



BIG PLAINS WATER AND SEWER SPECIAL SERVICE DISTRICT MEETING

**BOARD OF DIRECTORS, REGULAR MEETING
1777 N Meadowlark Dr, Apple Valley
Wednesday, October 12, 2022 at 6:00 PM**

AGENDA

Notice is given that a meeting of the Water District of the Town of Apple Valley will be held on **Wednesday, October 12, 2022**, commencing at **6:00 PM** or shortly thereafter at **1777 N Meadowlark Dr, Apple Valley**.

Chairman | Andy McGinnis

Board Members | Frank Lindhardt | Harrold Merritt | Ross Gregerson | Jarry Zaharias

Pursuant to the Executive Order issued by Governor Gary Herbert on March 18, 2020 regarding Electronic Public Meetings, please be advised that the meeting will be held electronically and broadcast via Zoom. Persons allowed to comment during the meeting may do so via Zoom. Login to the meeting by visiting:

<https://us02web.zoom.us/j/88667363731>

if the meeting requests a password use 1234

To call into meeting, dial (253) 215 8782 and use Meeting ID 886 6736 3731

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

DECLARATION OF CONFLICTS OF INTEREST

CONSENT AGENDA

- A. Disbursement Listing for September 2022.
- B. Budget Report for Fiscal Year 2022 thru September 2022.

APPROVAL OF MINUTES

- 1. Minutes: September 14, 2022

WATER SUPERINTENDENT REPORT

ENGINEERING

DISCUSSION AND ACTION

- 2. Consider approval of removing Kevin Sair and Frank Lindhardt from SBSU Main Checking Account as signers, and Jauna McGinnis, Frank Lindhardt and Andy McGinnis from SBSU Construction Account as signers.
- 3. Consider approval of Policy and Procedure Manual change, Resolution-BPW-R-2022-13.

REQUEST FOR A CLOSED SESSION

ADJOURNMENT

CERTIFICATE OF POSTING: I, Jenna Vizcardo, as duly appointed Recorder for the Town of Apple Valley, hereby certify that this Agenda was posted at the Apple Valley Town Hall, the Utah Public Meeting Notice website <http://pmn.utah.gov>, and the Town Website www.applevalleyut.gov.

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL COMMUNITY EVENTS AND MEETINGS

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the Town at 435-877-1190 at least three business days in advance.

Big Plains Water & Sewer Special Service District
Disbursement Listing
Checking - SBSU - 09/01/2022 to 09/30/2022

Item 1.

Payee Name	Reference Number	Payment Date	Payment Amount	Void Date	Void Amount	Source
Revco Leasing	1250	09/01/2022	\$302.40			Purchasing
Pelorus Methods	1251	09/01/2022	\$500.00			Purchasing
City of St. George	1252	09/01/2022	\$45.00			Purchasing
Apple Valley Storage, LLC	AVS09012022	09/01/2022	\$95.00			Purchasing
Superior Technical Solutions	STS09022022	09/02/2022	\$45.00			Purchasing
ChemTech-Ford Laboratories	1253	09/06/2022	\$420.00			Purchasing
State Bank of Southern Utah	DEBIT0906202	09/06/2022	\$714.52			Purchasing
Payroll	0909221200	09/09/2022	\$1,672.18			Paycheck
Internal Revenue Service	EFTPS0909202	09/09/2022	\$470.50			Payroll
Utah Retirement Systems	URS09092022	09/09/2022	\$374.49			Payroll
Utah State Division of Finance	1256	09/12/2022	\$4,000.00			Purchasing
Rural Water Association of Utah	RWA	09/12/2022	\$295.00			Purchasing
Galloway & Company	1254	09/13/2022	\$1,260.00			Purchasing
Galloway & Company	1255	09/13/2022	\$1,008.75			Purchasing
Health Equity	HE09132022	09/13/2022	\$134.62			Payroll
Amazon	DEBIT0915202	09/15/2022	\$246.05			Purchasing
Health Equity	HE09152022	09/15/2022	\$2.25			Purchasing
USDA Rural Development	USDA09152022	09/15/2022	\$10,539.99			Purchasing
Public Employees Health Program	1257	09/21/2022		09/21/2022	\$566.99	Payroll
Rocky Mountain Power Company	RMP09212022	09/21/2022	\$2,325.53			Purchasing
Payroll	0923221200	09/23/2022	\$1,672.18			Paycheck
Internal Revenue Service	EFTPS0923202	09/23/2022	\$470.50			Payroll
Health Equity	HE09232022	09/23/2022	\$134.62			Payroll
Utah Retirement Systems	URS09232022	09/23/2022	\$374.49			Payroll
Public Employees Health Program	1258	09/27/2022	\$566.99			Payroll
Adj for cents off-Rocky Mountain Power i		09/30/2022	\$0.03			JE: 302
Adj for cents off-USDA 2014 Overrun loa		09/30/2022	\$0.01			JE: 302
			\$27,670.10		\$566.99	

Big Plains Water & Sewer Special Service District

Operational Budget Report

51 Big Plains Water & Sewer SSD - 07/01/2022 to 09/30/2022

25.00% of the fiscal year has expired

Item 2.

	Prior YTD	Current Month	Current YTD	Annual Budget	Percent Used
Income or Expense					
Income From Operations:					
Operating income					
5140 Water Sales	69,167.69	32,707.44	98,156.18	378,000.00	25.97%
5150 Water Standby Fees	8,894.54	3,284.63	9,719.44	34,840.00	27.90%
5310 Connection Fees	11,156.26	0.00	1,830.00	9,000.00	20.33%
5410 Late Penalties and Fees	0.00	1,146.88	1,146.88	15,000.00	7.65%
5490 Other Operating Income	150.00	6,262.32	6,487.32	2,250.00	288.33%
Total Operating income	89,368.49	43,401.27	117,339.82	439,090.00	26.72%
Operating expense					
6010 Clerical Contractor Labor	(4,165.08)	0.00	0.00	0.00	0.00%
6011 Town Interlocal Agreement Costs	0.00	246.05	246.05	15,336.00	1.60%
6013 Water Salaries and Wages	12,498.00	4,168.00	12,504.00	55,000.00	22.73%
6014 Water Benefits	11,352.09	1,884.36	5,661.61	37,051.00	15.28%
6016 Admin Benefits	2,103.92	0.00	0.00	0.00	0.00%
6021 Public Postings	0.00	0.00	0.00	400.00	0.00%
6023 Travel/Fuel	0.00	0.00	0.00	800.00	0.00%
6024 Training	0.00	295.00	295.00	700.00	42.14%
6025 Books/Subscriptions/Memberships	0.00	0.00	0.00	2,800.00	0.00%
6030 Admin Supplies and Expenses	1,114.52	847.40	1,088.60	3,500.00	31.10%
6032 Postage	0.00	0.00	0.00	700.00	0.00%
6035 Bank Service Charges	24.00	0.00	0.00	100.00	0.00%
6040 Professional Service	4,071.34	1,260.00	4,319.25	7,500.00	57.59%
6043 Accounting & Audit Fees	3,678.21	0.00	0.00	12,000.00	0.00%
6044 Water Testing	1,914.00	465.00	1,531.97	7,800.00	19.64%
6045 Legal Fees	0.00	0.00	1,557.85	7,500.00	20.77%
6050 System Maintenance and Repairs	190.00	0.00	0.00	7,500.00	0.00%
6051 System Equipment	1,314.13	95.00	3,069.07	11,100.00	27.65%
6052 Well Maintenance and Repairs	0.00	0.00	18,259.44	7,500.00	243.46%
6053 Tank Maintenance and Repairs	0.00	0.00	85.16	11,500.00	0.74%
6060 Equipment Costs other than Fuel	3,252.43	364.52	748.72	3,500.00	21.39%
6061 Equipment Fuel	306.66	350.00	1,071.54	3,500.00	30.62%
6067 Utilities	10,383.47	2,325.56	4,095.56	24,200.00	16.92%
6070 Insurance	1,574.52	0.00	0.00	5,000.00	0.00%
6095 Depreciation Expense	33,766.05	11,255.35	33,766.05	135,065.00	25.00%
Total Operating expense	83,378.26	23,556.24	88,299.87	360,052.00	24.52%
Total Income From Operations:	5,990.23	19,845.03	29,039.95	79,038.00	36.74%
Non-Operating Items:					
Non-operating income					
5510 Grants	0.00	0.00	0.00	1,140,000.00	0.00%
5520 Impact Fees	53,027.00	0.00	10,894.09	120,000.00	9.08%
5610 Interest Income	97.27	503.95	1,311.90	500.00	262.38%
5690 Sundry Revenue	1,649.79	0.00	0.00	100.00	0.00%
Total Non-operating income	54,774.06	503.95	12,205.99	1,260,600.00	0.97%
Non-operating expense					
6080 Interest Expense	25,110.38	7,162.68	18,244.22	85,528.00	21.33%
Total Non-operating expense	25,110.38	7,162.68	18,244.22	85,528.00	21.33%
Total Non-Operating Items:	29,663.68	(6,658.73)	(6,038.23)	1,175,072.00	-0.51%
Total Income or Expense	35,653.91	13,186.30	23,001.72	1,254,110.00	1.83%



BIG PLAINS WATER AND SEWER SPECIAL SERVICE

Item 3.

DISTRICT MEETING

BOARD OF DIRECTORS, REGULAR MEETING

1777 N Meadowlark Dr, Apple Valley

Wednesday, September 14, 2022 at 6:00 PM

MINUTES

Chairman | Andy McGinnis

Board Members | Frank Lindhardt | Harrold Merritt | Ross Gregerson | Jarry Zaharias |

CALL TO ORDER- Chairman McGinnis called meeting to order at 6:01 p.m.

PLEDGE OF ALLEGIANCE- Led by Board Member Gregerson.

ROLL CALL

PRESENT

Chairman Andy McGinnis

Board Member Frank Lindhardt

Board Member Harold Merritt

Board Member Ross Gregerson

Board Member Jarry Zaharias

DECLARATION OF CONFLICTS OF INTEREST- None stated.

CONSENT AGENDA

A. Welcome New Board Member Jarry Zaharias.

Chairman McGinnis welcomed new Board Member Jarry Zaharias.

B. Disbursement Listing for August 2022.

Chairman McGinnis asked the board if there were any issues, questions, or comments.

Chairman McGinnis called for a motion.

Motioned to accept the Disbursement Listing for August 2022.

Motion made by Board Member Gregerson, Seconded by Board Member Lindhardt.

Voting Yea: Chairman McGinnis, Board Member Lindhardt, Board Member Merritt, Board Member Gregerson, Board Member Jarry Zaharias

The vote was unanimous and the motion carried.

C. Budget Report for Fiscal Year 2022 thru August 2022.

Board Member Lindhardt commented there is quite a difference in the 2 months. Jauna McGinnis Administrator commented that it depends on bulk water billing. Board Member Zaharias questioned utilities for the current month \$2600 and Year to Date is \$1700, is that something that didn't carry over. Jauna McGinnis, Town Administrator will research and get back to him. Administrator pointed out about the percentage of fiscal year expired and we are right on point budget wise with the percentage expired. She also commented on the total operating Line 6052 well maintenance have



BIG PLAINS WATER AND SEWER SPECIAL SERVICE

Item 3.

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MINUTES

spent out of budget range. This budget is for a year we can apply differently or amend budget later. Chairman McGinnis commented that line 6052 is the work involved to get the wells up and repaired.

Town Administrator Jauna McGinnis got back to Board with the information on the utilities that June payment was paid twice causing a credit in July.

Chairman McGinnis called for a motion.

Motioned to approve the Budget Report for Fiscal Year 2022 thru August 2022.

Motion made by Board Member Lindhardt. Seconded by Board Member Zaharias.

Voting Yea: Chairman McGinnis, Board Member Lindhardt, Board Member Merritt, Board Member Gregerson, Board Member Jarry Zaharias

The vote was unanimous and the motion carried.

APPROVAL OF MINUTES

D. Minutes: August 10, 2022

Motioned to approve the August 10, 2022 minutes.

Motion made by Board Member Gregerson, Seconded by Board Member Merritt.

Voting Yea: Chairman McGinnis, Board Member Gregerson, Board Member Jarry Zaharias

Voting Abstaining: Board Member Lindhardt

The vote was 4-0, 1 abstaining and the motion carried.

E. Minutes: June 2, 2022

Motioned to accept the minutes for June 2, 2022.

Motion made by Board Member Gregerson, Seconded by Board Member Merritt.

Voting Yea: Chairman McGinnis, Board Member Merritt, Board Member Gregerson, Board Member Jarry Zaharias

Voting Abstaining: Board Member Lindhardt

The vote was 4-0, 1 abstaining and the motion carried.

F. Minutes: July 21, 2022

Motioned to accept the July 21, 2022 minutes as presented.

Motion made by Board Member Gregerson, Seconded by Board Member Lindhardt.

Voting Yea: Chairman McGinnis, Board Member Lindhardt, Board Member Merritt, Board Member Gregerson, Board Member Jarry Zaharias

The vote was unanimous, 5-0 and the motion carried.

G. Minutes: April 21, 2022



BIG PLAINS WATER AND SEWER SPECIAL SERVICE

DISTRICT MEETING

BOARD OF DIRECTORS, REGULAR MEETING

1777 N Meadowlark Dr, Apple Valley

Wednesday, September 14, 2022 at 6:00 PM

MINUTES

Motioned to accept the minutes for Thursday April 21, 2022 as presented.

Motion made by Board Member Merritt, Seconded by Board Member Lindhardt.

Voting Yea: Chairman McGinnis, Board Member Lindhardt, Board Member Merritt, Board Member Gregerson, Board Member Jarry Zaharias

The vote was unanimous, 5-0 and the motion carried.

WATER SUPERINTENDENT REPORT

Dale Harris reported on the system. He has been cleaning wells and is still waiting on results for those wells. Rain caused some line exposure. On Canaan pressure switch loss and some other issues with telemetry due to weather. Line are being flushed on the other side of the road of Cedar Point subdivision for the Farrar project. Since line has been cleaned, we are not pumping any more iron algae into the system. The rain has helped out considerably. We have some wash out on the Canaan area. We are pumping water out of the ground and we are doing good. Very grateful of the board and their help moving forward and progressing with the water crisis in Cedar Point. Board Member Lindhardt asks how much we are pumping. Dale Harris commented between the two source 53 GPM (gallons per minute). Board Member Lindhardt asked about well 59. Still waiting on those lab results. Chairman McGinnis asked if something we need to do to protect ourselves with the telemetry. Dale thinks the pressure switch failure is due to lightning. Dale Harris commented that most of it was due to maintenance needing to be done otherwise. Board Member Lindhardt commented about using an EMP (Electric Magnetic Pulse) shield that protects the controller that runs the pump. He suggested to look into. Board Member Gregerson and Chairman McGinnis agreed.

ENGINEERING

Rod Mills is not here tonight. Chairman McGinnis reported the funding for USDA grant for pipeline for Cedar Point to Canaan Springs and it is pending in Washington. Board Member Merritt reported we have the funding for the first phase of construction which should be started within a few weeks. 2nd phase is \$1.4 million and between the two of them they should be able to complete. Chairman McGinnis is currently in the process of labeling municipal water rights which will make district water rights a lot easier to deal with it.

Board Member Merritt reported on Washington County Conservancy District and the study that includes Apple Valley, engaged in contract with a firm in Park City for water studies. They are in the process of getting into how many waters rights were issued in this area and are reviewing all the information. It is hoped to be able to see results in a month. This will be valuable tool and comprehensive report and will give solid information regarding source availability, well drilling, and sewer decisions.

DISCUSSION AND ACTION

- 1. Discontinue Sewer Service Provided by Big Plains Water and Sewer Special Service District, Resolution-BPW-R-2022-12.**

Chairman McGinnis read resolution aloud.



BIG PLAINS WATER AND SEWER SPECIAL SERVICE

Item 3.

DISTRICT MEETING

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MINUTES

Board Member Gregerson clarified; this does not affect existing sewer systems. Chairman McGinnis confirmed that this is for new people to be added to the system, moving forward.

Motioned to approve Resolution number BPW-R-2022-12, Resolution to Discontinue Sewer Service Provided by Big Plains Water and Sewer Special Service District.

Motion made by Board Member Lindhardt, Seconded by Board Member Merritt.

Roll Call Vote:

Board Member Lindhardt- Yea

Board Member Merritt- Yea

Chairman McGinnis- Yea

Board Member Gregerson- Yea

Board Member Zaharias- Yea

The vote was unanimous, 5-0 and the motion carried.

Jauna McGinnis, Town Administrator reported the County will be making a resolution on the 20th and then will send to the Lieutenant Governor for final approval.

Board Member Lindhardt questioned if we should amend date on the resolution.

Motioned to recommend approval and amend the Resolution BPW-R-2022-12 to include in the last sentence "hereby discontinued after the approval of the Lieutenant Governor."

Motion made by Board Member Lindhardt, Seconded by Board Member Zaharias.

Roll Call Vote:

Board Member Lindhardt- Yea

Board Member Merritt- Yea

Chairman McGinnis- Yea

Board Member Gregerson- Yea

Board Member Zaharias- Yea

The vote was unanimous, 5-0 and the motion carried.

REQUEST FOR A CLOSED SESSION- None.

ADJOURNMENT

Motioned to adjourn meeting.

Motion made by Board Member Merritt, Seconded by Board Member Gregerson.

Voting Yea: Chairman McGinnis, Board Member Lindhardt, Board Member Merritt, Board Member Gregerson, Board Member Jarry Zaharias

Meeting adjourned at 6:44 p.m.



BIG PLAINS WATER AND SEWER SPECIAL SERVICE

Item 3.

DISTRICT MEETING

BOARD OF DIRECTORS, REGULAR MEETING

1777 N Meadowlark Dr, Apple Valley

Wednesday, September 14, 2022 at 6:00 PM

MINUTES

Date Approved: _____

Approved BY: _____

Chairman | Andy McGinnis

Attest BY: _____

Town Clerk/Recorder | Jenna Vizcardo

DRAFT

1.4 PROCEDURES FOR OBTAINING WATER AND SEWER SERVICE FOR DEVELOPMENT PROJECTS

1.4.1 Prior to zone change or preliminary plat:

1.4.1.1 The Developer will meet with the Water Superintendent to discuss available services. If none are available, options to obtain services will be discussed.

Developer must provide proof of ownership of municipal water rights sufficient for the project, prior to the issuance of a will serve letter.

1.4.1.2 A letter with results will be given to the Developer to provide to the Town of Apple Valley Planning and Zoning Board.

1.4.1.3 No District officer or employee is authorized to issue a will serve letter. The letter must be provided by the District Engineer. Any letter issued in conflict of this section shall be null and void.

1.4.2 Following approval of the preliminary plat:

1.4.2.1 The Developer's engineer will provide proposed construction plans as per District Design Standard to the Apple Valley Joint Utilities Commission (JUC) committee, to a District representative.

1.4.2.2 The District Engineer will then review, redline and return plans at the next JUC meeting to the Developers. The Developers engineer will make the requested corrections on the Master set of construction plans.

1.4.2.3 The Developer will provide a set of the final completed master construction plans for a final review by the District Engineer or District Staff.

1.4.2.4 If plans are approved, the District representative will sign-off on the master set of construction plans.

1.4.2.5 Developer will deed the municipal water rights over to the District, according to the will serve letter received, at the time of recording the final plat. If the project is to be completed in phases, at the option of the District, water rights may be deeded according to each phase as it is approved.

1.4.3 A Pre-Construction meeting will then be held by the Apple Valley Public Works ~~Consultant~~ ~~Director~~. Contractor shall provide a copy of his Utah State License, evidence of the Contractor's insurance and proof of bonding, if required. The required amount of the bond shall be determined by the District Engineer or Inspector based on the scope and exposure of the project. The contractor may then start construction and arrange all required inspections with the District Inspector as construction proceeds and finishes.

1.4.4 Upon completion of the work, the contractor shall provide the District with as-built plans, both in print and in electronic format, and proof of all soils testing that was completed during construction.

1.4.5 Upon completion, the Developer is to provide a one (1) year warranty and a warranty bond of 10% of the construction cost, or pay the bond amount to the District. The bond amount will then be released back to the Developer after the one-year warranty period is over and any needed warranty repairs have been made.

1.4.6 The District transmits one executed copy of the Water and Sewer Extension Agreement to the Developer and one copy to the District Engineer. All District engineering review fees and all inspection fees are to be paid by the Developer.

Appendix A-1 SCHEDULE OF WATER RATES, FEES, AND CHARGES

RESIDENTIAL

Residential Standby Fee: \$49/per month

Residential Base Fee: \$49/per month for water availability

Residential Usage Fees:

Gallons Used	Charge/1,000 gal.	Total
0 – base/standby		\$ 49.00
0-5,000	\$ 1.50	Calculated based on usage
5,001-12,000	\$ 1.75	" "
12,001-25,000	\$ 2.00	" "
25,001-35,000	\$ 2.25	" "
35,001-45,000	\$ 2.50	" "
45,001+	\$ 2.75	" "

Residential Impact Fee (¾ in Connection): \$12,000

Connection Fee Deposit by Meter Size

3/4-inch Connection: \$1,600
 1-inch Connection Fee: \$1,900
 1.5-inch Connection Fee: \$2,900
 2 inch or Larger Connection Fee: Quoted Upon Request

Actual cost of the connection depending on the size of meter required.

One (1) acre foot of **municipal category** water **rights must be deeded to the District** provided or purchased at the rate of \$14,000, if available.

COMMERCIAL

Commercial 1-inch meter base/standby rate: \$76 per month
 Commercial 1.5-inch meter base/standby rate: \$94.62 per month
 Commercial 2-inch meter base/standby rate: \$135.17 per month
 Commercial 3-inch meter base/standby rate: \$368.34 per month
 Commercial 4-inch meter base/standby rate: \$827.93 per month

Commercial Usage Fees: \$1.50 per 1,000 Gallons

Commercial Impact Fee: (Based on connection diameter – see table below. Appropriate acre feet of water must be provided.)

Connection Diameter (in)	ERC's	Impact Fee Amount
3/4	1	\$12,000.00
1	3	\$15,000.00
1.5	5	\$21,000.00
2	8	\$27,000.00
3	10	\$39,000.00

Commercial Retail Connection Fee: Actual cost of the connection depending of the size of meter required

BULK METER

Bulk Meter Usage Fees: \$49.00 meter fee for each usage up to five days, with a \$5.00 charge for each additional day the meter is out.

A \$1,000 meter deposit is required.
The water usage cost is \$4.00/1,000 gallons used.
The meter must be read at least every 30 days.

There will be a \$250 additional charge for late (greater than 5 days and 30 days) meter readings.

COST OF SERVICES

Application Processing Fee	\$125
Well Permit Fee	\$250
District Plan Review Fee	2% of main line construction cost
Engineering	\$110/Hour
Inspections	\$60/Hour
Will Serve Letters	\$75
Call-Outs	\$60 First Hour Minimum/\$80 Additional Hours
Equipment	Actual Cost
Late Notice Fee	\$5
Service Restoration Fee	\$50
Interest Charges	5%/Month

BIG PLAINS WATER AND SEWER SPECIAL SERVICE DISTRICT

RESOLUTION NO. BPW-R-2022-13

A RESOLUTION AMENDING THE POLICY AND PROCEDURES MANUAL SECTION 1.4 PROCEDURES FOR OBTAINING WATER AND SEWER SERVICE FOR DEVELOPMENT PROJECTS AND APPENDIX A-1 SCHEDULE OF WATER RATES, FEES, AND CHARGES

WHEREAS, the Big Plains Water and Sewer Special Service District ("District") has adopted a policy and procedures manual; and

WHEREAS, the District Board deems it necessary and appropriate that such Policy and Procedures Manual be amended; and

WHEREAS, the District deems it necessary to amend section 1.4 Procedures for Obtaining Water and Sewer Service for Development Projects and the Appendix A-1 Schedule of Water Rates, Fees, and Charges, and;

WHEREAS, at a meeting of the District, duly called, noticed and held on the 12th day of October, 2022, and upon motion duly made and seconded:

NOW, THEREFORE, IT IS HEREBY RESOLVED by the District that the Policy and Procedures Manual is hereby amended to reflect the changes to section 1.4 Procedures for Obtaining Water and Sewer Service for Development Projects and Appendix A-1 Schedule of Water Rates, Fees, and Charges and attached hereto.

PASSED this 12th day of October 2022.

BIG PLAINS WATER AND SEWER SPECIAL SERVICE DISTRICT

Chairman Andy McGinnis

ATTEST:

Jenna Vizcardo, Recorder

	AYE	NAY	ABSENT	ABSTAIN
Chairman Andy McGinnis	_____	_____	_____	_____
Board Member Frank Lindhardt	_____	_____	_____	_____
Board Member Harold Merritt	_____	_____	_____	_____
Board Member Ross Gregerson	_____	_____	_____	_____
Board Member Jarry Zaharias	_____	_____	_____	_____