



TOWN COUNCIL - HEARING NOTICE

1777 N Meadowlark Dr, Apple Valley
Wednesday, June 18, 2025 at 6:00 PM

HEARING NOTICE

Public Notice is given that the Town Council of Apple Valley, Washington County, Utah will hold Public Hearings on **Wednesday, June 18, 2025 at 6:00 PM** or shortly thereafter at **1777 N Meadowlark Dr, Apple Valley**.

Public Hearing will be held on the following topics:

- [1.](#) Resolution R-2025-12 Adopting Fiscal Year 2026 Annual Budget and Amending Fiscal Year 2025 Annual Budget.
- [2.](#) Ordinance O-2025-24 Adopt Title 8.07 Fire Restrictions.
- [3.](#) Resolution R-2025-10 Fee Schedule Amendment.
- [4.](#) Ordinance O-2025-22 Amend Title 12.02.080 Building Permit Fees.

Interested persons are encouraged to attend public hearings to present their views or present their views in writing at least 48 hours prior to the meeting by emailing clerk@applevalleyut.gov.

CERTIFICATE OF POSTING: I, Jenna Vizcardo, as duly appointed Town Clerk and Recorder for the Town of Apple Valley, hereby certify that this Hearing Notice was posted at the Apple Valley Town Hall, the Utah Public Meeting Notice website <http://pmn.utah.gov>, and the Town Website www.applevalleyut.gov on the 4th day of June, 2025.

Dated this 4th day of June, 2025

Jenna Vizcardo, Town Clerk and Recorder

Town of Apple Valley

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL COMMUNITY EVENTS AND MEETINGS

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the Town at 435-877-1190 at least three business days in advance.

TOWN OF APPLE VALLEY**RESOLUTION NO. R-2025-12****A RESOLUTION ADOPTING FISCAL YEAR 2026 ANNUAL BUDGET AND AMENDING FISCAL YEAR 2025 ANNUAL BUDGET**

WHEREAS, the Town of Apple Valley (“Town”) is required to adopt an annual budget for the Town’s funds pursuant to the Uniform Fiscal Procedures Act for Utah Towns (the “Act”); and

WHEREAS, the Town is authorized to amend the annual budget pursuant to the Act; and

WHEREAS, the Town Council has complied with the Act’s provisions by adopting a tentative budget for the Fiscal Year 2026 Annual Budget on May 21, 2025; and

WHEREAS, the Town Council has presented a proposed amendment to the Fiscal Year 2025 Annual Budget; and

WHEREAS, the Town Council held a public hearing on June 18, 2025 to receive comment on the tentative Fiscal Year 2026 Annual Budget and the proposed amendments to the Fiscal Year 2025 Annual Budget; and

WHEREAS, all interested persons in attendance at the public hearing were given an opportunity to be heard; and

NOW, THEREFORE, at a meeting of the legislative body of the Town of Apple Valley, Utah, duly called, noticed and held on the 18th day of June 2025, and upon motion duly made and seconded:

BE IT RESOLVED AS FOLLOWS:

The Fiscal Year 2025 Annual Budget is hereby amended and the Fiscal Year 2026 Annual Budget is hereby adopted as set forth in the attached exhibit. This resolution shall take effect upon passage and posting as required by law.

RESOLVED this 18th day of June 2025.

[Signature Block on Next Page]

TOWN OF APPLE VALLEY
PRESIDING OFFICER

Michael L. Farrar, Mayor

ATTEST:

Jenna Vizcardo, Town Clerk/Recorder

	AYE	NAY	ABSTAIN	ABSENT
Mayor Michael Farrar	_____	_____	_____	_____
Council Member Kevin Sair	_____	_____	_____	_____
Council Member Annie Spendlove	_____	_____	_____	_____
Council Member Scott Taylor	_____	_____	_____	_____
Council Member Richard Palmer	_____	_____	_____	_____

Town of Apple Valley

Budget Hearing - June 18, 2025

Actual as of March
31. Needs updated
for FYE by June 22.

	2022	2023	2024	FY 2025	FY 2025	FY 2026
<u>10 GENERAL FUND</u>	Actual	Actual	Actual	Original	Budget	Tentative
				Budget	Amendment	Budget
					to Actual	
REVENUE						
Taxes						
3110 General Property Taxes-Current	136,103	140,189	136,661	160,000	165,412	195,000
3120 Prior Year's Taxes-Delinquent	5,139	0	8,000	0	0	0
3130 General Sales and Use Taxes	179,393	173,713	196,000	175,000	158,690	204,325
3140 Energy and Communication Taxes	25,250	42,108	45,700	40,000	43,961	45,000
3150 RAP Tax	18,739	17,593	18,500	18,000	13,838	18,000
3160 Transient Taxes	11,598	14,756	18,000	18,000	17,882	18,000
3170 Fee in Lieu of Personal Property Taxes	456	0	8,400	0	0	0
3180 Fuel Tax Refund	0	938	1,000	0	0	0
3190 Highway/Transit Tax	16831	16,237	17,100	17,100	15,002	17,100
Total Taxes	393,508	405,534	449,361	428,100	414,785	497,425
Licenses and Permits						
3210 Business Licenses	7,350	9,191	9,500	10,500	17,852	10,500
3221 Building Permits-Fee	69,238	46,124	45,000	45,000	20,671	45,000
3222 Building Permits-Non Surcharge	9,816	6,644	6,750	7,750	6,517	7,750
3224 Building Permits Surcharge	339	(110.00)	450	450	28	100
3225 Animal Licenses	420	800	800	800	453	500
Total Licenses and Permits	87,163	62,649	62,500	64,500	45,521	63,850
Intergovernmental Revenue						
3342 Fire Dept-State Wildland Grant	0	0	10,000	0	0	0
3356 Class C" Road Allotment	94,066	107,947	137,000	112,000	88,070	112,000
3358 Liquor control profits	756	1,037	1100	1100	1485	1100
3370 State Grants	13237	0	0	0	0	0
Total Intergovernmental Revenue	108,058	108,984	148,100	113,100	89,555	113,100
Charges for Services						
3230 Special Event Permit	3500	2,480	4500	1000	8150	1000
3410 Clerical Services	225	334	400	400	258	400

Town of Apple Valley

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	2022	2023	2024	FY 2025	FY 2025	FY 2026
	Actual	Actual	Actual	Original	Budget	Tentative
<u>10 GENERAL FUND</u>				Budget	Amendment	Budget
					to Actual	
3416 Other Interdepartmental Charges	2,010	9039	44,203	60,000	38,000	36,000
3420 Fire Department Contracts	0	0	6000	0	-	0
3431 Zoning and Subdivision Fees	37,218	24,734	20,000	20,000	53,347	20,000
3440.5 Paperless Bill Credit					-2,170	-3,000
3440 Solid Waste	50,917	52,113	61,000	61,000	37,507	51,000
3441 Storm Drainage	42,921	42,274	49,000	49,000	38,314	49,000
3461 GRAMA Requests	0	352	500	100	23	100
3470 Park and Recreation Fees	0	175	100	100	0	100
3481 Sale of Cemetery Lots			310,500	0	0	0
3482 Perpetual Care			129,300	0	0	0
3615 Late Charges/Other Fees	1,740	(1,766)	2,500	1,000	612	1,000
Total Charges for Services	138,531	129,735	628,003	192,600	174,041	155,600
Fines and Forfeitures						
3510 Fines	10,845	5,168	5,000	5,000	5,634	5,000
Total Fines and Forfeitures	10,845	5,168	5,000	5,000	5,634	5,000
Interest						
3610 Interest Earnings	3,308	25,895	42,200	42,200	44,008	45,000
Total Interest	3,308	25,895	42,200	42,200	44,008	45,000
Miscellaneous Revenue						
3640 Sale of Capital Assets	0	0	0	0	0	20000
3690 Sundry Revenue	1734	20,089	5,000	5,000	4,627	5,000
3692 Fire Department Fundraisers	1166	1,500	6,500	0	0	0
3697 Park Department Fundraisers	0	0	800	0	270	0
3801.1 Impact Fees - Fire	19471	5,908	6,800	6,800	3,376	6,800
3801.3 Impact Fees - Roadways	59,034	18,620	24,600	24,600	10,640	24,600
3801.6 Impact Fees - Storm water	32,945	25,280	31,000	31,000	32,090	31,000
3801.7 Impact Fees - Parks, Trails, OS	16,816	5,075	6,600	6,600	2,900	6,600
Total Miscellaneous Revenue	131,165	76,472	81,300	74,000	53,903	94,000

Town of Apple Valley

Budget Hearing - June 18, 2025

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10 GENERAL FUND	2022 Actual	2023 Actual	2024 Actual	FY 2025 Original Budget	FY 2025 Budget Amendment to Actual	FY 2026 Tentative Budget
Total Revenue:	872,578	814,437	1,416,464	919,500	827,447	973,975
EXPENDITURES						
General Government						
Council						
4111.110 Council/PC Salaries and Wages	16,875	15,050	21,000	13,000	5,862	13,000
4111.130 Council/PC Employee Benefits	1,580	1,419	2,400	1,000	915	1,000
4111.210 Council/PC Travel Reimbursement	0	0	1,500	1,000	0	0
4111.220 Council/PC Training	60	0	1,500	1,000	0	0
4111.610 Council Donations and Discretionary						
Spending	0	0	500	0	0	5,000
Total Council	18,515	16,469	26,900	16,000	6,777	19,000
Administrative						
4141.110 Admin Salaries and Wages	91,048	103,186	99,000	99,000	86,478	161,600
4141.130 Admin Employee Benefits	8,191	14,563	17,100	17,100	15,034	20,000
4141.140 Admin Employee Retirement-GASB 68	3,214	13,273	7,000	7,000	9,121	11,000
4141.210 Admin Dues, Subs & Memberships	4,846	6,826	5,500	8,000	9,788	11,000
4141.220 Admin Public Notices	1,017	42	100	100	60	100
4141.230 Admin Training	420	743	1,500	1,000	640	1,000
4141.240 Admin Office/Administrative Expense	17,802	16,773	8,000	8,000	14,321	15,000
4141.250 Admin Equipment Expenses	6,108	17,941	10,000	10,000	12,713	13,000
4141.260 Admin Building & Ground Maintenance	1,999	5,903	4,500	4,500	7,503	4,500
4141.270 Admin Utilities	5,730	7,238	7,600	7,600	13,698	18,000
4141.280 Admin Telephone and Internet	7,601	7,711	8,100	8,100	3,869	5,000
4141.290 Admin Postage	2,976	2,762	3,700	3,700	2,720	3,700

Town of Apple Valley

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	2022	2023	2024	FY 2025	FY 2025	FY 2026
<u>10 GENERAL FUND</u>	Actual	Actual	Actual	Original Budget	Budget Amendment to Actual	Tentative Budget
4141.320 Admin Engineering/Professional Fees	29,586	8,133	3,500	3,500	463	1,000
4141.330 Admin Legal	58,165	48,307	50,000	50,000	28,326	40,000
4141.340 Admin Accounting & Auditing	16,824	4,400	29,400	20,000	41,400	40,000
4141.350 Building Fees-Inspector/85% Surcharge	64,548	37,617	30,000	30,000	20,790	27,000
4141.390 Admin Bank Service Charges	3,462	140	200	200	65	200
4141.410 Admin Insurance	6,089	15,526	16,000	16,000	14,773	16,000
4141.490 Admin Travel Reimbursements	438	1402	1,500	1,500	1,830	2,000
4141.500 Admin Weed Abatement	0	0	1,500	1,500	0	0
4141.610 Bad Debt Expense	0	2026	250	250	-20	0
4141.740 Admin Capital Outlay	0	-	0	0	0	0
4170 Elections	2288	0	1,500	1,500	0	1,500
Total Administrative	332,602	314,512	305,950	298,550	283,572	391,600
Total General Government	351,117	330,981	332,850	314,550	290,349	410,600
Public Safety						
Police						
4210.110 Police Salaries & Wages/Contract	13,200	15,000	15,000	15,000	11,763	30,000
4210.130 Police Employee Benefits	0	0	0	0	0	0
4210.230 Police Travel & Mileage	0	0	0	0	0	0
4210.250 Police Expenditures	4763	0	0	0	0	0
4210.470 Police Building Permits	0	0	0	0	0	0
4253.250 Animal Control Supplies	63	0	100	100	0	100
Total Police	18,026	15,000	15,100	15,100	11,763	30,100
Fire						
4220.110 Fire Salaries & Wages	28,181	35,904	67,200	67,200	46,676	94,000
4220.130 Fire Employee Benefits	4,808	2,965	13,600	5,600	3,804	6,000

Town of Apple Valley

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	2022	2023	2024	FY 2025	FY 2025	FY 2026
	Actual	Actual	Actual	Original	Budget	Tentative
<u>10 GENERAL FUND</u>				Budget	Amendment	Budget
					to Actual	
4220.135 Fire Employee Retirement - GASB 68	0	5,920	8,100	8,100	7,984	9,100
4220.140 Fire Contract Wages	0	684	4,500	-	-	-
4220.145 Fire Contract Benefits	0	100	525	-	-	-
4220.150 Fire Contract Expense	0	0	1,500	8,000	2,328	4,000
4220.210 Fire Dues, Subscriptions & Memberships	355	569	600	1,200	1,783	1,800
4220.230 Fire Travel, Mileage & Cell	57	300	600	600	779	600
4220.240 Fire Office Expenses	765	495	500	500	1,833	2,000
4220.250 Fire Equipment Maintenance & Repairs	2514	9,476	11,000	11,000	7,918	8,000
4220.255 Fire Improvements					1,260	-
4220.260 Fire Rent Expense	0	0	-	6,000	6,000	6,000
4220.360 Fire Training	389	3844	13,100	2,100	1,093	2,100
4220.450 Fire Small Equip/Supplies	2026	6,159	15,000	15,000	12,579	15,000
4220.455 EMS Medical Supplies					2,215	3,000
4220.460 Fire Supplies-Fundraisers	514	38	500	500	0	500
4220.465 Fire Gear	1,518	4,275	15,000	23,000	8,610	10,000
4220.480 Fire Mitigation MOU Expenditures	0	0	15000	15000	0	15,000
4220.560 Fire Equipment Fuel	1,251	1,826	4,000	4,000	2,187	2,500
4220.610 Fire Principal	12351	11,986	0	0	0	0
4220.620 Fire Interest	1115	(779)	0	0	0	0
4220.740 Fire Capital outlay	27500	17,960	0	0	18,985	40,000
Total Fire	83,344	101,722	170,725	167,800	126,034	219,600
Total Public Safety	101,370	116,722	185,825	182,900	137,797	269,700
Highways and Public Improvements						

Town of Apple Valley

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	2022 Actual	2023 Actual	2024 Actual	FY 2025 Original Budget	FY 2025 Budget Amendment to Actual	FY 2026 Tentative Budget
10 GENERAL FUND						
Highways						
4410.110 Road Wages and Contract Labor	0	1,225	15,200	15,200	2,285	3,000
4410.130 Road Employee Benefits	0	94	1750	200	174	200
4410.270 Road Flood Damage	0	0	2000	0	0	0
4410.275 Road Improvements					850	0
4410.380 Road Department Services	720	12,570	2500	0	0	0
4410.450 Road Department Supplies	2,181	10,287	45,000	30,000	700	1,000
4410.550 Road Equipment Maintenance	3,029	1,990	2,500	0	0	0
4410.560 Road Equipment Fuel	1,590	1,613	5,000	2,000	0	0
4410.810 Road Principal	42,668	54,409	35,000	36,000	36,000	36,000
4410.820 Road Interest	30,686	29,433	28,150	27,275	27,243	27,275
4415.110 Public Works Wages and Contract Labor	0	8,654	30,300	30,300	50,645	105,000
4415.130 Public Works Employee Benefits	0	731	9400	0	5369	15000
4415.140 Public Works Employee Retirement - GASB						
68	0	0	8100	0	4521	9500
4415.320 Public Works Engineering/Professional Fees	0	107	0	0	0	0
4415.450 Public Works Supplies	3825	3,524	6,000	6,000	6,534	6,000
4415.550 Public Works Equipment Maintenance	1,806	2,376	3,000	3,000	4,052	3,000
4415.560 Public Works Equipment fuel	-25	711	2,000	2,000	3,225	2,000
4415.570 Public Works Travel Reimbursement	0	562	500	500	0	500
4415.610 Public Works Storm Drainage	0	3,301	5,000	2,000	0	0
4415.615 Storm Drainage Improvements					5,806	0
4415.710 Public Works Principal	14920	15,479	0	0	0	0
4415.720 Public Works Interest	1140	581	0	0	0	0
4415.740 Public Works Capital Outlay	0	11000	9,000	0	13,000	0
Total Highways	102,540	158,647	210,400	154,475	160,404	208,475
Sanitation						
4420.460 Solid Waste Service	54,200	48,954	60,000	60,000	38,308	51,000
Total Sanitation	54,200	48,954	60,000	60,000	38,308	51,000

k&r full time

Town of Apple Valley

Budget Hearing - June 18, 2025

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<u>10 GENERAL FUND</u>	2022 Actual	2023 Actual	2024 Actual	FY 2025 Original Budget	FY 2025 Budget Amendment to Actual	FY 2026 Tentative Budget
Total Highways and Public Improvements	156,741	207,601	270,400	214,475	198,712	259,475
Parks, Recreation, and Public Property						
Parks						
4540.110 Park/Rec Wages and Contract Labor	2785	5,845	5,100	2,000	2,506	2,000
4540.130 Park/Rec Employee Benefits	3	447	600	0	191	200
4540.250 Park/Rec Department Expenses	128	927	1000	1000	679	1000
4540.460 Park/Rec Community Events Supplies	297	2561	4000	4000	1285	4000
4540.740 Parks Capital Outlay	4586	0	0	0	0	0
4540.745 Park Improvements					1,641	0
Total Parks	7,799	9,780	10,700	7,000	6,302	7,200
Total Parks, Recreation, and Public Property	7,799	9,780	10,700	7,000	6,302	7,200
Transfers						
4804 Transfer to Fund Balance	0	0	92,889	131,575	186,823	20,000
4805 Transfer to Capital Projects	0	0	265,000	0	0	
4807 Transfer to Assigned Balance - Fire Impact Fees	0	0	6,800	6,800	-16,869	-35,200
4809 Transfer to Assigned Balance - Roadway Impact Fees	0	0	24,600	24,600	9,790	24,600
4810 Transfer to Assigned Balance -Storm Water Imp Fees	0	0	31,000	31,000	13,284	31,000
4811 Transfer to Assigned Balance - Parks & Rec Fees	0	0	6,600	6,600	1,259	6,600
4812 Transfer to Assigned Balance - Perpetual Care	0	0	129,300	0	0	

net of revenue and
expenditures

Town of Apple Valley

Budget Hearing - June 18, 2025

	2022 Actual	2023 Actual	2024 Actual	FY 2025 Original Budget	Actual as of March 31. Needs updated for FYE by June 22. FY 2025 Budget Amendment to Actual	FY 2026 Tentative Budget
<u>10 GENERAL FUND</u>						
4813 Transfer to Assigned Balance - Cemetery Funds	0	0	60,500	0		
Total Transfers	0	0	616,689	200,575	194,287	47,000
Total Expenditures:	617,026	665,084	1,416,464	919,500	827,447	973,975
Total Change In Net Position	255,552	149,353	0	0	0	0

	2022 Actual	2023 Actual	2024 Proposed	FY 2025 Original Budget	Actual as of March 31. Needs updated for FYE by June 22. FY 2025 Budget Amendment to Actual	FY 2026 Tentative Budget
<u>41 CAPITAL PROJECTS FUND</u>						
Revenue:						
Intergovernmental Revenue						
3340 Grant Revenues-General	0	0	3,320,000			
3341 Grant Revenues-Fire	0	0	410,000			
Total Intergovernmental Revenue	0	0	3,730,000	-	-	
Interest						

Town of Apple Valley

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<u>10 GENERAL FUND</u>	2022 Actual	2023 Actual	2024 Actual	FY 2025 Original Budget	FY 2025 Budget Amendment to Actual	FY 2026 Tentative Budget
3610 Interest earnings	0	0	-		-	
Total Interest	0	0	-	-	-	
Miscellaneous Revenue						
3675 Fire Capital Proceeds	0	0				
Total Miscellaneous Revenue	0	0	-	-	-	
Transfers & Contributions						
3810 General Fund Transfer	0	0	540,000			
Total Txfrs & Contributions	0	0	540,000		-	
Total Revenue:	0	0	4,270,000		-	
Expenditures:						
Miscellaneous						
4141.740 Capital Outlay expenses	0	27,160	-		50,622	
4220.740 Fire Capital Outlay	0	8,277	450,000		150	
4410.740 Road Capital outlay	0	0	1,050,000			
4415.740 Public Works Capital Outlay		990	2,520,000			
4590.470 Cemetery Capital Outlay		741	250,000			
Total Miscellaneous	0	37,168	4,270,000		50,772	
Total Expenditures:	0	37,168	4,270,000		50,772	

Town of Apple Valley

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	2022 Actual	2023 Actual	2024 Actual	FY 2025 Original Budget	FY 2025 Budget Amendment to Actual	FY 2026 Tentative Budget
<u>10 GENERAL FUND</u>						
Total Change In Net Position	0	(37,168)	-		(50,772)	



SPENCER J. COX
Governor

DEIDRE M. HENDERSON
Lieutenant Governor

State of Utah

DEPARTMENT OF NATURAL RESOURCES

JOEL FERRY
Executive Director

Division of Forestry, Fire and State Lands

JAMIE BARNES
State Forester/Director

ORDER # SWCLO2501

Fire Restriction Order (Stage 1)

Due to current and forecasted weather conditions coupled with the extremely dry vegetation conditions in Southwest Utah, the State Forester, in consultation with the county commission of the affected county, has determined that measures must be taken to prevent the ignition of forest and rangeland fires. Therefore, pursuant to Utah State Law, Section 65A-8-212, the following acts are prohibited in the areas described below until rescinded by the Utah State Forester:

1. No open fires of any kind except within established **public** facilities in improved campgrounds, picnic areas. -OR- In permanently constructed fire pits at **private** homes where running water is present.
2. Smoking, except within an enclosed vehicle, trailer or building, a developed recreation site or while stopped in an area that is paved or free from dry vegetation.
3. Discharging or using any fireworks, tracer ammunition or other pyrotechnic devices including exploding targets.
4. Cutting, welding or grinding metal in areas of dry vegetation.
5. Operating a motorcycle, chainsaw, ATV, or other small internal combustion engine without an approved and working spark arrestor.

The following persons are exempted from the above prohibitions:

1. Persons with a permit or waiver issued by the Division, specifically authorizing a specified act at a specific location. A waiver does not relieve the permittee of liability if a fire does occur.
2. Any on-duty firefighter in the performance of an official duty.

Area Description: All **unincorporated private** and all **state lands** within the following area: All of **Washington, Kane, AND Garfield Counties**. This order does not affect private lands within incorporated towns or city limits.

Any of the above acts is a violation of state law and is punishable by up to 6 months in jail and a fine of up to \$1,000. These restrictions will be enforced by county law enforcement.

Effective Date: **12:01 a.m., 1st day of June, 2025**

Brett Ostler

Brett Ostler (May 29, 2025 18:17 MDT)

Brett Ostler, State Fire Management Officer

Jamie Barnes

Jamie Barnes (May 30, 2025 10:10 MDT)

Jamie Barnes, State Forester



APPLE VALLEY ORDINANCE O-2025-24

WHEREAS, the Town of Apple Valley recognizes the extreme fire danger currently present in Southwest Utah due to forecasted weather conditions and dry vegetation;

WHEREAS, the State Forester of Utah, in consultation with the county commissions of affected counties, has issued Stage 1 Fire Restrictions pursuant to Utah Code § 65A-8-212;

WHEREAS, these restrictions are intended to mitigate the risk of wildfire and protect life, property, and natural resources;

WHEREAS, the Town of Apple Valley finds it necessary and appropriate to adopt and enforce these restrictions within town limits to support statewide fire prevention efforts;

NOW THEREFORE, be it ordained by the Council of the Apple Valley, in the State of Utah, as follows:

SECTION 1: **ADOPTION** “8.07 Temporary Fire Restrictions” of the Apple Valley Municipal Code is hereby *added* as follows:

ADOPTION

8.07 Temporary Fire Restrictions(*Added*)

Title 8.07 of the Apple Valley Municipal Code is hereby enacted to read as follows:

SECTION 2: **ADOPTION** “8.07.010 Adoption Of State Of Utah Stage 1 Fire Restrictions” of the Apple Valley Municipal Code is hereby *added* as follows:

ADOPTION

8.07.010 Adoption Of State Of Utah Stage 1 Fire Restrictions(*Added*)

The Town of Apple Valley hereby adopts by reference the most current State of Utah Stage 1 Fire Restriction Order, effective as of June 1, 2025, and any subsequent amendments issued by the Utah State Forester that apply to the Southwest Utah region, including Washington County.

SECTION 3: **ADOPTION** “8.07.020 Prohibited Acts” of the Apple Valley Municipal Code is hereby *added* as follows:

ADOPTION

8.07.020 Prohibited Acts(*Added*)

1. Open fires of any kind, except within established public facilities in improved campgrounds or in permanently constructed fire pits at private homes where running water is present.
2. Smoking, except within an enclosed vehicle, trailer, building, or developed recreation site, or while stopped in a paved or vegetation-free area.
3. Use or discharge of fireworks, tracer ammunition, or any other pyrotechnic devices including exploding targets.
4. Cutting, welding, or grinding metal in areas with dry vegetation.
5. Operation of motorcycles, chainsaws, ATVs, or other small internal combustion engines without an approved and working spark arrestor.

SECTION 4: **ADOPTION** “8.07.030 Exemptions” of the Apple Valley Municipal Code is hereby *added* as follows:

ADOPTION

8.07.030 Exemptions(*Added*)

1. Individuals with a permit or waiver issued by the Division of Forestry, Fire, and State Lands specifically authorizing a listed act at a specified location.
2. On-duty firefighters in the performance of their official duties.

SECTION 5: **ADOPTION** “8.07.040 Filing And Public Inspection” of the Apple Valley Municipal Code is hereby *added* as follows:

ADOPTION

8.07.040 Filing And Public Inspection(*Added*)

A copy of the adopted fire restriction order shall be maintained in the office of the Town Clerk and made available for public inspection.

SECTION 6: **ADOPTION** “8.07.050 Enforcement And Penalties” of the Apple Valley Municipal Code is hereby *added* as follows:

ADOPTION

8.07.050 Enforcement And Penalties(*Added*)

Any violation of this ordinance shall be enforceable as a Class B misdemeanor under Utah law and may be punishable by up to six months in jail and a fine of up to \$1,000.

SECTION 7: **ADOPTION** “8.07.060 Effective Date” of the Apple Valley Municipal Code is hereby *added* as follows:

ADOPTION

8.07.060 Effective Date(*Added*)

This ordinance shall take effect immediately upon adoption and shall remain in effect until rescinded by the State Forester.

SECTION 8: **ADOPTION** “8.07.060 Duration And Expiration” of the Apple Valley Municipal Code is hereby *added* as follows:

ADOPTION

8.07.060 Duration And Expiration(*Added*)

This ordinance shall take effect immediately upon adoption and shall remain in effect only as long as the State of Utah’s Stage 1 Fire Restriction Order (Order #SWCL02501), or any applicable amendment for Washington County, remains in force.

Once the State Fire Restriction Order is rescinded or expires, this ordinance shall automatically terminate without further action by the Town Council.

SECTION 9: **REPEALER CLAUSE** All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

SECTION 10: **SEVERABILITY CLAUSE** Should any part or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinances a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

SECTION 11: **EFFECTIVE DATE** This Ordinance shall be in full force and effect from June 18, 2025.

PASSED AND ADOPTED BY THE APPLE VALLEY COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Mayor Michael Farrar	_____	_____	_____	_____
Council Member Kevin Sair	_____	_____	_____	_____
Council Member Annie Spendlove	_____	_____	_____	_____
Council Member Scott Taylor	_____	_____	_____	_____
Council Member Richard Palmer	_____	_____	_____	_____

Attest

Presiding Officer

Jenna Vizcardo, Town Clerk, Apple Valley

Michael Farrar, Mayor, Apple Valley

Agenda Item Report

Meeting Date: June 18, 2025

Prepared By: Jenna Vizcardo, Town Recorder

Subject: Adjustment to Residential Plan Review Fee & Pre-Payment Requirement

Overview

Following input from Shums Coda and review of surrounding jurisdictions, it has been identified that Apple Valley's current residential plan review fee of 25% is below the regional standard of 40%. The town's commercial fee of 65% remains in line with other communities.

Proposal

1. Increase Residential Plan Review Fee

- From 25% to 40% of the building permit fee
- Aligns with standard practices in Washington County and Washington City

2. Implement Pre-Payment Requirement

- Require plan review fees to be paid before accepting building permit applications
- Supports compliance with state code and improves application processing

Recommendation

Staff requests Council direction to:

- Draft an updated fee schedule reflecting the revised residential rate
- Prepare policy language for pre-payment enforcement

**TOWN OF APPLE VALLEY
RESOLUTION R-2025-10**

A RESOLUTION AMENDING THE TOWN FEE SCHEDULE TO INCLUDE UPDATED PLAN REVIEW FEES AND A PRE-PAYMENT POLICY

WHEREAS, the Town of Apple Valley (“Town”) has adopted a fee schedule related to various fees imposed by the Town; and,

WHEREAS, the Town of Apple Valley recognizes the need to recover administrative costs associated with the review of building plans; and,

WHEREAS, surrounding jurisdictions commonly assess a plan review fee of 40% for residential projects and 65% for commercial projects; and,

WHEREAS, Apple Valley’s current residential plan review fee of 25% is below regional standards; and,

WHEREAS, requiring pre-payment of plan review fees ensures timely processing and compliance with state practices; and,

WHEREAS, the Town Council of the Town of Apple Valley held a public hearing on June 18, 2025; and,

WHEREAS, at a meeting of the Town Council of the Town of Apple Valley, Utah, duly called, noticed, and held on the 18th day of June 2025, a motion to amend the fee schedule was proposed, seconded, and accepted by majority vote;

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Apple Valley that the Town Fee Schedule is hereby amended to include the following changes related to plan review fees:

1. The residential plan review fee shall be adjusted from 25% to 40% of the calculated building permit fee.
2. The commercial plan review fee shall remain at 65% of the calculated building permit fee.
3. All plan review fees shall be paid in full prior to the acceptance of a building permit application.
4. Applications submitted without full payment of plan review fees shall be deemed incomplete and not accepted for processing.

BE IT FURTHER ORDAINED that this policy shall take effect immediately upon adoption and be incorporated into the Town’s official fee schedule.

PASSED this 18th day of June, 2025. This resolution shall be in full force and effect from the date of passage.

TOWN OF APPLE VALLEY

PRESIDING OFFICER

Michael L. Farrar, Mayor

ATTEST:

Jenna Vizcardo, Town Recorder

	AYE	NAY	ABSENT	ABSTAIN
Mayor Michael Farrar				
Council Member Kevin Sair				
Council Member Annie Spendlove				
Council Member Scott Taylor				
Council Member Richard Palmer				



FEE SCHEDULE

(Adopted on March 12, 2025 **Proposal on June 18, 2025**)

Administrative Fees

Government Records Access Management Act (GRAMA) Request: To be determined on an individual basis per UCA 63-2-203

Photocopies:	8 1/2 x 11 single or double sided on town paper	\$0.25
	11 x 17 single or double sided on town paper	\$0.50
	Land Use (Zoning Ordinance)	\$22.00
	Subdivision Ordinance	\$9.00
	General Plan	\$8.00
	Standards and Specifications	\$25.00
	Maps 24" x 36"	\$40.00
	Maps 11" x 17"	\$5.00
	Copies on CDs	\$5.00
Paperless Billing Credit:		(\$1.50)
Returned check fee: (Utah Code Title 7 Section 15)		\$25.00
Apple Valley Fire Department Facility:		
	Training Room	\$50.00
	One Bay (Fire Dept Approval)	\$75.00
	Two Bays (Fire Dept Approval)	\$150.00
	Refundable Deposit.	\$100.00

Park Reservation

Parks are a first come, first serve basis only

Pavilion Rental	1/2 Day	\$25
	Full Day	\$50
	Refundable Cleaning Deposit	\$150

Credit Card Processing Fees

Payments over \$200.00 made with a credit or debit card are subject to an additional 3% processing fee. This applies to transactions other than monthly utility charges. There is no fee for payments made with cash or check.

Special fees or exceptions to payment may be granted by the Town Council for local non-profit organizations or civic functions specific to Apple Valley depending on scheduling conflicts, etc. Additional fees may be charged if there are special needs; i.e. AV equipment, change in room setup or large groups, function is after hours requiring staff to be available, etc.

Professional Fees

Engineering/Legal/Administrative Fees: **\$Actual Cost**



Business Licenses

Alcohol License	<u>Initial</u>	<u>Renewal</u>
Class A Retail License (Off Premises)	\$300.00	\$300.00
Class B Retail License (On Premises)	\$1000.00	\$500.00
Class C Retail License (Draft)	\$1250.00	\$750.00
Class D Special Events License	\$200.00	N/A
Class D Special Events Permit Application	\$125.00	N/A
Class D Special Events Permit Change Fee	\$25.00	N/A
Class E Arena/Facility License	\$800.00	\$400.00
Class F Brewpub and Microbrewery License	\$300.00	\$150.00
Temporary License	\$200.00	N/A
Government Owned Facility License	\$400.00	\$200.00
Business License		
Short Term Rental License:	\$300.00	
Fire Inspection Fee:	\$150.00	
Code Inspection Fee:	\$150.00	
Total:	\$600.00	
Commercial:	\$250.00	
Cabins, Tiny Homes, RV Park, Lodges, Etc.:		
1 unit	\$300.00	
2-5 units	\$500.00	
6-10 units	\$800.00	
11-20 units	\$1,200.00	
21-50 units	\$1,500.00	
50+ units	\$2,000.00	
Additional Use, Commercial:	\$50.00 each use	
Home-Based:		
Non-Impact	\$0.00	
Impact	\$150.00	
Local Licensed Non-Profit Organizations:	\$0.00	
Single Event License:	\$200.00	
Dog Kennel License: Non-Commercial:	\$50.00	
Fire Inspection Fee	\$150.00	
Code Inspection Fee	\$150.00	
Business License Late fee:	\$25.00 per month or portion of month	



Special Events Permit

Application Fee (attendance under 100)	\$200/day
Application Fee (attendance 101 - 400)	\$500/day
Application Fee (attendance 401 - 999)	\$800/day
Application Fee (attendance over 999)	\$1,200/day
Drone License Fee:	\$250/day
Drone Violation Fee:	\$1,000 per violation
Non-Asphalt Road Access Fee:	\$250/day
Dust Violation Fee:	\$2,000/day
Sub-License Fee (vendors)	\$25
Event Impact Fee (Public Works, Fire, Police, and Emergency Services)	\$750/day
Encroachment Permit	\$200

Animal Control

Dog License: (1-year license Expires Dec 31)

Spayed/Neutered:	\$10.00
Functional:	\$20.00

Late fee of 25% after February 15.

Solid Waste

Monthly Fee	\$14.30 (As of January 1, 2025)
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Storm Drainage

Residential	\$10/month
Commercial	\$35/month

Signs

Free Standing Sign	\$100.00
Monument	\$100.00
Temporary Sign	N/A
Wall Sign	N/A
Sign Review Board	\$100.00

Zoning

Annexation	\$2,200
Conditional Use Permit (CUP)	\$800
Easement Abandonment	\$800
Encroachment Permit	\$700+ \$10.00 per square foot, \$500.00 non-compliance
General Plan Amendment	\$Acreage fee

Less than 5 Acres:	\$3,000
5 - 9 Acres:	\$5,000
10 - 39 Acres:	\$7,000
40 - 99 Acres:	\$15,000
100 - 199 Acres:	\$25,000
200 – 499 Acres:	\$35,000



500 Acres and Over: \$40,000

Zone Change \$Application Fee + Acreage fee (Per Lot Being Changed)

Commercial & Industrial: \$4,000 plus \$50 per acre for the first 100 acres;
\$30 per acre for the second 100 acres; \$20 per acre for each acre over 200 acres

Agricultural: \$1,000 plus \$40 per acre for the first 100 acres;
\$20 per acre for the second 100 acres; \$10 per acre for each acre over 200 acres

Residential: \$2000 plus \$200 per acre for the first 100 acres;
\$150 per acre for the second 100 acres; \$100 per acre for each acre over 200 acres
All Other Zones: \$1,000 plus \$40 per acre or portion thereof over one acre

Development Review Fees

(Planning/Zoning/Administrative) **\$3,000 plus 3.17% of Bond Amount \$500 Plat Amendment (Lot Line Adjustments)**

Home Occupation Permit	\$10 Reprint
Lot Split	\$800 per new lot
Non-Compliant Lot Split	\$900 per new lot
Lot Line Adjustments	\$800 per application
Planning Staff Review (PSR)	\$75/Hr (1 Hour Minimum)
Site Plan Review (*SPR)	\$750 + Actual Cost

(* An SPR is used for commercial, industrial, and institutional developments; exceptions are public schools and minor additions to an existing development)

Engineering/Legal/Admin Fees **Actual Cost**

Planned Developments and Development Agreement Fees

Initial Fee	\$500 + Actual Legal & Engineering Cost of Services
Revisions/Amendments	\$Actual Legal & Engineering Cost of Services
Road Dedications	\$750

Subdivisions and Other Projects

Construction Plan and Review Fee

Application Fee	\$1,500
2 & 3 Lots	\$1,000.00
4-9 Lots	\$300 /lot
10 + Lots	\$500 /lot
Preliminary Plat	\$5,000 + 100/per lot
Final Plat (subdivision, town homes, roads, etc.)	\$3,000 +\$300/per lot

Development Review Fees

(Planning/Zoning/Administrative) **\$3,000 plus 3.17% of Bond Amount \$500 Plat Amendment (Lot Line Adjustments)**

Amendments

Preliminary Plat	\$2,700
Final Plat	\$1,200 + \$10.00 per lot



Public Improvement Inspection Fee	2% of Public Works Improvement Construction Costs
Board of Appeals	
Variance Application	\$550.00
Appeal Hearing	\$550.00
<u>Building Permits</u>	
Pools/Solar/Other	\$375.00
Building Permit	Based on Valuation (see table below)
State Building Permit Surcharge	1% of Building Permit Fee
Plan Review	Residential: 25 40% of Permit Fee
Plan Review	Commercial: 65% of Permit Fee
Pre-Payment Requirement	
Plan review fees must be paid in full prior to acceptance of a building permit application. Applications will not be accepted or processed until payment is received.	
Special Inspection	\$125
Re-Inspection Fee	\$125
Building Permit Issued After-The-Fact	Double Permit Fee
Grading & Grubbing Plan Review	See Table A-33-A of Currently Adopted Uniform Building Code(Title 12.02.040) of Appendix Chapter 33 EXCAVATION AND GRADING
Grading & Grubbing Permit	See Table A-33-B of Currently Adopted Uniform Building Code(Title 12.02.040) of Appendix Chapter 33 EXCAVATION AND GRADING
<u>TOTAL VALUATION</u>	<u>FEE</u>
<i>Valuation = Square Feet x Current ICC Building Valuation</i>	
	\$23.50
\$1 to \$500	
\$501 to \$2,000	\$23.50 for the first \$500 plus \$3.05 for each additional \$100 or fraction thereof, to and including \$2,000
\$2,001 to \$25,000	\$69.25 for the first \$2,000 plus \$14.00 for each additional \$1,000 or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$391.75 for the first \$25,000 plus \$10.10 for each additional \$1,000 or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7 for each additional \$1,000 or fraction thereof, to and including \$100,000



\$100,001 to 500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,000 to \$1,000,000	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$5,608.75 for the first \$1,000,000 plus \$3.65 for each additional \$1,000 or fraction thereof

Refunds

No refunds will be issued for preliminary or final plat application fees, in accordance with Utah state law.

Where applicant voluntarily withdraws the application other than preliminary and final plat applications, the following refunds will apply:

Application accepted; no further work done	75% of total filing fee
Notification of hearing	50% of total filing fee
Planning Staff Review (PSR) meeting or written comments from department received.	25% of total filing fee
Staff Report completed	No Refund
Public hearing held	No Refund
Staff error resulting in mandatory withdrawal	100% refund

Cemetery

	RESIDENT	NON RESIDENT
LOT FEES		
Full Lot	600	1,500
Half Lot	450	1,350
Half Lot - Infant	100	500
BURIAL FEES		
Weekday-Adult	500	700
Weekday-Cremation	300	400
Weekday-Infant	0	500
Weekend-Adult	750	950
Weekend-Cremation	350	450
Weekend-Infant	250	350
Holiday-Adult	750	950
Holiday-Cremation	350	450
Holiday-Infant	350	450
Double Depth Burial-1 st Open	Double the Standard Fee	Double the Standard Fee
PERPETUAL CARE (non-refundable)		
Full Lot	300	300
Full Lot – Upright	450	450
Half Lot	100	100



	Half Lot - Upright	250	250
	OTHER SERVICES		
	Disinterment-Adult	1200	1200
	Disinterment-Infant/Cremation	600	600
	Disinterment-Double Depth	Double the Standard Fee	Double the Standard Fee
	Late Notice/Late Arrival	200	200
	Funeral/Graveside Services Beginning after 3:00 pm	600	600
	Certificate Fee	25	25
	Transfer Fee	40	40
	Memorial Tree	\$100 Min	\$100 Min
	*50% Discount for Veterans and Individuals who have served on Town Council, Planning Commission, Big Plains Water District, and Fire Department (Volunteer)		

**APPLE VALLEY
ORDINANCE O-2025-22**

NOW THEREFORE, be it ordained by the Council of the Apple Valley, in the State of Utah, as follows:

SECTION 1: **AMENDMENT** “12.02.080 Building Permit Fees” of the Apple Valley Municipal Code is hereby *amended* as follows:

A M E N D M E N T

12.02.080 Building Permit Fees

~~Building permit, plan review, and investigation fees shall be assessed in accordance with the fee schedule adopted by the town council.~~

A. The Town shall collect building permit fees in accordance with the current fee schedule adopted by resolution of the Town Council.

B. Building permit fees shall be based on the total valuation of the proposed construction and calculated using the most recent version of the Building Valuation Data Table published by the International Code Council, or a comparable standard as determined by the Building Official.

C. Plan review fees shall be assessed as a percentage of the building permit fee, as adopted in the fee schedule by the Town Council. The plan review fee is intended to cover the cost of reviewing construction documents and other application materials for compliance with adopted codes and ordinances.

D. Plan review fees must be paid in full prior to the acceptance of a building permit application. No application shall be accepted or processed until the required plan review fee has been received by the Town.

E. Additional fees may be charged for re-inspections, expedited reviews, or third-party plan reviews, as outlined in the fee schedule.

F. A state surcharge shall be added to each building permit, in the amount required by Utah Code § 15A-1-209, or its successor statute.

SECTION 2: **REPEALER CLAUSE** All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

SECTION 3: **SEVERABILITY CLAUSE** Should any part or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinances a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

SECTION 4: **EFFECTIVE DATE** This Ordinance shall be in full force and effect from June 18, 2025.

PASSED AND ADOPTED BY THE APPLE VALLEY COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Mayor Michael Farrar	_____	_____	_____	_____
Council Member Kevin Sair	_____	_____	_____	_____
Council Member Annie Spendlove	_____	_____	_____	_____
Council Member Scott Taylor	_____	_____	_____	_____
Council Member Richard Palmer	_____	_____	_____	_____

Attest

Presiding Officer

Jenna Vizcardo, Town Clerk, Apple Valley

Michael Farrar, Mayor, Apple Valley