



BIG PLAINS WATER AND SEWER SPECIAL SERVICE DISTRICT MEETING

BOARD OF DIRECTORS, REGULAR MEETING
1777 N Meadowlark Dr, Apple Valley
Wednesday, September 15, 2021 at 7:00 PM

AGENDA

Notice is given that a meeting of the Water District of the Town of Apple Valley will be held on **Wednesday, September 15, 2021**, commencing at **7:00 PM** or shortly thereafter at **1777 N Meadowlark Dr, Apple Valley**.

Chairman | Dale Beddo

Boardmembers Kevin Sair | Paul Edwardsen | Mike McLaughlin | Marty Lisonbee |

Pursuant to the Executive Order issued by Governor Gary Herbert on March 18, 2020, regarding Electronic Public Meetings, please be advised that the Big Plains Water and Sewer Special Service District Meeting will be held electronically and will be broadcast via Zoom. Persons will be allowed to comment during the meeting via Zoom or by calling in. Meeting details and dial-in phone numbers will be provided when the agenda for the meeting is published on the Town website or via <https://www.utah.gov/pmn>

Zoom Meeting ID: 865 7403 0912

Zoom Link: <https://us02web.zoom.us/j/86574030912>

CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL

APPROVAL OF MINUTES

1. DISCUSSION AND POSSIBLE ACTION ON MINUTES FOR JUNE 24, 2021, MEETING

FINANCIAL REPORT – Jeff Voran

2. PRESENTATION AND DISCUSSION ON BUDGET VARIANCE REPORT
PRESENTATION AND DISCUSSION ON CHECK REGISTRY

WATER SUPERINTENDENT REPORT – Dale Harris

ENGINEERING

DISCUSSION AND ACTION

3. DISCUSSION AND POSSIBLE ACTION ON RESOLUTION TO DISALLOW NEW WELL DEVELOPMENT WITHIN SERVICE DISTRICT AREA
4. DISCUSSION AND POSSIBLE ACTION ON PURCHASE AGREEMENT OF WATER RIGHTS FOR JEPSON CANYON DEVELOPMENT

POLICIES / PROCEDURES

REQUEST FOR A CLOSED SESSION

ADJOURNMENT

Interested persons are encouraged to attend public hearings or present their views in writing at least one day prior to the meeting.

CERTIFICATE OF POSTING: I, Jeff Voran, as duly appointed Recorder for the Town of Apple Valley, hereby certify that this meeting notice was posted at the Apple Valley Town Hall, the Utah Public Meeting Notice website <http://pmn.utah.gov>, the Town Website www.applevalleyut.gov on September 9, 2021.

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL COMMUNITY EVENTS AND MEETINGS
In compliance with the American with Disabilities Act, individuals needing special accommodations (Including
auxiliary communicative aids and services) during this meeting should call 435-877-1190.

Big Plains Water & Sewer Special Service District

Operational Budget Report

51 Big Plains Water & Sewer SSD - 07/01/2021 to 09/08/2021

25.00% of the fiscal year has expired

Item 2.

	Prior YTD	Current Month	Current YTD	Annual Budget	Percent Used
Income or Expense					
Income From Operations:					
Operating income					
5140 Water Sales	65,875.25	0.00	7,035.53	278,440.00	2.53%
5150 Water Standby Fees	9,313.16	0.00	1,335.54	54,684.00	2.44%
5310 Connection Fees	3,415.40	0.00	4,654.69	2,000.00	232.73%
5410 Late Penalties and Fees	142.06	0.00	0.00	3,000.00	0.00%
5490 Other Operating Income	14,506.46	0.00	0.00	18,000.00	0.00%
Total Operating income	93,252.33	0.00	13,025.76	356,124.00	3.66%
Operating expense					
6010 Clerical Contractor Labor	3,507.00	0.00	1,495.00	21,042.00	7.10%
6013 Water Salaries and Wages	10,386.00	0.00	8,332.00	45,006.00	18.51%
6014 Water Benefits	6,534.08	0.00	7,920.15	25,883.00	30.60%
6021 Public Postings	392.40	0.00	0.00	500.00	0.00%
6023 Travel/Fuel	294.06	0.00	0.00	1,200.00	0.00%
6024 Training	0.00	0.00	0.00	800.00	0.00%
6025 Books/Subscriptions/Memberships	402.00	0.00	0.00	1,000.00	0.00%
6030 Office Supplies and Expenses	1,390.50	0.00	563.32	5,566.00	10.12%
6032 Postage	345.91	0.00	0.00	1,602.00	0.00%
6035 Bank Service Charges	32.00	0.00	16.00	100.00	16.00%
6040 Professional Service	163.69	0.00	1,573.14	0.00	0.00%
6043 Accounting & Audit Fees	0.00	0.00	3,678.21	7,000.00	52.55%
6044 Water Testing	810.00	0.00	720.00	5,200.00	13.85%
6045 Legal Fees	304.00	0.00	0.00	3,000.00	0.00%
6050 System Maintenance and Repairs	1,709.45	0.00	190.00	3,500.00	5.43%
6051 System Equipment	6,251.72	0.00	1,314.13	4,000.00	32.85%
6052 Well Maintenance and Repairs	0.00	0.00	0.00	2,000.00	0.00%
6060 Equipment Maintenance	0.00	0.00	3,252.43	1,000.00	325.24%
6061 Equipment Fuel	507.56	0.00	156.96	2,500.00	6.28%
6067 Utilities	4,830.62	0.00	3,385.06	17,200.00	19.68%
6068 Telephone & Internet	151.50	0.00	0.00	912.00	0.00%
6070 Insurance	2,765.00	0.00	1,574.52	5,000.00	31.49%
6095 Depreciation Expense	33,766.05	0.00	0.00	135,000.00	0.00%
Total Operating expense	74,543.54	0.00	34,170.92	289,011.00	11.82%
Total Income From Operations:	18,708.79	0.00	(21,145.16)	67,113.00	-31.51%
Non-Operating Items:					
Non-operating income					
5510 Grants	0.00	0.00	0.00	615,000.00	0.00%
5520 Impact Fees	36,000.00	0.00	13,051.00	194,434.00	6.71%
5610 Interest Income	72.31	0.00	67.17	2,000.00	3.36%
5690 Sundry Revenue	0.00	0.00	1,649.79	0.00	0.00%
Total Non-operating income	36,072.31	0.00	14,767.96	811,434.00	1.82%
Non-operating expense					
6080 Interest Expense	22,209.71	0.00	17,830.00	91,723.00	19.44%
Total Non-operating expense	22,209.71	0.00	17,830.00	91,723.00	19.44%
Total Non-Operating Items:	13,862.60	0.00	(3,062.04)	719,711.00	-0.43%
Total Income or Expense	32,571.39	0.00	(24,207.20)	786,824.00	-3.08%

Big Plains Water & Sewer Special Service District
Invoice Register - 7/1/2021 to 9/8/2021 - All Invoices

Item 2.

<u>Invoice No.</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Ledger Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Name.</u>	<u>Description</u>
UT202102041	Blue Stakes of Utah 811	1116	7/5/2021	7/5/2021	\$166.25			
					166.25	516040	Professional Service	
071221	ChemTech-Ford Laboratories	1120	7/12/2021	7/12/2021	\$133.00			
					133.00	516044	Water Testing	balance after applied credit
21E0934	ChemTech-Ford Laboratories	6	8/23/2021	8/23/2021	\$395.00			
					395.00	516044	Water Testing	Sample testing Well #3
21F1152	ChemTech-Ford Laboratories	1115	7/5/2021	7/5/2021	\$132.00			
					132.00	516044	Water Testing	cannan 50,000 gal water tank
	Vendor Total:				\$660.00			
07980	City of St. George	4	8/17/2021	8/17/2021	\$60.00			
					60.00	516044	Water Testing	Water Testing Fees
98976	Galloway & Company	0	7/23/2021	7/23/2021	\$404.39			
					404.39	516040	Professional Service	On-Call Engineering Services
98977	Galloway & Company	0	7/23/2021	7/23/2021	\$1,002.50			
					1,002.50	516040	Professional Service	On-Call Engineering Services
99665	Galloway & Company	3	8/17/2021	8/17/2021	\$1,495.00			
					1,495.00	516010	Clerical Contractor Labor	On-Call Engineering Services
	Vendor Total:				\$2,901.89			
070521	Gregerson, Ross	1114	7/5/2021	7/5/2021	\$1,157.43			
					1,157.43	516060	Equipment Maintenance	cannan 50,000 gal water tank
070721	Gregerson, Ross	1113	7/5/2021	7/5/2021	\$2,000.00			
					2,000.00	516060	Equipment Maintenance	cannan 50,000 gal water tank
	Vendor Total:				\$3,157.43			
PR071021-74	Health Equity		7/14/2021	7/14/2021	\$156.25			
					156.25	512224	Accrued Health Insurance Paya	PEHP HSA
PR072421-74	Health Equity		7/28/2021	7/28/2021	\$156.25			
					156.25	512224	Accrued Health Insurance Paya	PEHP HSA
PR080721-74	Health Equity		8/13/2021	8/13/2021	\$156.25			
					156.25	512224	Accrued Health Insurance Paya	PEHP HSA
PR082121-74	Health Equity		8/25/2021	8/25/2021	\$156.25			
					156.25	512224	Accrued Health Insurance Paya	PEHP HSA
	Vendor Total:				\$625.00			
246746	Hinton Burdick CPA's	5	8/19/2021	8/19/2021	\$3,678.21			
					3,678.21	516043	Accounting & Audit Fees	planning/audit
PR071021-10	Internal Revenue Service		7/14/2021	7/14/2021	\$440.93			
					241.82	512221	Accrued SS, MC & FIT Payable	Social Security Tax
					56.56	512221	Accrued SS, MC & FIT Payable	Medicare Tax
					142.55	512221	Accrued SS, MC & FIT Payable	Federal Income Tax
PR072421-10	Internal Revenue Service		7/28/2021	7/28/2021	\$440.93			
					241.82	512221	Accrued SS, MC & FIT Payable	Social Security Tax
					56.56	512221	Accrued SS, MC & FIT Payable	Medicare Tax
					142.55	512221	Accrued SS, MC & FIT Payable	Federal Income Tax
PR080721-10	Internal Revenue Service		8/13/2021	8/13/2021	\$440.93			
					241.82	512221	Accrued SS, MC & FIT Payable	Social Security Tax
					56.56	512221	Accrued SS, MC & FIT Payable	Medicare Tax
					142.55	512221	Accrued SS, MC & FIT Payable	Federal Income Tax
PR082121-10	Internal Revenue Service		8/25/2021	8/25/2021	\$440.93			
					241.82	512221	Accrued SS, MC & FIT Payable	Social Security Tax

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					56.56	512221	Accrued SS, MC & FIT Payable	Medicare Tax
					142.55	512221	Accrued SS, MC & FIT Payable	Federal Income Tax
	Vendor Total:				\$1,763.72			
072821	Little Creek Station	2	7/28/2021	7/28/2021	\$156.96			
					156.96	516061	Equipment Fuel	
0123402391	Public Employees Health Program	1112	7/5/2021	7/5/2021	\$1,004.65			
					1,004.65	512224	Accrued Health Insurance Paya	
PR071021-66	Public Employees Health Program	ACH	7/14/2021	7/14/2021	\$871.78			
					767.20	512224	Accrued Health Insurance Paya	PEHP Health Insurance
					10.65	512224	Accrued Health Insurance Paya	PEHP Vision
					72.00	512224	Accrued Health Insurance Paya	PEHP Dental
					21.93	512224	Accrued Health Insurance Paya	PEHP Life Insurance
PR072421-66	Public Employees Health Program		7/28/2021	7/28/2021	\$132.87			
					113.86	512224	Accrued Health Insurance Paya	PEHP Health Insurance
					1.15	512224	Accrued Health Insurance Paya	PEHP Vision
					5.18	512224	Accrued Health Insurance Paya	PEHP Dental
					12.68	512224	Accrued Health Insurance Paya	PEHP Life Insurance
PR080721-66	Public Employees Health Program		8/13/2021	8/13/2021	\$871.78			
					767.20	512224	Accrued Health Insurance Paya	PEHP Health Insurance
					10.65	512224	Accrued Health Insurance Paya	PEHP Vision
					72.00	512224	Accrued Health Insurance Paya	PEHP Dental
					21.93	512224	Accrued Health Insurance Paya	PEHP Life Insurance
PR082121-66	Public Employees Health Program		8/25/2021	8/25/2021	\$132.87			
					113.86	512224	Accrued Health Insurance Paya	PEHP Health Insurance
					1.15	512224	Accrued Health Insurance Paya	PEHP Vision
					5.18	512224	Accrued Health Insurance Paya	PEHP Dental
					12.68	512224	Accrued Health Insurance Paya	PEHP Life Insurance
	Vendor Total:				\$3,013.95			
605269	Revco Leasing	1117	7/7/2021	7/7/2021	\$302.40			
					302.40	516030	Office Supplies and Expenses	
6578134-00	Scholzen Products Company, Inc.	1119	7/8/2021	7/8/2021	\$651.42			
					651.42	516051	System Equipment	cooke well
6582537-00	Scholzen Products Company, Inc.	1	7/23/2021	7/23/2021	\$662.71			
					662.71	516051	System Equipment	Meter Equip
	Vendor Total:				\$1,314.13			
72 - 2014 Water	USDA Rural Development	0815217	8/15/2021	8/15/2021	\$9,271.00			
					2,910.44	512520.2	2015 Water Bond 01 Repaid	Principal - 2014 Water Project
					6,360.56	516080	Interest Expense	Interest - 2014 Water Project
72 - 2014 Water	USDA Rural Development	0815216	8/15/2021	8/15/2021	\$1,269.00			
					339.56	512521.2	2015 Water Bond 02 - Repaid	Principal - 2014 Water Project O
					929.44	516080	Interest Expense	Interest - 2014 Water Project Ov
	Vendor Total:				\$10,540.00			
109550	Utah Local Governments Trust	7	8/23/2021	8/23/2021	\$136.96			
					136.96	516070	Insurance	Bond Insurance/Workers Comp
1593232	Utah Local Governments Trust	8	8/30/2021	8/30/2021	\$1,382.50			
					1,382.50	516070	Insurance	Bond Insurance
	Vendor Total:				\$1,519.46			
PR071021-67	Utah Retirement Systems		7/14/2021	7/14/2021	\$384.73			
					384.73	512223	Accrued State Retirement Paya	URS Retirement

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PR072421-67	Utah Retirement Systems		7/28/2021	7/28/2021	\$384.73			
					384.73	512223	Accrued State Retirement Paya	URS Retirement
PR080721-67	Utah Retirement Systems		8/13/2021	8/13/2021	\$384.73			
					384.73	512223	Accrued State Retirement Paya	URS Retirement
PR082121-67	Utah Retirement Systems		8/25/2021	8/25/2021	\$384.73			
					384.73	512223	Accrued State Retirement Paya	URS Retirement
	Vendor Total:				\$1,538.92			
PR071021-11	Utah State Tax Commission		7/14/2021	7/14/2021	\$86.76			
					86.76	512222	Accrued state WTH Payable	State Income Tax
PR072421-11	Utah State Tax Commission		7/28/2021	7/28/2021	\$86.76			
					86.76	512222	Accrued state WTH Payable	State Income Tax
PR080721-11	Utah State Tax Commission		8/13/2021	8/13/2021	\$86.76			
					86.76	512222	Accrued state WTH Payable	State Income Tax
PR082121-11	Utah State Tax Commission		8/25/2021	8/25/2021	\$86.76			
					86.76	512222	Accrued state WTH Payable	State Income Tax
	Vendor Total:				\$347.04			
	Total:				\$31,745.36			
					1,763.72	512221	GL Account Summary	
					347.04	512222	Accrued SS, MC & FIT Payable	
					1,538.92	512223	Accrued state WTH Payable	
					3,638.95	512224	Accrued State Retirement Paya	
					2,910.44	512520.2	Accrued Health Insurance Paya	
					339.56	512521.2	2015 Water Bond 01 Repaid	
					1,495.00	516010	2015 Water Bond 02 - Repaid	
					302.40	516030	Clerical Contractor Labor	
					1,573.14	516040	Office Supplies and Expenses	
					3,678.21	516043	Professional Service	
					720.00	516044	Accounting & Audit Fees	
					1,314.13	516051	Water Testing	
					3,157.43	516060	System Equipment	
					156.96	516061	Equipment Maintenance	
					1,519.46	516070	Equipment Fuel	
					7,290.00	516080	Insurance	
					31,745.36		Interest Expense	
							Total	
					\$31,745.36		GL Account Summary Total	