



Appomattox Economic Development Authority Agenda

Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia 24522

Tuesday, April 08, 2025

6:00 PM – Economic Development Authority

(Location: Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia 24522)

Convene Meeting and Opening Comments

Swearing In

1. Swearing in of Jim Boyce

Additions/Deletions/Approval of the Agenda

Approval of Minutes

- [2.](#) Approval of January 14, 2025 meeting minutes

Financial Report

- [3.](#) Financial Report as of March 31, 2025

New Business

4. Introduction of Town Manager, Michael Campbell

Unfinished Business

5. Request from Aslan Castle ELC to consider revising the incentive package to include additional fire and safety charges.

EDA Member Comments / General Information

Adjournment

File Attachments for Item:

2. Approval of January 14, 2025 meeting minutes

1 | **Economic Development Authority**
Town of Appomattox, Virginia
Tuesday, January 14, 2025

A meeting of the Economic Development Authority of the Town of Appomattox was held on Tuesday, January 14, 2025 at 6:00 p.m. at the Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia.

Present: Dr. Jeffrey Garrett, Mary Lou Spiggle, Kenny Gobble, Timmy Garrett, Donna Preston, Kelsey Moore

Absent: Ron Coleman

Others present: Christy Torrence; Office Manager

Dr. Garrett called the meeting to order.

Christy Torrence, Office Manager, advised that Mr. Timmy Garrett was sworn in for the term January 1, 2025-December 31, 2026 and received his Oath of Office Certificate prior to the start of the meeting.

Election of Officers

Chairman-There was a nomination for Dr. Garrett to continue as Chairman.

On a motion by Ms. Spiggle, seconded by Ms. Moore, the Town EDA voted Dr. Garrett as Chairman for the 2025 calendar year. All members present voting aye. Motion carried 6-0.

Vice-Chairman-There was a nomination for Ms. Spiggle to continue as Vice-Chairman.

On a motion by Ms. Spiggle, seconded by Ms. Moore, the Town EDA voted Ms. Spiggle as Vice-Chairman for the 2025 calendar year. All members present voting aye. Motion carried 6-0.

Mrs. Torrence was requested to serve as the Secretary/Treasurer of the Town Economic Development Authority for the 2025 calendar year. All members agreed by consensus.

Approval of the Agenda

Dr. Garrett requested that the data center study be added to the agenda. On a motion by Mr. Garrett, seconded by Mr. Gobble, the Town EDA voted to approve the agenda for January 14, 2025, with the change. All members present voting aye. Motion carried 6-0.

Approval of Minutes

On a motion by Ms. Spiggle, seconded by Mrs. Preston, the Town EDA voted to approve the December 10, 2024 meeting minutes. All members present voting aye. Motion carried 6-0.

Financial Report

The Town EDA accepted the Financial Report of \$18,975.04 as of December 31, 2024.

Unfinished Business:

On a motion by Mr. Garrett, seconded by Mr. Gobble, the Town EDA voted to approve the following incentive for Aslan Castle ELC. Once the center is open and operational meeting all state and local criteria, they are to submit receipts for reimbursement for Fire & Safety

2 | **Economic Development Authority**
Town of Appomattox, Virginia
Tuesday, January 14, 2025

Compliance (\$650.00 maximum), Signage (\$500.00 maximum) and any water/sewer deposit or connection fees.

Dr. Garrett asked for an update on reimbursement of the money given by the Town EDA to the data center for a feasibility study. Mrs. Torrence informed the Town EDA that the money would not be returned until the data center was official and so far it is not.

With no further business, the EDA meeting adjourned at 6:37 p.m.

Christy Torrence
Office Manager

Dr. Jeffrey Garrett, Chairman

File Attachments for Item:

3. Financial Report as of March 31, 2025

TOWN EDA
BALANCE SHEET
AS OF: 03/31/25

Account Id	Account Description	2025
Assets		
50-1000-0000	Cash - Farmers Bank	18,977.39
50-1060-0000	ACCOUNTS RECEIVABLE	0.00
50-9997-0000	ESTIMATED REVENUE	0.00
Total Assets		18,977.39
Liabilities & Fund Balance		
50-1090-0000	Accounts Payable	0.00
50-1100-0000	Due to Town	0.00
50-9996-0000	APPROPRIATIONS	0.00
Total Liabilities		0.00
50-2990-0000	Fund Balance	18,977.39
	Total	18,977.39
	Revenue	7.43
	Less Expenses	2,476.00
	Net	-2,468.57
Total Fund Balance		18,977.39
Total Liabilities & Fund Balance		18,977.39

April 3, 2025
02:41 PM

Town of Appomattox
TOWN EDA
INCOME STATEMENT - SUBSIDIARY LEDGER
PERIOD: 07/01/24 TO 03/31/25 AS OF:03/31/25
~
Period

Page No: 1

Year to Date

Revenue			
50-3950-0000	INCENTIVES	0.00	0.00
50-5006-0000	INTEREST	7.43	7.43
50-5900-6014	EDA LICENSE STIMULUS	0.00	0.00
Total Revenues		7.43	7.43
Expenses			
50-5900-0000		0.00	0.00
50-5900-6001	INFRASTRUCTURE GRANT EXPENSES	0.00	0.00
50-5900-6010	OFFICE EXPENSES	0.00	0.00
50-5900-6011	EDA INCENTIVE CONTRIBUTION	0.00	0.00
50-5900-6012	EDA COMMUNITY DONATIONS	0.00	0.00
50-5900-6013	EDA BUSINESS LICENSE STIMULUS	0.00	0.00
50-5900-6014	Dtwn Revitalization Grant	0.00	0.00
50-5900-6015	Feasibility and Other Studies	0.00	0.00
50-5900-9010	VIRGINIA UNCLAIMED PROPERTY	0.00	0.00
50-5900-9020	DUES & ASSOC. MEMBERSHIP	2,476.00	2,476.00
Total Expenses		2,476.00	2,476.00
Net		2,468.57-	2,468.57-