

1 | **Appomattox Town Council**
Workshop Meeting
November 26, 2024

The Appomattox Town Council held a Workshop meeting on Tuesday, November 26, 2024, at 6:30 p.m. at the Appomattox Town Hall, Council Chambers, 210 Linden Street, Appomattox, Virginia with Mayor Conner presiding.

Members present: Jane T. Allen, James J. Boyce, Sr., Timothy W. Garrett, Mary Lou Spiggle, Nathan Simpson, and Claudia G. Puckette

Absent: None

Others present: Carlton Duck; Alive Media, Kim Ray, Town Treasurer; Rob Fowler, Interim Town Manager; Cindy Miller Deputy Town Clerk, McKinley Cardwell, Michael Campbell, Don Marr, and Charles Conrad.

Mayor Conner called the meeting to order at 6:30 p.m.

DISCUSSION #1:

Discussion/Consideration to approve the Town Manager employment contract.

On a motion by Ms. Spiggle and seconded by Mrs. Allen, the Council voted to amend the contract with a start date of January 27, 2025. All members present voting aye. Motion carried 6-0.

On a motion by Ms. Spiggle and seconded by Mr. Simpson, the Council voted to accept the amended Town Manager contract for Michael Campbell with a start date of January 27, 2025. All members present voted aye. Motion carried 6-0.

DISCUSSION #2:

Discussion/ Consideration to re-appoint Jacob Ranson to the Board of Zoning Appeals

On a motion by Ms. Spiggle and seconded by Mr. Simpson, the Council voted to re-appoint Jacob Ranson to the Board of Zoning Appeals for a term ending December 31, 2028. All members present voting aye. Motion carried 6-0.

DISCUSSION #3:

Discussion of Human Resource Consultation Report presented by Don Marr, HR Factor

Don Marr presented his HR Assessment of the Town of Appomattox, and he discussed his recommendations.

COUNCIL STANDING COMMITTEE REPORTS:

Finance and Planning/ARPA- ARPA funds to be allocated once the BIDs for the Lee Grant and Burke St projects are selected.

Physical Development- none

STAFF REPORTS:

Rob Fowler, Interim Town Manager/ Zoning-Mr. Fowler gave the following updates.

- Discussed with Council to leave no parking signs on Church St between Atwood St and Highland Ave placed during the Church St water line project. Discussed they have helped with the previous congestion issues. The Council requested staff to discuss keeping the no parking signs with VDOT and the Sheriffs Office.
- Rob stated he has distributed door hangers with updates to the residents for the Lee Grant St/ Burke St project. Will plan to invite neighbors to review plans once they are available.
- Timothy Garrett presented an estimate to have work done to the Train Depot.

On a motion by Mr. Simpson and seconded by Mrs. Puckette, the Council voted to allow up to \$15000.00 to paint and abate lead for improvement to the train depot interior.

ROLL CALL VOTE: Allen- yes, Garrett-yes, Puckette-yes, Boyce-yes, Simpson-yes, Spiggle-yes, Motion carried 6-0.

Kim to confirm funds are available for this renovation.

Mrs. Ray, Treasurer, gave the following updates.

- A financial status report was provided.
- ARPA Deadline is December 11, 2024, waiting on BIDs.
- Budget Amendment information will be presented at our January 13, 2025, Town Council meeting.

COUNCIL COMMENTS:

Simpson- none

Spiggle- Landscaping looks nice. Ms. Spiggle Thank the staff for all their hard work. Reminder that on Sunday December 1, 2024, there is the annual tree lighting and parade.

Boyce-none

Allen-none

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Puckette-none

Garrett- none

ADJOURNMENT:

On a motion by Ms. Spiggle, seconded by Mrs. Puckette, the Council voted to adjourn at 7:26 pm. All council members present voting aye. Motion carried 6-0.

Cindy Miller
Deputy Town Clerk

Richard C. Conner
Mayor