



BIG PLAINS WATER AND SEWER SPECIAL SERVICE
DISTRICT PUBLIC HEARING AND MEETING
BOARD OF DIRECTORS, REGULAR MEETING
1777 N Meadowlark Dr, Apple Valley
Wednesday, June 15, 2022 at 6:00 PM

MINUTES

Chairman | Andy McGinnis

Board Members | Frank Lindhardt | Barratt Nielson | Kevin Sair | Robin Whitmore

CALL TO ORDER-Meeting called to order by Chairman Andy McGinnis @ 6:00pm.

PLEDGE OF ALLEGIANCE- Led by Board member Frank Lindhardt.

ROLL CALL

PRESENT

Chairman Andy McGinnis
Board Member Frank Lindhardt
Board Member Kevin Sair
Board Member Robin Whitmore

ABSENT

Board Member Barratt Nielson

DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interest declared.

CONSENT AGENDA

1. Disbursement Listing--5/1/22-5/31/22

After reviewing the listing, Chairman McGinnis called for a motion.

Motion to approve May 2022 Disbursement Listing for Big Plains Sewer and Water.

Motion made by Board Member Whitmore, Seconded by Board Member Lindhardt.

Voting Yea: Chairman McGinnis, Board Member Lindhardt, Board Member Sair, Board Member Whitmore

The vote was unanimous, and the motion carried.

2. Financial Report--7/1/21-5/31/22

After reviewing the reports, Chairman McGinnis called for a motion.

Motion to approve the Financial Report from 7/1/21-5/31/22.

Motion made by Board Member Lindhardt, Seconded by Board Member Whitmore.

Voting Yea: Chairman McGinnis, Board Member Lindhardt, Board Member Sair, Board Member Whitmore

The vote was unanimous, and the motion carried.



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PUBLIC HEARING

2. Proposed Fiscal Year 2023 Budget

Board member Lindhardt motioned to open.

Opened the public hearing for the Proposed Fiscal Year 2023 Budget, Amendments to Fiscal Year 2022 Budget, and Enterprise Transfer of Funds.

Motion made by Board Member Lindhardt, Seconded by Board Member Whitmore.

Voting Yea: Chairman McGinnis, Board Member Lindhardt, Board Member Sair, Board Member Whitmore

The vote was unanimous, and the motion carried.

Chairman McGinnis asked for public comments.

No public comments were offered.

Motion to close public hearing for Proposed Fiscal Year 2023 Budget, Amendments to Fiscal Year 2022 Budget, and Enterprise Transfer of Funds

Motion made by Board Member Sair, Seconded by Board Member Lindhardt.

Voting Yea: Chairman McGinnis, Board Member Lindhardt, Board Member Sair, Board Member Whitmore

The vote was unanimous, and the motion carried.

4. Amendments to Fiscal Year 2022 Budget

See Agenda Item #3

5. Enterprise Transfer of Funds

See Agenda Item #3

Engineering Report- Rod Mills

Engineering update for new ECWAG (Emergency Community Water Assistance Grants) re: application basic information needed by USDA. We are down to the last 2-3 issues. i.e.: Manage budget, how we are going to demonstrate. Anticipate this to be back in their court by this time next week.

Board member Lindhardt questioned what the estimated response time for completion after application is complete.

Rod Mills experience has been a month. Goes to review group in Utah and the back to DC. A month until we get it into Washington and after that then can move into the next phase of the project.

ECWAG is 100% grant based on need up to \$1 million dollars. We are over the budget of \$1 million after recent estimate. Prices have been going up. 10-inch pipe is \$78 a lineal foot and we are doing 2.8 miles. He has been in contact with other agencies for other funding. May get into spot in next 30 days to value engineer and other options. Chairman McGinnis thanks Rod Mills.



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DISCUSSION AND ACTION

6. Adopting Fiscal Year 2023 Annual Budget, Amending Fiscal Year 2022 Annual Budget, and Approving Enterprise Fund Balance Transfer-Resolution BPW-R-2022-08.

Jauna McGinnis, Town Administrator shared her screen and states she has made additional changes which have been given to the Board and on the screen for everyone to view. We can discuss changes or questions.

Board member Frank Lindhardt asks about Line 6052--Well Maintenance and Repairs. Jauna McGinnis, Town Administrator: Blue Line is for amended budget to show what projected. Green line is for the proposed budget. Three components to well maintenance 6050, 6051, 6052. Chairman McGinnis mentioned \$30,000 plus with those line items to cover well maintenance.

No further changes were made to budget or amended budget.

As an Enterprise fund it's necessary to let our customers know when transferring funds. In this case it is going from District Enterprise Fund to the Town's General Fund for services provided by the Town.

Chairman McGinnis read resolution aloud.

Motion to accept BPW-R-2022-08 A Resolution Adopting Fiscal Year 2023 Annual Budget, Amending Fiscal Year 2022 Annual Budget, And Approving Enterprise Fund Balance Transfer.

Motion made by Board Member Lindhardt, Seconded by Board Member Sair.

ROLL CALL VOTE

Board Member Whitmore- Aye

Board Member Sair- Aye

Board Member Lindhardt- Aye

Chairman McGinnis- Aye

The vote was unanimous, and the motion carried.

7. Approval of Well Drilling Policy-- Resolution No. BPW-R-2022-09

Chairman McGinnis read resolution aloud.

Make correction to add "14" after chapter on last line on Resolution.

Chairman McGinnis explained this will be a permitted application by District and Towns approval. Ultimately the goal is to protect our aquifer. As we add straws to the bathtub were not currently able to check usage and ensure the water rights are equivalent of what is allowed. Allows us a better tool to ultimately cut down the amount of draw in our aquifer. Engineer Rod Mills added Water district has a specific mandate under charter to protect ground water in jurisdiction. This is one of those steps. Board member Lindhardt also added other cities have this policy to protect water.



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Chairman McGinnis called for a motion.

Motion made to accept resolution BPW-R-2022-09 for Big Plains Water and Sewer Special Service District, a resolution prohibiting well drilling in its boundaries including correction to add "14" after "Chapter" on last line of Resolution.

Motion made by Board Member Sair, Seconded by Board Member Whitmore.

Roll Call Vote

Board Member Whitmore- Aye

Board Member Sair- Aye

Board Member Lindhardt- Aye

Chairman McGinnis- Aye

The vote was unanimous, and the motion carried.

REQUEST FOR A CLOSED SESSION

None

ADJOURNMENT

Motion to Adjourn at 6:33 pm.

Motion made by Board Member Sair, Seconded by Board Member Whitmore.

Voting Yea: Chairman McGinnis, Board Member Lindhardt, Board Member Sair, Board Member Whitmore

The vote was unanimous, and the motion carried.

Date Approved: _____

8/10/22

Approved BY: _____

Chairman | Andy McGinnis

Attest BY: _____

Town Clerk-Recorder | Jenna Vizcardo