



**SPECIAL BIG PLAINS WATER AND SEWER SPECIAL
SERVICE DISTRICT MEETING
BOARD OF DIRECTORS, REGULAR MEETING
1777 N Meadowlark Dr, Apple Valley
Thursday, June 02, 2022 at 6:00 PM**

MINUTES

Chairman | Andy McGinnis

Board Members | Frank Lindhardt | Barratt Nielson | Kevin Sair | Robin Whitmore

CALL TO ORDER- Chairman McGinnis called the meeting to order at 6:00pm

PLEDGE OF ALLEGIANCE- Board Member Whitmore led pledge of allegiance.

ROLL CALL

PRESENT

Chairman Andy McGinnis

Board Member Kevin Sair

Board Member Robin Whitmore

ABSENT

Board Member Frank Lindhardt

Board Member Barratt Nielson

DECLARATION OF CONFLICTS OF INTEREST

No conflict of interest declared.

APPROVAL OF MINUTES

1. **Minutes: May 18, 2022**

Motion to approve Minutes: May 18, 2022

Motion made by Board Member Sair, Seconded by Board Member Whitmore.

Voting Yea: Chairman McGinnis, Board Member Sair, Board Member Whitmore

The vote was unanimous, 3-0 and the motion carried.

WATER SUPERINTENDENT REPORT- Dale Harris

Dale Harris gave synopsis for community and summer preparation. The Apple Valley side tanks are full and has source and same with Canaan. We were out in Cedar Point the million-gallon tank for about 4 hours. Wells have been cleaned up, wells that were involuntarily inactive. Slowly gaining. Conservation is paramount for all systems. Cedar Point is the problem. Read water meters today and had a user that used 282,000 gallons in a month. Need conservation for a few years until we can get redundancy in source. Crossing fingers that we can make it through the summer and in better shape today than 2 weeks ago. Doesn't see any building in Cedar Point for a couple years until we have complete redundancy in our system. With Cedar Point water system, we were under sourced from the beginning. Asked for moratorium at this time. Since that time, we have not gained more source, but we have gained 88 houses in 9 years. The building just kept happening and stuck us in the spot we are in today. We are going to overcome this spot. Part of the reason that I was hired was to make sure that was not going to happen. Fire protection is so important. From this point on I do not support any building in Cedar Point until we have redundancy and consistency in our tanks. Rest assured me and my board are keeping us overflowing in water if possible.



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Board members say thank you and keep up the good work. Dale Harris states Harold Merritt and Ross Gregerson of the advisory board are rock stars. They have the knowledge and are great resources.

DISCUSSION AND ACTION

- 2. Closing of 30-day public comment period for the USDA Rural Development for financial assistance to develop New Source Water to the Cedar Point system.**

Chairman McGinnis stated this is formality of closing this comment period. This is for the USDA pipeline to continue moving forward.

Motion to close the 30-day public comment period for the USDA Rural Development for financial assistance to develop New Source Water to the Cedar Point system.

Motion made by Board Member Whitmore, Seconded by Board Member Sair.

Voting Yea: Chairman McGinnis, Board Member Sair, Board Member Whitmore

The vote was unanimous, 3-0 and the motion carried.

- 3. Approval of interlocal agreement with Town of Apple Valley-Resolution-BPW-R-2022-07**

Town Administrator, Jauna McGinnis states this was already approved at the Town Council Meeting and is a formality for this board to look over and approve.

Motion to accept Resolution-BPW-R-2022-07, Resolution approving Interlocal Agreement For Use Of Personnel And Physical Resources.

Motion made by Board Member Sair, Seconded by Board Member Whitmore.

Voting Yea: Chairman McGinnis, Board Member Sair, Board Member Whitmore

The vote was unanimous, 3-0 and the motion carried.

- 4. Update Employee Handbook-Resolution-BPW-R-2022-06**

Chairman McGinnis stated the district has been operating without a handbook officially. There was a draft four years ago.

Board Member Whitmore asked where it came from.

Town Administrator, Jauna McGinnis states created 4 years ago and due to the URS audit has added additional criteria.

Motion to accept BPW-R-2022-06, A Resolution Adopting The Personnel Policy And Procedures Manual (Employee Handbook).

Motion made by Board Member Sair, Seconded by Board Member Whitmore.

Voting Yea: Chairman McGinnis, Board Member Sair, Board Member Whitmore

The vote was unanimous, 3-0 and the motion carried.

- 5. Water Conservation**



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Chairman McGinnis wants to take this opportunity to bring the fact to what Water Superintendent, Dale Harris has made very evident. Our entire community needs to take the letter to heart. We ask to try and maintain your winter water usage. Be mindful as a community that we are in an 8–10-year drought. As members of community, we all need to get in our minds that we need to start conserving the water we do have to spread out over long period of time. Intent is to have water conservation/drought mitigation plan to implement water times to try and save some evaporation on that water. Landscaping moving forward in our Town to xeriscape. Can collect rainwater and use for plants for garden or around yard and by state law allowed to have 2500-gallon tank of water storage of property. Also, fee schedule for water over usage. Trying to be proactive and ask community to do their part and pay attention to your water bill and to watch water usage. Please conserve water. If everyone conserves, it helps our complete system. Water Superintendent Dale Harris made it very clear we were in a bad spot a few weeks ago. We need everyone involved.

Board Member Sair commented highly recommended getting water tanks to store rainwater now and be prepared.

REQUEST FOR A CLOSED SESSION

None.

ADJOURNMENT

Motion to adjourn meeting.

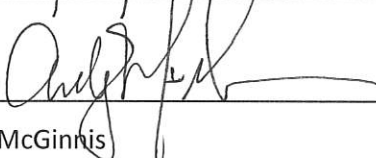
Motion made by Board Member Whitmore, Seconded by Board Member Sair.

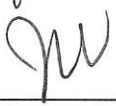
Voting Yea: Chairman McGinnis, Board Member Sair

The vote was unanimous. 3-0 and the motion carried.

Meeting adjourned at 6:29pm.

Date Approved: 9/14/22

Approved BY: 
Chairman | Andy McGinnis

Attest BY: 

Recorder | Jenna Vizcardo