



# Appomattox Town Council -Special Meeting Agenda

Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia 24522

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**Monday, May 18, 2026**

**6:30 PM – Town Council -Special Meeting**

(Location: Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia 24522)

**Call to Order and Welcome to Visitors**

**Public Comment**

**Unfinished Business**

- [1.](#) Adoption of the increase to the Town of Appomattox real property rate. A copy of the affidavit with the advertised rate is attached to the Council Action Form.
- [2.](#) Adoption of Ordinance codifying increases to the Town of Appomattox Business, Professional, Occupational, License (BPOL) tax rates. The Ordinance is attached along with the Council Action Form and affidavit of newspaper advertisement.
- [3.](#) Adoption of the Resolution for the proposed water and sewer rate changes to the Town of Appomattox Water and Sewer Policy. A copy of the Resolution and revised Town of Appomattox Water and Sewer Policy is attached with the Council Action form and affidavit of newspaper advertisement.
- [4.](#) Adoption of a Resolution finalizing the Fiscal Year 2027 Town of Appomattox Budget. A copy of the Resolution, FY27 Town of Appomattox Budget, Council Action Form, and affidavit of newspaper advertisement are attached.

**Town Manager Comment**

**Council Comment**

**Adjournment**

**File Attachments for Item:**

1. Adoption of the increase to the Town of Appomattox real property rate. A copy of the affidavit with the advertised rate is attached to the Council Action Form.



# TOWN OF APPOMATTOX TOWN COUNCIL ACTION FORM

**Order of Business:**

- Consent Agenda
- Public Hearing
- Presentation-Boards/Commissions
- Unfinished Business
- Citizen/Councilor Request
- Regular Business
- Reports of Council Committees

**Action:**

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1<sup>st</sup> Reading
- Approve Ordinance 2<sup>nd</sup> Reading
- Set a Public Hearing
- Approve on Emergency Measure

**COUNCIL AGENDA ITEM TITLE:** Adoption of the Fiscal Year 2027 Real Estate Tax Rate

**ISSUE:** Required Council approval of the Town’s stated rate is required for the annual budget revenue projection

**RECOMMENDATION:** Council action by vote

**TIMING:** An adopted real estate rate is required for the projection of real estate revenue tax within the adopted annual budget deadline of June 30, 2026

**BACKGROUND:** A budget that contains the projected real estate revenue must be adopted by June 30, 2026, per the Code of Virginia.

**ENCLOSED DOCUMENTS:** A copy of the FY27 Town of Appomattox advertised rate is attached.

**STAFF/SPONSOR:** Kim Ray, Treasurer

**FOR IN MEETING USE ONLY**

**MOTION:** \_\_\_\_\_

**Roll Call****SUMMARY:**

**Y N**

- Councilor Timothy W. Garrett
- Councilor Jack Hensley
- Councilor James Boyce, Sr.
- Councilor McKinley Cardwell

**Y N**

- Councilor Danielle Ulmer
- Councilor Mary Lou Spiggle
- Mayor Richard Conner (If required)

# Affidavit of Publication



## TOWN OF APPOMATTOX

### PUBLIC HEARING NOTICE

#### Notice of Proposed Real Property Tax Increase

NOTICE IS HEREBY GIVEN that the Appomattox Town Council will hold a public hearing pursuant to Virginia Code § 58.1-3321 to discuss the proposed real property tax increase for Calendar Year 2026.

- 1. Assessment Increase:** The total assessed value of real property, excluding additional assessments due to new construction or improvements to property, exceeds last year's total assessed value of real property by 52%.
- 2. Lowered Rate Necessary to Offset Increased Assessment:** The tax rate which would levy the same amount of real estate tax as last year, when multiplied by the new total assessed value of real estate with the exclusions mentioned above, would be \$0.0725 per \$100 of assessed value. This rate will be known as the "lowered tax rate."
- 3. Effective Rate Increase:** The Appomattox Town Council proposes to adopt the current tax rate of \$0.11 per \$100 of assessed value. The difference between the lowered tax rate and the proposed rate would be \$0.0375 per \$100, or 52%. This difference will be known as the "effective tax rate increase."  
  
Individual property taxes may, however, increase at a percentage greater than or less than the above percentage.
- 4. Proposed Total Budget Increase:** Based on the proposed real property tax rate and changes in other revenues, the total budget of the Town of Appomattox will exceed last year's by 62%.

#### PUBLIC HEARING INFORMATION:

**Date:** May 11, 2026

**Time:** 6:35 PM or as soon as thereafter as the matter may be heard

**Location:** Appomattox Municipal Building, 210 Linden Street, Appomattox, VA 24522

All hearings shall be open to the public. The governing body shall permit persons desiring to be heard an opportunity to present oral testimony within such reasonable time limits as shall be determined by the governing body.

The provisions of this section shall not be applicable to the assessment of public service corporation property by the State Corporation Commission.

The purpose of this hearing is to provide residents and property owners an opportunity to comment on the reassessment and the resulting revenue-neutral tax rate adjustment. All interested parties are encouraged to attend and express their views. Written comments may be submitted to the Dianne Tanner, Deputy Clerk of Council, P. O. Box 705, Appomattox, VA 23901, or via email to dtanner@appomattoxva.gov by 5:00 PM on May 11, 2026.

#### ADDITIONAL INFORMATION:

- Copies of the reassessment data and related documents are available for public inspection at the Appomattox County Commissioner of the Revenue Office, 329 Court Street, Appomattox, VA 224522, during regular business hours, Monday through Friday, 8:00 AM to 4:30 PM.

For questions or further information, please contact the Clerk of Council at (434) 352-8268 or dtanner@appomattoxva.gov

By Order of the Appomattox Town Council

April 21, 2026

STATE OF VIRGINIA  
BUCKINGHAM, CUMBERLAND and  
PRINCE EDWARD COUNTIES

This is to certify that *The Farmville Herald*, a bi-weekly newspaper of general circulation, printed and published in Farmville, Virginia; that the publication, a copy of which is attached hereto, was published and distributed in Buckingham, Cumberland and Prince Edward Counties in the said newspaper on the following dates:

4/24/26 and 5/1/26

That said newspaper was regularly issued and circulated on those dates

SIGNED:

**File Attachments for Item:**

2. Adoption of Ordinance codifying increases to the Town of Appomattox Business, Professional, Occupational, License (BPOL) tax rates. The Ordinance is attached along with the Council Action Form and affidavit of newspaper advertisement.



# TOWN OF APPOMATTOX TOWN COUNCIL ACTION FORM

**Order of Business:**

- Consent Agenda
- Public Hearing
- Presentation-Boards/Commissions
- Unfinished Business
- Citizen/Councilor Request
- Regular Business
- Reports of Council Committees

**Action:**

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1<sup>st</sup> Reading
- Approve Ordinance 2<sup>nd</sup> Reading
- Set a Public Hearing
- Approve on Emergency Measure

**COUNCIL AGENDA ITEM TITLE:** Adoption of the Fiscal Year 2027 Business, Professional, Occupational, Licenses (BPOL) Tax Rate

**ISSUE:** Required Council approval of the Town’s stated rate is required for the annual budget revenue projection

**RECOMMENDATION:** Council action by vote

**TIMING:** An adopted BPOL rate is required for the projection of revenue tax within the adopted annual budget deadline of June 30, 2026

**BACKGROUND:** A budget that contains the projected BPOL revenue must be adopted by June 30, 2026 per the Code of Virginia.

**ENCLOSED DOCUMENTS:** A copy of the FY27 Town of Appomattox advertised rate and ordinance is attached.

**STAFF/SPONSOR:** Kim Ray, Treasurer

**FOR IN MEETING USE ONLY**

**MOTION:** \_\_\_\_\_

**Roll Call****SUMMARY:**

**Y N**

- Councilor Timothy W. Garrett
- Councilor Jack Hensley
- Councilor James Boyce, Sr.
- Councilor McKinley Cardwell

**Y N**

- Councilor Danielle Ulmer
- Councilor Mary Lou Spiggle
- Mayor Richard Conner (If required)

**ORDINANCE NO. 2026-\_\_\_\_\_**

**AN ORDINANCE AMENDING AND REENACTING SECTION 10-198 OF THE TOWN CODE OF THE TOWN OF APPOMATTOX, VIRGINIA, REGARDING BUSINESS LICENSE FEE AND TAX RATES**

**WHEREAS**, the Town Council of the Town of Appomattox, Virginia, is authorized to impose local license taxes and fees as permitted by the Code of Virginia;

**WHEREAS**, the Town Council has reviewed the business, professional, and occupational license tax rates currently set forth in Section 10-198 of the Town Code;

**WHEREAS**, the Town Council finds it necessary and appropriate to amend certain license tax rates in order to provide for the continued operation of Town government and the delivery of public services;

**WHEREAS**, the proposed rates remain within the applicable rate limitations established by the Code of Virginia;

**NOW, THEREFORE, BE IT ORDAINED** by the Town Council of the Town of Appomattox, Virginia, that Section 10-198 of the Town Code is hereby amended and reenacted as follows:

**Sec. 10-198. License fee and tax rates.**

Except as may be otherwise provided in Code of Virginia, §§58.1-3712, 58.1-3712.1, and 58.1-3713, every person or business subject to licensure under this article with annual gross receipts of more than \$100.00 shall be assessed and required to pay annually a license tax on all gross receipts includable under this article at the rate set forth below for the applicable class of enterprise:

- (1) **Contractors and persons constructing for their own account for sale.** For contractors and persons constructing for their own account for sale, the license tax shall be \$0.15 per \$100.00 of gross receipts.
- (2) **Retailers.** For retailers, the license tax shall be \$0.20 per \$100.00 of gross receipts.
- (3) **Financial, real estate, and professional services.** For financial, real estate, and professional services, the license tax shall be \$0.20 per \$100.00 of gross receipts.
- (4) **Repair, personal, and business services; other businesses.** For repair, personal, and business services, and all other businesses and occupations not specifically listed or otherwise exempted in this section or otherwise by law, the license tax shall be \$0.20 per \$100.00 of gross receipts.
- (5) **Wholesalers.** For wholesalers, the license tax shall be \$0.05 per \$100.00 of purchases. (See Code of Virginia, §58.1-3716, for applicable limitations).
- (6) **Carnivals, circuses, and speedways.** For carnivals, circuses, and speedways, the license tax shall be \$500.00 for each performance held in the town. (See Code of Virginia, §58.1-3728, for applicable limitations).
- (7) **Fortunetellers, clairvoyants, and practitioners of palmistry.** For fortunetellers, clairvoyants, and practitioners of palmistry, the license tax shall be \$1,000.00 per year.
- (8) **Massage parlors.** For massage parlors, the license tax shall be \$1,000.00 per year.
- (9) **Itinerant merchants or peddlers.** For itinerant merchants or peddlers, the license tax shall be \$500.00 per year. (See Code of Virginia, §58.1-3717, for applicable limitations).
- (10) **Photographers with no regularly established place of business in the town or the state.** For photographers with no regularly established place of business in the town or the state, the license tax shall be \$10.00 per year. (See Code of Virginia, §58.1-3727, for applicable limitations).

- (11) **Permanent coliseums, arenas, or auditoriums.** For permanent coliseums, arenas, or auditoriums having a maximum capacity in excess of 10,000 persons and open to the public, the license tax shall be \$1,000.00 per year. (See Code of Virginia, §58.1-3729, for applicable limitations).
- (12) **Savings-and-loan associations and credit unions.** For savings-and-loan associations and credit unions, the license tax shall be \$50.00 per year.
- (13) **Direct sellers.** For direct sellers as defined in Code of Virginia, §58.1-3719.1, with total annual sales in excess of \$4,000.00, the license tax shall be \$0.02 per \$100.00 of total annual retail sales or \$0.05 per \$100.00 of total annual wholesale sales, whichever is applicable.
- (14) **Amusement machines and pinball machines.** For one or more amusement machines or pinball machines, as defined by Code of Virginia, §58.1-3720, the license fee shall be \$50.00 in addition to any other license fee imposed.

**Effective Date**

This ordinance shall become effective on July 1, 2026, unless otherwise provided by law or by action of Town Council.

**Adoption**

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2026, by the Town Council of the Town of Appomattox, Virginia.

Mayor: \_\_\_\_\_  
 Attest: \_\_\_\_\_  
 Ayes: \_\_\_\_\_  
 Nays: \_\_\_\_\_  
 Abstentions: \_\_\_\_\_ Absent: \_\_\_\_\_

# Affidavit of Publication



TOWN OF APPOMATTOX, VIRGINIA

## PUBLIC HEARING NOTICE

### ON PROPOSED AMENDMENT TO BUSINESS LICENSE (BPOL) TAX RATES

Notice is hereby given that the Town Council of the Town of Appomattox will hold a public hearing on **Monday, May 11, 2026, at 6:40 PM**, or as soon thereafter as the matter may be heard, in the **Town Hall Council Chambers, 210 Linden Street, Appomattox, Virginia 24522**, to consider an ordinance amending **Section 10-198 of the Code of the Town of Appomattox** relating to Business, Professional and Occupational License tax rates. The proposed ordinance would revise the BPOL rates as follows:

For contractors and persons constructing for their own account for sale: from **\$0.10 per \$100 of gross receipts** to **\$0.15 per \$100 of gross receipts**.

For retailers: from **\$0.10 per \$100 of gross receipts** to **\$0.20 per \$100 of gross receipts**.

For financial, real estate and professional services: from **\$0.10 per \$100 of gross receipts** to **\$0.20 per \$100 of gross receipts**.

For repair, personal and business services and all other businesses and occupations not specifically listed or otherwise exempted by law: from **\$0.10 per \$100 of gross receipts** to **\$0.20 per \$100 of gross receipts**.

All interested persons are invited to appear and be heard.

By order of the Town Council of the Town of Appomattox.

STATE OF VIRGINIA  
BUCKINGHAM, CUMBERLAND and  
PRINCE EDWARD COUNTIES

This is to certify that *The Farmville Herald*, a bi-weekly newspaper of general circulation, printed and published in Farmville, Virginia; that the publication, a copy of which is attached hereto, was published and distributed in Buckingham, Cumberland and Prince Edward Counties in the said newspaper on the following dates:

4/24/26 and 5/1/26

That said newspaper was regularly issued and circulated on those dates

SIGNED:

**File Attachments for Item:**

3. Adoption of the Resolution for the proposed water and sewer rate changes to the Town of Appomattox Water and Sewer Policy. A copy of the Resolution and revised Town of Appomattox Water and Sewer Policy is attached with the Council Action form and affidavit of newspaper advertisement.



# TOWN OF APPOMATTOX TOWN COUNCIL ACTION FORM

**Order of Business:**

- Consent Agenda
- Public Hearing
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**Action:**

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1<sup>st</sup> Reading
- Approve Ordinance 2<sup>nd</sup> Reading
- Set a Public Hearing
- Approve on Emergency Measure

**COUNCIL AGENDA ITEM TITLE:** Adoption of Resolution approving the Fiscal Year 2027 Water and Sewer Rate Changes

**ISSUE:** Required Council approval of the Town’s stated rate is required for the annual budget revenue projection

**RECOMMENDATION:** Council action by vote

**TIMING:** Adopted Water and Sewer Rates are required for the projection of revenue tax within the adopted annual budget deadline of June 30, 2026

**BACKGROUND:** A budget that contains the projected Water and Sewer revenue must be adopted by June 30, 2026 per the Code of Virginia.

**ENCLOSED DOCUMENTS:** Resolution, Revised Town of Appomattox Water Sewer Policy and affidavit of the publication of the advertised rate is attached.

**STAFF/SPONSOR:** Kim Ray, Treasurer

**FOR IN MEETING USE ONLY**

**MOTION:** \_\_\_\_\_

**Roll Call****SUMMARY:**

Y	N		Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Timothy W. Garrett	<input type="checkbox"/>	<input type="checkbox"/>	Councilor Danielle Ulmer
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Jack Hensley	<input type="checkbox"/>	<input type="checkbox"/>	Councilor Mary Lou Spiggle
<input type="checkbox"/>	<input type="checkbox"/>	Councilor James Boyce, Sr.	<input type="checkbox"/>	<input type="checkbox"/>	Mayor Richard Conner (If required)
<input type="checkbox"/>	<input type="checkbox"/>	Councilor McKinley Cardwell			

**A RESOLUTION ADOPTING CHANGES TO THE UTILITY RATES IN THE  
TOWN OF APPOMATTOX WATER AND SEWER POLICY FOR FISCAL  
YEAR 2026-2027**

WHEREAS, the Town Council of the Town of Appomattox is enabled by the Code of Virginia to impose certain fees in connection with the exercise of its various municipal powers; and,

WHEREAS, the Town Council of the Town of Appomattox desires to establish a WATER AND SEWER POLICY including User Charges and Connection and Availability Fees Administrative Policy for the convenience and benefit of town residents and businesses;

BE IT RESOLVED, that the following WATER AND SEWER POLICY for Fiscal Year 2026-2027 is hereby approved; and,

BE IT FURTHER RESOLVED, that where a charge listing on this WATER AND SEWER POLICY is at variance with the same fee listed in a lawfully adopted regulation, resolution or ordinance of the Town of Appomattox for the Fiscal Year 2026-2027, the fee listed in the lawfully adopted regulation, resolution or ordinance of the Town of Appomattox for the Fiscal Year 2026-2027 shall apply:

**A. User Rates - Billing Period: Monthly**

UTILITY RATES	FY2027 Rate Effective July 1, 2026
Water	0-2000 Gallons \$17.21 In-Town \$25.82 Out-of-Town  Per 1000 > 2000 Gallons \$9.55 In-Town \$14.31 Out-of-Town
Water Penalty Fee	\$100.00
Sewer	0-2000 Gallons \$37.84  Per 1000 > 2000 Gallons \$21.36

Notes:

1. Billing Period – Monthly
2. Equivalent Residential Connections (ERC) computed on the basis of 4400 gallons of water purchased per month equal to one (1) ERC. Equivalent Residential Connections (ECR) computed on an annual basis and applied during the budget or fiscal period. Unless there is a measured 15% change (increase or decrease) in water purchased.

BE IT RESOLVED, by the Town Council of Appomattox, Virginia that the above Water and Sewer Policy amendment to the Town of Appomattox Water and Sewer Policy for the Fiscal Year 2026-2027 is hereby adopted, effective July 1, 2026, and shall be certified by the Clerk of Council and maintained as an archive document with the official minutes of the Town Council of Appomattox, Virginia.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Dianne Tanner, Deputy Town Clerk



TOWN OF APPOMATTOX  
WATER AND SEWER POLICY  
TO INCLUDE  
USER CHARGES  
CONNECTION AND AVAILABILITY FEE  
ADMINISTRATIVE POLICY

TOWN OF APPOMATTOX - WATER AND SEWER POLICY  
 USER CHARGES CONNECTION AND AVAILABILITY FEES  
 ADMINISTRATIVE POLICY

<u>ACTION</u>	<u>DESCRIPTION</u>	<u>DATE</u>
	Policy Adoption	December 29, 1988
(1)	Amended Water & Sewer Availability Fee Schedule Revised Water Availability Fee from \$600.00 to \$500.00 and Sewer Availability Fee from \$1,000.00 to \$500.00. Revised (decreased) schedule for all other types of service for both Water and Sewer Availability Fees	March 13, 1989
(2)	Revised Deposits - Section "F" to permit discretion in amount of deposit; also amended penalty policy outlined in Billing Policy Section G.	December 29, 1989
(3)	Revised Water & Sewer Rates, Connection Fees, Availability Fees, Deposits and Billing Policy	January 1, 2001
(4)	Amended Policy and added Water Conservation Plan	July 8, 2002
(5)	Revised Water and Sewer Rates, Connection Fees, Availability Fees	July 1, 2004
(6)	Revised Water and Sewer Rates	July 1, 2005
(7)	Revised Water and Sewer Rates, Out of Town Factor	July 1, 2006
(8)	Revised Water and Sewer Rates, Out of Town Factor, Billing Policy	November 13, 2006
(9)	Revised Water and Sewer Rates (with an effective date of July 1, 2008)	April 29, 2008
(10)	Elimination the out of town factor of 1.5 for Water and Sewer Monthly Billing Rates, Connection and Availability fees.	July 1, 2010

(11)	Revised Water and Sewer Rates	July 1, 2012
(12)	Revision to the Connection Charges to add A Companion Water Meter for Irrigation Service	July 9, 2012
(13)	Omit D – Account Charge, Revise E – Deposits Increasing to \$300, amend F – Billing Policy to Correspond with the Accounts Receivable Policy, Amend G – Unauthorized Connections/Cross-Connections citing the Town Code Section	July 9, 2012
(14)	Revised Availability & Connection Costs	July 1, 2013
(15)	Addition of “L” – Policy for Relief from Excessive Sewer Bill due to Undetectable Water Line Leak or Break.	October 16, 2013
(16)	Addition of “M” - Sewer Only Policy	March 9, 2015
(17)	Revised Water and Sewer Rates	July 1, 2019
(18)	Increase in out-of-town water rates effective January 2022 and thereafter with a multiplier factor of 1.5.	January 2022
(19)	Revised Connection Charges to add a Companion Water Meter for Irrigation Service	November 9, 2021
(20)	Revised the cost of a Companion Water Meter for Irrigation Service	August 8, 2022
(21)	Revised “L” – Filling of Swimming Pools, etc.	March 1, 2023
(22)	Revised Water and Sewer Rates	July 1, 2023
(23)	Revised Water and Sewer Rates	July 1, 2026

**A. User Rates - Billing Period: Monthly**

UTILITY RATES	FY2027 Rate Effective July 1, 2026
Water	0-2000 Gallons \$17.21 In-Town \$25.82 Out-of-Town  Per 1000 > 2000 Gallons \$9.55 In-Town \$14.31 Out-of-Town
Water Penalty Fee	\$100.00
Sewer	0-2000 Gallons \$37.84  Per 1000 > 2000 Gallons \$21.36

Notes:

1. Billing Period – Monthly
2. Equivalent Residential Connections (ERC) computed on the basis of 4400 gallons of water purchased per month equal to one (1) ERC. Equivalent Residential Connections (ECR) computed on an annual basis and applied during the budget or fiscal period. Unless there is a measured 15% change (increase or decrease) in water purchased.

**B. Connection Fees:** Connection fees are defined as a charge designed to cover the cost of making the connection.

### **IN-TOWN & OUT-OF-TOWN**

#### **Water**

- Standard ¾" water connection with water main located on same side of the road as the residents \$1,500.00.
- 1" Water Connection - \$2,000.00
- Multi-Family/Unit - \$1,200.00
- For connection larger than ¾", and require installing service line across any primary or secondary roads, cost of connection shall be at cost of materials and labor.

#### **Sewer**

- Standard 4" residential connection with sewer main located on the same side of the as the residents \$2,200.00.
- 6" Sewer Connection - \$2,600.00
- For connection larger than the standard, and or installing service line across any primary or secondary roads, cost of connection shall be at cost of materials and labor.

## **Residential Companion Water Meter for Irrigation Service - \$700.00**

### **Utilities - Residential Companion Meter for Irrigation Service**

Town of Appomattox Utilities Department offers a residential companion meter to residents who have paid connection fees for a primary residential meter and would like a second meter to measure outside water use separately. No wastewater charges are applied to the residential companion meter, since outside water does not enter the sewer system. The residential companion meter for irrigation is available at a cost of \$700 for standard ¾ inch meter. It is not available for commercial use or entrances to subdivisions and their common areas.

### **How can I get a residential companion meter for an irrigation system?**

To receive a residential companion meter, obtain a county plumbing permit specifically for a residential companion meter for irrigation service. The plumbing permit must include the installation of the backflow device for a residential companion meter. Plumbing permits can be obtained at the Appomattox County Department of Building Inspection, 153-A Morton Lane, Appomattox, Virginia.

Once the plumbing permit is obtained, contact the Town of Appomattox Utilities Department for a water connection application, located at 210 Linden Street, Appomattox, Virginia. The Utilities Department can be reached at 434-352-8268.

### **When and where will it be installed?**

Town of Appomattox Utilities Department usually can install the residential companion irrigation meter within 14 calendar days after receiving an application, plumbing permit, and a connection fee of \$700. Town of Appomattox Utilities Department will choose the exact location of the residential companion meter that is installed near the domestic meter.

### **What inspections are required after the work is complete?**

After the residential companion meter is installed, it is the customer's responsibility to connect the irrigation piping to the companion meter. The customer may install his or her own irrigation system or contract the work to a plumber or irrigation contractor. The installation of all irrigation lines must meet the town's plumbing requirements at all times. All irrigation systems must include the installation of a backflow preventer between the residential companion meter and the irrigation system. When all work is completed, the customer must contact Appomattox County Building Inspections at 434-352-2637 for a final inspection of the installation and the backflow preventer. The backflow preventer must be tested within 30 days of the final inspection and annually thereafter by a "backflow prevention device technician" as certified by the Virginia Department of Professional and Occupational Regulations. The Town of Appomattox does not perform testing on these private backflow-prevention devices, set testing rates, or collect any revenue from these tests.

**Why do I need a backflow preventer if I use a companion meter with an irrigation system, and how do I file the test results?**

Backflow preventers play an important role in protecting drinking-water supplies, and the testing is required by the Virginia Department of Health. Test results must be returned to Town of Appomattox Utilities Department, P.O. Box 705, Appomattox, VA 24522. The Backflow Prevention Assembly Test Report can be found online at [www.townofappomattox.com](http://www.townofappomattox.com) under Cross-Connection Control and Backflow Prevention Program. Call 434-352-8268 for more information.

**How will I be billed?**

After the residential companion meter is installed, the irrigation information, including meter number, billing period and usage, will be included as a separate utility account. The account will be for water-only and will not include a sewer portion.

### **C. Water and Sewer Facilities - Availability Fees**

The purpose of the availability fees is to defray the continuing cost of providing water treatment, transmission mains, pumping stations, storage facilities, sewage treatment, sewer collection, and other capital items.

The charge for availability fee for water and sewer service shall be made for each new service in accord with the following schedule.

	<u>WATER</u>	<u>SEWER</u>
1. Single Family Dwelling		
3/4" Water & 4" Sewer	\$2500.00	\$3000.00
1" Water & 6" Sewer	\$3500.00	\$5000.00
2. Multi-Family, per family unit (Duplexes, condominiums, town-houses, apartments & mobile homes)	\$1200.00	\$1900.00
*Per family unit is considered separately		
3. Motel (per unit or room) (excluding on-site laundry)	\$300.00	\$500.00
4. Restaurants (per seat)	\$100.00	\$200.00
5. Laundromats (per machine)	\$900.00	\$1200.00
6. Nursing Homes (per bed)	\$400.00	\$500.00
7. Homes for the aged (per bed)	\$300.00	\$400.00
8. Hospitals (per bed)	\$600.00	\$900.00
9. Doctor's Office (per patient bed)	\$400.00	\$500.00
10. Theaters, drive in type (per car)	\$40.00	\$50.00
11. Theaters, auditorium type (per seat)	\$40.00	\$50.00
12. Picnic areas (per person & park capacity)	\$40.00	\$50.00
13. Camps, resorts, overnight (per site)	\$40.00	\$50.00
14. Luxury camps with flush toilets (per camp site)	\$200.00	\$300.00

15. Any proposed use not covered above or in cases where a higher factor, hardship or

community waiver is recommended by Staff, the Town Council shall make the final decision based upon written application with supporting data.

Availability charges for any water or sewage use not classified above shall be based on an equivalent residential use (ERU) determination by the Town Manager. Each ERU determined shall be assessed a charge of \$1200.00 per ERU for water and/or \$1900.00 respectively. The ERU determination shall be based on the building or premise water use for existing users, and on projected use or discharges for new users. Projected use or discharges shall be estimated utilizing design analysis and/or records of similar uses. All projected ERU determinations discharge to determine the accuracy of the ERU determination. If the ERU determination was high, the Town will refund the availability fee overpayment. Should any building use change placing a greater demand on the water or sewer system, additional availability fees may be assessed by the Manager based on the additional demand, with full credit given for availability fees already paid.

D. Deposits

All new accounts for rental property will be required to place a \$300 security deposit along with their application for utility service. If property is rental property, the owner will be required to sign the acknowledgement that accompanies the application for the new account. New account holders with local, state, or federal rental assistance will be exempted from the security deposit with proof of such assistance.

E. Billing Policy - All bills are due and payable upon receipt. Bills are due on the 20<sup>th</sup> of each month. If a balance goes unpaid after the 20<sup>th</sup> of the month a 10% penalty will be added to the bill. A second notice is mailed immediately after the penalty is applied/assessed. The cut-off date is after the fifth (5<sup>th</sup>) day of the month following the due date of the original bill. A \$50 disconnect fee will be charged for any customer cut-off for non-payment and a \$50 reconnect fee will be charged to restore service. When restoration of service is then requested, the past due bill, penalty and reconnection charge (availability charge) will be due before service is restored.

G. Unauthorized Connections/Cross-Connections - The connection for any other water supply to the Town's system is strictly prohibited. See Cross-Connection Control Policy - §190-46.1 – 46.11 Division 2 Cross Connection Control; Backflow Prevention (Amended May 4, 2011) of the Code of the Town of Appomattox.

Cross-Connections of a private or an auxiliary water system to the Town's public water system is restricted according to the WATERWORKS REGULATIONS FOR PUBLIC DRINKING WATER SUPPLY as adopted by the Commonwealth of Virginia Department of Public Health.

H. Use of Service - The new service applicant is expected to begin use of water within thirty (30) days from the date of which such service is made available. Therefore, billing will commence at the end of this thirty-day period in accordance with prescribed rates, terms and conditions.

I. Out-of-Town Customers – For all out-of-town water customers, the monthly rate shall be multiplied by a factor of 1.5. There shall be no difference in monthly sewer fees, connection or availability for customers or connections for in-town or out-of-town customers.

- J. The Town of Appomattox reserves the right to review each request or service and evaluate both the requested service requirements and available system well and storage capacity. Appropriate management of available system resources will be exercised by the Town Council with respect to new connections.
- K. The Town of Appomattox reserves the right to institute any and all measures deemed necessary in the event of a natural disaster, emergency, drought or other conditions which impacts on the water system. All measures considered will be as reasonable as possible. Generally residential customer service, although it may be curtailed, will be given highest service priority.
- L. **POLICY FOR RELIEF FROM EXCESSIVE SEWER BILL- DUE TO UNDETECTABLE WATER LINE LEAK OR BREAK**

An adjustment may be made to an excessive sewer bill due to an undetectable water line break or leak on the customer's side of meter, which the customer could not reasonably detect until notified of a high consumptive bill is received. The determination of reasonable shall rest with the Town Manager or their designee. An adjustment can be made to the sewer bill. The adjustment may be made to one (1) or no more than two (2) consecutive billing cycles if the leak or break is repaired within 15 days after notification or receipt of the monthly bill indicating excessive water consumption. The property owner shall be responsible for notifying the Town of Appomattox, in writing, that the leak has been repaired. An adjustment for water loss cannot be applied to the water bill without the approval of the Town Council; however, the Town Manager or his designee may make an adjustment to water in the event that the water loss was due to an Act of God. The Town of Appomattox reserves the right to verify the repairs prior to issuing a water bill adjustment. The water bill will be adjusted based on the following:

**SEWER**

(1) The sewer commodity charge will be assessed based on the water consumption from a previous similar billing cycle. If no similar billing cycle is available, the Town Manager or their designee will determine the water consumption amount based on accepted industry averages for the type of sewer customer in question.

**FILLING OF SWIMMING POOLS, PORTABLE TANKS, ETC.**

Water customers desiring their water meters to be read before and after the filling of their swimming pool, portable tank, etc. in order to avoid the sewer commodity charge for that water consumption shall notify the Town of Appomattox Utility Department a minimum of two days prior to the filling a swimming pool, portable tank, etc. The Town of Appomattox will certify the amount of water used and the customer will not be charged a sewer commodity charge on the amount of water used to fill the swimming pool, portable tank, etc. Effective March 1, 2023, customers are allowed three (3) pool fillings per calendar year.

- M. **SEWER ONLY POLICY**

**Purpose**

The purpose of this policy is to establish guidelines for disconnecting customer's sewer service for non-payment.

General

All Town of Appomattox customers that are connected to the town sewer system without being connected to the town water system will be charged a minimum fee according to the town's current sewer rates. Property owners must maintain sewer only accounts in their names. Failure to pay the sewer rate, will lead to sewer connections being plugged and reported to the Appomattox County Health Department

A connection fee of \$50.00 and disconnection fee of \$50.00 will be charged to the property owner's account.

Payment Plans

Any request for a payment plan must be approved by Town Council or authorized personnel.

Availability fees to be determined on the basis of equivalent residential connections and the equivalent residential availability charge.

5/13/2026 10:30 AM H20POLICY - COMPLETE ORIGINAL

# Town of Appomattox Water Conservation Plan

Adopted July 8, 2002

I. Purpose – During the continued existence of climatic, hydrological and other extraordinary conditions, the protection of the health, safety and welfare of the residents of the Town of Appomattox may require that certain uses of water, not essential to the public health, safety and welfare, be reduced, restricted or curtailed. As the shortage of potable water becomes increasingly more critical, conservation measures to reduce consumption or curtail essential water use may be necessary. The Plan is intended to ensure that a dwindling water supply is conserved and managed prudently to meet the Town's needs of water supply availability. The Plan only applies to water from the Town's water system and does not include such water as trucked in water, or rainwater.

II. Background

A. The Town has seven primary sources of Supply with projected safe yields as follows:

- |              |         |                  |
|--------------|---------|------------------|
| 1. Well # 1  | 50,000  | gallons per day; |
| 2. Well # 5  | 48,000  | gallons per day; |
| 3. Well # 9  | 25,000  | gallons per day; |
| 4. Well # 15 | 60,000  | gallons per day; |
| 5. Well # 25 | 20,400  | gallons per day; |
| 6. Well # 41 | 84,000  | gallons per day; |
| 7. Well # 42 | 32,400  | gallons per day; |
| Total        | 319,800 | gallon per day   |

( Note that the Total Gallons Per day are Base on a 12 hour of run time)

B. Safe Yield is defined as the maximum dependable draft that can be made continuously on a source of water supply (groundwater) during a period of years during which the probable driest period or period of greatest deficiency in water supply is likely to occur. Dependability is relative and is a function of storage provided and drought probability

C. Current annual withdrawal rates are as follows:

- |             |        |                  |
|-------------|--------|------------------|
| 1. Well # 1 | 30,000 | gallons per day; |
| 2. Well # 5 | 40,000 | gallons per day; |
| 3. Well # 9 | 20,000 | gallons per day; |

4. Well # 15 50,000 gallons per day;
5. Well # 25 17,000 gallons per day;
6. Well # 41 70,000 gallons per day;
7. Well # 42 27,000 gallons per day;

Total 254,000 gallon per day

( Note that the Total Gallons Per day are Base on a 10 hour of run time)

D. Reservoir storage statistics:

1. 1,000,000 gallon ground storage tank.
2. 100,000 gallon elevated storage tank.

The total water storage is 1,100,000 gallons with a 4.3 day water supply based on the current water usage.

III. Plan

Imposition of conditions of water allocation, conservation, restriction, and penalties are set forth in Exhibit B attached hereto and are made a part of this plan and will be implemented as set forth herein.

Condition 1 Normal Operations with up to 75 percent of time flow is equaled or exceeded. No restriction imposed.

Condition 2 Drought Watch with up to 75 to 90 percent of time flow is equaled or exceeded. Voluntary restrictions imposed.

Condition 3 Drought Warning with up to 90 to 95 percent of time flow is equaled or exceeded. Partial Mandatory restrictions imposed.

Condition 4 Drought Emergency with up to 95 percent of time flow is equaled or exceeded. Mandatory restrictions imposed.

IV. The conservation, restrictions, allocations, and penalties provided for in the plan may be imposed on any water users or customers, who are defined as the person or entity whose name the water account is listed, or in appropriate circumstances, the person or entity in control of the property in question.

V. Penalties for violations of the water restrictions set forth in the Plan may include one or more or any combination of the following:

1. Any charges as set forth in the plan or other ordinances or resolutions of the Town.
2. Citation or warning of a violation of the plan or rules or regulations issued pursuant to the plan.
3. Citation and assessment of a civil penalty against a water use for a violation of the plan or any rules or regulations pursuant to the plan when Condition 4 restriction is in effect in the amount of One Hundred Dollars (\$100.00) per day for residential users and Five Hundred Dollars (\$500.00) per day for commercial/industrial users, with each day of a violation constituting a separate violation.
4. Immediate cutting off or termination of water service for multiple (more than one) violations of the Water Conservation Plan or any rules or regulations issued pursuant to the Plan and/or failure to pay any civil penalty assessed for violation thereof. Furthermore, water service will not be restored until all water bills, penalties, and the then current turn on fee are paid.
5. Such other penalties or remedies as the Town Manager or Town Council may deem necessary to administer the Plan, including but not limited to injunctive relief or other appropriate legal proceedings.

**EXHIBIT B**  
**To Water Conservation Plan Dated July 1, 2002**

Water Conservation Measures  
Conditions, Allocations, Restrictions, and Penalties

**Condition 1:** Normal Conditions exits whenever wells run an average of 8 to 10 hours per day.

**Condition 2:** Drought Watch exits whenever wells run in excess of 12 hours per day with up to 75 to 90 percent of time flow is equaled or exceeded.

**Voluntary Conservation Restriction Imposed:** Citizens are asked to not use water outdoors. Limited supplies of water are available, and the Town will call upon all water users to employ prudent restraint of water usage and to conserve voluntarily water by whatever methods are available.

**Condition 3:** Drought Warning exits whenever wells run in excess of 14 hours per day with up to 90 to 95 percent or time flow is equaled or exceeded.

**Partial Mandatory Restrictions Imposed:** Very limited supplies of water available, and the Town requires curtailment of non-essential (defined as not related to health, safety, fire suppression, other public emergencies, or water necessary to sustain business operations) outdoor water use including, but not limited to the following:

1. The watering of shrubbery, trees, lawns, grass, plants, or any other vegetation, except indoor plantings.
2. The washing of automobiles, trucks, trailers, boats, or any other any other type of mobile equipment except in commercial facilities operating with high pressure low consumption equipment or operation with a water recycling system. The Town Manager may curtail the hours of operation of commercial enterprises offering such services or washing their own equipment.
3. The washing of streets, driveways, parking lots, office buildings, exteriors of homes or apartments, or other outdoor surfaces except for commercial/industrial operations using high pressure low consumption equipment.

**Condition 4:** Drought Emergency exists whenever wells run in excess of 15 hour per day with up to 95 percent of time flow is equaled or exceeded.

**Mandatory Restrictions Imposed :** Critical limited supplies of water are available, and the Town requires mandatory water reductions for all customers and that certain actions occur as follows:

A.

1. Ceasing all outdoor water uses except for those user related to health, safety, fire suppression, other public emergencies, or water necessary to sustain business operations.
2. Ceasing operation of any ornamental fountain or other structure making a similar use of water.
3. Ceasing the filling or refilling of swimming pools, wading pools, and hot tubs.
4. Ceasing the use of water from fire hydrants for any purpose other than fire suppression or other public emergency.
5. Elimination of the serving of drinking water in restaurants, cafeterias or any other food establishment unless requested by the patron.

B.

1. Imposition of civil penalties against a water user for violation of water conservation rules or regulations or of the plan as set forth as Section V. of the plan.
2. Water Conservation Officers will continue to patrol the Town to warn citizens against the use of prohibited practices and may issue citations or warnings for such violations.

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# Affidavit of Publication



## TOWN OF APPOMATTOX

### PUBLIC MEETING NOTICE

**Monday, May 11, 2026**

## TOWN OF APPOMATTOX

### MONTHLY WATER and SEWER USER RATES

The Town of Appomattox will hold a public hearing on **Monday, May 11, 2026 at 6:45 pm or as soon as the matter may be heard**, at the Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia

The purpose of the public hearing is to hear public comments for the proposed changes to the Water and Sewer Policy User Changes (including Water and Sewer Rates) with an effective date of July 1, 2026.

Proposed Water and Sewer Rates are as follows:

UTILITY RATES	FY2027 Proposed Rate
Water	0-2000 Gallons \$17.21 In-Town \$25.82 Out-of-Town
	Per 1000 > 2000 Gallons \$9.55 In-Town \$14.31 Out-of-Town
Water Penalty Fee	\$100.00
Sewer	0-2000 Gallons \$37.84
	Per 1000 > 2000 Gallons \$21.36

These rate changes are to be enacted pursuant to Section 15.2.2109 et seq. with specific reference being made to Sections 15.2-2119 and 15.2-2122, of the Code of Virginia, 1950 amended. Documentation, including the complete ordinance and other information concerning the documentation for the proposed fee are available at the Appomattox Town Office, 210 Linden Street, Appomattox, Virginia from 8:30 a.m. until 4:30 pm. Monday through Friday. If you have any questions please contact Kimberley W. Ray, Treasurer or Michael Campbell, Town Manager at 434-352-8268.

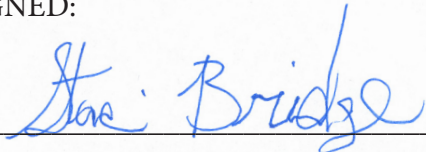
STATE OF VIRGINIA  
BUCKINGHAM, CUMBERLAND and  
PRINCE EDWARD COUNTIES

This is to certify that *The Farmville Herald*, a bi-weekly newspaper of general circulation, printed and published in Farmville, Virginia; that the publication, a copy of which is attached hereto, was published and distributed in Buckingham, Cumberland and Prince Edward Counties in the said newspaper on the following dates:

4/24/26 and 5/1/26

That said newspaper was regularly issued and circulated on those dates

SIGNED:



**File Attachments for Item:**

4. Adoption of a Resolution finalizing the Fiscal Year 2027 Town of Appomattox Budget. A copy of the Resolution, FY27 Town of Appomattox Budget, Council Action Form, and affidavit of newspaper advertisement are attached.



# TOWN OF APPOMATTOX TOWN COUNCIL ACTION FORM

**Order of Business:**

- Consent Agenda
- Public Hearing
- Presentation-Boards/Commissions
- Unfinished Business
- Citizen/Councilor Request
- Regular Business
- Reports of Council Committees

**Action:**

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1<sup>st</sup> Reading
- Approve Ordinance 2<sup>nd</sup> Reading
- Set a Public Hearing
- Approve on Emergency Measure

**COUNCIL AGENDA ITEM TITLE:** Adoption of a Resolution -adoption of the Fiscal Year 2027 Budget

**ISSUE:** Required Council for the approval of the Town’s annual budget

**RECOMMENDATION:** Council action by vote

**TIMING:** An adopted budget is required by June 30, 2026

**BACKGROUND:** An adopted budget is required by June 30, 2026 per the Code of Virginia.

**ENCLOSED DOCUMENTS:** A Resolution, final FY27 Town of Appomattox Budget, and affidavit of newspaper advertisement.

**STAFF/SPONSOR:** Kim Ray, Treasurer

**FOR IN MEETING USE ONLY**

**MOTION:** \_\_\_\_\_

**Roll Call****SUMMARY:**

Y	N		Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Timothy W. Garrett	<input type="checkbox"/>	<input type="checkbox"/>	Councilor Danielle Ulmer
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Jack Hensley	<input type="checkbox"/>	<input type="checkbox"/>	Councilor Mary Lou Spiggle
<input type="checkbox"/>	<input type="checkbox"/>	Councilor James Boyce, Sr.	<input type="checkbox"/>	<input type="checkbox"/>	Mayor Richard Conner (If required)
<input type="checkbox"/>	<input type="checkbox"/>	Councilor McKinley Cardwell			

**AN APPROPRIATIONS RESOLUTION OF THE APPOMATTOX TOWN  
COUNCIL ADOPTING THE FISCAL YEAR 2026-2027 BUDGET FOR THE  
TOWN OF APPOMATTOX, VA.**

**SECTION I:**

WHEREAS, Section 5-72, Appomattox Town Code and Section 15.2-2503, Code of Virginia, require that the governing body shall approve the budget and fix a tax rate for the budget year no later than the date on which fiscal year begins; and,

**SECTION II:**

WHEREAS, the proposed Fiscal Year 2026-2027 Budget was published on April 24, 2026, and May 1, 2026, in the *Farmville Herald*, Farmville, Virginia, pursuant to Section 15.2-2506, Code of Virginia, and public hearing was subsequently held on the proposed budget on Monday, May 11, 2026;

**SECTION III:**

NOW, THEREFORE, BE IT RESOLVED, that the Appomattox Town Council meeting in a Special Called Meeting on Monday, May 18, 2026, does hereby approve the following General Fund Expenditures by Category for Fiscal Year 2026-2027;

**GENERAL FUND; EXPENDITURES BY CATEGORY:**

Council	92,344.
Administrative & Town Office	1,181,208.
Professional	90,000.
Tourism	96,273.
Public Works & Town Shop	1,556,362.
Property Maintenance & Construction	100,000.
Events & Contributions	29,500.
Zoning	141,163.
Public Safety	261,668.
<b>TOTAL GENERAL FUND EXPENSES</b>	<b>3,548,518.</b>

**SECTION IV:**

BE IT FURTHER RESOLVED, that the Appomattox Town Council hereby fixes, levies, and adopts the following tax rates for the applicable tax year: real estate at \$0.11 per \$100.00 of assessed value; tangible personal property at \$0.45 per \$100.00 of assessed value; machinery and tools at \$0.45 per \$100.00 of assessed value; and mobile homes at \$0.11 per \$100.00 of assessed value.

BE IT FURTHER RESOLVED, that the Town Council finds that the required notice and public hearing concerning the effective increase in real property tax levies resulting from reassessment have been provided pursuant to Virginia Code §

58.1-3321, and that Council hereby adopts the real estate tax rate of **\$0.11 per \$100.00 of assessed value** following such notice and hearing.

BE IT FURTHER RESOLVED, that, in accordance with Virginia Code §§ 58.1-3524(C)(2) and 58.1-3912(E), and the applicable provisions of the Personal Property Tax Relief Act and the Commonwealth’s appropriation act, the Town Council hereby provides that, for tax year 2026, qualifying vehicles situated within the Town shall continue to receive personal property tax relief from the Town’s allocation of Commonwealth Personal Property Tax Relief Program funds. The Town’s allocation of such funds shall be applied to qualifying vehicles in accordance with the Personal Property Tax Relief Act, using a uniform relief rate or allocation methodology calculated after completion of the personal property tax book and based upon the Town’s available Commonwealth reimbursement and the assessed value of qualifying vehicles eligible for relief. The tax bills for qualifying vehicles shall include a general description of the criteria used to allocate relief and shall state the specific dollar amount of relief allocated to each qualifying vehicle.

**SECTION V:**

BE IT FURTHER RESOLVED, that the Appomattox Town Council does hereby approve the following General Fund revenue estimates for Fiscal Year 2026-2027;

**GENERAL FUND; REVENUES BY CATEGORY:**

Current Taxes – Real Estate	275,000.
Current Taxes – Personal Property	95,000.
Delinquent Taxes	1,500.
Penalties & Interest	9,000.
Public Service Corporation	6,000.
Bank Stock Tax	250,000.
Meals Tax	1,800,000.
Lodging Tax	105,000.
Consumption Tax	8,500.
Cigarette Tax	135,000.
Vehicle License Tax	35,000.
Business License	507,000.
Zoning	2,500.
Communications Tax	4,000.
Interest	40,000.
Rental of Misc. Property	9,000.
Rolling Stock Tax	3,000.
Sales Tax	135,000.
Aid to Police Department (HB599)	55,161.
Fire Programs	15,000.

Personal Prop Tax Relief Act State Funds	23,107.
Traffic Tickets	15,000.
Visitor Center	1,000.
Mobile Home Titling Tax	100.
Trash Can Fees	5,000.
Miscellaneous	1,500.
State DMV Fees	4,000.
Town DMV Fees	3,000.
Litter Grant	1,900.
VRSA Grant	2750.
Other Reimbursable	500.
<b>TOTAL GENERAL FUND REVENUES</b>	<b>3,548,518.</b>

**SECTION VI:**

BE IT FURTHER RESOLVED, that the Appomattox Town Council does hereby approve the following Water Fund Expenditures for Fiscal Year 2026-2027;

**WATER FUND; EXPENDITURES BY CATEGORY:**

Water Department	1,127,418.
<b>TOTAL WATER EXPENDITURES</b>	<b>1,127,418.</b>

**SECTION VII:**

BE IT FURTHER RESOLVED, that the Town Council hereby authorizes an interfund advance to the Water Fund in the amount of \$255,043, from available General Fund and/or Sewer Fund resources, as reflected in the adopted budget. The Finance Director/Treasurer is authorized to record such amount as an interfund receivable/payable or transfer, as appropriate under generally accepted governmental accounting principles and as directed by the Town Manager, and that the Appomattox Town Council does hereby approve the following Water Fund Revenue estimates for Fiscal Year 2026-2027;

**WATER FUND; REVENUES BY CATEGORY:**

Water Sales	713,000.
Connection Fees	10,000.
Penalty Fees	37,000.
Miscellaneous	2,500.
Availability Fees	10,000.
Other Reimbursables	500.
Interest	20,000.
Rental of Misc. Property	10,000.
Intergovernmental Revenue	18,000.
VRSA Grant	1,375.
SERCAP Grant #1	50,000.
Loan from General & Sewer Funds	255,043.

**TOTAL WATER REVENUES** **1,127,418.**

**SECTION VIII:**

BE IT FURTHER RESOLVED, that the Appomattox Town Council does hereby approve the following Sewer Fund Expenditures for Fiscal Year 2026-2027;

**SEWER FUND; EXPENDITURES BY CATEGORY:**

Sewer Department	1,269,875.
<b>TOTAL SEWER EXPENDITURES</b>	<b>1,269,875.</b>

**SECTION IX:**

BE IT FURTHER RESOLVED, that the Appomattox Town Council does hereby approve the following Sewer Fund Revenue estimates for the Fiscal Year 2026-2027;

**SEWER FUND; REVENUES BY CATEGORY:**

Sewer Sales	1,139,000.
Connection Fees	6,000.
Availability Fees	7,500.
Interest	13,000.
Intergovernmental Revenue	3,000.
VRSA Grant	1,375.
SERCAP Grant #2	100,000.
<b>TOTAL SEWER REVENUES</b>	<b>1,269,875.</b>

**SECTION X:**

BE IT FURTHER RESOLVED, that the salaries, wages, and allowances set forth in the adopted budget are authorized as compensation for Town officers and employees, subject to the Town’s adopted personnel policies, classification system, and pay plan. The Town Manager is authorized to administer staffing assignments and position allocations within the appropriated departmental budgets, provided that the creation of new full-time positions, elimination of funded positions, or changes to the adopted compensation plan shall require further approval by Town Council unless otherwise authorized by law or policy.

**SECTION XI:**

BE IT FURTHER RESOLVED, that the Fiscal Year 2026–2027 Budget may be amended from time to time in accordance with Virginia Code § 15.2-2507, including any required notice and public hearing for amendments exceeding the statutory threshold.; and,

**SECTION XII:**

BE IT FURTHER RESOLVED, that the Fiscal Year 2026–2027 Budget for the Town of Appomattox is hereby adopted, effective July 1, 2026, and the expenditure amounts set forth herein are hereby appropriated by fund and category, with total appropriations of **\$3,548,518 for the General Fund, \$1,127,418 for the Water Fund, and \$1,269,875 for the Sewer Fund**, for a total all-funds appropriation of **\$5,945,811**.

Adopted this 18<sup>th</sup> day of May, 2026.

Attest:

\_\_\_\_\_  
Dianne Tanner, Deputy Town Clerk

\_\_\_\_\_  
Richard C. Conner, Mayor

**Vote:**

Ayes: \_\_\_\_

Nays: \_\_\_\_

Absent: \_\_\_\_

Abstentions: \_\_\_\_

# Affidavit of Publication



## TOWN OF APPOMATTOX

### PUBLIC HEARING NOTICE

The Town Council of the Town of Appomattox will hold a public hearing on Monday, May 11, 2026 at 6:30 pm at the Appomattox Municipal Building, Council Chambers, located at 210 Linden Street, Appomattox, Virginia. The purpose of this public hearing will be to receive public comments on the FY27 Town Budget and FY27 Tax Rates. A full copy of the proposed FY27 Town Budget, including a comparison with the FY26 County Budget, is available for review on the Town website: [www.townofappomattox.com](http://www.townofappomattox.com)

GENERAL FUND EXPENDITURES	\$3,548,518.00
WATER FUND EXPENDITURES	\$1,127,418.00
SEWER FUND EXPENDITURES	\$1,269,875.00
TOTAL REVENUE	\$5,945,811.00
GENERAL FUND REVENUE	\$3,548,518.00
WATER FUND REVENUE	\$1,127,418.00
SEWER FUND REVENUE	\$1,269,875.00
TOTAL EXPENDITURES	\$5,945,811.00

#### PROPOSED TAX RATES

Notice is hereby given that the Town Council of the Town of Appomattox, Virginia, proposes the following tax rates for the fiscal year 2027:

TAX RATES	FY2026 Actual Rate	FY2027 Proposed Rate
Real Estate	\$0.11/per \$100 assessed value	\$0.11/per \$100 assessed value
Tangible Personal Property	\$0.45/per \$100 assessed value	\$0.45/per \$100 assessed value
<b>BUSINESS LICENSES</b>		
Contractors	\$0.10/per \$100 of gross sales	\$0.15/per \$100 of gross sales
Wholesalers	\$0.05/per \$100 of gross sales	\$0.05/per \$100 of gross sales
Itinerant - Merchants	\$500/year	\$500/year
Telephone Companies	1/2 of 1% of gross sales	1/2 of 1% of gross sales
All Others	\$0.10 per \$100 of gross sales	\$0.20 per \$100 of gross sales
Food Truck Permit	\$25/event or \$100 per year	\$25/event or \$100 per year
Vehicle License Tax	\$25 per vehicle	\$25 per vehicle
Meals Tax	8%	8%
Lodging Tax	5%	5%
Cigarette Tax	\$0.27 per pack	\$0.27 per pack

UTILITY RATES	FY2026 Actual Rate	FY2027 Proposed Rate
Water	0-2000 Gallons \$13.39 In-Town \$20.09 Out-of-Town	0-2000 Gallons \$17.21 In-Town \$25.82 Out-of-Town
	Per 1000 > 2000 Gallons \$7.43 In-Town \$11.14 Out-of-Town	Per 1000 > 2000 Gallons \$9.55 In-Town \$14.31 Out-of-Town
Water Penalty Fee	\$50.00	\$100.00
Sewer	0-2000 Gallons \$34.40	0-2000 Gallons \$37.84
	Per 1000 > 2000 Gallons \$19.42	Per 1000 > 2000 Gallons \$21.36

STATE OF VIRGINIA  
BUCKINGHAM, CUMBERLAND and  
PRINCE EDWARD COUNTIES

This is to certify that *The Farmville Herald*, a bi-weekly newspaper of general circulation, printed and published in Farmville, Virginia; that the publication, a copy of which is attached hereto, was published and distributed in Buckingham, Cumberland and Prince Edward Counties in the said newspaper on the following dates:

4/24/26 and 5/1/26

That said newspaper was regularly issued and circulated on those dates

SIGNED:

\_\_\_\_\_

# 2026-2027 PROPOSED BUDGET

## 2026-2027 Revenues

General Fund	\$3,548,518.00	
Water Fund	\$1,127,418.00	
Sewer Fund	\$1,269,875.00	
<b>TOTAL</b>		<b>\$5,945,811.00</b>

## 2026-2027 Expenditures

### *General Fund*

Council	\$92,344.00	
Administrative & Town Office	\$1,181,208.00	
Professional	\$90,000.00	
Police	RECLASSED	
Tourism	\$96,273.00	
Fire Dept.	RECLASSED	
Public Works & Town Shop	\$1,556,362.00	
Sanitation	RECLASSED	
Prop. Mt. & Const.	\$100,000.00	
Events & Contributions	\$29,500.00	
Zoning	\$141,163.00	
Public Safety	\$261,668.00	
<b>TOTAL</b>	<b>\$3,548,518.00</b>	

**Water Fund** \$1,127,418.00

**Sewer Fund** \$1,269,875.00

**TOTAL** **\$5,945,811.00**

<i>Fund</i>	<i>Proposed Revenue</i>	<i>Proposed Exp.</i>	<i>Difference</i>
General Fund	\$3,548,518.00	\$3,548,518.00	\$0.00
Water Fund	\$1,127,418.00	\$1,127,418.00	\$0.00
Sewer Fund	\$1,269,875.00	\$1,269,875.00	\$0.00
<b>Total</b>	<b>\$5,945,811.00</b>	<b>\$5,945,811.00</b>	<b>\$0.00</b>



General Fund				FY 2025	FY 2026		FY 2027	
				Actual	Adopted Budget	Amended Budget	Proposed	
<b>Expenditure Departments</b>								
4000	Council			66,180	68,153	92,044	92,344	
4100	Administrative			768,574	871,179	911,384	1,181,208	
4200	Professional			142,348	150,000	160,000	90,000	
4400	Police			164,561	224,826	246,389	RECLASSED	
4500	Tourism			77,409	92,023	93,523	96,273	
4600	Fire			57,500	58,000	58,000	RECLASSED	
4700	Public Works			839,995	1,193,061	1,218,311	1,556,362	
4800	Sanitation			139,169	175,150	175,150	RECLASSED	
5000	Property Maint. & Construction			86,066	270,000	678,500	100,000	
5200	Donations & Contributions			79,985	51,500	51,500	29,500	
5300	Zoning			39,201	163,042	137,220	141,163	
5500	Public Safety			-	-	-	261,668	
<b>Total Operating Expenditures</b>				<b>\$ 2,460,988</b>	<b>\$ 3,316,934</b>	<b>\$ 3,822,021</b>	<b>\$ 3,548,518</b>	

	Council				FY 2025	FY 2026		FY 2027
					Actual	Adopted	Amended	Proposed
						Budget	Budget	Budget
<b>Expenditures</b>								
10-4000-1030	Part- Time Salary/Wage Reg				32,100	28,800	32,400	32,400
10-4000-2010	FICA				3,989	2,203	2,494	2,494
10-4000-2060	Unemployment				32	50	50	50
10-4000-3020	Telephone				-	2,000	2,000	2,300
10-4000-4010	Convention/Conference/Travel				4,275	4,500	4,500	4,500
10-4000-4040	Meetings and Training				1,020	2,000	4,000	4,000
	Meals				-	2,000	-	RECLASSED
10-4000-5526	Computer Expense & Office Equipment				1,683	4,000	10,000	10,000
10-4000-8020	Priorities & Initiatives - Communication				6,971	7,000	7,000	7,000
10-4000-8025	Legal Fees				1,938	1,000	15,000	15,000
10-4000-8045	Elections and Referendums				513	1,000	1,000	1,000
10-4000-9010	Recordation				13,659	13,600	13,600	13,600
	<b>Total Expenditures</b>				\$ 66,180	\$ 68,153	\$ 92,044	\$ 92,344

	Administrative				FY 2025	FY 2026		FY 2027
					Actual	Adopted	Amended	Proposed
						Budget	Budget	Budget
<b>Expenditures</b>								
10-4100-1010	Salaries & Wages - Regular				513,364	562,100	584,000	591,414
10-4100-2010	FICA				37,547	43,001	44,676	45,243
10-4100-2020	VRS				911	39,291	43,121	38,498
10-4100-2030	Health Insurance				49,460	60,768	64,168	75,859
10-4100-2040	VRS Life Insurance				4,991	6,216	6,891	6,269
10-4100-2050	Va Long Term Disability				104	3,433	3,808	4,672
10-4100-2060	Unemployment Insurance				72	220	220	220
10-4100-2070	Worker's Compensation				204	1,100	1,100	1,100
10-4100-2099	Insurance (Veh/Work/Liab)				11,553	11,000	11,200	11,200
10-4100-3010	Electricity & Propane				5,474	7,800	7,800	9,000
10-4100-3020	Telephone				10,097	6,000	6,000	7,200
10-4100-3023	Website Development				4,000	6,500	6,500	6,500
10-4100-3030	Postage				6,708	5,500	5,500	8,000
10-4100-3040	Publishing Ads				2,208	3,000	3,000	3,000
10-4100-4030	Convention/Conference				2,804	6,500	8,400	10,000
10-4100-4040	Employee Retention, Recruitment & Recognition				5,474	7,000	7,000	7,000
10-4100-4041	Employee Recruitment				28,151	-	4,500	RECLASSIFIED
10-4100-4050	Safety & Training				3,102	6,000	6,000	46,500
10-4100-5025	Water & Sewer Usage				594	650	650	800
10-4100-5526	Computer & Office Equipment				37,790	45,000	46,500	64,500
10-4100-6010	Office Supplies				5,901	7,000	7,000	8,000
10-4100-6040	Books & Subscriptions				280	-	-	-
10-4100-6050	Town Code				9,776	10,000	10,000	10,000
10-4100-6060	Property Tax Expense				4,537	5,000	5,000	2,500
10-4100-6070	Cigarette Tax Expense				12,375	2,900	2,900	2,900
10-4100-7430	Janitor				3,225	16,000	16,000	18,400
10-4100-9010	Virginia Unclaimed Property				-	-	-	-
10-4100-9020	Dues & Assoc. Membership				4,598	5,200	5,200	5,200
10-4100-9030	Bank Charges & Fees				355	300	550	550
10-4100-9040	Dinners				42	-	-	RECLASSIFIED
10-4100-9050	Flowers				101	200	200	500
10-4100-9090	Other Reimbursables				2,776	3,500	3,500	3,500
	Loan to Water Fund				-	-	-	192,683
	<b>Total Expenditures</b>				<b>\$ 768,574</b>	<b>\$ 871,179</b>	<b>\$ 911,384</b>	<b>\$ 1,181,208</b>

	Professional				FY 2025	FY 2026		FY 2027
					Actual	Adopted	Amended	Proposed
						Budget	Budget	Budget
<b>Expenditures</b>								
10-4200-7410	Audit/Accounting				84,020	70,000	80,000	80,000
10-4200-7420	Legal/Attorney				46,621	60,000	60,000	10,000
10-4200-7430	Contracted Services				11,707	-	-	-
10-4200-7440	Engineering				-	20,000	20,000	-
	<b>Total Expenditures</b>				\$ 142,348	\$ 150,000	\$ 160,000	\$ 90,000

	Tourism Fund				FY 2025	FY 2026		FY 2027
					Actual	Adopted	Amended	Proposed
						Budget	Budget	Budget
<b>Expenditures</b>								
10-4500-1030	Part-time Salaries				44,644	43,858	43,858	46,040
10-4500-2010	FICA				3,334	3,355	3,355	3,523
10-4500-2060	Unemployment				32	110	110	110
10-4500-3020	Telephone				2,320	1,500	1,500	1,500
10-4500-3022	Website Cost/Maintenance				1,428	1,600	1,600	1,600
10-4500-3030	Postage				711	2,500	2,500	2,500
10-4500-3041	Advertising				2,400	3,000	3,000	3,000
10-4500-4030	Meals				582	-	-	-
10-4500-5020	Depot Electric				3,905	9,000	9,000	5,000
10-4500-5025	Water & Sewer Usage				1,885	1,500	3,000	3,000
10-4500-5526	Computer and Office Equipment				6,073	1,500	1,500	2,000
10-4500-5530	Building Décor				-	-	-	500
10-4500-6010	Office Supplies				95	500	500	1,500
10-4500-7430	Janitorial Depot				-	7,600	7,600	10,000
10-4500-8060	Brochures				-	6,000	6,000	6,000
10-4500-8065	Marketing				10,000	10,000	10,000	10,000
	<b>Total Expenditures</b>				\$ 77,409	\$ 92,023	\$ 93,523	\$ 96,273

Property Maintenance & Construction		FY 2025	FY 2026		FY 2027
		Actual	Adopted	Amended	Proposed
			Budget	Budget	Budget
<b>Expenditures</b>					
10-5000-5010	Depot Repairs & Maintenance	17,067	15,000	15,000	5,000
10-5000-5040	Parks (Kiddie & Abbitt) Maintenance	30,065	20,000	22,500	19,000
10-5000-5060	Town Office Repairs & Maintenance	-	150,000	150,000	10,000
10-5000-7091	Capital Improvements - General	38,934	85,000	85,000	60,000
10-5000-7095	Garment Factory	-	-	406,000	6,000
<b>Total Expenditures</b>		<b>\$ 86,066</b>	<b>\$ 270,000</b>	<b>\$ 678,500</b>	<b>\$ 100,000</b>

	Public Works				FY 2025	FY 2026		FY 2027
					Actual	Adopted	Amended	Proposed
						Budget	Budget	Budget
<b>Expenditures</b>								
10-4700-1010	Salaries & Wages - Regular				470,616	581,335	581,335	675,321
10-4700-1050	Salaries & Wages - Weather				-	-	6,000	6,000
10-4700-2010	FICA				33,153	44,472	44,472	50,941
10-4700-2020	VRS				31,487	46,639	46,639	41,032
10-4700-2030	Health Insurance				67,925	101,280	101,280	119,207
10-4700-2040	VRS Life Insurance				4,266	36,443	36,443	6,154
10-4700-2050	Va Long Term Disability				133	3,581	3,581	4,587
10-4700-2060	Unemployment Insurance				94	220	220	220
10-4700-2070	Worker's Compensation				17,103	19,000	19,000	19,000
10-4700-2099	Insurance (Veh/Work/Liab)				11,872	19,000	19,000	19,000
10-4700-3010	Electricity & Propane				49,253	55,000	55,000	55,000
10-4700-3011	LED Street Light Replacement Bulbs				-	24,000	24,000	6,500
10-4700-3020	Telephone				6,812	5,000	5,000	5,000
10-4700-3040	Publishing Ads				-	2,000	2,000	-
10-4700-4040	Employee Retention, Recruitment & Recognition				-	1,500	2,000	6,500
10-4700-4050	Safety/Training & Education				2,477	5,000	18,300	19,400
10-4700-5025	Water and Sewer Usage				597	3,500	3,500	2,000
10-4700-5510	Lawn Maintenance				24,565	30,000	30,000	30,000
10-4700-5526	Computer & Office Equipment Expense				13,814	10,000	12,700	23,000
10-4700-6010	Office Supplies				2,028	4,500	4,500	5,500
10-4700-6020	Repairs & Maintenance				37,300	41,000	41,000	45,000
10-4700-6022	Shop Tools				2,442	2,500	2,500	2,500
10-4700-6025	Fleet/ Equip -Repairs & Maintenance				50,523	90,000	90,000	40,000
10-4700-6030	Uniforms				9,114	9,500	9,500	9,500
10-4700-6090	Sidewalks & Curbs Maintenance				-	2,500	2,500	2,500
10-4700-6100	Streets/Sign Maintenance				-	2,000	2,000	2,000
10-4700-6150	Main Street Maintenance				92	35,000	35,000	15,000
10-4700-6180	Snow Removal				1,438	6,000	6,000	6,000
10-4700-7080	Town Welcome Signs Maintenance				-	1,000	1,000	-
10-4700-7081	VRSA Grant Expenditures				-	-	2,750	2,750
10-4700-7082	Litter Grant				-	-	-	1,900
10-4700-7100	New Fleet				-	-	-	154,000
10-4700-7222	Debt Service - Truist (Suntrust)				2,681	2,891	2,891	COMPLETED
10-4700-7223	Suntrust Go Bond - Interest				210	-	-	COMPLETED
10-4700-7430	Janitorial Public Works				-	8,200	8,200	7,600
10-4700-7431	Garbage Contract				-	-	-	173,250
	<b>Total Expenditures</b>				\$ 839,995	\$ 1,193,061	\$ 1,218,311	\$ 1,556,362

	Sanitation				FY 2025	FY 2026		FY 2027
					Actual	Adopted	Amended	Proposed
						Budget	Budget	Budget
<b>Expenditures</b>								
10-4800-6200	Garbage Contract				137,238	173,250	173,250	RECLASSSED
10-4800-6300	Litter Grant				1,931	1,900	1,900	RECLASSSED
	<b>Total Expenditures</b>				\$ 139,169	\$ 175,150	\$ 175,150	\$ -

	Events & Donations				FY 2025	FY 2026		FY 2027
					Actual	Adopted	Amended	Proposed
						Budget	Budget	Budget
<b>Expenditures</b>								
10-5200-6014	Special Events Promo				79,985	34,000	34,000	17,000
10-5200-6015	Community Donations				-	17,500	17,500	12,500
	<b>Total Expenditures</b>				\$ 79,985	\$ 51,500	\$ 51,500	\$ 29,500

	Zoning				FY 2025	FY 2026		FY 2027
					Actual	Adopted	Amended	Proposed
						Budget	Budget	Budget
<b>Expenditures</b>								
10-5300-1010	Part-time Salaries				24,310	40,397	75,397	89,928
10-5300-2010	FICA				1,860	3,090	5,768	6,880
10-5300-2060	Unemployment Tax				-	55	55	55
10-5300-3020	Telephone				-	-	-	1,800
10-5300-3040	Publishing Ads				-	5,000	5,000	3,000
10-5300-4150	Contracted Services				-	100,000	25,000	18,000
10-5300-5526	Computer & Office Equipment				11,634	4,500	12,500	13,500
10-5300-7420	Legal/Attorney				342	5,000	8,500	5,000
10-5300-7440	Engineering				1,055	5,000	5,000	3,000
	<b>Total Expenditures</b>				\$ 39,201	\$ 163,042	\$ 137,220	\$ 141,163

	Police				FY 2025	FY 2026		FY 2027
					Actual	Adopted	Amended	Proposed
						Budget	Budget	Budget
<b>Expenditures</b>								
10-4400-8070	Police Agreement				108,202	111,667	111,667	RECLASSIFIED
10-4400-8071	Parking Tickets				1,200	-	15,000	RECLASSIFIED
10-4400-8080	Police Grant				55,159	55,159	55,161	RECLASSIFIED
10-4400-8090	Police Vehicle				-	58,000	64,561	RECLASSIFIED
	<b>Total Expenditures</b>				\$ 164,561	\$ 224,826	\$ 246,389	\$ -

	Fire				FY 2025	FY 2026		FY 2027
					Actual	Adopted	Amended	Proposed
						Budget	Budget	Budget
<b>Expenditures</b>								
10-4600-6080	Reimburse County				2,500	3,000	3,000	RECLASSSED
10-4600-8000	Donation				40,000	40,000	40,000	RECLASSSED
10-4600-9060	Fire Programs				15,000	15,000	15,000	RECLASSSED
	<b>Total Expenditures</b>				\$ 57,500	\$ 58,000	\$ 58,000	\$ -

	Public Safety				FY 2025	FY 2026		FY 2027
					Actual	Adopted	Amended	Proposed
						Budget	Budget	Budget
<b>Expenditures</b>								
10-5500-8070	Police Agreement				-	-	-	118,507
10-5500-8071	Police Traffic Tickets				-	-	-	15,000
10-5500-8080	Police Grant				-	-	-	55,161
10-5500-6080	Fire LODA Reimbursement				-	-	-	3,000
10-5500-8000	Fire Donation				-	-	-	55,000
10-5500-9060	Fire Programs				-	-	-	15,000
	<b>Total Expenditures</b>				\$ -	\$ -	\$ -	\$ 261,668

	Water Fund			FY 2025	FY 2026		FY 2027
				Actual	Adopted	Amended	Proposed
					Budget	Budget	Budget
<b>REVENUES</b>							
30-3001-0000	Water Sales			505,727	420,000	420,000	713,000
30-3002-0000	Connection Fees			8,500	10,000	10,000	10,000
30-3003-0000	Penalty Fees			21,966	27,000	27,000	37,000
30-3004-0000	Miscellaneous			10,768	2,500	2,500	2,500
30-3005-0000	Availability Fees			5,000	10,000	10,000	10,000
30-3006-0000	Interest			25,342	8,000	8,000	20,000
30-3006-0099	Interest Revenue (GASB87)			4,110	-	-	-
30-3502-0000	Rental of Misc Property			20,762	10,000	10,000	10,000
30-3502-0099	Lease Revenue (GASB87)			9,055	-	-	-
30-3805-0000	Other Reimbursables Water			-	500	500	500
30-3802-0002	DHCD Church St. Waterline Grant			1,362,240	-	-	COMPLETED
30-3802-0006	LSL Inventory Grant			80,400	169,600	169,600	COMPLETED
30-3810-0000	Intergovernmental Revenue			38,442	35,000	35,000	18,000
30-3812-0000	VRSA Grant			-	-	1,375	1,375
30-3815-0000	SERCAP Grant #1			-	-	50,000	50,000
	Loan from General and Sewer Funds			-	565,471	724,971	255,043
	<b>Total Revenues and Use of Available Cash</b>			<b>\$ 2,092,312</b>	<b>\$ 1,258,071</b>	<b>\$ 1,468,946</b>	<b>\$ 1,127,418</b>
<b>Expenditures</b>							
30-6000-1010	Regular Salaries			156,210	137,056	137,056	194,593
30-6000-1050	Salaries & Wages - Weather			-	-	-	1,000
30-6000-2010	FICA			12,179	10,485	10,485	11,103
30-6000-2020	VRS			24,868	11,186	11,186	11,197
30-6000-2021	OPEB Expense			1,242	-	-	-
30-6000-2030	Health Insurance			17,160	25,320	25,320	27,092
30-6000-2040	VRS Life Insurance			652	1,700	1,700	1,538
30-6000-2050	Va Long Term Disability			-	939	939	1,147
30-6000-2060	Unemployment Insurance			16	55	55	55
30-6000-2070	Worker's Compensation			2,443	3,000	3,000	3,000
30-6000-2099	Insurance (Veh/Work/Liab)			11,664	12,000	12,000	12,000
30-6000-3020	Telephone			2,628	2,000	2,000	500
30-6000-3030	Postage			4,196	6,000	6,000	6,000
30-6000-3040	Publishing Ads			-	1,000	1,000	-
30-6000-4030	Convention/Conference			1,329	3,000	3,000	3,000
30-6000-4040	Employee Retention, Recruitment & Recognition			1,413	1,500	2,500	2,500
30-6000-4050	Safety/Training & Education			1,903	3,000	3,000	7,850
30-6000-4150	Contracted Services			9,697	25,000	167,000	25,000
306000-5100	Well Maintenance			9,668	20,000	20,000	20,000
30-6000-5143	Water Meter Replacement			20,155	40,000	40,000	40,000
30-6000-5510	Lawn Maintenance			24,565	30,000	30,000	30,000
30-6000-5526	Computer Expense & Office Equipment			2,450	10,000	11,500	11,500
30-6000-6010	Office Supplies			-	-	-	1,500
30-6000-6020	Repairs & Maintenance			28,485	90,000	90,000	90,000
30-6000-6025	Fleet/Equip - Repairs & Maint.			10,361	37,000	37,000	12,000
30-6000-6030	Uniforms			2,492	4,000	4,000	4,000
30-6000-6120	Lab Tests			7,026	5,000	5,000	4,000
30-6000-6155	LSL Inventory Grant			80,400	169,600	169,600	COMPLETED
30-6000-7081	VRSA Training Grant			-	-	1,375.00	1,375
30-6000-7082	SERCAP Grant #1			-	-	50,000.00	50,000

	Water Fund			FY 2025	FY 2026		FY 2027
				Actual	Adopted	Amended	Proposed
					Budget	Budget	Budget
30-6000-7089	Utility Map Updates			8,969	9,000	9,000	8,000
30-6000-7090	Water Tank Maintenance			122	35,000	35,000	60,000
30-6000-7092	Capital Improvements - Water			-	193,000	193,000	20,000
30-6000-7100	New Fleet			-	-	-	92,500
30-6000-7222	Debt Svc - Truist (Suntrust) & USDA			1,155	96,030	96,030	53,500
30-6000-7420	Legal Fees			29,289	10,000	25,000	25,000
30-6000-7440	Engineering			-	20,000	20,000	20,000
30-6000-8000	County Water Line Maintenance Expenses			21,640	65,000	65,000	20,000
30-6000-8001	Water Purchased			219,072	180,000	180,000	255,768
30-6000-9020	Membership Dues			450	700	700	700
30-6000-9080	Backflow Prevention Program			-	500	500	-
30-6000-9100	Depreciation			87,911	-	-	-
<b>Total Expenditures</b>				<b>\$ 801,810</b>	<b>\$ 1,258,071</b>	<b>\$ 1,468,946</b>	<b>\$ 1,127,418</b>

	Sewer Fund				FY 2025	FY 2026		FY 2027
					Actual	Adopted	Amended	Proposed
						Budget	Budget	Budget
<b>REVENUES</b>								
31-3810-0000	Intergovernmental Revenue				2,095	3,000	3,000	3,000
31-3812-0000	VRSA Grant				-	-	1,375	1,375
31-3815-0000	SERPA Grant #2				-	-	100,000	100,000
31-5001-0000	Sewer Sales				1,004,025	900,000	900,000	1,139,000
31-5002-0000	Connection Fees				9,600	6,000	6,000	6,000
31-5005-0000	Availability Fees				3,000	7,500	7,500	7,500
31-5006-0000	Interest				23,246	8,000	8,000	13,000
31-5901-0000	Use of Undesig. Funds				-	134,862	594,362	-
<b>Total Revenues and Use of Available Cash</b>					<b>\$ 1,041,966</b>	<b>\$ 1,059,362</b>	<b>\$ 1,620,237</b>	<b>1,269,875</b>
<b>Expenditures</b>								
31-7000-1010	Regular Salaries				91,101	136,623	136,623	94,918
31-7000-1050	Salaries & Wages - Weather				-	-	-	2,000
31-7000-2010	FICA				6,904	10,452	10,452	10,324
31-7000-2020	VRS				20,471	12,456	12,456	9,410
31-7000-2021	OPEB Expense				159	-	-	-
31-7000-2030	Health Insurance				15,015	25,320	25,320	27,092
31-7000-2040	VRS Life Insurance				478	1,694	1,694	1,431
31-7000-2050	Va Long Term Disability				-	936	936	1,066
31-7000-2060	Unemployment				19	55	55	55
31-7000-2070	Worker's Compensation				611	1,000	1,000	1,000
31-7000-2099	Insurance (Veh/Work/Liab)				10,781	12,000	12,000	12,000
31-7000-3020	Telephone				2,952	3,000	3,000	500
31-7000-3030	Postage				4,196	5,500	5,500	5,500
31-7000-3040	Publishing Ads				-	1,000	1,000	-
31-7000-4030	Convention/Conference				1,126	2,000	2,000	2,000
31-7000-4040	Employee Retention, Recruitment & Recognition				5,833	1,500	2,500	2,500
31-7000-4050	Safety/Training & Education				2,542	3,000	3,000	8,050
31-7000-4150	Contracted Services				1,193	25,000	167,000	25,000
31-7000-5025	Water & Sewer Usage				37,067	42,000	42,000	20,000
31-7000-5071	IDA PS				3,214	9,000	9,000	9,000
31-7000-5210	Pump Station Maintenance				8,653	45,000	45,000	45,000
31-7000-5510	Lawn Maintenance				24,565	30,000	30,000	30,000
31-7000-5520	Sewer Jetter Machine				-	1,200	1,200	RECLASSSED
31-7000-5526	Computer & Office Equipment				3,574	8,000	9,500	11,500
31-7000-5529	D S Nash GeneratorMaintenance				2,202	3,000	3,000	RECLASSSED
31-7000-5530	SBR Generator Maintenance				1,835	3,000	3,000	RECLASSSED

	Sewer Fund				FY 2025	FY 2026		FY 2027
					Actual	Adopted	Amended	Proposed
						Budget	Budget	Budget
31-7000-5531	Standby Generator Maintenance				2,107	3,000	3,000	RECLASSED
31-7000-5532	Goodwin Portable Pump				200	1,000	1,000	RECLASSED
31-7000-5535	Generator Maintenance				-	-	-	12,000
31-7000-6010	Office Supplies				-	-	-	1,500
31-7000-6020	Repairs & Maintenance				21,779	40,000	40,000	40,000
31-7000-6023	Tools				39	1,000	1,000	1,000
31-7000-6025	Fleet/ Equip - Repairs & Maintenance				10,381	39,000	39,000	14,000
31-7000-6030	Uniforms				2,492	4,000	4,000	4,000
31-7000-6120	Lab Tests				22,659	35,000	35,000	35,000
31-7000-6140	SBR O&M				118,901	175,000	175,000	175,000
31-7000-6150	I & I USDA Construction				17,300	-	-	COMPLETED
31-7000-6160	WWTP O&M				19,002	35,000	35,000	35,000
31-7000-7081	VRSA Training Grant				-	-	1,375	1,375
31-7000-7082	SERCAP Grant #2				-	-	100,000	100,000
31-7000-7089	Utility Map Updates				9,809	9,000	9,000	8,000
31-7000-7090	Capital Maintenance				-	20,000	20,000	20,000
31-7000-7091	Capital Improvements				8,300	95,000	395,000	112,000
31-7000-7100	New Fleet				-	-	-	92,500
31-7000-7222	Debt Service				1,810	33,530	33,530	39,298
31-7000-7223	Debt TRP Replacement Project				-	125,196	125,196	125,196
31-7000-7430	SBR Janitorial				3,000	8,200	8,200	7,600
31-7000-7440	Sewer Engineering Fees				18,448	30,000	30,000	30,000
31-7000-7441	Sewer Legal Fees				-	10,000	25,000	25,000
31-7000-9020	Sewer Dues & Memberships				-	700	700	700
31-7000-9031	SBR Permit FEES				6,851	12,000	12,000	10,000
31-7000-9100	Depreciation Expense				427,402	-	-	-
	Loan to Water Fund				-	-	-	62,360
	<b>Total Operating Expenses</b>				\$ 934,971	\$ 1,059,362	\$ 1,620,237	\$ 1,269,875

**TOWN OF APPOMATTOX FY2027 - FY2031  
CAPITAL IMPROVEMENTS PLAN BY FUNDING AREAS**

**General Fund**

LINE	DESCRIPTION	FY2027	FY2028	FY2029	FY2030	FY2031	Beyond Program	TOTAL
G1	30 x 50 Lean-to added over gas pumps at Public Works shop	\$ 40,000						\$ 40,000
G2	Highland Avenue Rehab (sidewalks, water line, sewer line)			\$ 330,000				\$ 330,000
G3	Additional cameras installed at PW, Town Office, Kiddie/Abbitt park	\$ 20,000						\$ 20,000
<b>GRAND TOTALS</b>		<b>\$60,000</b>	<b>\$ -</b>	<b>\$330,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$390,000</b>

**Water Fund**

LINE	DESCRIPTION	FY2027	FY2028	FY2029	FY2030	FY2031	Beyond Program	TOTAL
W1	Well #5 Well Pump Replacement		\$ 13,000					\$ 13,000
W2	Well #39 Well Pump Replacement		\$ 12,000					\$ 12,000
W3	Well #41 Well Pump Replacement		\$ 15,000					\$ 15,000
W4	Highland Avenue Rehab (sidewalks, water line, sewer line)			\$ 330,000				\$ 330,000
W5	Lee Grant Ave - Replace 6 inch line with 8 inch water line						\$ 275,000	\$ 275,000
W6	Redfields Rd - add 8 inch line (Lee Grant Ave to Confederate Blvd)						\$ 500,000	\$ 500,000
W7	Rebuild pumps for County Waterline pump station		\$ 30,000					\$ 30,000
W8	Generator Upgrade (460 Pump Station)						\$ 130,000	\$ 130,000
W9	Electrical Upgrade (460 PS)						\$ 50,000	\$ 50,000
W10	Isolation Valve (Million Gallon Tank)		TBD					\$ -
W11	Cameras installed at each water tank (3 cameras at each)	\$ 20,000						\$ 20,000
<b>GRAND TOTALS</b>		<b>\$ 20,000</b>	<b>\$ 70,000</b>	<b>\$ 330,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 955,000</b>	<b>\$ 1,375,000</b>

**Wastewater Fund**

LINE	DESCRIPTION	FY2027	FY2028	FY2029	FY2030	FY2031	Beyond Program	TOTAL
WW1	SBR Basin Mixers	\$ 23,000	\$ 27,000					\$ 50,000
WW2	Reed Bed Cleanout		\$ 200,000					\$ 200,000
WW3	SBR Basin Decanters	\$ 33,000						\$ 33,000
WW4	SBR Basin Diffuser Hoses	\$ 16,000						\$ 16,000
WW5	Highland Avenue Rehab (sidewalks, water line, sewer line)			\$ 330,000				\$ 330,000
WW6	Post EQ Blower						\$ 17,500	\$ 17,500
WW7	Limitorque Actuators	\$ 40,000						\$ 40,000
WW8	Additional cameras installed at SBR & Cameras installed at TFP		\$ 30,000					\$ 30,000
<b>GRAND TOTALS</b>		<b>\$ 112,000</b>	<b>\$ 257,000</b>	<b>\$ 330,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,500</b>	<b>\$ 716,500</b>