

1 | **Appomattox Town Council**  
**Workshop Meeting**  
**August 27, 2024**

The Appomattox Town Council held a Workshop meeting on Tuesday, August 27, 2024, at 6:30 p.m. at the Appomattox Town Hall, Council Chambers, 210 Linden Street, Appomattox, Virginia with Mayor Conner presiding.

Members present: Jane T. Allen, James J. Boyce, Sr., Timothy W. Garrett, Mary Lou Spiggle, and Claudia G. Puckette.

Simpson stepped in at 6:33 p.m.

Absent: None

Others present: Carlton Duck; Kim Ray, Town Treasurer; Rob Fowler, Interim Town Manager; Cindy Miller Deputy Town Clerk, Dana Glover, Deputy Treasurer and McKinley Caldwell.

Mayor Conner called the meeting to order at 6:33 p.m.

DISCUSSION #1:

Consideration to adopt an Amendment to the Appropriation for Vehicle Tax Relief

On a motion from Mr. Boyce, seconded by Mr. Garrett, the Council voted to adopt the Amendment to the Appropriations Resolution of the Appomattox Town Council Adopting the Fiscal Year 2024-2025 Budget for Vehicle Tax Relief.

ROLL CALL VOTE: Allen – yes, Boyce – yes, Garrett-yes, Puckette – yes. Simpson – yes, Spiggle-yes, Motion carried 6-0.

Amend Section IV:

BE IT FURTHER RESOLVED, in accordance with the requirements set forth in Section 58.1-3524(C)(2) and Section 58.1-3912(E) of the Code of Virginia, as amended by Chapter 1 of the Acts of Assembly (2004 Special Session 1) and as set forth in Item 503.E (Personal Property Tax Relief Program) of Chapter 951 of the 2005 Acts of Assembly any qualifying vehicle situses within the Town commencing January 1, 2024, shall receive personal property tax relief in the following manner:

- Personal use vehicles valued at \$1,000 or less will be eligible for 100% tax relief.
- Personal use vehicles valued at \$1,001 to \$20,000 will be eligible for 48.4% tax relief.
- Personal use vehicles valued at \$20,001 or more shall only receive 48.4% tax relief on the first \$20,000 of value; and
- All other vehicles which do not meet the definition of “qualifying” (business use vehicles, farm use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program.

Attest:

\_\_\_\_\_  
Cindy Miller, Deputy Town Clerk

\_\_\_\_\_  
Date

**DISCUSSION #2:**

Discussion to consider ADA Compliance Solutions.

An open discussion was held to discuss corrections to the Town Office as it relates to the ADA audit. The council requested that estimates be received for an ADA bathroom, ramps (both front and side), and HVAC.

Mr. Simpson and Mr. Garrett requested a closed session be added to the agenda for the next Council Meeting on September 9, 2024, to discuss more details.

**DISCUSSION #3:**

Discussion to apply ARPA Funds

An open discussion was held in reference to funds available for expenditure. The available funds have a deadline of December 31, 2024, to be allocated. The Treasurer will consult with Brown Edwards for additional guidance.

**DISCUSSION #4:**

Discussion for selection process for Vice Mayor

Open discussion of needing new process for Vice-Mayor selection due to split terms. The council requested information be collected from other localities on their process. Bylaws shared with council and updates requested. Discussion of having a Fall Retreat and reviewing this information at that time.

**DISCUSSION #5:**

Anniversary commemorative Festival Committee Selection

Open discussion on topic held.

Committee meeting is planned for September 16, 2024, at 7 p.m.

**COUNCIL COMMENTS:**

Spiggle-Clean up front hallway and put snack box in conference room.

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Simpson- Requested a call be made to Norfolk Southern in reference to the train blocking the road for three hours.

Mr. Simpson stated he has received complaints about the water line work on Church St and the lack of communication of when the project will be done.

Mr. Simpson discussed the pictures he has sorted for the Anniversary Commemorative Festival and asked the file to be shared with the council. Council can pick the top 200 to be published.

Puckette – none

Garrett- none

Boyce- none

Allen –Ask if we can look at the properties in town that look bad, there could be possible grants to use for improvements.

**STANDING COMMITTEE REPORTS:**

Finance and Planning/ARPA- none.

Physical Development-none

**STAFF REPORTS:**

Mrs. Ray, Treasurer - presented the Town of Appomattox Financial Status report for August 2024. Upfront expenses such as Insurance and Donation request have been paid out. Copy is on file.

Mrs. Rothgeb, Interim Director of Facilities- Provided a report for review. Reports are on file.

Rob Fowler, Interim Town Manager/ Zoning-Mr. Fowler stated that bids are being received for the Depot landscaping. Updates were provided for the Old Courthouse Rd lighting with the landscaping due to be completed this Fall.

**ADJOURNMENT:**

On a motion by Mr. Simpson, seconded by Mrs. Puckette, the Council voted to adjourn at 7:39 pm. All council members present voting aye. Motion carried 6-0.

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Cindy Miller  
Deputy Town Clerk

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Richard C. Conner  
Mayor