



**BIG PLAINS WATER AND SEWER SPECIAL SERVICE
DISTRICT PUBLIC HEARING AND MEETING**
BOARD OF DIRECTORS, REGULAR MEETING
1777 N Meadowlark Dr, Apple Valley
Thursday, April 21, 2022 at 6:00 PM

MINUTES

Chairman | Andy McGinnis

Board Members | Frank Lindhardt | Kevin Sair | Barratt Nielson | Robin Whitmore

CALL TO ORDER

Meeting called to order at 6:07 pm by Mayor Frank Lindhardt and turned over to Chairman McGinnis.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT:

Chairman Andy McGinnis

Board Member Frank Lindhardt

Board Member Robin Whitmore

ABSENT:

Board Member Kevin Sair

Board Member Barratt Nielson

PUBLIC HEARING

1. Big Plains Water and Sewer Special Service District has filed an application with the USDA Rural Development for financial assistance to develop New Source Water to the Cedar Point system.

Public Hearing opened by Chairman Andy McGinnis and then explained the public hearing. Advisory Board Member Harrold Merritt explained Public Hearing is step in process of obtaining funding and in 30 days it can go to bid.

Board Member Lindhardt enquired when will the funds be available after the 30 days. Advisory Board Member Harrold Merritt explained the money is ready immediately and then the mechanics and putting things together. The pipe will be 6-8" and 4-5 miles long.

Opened for public comments:

Robert and Melanie Zitting: 1810 E 2000S : Asked if a map was available showing where the new line is coming from. Harold Merritt explained it follows Canaan Road off Highway 59, straight up to Webbs access road in our easement. From Hwy 59 it will turn and be in our easement along Hwy 59 location on Bubbling Wells (1600 East).

Chairman McGinnis called for a motion to close public comments

Motioned to close Public Hearing.

Motion made by Board Member Lindhardt, Seconded by Board Member Whitmore.

Voting Yea: Board Member Lindhardt, Board Member Whitmore, Board Member McGinnis

The vote was unanimous, 3-0 and the motion carried.



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CONSENT AGENDA

2. Disbursement Listing--3.01.2022-3.31.2022
3. Budget Report-7.1.21-3.31.22

Motioned to approve Disbursement Listing from 3.01.2022-3.31.2022 and Budget Report from 7.1.21-3.31.22.

Motion made by Board Member Lindhardt, Seconded by Board Member Whitmore.

Voting Yea: Board Member Lindhardt, Board Member Whitmore, Board Member McGinnis

The vote was unanimous, 3-0 and the motion carried.

4. Minutes: March 17, 2022

Board Member Lindhardt commented he was not present. But did review the minutes.

Motioned to approve Minutes: March 17, 2022, and February 17, 2022.

Motion made by Board Member Whitmore, Seconded by Board Member Lindhardt.

Voting Yea: Board Member Lindhardt, Board Member Whitmore, Board Member McGinnis

The vote was unanimous, 3-0 and the motion carried.

5. Minutes: February 17, 2022

See Agenda Item #4.

DISCUSSION AND ACTION

6. Big Plains Water and Sewer Special Service District has filed an application with the USDA Rural Development for financial assistance to develop New Source Water to the Cedar Point system.

Motioned to accept Big Plains Water and Sewer Special Service District filing an application with the USDA Rural Development for financial assistance to develop New Source Water to the Cedar Point system.

Motion made by Board Member Whitmore, Seconded by Board Member Lindhardt.

Voting Yea: Board Member Lindhardt, Board Member Whitmore, Board Member McGinnis

The vote was unanimous, 3-0 and the motion carried.

7. Appointment of District Treasurer--Resolution BPW-R-2022-03.

Tabled

8. Purchasing Policy Repeal and Replace. --Resolution BPW-R-2022-04



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Motioned to approve to adopt Resolution BPW-R-2022-04 purchasing policy as well as the amended pages on 10,12,19 for the Purchasing Policy Repeal and Replace.

Motion made by Board Member Whitmore, Seconded by Board Member Lindhardt.

Voting Yea: Board Member Lindhardt, Board Member Whitmore, Board Member McGinnis

The vote was unanimous, 3-0 and the motion carried.

9. Policies and Procedures Amendments. --Resolution BPW-R-2022-05

Motioned to adopt Resolution BPW-R-2022-05 Policies and Procedures amendments to policies and procedures.

Motion made by Board Member Lindhardt, Seconded by Board Member Whitmore.

Voting Yea: Board Member Lindhardt, Board Member Whitmore, Board Member McGinnis

The vote was unanimous, 3-0 and the motion carried.

10. Purchasing policy limits and emergency situations.

Tabled from meeting on March 17, 2022.

This item was addressed with Agenda item # 8.

11. Expiration date on all will serve letters.

Unused will serve letter have been showing up which puts the District in a bad spot if no resources are available due to the drought. Recommendation by Chairman McGinnis to put 6 months to 1 year expiration date on our will serve letters.

Tabled to next meeting.

Motioned to table item # 11, expiration on all will serve letters.

Motion made by Board Member Whitmore, Seconded by Board Member Lindhardt.

Voting Yea: Board Member Lindhardt, Board Member Whitmore, Board Member McGinnis

The vote was unanimous, 3-0 and the motion carried.

12. Jepson Canyon PID water rights purchase and sales agreement (see JPID1 Addendum 2).

The Board discussed approving the document with changes. The date on the document was in the future-6/8/22. Attorney Nate Reeve will make the change. Attorney Nate Reeve confirms that it is ok to sign and he will follow up for the change.

Motioned to agree to accept Jepson Canyon PID water rights purchase and sales agreement.

Motion made by Board Member Lindhardt, Seconded by Board Member Whitmore.

Voting Yea: Board Member Lindhardt, Board Member Whitmore, Board Member McGinnis

The vote was unanimous, 3-0 and the motion carried.

13. Water Conservation letter to community and probable implementation of a Water Conservation and Drought Mitigation Plan.



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Chairman McGinnis--Discussion about Well 59 and our water issue. We anticipate that when the heat hits there will be increased water usage. Intent of community as whole to come together to work on utilizing less water through this summer until we can do our treatment skid and as well get USDA loan underway to connect Canaan Springs to Cedar Point System as well. Discussion about possible assignment of water times. Has done some research on southwestern Utah communities and others have developed watering time, water usage restrictions and fines that go along with high water consumers. Hope to come together as a community and reduce our water usage as a community.

Board Member Lindhardt asks when this timeframe is as summer is approaching fast.

Chairman McGinnis would like to utilize monthly billings to educate community.

No action taken.

14. Discussion and possible action to add/delete authorized bank account signers for SBSU.

Motioned to adopt action to add Frank Lindhardt as authorized bank account signer for SBSU.

Motion made by Board Member Whitmore, Seconded by Board Member Lindhardt.

Voting Yea: Board Member Lindhardt, Board Member Whitmore, Board Member McGinnis

The vote was unanimous, 3-0 and the motion carried.

REQUEST FOR A CLOSED SESSION- NONE

ADJOURNMENT

Adjourn 6:53pm.

Motion made by Board Member Whitmore to adjourn the meeting, Seconded by Board Member Lindhardt.

Voting Yea: Board Member Lindhardt, Board Member Whitmore, Board Member McGinnis

The vote was unanimous, 3-0 and the motion carried.

Date Approved: 9/14/22

Approved BY: [Signature]
Chairman | Andy McGinnis

Attest BY: [Signature]

Recorder | Jenna Vizcardo