



# **Appomattox Town Council Regular Meeting Agenda**

Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia 24522

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**Tuesday, October 14, 2025**

## **6:30 PM – Town Council Regular Meeting**

(Location: Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia 24522)

### **Call to Order and Welcome to Visitors**

### **Prayer & Pledge of Allegiance to the Flag of the United States of America**

### **Mayor's Comments**

### **Scheduled Public Appearances**

### **Adoption of the Consent Agenda - October 14, 2025**

All matters listed under consent agenda are considered routine by the council and will be approved or received by one motion in the form listed. Items may be removed from the consent agenda for discussion under the regular agenda upon motion of any council member and duly seconded.

- [1.](#) Adoption of Council Meeting Minutes from September 8, 2025 and September 23, 2025

### **Unfinished Business**

- [2.](#) Introduction of Jefrado Grainger with the CVPDC. Mr. Grainger will give an update on the preliminary findings from the survey responses regarding the Comprehensive Plan.

### **New Business**

### **Council Standing Committee Reports**

### **Citizen Comment**

### **Town Manager's Report**

**Council Comment**

**Adjournment**

**File Attachments for Item:**

1. Adoption of Council Meeting Minutes from September 8, 2025 and September 23, 2025

1 | **Appomattox Town Council**  
**Regular Council Meeting**  
**September 8, 2025**

The Appomattox Town Council held a Regular Council meeting on Monday, September 8, 2025, at 6:30 p.m. at the Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia with Vice-Mayor Timothy Garrett, presiding.

Members present: James J. Boyce, Sr., Mary Lou Spiggle, Nathan Simpson, McKinley Cardwell, Jack Hensley, and Timothy W. Garrett

Members absent: Mayor Richard C. Conner

Others: Carlton Duck, Alive Media; Christy Torrence, Office Manager; Michael Campbell, Town Manager; Frank Wright, Town Attorney

Vice-Mayor Timothy Garrett called the meeting to order at 6:30 p.m.

Reverend Duck led the prayer and Pledge of Allegiance to the Flag of the United States of America.

Approval of the Agenda:

On a motion by Council Member Nathan Simpson, seconded by Council Member Mary Lou Spiggle, the Council voted to add an item under new business regarding an issue at the Kiddie Park. All members present voting aye. Motion carried 6-0.

On a motion by Council Member Nathan Simpson, seconded by Council Member Mary Lou Spiggle, the Council voted to add a closed session for the purpose of discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected. All members present voting aye. Motion carried 6-0.

Mayor's Comments:

Vice-Mayor Timothy Garrett acknowledged that Mayor Richard Conner was absent due to a prior commitment, therefore, there were no comments.

Adoption of the Consent Agenda:

On a motion by Council Member McKinley Cardwell, seconded by Council Member Nathan Simpson, the Council voted to approve the minutes for the August 11, 2025, regular Council Meeting and August 26, 2025, Workshop Meeting. All members present voting aye. Motion carried 6-0.

Unfinished Business:

Vice-Mayor Timothy Garrett read into the record the following items of unfinished business:

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Consideration to adopt proposed ordinance for the amendment of §36-281 of the Town Code, such provision relating to permitted uses in the B-1 Less Intense Use Business District, to add the following as a permitted use in such district: single-family residential existing prior to August 12, 2013, provide that the expansion of the building footprint must comply with the setbacks of the R-2 zoning district.

Consideration to adopt proposed ordinance for the amendments to Chapter 36, Article XIV, “Floodplain District” of the Town Code, to update the current ordinance to comply with statutory and regulatory changes and with directives from the Virginia Department of Conservation and Recreation, including without limitation establishing floodplain districts, requiring the issuance of permits for development, and providing factors and conditions for variances to the terms of the ordinances.

Consideration to approve a revised MOU between Town of Appomattox and Appomattox County Sheriff’s Department.

On a motion by Council Member Nathan Simpson, seconded by Council Member James J. Boyce, Sr., both of the proposed Ordinances for the amendments to §36-281 of the Town Code, and Chapter 36, Article XIV, “Floodplain District” of the Town Code were presented for adoption with a ROLL CALL VOTE: Cardwell-yes, Boyce-yes, Garrett-yes, Hensley-yes, Simpson-yes, Spiggle-yes. Motion carried 6-0.

On a motion by Council Member Nathan Simpson, seconded by Council Member Mary Lou Spiggle, the revised MOU between the Town of Appomattox and the Appomattox County Sheriff’s Office was presented to Council for adoption with a ROLL CALL VOTE: Cardwell-yes, Boyce-yes, Garrett-yes, Hensley-yes, Simpson-yes, Spiggle-yes. Motion carried 6-0.

New Business:

Council Member Nathan Simpson presented an issue for discussion by Council regarding the condition of some of the swings in the swing set in the Kiddie Park located in the oldest section on the side near Hunter Street. After discussion by Council, the Town Manager was tasked in doing a site survey and getting cost estimates to replace this swing set. This item will be brought back to Council once the survey and estimates are complete.

Citizen Comment:

There was no citizen comments presented.

Town Manager’s Report:

The Town Manager, Michael Campbell, briefed Council on the status of collaborative process with Centra to bring an Urgent Care Center to Appomattox.

Council Comments

Council Member McKinley Cardwell- So, just two things. I did read the proposal, and it was very thorough and very concise. There were references to all the parties at large. I really do hope that the people that receive this take it to heart and really think about us, because this community is very important. We do hold a certain heart in this area. I think just being able to improve rural healthcare will be good. So, thank you for putting that together. I really appreciate you for doing that. Second, I do have this letter here. So, if you all would like I made nine copies tonight. But I am going to start here, it says:

Our 100-year celebration, in my view, is just the start. This Council and previous councils have built a community worth living in and growing up in. However, this body is stretched too thin, and while our actions are vital, I believe they are not enough. We govern in a world more connected than ever, yet also very disconnected. The digital age has led society to invest in technology and pull away from one another. Instead of sharing ideas, we focus only on ourselves. Instead of moving together toward a higher goal, we each fight for our own hills.

We can't fix this ourselves, but we have a community of wonderful people who can and who have been involved from the start. I suggest we focus on uplifting and highlighting ministries, non-profits, and other special groups that truly make an impact at the ground level. We've dwelled in negativity for far too long. I've come to believe that the best thing I can do as an elected official is to give people more voice and more power in efforts to improve and change our community. The bank account of community spirit is running low. We have many contributors; we need to recognize and invest in them so they can carry the mission forward.

Second, we need to begin again preparing for our community picnic, and every year from now on. The turnout at our 100th anniversary celebration was terrific, and I genuinely believe we can do even better in the future, and I hope to rival any small town that can ignite a June Thanksgiving like we did. The Mayor, the Council, the staff, and dedicated volunteers made it all happen. I am grateful for our united effort. From Mrs. Mobley helping before the event to Treasurer Ray being the last one there picking up trash and restoring Courtland field to its original condition. It was hard work, but through our combined effort and faith in our town, we pulled it off. Let's aim to do it again, each time a little better.

Finally, our community efforts should happen quarterly. From activating local youth in spring with our Mayor for a day to hopefully in the future having a council for a day, to hosting our community picnic in the summer, supporting the community and town at large with the railroad festival in the fall, and finally, developing something grand for our community in winter. We have had many great ideas from numerous council members as well as local community members who are looking for a nostalgic feeling, and I don't think folks would mind if their town reflected a Hallmark movie set every now and then.

If our community members pride us on having small town charm in our past SWOT Analysis, I say we make it more of a reality every year, so that even when we grow, we will grow stronger and grow closer because the community chose to do so.

And with that, I yield.

Council Member James Boyce: I have just got something short and sweet. Although I love the thought of this, that is way too much wasted time. I do not need to know what every individual in this town is doing. My idea of a newsletter...keep me up to date with what the major things are...the different projects, but this today...I appreciate it, but it was, in my opinion unnecessary.

Town Manager, Michael Campbell: If I may, that is the report I require from my staff every week since I have been here. So, it is not extra work. It is literally putting them together and getting them to you. My staff...each one of those sections...my staff owes me that report by noon on Friday every week and has done that for seven months.

Council Member James Boyce: So, we are going to get this every week?

Town Manager, Michael Campbell: You don't have to.

Council Member Mary Lou Spiggle: If you'd rather not, he won't include you in on it.

Council Member James Boyce: I mean, to me, I really don't... I need to know the nuts and bolts of what's happening and what we are working on. Who's doing what...I really don't need to know. And that's just me.

Town Manager, Michael Campbell: Right, so, I guess we need to come up with something different? That is copy paste. So that is minimal effort. So, as far as me...I require that report. It is for me. So, Dianne's been very, very helpful in just taking those reports...she is copied on them and just turns them into one document. That's all it is. So, if you'd like to see something else, we just need to figure out what that is.

Council Member James Boyce: Well, like I said, definitely the nuts and bolts of what is going on, but what everyone's doing...it was just too much for me. Personally. Everybody else might love it.

Council Member Mary Lou Spiggle: I enjoyed...I don't know if the right word is enjoyed...I found that report was very interesting and I appreciate you sharing it with us. I also want to thank Dianne and Christy. You have stepped up to the plate immediately. Despite our craziness. I appreciate it and I appreciate you. That's all I have.

Council Member Jack Hensley: No, I am good.

Council Member Nathan Simpson: So, I have made a Facebook post about a week and a half ago. Kind of blew up bigger than I thought it would. So, in the old Times Virginians...there,

because people were talking about we love our Main Street and all of these old Christmas decorations they used to have when I was a kid. So, I started looking at old Times Virginians and I found one where...in the 70s...I don't know if it started before that or not, but they used to string across Main Street a big tinsel and lit up Merry Christmas sign. And, so, I posted that picture and it got several hundred likes and several dozen shares or comments. And I think people would love to see it. And I went and met with Bobby Swanberg. He told me he knew all about how they did it. And we saw...you could see where there was... there used to be a utility pole on Main Street. I don't know if that side is connected to it or not, but they connected the...if you are looking down Main Street, the right side of it to our Train Depot. So, I didn't know...if...I am in the process of figuring out how to do it and who is the community might support making the actual sign. But would the Council have any issue with us connecting one end to the Train Depot, assuming we got all of the permissions? I am not asking for any money or anything. But... just...if we were...if we talk to VDOT, if they have any control over it, assuming there is no other "no" in the process, would there be a "no" that comes from the Town to connect it to the top of the Depot.

Vice-Mayor Timothy Garrett: What's y'all's pleasure? Personally, I don't have any problem with it.

Council Member Mary Lou Spiggle: I don't have any problem with it whatsoever. I would love to see that happen...

Council Member James Boyce: And if it was originally connected there, it might still be...I don't know.

Vice-Mayor Timothy Garrett: We can make it happen. You don't have to worry about that.

Council Member Nathan Simpson: Cool. Cool. Is there any issue that you foresee?

Town Manager, Michael Campbell: Just VDOT. Just VDOT. But otherwise no I think its...

Vice-Mayor Timothy Garrett: They currently put one up at Colemans. Across right there...it's not the tinsel one like you are talking about, old but...

Council Member Mary Lou Spiggle: I have always loved the welcome to Farmville sign whenever I go there, I just...I love it. That would not be the same thing but it would really...it would make me happy looking at it. Christmasy.

Council Member Nathan Simpson: In 1982 Bobby was...he still remembered this and was still angry about it. His...like...I don't know how old Bobby would have been then. His third-grade class or something came to a Council meeting because the Council wouldn't cut on the lights...on the Christmas lights because the electric bill was too much. And so they said they weren't going to pay it that year so they brought a whole classroom of kids to ask the Council to pay and cut the lights on. It's like a scene out of a movie. That's how the minutes read. But yeah.

Council Member Mary Lou Spiggle: That's cool.

Council Member Nathan Simpson: So, that's all I had. I will keep everybody abreast about how this develops.

Vice-Mayor Timothy Garrett: The only thing I have is...where are we at with Railroad Day and our hundredth-year anniversary and the Depot? Showcasing the Town.

Council Member Nathan Simpson: So, we have...I have a list of names that I want to interview for oral histories. So, I have been meaning to convene...whether we need to have a committee meeting or not, I can just send it out in an email and if everybody approves. Then we can schedule them, and we can get some done before that, but what I want to do that the Depot is have like a kiosk set up where people can...we're creating almost like a digital time capsule where people can say what they want to or answer questions or something on camera. Not necessarily what they want to but have that. And also, a bunch of historical and archival pictures and stuff. So, we just need to figure out the screens. I assume...did...was there any effort done on the electrical when you renovated or was that just paint?

Vice-Mayor Timothy Garrett: Just painting pretty much.

Council Member Nathan Simpson: Okay. We wouldn't need much but just two or three good outlets would be...

Vice-Mayor Timothy Garrett: That shouldn't be hard to do all that.

Council Member Nathan Simpson: Yep. And that reminds me, I did get word back from...I spoke with the Superintendent, and he said that the MOU for the AI server is done. Do you know if we have received a copy?

Town Manager, Michael Campbell: If we have...

Christy Torrence, Office Manager: We have.

Council Member Mary Lou Spiggle: That's what...that's what I was going to ask you. Where are we with the AI ...

Council Member Nathan Simpson: So, we got that back today. I guess you will be the one receiving...

Vice-Mayor Timothy Garrett: Yep, we will get that stuff over there and installed.

Council Member Nathan Simpson: So, I will help with getting it set up with Phillip and it will be me, Phillip and Timmy most likely. Mary Lou actually sent me an article, and I am surprised very frequently by how much stuff in AI and technology that I don't know about until Mary Lou

sends it to me. So, much to her credit, the First Lady is hosting some sort of challenge for K-12 students to solve local problems with AI. So, I would love to see an Appomattox team go to the White House and pick up an award.

Council Member Mary Lou Spiggle: Me too. Because the First Lady, Melania, and not the state First Lady...we have one of those too...this is a national contest.

Vice-Mayor Timothy Garrett: Who's going to go?

Council Member Nathan Simpson: We have got to find a team. We have got to find the dream team. But that's on my radar. I'm...

Council Member Mary Lou Spiggle: I just sent it to him and said something like run with this Nathan.

Council Member Nathan Simpson: Yeah...

Council Member James Boyce: But make sure you find the trail to the AI money to pay for it.

Council Member Nathan Simpson: That's the next question. Who can we get to give us money? Start talking to the Tobacco Commission on that one. But that all...I will give an update pretty quick on the Railroad Festival.

Vice-Mayor Timothy Garrett: So, that's all the Council comments and we will move to the closed session.

Closed Session:

On a motion by Council Member Nathan Simpson, seconded by Council Member Mary Lou Spiggle, the Council voted to convene a closed session for the purpose of discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected.

ROLL CALL VOTE: Cardwell-yes, Boyce-yes, Garrett-yes, Hensley-yes, Simpson-yes, Spiggle-yes. Motion carried 6-0.

The meeting was re-opened to the public with Council Member Mary Lou Spiggle, making the following motion, seconded by Council Member McKinley Cardwell:

To the best of each member's knowledge, the only subjects just discussed or considered in the preceding closed meeting were those: (i) lawfully exempted from the FOIA Act's open-meeting requirements and (ii) properly identified in the motion that convened the closed meeting, pursuant to Virginia Code Section 2.2-3711(A)6.

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ROLL CALL VOTE: Cardwell-yes, Boyce-yes, Garrett-yes, Hensley-yes, Simpson-yes, Spiggle-yes. Motion carried 6-0.

Adjournment:

On a motion by Council Member Nathan Simpson, seconded by Council Member McKinley Cardwell, the Council voted to adjourn at 7:28 pm. All members present voting aye. Motion carried 6-0.

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Dianne Tanner  
Deputy Town Clerk

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Timothy W. Garrett  
Vice-Mayor

1 | **Appomattox Town Council  
Workshop Meeting  
September 23, 2025**

The Appomattox Town Council held a Workshop meeting on Tuesday, September 23, 2025, at 6:30 p.m. at the Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia with Mayor Conner, presiding.

Members present: James J. Boyce, Sr., Mary Lou Spiggle, Timothy W. Garrett, McKinley Cardwell, Nathan Simpson and Jack Hensley.

Others present: Michael Campbell, Town Manager; Dianne Tanner, Deputy Town Clerk; Carlton Duck, Alive Media.

Mayor Conner called the Workshop meeting to order at 6:35 p.m.

Approval of the Agenda: On a motion by Council Member James J. Boyce, Sr., seconded by Vice-Mayor Timothy Garrett, Council voted to approve the agenda as presented. Council Member James J. Boyce, Sr., Vice-Mayor Timothy W. Garrett, Council Member McKinley Cardwell, Council Member Nathan Simpson voting aye, and Council Member Mary Lou Spiggle voting nay. Motion carried 5-1.

On a joint motion by Council Members Mary Lou Spiggle and Nathan Simpson, seconded by Council Member McKinley Cardwell, to suspend the rules to add a closed session to the Agenda, pursuant to Virginia Code Section 2.2-3711(A)1 for the purpose of assignment, appointment, promotion, and performance or resignation of specific officer, appointee, or employee of any public body, specifically being Employee A, by a ROLL CALL VOTE: Spiggle-yes, Simpson-yes, Hensley-yes, Garrett-yes, Cardwell-yes, Boyce-no. Motion carried 5-1.

Discussion Items: The Mayor, Richard Conner, read into the record the discussion item of the site survey and consideration of the approval of the estimated costs to preplace a swing set located in the Kiddie Park. The Town Manager, Michael Campbell, briefed Council on the site survey and estimate to make necessary repairs to the swing set.

On a motion by Council Member Nathan Simpson, seconded by Vice-Mayor Timothy W. Garrett, to approve the payment of costs to repair the swing set at an amount of up to \$2,500 by a ROLL CALL VOTE: Boyce-yes, Cardwell-yes, Garrett-yes, Hensley-yes, Simpson-yes, Spiggle-yes. Motion carried 6-0.

Closed Session: Mayor Richard Conner read to the record the motion for a closed session for the purpose of assignment, appointment, promotion, and performance or resignation of specific public officer, appointee, or employee of any public body, specifically being Employee A, pursuant to Virginia Code Section 2.2-3711(A)(1) made by Council Member McKinley Cardwell, seconded by Council Member Mary Lou Spiggle, by a ROLL CALL VOTE: Hensley-yes, Boyce-No, Garrett-yes, Cardwell-yes, Simpson-yes, Spiggle-yes. Motion carried 5-1 and Council went into closed session.

The Deputy Town Clerk read into the record the statement that to the best of each member's knowledge, the only subjects just discussed or considered in the preceding closed meeting were

those: (i) lawfully exempted from the Freedom of Information Act's open meeting requirements and (ii) properly identified in the motion that convened the closed meeting, pursuant to Virginia Code Section 2.2-3711(A)1, of the Code of Virginia, 1950, as amended. Upon a Motion by Councilmember Nathan Simpson, seconded by Mary Lou Spiggle, the same was called for a ROLL CALL VOTE: Boyce-yes, Cardwell-yes, Garrett-yes, Hensley-yes, Simpson-yes, Spiggle-yes. Motion carried 6-0.

On motion by Council Member Nathan Simpson, seconded by Council Member Mary Lou Spiggle, to move forward with the amendments to the Town Manager's Employment Contract and authorize the Mayor, Richard Conner, to authorize the contract once drafted by staff, to become effective October 1, 2025, by a ROLL CALL VOTE: Boyce-yes, Cardwell-yes, Garrett-yes, Hensley-yes, Simpson-yes, Spiggle-yes. Motion carried 6-0.

Council Comments:

Council Member Mary Lou Spiggle: Um, I would just like to remind the public...um, we do have ordinances in the town, in particular, we do not allow farm animals in town to be owned. And, we also have a chicken ordinance. Thankfully, we got that passed a while back and we are allowed to have up to and no more than a certain amount of chickens which must be kept in a coop at all times. No free roaming chickens. The reason I am brining this up is because I have had more than one...more than two complaints from my constituents regarding some people who may be...um, not going by the ordinances. So, we have handled that and hopefully we have notified the people. I just want a friendly reminder. No farm animals in town. And that would include ducks. And, you would not be allowed to have free roaming chickens and any other wild animal...farm animal. I love animals too, but they are not allowed in town. And that is all I have tonight.

Mayor Richard Conner: Concur. Mr. Simpson?

Council Member Nathan Simpson: Uh, yes, a couple of things. Um...so I did...earlier this week...I think it was yesterday morning...I submitted a letter to the Town Manager. It is under the Virginia Conflict of Interest Act. Um...I have entered into an agreement...a non-disclosure agreement with the Mid Atlantic Broadband. Um, I don't know where it is going to go. It may result in something, or it may not. Um, but I am exploring starting a fiber to the home internet service provider to the town. Um, so I would exclude myself from any votes or discussions involving right-of-way, franchise agreements or anything of the like. I just wanted to include that in the record and include that conflict letter. Again, I don't know what will become of it, but it could be something, and I wanted to disclose it as early as possible. So...um...on the potential for us to do something at the Train Depot for the Railroad Festival...um, I would like to...uh...get with Timmy and walk through it. Um, I have an idea for a couple of screens and...um...a kiosk with some tastefully worded questions. I think it would be cool for people to just come in and answer for a digital time capsule. Um, just as a kind of look back and perspective of what people were thinking about in 2025. Um, at the hundredth year of the town. It would be very interesting maybe for my grandchildren to watch one day. Um, so that is what along those lines that I am thinking. I also have a lot of town photos. From the scanning that I

have done in the past year, it's something like..I don't know...six thousand pictures that I got out of the basement. Um, so parsing through those has been kind of what I have done. Um, when I had a couple of hours of free time. And there has been some really good ones. I don't know if there are some that would only be meaningful to people that have worked here in that time period. But there's a good number of people who have gone through the door of the Town Hall in that time, as employees. Um, then there are some that are more community and heritage pictures of major events the Railroad Festival, the seventy-fifth anniversary...there are some very cool shots. So, preparing some of those in a digital display...Um, I have some selects already picked out. So that's where I am at with the Centennial stuff. If anybody else has any ideas that they want to help pull together between now and the second weekend of October, be my guest. Let me know, and we have some money in the budget. So, we can make some stuff happen. That's all...I think that's all I have.

Mayor Richard Conner: Okay. Mr. Hensley? You have a comment, sir?

Council Member Jack Hensley: Just one question about what you were saying. Um...would it be possible to have like a drop box or something?

Council Member Nathan Simpson: Ooh, that's a good idea.

Council Member Jack Hensley: Similar to what you are talking about but to have uh paper or something out there for people to ask questions about things that may not be coming into here.

Council Member Nathan Simpson: Yep. That's cool.

Council Member Mary Lou Spiggle: Great idea.

Council Member Jack Hensley: That's all I got.

Mayor Richard Conner: On your idea, Nathan, is there any way to incorporate a scanner? For people want to scan pictures and such.

Council Member Nathan Simpson: That would be cool. Just have...so that people could bring in photo albums or whatever...pictures.

Mayor Richard Conner: Some way to do that. I don't know if we...it may be a timing thing, and it might not have to be on Railroad weekend. It would just be a good time to start collecting.

Council Member Nathan Simpson: That's awesome.

Council Member Mary Lou Spiggle: That's exactly what Carver Price Legacy Museum does, because people who have these photos are not necessarily wanting to donate their photos to the museum. So, we had a scanner...we have a company that has a scanner so we can have those photos to display.

Council Member Nathan Simpson: There's also a large amount of history that is contained in church archives and church history books....so I encourage anybody that if you know of any older churches...not even older churches...a lot of the churches have been around for a hundred years plus, so any of those that we can get. We have money...we have another seven thousand bucks...um...and or whatever if there is stuff that would be useful to put in...I am calling it a digital time capsule, but it would be accessible to anyone at any time. We will preserve copies of it. But if there's bound books or photo albums that people want to get included in that, I think we can do it.

Mayor Richard Conner: Okay. Mr. Garrett?

Council Member Timothy Garrett: I don't have anything.

Mayor Richard Conner: Mr. Cardwell?

Council Member McKinley Cardwell: Um, I think just in light of the world, I just hope everyone continues to love one another and lend a hand to a neighbor. That's all.

Mayor Richard Conner: Mr. Boyce?

Council Member James Boyce: I have nothing.

Mayor Richard Conner: Staff reports, sir.

Staff Reports:

Town Manager, Michael Campbell: I have a few things. Before I forget, Madame Clerk, would you please make a note for our social media person to put out the Ordinance Ms. Spiggle was speaking to. On our Facebook page.

Um, so, items of note. Yesterday was our HR Generalist's first day on the job. It's going to be a transition for her to get rolling. She's doing well. She is already brought me things I have asked for...some preliminary things. She will be working with Don, to try to wrap up what Don and I have efforted on, when it comes to the Employee Handbook. And then they will present that to me where I will take a final look at it. Of course, I will be bringing that to you all.

Tomorrow, we have our meeting to discuss the RFPs that we have received for our Master Utility Plan. So, we only ended up with four submittals. However, I am fairly happy with the four submittals. There's one firm that did not put in a submittal that I expected to. I am disappointed that they didn't but it's okay, that's how it goes sometimes. Once we have taken a look at those submittals... at those proposals, we will decide if we are going to do interviews and then select someone for the Master Utility Plan. And, we are trying to do that on a pretty quick timeline, because the very first thing we want out of them is a proper rate study. So, we can have that going into budget season.

Um, if you look, Kim put together your Financial Report. I am not going to go through it all, but I am just going to make a point to tell you...that when you see up front that the General Fund is in the red right now, that is not alarming in itself. It is a timing issue with collections. You know our General Fund is the one out of the three, is the one that should be in the black as things stand. What is concerning to me, and I don't know what the root of it is, for me to investigate...again, it could be a pure timing thing...it could be a litany of things...is, at this point last year we had collected something like thirty thousand dollars...thirty five thousand dollars...in cigarette tax and this year, at this point, we are like at three thousand. So, something is going on with that. It may be...we just got in...as we discovered this today, as I was discussing this with Kim, an order came in for stamps. So, maybe we will see something fixed with that. We are also behind with real estate. It's not anything that we have done. It's just, I think, at this time last year...I was told it came in by September 13<sup>th</sup> or 18<sup>th</sup> or something like that. We have not received all the payments yet. So, anyway, hopefully the red number on the General Fund will correct itself fairly quickly. Of course, we have another reason it is like that, and it will get further towards the black, is because we had something like fifty-seven thousand dollars in donations. Um, the forty grand for the Fire Department. Well, we have fifty-seven thousand dollars in donations. So, all of that came out all at once. So that would explain...fifty-seven thousand dollars is why we are in the red on the General Fund.

I know I don't usually have this much stuff for you, but we have had a lot going on.

So, I think I have told you all in email but never did tell you in person that I was able to confirm that Centra Health submitted four grant applications. I think two of them were...one of them was specifically for professional development type programs, and I think another was tied into that. I can't remember what the third one was. I believe it may be a mental telehealth thing. But the point of it is, of the four, one of them was for an urgent care center in Appomattox. And, if you know about grants, it's not a bad thing or unexpected that they would submit four and we would get one. That's awesome. It's just good that we got one. So, we will see what becomes of that. I feel like in the nature of these types of grants, with HR1, the only thing that might hold them up is if they start stuttering on what the intent of the dollars are. Otherwise, I think it might move fairly quickly. So, hopefully, we might get an answer at the beginning of next year. I have made a good contact in Kristi Sink. I know you were on the email chain, and we have worked together fairly well. And, so, hopefully.... well, if I don't get any updates, I will be reaching out for them.

The last thing is Robbie, excuse me, Sheriff Richardson, basically got the go ahead from the Supreme Court for the program that we talked about. And they asked where is your Council's Ordinance? And he was like okay...so, we talked, and I have sent over kind of a.. another locality's ordinance to Frank and copied Rob. Because Rob is my second when it comes to ordinance work. To tailor it for the Town and to make sure we can get that passed so that we can get that program running. And it should encompass the whole parking thing too. It should wrap it up into a nice package.

And I think that is all I have for you.

6 | **Appomattox Town Council**  
**Workshop Meeting**  
**September 23, 2025**

Adjournment:

On a motion by Vice-Mayor Timothy Garrett, seconded by Council Member James Boyce, the Council voted to adjourn at 7:57 p.m. All members present voting aye. Motion carried 6-0.

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Dianne Tanner, Deputy Town Clerk

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Richard C. Conner, Mayor

**File Attachments for Item:**

2. Introduction of Jefrado Grainger with the CVPDC. Mr. Grainger will give an update on the preliminary findings from the survey responses regarding the Comprehensive Plan.



## TOWN OF APPOMATTOX TOWN COUNCIL ACTION FORM

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**Order of Business:**

- ☐ Consent Agenda
- ☐ Public Hearing
- ☐ Presentation-Boards/Commissions
- ☐ Unfinished Business
- ☐ Citizen/Councilor Request
- ☒ Regular Business
- ☐ Reports of Council Committees

**Action:**

- ☐ Approve and File
- ☐ Take Appropriate Action
- ☐ Receive & File (no motion required)
- ☐ Approve Ordinance 1<sup>st</sup> Reading
- ☐ Approve Ordinance 2<sup>nd</sup> Reading
- ☐ Set a Public Hearing
- ☐ Approve on Emergency Measure

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**COUNCIL AGENDA ITEM TITLE:** Introduction of Jefrado Grainger with the CVPDC.

**ISSUE:**

**RECOMMENDATION:**

**TIMING:**

**BACKGROUND:** Mr. Grainger had been working with Rob Fowler on the comprehensive plan. He will give an update on the preliminary findings from the survey responses.

**ENCLOSED DOCUMENTS:** N/A

**STAFF/SPONSOR:** Rob Fowler

**FOR IN MEETING USE ONLY**

**MOTION:** \_\_\_\_\_

**Roll Call**

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**SUMMARY:**

| Y                        | N                        |                              |
|--------------------------|--------------------------|------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Timothy W. Garrett |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Jack Hensley       |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor James Boyce, Sr.   |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor McKinley Cardwell  |

| Y                        | N                        |                                    |
|--------------------------|--------------------------|------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Nathan A. Simpson        |
| <input type="checkbox"/> | <input type="checkbox"/> | Councilor Mary Lou Spiggle         |
| <input type="checkbox"/> | <input type="checkbox"/> | Mayor Richard Conner (If required) |