



AGENDA | REGULAR TOWN COUNCIL MEETING

Tuesday, June 23, 2026 at 6:00 PM

Council Chambers - Apex Town Hall, 73 Hunter Street

The meeting will adjourn when all business is concluded or 11:00 PM, whichever comes first

Governing Body and Town Senior Executive Leadership

Mayor: Jacques K. Gilbert | Mayor Pro Tempore: Terry Mahaffey
 Council Members: Edward Gray, Arno Zegerman, Shane Reese, Sue Mu
 Town Manager: Randal E. Vosburg
 Deputy Town Manager: Shawn Purvis
 Assistant Town Managers: Demetria John and Marty Stone
 Town Clerk: Allen L. Coleman | Town Attorney: Laurie L. Hohe

English	Spanish	Chinese (Simplified)
<p>ANNOUNCEMENTS Members of the public can access and view the meeting on the Town’s YouTube Channel https://www.youtube.com/c/TownofApexGov or attend in-person. The meeting date, start time, and location details are included at the top of this agenda document.</p>	<p>ANUNCIOS Las personas interesadas pueden acceder y ver la reunión a través del canal de YouTube de la Ciudad en https://www.youtube.com/c/TownofApexGov o asistir en persona. En la parte superior de este documento de agenda se indican la fecha, la hora de inicio y la ubicación de la reunión.</p>	<p>公告 公众可通过镇政府的YouTube频道 https://www.youtube.com/c/TownofApexGov 在线旁听会议，或选择现场参与。会议日期、开始时间及地点详情见本议程文件顶部。</p>
<p>Accommodation Statement: Anyone needing special accommodations to attend this meeting and/or if this information is needed in an alternative format, please contact the Town Clerk’s Office. The Town Clerk is located at 73 Hunter Street in Apex Town Hall on the 2nd Floor, (email) allen.coleman@apexnc.org or (phone) 919-249-1260.</p>	<p>Aviso sobre adaptaciones: Si necesita adaptaciones especiales para asistir a esta reunión o requiere esta información en un formato alternativo, comuníquese con la Oficina del Secretario Municipal, ubicada en el segundo piso del Ayuntamiento de Apex, en 73 Hunter Street, por correo electrónico a través de allen.coleman@apexnc.org o llamando al 919-249-1260.</p>	<p>便利服务声明: 如需特殊便利服务以参加本次会议，或需要将本信息提供为其他格式，请联系镇书记官办公室。 办公地址：Apex镇政务厅二楼（Hunter街73号） 邮箱：allen.coleman@apexnc.org 电话：919-249-1260</p>

COMMENCEMENT, INVOCATION, AND PLEDGE OF ALLEGIANCE

The Town of Apex values and celebrates diversity and inclusion. We see diversity as a strength that binds our community together - inviting members from different faith communities to deliver the invocation at the beginning of our Council meetings, supports this unity.

Recognizing that not everyone practices the same traditions, we welcome you to have a private moment of silence.

Please stand as you are able for the Pledge of Allegiance

ANNOUNCEMENTS AND PETITIONS BY THE GOVERNING BODY

Members of the governing body may use this time to share updates on a variety of different topics or submit petitions for future consideration with the entire board and the community.

ADOPTION OF THE MEETING AGENDA

The Mayor will call for additional Agenda items from Council or Staff and set the Regular Meeting Agenda prior to Council actions. Items to be pulled or added should be submitted to the Town Clerk in advance of the meeting.

CONSENT AGENDA

All Consent Agenda items are considered routine, to be enacted by one motion with the adoption of the Consent Agenda, and without discussion. If a Council Member requests discussion of an item, the item may be removed from the Consent Agenda and considered separately. The Mayor will present the Consent Agenda to be set prior to taking action on the following items:

- CN1 Agreement Multi-Year - Lambert's Cable Splicing Company LLC - On-Call/Requested Services - June 30, 2029**
Kathy Moyer, Director, Electric Utilities Department
- CN2 Agreement Multi-Year - MasTec North America Inc. - On-Call/Requested Services - June 30, 2029**
Kathy Moyer, Director, Electric Utilities Department
- CN3 Agreement Multi-Year - Rarestep Inc. dba Fleetio - Fleet Management Information System (FMIS) - through June 30, 2028**
Bill Spare, Fleet Services Manager, Public Works Department
- CN4 Agreement Multi-Year Ratification - Faro Technologies Inc. dba AMETEK Inc. - Digital Reconstruction of Vehicle Accidents to Support Investigations - through April 30, 2027**
Trevor Materasso, Deputy Chief of Police, Apex Police Department (APD)
- CN5 Agreement Ratification - Carolina Recording Systems LLC - Annual 911 Service and Maintenance Agreement - Calendar Year 2026**
Trevor Materasso, Deputy Chief of Police, Apex Police Department (APD)
- CN6 Annexation No. 828 - 2913 Evans Road (Associated Rezoning Case No. 26CZ04) - 0.570 acres**
Allen Coleman, Town Clerk
- CN7 Annexation No. 831 - 2412 Olive Chapel Road - 1.481 acres**
Allen Coleman, Town Clerk
- CN8 Appointment of Interim Town Attorney - Effective July 1, 2026**
Mayor Jacques K. Gilbert and Mayor Pro-Tempore Terry Mahaffey

- CN9 Budget Ordinance Amendment No. 11 - Utility Debt Write Off (Prior to 2020) and Consolidation of Law Enforcement Special Separation Allowance Fund to General Fund**
Jessica Hoffman, Director, Budget and Performance Management Department
- CN10 Capital Project Ordinance Amendments No. 2026-18, No. 2026-19, No. 2026-20 - Hunter Street Park Renovation Design, Middle Creek Greenway Crosswalk Improvements, Cybersecurity Grant Award, and Safe Routes to School Projects**
Jessica Hoffman, Director, Budget and Performance Management Department
- CN11 Contract - Cherry Bekaert, LLP - Annual Financial Audit and Compliance Review - Fiscal Year Ending June 30, 2026**
Jon Griffin, Director, Finance Department
- CN12 Construction Contract Award - Busco Contractors Inc. - Western Transmission Main Phase 2 Project**
Jonathan Jacobs, Director, Water Resources Department
- CN13 Contract Multi-Year - JustFOIA - Public Records Software Program - through June 30, 2029**
Allen Coleman, Town Clerk
- CN14 Contract Award - Worrie Free Cleaning Services LLC - Janitorial Services Contract - July 1, 2026 - June 30, 2031**
John Mullis, Director, Public Works Department
- CN15 Council Meeting Minutes - Various**
Allen Coleman, Town Clerk
- CN16 Deed of Permanent Access Road Easement to Duke Energy on East Williams Substation Property - Enhance Access Options**
Steve Adams, Real Estate and Utilities Acquisition Specialist, Trans. and Infra. Dev. Dept.
- CN17 Memorandum of Understanding (MOU) Multi-Year - Wake Technical Community College (WTCC) and the Town of Apex - Authorization to Use Town Vehicles, Apparatus, Tools, and Related Equipment for Delivery of Fire and Emergency Services Training - January 1, 2026 through December 31, 2030**
Timothy Herman, Chief, Apex Fire Department (AFD)
- CN18 Ordinance Amendment - Chapter 15 - Parks and Recreation, Section 15.7 - Rules and Regulations; Illegal Acts - Expand Nonprofit Definition Consistent with Parks, Recreation, and Cultural Resources Program and Rental Pricing Policy**
Craig Setzer, Director, Parks, Recreation, and Cultural Resources Department

CN19 Pay and Classification Plan - Fiscal Year 2026-27

Karmen McGee, Director, Human Resources Department

CN20 Position Authorization List - Fiscal Year 2026-27

Karmen McGee, Director, Human Resources Department

CN21 Resolution - Abandon Portion of Existing Public Utility (Water, Sewer, and Access) Easements and Dedication - 1210 Laura Village Drive - Hendrick Toyota of Apex

Steve Adams, Real Estate and Utilities Acquisition Specialist, Trans. and Infra. Dev. Dept.

CN22 Resolution - Approving Conveyance of Property to Another Governmental Unit - Central Carolina Community College - Eight (8) Vehicles

Ricardo Hayes, Captain, Apex Police Department (APD)

CN23 Resident Advisory Board Administrative Policy Amendments

Allen Coleman, Town Clerk

CN24 Temporary Adjustment to Purchasing Policy through October 31st, 2026

Jon Griffin, Director, Finance Department

CN25 Temporary Adjustment to Town Customer Service Policy through October 31st, 2026

Jon Griffin, Director, Finance Department

CN26 Town Council Rules of Procedure Amendments - Resident Advisory Board Appointment Process

Allen Coleman, Town Clerk

TOWN COUNCIL COMMITTEE REPORTS - None Anticipated

TOWN MANAGER'S REPORT

TOWN CLERK'S REPORT

TC1 Appointments - Board of Adjustment (BOA)

Allen Coleman, Town Clerk

TC2 Appointments - Board of Adjustment (BOA) - Vice-Chair

Allen Coleman, Town Clerk

TC3 Appointments - Culture and Arts Advisory Board (CAAB)

Allen Coleman, Town Clerk

TC4 Appointments - Culture and Arts Advisory Board (CAAB) - Chair and Vice-Chair

Allen Coleman, Town Clerk

TC5 Appointments - Environmental Advisory Board (EAB)

Allen Coleman, Town Clerk

TC6 Appointments - Multimodal Transportation Advisory Board (MTAB)

Allen Coleman, Town Clerk

TC7 Appointments - Parks and Recreation Advisory Board (PRAB)

Allen Coleman, Town Clerk

TC8 Appointments - Planning Board

Allen Coleman, Town Clerk

PUBLIC ART MOMENT QUARTERLY

The quarterly public art moment spotlights local creativity, reflects community voices, and supports informed decisions that strengthen a vibrant and growing cultural landscape. The purpose of this item is to bring awareness and appreciation of local artist.

PA1 Culture and Arts Moment - 2nd Quarter Calendar Year 2026

Taylor Wray, Cultural Arts Center Manager, Parks, Recreation, and Cult. Res. Department

PROCLAMATIONS / SPECIAL PRESENTATIONS

PR1 Proclamation - Parks and Recreation Appreciation Month 2026 - July

Mayor Jacques K. Gilbert

PR2 Asset Inventory and Assessment Grant Update - Evaluation of the Current State of the Town of Apex Sanitary Sewer Collection

Matthew Reker, Utilities Engineer Intern, Water Resources Department

PUBLIC FORUM

Public Forum allows the public an opportunity to address the Mayor and Town Council. The speaker is requested not to address items that appear as Public Hearings. The Mayor will recognize those who would like to speak at the appropriate time.

Large groups are asked to select a representative to speak for the entire group.

Comments must be limited to 3 minutes to allow others the opportunity to speak.

Members of the public are encouraged to view the Public Forum and Public Hearing Participation Guidelines.

PUBLIC HEARINGS

PH1 Rezoning Case No. 25CZ23 - Horton Park PUD Amendment

Joshua Killian, Planner III, Planning Department

REGULAR MEETING AGENDA - None Anticipated

INFORMATIONAL ITEMS

Information items focus on educating and bringing awareness to matters or topics that do not require immediate decision or action. Information items are for informational purposes only and may not be discussed as part of the business meeting.

CLOSED SESSION

Council will enter into closed session pursuant to:

CS1 Jacques K. Gilbert, Mayor

NCGS §143-318.11(a)(3):

"To consult with an attorney employed or retained by the public body in order to preserve the attorney client privilege between the attorney and the public body".

CS2 Edward Gray, Town Council Member

NCGS §143-318.11(a)(6):

"To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee."

CS3 Allen Coleman, Town Clerk

NCGS §143-318.11(a)(1):

"To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes."

ADJOURNMENT