



BIG PLAINS WATER AND SEWER SPECIAL SERVICE

DISTRICT MEETING

BOARD OF DIRECTORS, REGULAR MEETING

1777 N Meadowlark Dr, Apple Valley

Wednesday, May 18, 2022 at 6:00 PM

MINUTES

Chairman | Andy McGinnis

Board Members | Frank Lindhardt | Barratt Nielson | Kevin Sair | Robin Whitmore

CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL

Board Member Lindhardt called meeting to order at 6:01 pm.

PRESENT

Board Member Frank Lindhardt

Board Member Barratt Nielson

Board Member Kevin Sair

Board Member Robin Whitmore

PRESENT Chairman Andy McGinnis

ARRIVED AT AGENDA ITEM #3. Chair Board Member Andy McGinnis joined the meeting at Agenda Item # 3

CONSENT AGENDA

1. Disbursement Listing--04/01/2022-04/30/2022
2. Budget Report-- 07/01/2022-04/30/2022

Mayor Lindhardt asks if any questions on items 1 and 2 on the consent agenda regarding the Disbursement Listing and Budget Report. We can approve both on one motion. Kevin Sair asks about the USDA and Town Administrator states it is the Bond Water payment.

Correction Budget Report on Agenda Item # 2 (07/01/2021-04/30/2022). The agenda item was listed as Budget Report-- 07/01/2022-04/30/2022 and correction on Budget Report on Agenda Item # 2-- **07/01/2021-04/30/2022.**

Mayor Lindhardt calls for a motion.

Motion to approve Disbursement Listing 04/01/22 -04/30/22 and Budget Report 07/01/2021-04/30/22.

Motion made by Board Member Whitmore, Seconded by Board Member Sair.

Voting Yea: Board Member Lindhardt, Board Member Nielson, Board Member Sair, Board Member Whitmore



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DISCUSSION AND ACTION

3. Expiration date on all will serve letters.

Tabled from meeting April 21, 2022.

Board Member Lindhardt explained reason to add an expiration to the will serve letters for six months to one year. Sair asks if there is currently an expiration date on will serve letter. The answer was no.

Chairman McGinnis is present and joined the meeting at 6:12 pm.

A. Chairman McGinnis has had discussions with Washington County Conservancy District about information on will serve letters and how they are dealing with the current lack of water in Southern Utah. St George has affidavit prior to any plat application or zone change application that water may not be available to the project. This would be good for the Board to adopt.

Board Member Lindhardt: This is a real challenge but we are notifying people upfront.

A. Chairman McGinnis: There is a misconception that a will serve letter is a guarantee for water. It is only available at the time of the letter. This will help alleviate the misconception.

Board Member Lindhardt called for a motion.

Board Member Nielson made a motion that we move forward with putting a 6-month expiration date on will serve letters.

Motion made by Board Member Nielson, Seconded by Board Member Whitmore.

Voting Yea: Chairman McGinnis, Board Member Lindhardt, Board Member Nielson, Board Member Sair, Board Member Whitmore

4. Add Town Administrator as check signer for SBSU accounts.

Board Member Lindhardt states this is to add Town Administrator to add as signer to account.

Motion to add Town Administrator, Jauna McGinnis as check signer for SBSU accounts.

Motion made by Board Member Whitmore, Seconded by Board Member Nielson.

Voting Yea: Chairman McGinnis, Board Member Lindhardt, Board Member Nielson, Board Member Sair, Board Member Whitmore



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5. Add Authorized Individuals on PTIF Accounts--Resolution BPW-R-2022-03

Town Administrator, Jauna McGinnis states found that the old administration is still authorized.

Motion to accept Resolution BPW-R-2022-03 to Add Authorized Individuals, Treasurer, Robin Whitmore and Town Administrator, Jauna McGinnis on PTIF Accounts.

Motion made by Chairman McGinnis, Seconded by Board Member Sair.

Voting Yea: Chairman McGinnis, Board Member Lindhardt, Board Member Nielson, Board Member Sair, Board Member Whitmore

6. Adoption of FY2023 Tentative Budget, and set Public Hearing date.

Town Administrator, Jauna McGinnis states this is to Adopt Tentative Budget and set Public Hearing Date.

Motion to adopt Tentative Budget FY 2023 and set hearing date on June 15, 2022 with change of \$17,000 to water benefits.

Motion made by Board Member Whitmore, Seconded by Chairman McGinnis.

Voting Yea: Chairman McGinnis, Board Member Lindhardt, Board Member Nielson, Board Member Sair, Board Member Whitmore

REQUEST FOR A CLOSED SESSION

None

ADJOURNMENT

Adjourn 6:24pm.

Motion made by Board Member Whitmore, Seconded by Chairman Member McGinnis.

Voting Yea: Chairman Member McGinnis, Board Member Lindhardt, Board Member Nielson, Board Member Sair, Board Member Whitmore

Date Approved: June 02, 2022

Approved BY: Andy McGinnis

Chairman Andy McGinnis

Attest BY: 

Recorder/Clerk Jenna Vizcardo

Signature: 
Andy McGinnis (Jun 3, 2022 11:46 MDT)

Email: amcginnis@applevalleyut.gov