



# AGENDA | REGULAR TOWN COUNCIL MEETING

Tuesday, April 22, 2025 at 6:00 PM

Council Chambers - Apex Town Hall, 73 Hunter Street

The meeting will adjourn when all business is concluded or 10:00 PM, whichever comes first

## Governing Body and Town Senior Executive Leadership

Mayor: Jacques K. Gilbert | Mayor Pro-Tempore: Edward Gray  
Council Members: Audra Killingsworth; Brett D. Gantt; Terry Mahaffey; Arno Zegerman  
Town Manager: Randal E. Vosburg  
Deputy Town Manager: Shawn Purvis  
Assistant Town Managers: Demetria John and Marty Stone  
Town Clerk: Allen L. Coleman | Town Attorney: Laurie L. Hohe

## COMMENCEMENT

Call to Order | Invocation | Pledge of Allegiance

## CONSENT AGENDA

All Consent Agenda items are considered routine, to be enacted by one motion with the adoption of the Consent Agenda, and without discussion. If a Council Member requests discussion of an item, the item may be removed from the Consent Agenda and considered separately. The Mayor will present the Consent Agenda to be set prior to taking action on the following items:

**CN1 Agreement - Magnet Forensics Software - Digital Evidence Examination - effective May 10, 2025 through May 09, 2026**

*Captain Christy Wentzell, Apex Police Department*

**CN2 Budget Ordinance Amendment No. 11 - Mills Property Acquisition**

*D. Shawn Purvis, Deputy Town Manager, Town Manager's Office*

**CN3 Council Meeting Minutes - Various**

*Allen Coleman, Town Clerk*

**CN4 Memorandum of Understanding (MOU) between Town of Apex and Thales Academy - Emergency Evacuation Plan and Accommodations - effective through April 30, 2030**

*Taylor Sanchez, Emergency Management Coordinator, Fire Department*

**CN5 Multi-Year Contract - LexisNexis - Legal Research Software - May 1, 2025 through April 30, 2028**

*Laurie Hohe, Town Attorney*

- CN6 Ordinance Amendment - Chapter 14 Offenses and Miscellaneous Provisions, Article I - Establishment of Social District Downtown Apex - Effective June 07, 2025**  
*Joanna Helms, Director, Economic Development Department*
- CN7 Ratify Amendment - Hazen and Sawyer, P.C. - Design Services Agreement Big Branch Force Main and Pump Station No. 2**  
*Michael S. Deaton, P.E., Director, Water Resources Department*
- CN8 Resolution in Opposition of House Bill 765 - Local Govt. Development Regulations Omnibus**  
*Allen Coleman, Town Clerk*
- CN9 Resolution Supporting Abandonment of a Portion of Chapel Ridge Road by North Carolina Department of Transportation (NCDOT)**  
*Russell Dalton, Traffic Engineering Manager, Transportation and Infrastructure Dev. Dept.*
- CN10 Software License Agreement - Cellebrite Inc. - Digital Forensics Subscription - June 21, 2025 through June 20, 2026**  
*Captain Christy Wentzell, Apex Police Department*
- CN11 Tax Report - February 2025**  
*Allen Coleman, Town Clerk*
- CN12 Unified Development Ordinance Amendments (UDO) - March/April 2025 - Signs - Statement of the Town Council**  
*Amanda Bunce, Assistant Director, Planning Department*
- CN13 Unified Development Ordinance Amendments (UDO) - March/April 2025 - Staff - Statement of the Town Council**  
*Amanda Bunce, Assistant Director, Planning Department*

## **UPDATES BY TOWN MANAGER**

### **PRESENTATIONS**

- PR1 Proclamation - Apex Earth Day - Saturday, April 26, 2025**  
*Mayor Jacques K. Gilbert*
- PR2 Proclamation - Civilian Law Enforcement Professionals Week - Sunday, April 20 through Saturday, April 26, 2025**  
*Mayor Jacques K. Gilbert*

**PR3 Proclamation - National Tennis Month 2025 - May 2025**

*Mayor Jacques K. Gilbert*

**PR4 Proclamation - Public Service Recognition Week - Sunday, May 4 through Saturday, May 10, 2025**

*Mayor Jacques K. Gilbert*

**PR5 Proclamation - Safe Drinking Water Week 2025 - Sunday, May 5 through Saturday, May 11, 2025**

*Mayor Jacques K. Gilbert*

**PR6 Proclamation - Think Apex Day - Saturday April 26, 2025**

*Mayor Jacques K. Gilbert*

## **REGULAR MEETING AGENDA**

Mayor Gilbert will call for additional Agenda items from Council or Staff and set the Regular Meeting Agenda prior to Council actions.

## **PUBLIC FORUM**

Public Forum allows the public an opportunity to address the Town Council. The speaker is requested not to address items that appear as Public Hearings scheduled on the Regular Agenda. The Mayor will recognize those who would like to speak at the appropriate time. Large groups are asked to select a representative to speak for the entire group. Comments must be limited to 3 minutes to allow others the opportunity to speak.

## **PUBLIC HEARINGS**

**PH1 Annexation No. 789 - Chinese Christian Mission Church - Secluded Acres Road - 4.72 acres**

*Dianne Khin, Director, Planning Department*

**PH2 Annexation No. 801 - Apex Light Industrial - 0 Creekbird Road - 3.19 acres**

*Dianne Khin, Director, Planning Department*

## **NEW BUSINESS**

**NB1 Town of Apex Environmental Education Center Update**

*Daniel Edwards, Senior Capital Projects Manager, Town Manager's Office, and Lindsey Thompson and Lindsey Breitschwerdt, Gensler Architecture*

## **CLOSED SESSION**

Council will enter into closed session pursuant to:

**CS1 Steve Adams, Real Estate and Utilities Acquisition Sp., Trans. and Infra. Dev. Dept.**

**NCGS §143-318.11(a)(5):**

"To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease;

**CS2 Steve Adams, Real Estate and Utilities Acquisition Sp., Trans. and Infra. Dev. Dept.**

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**CS3 Steve Adams, Real Estate and Utilities Acquisition Sp., Trans. and Infra. Dev. Dept.**

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## **ADJOURNMENT**