



**SPECIAL BIG PLAINS WATER AND SEWER SPECIAL
SERVICE DISTRICT MEETING
BOARD OF DIRECTORS, REGULAR MEETING
1777 N Meadowlark Dr, Apple Valley
Tuesday, May 03, 2022 at 6:00 PM**

AGENDA

Notice is given that a meeting of the Water District of the Town of Apple Valley will be held on **Tuesday, May 03, 2022**, commencing at **6:00 PM** or shortly thereafter at **1777 N Meadowlark Dr, Apple Valley**.

Chairperson | Andy McGinnis

Board Members | Frank Lindhardt | Barratt Nielson | Kevin Sair | Robin Whitmore |

Pursuant to the Executive Order issued by Governor Gary Herbert on March 18, 2020 regarding Electronic Public Meetings, please be advised that the meeting will be held electronically and broadcast via Zoom. Persons allowed to comment during the meeting may do so via Zoom. Login to the meeting by visiting:

<https://us02web.zoom.us/j/84208831115>

if the meeting requests a password use 1234

To call into meeting, dial (253) 215 8782 and use Meeting ID 842 0883 1115

CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL

WATER SUPERINTENDENT REPORT

ENGINEERING

DISCUSSION AND ACTION

- [1.](#) Present the Tentative Budget.

REQUEST FOR A CLOSED SESSION

ADJOURNMENT

CERTIFICATE OF POSTING: I, Jenna Vizcardo, as duly appointed Recorder for the Town of Apple Valley, hereby certify that this Agenda was posted at the Apple Valley Town Hall, the Utah Public Meeting Notice website <http://pmn.utah.gov> and the Town Website www.applevalleyut.gov.

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL COMMUNITY EVENTS AND MEETINGS

In compliance with the American with Disabilities Act, individuals needing special accommodations (Including auxiliary communicative aids and services) during this meeting should call 435-877-1190.

Big Plains Water & Sewer Special Service District*Budgeting Worksheet*

	2019	2020	2021	2021	2022	Original	FY2022	FY2023	
51 BIG PLAINS WATER AND SEWER SPECIAL SERVICE DISTRICT	Actual	Actual	Actual	Budget	Actual	Budget	Proposed Amended	Proposed Budget	Worksheet Notes
Income or Expense									
Income From Operations:									
Operating income									
5140 Water Sales	185,422	207,787	313,612	278,440	279,008	300,000	354,008	375,608	Based on 30 New Connections
5150 Water Standby Fees	36,694	32,948	50,993	54,684	36,185	35,000	46,600	34,840	Expect majority of new connections to come from this group
5310 Connection Fees	34,888	19,500	24,153	2,000	5,998	20,000	20,000	9,000	
5410 Late Penalties and Fees	5257	0	333	3,000	10000	100	20000	15000	
5490 Other Operating Income	30565	18,390	42,021	18,000	13,647	15,000	15,000	2,250	30 Will Serve Letters
Total Operating income	292,826	278,625	431,112	356,124	344,838	370,100	455,608	436,698	
Operating expense									
6010 Clerical Contractor Labor	0	0	10002	21,042	-5,660	4,000	0	0	
6011 Town Interlocal Agreement	430	0	0	0	0	0	0	15,336	
6013 Water Salaries and Wages	45006	45006	51,487	45,006	43,743	50,000	55,000	55,000	
6014 Water Benefits	24845	24563	32,546	25,883	32,228	28,000	37,000	20,051	
6015 Admin Salaries and Wages	23705	0	0	0	0	0	0	0	
6016 Admin Benefits	12831	0	0	0	5	0	0	0	
6021 Public Postings	807	401	392	500	0	400	400	400	
6023 Travel/Fuel	821	967	745	1,200	0	800	800	800	
6024 Training	295	0	650	800	0	700	700	700	
6025 Books/Subscriptions/Memberships	990	716	1337	1,000	2,068	1,300	2,100	2,100	
6030 Admin Supplies and Expenses	7,322	4,106	5,214	5,566	3,448	4,200	4,200	3,500	
6032 Postage	908	133	346	1,602	642	500	700	700	
6035 Bank Service Charges	2440	11	552	100	77	600	100	100	
6040 Professional Service	10,716	26,674	28,575	0	-17,610	65,000	35,000	7,500	
6043 Accounting & Audit Fees	6,611	6,921	5,700	7,000	7,300	5,800	8,000	12,000	
6044 Water Testing	7,308	5,692	5,155	5,200	6,619	5,200	7,800	7,800	
6045 Legal Fees	5,549	5,713	1,460	3,000	0	1,500	1,500	7,500	
6050 System Maintenance and Repairs	3,488	2,798	25,680	3,500	-776	7,500	1,500	7,500	
6051 System Equipment	10,824	6,617	0	4,000	4,258	15,000	7,000	7,000	
6052 Well Maintenance and Repairs	3572	1305	0	2,000	3	0	1500	5,300	Includes \$3,300 valve exerciser, \$800 generator
6053 Tank Maintenance and Repairs	4,350	0	3,000	0	49	3,000	1,500	1,500	
6060 Equipment Costs Other than Fuel	2993	3960	2,783	1,000	1,087	4,000	2,000	3,500	Includes \$1,500 tools
6061 Equipment Fuel	2847	2126	2,134	2,500	2,132	2,100	2,800	3,500	
6067 Utilities	10,039	13,974	15,380	17,200	18,875	15,200	24,200	24,200	
6068 Telephone & Internet	553	0	152	912	0	200	200	0	
6070 Insurance	4,644	4,087	5,910	5,000	2,890	6,000	5,000	5,000	

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6095 Depreciation Expense	134,013	134,769	135,064	135,000	101,298	132,900	135,064	135,064	
Total Operating expense	327,907	290,539	334,264	289,011	202,676	353,900	334,064	326,051	
Total Income From Operations:	-35,081	-11,914	96,848	67,113	142,162	16,200	121,544	110,647	
Non-Operating Items:									
Non-operating income									
5510 Grants	38,000	0	403,059	615,000	0	0	0	1,140,000	
5520 Impact Fees	197,573	61,529	80,099	194,434	215,967	75,000	220,000	120,000	
5610 Interest Income	3136	2,633	237	2,000	287	2,700	500	500	
5690 Sundry Revenue	0	0	1221	0	0	100	100	100	
Total Non-operating income	238,709	64,162	484,616	811,434	216,254	77,800	220,600	1,260,600	
Non-operating expense									
6080 Interest Expense	94,609	93,152	88,251	91,723	68,576	94,000	91,000	85,528	
Total Non-operating expense	94,609	93,152	88,251	91,723	68,576	94,000	91,000	85,528	
Total Non-Operating Items:	144,100	-28,990	396,365	719,711	147,678	-16,200	129,600	1,175,072	
Total Income or Expense Before Debt Service	109,019	-40,904	493,213	786,824	289,840	0	251,144	1,285,719	
Debt Service									
Debt Service-Principal-2013 Water Bond							85,000	85,000	
Debt Service-Principal-2014A Water Bond							31,865	31,865	
Debt Service-Principal-2014B Water Bond							3,670	3,670	
Debt Service-Principal-Aquifer Study							8,000	8,000	
Debt Service-Principal-Well 59							4,000	4,000	
Debt Service-Principal-Canaan Springs							9,861	9,861	
Less Depreciation							-135,064	-135,064	
Total Additional Debt Service	0	0	0	0	0	0	7,332	7,332	
Total Income or Expense After Debt Service	0	0	0	0	0	0	\$243,812	\$1,278,387	
Capital Projects									
Work Truck								30,000	Replace work truck \$24-30K
Canaan Springs Rehab								150,000	
Canaan Springs Cedar Point Line								990,000	
Total Capital Projects								1,170,000	

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51 BIG PLAINS WATER AND SEWER SPECIAL SERVICE DISTRICT	Actual	Actual	Actual	Budget	Actual	Budget	Proposed Amended	Proposed Budget	
Total Income or Expense								\$108,387	For those of you who are new: The SSD is an Enterprise Fund. We do not do a balanced budget like we do with the Town. Balanced means Revenue equals Expenditures, with an end result of \$0.

ENTERPRISE TRANSFER OF FUNDS

Personnel Cost	13,175.00
Office Supplies	120.00
Telephone	575.00
Internet Charges	228.00
Zoom Meeting Recordings	218.00
Website	1,020.00
TOTAL TRANSFER OF FUNDS	15,336.00

DEPARTMENT	NAME	RATE	HOURS /UNITS/ MO	ANNUAL WAGES	TAXES 11.44%	URS 18.47%	*H.S.A	**HEALTH	WAGES	***BENEFITS
Superintendent	Dale Harris	55,000.00	1	55,000.00	6,292.00	10,158.50	0.00	3,600.00	55,000.00	20,050.50
									0.00	0.00
									0.00	0.00
									0.00	0.00
									0.00	0.00
		\$55,000.00	1	\$55,000.00	\$6,292.00	\$10,158.50	\$0.00	\$3,600.00	\$55,000.00	\$20,050.50

*Propose to remove this benefit.

****Propose to cancel the insurance w/PEHP. It's not a good policy. Pay \$300/month to offset employees costs for purchasing own policy on the market.**

***Will save about \$17,000