



AGENDA | REGULAR TOWN COUNCIL MEETING

Tuesday, August 12, 2025 at 6:00 PM

Council Chambers - Apex Town Hall, 73 Hunter Street

The meeting will adjourn when all business is concluded or 10:00 PM, whichever comes first

Governing Body and Town Senior Executive Leadership

Mayor: Jacques K. Gilbert | Mayor Pro-Tempore: Edward Gray

Council Members: Audra Killingsworth; Brett D. Gantt; Terry Mahaffey; Arno Zegerman

Town Manager: Randal E. Vosburg

Deputy Town Manager: Shawn Purvis

Assistant Town Managers: Demetria John and Marty Stone

Town Clerk: Allen L. Coleman | Town Attorney: Laurie L. Hohe

COMMENCEMENT

Call to Order | Invocation | Pledge of Allegiance

CONSENT AGENDA

All Consent Agenda items are considered routine, to be enacted by one motion with the adoption of the Consent Agenda, and without discussion. If a Council Member requests discussion of an item, the item may be removed from the Consent Agenda and considered separately. The Mayor will present the Consent Agenda to be set prior to taking action on the following items:

CN1 Advisory Board Attendance Reports 2025 - Quarter 2

Allen Coleman, Town Clerk

CN2 Agreement - North Carolina Department of Transportation (NCDOT) - Review and Oversight Agreement - BO-2422 South Salem Street Bicycle Lanes

Jenna Shouse, Senior Planner, Planning Department

CN3 Agreement and Resolution - Apex Lions Club, Inc. - Jaycee Park - Boy Scout Hut Lease Agreement - August 12, 2025 through May 1, 2035

Craig Setzer, Director, Parks, Recreation, and Cultural Resources Department

CN4 Agreement - Renewal and Amendment of ADA Paratransit Service Agreement with Wake County Government - Fiscal Year 2025-2026

Katie Schwing, Senior Planner - Long Range Transit

CN5 Agreement Ratification - KONE, Inc. - Elevator Maintenance, Repair, and Emergency Communication Services - Mason Street Building - July 1, 2025 through June 30, 2026

Matt Wetherell, Facilities and Grounds Manager, Public Works Department

- CN6 Annexation No. 803 - 1211 Old Raleigh Road - 6.40 acres**
Allen Coleman, Town Clerk
- CN7 Annexation No. 804 - Townes on 1011 - Old US 1 Highway - 26.218 acres**
Allen Coleman, Town Clerk
- CN8 Budget Ordinance Amendment No. 1 and Capital Project Ordinance Amendment 2026-1 - Cemetery Columbarium Project**
Shawn Purvis, Deputy Town Manager, Town Manager's Office
- CN9 Contract Award - 8M Solar LLC - Installation of Solar PV on Three Buildings at the Electric Utilities Department**
Daniel Edwards, Senior Capital Projects Manager, Town Manager's Office
- CN10 Council Meeting Minutes - Various**
Allen Coleman, Town Clerk
- CN11 Fee-In-Lieu of Land Dedication - Madison Downs Residential Master Subdivision Plan (MSP) - \$4,244.42 SFD/unit**
Angela Reincke, Parks Planning Manager, Parks, Rec. and Cultural Res. Department
- CN12 Fee-In-Lieu of Land Dedication - Veridea East Village - Block A - Multi-Family Residential - \$2,516.93 MF/unit**
Angela Reincke, Parks Planning Manager, Parks, Rec. and Cultural Res. Department
- CN13 Fee Waiver Request - Capital Area Preservation - Utley Farms Historic Home Restoration and Preservation**
Allen Coleman, Town Clerk
- CN14 Ordinance Amendment - Chapter 12 Municipal Utilities and Services, Article II Electricity, Sub Section 12-19 Regulation of Load Management**
Brad Holland, Senior Electric Engineer, Electric Utilities Department
- CN15 Ordinance Amendment 20-165(d)&(e) - No Overnight Parking on Various Streets, Pinnacle Park**
Russell Dalton, Traffic Engineering Manager, Transportation and Infrastructure Dev. Dept.
- CN16 Resolution to Abandon Portion of Existing Public Utility Easement - Baucom Elementary**
Steve Adams, Real Estate and Utilities Acquisition Specialist, Trans. and Infra. Dev. Dept.
- CN17 Resolution to Abandon Portion of Existing Public Utility Easement - Prestwick**
Steve Adams, Real Estate and Utilities Acquisition Specialist, Trans. and Infra. Dev. Dept.

CN18 Resolution - Recommending the Appointment and Removal of Review Officers for the Town of Apex

*Amanda Bunce, Assistant Planning Director, Planning Department, and,
Allen Coleman, Town Clerk*

CN19 Revisions to Standards Specifications and Standard Details

Chris Johnson, Director, P.E., MPA, Transportation and Infrastructure Development Dept.

CN20 Surplus Badge and Service Weapon - Former Apex Police Officer Jason Stone

Ryan Johansen, Chief, Apex Police Department

CN21 Surplus Vehicles - 2002 Spartan Gladiator Fire Engine, 2013 Freightliner Bucket/Chipper Truck, and 2014 Freightliner M206 Leaf Vac Truck

Steve Maynard, Purchasing and Contracts Manager, Finance Department

CN22 Tax Report - May 2025

Allen Coleman, Town Clerk

UPDATES BY TOWN MANAGER

TM1 Unified Development Ordinance (UDO) Discussion Related to Artificial Turf

Randy Vosburg, Town Manager

REGULAR MEETING AGENDA

Mayor Gilbert will call for additional Agenda items from Council or Staff and set the Regular Meeting Agenda prior to Council actions.

PRESENTATIONS

PR1 Apex Ambassador Birthday Recognition - J.C. Knowles

Mayor Jacques K. Gilbert

PR2 Parks, Recreation, and Cultural Resources Comprehensive Fee Assessment and Recommendations

David Wood, Assistant Director, Parks, Recreation, and Cultural Resources Department

PUBLIC FORUM

Public Forum allows the public an opportunity to address the Town Council. The speaker is requested not to address items that appear as Public Hearings scheduled on the Regular Agenda. The Mayor will recognize those who would like to speak at the appropriate time. Large groups are asked to select a representative to speak for the entire group. Comments must be limited to 3 minutes to allow others the opportunity to speak.

PUBLIC HEARINGS

PH1 Apex Transportation Plan Amendments - Ashburn PUD

Shannon Cox, Long Range Planning Manager, Planning Department

AND

PH2 Rezoning Case No. 24CZ10 - Ashburn PUD

Joshua Killian, Planner II, Planning Department

PH3 Apex Transportation Plan Amendments - New Hill Olive Chapel Road

Jenna Shouse, Senior Planner, Planning Department

PH4 Annexation No. 800 - Atkins, Hudson, Davidson Homes Assemblage - New Hill Olive Chapel Road - 16.80 acres

Bruce Venable, Planner II, Planning Department

AND

PH5 Rezoning Case No. 25CZ06 - New Hill Olive Chapel Road Assemblage

Bruce Venable, Planner II, Planning Department

PH6 Annexation No. 799 - Saint Paul American Orthodox Church - Kelly Road/Holland Road - 4.0626 acres

Dianne Khin, Director, Planning Department

PH7 Resolution - Tax Exempt Bonds related to Grace Christian School

Allen Coleman, Town Clerk

PH8 Rezoning Case No. 25CZ02 - Jordan Lutheran Church

Joshua Killian, Planner II, Planning Department

PH9 Unified Development Ordinance (UDO) Amendments - August 2025

Bruce Venable, Planner II, Planning Department

NEW BUSINESS

NB1 Bicycle and Pedestrian Crossing - Tingen Road - Tunnel Alternative Discussion

*Russell Dalton, Traffic Engineering Manager, Transportation and Infra. Dev. Dept., and
Jenna Shouse, Senior Planner, Planning Department*

NB2 Special Events Policy Update - Community Event Tier Structure

Lisa Raschke, Special Events Manager, Parks, Recreation, and Cult. Res. Department

NB3 Unified Development Ordinance (UDO) Possible Amendment Discussion - Student Parking in Residential Areas

Mayor Jacques K. Gilbert, Sponsor

CLOSED SESSION

Council will enter into closed session pursuant to:

CS1 Steve Adams, Real Estate and Utilities Acquisition Sp., Trans. and Infra. Dev. Dept.

NCGS §143-318.11(a)(5):

"To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease;

CS2 Laurie Hohe, Town Attorney

RE: Town of Apex v. Abbingdon Community Association, Inc.

NCGS §143-318.11(a)(3):

"To consult with an attorney employed or retained by the public body in order to preserve the attorney client privilege between the attorney and the public body."

CS3 Allen Coleman, Town Clerk

NCGS §143-318.11(a)(1):

"To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes."

ADJOURNMENT