council Member Sair motioned we approve Ordinance O-2024-84, Amend Title 11.02 Subdivisions. Planning Commission recommendation on November 6, 2024.

SECOND: The motion was seconded by Council Member Spendlove.

VOTE: Mayor Farrar called for a Roll Call vote:

Council Member Sair - Aye
 Mayor Farrar - Aye
 Council Member Spendlove - Aye
 Council Member Taylor - Aye

The vote was unanimous and the motion carried.

9. Ordinance-O-2024-85, Amend Title 10.10.020 A Agricultural Zone.

*Planning Commission recommendation on November 6, 2024.

After the meeting, it was clarified that Ordinance O-2024-85 should have been removed from the agenda. It had been tabled at the Planning Commission and was awaiting further review from the November 12th work session. The ordinance, already voted on as O-2024-74 on October 23, 2024 contained the necessary language regarding AG-X lot splits.

CONSENT AGENDA

10. Minutes: September 26, 2024.
11. Minutes: October 2, 2024.
12. Minutes: October 9, 2024.
13. Minutes: October 23, 2024.
14. Minutes: October 8, 2024 - Events Committee Meeting.
15. Disbursement Listing for October 2024.
16. Budget Report for Fiscal Year 2025 through October 2024.

Mayor Farrar reviewed the consent agenda, which included the approval of meeting minutes from September 26, October 2, October 9, and October 23, 2024, as well as minutes from the October 8, 2024 Events Committee Meeting. He also mentioned the budget and disbursement listings, noting that the budget appeared good overall. He reassured everyone that spending tends to decrease as the colder season begins.

MOTION: Council Member Taylor moved to approve the Consent Agenda, number 10. Minutes: September 26, 2024, number 11. Minutes: October 2, 2024, number 12. Minutes: October 9, 2024, number 13. Minutes: October 23, 2024, number 14. Minutes: October 8, 2024 - Events Committee Meeting, number 15. Disbursement Listing for October 2024, number 16. Budget Report for Fiscal Year 2025 through October 2024.

SECOND: The motion was seconded by Council Member Sair.

VOTE: Mayor Farrar called for a vote:

Council Member Sair - Aye
 Mayor Farrar - Aye
 Council Member Spendlove - Aye
 Council Member Taylor - Aye

The vote was unanimous and the motion carried.

REQUEST FOR A CLOSED SESSION: IF NECESSARY

No request.

ADJOURNMENT

MOTION: Council Member Sair motioned we adjourn.

SECOND: The motion was seconded by Council Member Taylor.

VOTE: Mayor Farrar called for a vote:

Council Member Sair - Aye

Mayor Farrar - Aye
Council Member Spendlove - Aye
Council Member Taylor - Aye

The vote was unanimous and the motion carried.

The meeting was adjourned at 6: 32 p.m.

Date Approved: _____

Approved BY: _____
Mayor | Michael L. Farrar

Attest BY: _____
Town Clerk/Recorder | Jenna Vizcardo



SPECIAL TOWN COUNCIL MEETING

1777 N Meadowlark Dr, Apple Valley
Monday, November 18, 2024 at 6:00 PM

MINUTES

CALL TO ORDER- Mayor Farrar called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Council Member Kevin Sair

Mayor Michael Farrar

Council Member Annie Spendlove

Council Member Scott Taylor

Council Member Janet Prentice (via online-Zoom)

Fire Chief Michael Gross

Town Clerk/Recorder Jenna Vizcardo

DECLARATION OF CONFLICTS OF INTEREST

None declared.

DISCUSSION AND ACTION

1. Purchase of metal building for second fire station.

The main discussion focused on the proposed purchase of a metal building for a second fire station. Fire Chief Michael Gross provided an overview of the cost estimates and project details. The building package was priced at \$7,000. Engineering fees for civil and structural work were initially estimated high but later adjusted to approximately \$10,000, with a hope for a lower final cost. Concrete costs were discussed, with the supplier offering a rate of \$180 per yard, which would remain fixed until a potential price increase in January.

Chief Gross emphasized efforts to minimize expenses by leveraging volunteer labor and utilizing town resources, such as an excavator and dump trailer. He estimated the total project cost at \$57,000, acknowledging the possibility of slight adjustments. The timeline for construction was set between January and March, with expected benefits including rent savings, improved response times, better insurance rates, and the potential to attract more volunteers from the area.

The Mayor and Council members expressed support for the project.

MOTION: Council Member Taylor moved we approve the purchase of a metal building for a second fire station.

SECOND: The motion was seconded by Council Member Spendlove.

VOTE: Mayor Farrar called for a vote:

Council Member Sair - Aye

Mayor Farrar - Aye

Council Member Spendlove - Aye

Council Member Taylor - Aye
Council Member Prentice - Aye

The vote was unanimous and the motion carried.

ADJOURNMENT

MOTION: Council Member Taylor moved we adjourn.

SECOND: The motion was seconded by Council Member Spendlove.

VOTE: Mayor Farrar called for a vote:

Council Member Sair - Aye
Mayor Farrar - Aye
Council Member Spendlove - Aye
Council Member Taylor - Aye
Council Member Prentice - Aye

The vote was unanimous and the motion carried.

The meeting was adjourned at 6:06 p.m.

Date Approved: _____

Approved BY: _____
Mayor | Michael L. Farrar

Attest BY: _____
Town Clerk/Recorder | Jenna Vizcardo

TOWN OF APPLE VALLEY – EVENTS COMMITTEE

November 18, 2024, 4 p.m. at the Town Hall

Regular Meeting Minutes

1. The meeting was called to order at 4 p.m.
2. Roll Call: Linda Noyes, Maree VanDerzee, Lisa Farr, Delilah Russon, Shay Russon.
3. No declarations of conflict of interests.
4. Christmas Town Events
 - Decorations
 - Jenna will bring down all the town's Christmas decorations for Linda, Maree and Shay to go through on Monday, Dec. 2nd. Linda will buy red tablecloths.
 - Linda would like to have four Christmas trees set up.
 - Cookie Exchange (December 7th at 2pm or 3pm)
 -
 - Location
 - Lisa will talk to Chief Gross about using the fire bay (can we keep doors closed, will the bay retain heat?)
 - Linda will ask Mayor Mike if his barn would be available. Mike had mentioned in the past that he could rent heaters for the barn.
 - Santa
 - Mayor Mike has offered to be Santa. Linda will check on his availability on Dec. 7. Mike's wife would also like to come and do the stockings.
 - Santa will arrive an hour after the cookie exchange starts, and stay for two hours.
 - Party (per Town Council's request)
 - Charcuterie boards will be out during the cookie exchange
 - Christmas music
 - Angel Tree
 - An Angel Tree will also be up at the event for members of the community to pick from. Linda will ask the Mayor to identify families in the community that could use some help at Christmas. Lisa suggested that the Mayor get together with Darin Chipman, the Bishop of the Apple Valley LDS congregation. They might have better luck finding the families if they work together.
 - The way an Angel Tree works: each paper angel 'ornament' has a child (or adult) listed on the back as male or female, along with their age and what they need or want. The person that would like to help them can pick whichever angel they want. Once they have made the purchase and wrapped it, they attach the paper angel to the gift and bring it to the town hall. Everything is anonymous.
 - There needs to be a date deadline for gifts to be turned in. Then the Mayor (or whomever he chooses) delivers the gifts.
 - The Angel Tree is a great way for the whole community to help each other.
 - ATV/Side by Side Light Parade

- Rae is designated to arrange vehicles for this. The people that have signed up for it have requested not to have it the same day as the Cookie Exchange/Party. They have opted to do the parade on Dec. 14th.
 - The ATV parade people have requested that the Events Committee provide hot chocolate for them after the parade.
 - Flyers
 - This needs to be assigned.
5. The next Events Committee get-together meeting will be at Maree's house, November 25th at 5:30 pm.
 6. All official Events Committee meetings, going forward, will be on the 2nd Monday of each month, making the next Town Hall meeting on December 9th at 4 pm.
 7. Linda adjourned the meeting at 4:52 p.m.

Date approved: _____

Michael Farrar, Mayor

ATTEST BY: _____
Jenna Vizcardo, Recorder