



Appomattox Regular Town Council Meeting Agenda

Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia 24522

Monday, September 14, 2026

6:30 PM – Regular Town Council Meeting

(Location: Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia 24522)

Call to Order and Welcome to Visitors

Prayer & Pledge of Allegiance to the Flag of the United States of America

Mayor's Comments

Resolution

- [1.](#) Entering of a Resolution honoring the life and service of Deputy Burlie Winfoot Duvall, III.

Adoption of the Consent Agenda - September 14, 2026

All matters listed under consent agenda are considered routine by the council and will be approved or received by one motion in the form listed. Items may be removed from the consent agenda for discussion under the regular agenda upon motion of any council member and duly seconded.

2. Approval of Town Council Minutes from January to July of 2026.

Unfinished Business

- [3.](#) Request by a Council Action Form to approve a fiscal year 2027 July compression increase for two sheriff deputies at a cost of \$16,668.02. This request is due to Appomattox County announcing an increase for the deputy salaries for compression and a State approved 3.5% increase for State employees effective July 25, 2026. If approved, quarterly payments will be made from the General and 599 grant funds.

New Business

- [4.](#) Acceptance of the resignation of a Town Economic Development Authority Member and direction by Council to fill any vacancy of the Town Economic Development Authority.

Council Standing Committee Reports

Citizen Comment

5. Request for appearance before Town Council filed by Willis Voisine to address Town Council on the implementation of a confinement law in the Town limits and expansion of the shelter.

Town Manager's Report

Council Comment

Adjournment

File Attachments for Item:

1. Entering of a Resolution honoring the life and service of Deputy Burlie Winfoot Duvall, III.



TOWN OF APPOMATTOX, VIRGINIA

RESOLUTION NO. 2026-__

**A RESOLUTION HONORING THE LIFE AND SERVICE OF
DEPUTY BURLIE WINFOOT DUVALL III**

WHEREAS, Deputy Burlie Winfoot Duvall III devoted his life to his family, his community, and the service of others, and served the citizens of Appomattox County as a Deputy with the Appomattox County Sheriff's Office; and

WHEREAS, Deputy Duvall approached his profession with a genuine desire to serve and protect others, earning the respect of those who knew him through his dedication to his work, his willingness to help those in need, and the care he showed for the people of the community he served; and

WHEREAS, beyond his service in law enforcement, Deputy Duvall was a devoted husband and father whose family was the center of his life, and he will be remembered by those closest to him for his love, loyalty, humor, and the joy he brought to their lives; and

WHEREAS, Deputy Duvall's untimely passing on August 6, 2026, at the age of 33, represents a profound loss to his family, his fellow members of the Appomattox County Sheriff's Office, and the greater Appomattox community; and

WHEREAS, the Town Council of the Town of Appomattox wishes to recognize Deputy Duvall's service and to express the Town's gratitude for the positive difference he made in the lives of others;

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of the Town of Appomattox hereby honors the life and memory of **Deputy Burlie Winfoot Duvall III** and extends its sincere gratitude for his service to the citizens of Appomattox County and the greater Appomattox community; and

BE IT FURTHER RESOLVED, that the Town Council extends its deepest sympathy to his wife, children, family, friends, fellow deputies, and all those who mourn his passing, with the hope that they find comfort in the lasting impact of his life and service; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be presented to Deputy Duvall's family as a permanent expression of the respect, appreciation, and condolences of the Town Council and the citizens of the Town of Appomattox.

ADOPTED by the Town Council of the Town of Appomattox, Virginia, this 14th day of September 2026.

Richard Conner, Mayor

ATTEST:

Dianne Tanner, Deputy Town Clerk

File Attachments for Item:

3. Request by a Council Action Form to approve a fiscal year 2027 July compression increase for two sheriff deputies at a cost of \$16,668.02. This request is due to Appomattox County announcing an increase for the deputy salaries for compression and a State approved 3.5% increase for State employees effective July 25, 2026. If approved, quarterly payments will be made from the General and 599 grant funds.



TOWN OF APPOMATTOX TOWN COUNCIL ACTION FORM

Order of Business:

- ☐ Consent Agenda
- ☐ Public Hearing
- ☐ Presentation-Boards/Commissions
- ☒ Unfinished Business
- ☐ Citizen/Councilor Request
- ☐ Regular Business
- ☐ Reports of Council Committees

Action:

- ☐ Approve and File
- ☐ Take Appropriate Action
- ☐ Receive & File (no motion required)
- ☐ Approve Ordinance 1st Reading
- ☐ Approve Ordinance 2nd Reading
- ☐ Set a Public Hearing
- ☐ Approve on Emergency Measure

COUNCIL AGENDA ITEM TITLE:

ISSUE: FY2027 - A July compression increases for two deputies

FY2027 – A 3.5% COLA increase for two deputies and 1.5% Sheriff stipend increase (Sheriff was budgeted to receive 2% in FY227 before Virginia announced the 3.5% increase)

RECOMMENDATION: Approval for the amount received for the “loaded rate” from the County payroll clerk that includes the employer taxes and retirement contribution for the salaries of the two deputies and Sheriff’s stipend

Calculation of Increase for Two Deputies	
One Time July Compression Salary Increase	12,511.26
One -Time July 3.5 % COLA	2,053.96
Additional Salary Increase Cost August - June	1,963.68
TOTAL ADDITIONAL Cost for 2 Deputies	\$ 16,528.90

Calculation of Sheriff Two Deputies	
Additional 1.5% COLA (Sheriff was budgeted to receive 2% in FY27 before Virginia announced 3.5% COLA	120.00
Increase to VRS Cost	19.12
TOTAL ADDITIONAL Cost for Sheriff	\$139.12

TOTAL ADDITIONAL COST FOR TOWN of APPOMATTOX

\$ 16,668.02

TIMING: Quarterly payments will be made from General Fund and 599 Grant funds

BACKGROUND: Appomattox announced an increase for the deputy salaries for compression and Virginia approved a 3.5% salary increase for state employees effective July 25, 2026.

SUMMARY:

Y N

- ☐ ☐ Councilor Timothy W. Garrett
- ☐ ☐ Councilor Jack Hensley
- ☐ ☐ Councilor James Boyce, Sr.
- ☐ ☐ Councilor McKinley Cardwell

Y N

- ☐ ☐ Councilor Danielle Ulmer
- ☐ ☐ Councilor Mary Lou Spiggle
- ☐ ☐ Mayor Richard Conner (If required)

ENCLOSED DOCUMENTS:

STAFF/SPONSOR: Kim Ray, Treasurer

FOR IN MEETING USE ONLY

MOTION: _____

Roll Call

SUMMARY:

Y	N	
☐	☐	Councilor Timothy W. Garrett
☐	☐	Councilor Jack Hensley
☐	☐	Councilor James Boyce, Sr.
☐	☐	Councilor McKinley Cardwell

Y	N	
☐	☐	Councilor Danielle Ulmer
☐	☐	Councilor Mary Lou Spiggle
☐	☐	Mayor Richard Conner (If required)

File Attachments for Item:

4. Acceptance of the resignation of a Town Economic Development Authority Member and direction by Council to fill any vacancy of the Town Economic Development Authority.



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COUNCIL AGENDA ITEM TITLE: Resignation of EDA Member

ISSUE: Ron Coleman, member of the Appomattox Town Economic Development Authority, resigned from his position effective immediately on August 12, 2026.

RECOMMENDATION: Staff recommends that Town Council accept the resignation of Ron Coleman, whose unexpired term on the Economic Development Authority runs through December 31, 2029, and consider appointing two members from the pool of applications previously received to fill the two current vacancies.

TIMING: Requested for consideration at August 25, 2026, Workshop Meeting.

BACKGROUND: On August 12, 2026 Ron Coleman resigned from the EDA effective immediately, creating a second EDA vacancy.

ENCLOSED DOCUMENTS: Resignation Email

STAFF/SPONSOR: Michael Campbell for the Appomattox Town Economic Development Authority

FOR IN MEETING USE ONLY

MOTION: _____

SUMMARY:

Y N

- ☐ ☐ Councilor Timothy W. Garrett
- ☐ ☐ Councilor Jack Hensley
- ☐ ☐ Councilor James Boyce, Sr.
- ☐ ☐ Councilor McKinley Cardwell

Y N

- ☐ ☐ Councilor Danielle Ulmer
- ☐ ☐ Councilor Mary Lou Spiggle
- ☐ ☐ Mayor Richard Conner (If required)