



Appomattox Workshop Meeting Agenda

Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia 24522

Tuesday, February 25, 2025

6:30 PM – Workshop Meeting

(Location: Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia 24522)

Call to Order

Discussion Items

- [1.](#) Presentation of the Confederate Blvd Sewer Line
- [2.](#) Mayor for a Day Essay Contest
- [3.](#) Consideration to schedule a Council Retreat

Staff Reports

4. Treasurer's Report
5. Town Manager's Report
6. Town of Appomattox Centennial Commission Committee

Council Standing Committee Reports

7. Physical Development Committee
8. Finance & Planning Committee

Council Comments

Adjournment

File Attachments for Item:

1. Presentation of the Confederate Blvd Sewer Line



TOWN OF APPOMATTOX TOWN COUNCIL ACTION FORM

Order of Business:

- ☐ Consent Agenda
- ☐ Public Hearing
- ☒ Presentation-Boards/Commissions
- ☐ Unfinished Business
- ☐ Citizen/Councilor Request
- ☐ Regular Business
- ☐ Reports of Council Committees

Action:

- ☐ Approve and File
- ☐ Take Appropriate Action
- ☐ Receive & File (no motion required)
- ☐ Approve Ordinance 1st Reading
- ☐ Approve Ordinance 2nd Reading
- ☐ Set a Public Hearing
- ☐ Approve on Emergency Measure

COUNCIL AGENDA ITEM TITLE: Potential Confederate Boulevard Sanitary Sewer Replacement Project

ISSUE: Failing sewer line along Confederate Boulevard

RECOMMENDATION: Seek funding to replace sewer line and manholes

TIMING: ASAP

BACKGROUND: CCTV footage from the SBR Basin Sewer System Evaluation Study shows the sewer lines in Confederate Boulevard to be in very poor condition with multiple severe structural defects observed. Some sections of pipe are badly deteriorated or even missing. The existing sanitary sewers and manholes need to be replaced to mitigate the potential for a sewer pipe collapse.

ENCLOSED DOCUMENTS: Presentation documents will be provided to Deputy Town Clerk

STAFF/SPONSOR: David Carter & Tori Rothgeb

FOR IN MEETING USE ONLY

MOTION: _____

Roll Call

SUMMARY:

Y N

- ☐ ☐ Councilor Timothy W. Garrett
- ☐ ☐ Councilor Jane Allen
- ☐ ☐ Councilor James Boyce, Sr.
- ☐ ☐ Councilor McKinley Cardwell

Y N

- ☐ ☐ Councilor Nathan A. Simpson
- ☐ ☐ Councilor Mary Lou Spiggle
- ☐ ☐ Mayor Richard Conner (If required)

File Attachments for Item:

2. Mayor for a Day Essay Contest



TOWN OF APPOMATTOX TOWN COUNCIL ACTION FORM

Order of Business:

- ☐ Consent Agenda
- ☐ Public Hearing
- X Presentation-Boards/Commissions
- ☐ Unfinished Business
- ☐ Citizen/Councilor Request
- ☐ Regular Business
- ☐ Reports of Council Committees

Action:

- ☐ Approve and File
- X Take Appropriate Action
- ☐ Receive & File (no motion required)
- ☐ Approve Ordinance 1st Reading
- ☐ Approve Ordinance 2nd Reading
- ☐ Set a Public Hearing
- ☐ Approve on Emergency Measure

COUNCIL AGENDA ITEM TITLE: “Mayor for a Day” (Town) essay contest

ISSUE:

RECOMMENDATION: Promote “Mayor for a Day” essay contest which follow VML guidelines

TIMING: Due Date Monday March 17, 2025

BACKGROUND: Contest guidelines to be provided

ENCLOSED DOCUMENTS: To be provided

STAFF/SPONSOR: Town of Appomattox (local contest) , VML Regional

FOR IN MEETING USE ONLY

MOTION: _____

Roll Call

SUMMARY:

Y N

- ☐ ☐ Councilor Timothy W. Garrett
- ☐ ☐ Councilor Jane Allen
- ☐ ☐ Councilor James Boyce, Sr.
- ☐ ☐ Councilor McKinley Cardwell

Y N

- ☐ ☐ Councilor Nathan A. Simpson
- ☐ ☐ Councilor Mary Lou Spiggle
- ☐ ☐ Mayor Richard Conner (If required)

File Attachments for Item:

3. Consideration to schedule a Council Retreat



TOWN OF APPOMATTOX TOWN COUNCIL ACTION FORM

Order of Business:

- ☐ Consent Agenda
- ☐ Public Hearing
- ☐ Presentation-Boards/Commissions
- ☒ Unfinished Business
- ☐ Citizen/Councilor Request
- ☐ Regular Business
- ☐ Reports of Council Committees

Action:

- ☐ Approve and File
- ☒ Take Appropriate Action
- ☐ Receive & File (no motion required)
- ☐ Approve Ordinance 1st Reading
- ☐ Approve Ordinance 2nd Reading
- ☐ Set a Public Hearing
- ☐ Approve on Emergency Measure

COUNCIL AGENDA ITEM TITLE: Scheduling of Spring Retreat

ISSUE: None

RECOMMENDATION: Select location and Date. Select Topics to be discussed.

TIMING: Within 60 days

BACKGROUND:

ENCLOSED DOCUMENTS: None

STAFF/SPONSOR:

FOR IN MEETING USE ONLY

MOTION: _____

Roll Call

SUMMARY:

Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Timothy W. Garrett
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Jane Allen
<input type="checkbox"/>	<input type="checkbox"/>	Councilor James Boyce, Sr.
<input type="checkbox"/>	<input type="checkbox"/>	Councilor McKinley Cardwell

Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Nathan A. Simpson
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Mary Lou Spiggle
<input type="checkbox"/>	<input type="checkbox"/>	Mayor Richard Conner (If required)