



Appomattox Town Council Workshop Meeting Agenda

Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia 24522

Tuesday, August 25, 2026

6:30 PM – Town Council Workshop Meeting

(Location: Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia 24522)

Call to Order

Joint Public Hearing

1. Joint Public Hearing with the Town of Appomattox Planning Commission regarding a request by Katrina A. Slagle for a Conditional Use Permit (CUP) to continue operating a small private practice serving the community providing mental health, medication management, counseling and wellness care by appointment. The location for the requested Conditional Use Permit (CUP) is 667 Lee Grant Avenue, and is in an existing single-family structure.

Tax Map Identification Number 64A5 A 85. This property is zoned R-1, Limited Residential and the proposed use is permitted by a Conditional Use Permit (CUP).

Discussion Items

2. This item is brought before Town Council for a discussion regarding several recent changes during the last General Assembly session (Virginia Code Section 15.2-2290). Specifically, changes include adding "manufactured home" as a permitted use in districts listed in the aforementioned State code section.

Council Standing Committee Reports

3. Councilor McKinley Cardwell will provide Town Council with an update to the VML Innovation submission for the Council For A Day program.

Staff Reports

4. The Town Facilities Project Director, Tori Rothgeb, will provide Town Council with status updates to current Town of Appomattox projects.
5. The Town Treasurer has provided her monthly Town of Appomattox Financial Report for review by Town Council.

Town Manager's Report

Council Comments

Closed Session

6. Closed Session pursuant to Code Section 2.2-3711(A)8, of the Code of Virginia, 1950, as amended, for consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.
7. Closed session pursuant to Code Section 2.2-3711(A)6, of the Code of Virginia, 1950, as amended, for a discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected.

Adjournment

File Attachments for Item:

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TOWN OF APPOMATTOX TOWN COUNCIL ACTION FORM

Order of Business:

- ☐ Consent Agenda
- ☒ Public Hearing
- ☐ Presentation-Boards/Commissions
- ☐ Unfinished Business
- ☐ Citizen/Councilor Request
- ☐ Regular Business
- ☐ Reports of Council Committees

Action:

- ☐ Approve and File
 - ☒ Take Appropriate Action
 - ☐ Receive & File (no motion required)
 - ☐ Approve Ordinance 1st Reading
 - ☐ Approve Ordinance 2nd Reading
 - ☐ Set a Public Hearing
 - ☐ Approve on Emergency Measure
-

COUNCIL AGENDA ITEM TITLE: Joint Public Hearing Town Council and Town Planning Commission

ISSUE: Katrina A. Slagle does hereby request a Conditional Use Permit to continue operating a small private practice serving the community providing mental health, medication management, counseling and wellness care by appointment located at 667 Lee Grant Avenue in an existing single-family structure. Tax Map Identification Number 64A5 A 85. The property is zoned R-1, Limited Residential and the proposed use is permitted by a Conditional Use Permit.

RECOMMENDATION: Staff recommends approval of the Conditional Use Permit with no expiration date, as the proposed use complies with the applicable requirements of the town's zoning ordinance and no conditions have been identified that warrant a time limitation.

TIMING: Requested for consideration at the August 25, 2026 Joint Public Hearing.

BACKGROUND: On June 4, 2024, the Appomattox Town Council approved a Conditional Use Permit for this property with a two-year expiration date due to concerns expressed by neighboring property owners regarding the proposed use. During the two-year approval period, the facility has operated without any known complaints or issues. Based on the successful operation of the facility, staff recommends approval with no expiration date.

ENCLOSED DOCUMENTS: Public Hearing Advertisement, Conditional Use Application

STAFF/SPONSOR: Rob Fowler for the Town Planning Commission

FOR IN MEETING USE ONLY

MOTION: _____

SUMMARY:

Y N

- ☐ ☐ Councilor Timothy W. Garrett
- ☐ ☐ Councilor Jack Hensley
- ☐ ☐ Councilor James Boyce, Sr.
- ☐ ☐ Councilor McKinley Cardwell

Y N

- ☐ ☐ Councilor Danielle Ulmer
- ☐ ☐ Councilor Mary Lou Spiggle
- ☐ ☐ Mayor Richard Conner (If required)

**NOTICE OF JOINT PUBLIC HEARING
TOWN OF APPOMATTOX
TOWN COUNCIL AND PLANNING COMMISSION**

The Appomattox Town Council and the Appomattox Town Planning Commission will conduct a joint public hearing on Tuesday, August 25, 2026, at 6:30 p.m. to consider the following petition:

Property Owner: Denice Diangelo
Applicant Name: Katrina A. Slagle

Katrina A. Slagle does hereby request a Conditional Use Permit to continue operating a small private practice serving the community providing mental health, medication management, counseling and wellness care by appointment located at 667 Lee Grant Avenue in an existing single-family structure. Tax Map Identification Number 64A5 A 85. The property is zoned R-1, Limited Residential and the proposed use is permitted by a Conditional Use Permit.

The public hearing will be held in the Appomattox Town Council Chambers located at 210 Linden Street, Appomattox, Virginia. A copy of the petition is on file in the Town Office, 210 Linden Street, Appomattox, Virginia. Any person needing special accommodation should contact the Town Office at 434-352-8268 no later than the close of business the day prior to the public hearing.

File Attachments for Item:

2. This item is brought before Town Council for a discussion regarding several recent changes during the last General Assembly session (Virginia Code Section 15.2-2290). Specifically, changes include adding "manufactured home" as a permitted use in districts listed in the aforementioned State code section.



TOWN OF APPOMATTOX TOWN COUNCIL ACTION FORM

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- ☐ Consent Agenda
- ☐ Public Hearing
- ☐ Presentation-Boards/Commissions
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- ☒ Regular Business
- ☐ Reports of Council Committees

Action:

- ☐ Approve and File
- ☒ Take Appropriate Action
- ☐ Receive & File (no motion required)
- ☐ Approve Ordinance 1st Reading
- ☐ Approve Ordinance 2nd Reading
- ☐ Set a Public Hearing
- ☐ Approve on Emergency Measure

COUNCIL AGENDA ITEM TITLE: Discussion of Manufactured Home Permitted Uses

ISSUE: This item is being placed on the Town Council Agenda for discussion regarding several recent changes during the last General Assembly session (Virginia Code Section 15.2-2290). Specifically, changes include adding "Manufactured Home" as a Permitted Use in districts listed in the aforementioned State code section.

Following a public hearing the Planning Commission will vote on the amendments for approval by Town Council. The Town Council for the Town of Appomattox will need to hold a public hearing prior to considering the recommendation of the Town Planning Commission. Therefore, this is a discussion only item with Council for direction only with no action to be taken at this time.

RECOMMENDATION:

TIMING:

BACKGROUND: The General Assembly has made changes to the State Code which would necessitate changes to the Town Code as they relate to manufactured home permitted uses.

ENCLOSED DOCUMENTS: Copy of Virginia Code Section 15.2-2290

STAFF/SPONSOR: Robert Fowler, Director of Community Development and Planning.

FOR IN MEETING USE ONLY

MOTION: _____

SUMMARY:

Y	N	
☐	☐	Councilor Timothy W. Garrett
☐	☐	Councilor Jack Hensley
☐	☐	Councilor James Boyce, Sr.
☐	☐	Councilor McKinley Cardwell

Y	N	
☐	☐	Councilor Danielle Ulmer
☐	☐	Councilor Mary Lou Spiggle
☐	☐	Mayor Richard Conner (If required)

§ 15.2-2290. Uniform regulations for manufactured housing

A. Localities adopting and enforcing zoning ordinances under the provisions of this article shall provide that in all agricultural zoning districts, or districts having similar classifications regardless of name or designation, where agricultural, horticultural, or forest uses such as those described in § 58.1-3230 are the dominant use and where site-built housing is allowed, the placement of manufactured homes shall be permitted.

B. Localities adopting and enforcing zoning ordinances under the provisions of this article shall provide that, in all zoning districts, other than zoning districts listed in subsection A, where site-built housing is allowed, the placement of manufactured homes shall be permitted for manufactured homes that are (i) converted to real property in accordance with § 46.2-653.1, (ii) constructed so that the certificate of occupancy is issued within five years following the date of manufacture listed on the home's data plate, and (iii) placed on individual lots. Localities shall not adopt or enforce any zoning, land-use, or development regulation that treats manufactured homes differently or more restrictively than a single-family site-built dwelling allowed in the same zoning district. Nothing in this subsection shall be construed as limiting the authority of localities to adopt ordinances pursuant to §§ 10.1-2206.1 and 15.2-2306 designed to protect existing or future areas of historical or archaeological significance, historical sites, historical landmarks, and historical buildings and structures, or to establish local historical districts.

C. Localities adopting and enforcing zoning regulations under the provisions of this article may, to provide for the general purposes of zoning ordinances, adopt uniform standards, so long as they apply to all residential structures erected within the zoning district. The standards shall not have the effect of excluding manufactured housing built in compliance with the Virginia Manufactured Housing Construction and Safety Standards Law (§ 36-85.2 et seq.).

D. Local zoning ordinances adopting provisions consistent with this section shall not relieve lots or parcels from the obligations relating to manufactured housing units imposed by the terms of a restrictive covenant.

1990, c. 840, § 15.1-486.4; 1991, c. 198; 1995, cc. 540, 583; 1997, c. 587; 2026, cc. 19, 20.

The chapters of the acts of assembly referenced in the historical citation at the end of this section(s) may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.