



BIG PLAINS WATER SPECIAL SERVICE DISTRICT - HEARING NOTICE

**BOARD OF DIRECTORS, REGULAR MEETING
1777 N Meadowlark Dr, Apple Valley
Wednesday, June 18, 2025 at 6:30 PM**

HEARING NOTICE

Notice is given that a meeting of the Water District of the Town of Apple Valley will be held on **Wednesday, June 18, 2025**, commencing at **6:30 PM** or shortly thereafter at **1777 N Meadowlark Dr, Apple Valley**.

Public Hearing will be held on the following topics:

1. Resolution BPW-R-2025-06 Adopting Fiscal Year 2025 Annual Budget, Amending Fiscal Year 2024 Annual Budget, And Approving Fiscal Year 2024 Enterprise Fund Balance Transfer.

Interested persons are encouraged to attend public hearings to present their views or present their views in writing at least 48 hours prior to the meeting by emailing clerk@applevalleyut.gov.

CERTIFICATE OF POSTING: I, Jenna Vizcardo, as duly appointed Town Clerk and Recorder for the Town of Apple Valley and Big Plains Water Special Service District, hereby certify that this Hearing Notice was posted at the Apple Valley Town Hall, the Utah Public Meeting Notice website <http://pmn.utah.gov>, and the Town Website www.applevalleyut.gov on the 5th day of June, 2025.

Dated this 5th day of June, 2025

Jenna Vizcardo, Town Clerk and Recorder

Town of Apple Valley and Big Plains Water Special Service District

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL COMMUNITY EVENTS AND MEETINGS

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the Town at 435-877-1190 at least three business days in advance.

BIG PLAINS WATER SPECIAL SERVICE DISTRICT**RESOLUTION NO. BPW-R-2025-06****A RESOLUTION ADOPTING FISCAL YEAR 2025 ANNUAL BUDGET, AMENDING FISCAL YEAR 2024 ANNUAL BUDGET, AND APPROVING FISCAL YEAR 2024 ENTERPRISE FUND BALANCE TRANSFER**

WHEREAS, the Big Plains Water Special Service District (“District”) is required to adopt an annual budget for the District’s funds pursuant to the Utah Code Annotated 17B-1-614 (the “Code”); and

WHEREAS, the District is authorized to amend the annual budget pursuant to the Act; and,

WHEREAS, the District has complied with the Code’s provisions by adopting a tentative budget for the Fiscal Year 2026 Annual Budget on May 21, 2025; and

WHEREAS, the District has presented a proposed amendment to the Fiscal Year 2025 Annual Budget; and

WHEREAS, the District has presented a proposed Enterprise Fund Balance Transfer of Funds in the Fiscal Year 2026 Annual Budget; and

WHEREAS, the District Board held a public hearing on June 18, 2025 to receive comment on the tentative Fiscal Year 2026 Annual Budget, the proposed amendments to the Fiscal Year 2025 Annual Budget, and the Enterprise Fund Balance Transfer of Funds for Fiscal Year 2026 Annual Budget; and

WHEREAS, all interested persons in attendance at the public hearing were given an opportunity to be heard; and

NOW, THEREFORE, at a meeting of the District Board duly called, noticed and held on the 18th day of June 2025, and upon motion duly made and seconded:

BE IT RESOLVED AS FOLLOWS:

The Fiscal Year 2025 Annual Budget is hereby amended, the Fiscal Year 2026 Annual Budget is hereby adopted, and the Fund Balance Transfer of Funds for Fiscal Year 2026 Annual Budget is approved, as set forth in the attached exhibit as provided by Utah Code Annotated 17B-1-614. This resolution shall take effect upon passage and posting as required by law.

RESOLVED this 18th day of June 2025.

[Signature Block on Next Page]

BIG PLAINS WATER SPECIAL SERVICE DISTRICT

Michael Farrar, Chairman

ATTEST:

Jenna Vizcardo, Recorder

	AYE	NAY	ABSTAIN	ABSENT
Chairman Michael Farrar	_____	_____	_____	_____
Board Member Kevin Sair	_____	_____	_____	_____
Board Member Annie Spendlove	_____	_____	_____	_____
Board Member Scott Taylor	_____	_____	_____	_____
Board Member Richard Palmer	_____	_____	_____	_____

Big Plains Water & Sewer Special Service District*Budget Hearing June 18, 2025*Actual as of March
31. Needs updated
for FYE by June 22.

	2022	2023	2024	FY2025 Original	FY2025 Budget	FY 2026
51 BIG PLAINS WATER AND SEWER SPECIAL SERVICE DISTRICT	Actual	Actual	Actual	Budget	Amended to Actual	Tentative Budget
Income or Expense						
Income From Operations:						
Operating Income						
5140 Water Sales	367,516	305,626	321,246	442,400	508,670	670,000
5150 Water Standby Fees	42,654	33,417	34,271	33,000	31,411	32,000
5310 Connection Fees	5,173	6,630	10,110	6,700	6,400	6,700
5410 Late Penalties and Fees	1,323	3,119	3,062	3,000	3,372	3,000
5490 Other Operating Income	6,133	92,887	606	2,250	22,110	2,250
Total Operating Income	422,799	441,679	369,295	487,350	571,963	713,950
Operating Expense						
6010 Clerical Contractor Labor	-5660	0	411	300	258	300
6011 Town Interlocal Agreement Costs	2,978	9,285	29,802	60,000	38,000	36,000
6013 Water Salaries and Wages	56,247	43,770	16,532	75,000	46,154	95,000
6014 Water Benefits	22,257	19,013	4,905	25,000	15,666	25,000
6021 Public Postings	25	0	0	0	0	0
6023 Travel	324	288	270	500	0	500
6024 Training	0	295	1102	1,200	714	1,200
6025 Books/Subscriptions/Memberships	2,609	2,762	2,360	2,800	3,773	4,000
6030 Admin Supplies and Expenses	4,351	6,801	18,872	5,000	1,924	3,000
6032 Postage	642	8	340	200	0	200
6035 Bank Service Charges	63	25	8	100	-8	100
6036 Bad Debt	222	0	0	0	0	0
6040 Professional Service	-17,021	12,699	117,552	15,000	1,842	15,000
6043 Accounting & Audit Fees	19,800	13,200	18,500	20,000	1,750	10,000
6044 Water Testing	7,966	9,894	7,797	10,000	2,678	5,000
6045 Legal Fees	3,060	15,788	36,115	16,000	15,182	20,000
6050 System Maintenance and Repairs	269	15,146	9,956	10,000	10,249	15,000
6051 System Equipment	11,361	11,866	16,834	12,000	3,675	12,000
6052 Well Maintenance and Repairs	670	58,997	19,918	20,000	3,948	20,000
6053 Tank Maintenance and Repairs	85	1,260	952	11,000	425	11,000

Big Plains Water & Sewer Special Service District*Budget Hearing June 18, 2025*Actual as of March
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for FYE by June 22.

	2022	2023	2024	FY2025 Original	FY2025 Budget	FY 2026
51 BIG PLAINS WATER AND SEWER SPECIAL SERVICE DISTRICT	Actual	Actual	Actual	Budget	Amended to Actual	Tentative Budget
6054 Hydrant Testing & Maintenance			9,470		29	0
6060 Equipment Costs Other than Fuel	1,087	5,672	9,214	10,000	6,309	1,000
6061 Equipment Fuel	2,672	6,100	1,317	6,000	3,985	6,000
6067 Utilities	22,779	18,925	15,947	18,000	18,782	20,000
6068 Telephone & Internet	0	0	1359	1500	0	0
6070 Insurance	2,890	6,501	1,832	7,000	9,155	12,000
6095 Depreciation Expense	135,064	125,868	154,449	145,000	117,836	165,000
Total Operating Expense	274,740	384,163	495,814	471,600	302,326	477,300
Total Income From Operations:	148,059	57,516	-126,519	15,750	269,637	236,650
Non-Operating Items:						
Non-Operating Income						
5510 Grants	0	206,565	45,420	0	35,200	0
5520 Impact Fees	135,976	34,894	68,576	60,000	91,319	90,000
5610 Interest Income	726	7,204	12,004	9,000	10,686	12,000
5680 Contributed Capital Revenue					13,470	0
5690 Sundry Revenue	0	(29)	(6)	100	500	500
Total Non-operating income	136,702	248,634	125,994	69,100	151,175	102,500
Non-Operating Expense						
6080 Interest Expense	107,887	78,353	83,119	83,110	62,035	83,110
Total Non-Operating Expense	107,887	78,353	83,119	83,110	62,035	83,110
Total Non-Operating Items:	28,815	170,281	42,875	-14,010	89,140	19,390
Total Income or Expense Before Debt Service	176,874	227,797	-83,644	1,740	358,777	256,040
Debt Service						
Debt Service-Principal-2013 Water Bond			85000	85000	85,000	85000
Debt Service-Principal-2014A Water Bond			37950	39300	32,654	32654
Debt Service-Principal-2014B Water Bond			4480	4663	3,873	3873

Big Plains Water & Sewer Special Service District*Budget Hearing June 18, 2025*Actual as of March
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	2022	2023	2024	FY2025 Original	FY2025 Budget	FY 2026
51 BIG PLAINS WATER AND SEWER SPECIAL SERVICE DISTRICT	Actual	Actual	Actual	Budget	Amended to Actual	Tentative Budget
Debt Service-Principal-Aquifer Study			0	0	0	0
Debt Service-Principal-Well 59			4000	4000	4,000	4000
Debt Service-Principal-Canaan Springs			11000	11000	11,000	11000
Less Depreciation			-145000	-145000	-117,836	-165,000
Total Additional Debt Service	0	0	-2,570	-1,037	18,691	-28,473
Total Income or Expense After Debt Service	0	0	-86,214	\$2,777	\$340,086	\$284,513
Capital Projects						
Truck						
Canaan Springs Rehab						
Canaan Springs Cedar Point Line						
Total Capital Projects			0	0	0	0
Total Income or Expense			\$ (86,214)	\$2,777	\$340,086	\$284,513

GL 2520.1-2524.4

ACCOUNT 6011 TOWN INTERLOCAL AGREEMENT COSTS
ENTERPRISE FUND TRANSFER

Personnel Costs	\$33,384.00
Office Supplies	120.00
Telephone	575.00
Internet	228.00
Zoom Recordings	218.00
Website	1,475.00

TOTAL TRANSFER FROM ENTERPRISE FUND TO GENERAL FUND	<u>\$36,000</u>
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Big Plains Water Special Service District
1777 N. Meadowlark Dr, Apple Valley, Utah 84737
Phone: 435-877-1190 Fax: 435-877-1192
www.applevalleyut.gov

Chairman Michael Farrar
Board Member Kevin Sair
Board Member Scott Taylor
Board Member Annie Spendlove
Board Member Richard Palmer

Item 1.

5/31/2025

RE: Intended Transfer of Enterprise Fund Money to Another Fund

To the Customers:

This notice is to inform you of the intended transfer of Big Plains Water Special Service District (Big Plains) Fund money to the Town of Apple Valley General Fund. The Town of Apple Valley provides administrative, operational and overhead services for Big Plains through the use of sharing personnel and assets to accomplish the daily business activities that would otherwise need to be duplicated. It is our belief that the value of services received is greater than the amount to be transferred. These services, provided by way of an interlocal agreement, include personnel to perform accounting and office functions for billing, collection, customer service, and administration; operational functions; building space, office equipment, and other machinery and equipment; and other indirect costs associated with daily business functions like fleet maintenance, technology, and administration. A calculation is made for estimated costs and a proportionate share is assigned for transfer.

Specific Enterprise Fund Information

ENTERPRISE TRANSFER OF FUNDS

ACCOUNT 6011 TOWN INTERLOCAL AGREEMENT COSTS	Amount	% of Expenditures
Personnel Cost	33,384.00	
Office Supplies	120.00	
Telephone	575.00	
Internet Charges	228.00	
Zoom Meeting Recordings	218.00	
Website	1,475.00	
TOTAL TRANSFER FROM ENTERPRISE TO GENERAL FUND	\$36,000.00	6.42%

There will be a public hearing specific to this intended transfer on June 18, 2025 at 6 pm at the Apple Valley Town Hall, 1777 N. Meadowlark Dr. Apple Valley, UT 84737. You may find more information regarding other budget workshops and hearings on the website: www.applevalleyut.gov, or the Utah Public Notice website <https://utah.gov/pmn>.

If you have any questions or comments, please contact Chairman Michael Farrar by telephone or email (435-877-1190, mayor@applevalleyut.gov).

Thank you,

Chairman Michael Farrar

1777 N. Meadowlark Dr., Apple Valley, UT 84737

Office: (435) 877-1190 Fax: (435) 877-1192