

Town Council Meeting Budget Work Session

May 2, 2024 | 2:00 PM
Apex Town Hall | 73 Hunter Street, Apex, NC
3rd Floor Training Rooms A and B
Page 1 of 2

1. Call to Order | Pledge of Allegiance

Mayor, Jacques K. Gilbert

2. FY 2024-2025 Budget Review

Amanda Grogan, Director, Budget and Performance Management

- a) General Fund Review
- b) Capital Reserve Funds
- c) Affordable Housing Fund
- d) Non-Profit Support
- e) Water & Sewer Utility Fund
- f) Stormwater Utility
- g) Electric Fund

3. Important Dates Reminder

- May 3: Revisions and updates
- May 3: Budget draft available online
- May 14: Public hearing for FY24-25 Recommended Budget
- May 23: Second Council Budget Work Session (if necessary)

(CONTINUED ON NEXT PAGE)

ANNOUNCEMENTS

Members of the public can access and view the meeting on the Town's YouTube Channel https://www.youtube.com/c/TownofApexGov or attend in-person.

Accommodation Statement: Anyone needing special accommodations to attend this meeting and/or if this information is needed in an alternative format, please contact the Town Clerk's Office. The Town Clerk is located at 73 Hunter Street in Apex Town Hall on the 2nd Floor, (email) allen.coleman@apexnc.org or (phone) 919-249-1260.



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- 3. Important Dates Reminder (Continued)
 - June 11: Adopt FY24-25 Budget Ordinance & CIP
 - July 1: Begin new fiscal year
- 4. Comments and Questions
- 5. Adjournment

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Town Council Budget Work Session

FY2024-2025 Budget May 2, 2024

Agenda

- Call to Order
- General Fund
- Water & Sewer Fund
- Stormwater Utility Fund
- Electric Fund
- Important Dates
- Comments & Questions





Budget Changes since 4/19 Draft

- Revenues
 - Updated property tax estimates from Wake County
 - ↓ Real Estate
 - 1 Vehicles (Tax & Tag)
 - + \$210,700
 - Property Lease Olive Farm (+ \$2,400)
 - Pending
 - SRO contract with Wake County (budget includes current amount)
 - Powell Bill (uses current funding formula, potential increase with State budget)



Budget Changes since 4/19 Draft

Expenditures

- Personnel
 - Reallocate excess personnel expenses from DEI position, convert costs to \$40k contract with Lead for NC Fellow Placement (-44k)
 - CDNC: replace 1 Neighborhood improvement specialist with 2 Customer Service Representatives (PT 30 hour) (+45k)
 - Vision Benefit increase from \$150 to \$200 allowance for contacts or glasses +\$7,825

Operating

- Call center minor remodel
- Facility contract additions Fire (PSS 6 & Fire Admin) +\$80,000



FY24-25 Budget Highlights

General Fund Expenditures\$ 115,189,200Electric Fund Expenditures\$ 60,103,900Water & Sewer Fund Expenditures\$ 28,477,200Stormwater Fund Expenditures\$ 3,055,300Non-major & Capital Fund Expenditures\$ 10,089,800Total Budget\$ 216,915,400

Property Tax Rate \$0.32 per \$100 valuation

Property tax rate is \$0.12 less than FY23-24 and \$0.018 more that revenue neutral rate of \$0.302

Electric Rates Residential - \$26.50 base charge, \$0.1133 per kWh energy charge

Base rate increase of \$0.12, kWh charge increase of 14%

Water Rates \$6.24 base charge, \$4.60 – \$7.13 per 1000 gal. consumption (tiered)

Water base rate and volumetric rate increase of 4%

Sewer Rates \$11.63 base charge, \$8.06 per 1000 gal. consumption

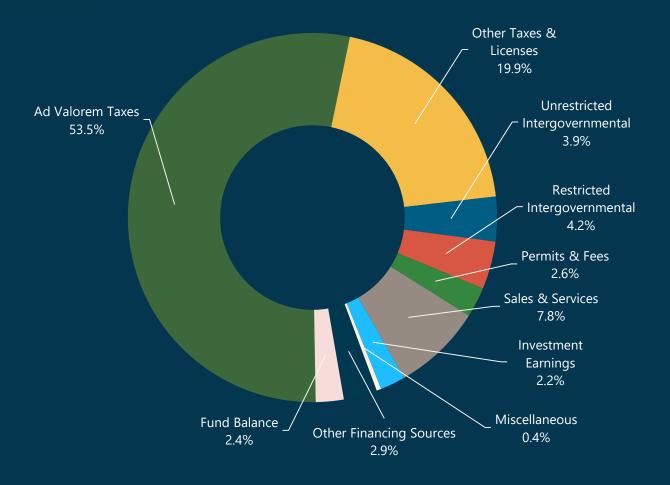
Sewer base rate and volumetric increase of 4%



GF Revenues Overview

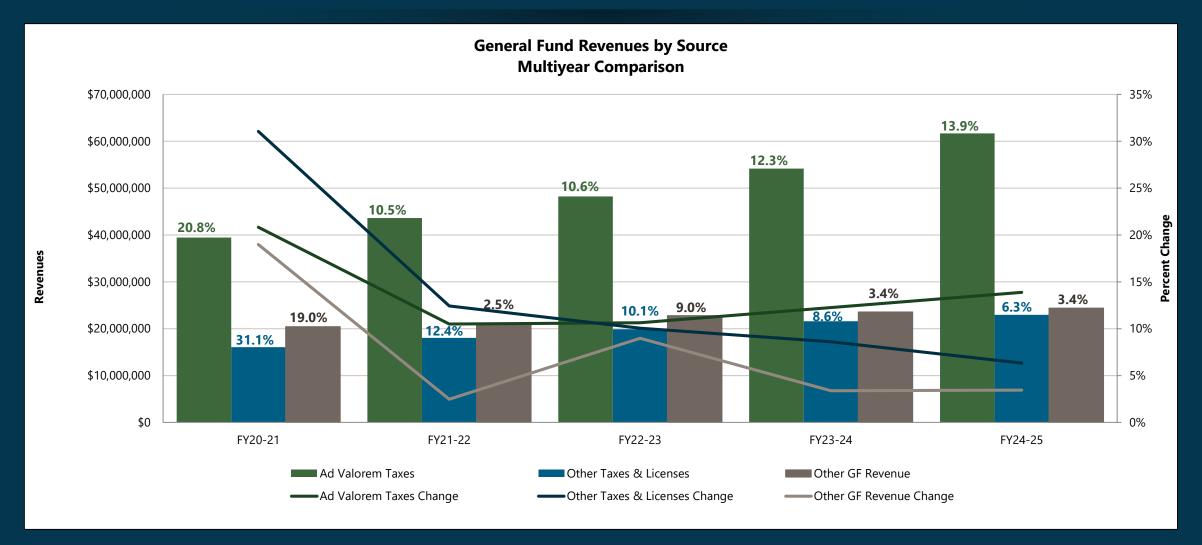
- FY25 Projected Revenues → \$115,189,200
 - Represents 7.01% increase over FY24 (\$107,642,065)
 - Includes tax rate of \$0.32
 - General Fund includes use of \$2,820,500
 Fund Balance

General Fund Revenues by Source FY24-25



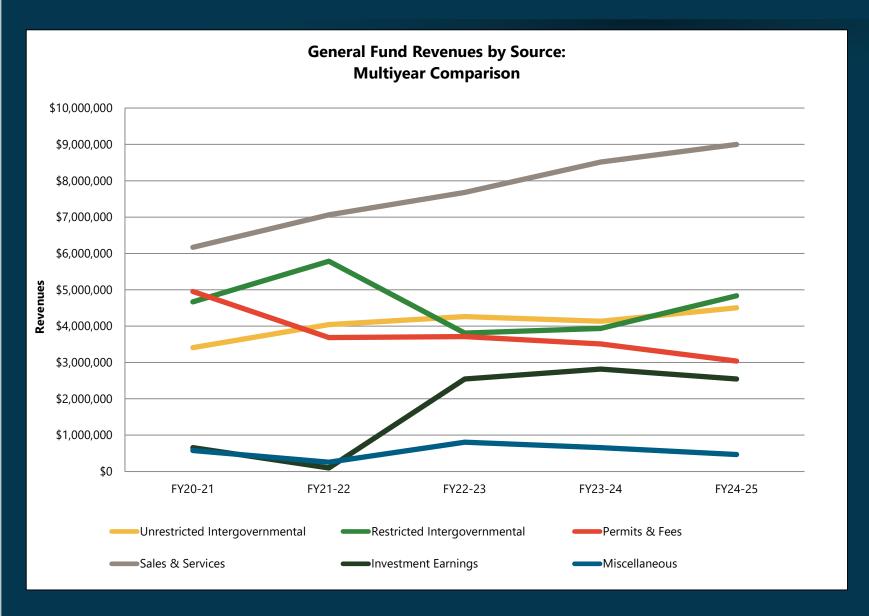


General Fund Revenue Trends





General Fund Revenue Trends - Other



Revenues by Source GF	3-Year Average Change
Unrestricted Intergovernmental	3.8%
Restricted Intergovernmental	-2.7%
Permits & Fees	-6.0%
Sales & Services	8.4%
Investment Earnings	859.0%
Miscellaneous	55.6%

General Fund Revenue Summary

	General Fund Revenues by Source								
Source	FY22-23 Actual	FY23-24 Budget	FY23-24 Estimate	FY24-25 Budget	Percent Change				
Ad Valorem Taxes	48,234,835	54,294,000	54,149,889	61,661,700	13.57%				
Other Taxes & Licenses	19,871,951	21,078,500	21,579,857	22,947,000	8.86%				
Unrestricted Intergovernmental	4,261,249	4,330,000	4,135,000	4,506,000	4.06%				
Restricted Intergovernmental	3,806,524	4,259,790	3,938,367	4,833,200	13.46%				
Permits & Fees	3,710,146	2,514,000	3,509,337	3,038,200	20.85%				
Sales & Services	7,677,681	7,803,400	8,517,060	8,998,700	15.32%				
Investment Earnings	2,544,666	1,320,850	2,820,000	2,545,000	92.68%				
Miscellaneous	804,309	191,500	136,345	467,000	143.86%				
Other Financing Sources	4,122,338	2,025,000	650,000	3,371,900	66.51%				
Fund Balance	-	9,825,025	3,167,925	2,820,500	-71.29%				
Total	\$95,033,698	\$107,642,065	\$102,603,780	\$115,189,200	7.01%				

General Fund Rates: Property Tax 2020 Tax Numbers



• Tax Rate: \$0.32 per \$100

o Current Rate = \$0.44

\$0.01 = \$1,935,849

\$0.015 = \$2,903,774

*amended

- \$0.01 = \$1,942,556

- \$0.015 = \$2,918,211

Wake County Municipal Tax Rates								
Municipality	2019	2020	2021	2022	2023	Revenue Neutral	Proposed 2024	Difference
Wake County	0.7210	0.6000	0.6000	0.7210	0.6570	0.468		
Арех	0.4150	0.3800	0.3900	0.4150	0.4400	0.302	0.320	0.018
Cary	0.3500	0.3500	0.3450	0.3500	0.3450	0.245	0.325	0.080
Fuquay Varina	0.4330	0.3950	0.3950	0.4330	0.4550	0.318	0.368	0.050
Garner	0.5600	0.4971	0.5121	0.5600	0.6270	0.442	0.530	0.088
Holly Springs	0.4830	0.4216	0.4216	0.4830	0.4216	0.295	0.335	0.040
Knightdale	0.4300	0.4200	0.4200	0.4300	0.4500	0.303		
Morrisville	0.3900	0.3600	0.3600	0.3900	0.3900	0.295	0.350	0.055
Raleigh	0.4380	0.3552	0.3730	0.4380	0.4330	0.314		
Rolesville	0.4800	0.4600	0.4600	0.4800	0.4600	0.323		
Wake Forest	0.5200	0.4950	0.4950	0.5200	0.5050	0.355	0.420	0.060
Wendell	0.4900	0.4700	0.4700	0.4900	0.4700	0.306	0.400	0.094
Zebulon	0.5920	0.5500	0.5500	0.5920	0.5750	0.466	0.470	0.004
Average	0.4848	0.4426	0.4658	0.4783	0.4923	0.3409		0.0555

** Not confirmed or published; estimated based on bonds, debt or development **



General Fund Rates: Solid Waste Collections



Solid Waste/Recycling/ Yard Waste

- No change in Yard Waste Fee
- 2.5% increase for CPI per contract
- Average residential account will see a \$0.35/month increase

Annual Solid Waste, Recycling & Yard Waste Fees (Residential)						
Cary	\$	264.00				
Raleigh	\$	269.00				
Apex FY24	\$	275.04				
Fuquay-Varina	\$	276.00				
Wake Forest	\$	276.00				
Apex FY25	\$	279.24				
Holly Springs	\$	281.00				
Zebulon	\$	297.00				
Rolesville	\$	300.00				
Wendell	\$	300.00				

Solid Waste, Recycling, & Yard Waste Monthly Charges

	FY23-24	FY24-25
	F123-2 4	Proposed
Yard Waste Collection	\$7.83	\$7.83
Residential Roll-Out Cart*	\$9.85	\$10.10
Commercial Roll-Out Cart	\$20.62	\$21.13
Recycling (per Bin or Cart)**	\$5.24	\$5.34
Dumpster Service		
- 4 CY Dumpster	\$145.86	\$149.72
- 6 CY Dumpster	\$173.32	\$177.65
- 8 CY Dumpster	\$198.85	\$203.82
l		

Average residential account will see a \$0.35/month increase



^{* 2.5 %} CPI increase per contract

^{**} includes processing fee of \$1.34 for recycling per contract (no change)

Fee Schedule –

- Labor, Inflation & Availability
 - Fee-in-Lieu Administration Fee (pg 2) labor increase
 - Exception Requests (pg 2) requests significantly increased, increasing staff time & resources needed
 - Stormwater & Soil & Erosion Control Plan Review Fees (pg 2) inflation, last update in 2014
 - Electrical Underground & Service Lateral Fees (pg 5) labor & material increase, increase in size of transformers required to support electric vehicles & larger home size
 - Water Tap & Meter Fees (pg 5) due to availability & variability of cost depending on specific meter
 - Utility Fees (pg 6) increase in costs to analyze wastewater
 - Outdoor Lighting (pg 8) increased energy costs & materials for maintenance



Fee Schedule

- Comparison Adjustments
 - Development Submittal Fees (pg 1)
 - Water System Management Plan & Pump Station Review Fees (pg 2) – increased standards & specializations complicate the process. Separation of review & inspection portions of this fee
 - Water & Sewer Inspection Fees (pg 2)
 - Commercial Building Permit Fees (pg 3)
 - One & Two Family Dwelling Permit Fees (pg 4)
 - Parks & Rec Facilities, Fields & Splash Pad (pg 8-9)

- Fee Additions (based on staff time & resources)
 - SCM As-Built Inspection Fee (pg 2)
 - SCM As- Built Review (pg 2)
 - Floodplain Development Fees (pg 3)
 - Riparian Buffer Authorization (pg 3) Utility Fees (pg 6)
 - Dioxane & PFAS 1633 are upcoming new regulations by NCDEQ
 - o PRCR Fees (pg 8-10):
 - Due to demand:
 - Ages 18-54 Exercise Memberships
 - Lost Card Fee
 - Special Events Policy Fees
 - Allows for annual revisions & adjustment of fees
 - No adjustments made since policy adoption



^{*} All fees are common practice within Wake County

Fee Schedule – Fee Addition Solar PV



Fee addition:

- Solar PV (pg 3 & 4)
 - Common fee for solar application
 - Split decision by Finance Committee
 - Proposed rate based on labor, equipment & materials for meter install only
 - Does not include staff time costs associated with applications review, for permit set up, inspections or work order issuance.

Component	Cost
Vehicle 2017 Ford E-Transit	\$22.36
Electric Technical Services Specialist – 1 hour	\$62.60
Electric Meter	\$195.00
Total	\$279.96



General Fund Expenditure Summary

FY24-25 Budget Expenditure Summary

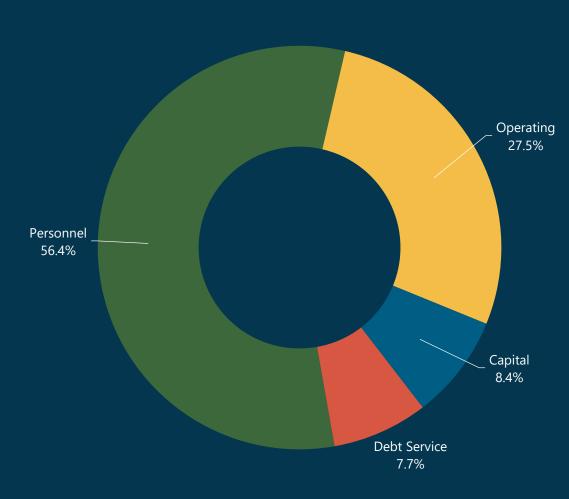
- Total Expenditures \$115,189,200
 - 7.01% over FY23-24 Amended Budget
- Includes use of \$2,820,500 Fund Balance
 - ERP Transition, Extension & Add-ons \$1,160,500
 - Town Facility Solar Install (3 year)- \$670,000
 - KidsTowne Park Renovation \$250,000
 - S Salem Street Bicycle Connection \$740,000



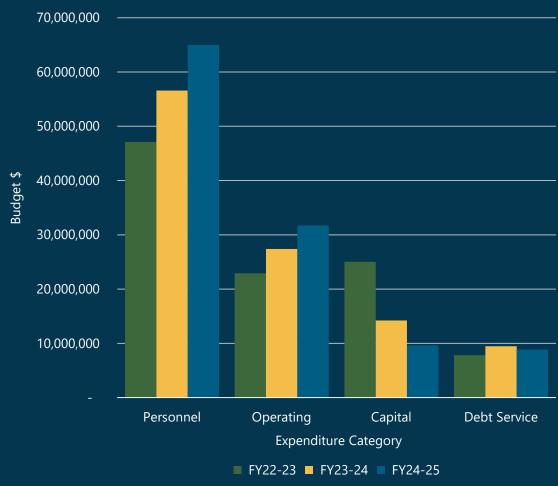


General Fund Expenditure Summary





General Fund Expenditures by Type



General Fund Revenues vs. Expenditures





Personnel



- Factors driving Personnel
 - Retirement Increase
 - $12.88\% \rightarrow 13.63\%$ General Employees
 - 14.1% →15.1% LEO
 - Insurance Changes
 - Health insurance 5.5% Increase
 - Dental Insurance 2% Decrease
 - Position Additions (41)
 - Compensation
 - 2% Market Rate Increase (July)
 - 4% Merit Average (Oct)

Obligatory Benefits Impact							
Benefit	Change	GF Budget Impact	Total Budget Impact				
Retirement	0.75%	\$248,600	\$350,300				
LEO Retirement	1%	\$109,700	\$109,700				
Health Insurance	5.5%	\$320,400	\$419,700				
Dental Insurance	-2%	\$(6,100)	\$(8,200)				
	TOTAL	\$672,600	\$871,500				

Proposed Personnel Impacts						
Benefit		GF Budget Impact	Total Budget Impact			
41 Position Additions		\$3,310,000	\$3,990,700			
Position Study		\$16,100	\$16,100			
Career Ladder		\$62,000	\$76,100			
2% Market Rate Increase		\$1,050,400	\$1,372,900			
4% Merit		\$1,597,200	\$2,090,500			
Lifestyle Wellness Payment additions		\$42,000	\$49,200			
	TOTAL	\$6,077,700	\$7,595,500			

FY24-25 Personnel

- Current Approved FT positions: 636.25
- Proposed new positions: 41
 - ∘ 40 FT → 676.25
 - o 1 LSE

Fund	Requests	Recommended	Annual Salary & Benefits
General	66	36	\$3,675,460
Electric	4	2	\$284,355
Water-Sewer	3	2	\$284,355
Stormwater	2	2	\$205,779
TOTAL	73	42	\$4,449,949

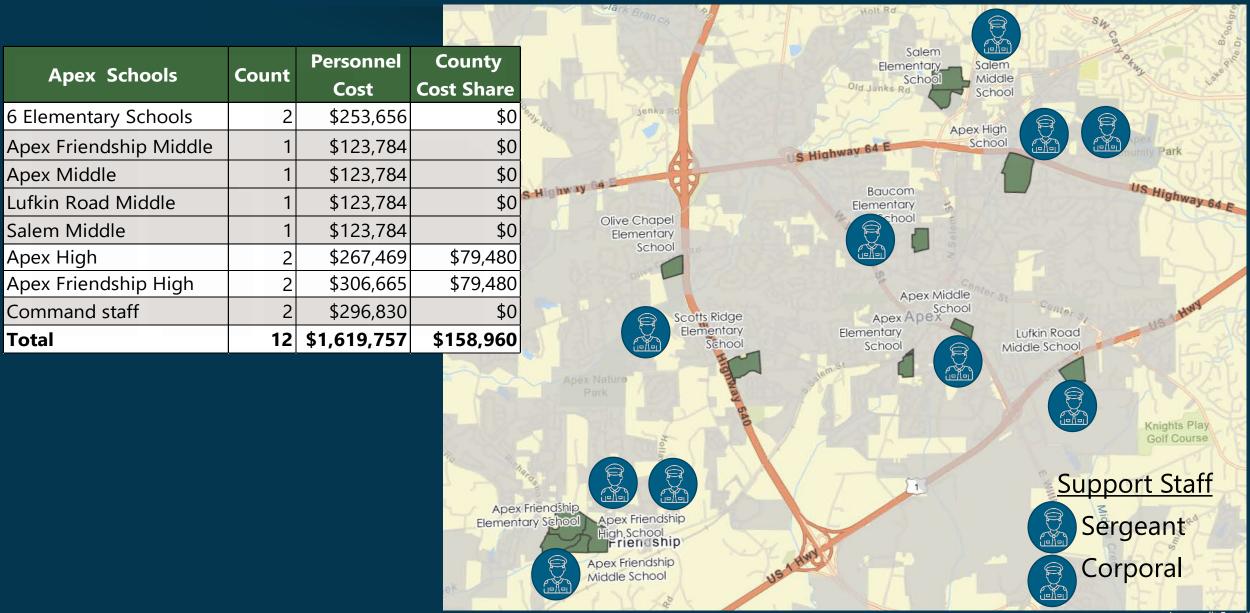


Positions Recommended

Department	Position	Rec.	FY24-25 Personnel Cost	Hire Date	Annual Salary & Benefit - Recommended	Operating & Capital Costs - Recommended	Total Costs - Recommended
4110 - Town Clerk	Public Records Coordinator	1	92,422	10/1/2024	123,230	10,725	133,955
4200 - Administration	Diversity, Equity, & Inclusion Specialist (Lead for NC)	1	N/A	7/1/2024	106,015	11,025	117,040
4220 - Information Technology	IT Specialist - Public Safety	1	123,230	7/1/2024	123,230	3,775	127,005
	IT Specialist	1	92,422	10/1/2024	123,230	1,575	124,805
4230- Legal Services	Assistant Town Attorney	1	127,578	10/1/2024	170,103	6,025	176,128
4800 - Community Development &	Customer Service Representative PT (30 Hour)	2	97,950	10/1/2025	97,950	14,050	112,000
Neighborhood Connections	Community Engagement Specialist	1	114,252	7/1/2024	114,252	13,675	127,927
,	Customer Service Representative	2	170,336	7/1/2024	170,336	24,050	194,386
4900 - Planning	Environmental Programs Coordinator	1	123,230	7/1/2024	123,230	8,725	131,955
4300 Tiuming	Planner II	1	123,230	7/1/2024	123,230	8,025	131,255
	Police Officer-Detective (Mental Health & DV)	1	103,822	8/1/2024	113,260	95,000	208,260
	Police Officer-K-9 Handler	1	103,822	8/1/2024	113,260	131,400	244,660
	Police Officer-School Resource Officer	3	330,233	7/1/2024	330,233	371,550	701,783
5100 - Police	Civilian Traffic Crash Investigator	2	86,120	10/1/2024	43,060	167,200	210,260
	Police Officer-Recruitment & Training Officer	1	116,426	10/1/2024	155,235	124,300	279,535
	Intelligence Analyst	1	85,689	10/1/2024	114,252	9,800	124,052
	Police Officer	3	302,714	8/1/2024	330,233	367,200	697,433
5110 - Emergency Communications	Telecommunicator	2	183,055	7/1/2024	183,055	11,300	194,355
5300 - Fire	Accreditation Specialist	1	106,015	7/1/2024	106,015	6,950	112,965
5400 - Transportation & Infrastructure Development	Capital Projects Inspector	1	114,252	7/1/2024	114,252	73,825	188,077
·	Heavy Equipment Operator	1	63,876	10/1/2024	85,168	69,500	154,668
5700 - Solid Waste Services	Seasonal Leaf Collector	1	14,353	11/1/2024	21,530	1,700	23,230
5800 - Fleet Services	Fleet Service Mechanic	1	68,646	10/1/2024	91,528	8,400	99,928
	Senior Plans Examiner	1	99,762	10/1/2024	133,016	17,525	150,541
5900 - Building Inspections & Permitting	Building Code Official I	1	53,008	1/1/2025	106,015	10,800	116,815
	Parks & Greenways Engineering Supervisor	1	123,230	7/1/2024	123,230	1,200	124,430
6200 - Parks & Recreation	Recreation Program Specialist	1	106,015	7/1/2024	106,015	31,940	137,955
order in the second of the sec	Special Events Specialist	1	106,015	7/1/2024	106,015	4,753	110,768
Fund Total	Special Events Specialist	35	·	1/1/2024	3,675,460	1,601,493	5,276,953

^{*}Positions in red indicate alignment with Staffing Plan

School Resource Officer (SRO)



FY24-25 Capital - Vehicles & Equipment

	Vehicle Replacements						
Dept	Unit #	Year Make	Model	Mileage	Cost		
Police	276	2016 Ford	Taurus	91,046	\$78,730		
Police	14	2018 Ford	Taurus	90,211	\$78,730		
Police	244	2016 Ford	Explorer	96,214	\$78,730		
Police	246	2016 Ford	Explorer	87,285	\$78,730		
Police	250	2016 Ford	Explorer	92,598	\$78,730		
Police	10	2019 Ford	Explorer	92,152	\$78,730		
Police	239	2015 Ford	Taurus	81,960	\$78,730		
Police	295	2017 Ford	Explorer	95,571	\$78,730		
Police	150	2013 Chevrolet	Tahoe	88,027	\$78,730		
Police	230	2015 Ford	Explorer	90,807	\$78,730		
Police	4	2019 Ford	Explorer	98,426	\$78,730		
Police	237	2015 Ford	Taurus	92,456	\$78,730		
Police	269	2016 Ford	Taurus	97,910	\$78,730		
Police	294	2017 Ford	Explorer	101,014	\$78,730		
Police	315	2019 Ford	Taurus	98,839	\$78,730		
Fire	148	2006 Pierce	Custom Contender	133,753	\$1,060,675		
				Total	\$2,241,625		

	Equipment	
Department	Equipment Type	Cost
IT	Camera Replacement	\$175,000
IT	Access Points	\$12,000
IT	Switches	\$27,000
IT	Nodes & Storage	\$42,000
IT	Lenovo HX Series Replacement	\$55,000
IT	Card Reader Hardware Replacements	\$52,000
IT	Firewall Equipment Hardware Replacements	\$75,000
Facilities	Scissor Lift	\$35,000
Police	K9 Replacement	\$15,000
Police/Fire	Radio Replacement	\$764,050
Fire	Self-Contained Breathing Apparatus Replacement	\$325,000
Fire	Enclosed Trailer & Outfitting	\$25,000
Transportation	GPS Receiver	\$32,000
Transportation	Vision Zero Crosswalk Beacons	\$150,000
Solid Waste	Cart Delivery Truck	\$85,000
Fleet	2 Workstations	\$6,750
	Total	\$1,875,800

Vehicle Additions							
Department	# of Additions	Cost					
TID	1	\$68,000					
Police	4	\$380,000					
Solid Waste	2	\$150,000					
	Total	\$256,000					

FY24-25 Capital - Improvements

- Annual Pavement Management \$2.5M
- Annual Misc. Road & Sidewalk Improvements \$200K
- GoApex Transit Improvements \$200K
- Jessie Drive Phase 1 \$1.5M
- Old US 1 at Friendship Road Improvements Cost Share \$200K
- Center Street Railroad Crossing Improvements \$150K
- Chatham Street Railroad Crossing Improvements \$150K
- West Williams Street Sidewalk \$150K
- Apex Peakway North Widening \$900K
- Go Apex Transit Program \$100K
- Safe Routes to School \$5M
- S Salem Street Bicycle Connections \$740K
- Technology Drive Enhancement Cost Contribution \$300K
- Olive Chapel Road at Apex Barbecue Road Improvements \$450K
- Annual Misc. Greenway Connections \$300K

- KidsTowne Playground Renovation \$250K
- Environmental Education Center \$1M
- Pleasant Park Baseball & Softball Complex \$14.35M
- Town Hall Remodel \$900K
- Brine Equipment Relocation \$150K
- Fire Station 3 Renovation \$500K
- HVAC/Chiller Upgrades to Town Facilities \$405K
- Parking Lot & Internal Street Assessment \$50K
- Regional Yard Waste Transfer/Processing Center Study \$250K
- Town wide Solar Initiative \$670K
- PW Work Stations & Sound Masking \$18.6K
- EV Charging Stations \$68K
- Public Safety Conversion Consultant \$225K
- Gen Al Copilot Microsoft \$31.2K
- Saunders Parking/Displays \$95K



Capital Reserve Funds

- Transportation Capital Reserve Fund
 - Projection: \$1.4M from Motor Vehicle Tax
 - Fund Balance: \$2.8M, \$2.07M unrestricted (\$742K are PILO and restricted)
 - Commitments: \$1.25M

•	Old US 1-Friendship Rd Improvements Cost Share	\$200,000
•	Center Street Railroad Crossing Improvements	\$150,000
•	Chatham Street Railroad Crossing Improvements	\$150,000
•	Technology Drive Enhancements Cost Contribution	\$300,000
•	Olive Chapel Rd at Apex Barbecue Rd Improvements	\$450,000
•	Annual Misc. Road Improvements (General Fund)	\$150,000

Recreation Capital Reserve Fund

- Projected: \$1.4M
- Fund Balance: \$6.7M
- \$1M for Environmental Education Center







- FY24-25 Allocation: \$1,935,900
 - \$0.01 tax rate allocation
 - Commitments: none pending

Fund Balance: approximately \$3.87M

Additional \$3M committed from ARPA funds

Operating Item	Cost (\$)
Three housing staff positions under supervision of CDNC Director	478,355
Operating Costs	33,060
Affordable Housing Plan Update & funding research	117,500
Total	626,915

^{*} Amended down \$8,500 from Memo: -\$5,000 for community outreach materials & -\$3,500 for travel & training (Neighborhoods USA)



GF Fund Balance

- Current Unassigned (available) Fund Balance: \$28.8M
- Policy requires at least 25% → \$26.3M of FY24 Amended Budget

- General Fund use of \$2,820,500 Fund Balance
 - ERP Transition, Extension & Add-ons- \$1,160,500
 - Town Facility Solar Install (3 year) \$670,000
 - KidsTowne Park Renovation \$250,000
 - S Salem Street Bicycle Connection \$740,000



General Fund Expenditures: Non-Profit Support



Entity	Meets Public Purpose & Statutory Authority Test	FY23-24 Funding	FY24-25 Request	Finance Committee Recommendation	24-25 Requested Funding Purpose
Carolina Swims Foundation	Yes (Public Heath & Safety / Human Relations)	\$8,000	\$10,000	Recommendation	To Support Carolina Swims Foundation (CSF) targeted water safety education initiatives aimed to reduce residents' risk of drowning. The grant funds would be used for the "Give the Gift of Swim" program providing lessons for underserved children of the Town of Apex. Information regarding classroom water safety lesson materials will delivered by CSF in partnership with schools.
Citizens Assisting Police in Apex	Yes (Public Safety, Health & Welfare)	\$1,200	\$1,200		Blanket Buddies is a community service project in which CAPA members assemble & distribute 'no sew' blankets to SAFEChild.
InterAct	Yes (Health & Welfare)	\$3,000	\$3,000		Funding will be used for our Crisis Intervention Client Assistance fund which assist with individual or family basic needs during their immediate time of crisis such as food, supplies, transportation, or temporary lodging.
SafeChild	Yes (Public Safety, Health & Welfare)	\$18,000	\$15,000		The SAFEchild Advocacy Center (SAC) services include an evidenced-based forensic interview that ascertains the facts of a child's victimization, a comprehensive medical exam, & advocacy support that assures a child's safety & well-being. The funds requested of the Town of Apex will help expand the services needed by Apex children & families by increasing capacity that enables SAFEchild to reduce or eliminate the wait list. Apex Police Department has referred over 200 children to the SAC.
Western Wake Crisis Ministries	Yes (Community Development / Low income support)	\$14,000	\$20,000	\$78,000	Funds will be used directly for financial assistance for clients living in Apex. Individuals & families may receive financial assistance for a late utility bill (electric, water, or heat) or past due rent. Families are required to meet criteria documenting a current situation or verifying limited income. Eligible families may receive up to \$1000 in financial assistance annually. Exceptions to the income limit or the maximum annual amount are sometimes made in situations when health or safety is at risk or when homelessness is being prevented.
YMCA	Yes (Health & Welfare)	\$9,300	\$15,900		The Kraft Family YMCA operates Camp G.R.A.C.E. in Apex, a developmentally appropriate summer day camp for children with autism & Pervasive Developmental Disorder, to help build social skills, sorely needed, particularly after a year of school being closed, & to provide much-needed respite & childcare for families.
Note In The Pocket	Yes (Low income support)	\$0	\$5,000		Note in the Pocket's (NITP) mission is focused on enhancing a child's educational opportunities & personal confidence by addressing the issue of clothing insecurity. NITP provides children with well-fitting, high quality appropriate clothing for school. In partnership with our school district & social service agencies, students are referred to us; we then provide a 2-week wardrobe specific for the referred individual.
Shield NC	Yes (Public Heath & Safety / Human Relations)	\$0	\$8,700		Shield NC partners with communities to protect vulnerable individuals from human trafficking through empowerment, prevention, & advocacy. Requested funding with be used to support monthly community outreach & specialized/ customized human trafficking training for businesses based on the their potential exposure to human trafficking & relevant signs. This includes training, handout & material design & printing, & empowerment packets for all participants (will include literature, Red Flag retractable scroll pens, car magnets, hotline number stickers, whistle keychains, tote bags & shirts)
White Oak Foundation	Yes (Senior Programs / Transit)	\$0	\$10,000		The requested funding will be used for motor fuel & maintenance, kitchen supplies, & sanitation supplies in support of Food Pantry Distribution, Senior Citizen, & Child Enrichment Programs. Food Pantry Distribution: drivers to pick up & deliver food 7 days/week from 15 area business locations; Child Enrichment: provide transportation to & from the White Oak campus & field trips; Senior Program: 2 meals provided (1 consumed on site, 1 taken home) & transportation provided upon request.
	Total		\$88,800	\$78,000	



Strategic Goal Alignment

	Strategic Goal Alignment in General Fund	
Strategic Focus	Strategy/Action Item	Budget
	Develop a Neighborhood Improvement Grant Program	25,000
	Encourage a Healthy & Active Lifestyle	
	- KidsTowne Playground Renovation Design	250,000
	- Annual Greenway Allocation	300,000
	- PRCR Program & Class Expansion	167,700
0 \0/alaawiya	- Court Resurfacing (Community Park/Kelly Road)	147,000
A Welcoming Community	Ensure Safe Places & Spaces	
Community	- Town Wide Camera Replacement	175,000
	- Enhance Historical Marker Program	10,000
	- Upgrade Crosswalk Beacons	15,000
	- Sidewalk Trip Hazard Assessment & Repairs	103,000
	Mayor & Council Internship/Engagement Program	12,000
	Subtotal	\$1,204,700
	Be a Leader in Renewable Energy & Conservation	
	- EV Charger Upgrades & Additions	68,000
Fundana ana antal	- Implement Solar install at remaining Town Facilities	670,000
Environmental Leadership	- Sustainability Action Plan Assessments	15,000
Leadership	Plant the Peak Program	100,000
	Yard Waste Feasibility Study	250,000
	Subtotal	\$1,103,000
	Support Diverse Housing Options (Allocation to Affordable	1,935,900
	Housing Fund)	1,933,900
	- Affordable Housing Plan Update	110,000
	Provide & Promote Mobility	
	- Safe Routes to School Program Expansion	5,000,000
Responsible	- Transit Program	967,000
Development	- Comprehensive Plan Update	300,000
	- Improving Bikeability across Apex	740,000
	Focus on Infrastructure Improvements	
	- Pavement Management & ADA improvements	2,500,000
	- Annual Miscellaneous Sidewalk Improvement	200,000
	Subtotal	\$11,752,900

	Strategic Goal Alignment in General Fund	
Strategic Focus	Strategy/Action Item	Budget
	Continue to Implement Organization Assessment Recommendations	
	- Addition of 34 New Positions across all Departments	3,675,500
	Continue to Invest in Employee Professional Development	
	- Travel & Training across all operations	1,162,900
	Identify Benefit Options to Attract, Retain, & Develop our Workforce	
	- Peak Lifestyle Benefit Program	803,700
	- Employee Onboarding Kits / Annual Employee T-shirt	12,000
	Expand Diversity Inclusion Belonging	
	- MWBE (Minority & Woman-owned Business Enterprises) Disparity Study	325,000
High Boufemains	- New Hire Diversity Training	2,500
High Performing	- DEI Speakers/Facilitators (Staff & Community Events)	20,000
Government	Expand Lobbying Efforts	
	- Contracted Lobbyist	96,000
	Provide Customer-Focused Service	
	- Transcription (All Meeting Minutes with Independent Contractor)	27,500
	- Implementation of Court Availability Technology at Parks	95,000
	- ERP Transition Phase 2	1,160,500
	- Routing Software for Solid Waste	18,000
	- Customer Relationship Management (CRM) Technology Support	62,000
	Focus on Fiscal Responsibility & Stewardship	
	- Grant Assistance & Administration Contract	25,000
	- External Risk Assessment	25,000
	- General Government Debt Model & Consultations	20,000
	Subtotal	\$7,460,600
	Implement the Downtown Master Plan	
	- Downtown Façade Grant Program	20,000
Economic	- Downtown Parking Mitigation & Availability Applications	195,000
Vitality	Recruit, Retain, & Develop Businesses	
	- Economic Development Incentives	150,000
	Subtotal	\$365,000
	Grand Total	\$21,886,200

Tax Rate Options



\$0.33	
Annual Pavement Management	1,000,000
Annual Misc. Sidewalks	100,000
Annual greenway allocation	50,000
Multimodal Transportation Projects	654,600
Planner II staff addition	131,300
Total	1,935,900

\$0.34	
Annual Pavement Management	500,000
Annual Misc. Sidewalks	150,000
Annual greenway allocation	150,000
Vision Zero Projects	100,000
ADA accessibility improvements	80,000
Park Improvements & Upgrades	650,000
Park Operations staff addition	185,500
Transportation Planning & Design	120,400
Total	1,935,900

\$0.35	
Annual Pavement Management	500,000
Annual Misc. Sidewalks	200,000
Town Camera /Infrastructure Additions & Upgrades	600,000
Wayfinding Plan Implementation (Phase 2)	400,000
Special Populations/PRCR Programming	55,900
A/V Upgrades - Town Facilities	100,000
Facility Security Access - Badge Readers Replacement/Upgrades	60,000
Tree planting / Arborist care	20,000
Total	1,935,900

Tax Rate Impact - Median Household										
		FY2024		FY2025		FY2025		FY2025		FY2025
Median Single Family Home	\$	366,840	\$	570,990	\$	570,990	\$	570,990	\$	570,990
Tax Rate	\$	0.44	\$	0.32	\$	0.33	\$	0.34	\$	0.35
Annual Tax Bill	\$	1,614	\$	1,827	\$	1,884	\$	1,941	\$	1,998
Difference from FY24	\$	-	\$	213	\$	270	\$	327	\$	384
Monthly Cost Increase	Monthly Cost Increase \$ 17.76 \$ 22.51 \$ 27.27 \$ 32.03									

*1¢ = \$1,935,900

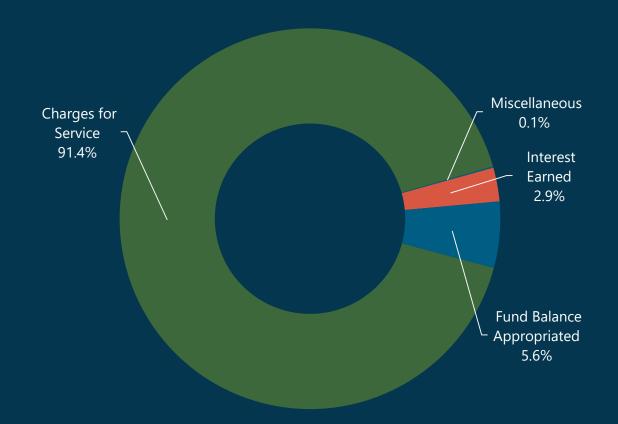


W-S Fund Revenues Overview

• FY24-25 Projected Revenues: \$28,477,200

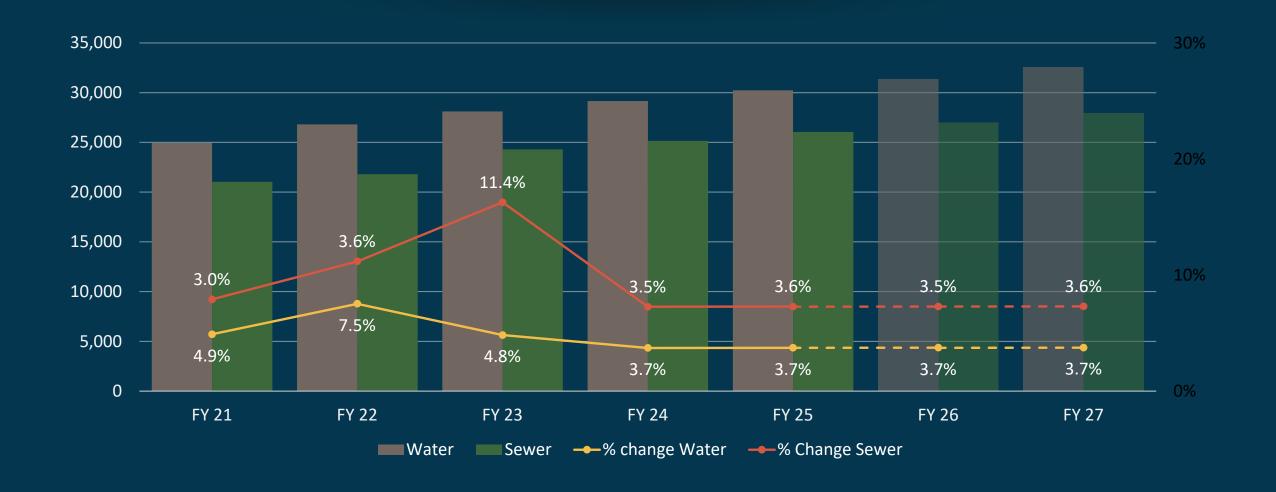
 Decrease of 10.89% from FY23-24 amended budget (\$31,959,137)

 Charges for service account for \$25,505,200 **Water & Sewer Fund Revenues by Source FY24-25**





Water & Sewer Account Growth





W-S Fund Rates



- Water
 - 4% Increase in base & volumetric rate
- Sewer
 - 4% Increase in base & volumetric rate

Outside rates are double

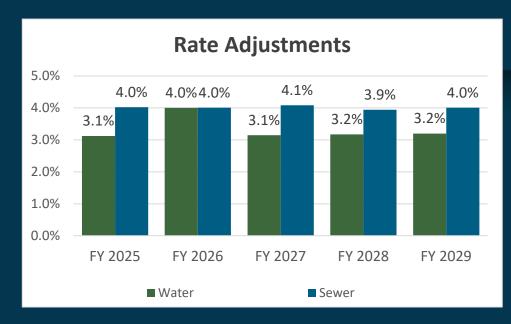
Water	FY24	FY25	Difference
Base Charge	\$6.00	\$6.24	\$0.24
Volumetric Rate per 1,000 gal.			
Tier 1: 0-6,000 gal.	\$4.42	\$4.60	\$0.18
Tier 2: 6,000 - 12,000 gal.	\$5.09	\$5.29	\$0.20
Tier 3: >12,000 gal.	\$6.85	\$7.13	\$0.28
Sewer	FY23	FY24	Difference
Base Charge	\$11.18	\$11.63	\$0.45
Volumetric Rate per 1,000 gal.	\$7.75	\$8.06	\$0.31
*Outside rates are double			

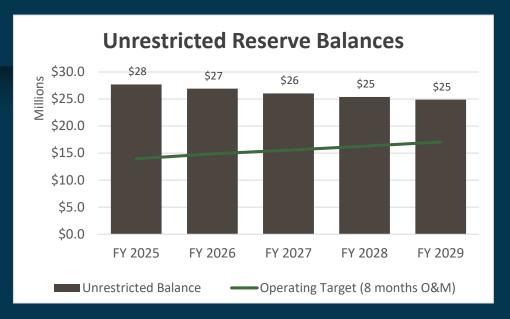


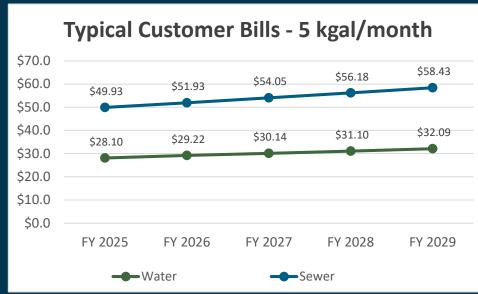
W-S Fund Rates

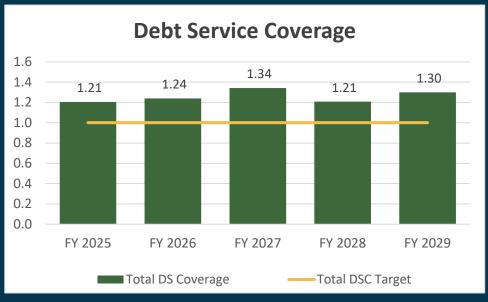
Consumption	Water Rates		Sewer Rates		Combined Water & Sewer Total				
1,000 gals	Existing	Proposed	Existing	Proposed	Existing	Proposed	% Change	Cost Difference	
0	\$6.00	\$6.24	\$11.18	\$11.63	\$17.18	\$17.87	4.0%	\$0.69	
2	\$14.84	\$15.44	\$26.68	\$27.75	\$41.52	\$43.19	4.0%	\$1.67	
4	\$23.68	\$24.64	\$42.18	\$43.87	\$65.86	\$68.51	4.0%	\$2.65	
5	\$28.10	\$29.24	\$49.93	\$51.93	\$78.03	\$81.17	4.0%	\$3.14	
6	\$32.52	\$33.84	\$57.68	\$59.99	\$90.20	\$93.83	4.0%	\$3.63	
8	\$42.70	\$44.42	\$73.18	\$76.11	\$115.88	\$120.53	4.0%	\$4.65	
10	\$52.88	\$55.00	\$88.68	\$92.23	\$141.56	\$147.23	4.0%	\$5.67	
16	\$90.46	\$94.10	\$135.18	\$140.59	\$225.64	\$234.69	4.0%	\$9.05	



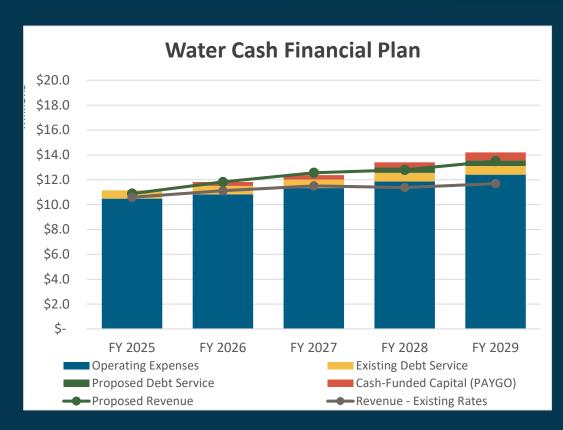


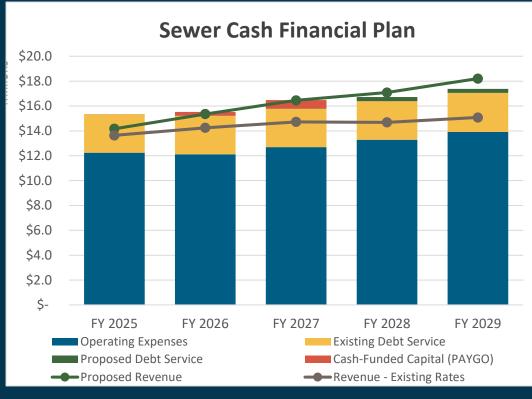






5-year Financial Planning

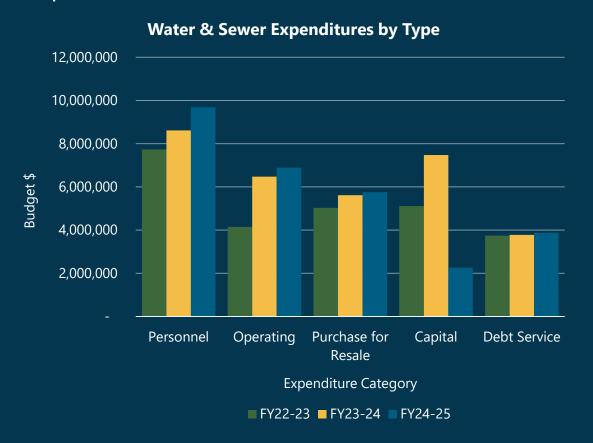


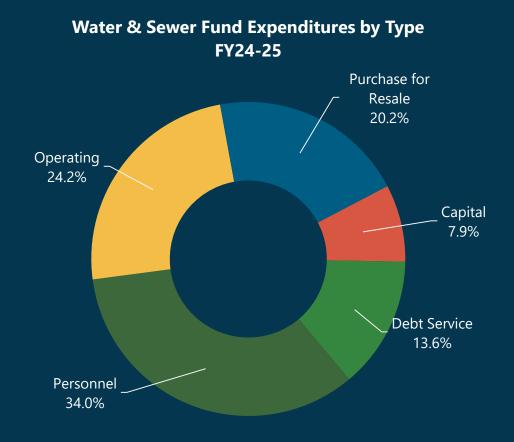




W-S Fund Expenditures Overview

- FY24-25 Projected Expenditures → \$28,477,200
- Represents 10.89% decrease from FY23-24 amended budget (\$31,959,137)







W-S Fund FY24-25 Expenditure Overview

Personnel

- Utilities Engineering Manager
- Utility Crew Field Supervisor

Vehicles & Equipment

- Itron Handheld Equipment \$10K
- Hach Water Analyzers \$12K
- Radio Comm Operator Headsets \$26K
- Replacement truck (Unit 669) \$43K
- Bypass Pump \$57K
- Service Camera \$12K
- Pump Mechanic Truck with Crane \$180K

Capital Projects

- Old Raleigh Road Water Line Replacement \$850K
- Little Beaver Creek Gravity Sewer Extension \$300K
- Wimberly Road Water Supply Vault \$200K



W-S Fund Balance

- Current Fund Balance for Water Sewer: approx. \$26.9M
- FY24-25 includes use of \$1.05 million
 - Old Raleigh Road Water Line Replacement (\$850K)
 - Wimberly Road Water Supply Vault (\$200K)



W-S Fund Capital Reserves

- Restricted for use (system expansion)
 - Funded through System Development Fees
 - Approximately \$16.6M currently in reserves for water & sewer
 - FY24-25 includes funding from capital reserves:

	\$1,216,500
Cary - Apex Water Treatment Plant Projects	\$287,500
WWWRF Capital Projects	\$629,000
Little Beaver Creek Gravity Sewer Extension	\$300,000



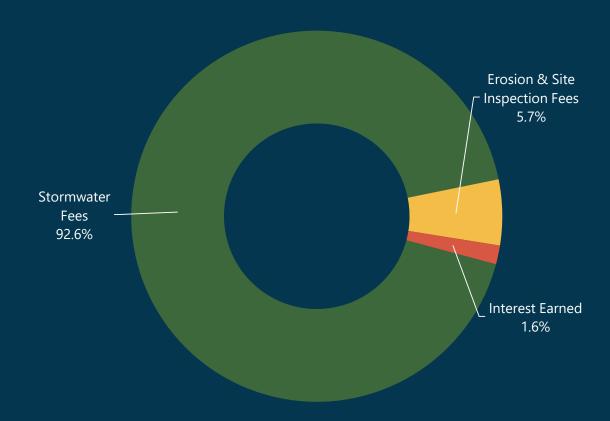
Stormwater Fund Revenues Overview

• FY23-24 Projected Revenues: \$3,055,300

 Increase of 9.2% over FY23-24 amended budget (\$2,797,876)

• Charges for service account for \$2,830,300

Stormwater Revenues by Source FY24-25





Stormwater Utility

- Stormwater Fees
 - Stormwater Utility Fee with a Residential Tiered Rate Structure
 - Non-Residential Rate Based on Actual Impervious Area
 - Rates remaining flat from FY23-24

STORMWATER FEES

Stormwater fees are effective January 2022 (Tier 5 effective January 1, 2024). Stormwater utility fees are based on the total amount of impervious surface on an individual lot or parcel.

Residential - Detached single-family homes, a duplex, or a manufactured home located on an individual lot or parcel.

Tier 1: Small (400-1,500ft ²)	\$1.50
Tier 2: Medium (1,500-3,000ft ²)	\$5.00
Tier 3: Large (3,000-4,000ft ²)	\$7.50
Tier 4: Extra Large (>4,000ft ²)	\$10.00
Tier 5: Homes with more than	\$5.00 per ERU (Total
5,400ft2 (2 ERU) pay the non-	Impervious
residential rate.	Area/\$2,700ft ² * \$5)
Non-Residential - Parcels that contain more than	\$5.00 per ERU (Total

*ERU (Equivalent Residential Unit) is the GIS Analysis of average impervious surface (rooftops, driveways, sidewalks, parking lots) per property. Approximately 2,700 ft^{2.} *Properties with less than 400ft² of impervious surface are exempt.

two residential units, public/private institutional

buildings, commercial buildings, parking lots,

churches, etc.



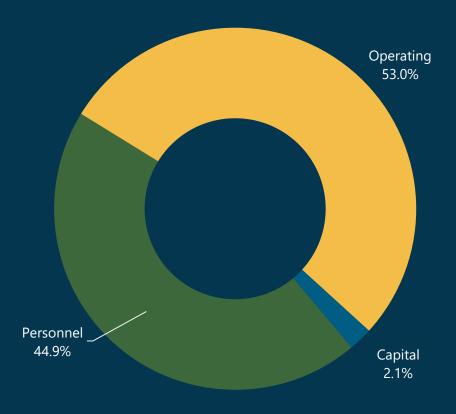
Impervious

Area/\$2,700ft² * \$5)

Stormwater Expenditures Overview

- FY24-25 Projected Expenditures → \$3,055,300
- Represents 9.2% increase from FY23-24 amended budget (\$2,797,876)
- Expenditure Highlights
 - New Personnel Stormwater Crew Leader & Stormwater Maintenance Worker
 - Lake Pine Spillway Repair \$500K
 - Repairs from Condition Assessment \$200K
 - Seagroves Farm Dam Repair \$100K
 - Condition Assessment Phase 3 Contract \$325K
 - Maintenance Crew Vehicle -\$65k

Stormwater Expenditures by Type FY24-25





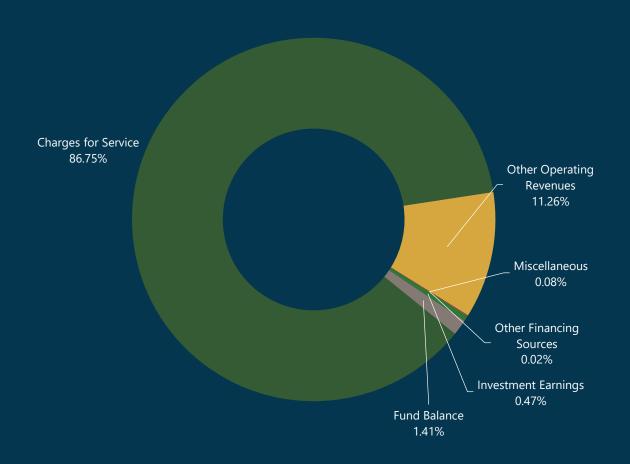
Electric Fund Revenues Overview

• FY24-25 Projected Revenues: \$60,103,900

• Increase of 10.91% over FY23-24 Amended Budget (\$54,191,359)

• Charges for service account for \$52,141,400

Electric Fund Revenues by Source FY24-25





Factors influencing Electric Rates

- Personnel Cost increases
 - Electric Utility Staff & support staff distributions
- Addition of NCEMPA Riders 2 years (FY25 Cost \$2,229,102)
 - ∘ FRPPA True Up / Rider 1-22 +112,392/month
 - FRPPA True Up / Rider 1-23 + 97,822/ month
- NCEMPA Rate increase (takes effect April 2024)
 - Demand 2.7% increase
 - Energy Charge 1%
- Inflation Impacts
 - Continued impact of operations
 - System expansion & utility maintenance & repair costs

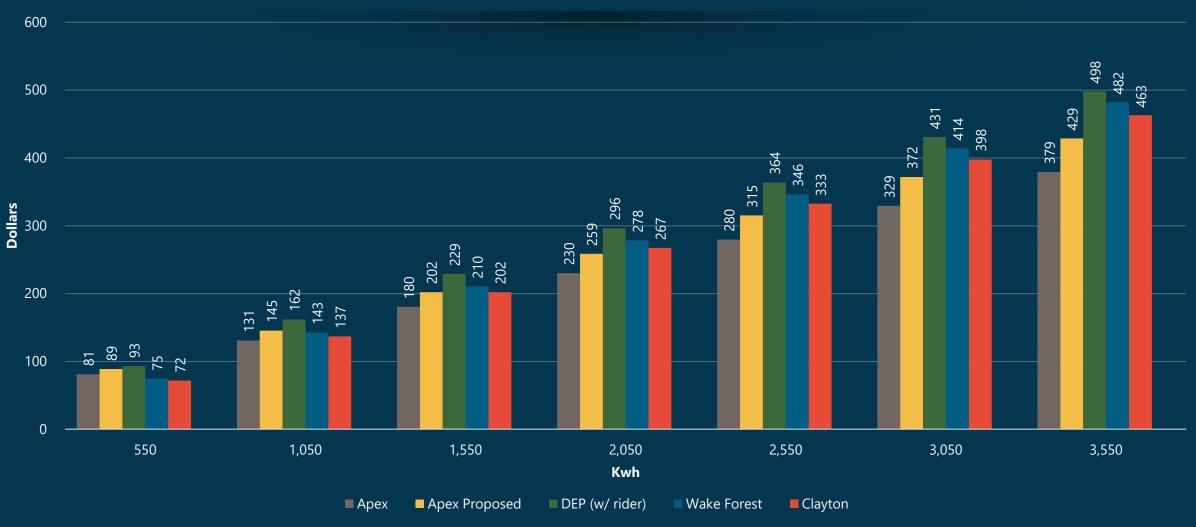


Recommended Electric Rates

					%
	Rate Description	FY 24	FY 25	Difference	change
ia i	Customer Charge (\$/bill)	26.38	26.50	0.1250	0.5%
Residential	Energy Charge (\$/kWh)			-	
sid	- Energy (0-800 kWh)	0.0994	0.1133	0.0139	14.0%
S.	- Energy (>800 kWh)	0.0994	0.1133	0.0139	14.0%
_	Customer Charge (\$/bill)	26.38	26.50	0.1250	0.5%
ρ	Energy Charge (\$/kWh)	-		-	
tial	- TOU On Peak	0.2057	0.2345	0.0288	14.0%
Residential TOU	- TOU Off Peak	0.0546	0.0623	0.0077	14.0%
esic	- TOU Bilateral Credit On Peak	0.1375	0.1567	0.0192	14.0%
œ e	- TOU Bilateral Credit Off Peak	0.0327	0.0373	0.0046	14.0%
Small General Service	Customer Charge (\$/bill)	28.50	30.00	1.5000	5.3%
Sı Ge Sei	Energy Charge (\$/kWh)	0.1019	0.1146	0.0127	12.5%
	Customer Charge (\$/bill)	28.50	30.00	1.5000	5.3%
eral OU	Energy Charge (\$/kWh)	-		-	
en e	TOU On Peak	0.2048	0.2304	0.0256	12.5%
Small General Service TOU	TOU Off Peak	0.0564	0.0635	0.0070	12.5%
Ser	TOU Bilateral Credit On Peak	0.1368	0.1539	0.0171	12.5%
0,	TOU Bilateral Credit Off Peak	0.0326	0.0367	0.0041	12.5%
ral Se	Customer Charge (\$/bill)	90.00	90.00	-	0.0%
Medium General Service	Energy Charge (\$/kWh)	0.0780	0.0878	0.0097	12.5%
S G S	Demand Charge (\$/kW)		9.23	1.0250	12.5%
ral ce	Customer Charge (\$/bill)	90.00	90.00	-	0.0%
Medium General Service TOU	TOU Energy Charge (\$ kWh)	0.0739	0.0831	0.0092	12.5%
M S S	TOU On PeakDemand Charge (\$ kW)	12.25	13.78	1.5313	12.5%
e ral	Customer Charge (\$/bill)	175.00	180.00	5.0000	2.9%
Large General Service	Energy Charge (\$/kWh)	0.0622	0.0700	0.0078	12.5%
Z G Z	Demand Charge (\$/kW)	11.00	12.38	1.3750	12.5%
e ral ce	Customer Charge (\$/bill)	175.00	180.00	5.0000	2.9%
Large General Service TOU	TOU Energy Charge (\$ kWh)	0.0607	0.0683	0.0076	12.5%
J S C	TOU On PeakDemand Charge (\$ kW)	12.75	14.34	1.5938	12.5%
= . =	Customer Charge (\$/bill)	350.00	360.00	10.0000	2.9%
ge era /ice	Energy Charge (\$/kWh)	0.0476	0.0536	0.0060	12.5%
Large General Service Coincident	CP Demand Charge (\$ kW)	21.00	23.63	2.6250	12.5%
္ ပ	Excess Demand Charge (\$ kW)	4.19	4.71	0.5238	12.5%



Average Monthly Bill - Residential



- DEP base rate includes \$1.55 renewable energy monthly charge
- DEP kWh charge includes \$0.0245 rider charge not Oct. 2024 increase of \$4.67 per 1,000 kWh
- Clayton & Wake Forest are current FY24 rates.

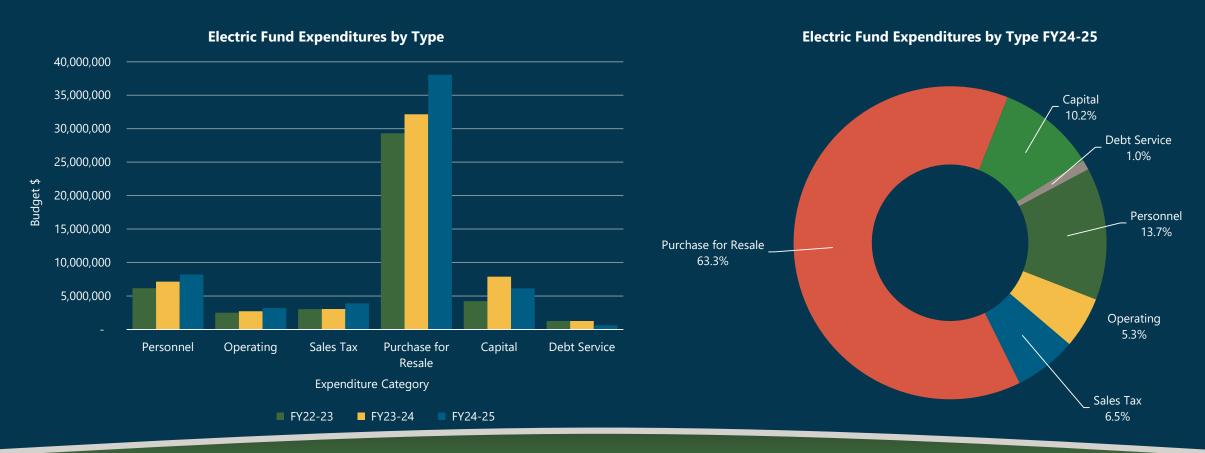
Monthly Impact

Apex Residential Customers					
Kwh	Current Avg/Month	Proposed Avg/Month	Monthly Change		
950	\$120.79	\$134.13	\$13.34		
1,150	\$140.67	\$156.79	\$16.12		
1,250	\$150.61	\$168.12	\$17.51		
1,350	\$160.54	\$79.45	\$18.90		



Electric Fund Expenditures Overview

- FY24-25 Projected Expenditures → \$60,103,900
- Represents 10.91% increase over FY23-24 Amended Budget (\$54,191,359)





FY24-25 Electric Fund Expenditures Overview

- Personnel
 - 2 Positions Recommended
 - Line Technician
 - Assistant Director
- Capital Projects
 - LED Street Light Upgrades \$500K
 - System Fault Indicators \$175K
 - Mount Zion Upgrades \$230K
 - System Expansion \$4.2M

- Vehicles & Equipment
 - Bucket Truck Replacement \$275K
 - Pulling Rig \$96K
 - Dump Trailer \$20K
 - Truck Replacement (unit 125) \$50K
 - New Vehicle Addition \$50K
 - ARGO Centaur Replacement \$28K
 - Fault Locators \$24K



Electric Fund Reserves

- Current Electric Fund Balance \$12.9M
 - o Limited available for appropriation due to restrictions
- FY24-25 does include use of fund balance

	\$905.000
Mount Zion Upgrades	\$230,000
LED Street Light Upgrades	\$500,000
System Fault indicators	\$175,000



	Strategic Goal Alignment Enterprise Funds	
Strategic Focus	Strategy/Action Item	Budget
	Enhance Communications for a More Informed Community	
	- Educational Supplies for Water & Sewer	1,500
A Welcoming	- Lead & Cooper Educational Items	7,500
Community	- Stormwater Public Education, Outreach Supplies, & Giveaways	4,200
	- Customer Communication tools for Newsletters & Texting	32,300
	Subtotal	\$45,500
	Personnel Additions	
	- Utilities Engineering Manager & Water Maintenance Field Supervisor	284,400
	- Stormwater Crew Leader & Maintenance Worker	205,800
	- Electric Utility Assistant Director & Electric Line Technician	284,400
	Provide Customer-Focused Service	
High Performing	- Customer Communication tools for Newsletters & Texting	32,300
Government	- Outage Management - SCADA Integration & Customer Mapping	50,000
	Long Range Planning for System Viability	
	- Risk & Resiliency Assessment Update	60,000
	- Water System Management Plan Update	50,000
	- Sewer Model updates & forecasting	50,000
	Subtotal	\$1,016,900
	Be a Leader in Renewable Energy & Conservation	
	- LED Street Light Conversion	500,000
	- EV Transition / Hybrid Investigation (2 Replacements)	75,000
Fundana and al	- CIPP Lining (Corrosion Related)	150,000
Environmental	Develop Funding Strategy for Watershed Protection of Jordan Lake	135,000
Leadership	Preserve Natural Resources & Habitats	
	- Lead Service Line Inventory & Verification (LCRR)	200,000
	- Fats, Oils & Grease Vehicle Wraps	20,000
	Subtotal	\$1,080,000
	Investment in Infrastructure Upgrades & Replacement	
	- Water/Sewer Debt Modeling for Infrastructure Investment	110,000
	- Stormwater Condition Assessment Phase III	325,000
Responsible	- Annual Miscellaneous Drainage Improvements	200,000
Development	- Water Main Replacement & Rehab Program	100,000
	- Inflow & Infiltration Repairs (Various Locations)	300,000
	- Pump Station Maintenance & Repair	512,500
	Subtotal	\$1,547,500
	System Expansion to Support Residential & Commercial Growth	
	- Little Beaver Creek Gravity Sewer Extension	300,000
Economic	- Wimberly Road Water Supply Vault	200,000
Economic	- Cary-Apex Water & Sewer Projects	916,500
Vitality	- New Water Meter Installation	200,000
	- Electric System Expansion	4,200,000
	Subtotal	\$5,816,500
	Grand Total	\$9,50 <u>6,40</u> 0





Rate Change Impact on Average Household*						
Fee/Rate	FY23-24	FY24-25	Change			
Solid Waste (combined)	\$22.92	\$23.27	\$0.35			
Water	\$28.10	\$29.24	\$1.14			
Sewer	\$49.93	\$51.93	\$2.00			
Electric	\$140.67	\$156.79	\$16.12			
Stormwater	\$5.00	\$5.00	\$0.00			
Total	\$246.62	\$266.23	\$19.61			

*Average household defined as 5,000 gal./month in water-sewer usage & 1,150 kW/month in energy use

Property Tax Rate Comparison						
Home Value	\$0.32	\$0.33	\$0.34	\$0.35	Change per \$0.01	Per 0.01/ Month
\$400k	\$1,280	\$1,320	\$1,360	\$1,400	\$40	\$3.33
\$500k	\$1,600	\$1,650	\$1,700	\$1,750	\$50	\$4.17
\$600k	\$1,920	\$1,980	\$2,040	\$2,100	\$60	\$5.00
\$700k	\$2,240	\$2,310	\$2,380	\$2,450	\$70	\$5.83



Important Upcoming Budget Dates

- May 3: Revisions and updates
- May 3: Budget draft available online
- May 14: Public hearing for FY24-25 Recommended Budget
- May 23: Second Council budget workshop (if necessary)
- June 11: Adopt FY24-25 Budget Ordinance & CIP
- July 1: Begin new fiscal year



Final Questions & Comments

"No one achieves anything alone."

- Leslie Knope

Parks and Recreation: "Emergency Response"

