



# **AGENDA | REGULAR TOWN COUNCIL MEETING**

June 27, 2023 at 6:00 PM

Council Chambers - Apex Town Hall, 73 Hunter Street

The meeting will adjourn when all business is concluded or 10:00 PM, whichever comes first

## Town Council and Administration

Mayor: Jacques K. Gilbert | Mayor Pro-Tempore: Audra Killingsworth  
Council Members: Brett D. Gantt; Terry Mahaffey; Edward Gray; Arno Zegerman  
Town Manager: Catherine Crosby | Deputy Town Manager: Shawn Purvis  
Assistant Town Managers: Demetria John and Marty Stone  
Town Clerk: Allen Coleman | Town Attorney: Laurie L. Hohe

## **COMMENCEMENT**

Call to Order | Invocation | Pledge of Allegiance

## **CONSENT AGENDA**

All Consent Agenda items are considered routine, to be enacted by one motion with the adoption of the Consent Agenda, and without discussion. If a Council Member requests discussion of an item, the item may be removed from the Consent Agenda and considered separately. The Mayor will present the Consent Agenda to be set prior to taking action on the following items:

### **CN1 Annexation No. 752 - Castleberry Assemblage - 89.90 acres**

*Allen Coleman, Town Clerk*

### **CN2 Budget Ordinance Amendment No. 19 and Capital Project Ordinance Amendment No. 2023-15 - Reedy Branch Greenway**

*Angela Reincke, Parks Planning Project Manager, Parks, Recreation, and Cultural Res. Dept.*

### **CN3 Budget Ordinance Amendment No. 21 and Capital Project Ordinance Amendment No. 2023-16 - Capital Project Grant Allocations and Annual Shop-With-A-Cop Program Allocation**

*Amanda Grogan, Director, Budget and Performance Management Department*

### **CN4 Contract Multi-Year - Flock Safety Inc. - License Plate Reader Technology - July 1, 2023 through June 30, 2025**

*Deputy Chief Mitch McKinney, Apex Police Department (APD)*

### **CN5 Contract Multi-Year - HT Stormwater Management - Monthly Maintenance All Town-Owned Stormwater Control Measures (SCMs) - July 1, 2023 through June 30, 2026**

*Jessica Bolin, P.E., Environmental Stormwater Manager, Water Resources Department*

**CN6 Contract Multi-Year - IPKeys Power Partners Inc. - Meter Data Management System (MDMS) - July 1, 2023 through June 30, 2028**

*Marty Stone, Assistant Town Manager, Development and Operations Portfolio*

**CN7 Council Meeting Minutes - Multiple**

*Allen Coleman, Town Clerk*

**CN8 Debt Service Fund Ordinances - General, Electric, and Water & Sewer**

*Antwan Morrison, Director, Finance Department*

**CN9 Encroachment Agreement - 1251 Burma Drive**

*Steve Adams, Real Estate/Utilities Acquisition Specialist, Transportation and Infra. Dev. Dept.*

**CN10 Encroachment Agreement - 2210 Winston Circle, Lot 3**

*Chris Johnson, P.E., MPA, Director, Transportation & Infrastructure Development Dept.*

**CN11 Humie Olive Place - Fee-In-Lieu (FIL)**

*Angela Reincke, Parks Planning Project Manager, Parks, Recreation, and Cultural Res. Dept.*

**CN12 Memorandum of Agreement (MOA) between Central Pines Regional Council (formerly Triangle J Council of Governments (TJCOG) - Solid Waste Consortium - Fiscal-Year 2023-24**

*John Mullis, Director, Public Works Department*

**CN13 Ordinance Amendment - Incorporating Local Acts into Charter**

*Laurie Hohe, Town Attorney, Legal Department*

**CN14 Position Authorization List Update - Fiscal Year 2024**

*Mary Beth Manville, Director, Human Resources Department*

**CN15 Resolution - Public Utility Easement Abandonment**

*Steve Adams, Real Estate/Utilities Acquisition Specialist, Transportation and Infra. Dev. Dept.*

## **PRESENTATIONS**

**PR1 Proclamation - Parks and Recreation Month - July 2023**

*Jacques K. Gilbert, Mayor*

## **REGULAR MEETING AGENDA**

Mayor Gilbert will call for additional Agenda items from Council or Staff and set the Regular Meeting Agenda prior to Council actions.

## **PUBLIC FORUM**

Public Forum allows the public an opportunity to address the Town Council. The speaker is requested not to address items that appear as Public Hearings scheduled on the Regular Agenda. The Mayor will recognize those who would like to speak at the appropriate time. Large groups are asked to select a representative to speak for the entire group. Comments must be limited to 3 minutes to allow others the opportunity to speak.

## **PUBLIC HEARINGS**

**PH1 Annexation No. 757 - Alderwood Pond - 0.67 acres**

*Dianne Khin, Director, Planning Department*

**PH2 Fiscal Year 2023-2024 - Annual Operating Budget and Fee Schedule Adoption**

*Amanda Grogan, Director, Budget and Performance Management Department*

**AND**

**PH3 Fiscal Year 2023-2024/2027-2028 - Capital Improvement Plan (CIP)**

*Amanda Grogan, Director, Budget and Performance Management Department*

**PH4 Rezoning Case No. 23CZ07 - 940 Tingen Rd**

*Liz Loftin, Senior Planner, Planning Department*

**PH5 Rezoning Case No. 23CZ09 - Hatcher Property Revision**

*Shelly Mayo, Planner II, Planning Department*

**PH6 Rezoning Case No. 23CZ11 - Smith Farm Phase 5 PUD Amendment**

*Shelly Mayo, Planner II, Planning Department*

## **OLD BUSINESS**

## **UNFINISHED BUSINESS**

## **NEW BUSINESS**

**NB1 Affordable Housing Zoning Incentive Policy Procedures Manual**

*Demetria John, Assistant Town Manager, Community and Safety Portfolio*

**NB2 Budget Ordinance Amendment No. 23 and Capital Project Ordinance Amendment No. 2023-17 - Cemetery Improvements - Columbarium**

*Shawn Purvis, Deputy Town Manager, Performance and Strategy Portfolio*

**NB3 Utility Customer Assistance Program (CAP) Update**

*Antwan Morrison, Director, Finance Department*

## **UPDATES BY TOWN MANAGER**

### **CLOSED SESSION**

Council will enter into closed session pursuant to:

**CS1 Laurie Hohe, Town Attorney, Legal Department**

**NCGS §143-318.11(a)(3):**

*"To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body."*

### **ADJOURNMENT**