



AGENDA | REGULAR TOWN COUNCIL MEETING

Tuesday, January 14, 2025 at 6:00 PM

Council Chambers - Apex Town Hall, 73 Hunter Street

The meeting will adjourn when all business is concluded or 10:00 PM, whichever comes first

Town Council and Town Senior Executive Leadership

Mayor: Jacques K. Gilbert | Mayor Pro-Tempore: Edward Gray

Council Members: Audra Killingsworth; Brett D. Gantt; Terry Mahaffey; Arno Zegerman

Town Manager: Randal E. Vosburg

Deputy Town Manager: Shawn Purvis

Assistant Town Managers: Demetria John and Marty Stone

Town Clerk: Allen L. Coleman | Town Attorney: Laurie L. Hohe

COMMENCEMENT

Call to Order | Invocation | Pledge of Allegiance

CONSENT AGENDA

All Consent Agenda items are considered routine, to be enacted by one motion with the adoption of the Consent Agenda, and without discussion. If a Council Member requests discussion of an item, the item may be removed from the Consent Agenda and considered separately. The Mayor will present the Consent Agenda to be set prior to taking action on the following items:

CN1 Agreement - Apex C.E.R.T., Inc. - Apex Fire Department and Emergency Management - Formalized Volunteer Assistance

Timothy Herman, Fire Chief, Apex Fire Department (AFD)

CN2 Agreement - Facility Encroachment Agreement No. CSX1027645 - Town of Apex and CSX Transportation, Inc. - Apex Southwest Peakway Connector Project

Chris Johnson, Director, Transportation and Infrastructure Development Dept. (TID)

CN3 Agreement - North Carolina Division of Motor Vehicles (DMV) - Access DMV Records Containing Personal Information - eCrash Web - February 1, 2025 through January 31, 2028

Trevor Materasso, Interim Police Chief, Apex Police Department (APD)

CN4 Agreement - Mobile Communications of America - Standard Services Agreement - Support for Town of Apex Fire Department Radios (Replacement) - February 1, 2025 through January 31, 2030

Jeffrey Maynard, Assistant Fire Chief, Apex Fire Department (AFD)

- CN5 Agreement - Mission Critical Partners, LLC - Application Programming Interface (API) - Apex Fire Department's Record Management Software and Scheduling Software - February 1, 2025 through January 31, 2028**
Timothy Herman, Fire Chief, Apex Fire Department (AFD)
- CN6 Budget Ordinance Amendment No. 5 and Capital Project Ordinance Amendment No. 2025-5 - Debt Service Payments and Affordable Housing Land Purchase**
Amanda Grogan, Director, Budget and Performance Management Department (BPM)
- CN7 Budget Ordinance Amendment No. XX - New Position Authorizations**
Mary Beth Manville, Director, Human Resources Department
- CN8 Contract Multi-Year - Flock Safety Inc. - License Plate Reader Technology - February 1, 2025 through January 31, 2027**
Trevor Materasso, Interim Police Chief, Apex Police Department (APD)
- CN9 Council Meeting Minutes - Various**
Allen Coleman, Town Clerk
- CN10 Finance Policy - Internal Control Policy**
Antwan Morrison, Director, Finance Department
- CN11 Fiscal Year 2025-2026 Annual Operating Budget - Set Public Hearing - First Hearing**
Amanda Grogan, Director, Budget and Performance Management Department (BPM)
- CN12 Human Resources (HR) Policy Updates - Town's Personnel Policies - Vacation Leave Max Payout and Retiree Insurance**
Mary Beth Manville, Director, Human Resources Department
- CN13 Resolution - Abandon Existing Public Utility Easements - Hendrick Toyota - Access Relocation**
Steve Adams, Real Estate and Utilities Acquisition Specialist, Trans. and Infra. Dev. Dept.
- CN14 Resolution - Abandon Existing Access Easement - Aqualine Pristine Water Access and Dedication**
Steve Adams, Real Estate and Utilities Acquisition Specialist, Trans. and Infra. Dev. Dept.
- CN15 Tax Report - November 2024**
Allen Coleman, Town Clerk

PRESENTATIONS

- PR1 Proclamation - Martin Luther King Jr. Commemoration Weekend 2025**
Mayor Jacques K. Gilbert

PR2 Proclamation - Human Trafficking Prevention Month - January 2025

Mayor Jacques K. Gilbert

PR3 Fiscal Year Ended June 30, 2024 - Annual Comprehensive Financial Report (ACFR)

Antwan Morrison, Director, Finance Department

REGULAR MEETING AGENDA

Mayor Gilbert will call for additional Agenda items from Council or Staff and set the Regular Meeting Agenda prior to Council actions.

PUBLIC FORUM

Public Forum allows the public an opportunity to address the Town Council. The speaker is requested not to address items that appear as Public Hearings scheduled on the Regular Agenda. The Mayor will recognize those who would like to speak at the appropriate time. Large groups are asked to select a representative to speak for the entire group. Comments must be limited to 3 minutes to allow others the opportunity to speak.

PUBLIC HEARINGS

**PH1 2045 Land Use Map and Transportation Plan Amendments - Western Big Branch Area
Plan: Encompassing Portions of the Friendship and New Hill Communities -**

Continuance Requested to January 28, 2025

Jenna Shouse, Senior Long-Range Planner, Planning Department

PH2 Rezoning Case No. 24CZ18 - Sweetwater PUD Amendment

Joshua Killian, Planner I, Planning Department

PH3 Unified Development Ordinance (UDO) Amendments - January 2025

Bruce Venable, Planner II, Planning Department; and

Amanda Bunce, Current Planning Manager, Planning Department

NEW BUSINESS

**NB1 North Carolina League of Municipalities (NCLM) Biennium Legislative Goals and
Priorities - Long Session 2025-2026**

Allen Coleman, Town Clerk

UPDATES BY TOWN MANAGER

CLOSED SESSION

Council will enter into closed session pursuant to:

CS1 Laurie Hohe, Town Attorney

NCGS §143-318.11(a)(3):

"To consult with an attorney employed or retained by the public body in order to preserve the attorney client privilege between the attorney and the public body."

CS2 Laurie Hohe, Town Attorney

NCGS §143-318.11(a)(3):

"To consult with an attorney employed or retained by the public body in order to preserve the attorney client privilege between the attorney and the public body."

ADJOURNMENT