

1 | **Appomattox Town Council**  
**Regular Council Meeting**  
**October 15, 2024,**

The Appomattox Town Council held a Regular Council meeting on Tuesday, October 15, 2024, at 6:30 p.m. at the Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia with Mayor Conner, presiding.

Members present: Jane T. Allen, James J. Boyce, Sr., Claudia G. Puckette, Mary Lou G. Spiggle, and Timothy W. Garrett

Members absent: Nathan Simpson

Others: Carlton Duck, Alive Media; Rob Fowler, Interim Town Manager, David Carter, Tori Rothgeb, and the Honorable Sheriff Robert Richardson.

Mayor Conner called the meeting to order at 6:30 p.m.

Reverend Duck led the prayer and Pledge of Allegiance to the Flag of the United States of America.

Mayor Conner welcomed everyone to the meeting.

Scheduled Public Appearances:

The Honorable Sheriff Robert Richardson presented an update from the past two quarters and an update on the canines. He stated both canines are doing an excellent job! The council thanked Sherriff Richardson for the job he is doing.

Citizen Comment: None

Adoption of the Consent Agenda-October 15, 2024

On a motion by Mr. Garrett, seconded by Mr. Boyce, the Council voted to adopt the consent agenda for September 9, 2024, Regular Meeting, September 20, 2024, Special called Meeting, September 24, 2024, Workshop Meeting and October 4, 2024, Special Call Meeting. All members present voting aye. Motion carried 5-0.

Unfinished Business: None

New Business:

Water Treatment Manager Presentation: David Carter presented a Well Operation Cost report, which reviewed Estimated Cost to get Wells functioning to full capacity with repairs. The report provided five phases to consider. The full report is on file.

On a motion by Mr. Garrett, seconded by Ms. Puckette, the Council voted to proceed with phase one and allow \$150,000.00 to be used from the ARPA funds for expenses to bring the emergency wells up to date and running.

2 | **Appomattox Town Council**  
**Regular Council Meeting**  
**October 15, 2024,**

ROLL CALL VOTE: Allen-yes, Boyce-yes, Garrett-yes, Puckette-yes, Spiggle-yes. Motion carried 5-0.

Ethics Committee- Ms. Spiggle presented the Ethics Committee report and reviewed the Bylaws and Rules of Procedures recommended by the Committee and the Code of Ethics and Conduct with Pledge recommended by the Committee.

The council asked to table the discussion until the Workshop meeting on October 29, 2024, to allow time for Council to review each.

Closed Session:

On a motion by Ms. Puckette seconded by Ms. Spiggle, Council voted to convene in Closed Session, pursuant to Section 2.2-3711(A)6, for the purpose of discussing or considering of the Investment of public funds where competition or bargaining is involved, where, if made public, initially, the financial interest of the governmental unit would be adversely affected, specifically being investment of public funds in a contract with a 3<sup>rd</sup> party to provide consulting services to the Town of Appomattox.

ROLL CALL VOTE: Allen – yes, Boyce – yes, Garrett – yes, Puckette – yes, Spiggle – yes, Motion carried 5-0.

On a motion by Mr. Boyce, seconded by Mrs. Allen, Council voted to convene in Closed Session, pursuant to Section 2.2-3711(A)6, for the purpose of discussing or considering of the Investment of public funds where competition or bargaining is involved, where, if made public, initially, the financial interest of the governmental unit would be adversely affected, specifically being investment of public funds in a contract with a 3<sup>rd</sup> party to provide consulting services to the Town of Appomattox.

ROLL CALL VOTE: Allen – yes, Boyce – yes, Garrett – yes, Puckette – yes, Spiggle – yes, Motion carried 5-0.

The meeting was re-opened to the public.

Council Member Spiggle made the following motion:

To the best of each member’s knowledge, the only subjects just discussed or considered in the preceding closed meetings were those: (i) lawfully exempted from the FOIA Act’s open-meeting requirements and (ii) properly identified in the motion that convened the closed meetings, pursuant to Virginia Code Section 2.2-3711(A)1.

The motion was seconded by Council Member Allen and Council by the following recorded vote adopted the motion:

3 | **Appomattox Town Council**  
**Regular Council Meeting**  
**October 15, 2024,**

ROLL CALL VOTE: Allen – yes, Boyce – yes, Garrett – yes, Puckette – yes, Spiggle-yes.  
Motion carried 5-0.

Council Standing Committee Reports:  
Finance & Planning Committee: None  
Physical Development Committee: None  
ARPA: None

Town Managers Report:

Mr. Fowler gave the following updates.

- Vacant Commercial properties have been looked at within the Town limits and approximately seven locations have been identified.
- Interviews have been scheduled for Public Works this week.
- The HR consultant has been in to speak to the employees.
- Lee Grant project- Plans are expected to be turned in this week and then the bidding process can begin.
- Church St waterline is scheduled to be completed by late November early December.

Council Comments:

Allen- Railroad Day weekend had some Business Owners complaining that due to vendor displays it was hard to tell they were open for business and vendors were blocking entrance to their locations. The Railroad committee has been informed.

- Jane requested that the town look into sign brackets for the new light post on Old Courthouse Rd. Flags for Christmas, Veteran flags and to honor First Responders..

Boyce- The VML conference provided information on Grant writing training, which can be found online on the VML website.

- Advantages of Data Centers in your area
- Luncheon with Town employees went well- Rob stated the new Employee committee will meet with employees to get feedback and bring recommendations to the board.

Garrett-none

Spiggle-Don Jones has asked that the Christmas banners be put up on main street prior to the Tree Lighting ceremony.

Puckette-none

4 | **Appomattox Town Council**  
**Regular Council Meeting**  
**October 15, 2024,**

Adjournment:

On a motion by Mr. Garrett, seconded by Mrs. Allen, the Council voted to adjourn at 8:05 pm. All members present voting aye. Motion carried 5-0.

---

Cindy Miller  
Deputy Town Clerk

---

Richard C. Conner  
Mayor